



APPROVED 1/13/2009
GOVERNING BOARD MINUTES
REGULAR MEETING OF THE GOVERNING BOARD
DATE: TUESDAY, DECEMBER 9, 2008
4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
1140 WEST MISSION ROAD
SAN MARCOS, CALIFORNIA

A. CALL TO ORDER

Board President, Darrell McMullen, called the regular meeting of the Palomar Community College District Governing Board to order at 4:03 p.m.

AA. ROLL CALL

TRUSTEES PRESENT:

NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT
MICHELE T. NELSON, PH.D., VICE PRESIDENT
MARK R. EVILSIZER, M.A., SECRETARY
DARRELL L. MC MULLEN, M.B.A., TRUSTEE
ROSE MARIE DISHMAN, PH.D., TRUSTEE
ROBERT FREDERICK, STUDENT TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Dr. Dougherty declared a quorum present, and the meeting proceeded with the order of business.

B. ADMINISTRATION OF OATH OF OFFICE

Rose Marie Dishman was administered the Oath of Allegiance by President Robert P. Deegan.

BB. PUBLIC COMMENTS – There were none.

C. RECESS TO CLOSED SESSION

The Board went into Closed Session at 4:05 p.m., to discuss:

8. Conference with Legal Counsel—Existing litigation, pursuant to Government Code 54956.9(a):
 - a. County of San Diego v. Palomar Community College District; San Diego Superior Court, North County Division, Case No. 37-2008-00057302-CU-TT-NC
9. Conference with Legal Counsel—Anticipated litigation, significant exposure to litigation pursuant to Government Code 54956.9(b)(3)(C)
 - a. SANDAG v. Palomar Community College District

7. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
 - a. Discussion of potential sites in the southern portion of the District.
2. Grievance against employee pursuant to Government Code §54957 et seq.
3. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
4. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
5. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
6. Public Employment, pursuant to Government Code §54957.

CC. RECONVENE TO OPEN SESSION

The meeting reconvened to Open Session at 5:05 p.m.

Board President McMullen reported the following action taken in closed session:

1. The Governing Board voted in closed session to deny an appeal of a student complaint against employee number 002377915.
2. The Governing Board voted unanimously in closed session to approve an agreement and release between the District and employee # 004200091.
3. The Governing Board voted unanimously in closed session to deny a Grievance appeal by the CCE/AFT regarding Compensation.

STAFF PRESENT:

Monika Brannick, President, Faculty Senate; Associate Professor, Mathematics
Lee Hoffmann, President, CAST; Supervisor of Media, Audio Visual
Laura Gropen, President, Administrative Association; Manager of Marketing Services, EDUCTV
Neill Kovrig, President, CCE/AFT; Counseling Services Specialist, Transfer Center
Josie Silva, Executive Assistant, Superintendent/Governing Board

GUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Board President McMullen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR TWO YEARS FROM THE MEETING DATE.

CC. RECONVENE TO OPEN SESSION AND ORGANIZATIONAL MEETING: 5 p.m.

Actions Taken In Closed Session

Pledge of Allegiance

CCC. REAFFIRMATION OF OATH OF OFFICE

At this time, Superior Court Judge, Joseph P. Brannigan, administered the oath of office to recently re-elected Governing Board member Nancy C. Chadwick; Superintendent/President, Robert P. Deegan, administered the oath of office to recently re-elected Governing Board member Darrell L. McMullen; Superintendent/President, Robert P. Deegan, administered the oath of office to recently elected Governing Board member Rose Marie Dishman.

D. ELECTION OF OFFICERS

1. ELECTION OF PRESIDENT

MSC Nelson/Evilsizer

RESOLUTION NO. 09-20985

BE IT RESOLVED, That NANCY CHADWICK be elected **President of the Governing Board of the Palomar Community College District, effective December 9, 2008.**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

At this point, Ms. Chadwick assumed responsibility as chair of the meeting.

2. ELECTION OF VICE PRESIDENT

MSC McMullen/Evilsizer

RESOLUTION NO. 09-20986

BE IT RESOLVED, That MICHELE NELSON be elected **Vice President of the Governing Board of the Palomar Community College District, effective December 9, 2008.**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

3. ELECTION OF SECRETARY

MSC McMullen/Nelson

RESOLUTION NO. 09-20987

BE IT RESOLVED, That MARK EVILSIZER be elected **Secretary of the Governing Board of the Palomar Community College District, effective December 9, 2008.**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

Board President Chadwick looks forward to a productive year in spite of the budget obstacles. Board President Chadwick presented Trustee McMullen with a plaque commemorating his year as Board President.

DD. APPOINTMENT OF SECRETARY TO THE BOARD

1. APPOINTMENT OF SECRETARY TO THE BOARD

MSC Evilsizer/Nelson

RESOLUTION NO. 09-20988

The Governing Board appoints **Robert P. Deegan, Superintendent/ President**, to serve as **Secretary to the Governing Board** of the Palomar Community College District, effective December 9, 2008.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

DDD. ESTABLISHMENT OF DATE, TIME, AND PLACE OF MEETINGS

1. ESTABLISH DATE, TIME, AND PLACE OF MEETINGS

MSC McMullen/Nelson

RESOLUTION NO. 09-20989

The Governing Board declares that the **Regular Meetings** of the Governing Board of the Palomar Community College District shall be held on the **second Tuesday** of each month, **closed session** beginning at **4 p.m.**, **open session** beginning at **5 p.m.**, in the **Governing Board Room, Student Services Center (SSC-1), San Marcos Campus.**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

ADJOURNMENT OF ORGANIZATIONAL MEETING

The Organizational Meeting was adjourned at 5:17 p.m.

CONVENED REGULAR MEETING.

Board President Nancy Chadwick convened the regular meeting of the Board at 5:17 p.m.

E. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS – There were none.

F. APPROVAL OF MINUTES

MSC Evilsizer/McMullen

1. The Governing Board approved the Minutes of the Regular Meeting of November 11, 2008.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FF. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

Change item under **CONSENT CALENDAR** as follows:

1. **CHANGE** item J-15, a., page 11

15. **INFORMATION - RETIREMENTS**

- a. On Behalf of the Governing Board of the Palomar Community College District, the following **retirements** have been accepted by Robert P. Deegan, Superintendent/ President, as authorized by the Governing Board, under **Group I** (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

Maura A. Gage, Professor, Life Sciences, effective ~~December 31, 2008~~
May 23, 2009. She has served Palomar College for 28 years from September 8, 1981, to May 22, 2009.

2. **REMOVE** item J-16. c. on page 12.
3. **CHANGE** item N-9, on page 26 as follows:

Instructor: ~~TBD~~ **ZINNIGER, ROSANNE**
Class Name: Cake Design I - En Espanol
Date: Sat Jan 31-Sat Mar 07
Fee to Students: \$125.00
Instructor Rate: ~~TBD~~ **30% of fees collected for students instructed**

Instructor: ~~TBD~~ **ZINNIGER, ROSANNE**
Class Name: Cake Design II - En Espanol
Date: Sat Mar 14-Sat Apr 11
Fee to Students: \$125.00
Instructor Rate: ~~TBD~~ **30% of fees collected for students instructed**

G. ACKNOWLEDGEMENT OF RETIREMENTS

[An opportunity for the Board of Trustees to express appreciation to employees who will retire with **ten (10)** or more years of service to the District]

1. **Harvey W. Adrian**, Skilled Maintenance Technician, Facilities/Building Services, effective December 31, 2008. He has served Palomar College for 20 years from August 12, 1988, to December 30, 2008.

Mr. Mike Ellis, Director of Facilities, summarized Mr. Adrian's career at Palomar College, and thanked him for his service. CCE President, Neill Kovrig, recognized Mr. Adrian on behalf of the CCE/AFT.

2. **Bonnie L. Plein**, Academic Department Assistant, Athletics, effective December 31, 2008. She has served Palomar College for 23 years from July 11, 1983, to December 30, 2008.

Vice President Joe Madrigal recognized Ms. Bonnie Plein and summarized her career working for the Athletics Department for 25 years. He recognized Ms. Plein's accomplishments and thanked her for her service to Palomar. Ms. Sherry Titus, Director of Student Affairs, also expressed her appreciation of Ms. Plein during her tenure in the Athletics Department. CCE President, Neill Kovrig, presented Ms. Plein with a certificate of appreciation on behalf of the CCE.

At this time, Vice President Madrigal also announced that an employee in the Financial Aid Office, Angelina Arzate, recently received an annual award for the Committee of the Year (high school relations), which she chaired, from the California Association of Financial Aid Administrators.

GG. REPORTS/PRESENTATIONS

1. **Academic Program Approval And Deactivation Process** – Dean Wilma Owens, Professor Monika Brannick

2. Dean Wilma Owens and Professor Monika Brannick gave an overview of the academic program and approval process as well as the program deactivation process. The Curriculum Committee and the Faculty Senate have been working on refining the procedures for bringing new programs forward through the process and to the state as well as looking at deactivation processes. The deactivation process was approved Spring, 2007, and is in place. The program approval process is now aligned with the requirements at the System Office as well as Region 10. The most recent program for creation was the ROP Upholstery Program.

3. **Title V, HSI Activities** – Stephen McDonald, Dean, Languages & Literature

Dean Steve McDonald reported on the HIS Title V Grant. The grant became active October 1, 2008. It is a tremendous opportunity to support a variety of students at Palomar College: at-risk students, Hispanic students, first-year students, low income students, and every student at Palomar.

Professors Fergel O'Doherty and Gary Sosa are co-coordinators who are funded by the grant. The District will receive \$575,000 per year for the next five years, which is designed to find ways to help these students stay in the classroom, move from class to class, graduate, and achieve the kind of goals they want to achieve.

Professor O'Doherty said that the grant's goal is to help the Latino students, whom consist of 43% of all dropouts. The Teaching Learning Center will be located at Escondido Center. Basic skills will be taught, i.e., math, reading, and writing. Professor Sosa said they have gotten feedback from high school counselors, who have been very responsive.

Dean McDonald reported that there are four categories to the plan: 1) Student Success Centers (TLC) that will provide a single location to consolidate student support, academic advising and coaching, referral to services, educational and career planning, and supplemental instruction workshops and study group tutoring linked to specific courses; 2) Freshman Experience Program (first year) will include orientation to the college, educational planning, linked classes with cohorts of students, and a summer bridge program component.; 3) Professional Development and training for all faculty and staff on how to help students access the range of support services available and on instructional strategies to promote student engagement, rapport building, team building, and study groups.; 4) Enrollment Management and Decision Making tools to provide immediate

information about course demand and to support placing students into classes within learning communities. He also distributed budget information showing how these funds are projected to be distributed throughout the five years. Vice President Cuaron said the TLC should be running by the fall semester. Lastly, Terri Egkan Hogan has been approved as the First Year Experience Coordinator by the Faculty Senate

H. REPORT OF THE GOVERNING BOARD PRESIDENT

Board President Nancy Chadwick reported on her participation in the groundbreaking ceremony for the Multi-disciplinary building. Another groundbreaking ceremony is planned in the spring for the S-building. Board President Chadwick attended the fire and paramedic graduation and the Palomar Gala, which is hosted by the President's Associates. She commented that SDICCA is very concerned about the budget and plans to discuss this and other issues at the Legislative Conference, which will be held the end of January.

HH. REPORTS OF GOVERNING BOARD TRUSTEES

Trustee Michele Nelson reported on her attendance at the Palomar Gala, which was exceptional. She also said she was pleased with the retail display of the student ceramic sale. Lastly, she wished everyone happy holidays.

Trustee Mark Evilsizer reported on his attendance at the groundbreaking ceremony for the Multi-disciplinary building, the Palomar Gala, the fire academy graduation, and the Community College League of California recognition dinner for Judge Brandenburg, who was honored as the California Community College Alumnus of the Year. Trustee Evilsizer said he also attended an event where Jack O'Connell, California State Superintendent of Public Instruction, addressed the issue of the overwhelming dropout rate in the K-12 system.

Trustee Dishman attended at the Palomar Gala and the ceramic and art sale. She thanked those who have taken the time to meet her. She wished everyone a happy holiday season.

Trustee Darrell McMullen welcomed Trustee Dishman and thanked everyone for a very productive year, despite the financial dilemma. He reported on his attendance at the paramedic graduation, the groundbreaking of the Multi-disciplinary building, the annual Gala, and congratulated Vice President Madrigal on his retirement announcement and Norma Bean as the newest dean.

Student Trustee Frederick reported on his attendance at the multi disciplinary building groundbreaking ceremony. He, along with ASG Senators, attended the Palomar Gala. Student Trustee Frederick reported on the status of Claudia Duran, who had an automobile accident. He reported on his attendance at the Community College League of California Annual Convention where he attended the dinner honoring Judge Brandenburg. Lastly, he commented on the issue of hatred.

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

Superintendent/President Robert Deegan congratulated Trustees Chadwick and McMullen on their re-election to the Board and congratulated Dr. Rose Marie Dishman for being elected as a trustee. He announced the passing of Professor Suzanna Grenz and former Trustee Rita White. President Deegan reported on his attendance at the Community College League of California Annual Convention where Judge Tony Brandenburg was recognized as one of the outstanding alumnus of the California Community College system. President Deegan announced plans for groundbreaking ceremonies for the Health Sciences building, the planetarium, and the Industrial Technology building in 2009. Grading will begin soon at the north center in Fallbrook.

President Deegan commented on the current budget status and said SDICCCA is working on lobbying in Sacramento at the Legislative Conference. Community college trustees and CEOs will be meeting with various legislators to stress the importance of community colleges during

these tough economic times. One of the issues that was raised at the SDICCCA meeting was a recommendation for endorsement for the A-G Curriculum in the high schools. SDICCCA is reviewing the initiative and is likely to endorse it at its next meeting.

President Deegan recognized the members of the President's Associates and everyone who was associated with the Gala. He congratulated Joe Madrigal on his retirement announcement and also congratulated Norma Bean, pending Board approval, as a new dean.

As a result of a situation where hate mail was received by a faculty member, President Deegan strongly commented that he is very proud of the college's diversity -- all of its ethnicity, sexual orientation, gender. Everyone is welcome at Palomar College and **discrimination will not be tolerated** here. The following is a public statement that was read by Vice President John Tortarolo:

"Recently one of our respected colleagues, Professor Fergel O'Doherty, received several very disturbing messages through the mail. These messages are reminiscent of hate mail that Professor O'Doherty received about 4 years ago. Professor O'Doherty has given permission for the college to make this statement tonight. I thank President Deegan for the opportunity to make this statement tonight on the behalf of the college, and my esteemed colleague Monika Brannick for joining me tonight in making this statement.

Hate is a form of intimidation, which is a form of terrorism. It is contrary to the very essence of our college, and of every college and university in America. It is abhorrent to us, as is every form of discrimination, injustice, and bias. We join in condemning hate in any form, and pledge to take whatever action necessary to erase this terrorism from our midst. We fully support Professor O'Doherty, and we will protect his safety, his academic freedom, and his community voice to the very best of our ability.

Beyond this, we believe that a college should be a safe place for its faculty, staff, students, and the public in every sense of the word – safe physically, emotionally, academically, and intellectually for every individual who seeks, provides, or supports public education. Further, we believe that Palomar College should be a beacon in the community for tolerance and acceptance where, to paraphrase Dr. Martin Luther King Jr., one is judged by the quality of their character. We must respect those who enter our doors for who they are, and not what others would wish them to be. The Palomar beacon of tolerance and acceptance is a light to attract and support the diversity of our community – diversity of gender, race, religion, sexual orientation, and national origin; of thought, culture, and freedom itself.

While some perceive differences as threatening, we must promote the tolerance, understanding, and acceptance necessary to embrace our differences. As our college policies, procedures, and organization promote these values, so must our daily actions.

We at Palomar College call on all members of our college community and the public to promote, foster, and support the tolerance, understanding and acceptance of all – now and in the future, in an ongoing commitment to embrace diversity as an essential element of our growth as a college and a society."

President Deegan said the administration will work with faculty, students, and staff, and together prepare actions in response to the mail that Professor O'Doherty received. He repeated that this behavior will not be tolerated.

1. Report of Vice President for Instruction

a. Accreditation Self-Study Progress Report – Berta Cuaron

The self study report will be printed and mailed to the team and AAJCC in January. The team chair is Dr. Steven M. Kinsella, Superintendent/President at Gavilan College.

Vice President Berta Cuaron acknowledged the passing of Suzanna Grenz and said she will be greatly missed. She introduced the new faculty member of American Indian Studies, Alan Lechusza Aquallo. She also acknowledged the retirement of Dr. Maura Gage, who will retire the end of the spring semester. Vice President Cuaron reported that Barbara Servata, a faculty member in Nursing Education has announced her retirement. Ms. Servata served Palomar for the past five years as a full time faculty member.

Vice President Cuaron commented that the Palomar College community reflects the richness of diversity of our world in so many ways. Pride must be taken in our diversity to ensure we provide a safe place for teaching and learning for faculty, students, staff, and administration. We must embrace this opportunity to learn the importance and practice of tolerance, sensitivity, and understanding. She encouraged everyone to come together as a college community to ensure that Palomar College retains its recognition as a stellar community college of teaching excellence, and more importantly one that honors, respects, and protects the diversity of all who teach, those who come to learn, and those that support students in every capacity. She urged everyone to come together on this vitally important issue.

2. Report of Vice President for Student Services – report given previously.

3. Report of Vice President for Finance and Administrative Services

Vice President Bonnie Ann Dowd updated the Board on the status of the state budget crisis. The auditors will present the audit report to the Board at the January meeting. The ICOC members will be working on their performance and accountability publication, and will present it to the Board late spring.

4. Report of Vice President for Human Resource Services

Vice President John Tortarolo reported that the Chancellor's Office granted the District a one-time restricted funding of \$87,000 for staff development in nine general areas – teaching, learning, and broad support of the college. The college reconstituted its Staff Development and Training Committee and devised a grant for staff and faculty to apply. Fifty-seven grant requests were received and 37 were awarded full or partial funding. He thanked and acknowledged the members of the committee.

**Resumption of
REGULAR AGENDA**

J. APPROVAL OF CONSENT CALENDAR ITEMS

BUSINESS SERVICES

1. Removed from Consent Calendar

REPLACEMENT OF WARRANTS

2. APPROVED DRAWING NEW WARRANTS

MSC McMullen/Nelson

The Governing Board authorized the Disbursing Officer to draw new warrants as follows:

- a. Warrant #76-170715, dated October 11, 2007, in the amount of **\$97.00**, to **Mike Bonner**, 14097 Lazy Acres Drive, Lakeside, CA 92040. Void due to stale date.
- b. Warrant #76-175741, dated March 27, 2008, in the amount of **\$34.84**, to **Michelle Barton**, Palomar College, C/O Research & Planning, San Marcos, CA 92069. Void due to stale date.
- c. Warrant #76-173813, dated February 7, 2008, in the amount of **19.00**, to **June Marie Kritz**, 817 E. Ohio Avenue, Escondido, CA 92025. Void due to stale date.
- d. Warrant # 77-109694, dated September 20, 2007, in the amount of **\$333.31**, payable to **Ned G. Vanderpol**, 245 Walnut Hills Drive., San Marcos, CA 92078. Void due to stale date.
- e. Warrant #77-105234 dated March 30, 2007, in the amount of **\$70.00**, payable to **Eric Sleator McGill**, 225 Mason Road, Vista, CA 92084. Void due to stale date.
- f. Warrant #77-106196 dated April 30, 2007, in the amount of **\$10.00**, payable to **Eric Sleator McGill**, 225 Mason Road, Vista, CA 92084. Void due to stale date.
- g. Warrant #77-107147 dated May 31, 2007, in the amount of **\$15.00**, payable to **Eric Sleator McGill**, 225 Mason Road, Vista, CA 92084. Void due to stale date.
- h. Warrant #77-110069 dated September 28, 2007, in the amount of **\$112.50**, payable to **Eric Sleator McGill**, 225 Mason Road, Vista, CA 92084. Void due to stale date.
- i. Warrant #77-110093 dated October 31, 2007, in the amount of **\$80.00**, payable to **Eric Sleator McGill**, 225 Mason Road, Vista, CA 92084. Void due to stale date.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

PERSONNEL

3. RATIFIED ACADEMIC EMPLOYMENT

MSC McMullen/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **academic employees**:

- a. Name: **ALAN LECHUSZA AQUALLO**
Position: Assistant Professor
Department: American Indian Studies
Degrees: M.F.A., Music
 B.A., Music – Performance
 Minimum qualifications satisfied via equivalency
Position #: 6420 New: Yes
Remarks: Position approved 11/13/07
Sal Rng/Stp: **F/1** Salary: **\$6,163.81/month**
% of Position: 100% # of Mos: 10
Effective: January 20, 2009
Account #(s): A-111000-362200-22010-0000000/100%
- b. Name: **LAWRENCE L. LAWSON**
Position: Assistant Professor
Department: English as a Second Language
Degrees: B.A., English
 Minimum qualifications satisfied via equivalency
Position #: 5122 New: Yes
Remarks: Position approved 11/13/07
Sal Rng/Stp: **B/1** Salary: **\$5,211.47/month**
% of Position: 100% # of Mos: 10
Effective: January 20, 2009
Account #(s): A-111000-325200-4930V-0000000/100%
- c. Name: **JULIANE P. VAN HOUTEN**
Position: Assistant Professor, Nursing (Medical-Surgical Nursing)
Department: Nursing Education
Degrees: M.S., Nursing (Nursing Systems Administration)
 B.S., Nursing
Position #: 5289 New: No
Remarks: Replacement for Kathleen Clyne
Sal Rng/Stp: **C/1** Salary: **\$5,449.81/month**
% of Position: 100% # of Mos: 10
Effective: January 20, 2009
Account #(s): A-111000-348200-12300-0000000/100%

d. Name: **JULIA E. ROBINSON**
Position: Assistant Professor, Nursing (Obstetrics and Medical-Surgical Nursing)
Department: Nursing Education
Degrees: M.S., Nursing
B.S., Nursing
Position #: 5291 New: No
Remarks: Replacement for Judy Crowe; funded – Enrollment Growth Grant 2008-2009.
Sal Rng/Stp: **C/1** Salary: **\$5,449.81/month**
% of Position: 100% # of Mos: 10
Effective: January 20, 2009
Account #(s): K-111000-348200-12300-1612186/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. RATIFIED CORRECTION TO ACADEMIC CONTRACT

MSC McMullen/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **correction** to the following **academic contract**:

a. Name: **LISA BERTOTTI**
Position: Assistant Professor, Nursing Education (Medical-Surgical and Pediatrics Nursing)
Department: Nursing Education
Degrees: M.S., Nursing
B.S., Nursing
Position #: 6366 New: No
Remarks: Increased step placement due to verification of related occupational experience.
Sal Rng/Stp: **C/8** Salary: **\$7,116.14/month**
% of Position: 100% # Mos: 10
Effective: August 22, 2008
Account #(s): K-111000-348200-12300-1612186/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. APPROVED REIMBURSEMENT OF CANDIDATES FOR INTERVIEW EXPENSES

MSC McMullen/Nelson

The Governing Board approved **reimbursement** of **travel expenses** for interviews for the following candidates:

a. **MILFORD B. MUSKETT**
For: Airfare, hotel, rental car, parking, and meals
To Attend: Second-level interview for the position of Assistant Professor, American Indian Studies
Location: Seattle, WA, to San Marcos, CA
Date: November 4, 2008
Amount: \$431.89
Account #: 575400-11-611100-66600-10-2008-0000000/100%

- b. **SPINTZ S. HARRISON**
For: Mileage, hotel, and meals
To Attend: Second-level interview for the position of Assistant Professor,
American Indian Studies
Location: Albuquerque, NM, to San Marcos, CA
Date: November 4, 2008
Amount: \$731.25
Account #: 575400-11-611100-66600-10-2008-0000000/100%
- c. **LAWRENCE L. LAWSON**
For: Airfare, rental car, parking, and fuel
To Attend: Second-level interview for the position of Assistant Professor,
English as a Second Language
Location: Monterey, CA, to San Marcos, CA
Date: November 5, 2008
Amount: \$398.81
Account #: 575400-11-611100-66600-10-2008-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. GRANTED EQUIVALENCY FOR DISCIPLINE

MSC McMullen/Nelson

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board granted the following individual equivalency to minimum qualifications for the disciplines listed:

Mark Hosford Public Works Management

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. RATIFIED PART-TIME FACULTY EMPLOYMENT

MSC McMullen/Nelson

The Governing Board ratified the recommendation of the Superintendent/ President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Spring, 2009 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

SPRING 2009

ECONOMICS/HISTORY/POLITICAL SCIENCES

Neal, Teresa A.	History	\$52.55
	M.A., History	

FOREIGN LANGUAGES

Monahan, Caroline A.	Spanish	\$52.55
	M.A., Spanish	
	B.A., Spanish	

Ontiveros, Karla	Spanish	\$52.55
	M.A., Spanish	
	B.A., Spanish	

OCCUPATIONAL & NONCREDIT PROGRAMS

Hosford, Mark S.	Public Works Management Eminence in the Field	\$51.30
Wiberg, Matthew	Health & Safety Education A.A., Fire Technology 6+ Years Experience	\$51.30

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. RATIFIED ADMINISTRATIVE EMPLOYMENT

MSC McMullen/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **administrative employee**:

- a. Name: **NORMA M. BEAN**
Position: Instructional Dean
Department: Arts, Media, Business & Computing Systems
Position #: 5308 New?: No
Remarks: Replacement for Patrick Schwerdtfeger; promotion for Ms. Bean.
Sal Grade/Step: **75/6** Salary: **\$11,502.44/month**
% of Position: 100% # Mos: 12
Effective: December 10, 2008
Account #(s): A-123100-351100-60110-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. RATIFIED NEW CLASSIFIED POSITION

MSC McMullen/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of the following **new classified position**:

- a. Position: **MARKETING AND RESEARCH COORDINATOR**
Name: Vacant
Department: CCC Confer/3C Media Solutions
Position #: 6425 New: Yes
Remarks: Funded – 50% CCCSAT & 50% CCC Confer
Sal Grade/Step: **27/1** Salary: **\$4,017.30/month**
% of Position: 100% # Mos.: 12
Effective: December 10, 2008
Account #: K-212200-318100-61320-1612190/50%
K-212200-318100-61320-1612191/50%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. RATIFIED CLASSIFIED EMPLOYMENT

MSC McMullen/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **DARREL E. ROMINE**
 Position: Print Services Press Operator
 Department: Business Support Services
 Position #: 6423 New?: No
 Remarks: Replacement for Jeffrey Tarr
 Sal Grade/Stp: **24/1** Salary: **\$3,732.57/month**
 % of Position: 100% # Mos: 12
 Effective: December 10, 2008
 Account #(s): A-212200-534200-67750-0000000/100%
- b. Name: **CHRISTINE M. BRADY**
 Position: Academic Department Assistant
 Department: Athletics
 Position #: 5504 New?: No
 Remarks: Replacement for Bonnie Plein; transfer for Ms. Brady.
 Sal Grade/Stp: **23/2** Salary: **\$3,825.92/month**
 % of Position: 100% # Mos: 11
 Effective: January 2, 2009
 Account #(s): A-212200-431100-69630-0000000/100%
- c. Name: **REBECCA A. DIAZ**
 Position: Curricular Schedules Technician
 Department: Instructional Services
 Position #: 6166 New?: No
 Remarks: Replacement for Angelica Guzman; promotion for Ms. Diaz.
 Sal Grade/Stp: **23/11** Salary: **\$4,719.01/month**
 % of Position: 100% # Mos: 12
 Effective: January 5, 2009
 Account #(s): A-212200-311100-60910-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. RATIFIED CHANGES TO CLASSIFIED POSITIONS

MSC McMullen/Nelson

The Governing Board ratified the recommendation of the Superintendent/ President regarding the **changes** to the following **classified positions**:

- a. Position: **SENIOR OFFICE SPECIALIST**
 Name: Dalia Lopez
 Department: Business Services
 Position #: 6159 New?: No
 Remarks: Decreased workload in Employment Services. Involuntary
 Transfer to Business Services
 Sal Grade/Stp: **14/8** Salary: **\$3,696.81/month**
 % of Position: 100% # Mos: 12
 Effective: January 5, 2009
 Account #: A-212200-531100-67760-0000000/100%

b. Position: **ACCOUNTING TECHNICIAN**
Name: Becky S. McCluskey
Department: Fiscal Services
Position #: 5569 New?: No
Remarks: Increased Fiscal Services workload. Involuntary Transfer from
Business Services to Fiscal Services
Sal Grade/Stp: **22/20** Salary: **\$5,058.20/month**
% of Position: 100% # Mos: 12
Effective: January 5, 2009
Account #: A-212200-551100-67200-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. APPROVED PERSONNEL ACTIONS/HISTORY

MSC McMullen/Nelson

The Governing Board approved the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **November, 2008, and short-term employees** for the month of **December, 2008. EXHIBIT J-12**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. RATIFIED STIPEND FOR DESIGNATED BILINGUAL INTERPRETERS

MSC McMullen/Nelson

The Governing Board ratified the recommendation of the Superintendent/ President granting the **bilingual stipend** for the following employees who are **designated bilingual interpreters**:

- a. **Leticia L. Murillo**, Tutoring/Proctoring Assistant, Tutoring Services, effective December 10, 2008.
- b. **Patricia J. Robinson**, Tutorial Assistant, Tutoring Services, effective December 10, 2008.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. RATIFIED LEAVES OF ABSENCE

MSC McMullen/Nelson

- a. The Governing Board ratified the recommendation of the Superintendent/President granting a **7.5% Personal Leave of Absence without pay and with no effect on benefits**, effective January 21, 2009, through May 20, 2009, to **Marcela Gomez**, ESL Student Specialist, English as a Second Language, to teach.
- b. The Governing Board ratified the recommendation of the Superintendent/President granting an **8.325% Personal Leave of Absence without pay and with no effect on benefits**, effective January 5, 2009, through January 15, 2009, to **Flecia D. Heise**, Athletic Trainer, Athletics, to teach.
- c. The Governing Board ratified the recommendation of the Superintendent/President granting a **7.5% Personal Leave of Absence without pay and with no effect on benefits**, effective January 20, 2009, through April 21, 2009, to **Flecia D. Heise**, Athletic Trainer, Athletics, to teach.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. INFORMATION - RETIREMENTS

- a. On Behalf of the Governing Board of the Palomar Community College District, the following **retirements** have been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group I** (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

Maura A. Gage, Professor, Life Sciences, effective May 23, 2008. She has served Palomar College for 28 years from September 8, 1981, to May 22, 2009.

- b. On Behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group II** (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

Joseph L. Madrigal, Assistant Superintendent/Vice President, Student Services, effective July 1, 2009. He has served Palomar College for 12 years from August 23, 1996, to June 30, 2009.

- c. On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group III**:

Barbara H. Servatka, Associate Professor, Nursing Education, effective December 31, 2008. She has served Palomar College for 5 years from August 22, 2003, to December 30, 2008.

GIFTS

16. ACCEPTED GIFTS

MSC McMullen/Nelson

The Governing Board accepted the following **gifts** and directs that an appropriate letter of appreciation be sent to the donor:

- a. Various species of plants donated by **Indian Rock Cycads & Palms**, 28969 Mt. Meadow Road, Escondido, CA 92026. These plants are to be sold at a plant sale and remaining plants to be planted on campus grounds. Total cash value as estimated by donor is **\$514.70**.
- b. HP DesignJet 4000 Printer, serial #SG49H19007, model Q1273A, donated by **Carolyn S. Johnson**, 16399 W. Bernardo Drive, San Diego, CA 92127-1899, to be used by students enrolled in the Drafting Program. Total cash value as estimated by donor is **\$9,000.00**.
- c. Removed from agenda.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

BUSINESS SERVICES

1. REVIEWED AND APPROVED PURCHASES

MSC McMullen/Nelson

The Governing Board reviewed and approved the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2008-2009 fiscal year budget:

Purchase Orders	Time Period: 10/30/08 –11/25/08	\$ 632,254.09
Procurement Card	Time Period: 10/23/08 – 11/22/08	<u>\$ 173,810.02</u>
		<u>\$ 806,064.11</u>

EXHIBIT J-1

Trustee Evilsizer inquired which buildings were being funded by Prop M funds and also questioned the engineer fees, which were for the design work on the baseball fields.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION

Report of the Faculty Senate

Monika Brannick, Faculty Senate President, reported that the Faculty Senate appointed the First-Year Experience Coordinator, Theresa Egkan Hogan; and at the same time approved the new governance structure for the Basic Skills Committee, which now includes the Title V HIS Steering Committee, so that three coordinators can work

together. The Senate also approved its goals for this year. The Senate is also developing a few processes - one is the Academic Dishonesty process.

On a personal note, Professor Brannick responded to the issues regarding hate mail specifically against gays and lesbians. The Faculty Senate is working on a statement and hopes everyone will get together on this issue. It is time for Palomar College to say it is not going to happen here.

2. **INFORMATION**

Report of the Palomar Faculty Federation

Shannon Lienhart – no report

3. **INFORMATION**

Report of the Administrative Association

Laura Gropen, President of the Administrative Association, reported that the Administrative Association is made up of forty administrators in a variety of different roles which include directors, managers, and coordinators. Many of these individuals are behind the scenes - rarely seen, but very important to the operations of the District. She will be introducing these individuals throughout the year.

4. **INFORMATION**

Report of the Confidential and Supervisory Team

Lee Hoffman, CAST President, congratulated the newly elected trustee and the re-elected trustees. He shared his personal experience dealing with discrimination.

5. **INFORMATION**

Report of the CCE/AFT

Neill Kovrig, CCE President, congratulated Trustee Dishman on her election, and also to Trustees Chadwick and McMullen on their re-election. He reported the CCE hosted a faculty appreciation/holiday event for the CCE members and faculty. He commented on the hate mail received by Dr. O'Doherty and said CCE is working on a formal statement. Mr. Kovrig expressed his disappointment that the Board decided to deny the appeal for the CCE grievance regarding the .72% salary increase, and said this will lead to another unfair labor charge against the District. He also expressed his concerns with several items on the agenda, which may also lead to unfair labor practice charges and/or further demands to bargain. He is hopeful for a positive resolution of these issues.

6. **INFORMATION**

Report of the Associated Student Government

Rob Frederick, ASG President, reported on campus events planned for the beginning of the spring semester. He said ASG participated in a letter writing campaign that was passed down by the Student Senate for California Community Colleges to the Governor opposing tuition increases.

M. **UNFINISHED BUSINESS** – There was none.

N. **NEW BUSINESS**

1. **APPROVED RESOLUTION AUTHORIZING ROBERT P. DEEGAN, SUPERINTENDENT/PRESIDENT, OR BONNIE ANN DOWD, VICE PRESIDENT, FINANCE & ADMINISTRATIVE SERVICES, TO ENTER INTO A SETTLEMENT AGREEMENT OF THE REFERENCED ACTION AND THREATENED ACTION - COUNTY OF SAN DIEGO V. PALOMAR COMMUNITY COLLEGE DISTRICT; SAN DIEGO SUPERIOR COURT, NORTH COUNTY DIVISION, CASE NO. 37-2008-00057302-CU-TT-NC AND SANDAG V. PALOMAR COMMUNITY COLLEGE DISTRICT**

MSC Evilsizer/Nelson

RESOLUTION NO. 09-20983

WHEREAS, the County of San Diego has filed a lawsuit captioned **County of San Diego v. Palomar Community College District**, San Diego Superior Court, North County Division, Case No. 37-2008-00057302-CU-TT-NC, and the **San Diego Association of Governments (“SANDAG”)** has threatened to file a lawsuit, challenging the Palomar Community College District (“District”) decision to certify an environmental impact report for the North Education Center project (“Project”) and issue related approvals for the Project.

WHEREAS, the County and SANDAG have agreed to settle their disputes relating to the Project on terms set forth in a proposed settlement agreement which generally requires the District to (1) pay specified impact fees to the County and Caltrans as mitigation for certain traffic impacts, (2) perform a traffic analysis that complies with CEQA before proceeding with Phase II of the Project, (3) annually report the status of Phase II development activities, if any, and (4) reasonably accommodate any future North County Transit District request to install bus stops on the Project site.

NOW THEREFORE, THE GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT FINDS, DECLARES AND RESOLVES AS FOLLOWS:

- a. The foregoing recitals are true and correct and incorporated herein by this reference.
- b. The District’s Superintendent/President, Robert P. Deegan, or Vice President, Finance & Administrative Services, Bonnie Ann Dowd, is authorized and directed to enter into a settlement agreement of the above-described action and threatened action on the terms described above.
- c. This Resolution shall take effect immediately upon its adoption.

The foregoing Resolution No. **09-20983** was adopted by the Governing Board of the Palomar Community College District at a meeting of the Board held on **December 9, 2008**, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

President, Governing Board
Palomar Community College District

Attest:

Secretary of the Governing Board
Palomar Community College District

EXHIBIT N-1

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVED AGREEMENT WITH FORESTER INSTITUTO INTERNACIONAL AND APPROVED AUTHORIZATION FOR A STUDY ABROAD PROGRAM IN SAN JOSE, COSTA RICA, JANUARY 3, 2009–JANUARY 17, 2009**

MSC Evilsizer/McMullen

The Governing Board approved an agreement between Palomar Community College District and Forester Instituto Internacional, for the purpose of the Foreign Languages department to conduct a Study Abroad Program in San Jose, Costa Rica on January 3, 2009, through January 17, 2009. Classes will be offered in Spanish 50, 101A, 101B, 102A, 102B, 201A, 201B, 215, 216, 235 and 296. In addition to program price, program participants will be responsible for paying all fees including transportation, housing, insurance, books, materials and personal expenses. **EXHIBIT N-2**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. APPROVED LIFE SCIENCES FIELD COURSE TO YELLOWSTONE NATIONAL PARK: JUNE 16, 2009 – JUNE 25, 2009

MSC Nelson/Evilsizer

The Governing Board approved the Life Sciences field course to Yellowstone National Park, June 16, 2009, through June 25, 2009. Classes will be offered in Biol 45, Biol 114L, Biol 195, Biol 295, Zool 195, and Zool 295.

The Governing Board authorized that all agreements and contracts necessary to carry out this field course to Yellowstone National Park are approved between the Palomar Community College District and the following vendors: (a) Xanterra Int'l; (b) National Park Service; (c) Dornan's Moose Enterprise; (d) Leisure Sports; (e) Grand Teton Lodge Company; (f) Triangle X Ranch. Advance deposits as may be required by these vendors are authorized. Estimated cost per student is between \$410.00 and \$780.00 depending on the accommodations selected by student. Fees include lodging and activities. Student must pay regular enrollment fees and provide own means of transportation and meals. **EXHIBIT N-3**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. AUTHORIZATION TO EXECUTE CONTRACT FOR BID #104-09 S-BUILDING REPLACEMENT PROJECT

MSC Evilsizer/Nelson

The Governing Board authorizes Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director, Business Services, to execute a contract to the lowest responsive and responsible General Contractor (Bidder) for Bid #104-09 S-Building Replacement Project (new Health Sciences Building).

In order for the project to be completed within the designated timeframe it is necessary to award a contract as soon as possible after the bid opening of December 15, 2008. The contract award will be brought back to the Governing Board for ratification at a future Governing Board meeting. **EXHIBIT N-4**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. ACCEPTED AS FINAL AND COMPLETE, BID NO. 005-07 NS BUILDING DEAN AND ADJUNCT AREA RENOVATION AND I.S. ROOM HVAC UPGRADE; AUTHORIZE RELEASE OF RETENTION TO WHITAKER CONSTRUCTION CORPORATION IN THIRTY-FIVE DAYS

MSC Nelson/Evilsizer

The Governing Board accepted Bid #005-07 NS Building – Dean and Adjunct Area Renovation and I.S. Room HVAC Upgrade as complete and final; and authorizes the Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The total amount of the contract is \$290,000.00, and all money due and owing to Whitaker Construction Corporation (hereinafter Whitaker), with the exception of the ten percent (10%) retention, shall be paid, and following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to Whitaker, 2340 Tampa Avenue, Suite F, El Cajon, CA 92020, provided no liens are filed within this period.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

6. **APPROVED CHANGE ORDER #1; ACCEPT AS FINAL AND COMPLETE, BID NO. CM-01-08 MIB: ABATEMENT AND DEMOLITION MULT-DISCIPLINARY BUILDING SITE AND S-BUILDING SITE; AUTHORIZE RELEASE OF RETENTION TO AMERICAN WRECKING, INC., IN THIRTY-FIVE DAYS**

MSC Evilsizer/McMullen

RESOLUTION NO. 09-20984

The Governing Board approved Change Order #1 in the amount of (\$35,537.50), as described in **Exhibit N-6**; accepts Bid #CM-01-08 MIB as complete and final; and authorizes the Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The total amount of the contract is \$419,903.50, and all money due and owing to the Contractor, with the exception of the ten percent (10%) retention, shall be paid, and following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to American Wrecking Inc., 2459 Lee Avenue, South El Monte, CA 91733, provided no liens are filed within this period. **EXHIBIT N-6**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

7. **AUTHORIZATION TO EXECUTE CONTRACT FOR BID #106-09 INSTALLATION OF CHAIN-LINK FENCING PROJECT/SAN MARCOS CAMPUS**

MSC McMullen/Evilsizer

The Governing Board authorized Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director, Business Services, to execute a contract to the lowest responsive and responsible Bidder for Bid #106-09 Installation of Chain-link Fencing Project at various locations on the San Marcos campus.

In order for the project to be completed during the winter recess it is necessary to award a contract as soon as possible after the bid opening of December 5, 2008. The contract award will be brought back to the Governing Board for ratification at a future Governing Board meeting. **EXHIBIT N-7**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

8. **RATIFIED CONTRACT WITH T and D COMMUNICATIONS, INC., FOR AWARD OF BID # 105-09 AIR BLOWN FIBER (ABF) INFRASTRUCTURE RELOCATON**

MSC McMullen/Evilsizer

The Governing Board ratified the contract between the District and T and D Communications, Inc., (hereinafter T&D) Corona, CA, in the amount of \$78,300.91. T&D responded to the District's Invitation to Bid #105-09 Air Blown Fiber (ABF) Infrastructure Relocation as detailed in **Exhibit N-8**, and was found to be the lowest responsive and responsible bidder. **EXHIBIT N-8**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**9. APPROVED THE FOLLOWING NEW AND/OR CONTINUING CLASSES,
AGREEMENTS AND PERSONNEL FOR PROVIDING COMMUNITY DEVELOPMENT**

MSC Evilsizer/McMullen

The Governing Board approved the following new and/or continuing classes for the Spring 2009 Venture Program and authorization to contract with the personnel instructing the classes.

SPRING 2009 - Venture Program

Instructor: Adney, Curtis
Class Name: What Were You Born To Do?
Date: Sat Feb 28-Sat Feb 28
Fee to Students: \$60.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: Adney, Curtis
Class Name: Test Taking Secrets
Dates: Sat Feb 28-Sat Feb 28
Fee to Students: \$50.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: Allen, Lewis
Class Name: Real Estate Appraisal Licensing School - Part 2
Dates: Sat Apr 04-Sun Apr 05
Fee to Students: \$325.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Bell, Phillip
Class Name: Financial Planning for College
Date: Sat Feb 21-Sat Feb 28
Fee to Students: \$55.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: Bell, Phillip
Class Name: Financial Planning for College
Dates: Sat Apr 11-Sat Apr 18
Fee to Students: \$55.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: Boice, Tim
Class Name: Driver's Education Class
Date: Sat Feb 21-Sat Mar 14
Fee to Students: \$85.00
Instructor Rate: \$32.00/hour

Instructor: Boice, Tim
Class Name: Driver's Education Class
Dates: Sat May 02-Sat May 30
Fee to Students: \$85.00
Instructor Rate: \$32.00/hour

Instructor: Canfield, Brian
Class Name: Stained Glass: Beginning
Dates: Sat Apr 18-Sat May 16
Fee to Students: \$110.00
Instructor Rate: \$51.30/hour

Instructor: Canfield, Brian
Class Name: Glass Fusing: Introduction
Dates: Sat Mar 07-Sat Apr 04
Fee to Students: \$89.00
Instructor Rate: \$51.30/hour

Instructor: Carrillo, Mel
Class Name: Dance - Swing (Jitterbug)
Dates: Sun Jan 25-Sun Mar 08
Fee to Students: \$59.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: Carrillo, Mel
Class Name: Dance - Swing (Jitterbug)
Dates: Sun Mar 15-Sun May 03
Fee to Students: \$59.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: Carrillo, Mel
Class Name: Mel's Potluck Dance Party
Dates: Sat Apr 25-Sat Apr 25
Fee to Students: \$5.00
Instructor Rate: none

Instructor: Carrillo, Mel
Class Name: Dance - Ballroom
Dates: Sun Jan 25-Sun Mar 08
Fee to Students: \$59.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: Carrillo, Mel
Class Name: Dance - Ballroom
Dates: Sun Mar 15-Sun May 03
Fee to Students: \$59.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: Carrillo, Mel
Class Name: Dance - Latin Dance
Dates: Sun Jan 25-Sun Mar 08
Fee to Students: \$59.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: Carrillo, Mel
Class Name: Dance - Latin Dance
Dates: Sun Mar 15-Sun May 03
Fee to Students: \$59.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: Carrillo, Mel
Class Name: Dance - Intermediate Ballroom
Dates: Wed Jan 14-Wed Feb 18
Fee to Students: \$59.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: Carrillo, Mel
Class Name: Dance - Intermediate Ballroom
Dates: Wed Feb 25-Wed Apr 08
Fee to Students: \$59.00

Instructor Rate: 30% of fees collected for students instructed

Instructor: Cooper, Shai
Class Name: Israeli Folk Dance - Beginning
Dates: Wed Jan 21-Wed Feb 25
Fee to Students: \$60.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Cooper, Shai
Class Name: Israeli Folk Dance - Intermediate
Dates: Mon Jan 26-Mon Mar 09
Fee to Students: \$60.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Dale, Richard
Class Name: Magic Castle Dinner & Show
Dates: Sat Mar 21-Sat Mar 21
Fee to Students: \$169.00
Instructor Rate: \$200.00 flat fee

Instructor: Deriso, Vicki
Class Name: Country Line Dancing
Dates: Sat Jan 24-Sat Mar 14
Fee to Students: \$65.00
Instructor Rate: 35% of fees collected for students instructed

Instructor: Deriso, Vicki
Class Name: Country Line Dancing
Dates: Sat Apr 04-Sat May 16
Fee to Students: \$65.00
Instructor Rate: 35% of fees collected for students instructed

Instructor: Draim, David
Class Name: Adobe Photoshop - I
Dates: Sat Feb 28-Sat Mar 07
Fee to Students: \$79.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Eshelman, Lisa
Class Name: Spring Break - Lotions and Potions/Grades 2-5
Dates: Mon Apr 13-Fri Apr 17
Fee to Students: \$175.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Gallegos, Maria
Class Name: The Art of Tamale Making II
Dates: Sat Apr 04-Sat Apr 04
Fee to Students: \$45.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Garlejo, Joel
Class Name: Floral Design I - Introduction to
Dates: Tue Jan 20-Thu Feb 05
Fee to Students: \$125.00
Instructor Rate: \$30.00/hour

- Instructor:** Garlejo, Joel
Class Name: Floral Design II - Special Events
Dates: Tue Feb 17-Thu Mar 05
Fee to Students: \$125.00
Instructor Rate: \$30.00/hour
- Instructor:** Garlejo, Joel
Class Name: Floral Design III - Weddings &
Dates: Tue Mar 17-Thu Apr 02
Fee to Students: \$125.00
Instructor Rate: \$30.00/hour
- Instructor:** Handelsman, Sohaila
Class Name: Belly Dancing
Dates: Tue Jan 20-Tue Feb 24
Fee to Students: \$65.00
Instructor Rate: 40% of fees collected for students instructed
- Instructor:** Handelsman, Sohaila
Class Name: Belly Dancing
Dates: Tue Apr 07-Tue May 12
Fee to Students: \$65.00
Instructor Rate: 40% of fees collected for students instructed
- Instructor:** Haupt, Sheryl
Class Name: Pour It On Painting
Dates: Sat Feb 07-Sat Feb 07
Fee to Students: \$45.00
Instructor Rate: 30% of fees collected for students instructed
- Instructor:** Haupt, Sheryl
Class Name: Wire Wrap Jewelry
Dates: Sat Feb 07-Sat Feb 07
Fee to Students: \$40.00
Instructor Rate: 30% of fees collected for students instructed
- Instructor:** Haytasingh, Erin
Class Name: Driver's Education Class
Dates: Sat Feb 21-Sat Mar 14
Fee to Students: \$85.00
Instructor Rate: \$32.00/hour
- Instructor:** Haytasingh, Erin
Class Name: Driver's Education Class
Dates: Sat May 02-Sat May 30
Fee to Students: \$85.00
Instructor Rate: \$32.00/hour
- Instructor:** Howells, John
Class Name: Personal Financial Mngmnt
Date: Wed Feb 04-Wed Feb 18
Fee to Students: \$59.00
Instructor Rate: 35% of fees collected for students instructed
- Instructor:** Howells, John
Class Name: Personal Financial Mngmnt
Date: Thu Feb 05-Thu Feb 19
Fee to Students: \$59.00

Instructor Rate: 35% of fees collected for students instructed

Instructor: Jones, Jill Lesly
Class Name: 33 Ways to Make \$\$ with Your Voice
Date: Sat Feb 21-Sat Feb 28
Fee to Students: \$160.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Krusemark, Leeanne
Class Name: Make Money with a Typing/Word Processing Business
Dates: Thu Apr 02-Thu Apr 02
Fee to Students: \$25.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Krusemark, Leeanne
Class Name: Cash in with a Home-based Business
Date: Thu Apr 02-Thu Apr 02
Fee to Students: \$50.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Krusemark, Leeanne
Class Name: Beginning Guide To Getting
Date: Wed Apr 01-Wed Apr 01
Fee to Students: \$50.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Levin, Kenneth
Class Name: Japanese - Community Conversational
Date: Wed Feb 04-Wed Mar 11
Fee to Students: \$90.00
Instructor Rate: \$46.00/hour

Instructor: Lewis, Robert
Class Name: Personal Trainer Certification
Date: Mon Feb 02-Wed Apr 08
Fee to Students: \$559.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: Ludlow, Monet
Class Name: Hip Hop Dance
Date: Thu Feb 05-Thu Mar 12
Fee to Students: \$65.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Ludlow, Monet
Class Name: Spring Break - Hip Hop/Grades 5-8
Date: Mon Apr 06-Fri Apr 10
Fee to Students: \$150.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Ludlow, Monet
Class Name: Spring Break - Hip Hop/Grades 5-8
Date: Mon Apr 13-Fri Apr 17
Fee to Students: \$150.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Mansfield, William
Class Name: Real Estate Appraisal, A New Career
Date: Mon Jan 26-Mon Jan 26
Fee to Students: \$59.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Mansfield, William
Class Name: Real Estate Appraisal Licensing School - Part 1
Date: Sat Jan 31-Sun Mar 29
Fee to Students: \$800.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Mansfield, William
Class Name: Real Estate Appraisal Licensing School - Part 3
Date: Sat Apr 25-Sun Jun 14
Fee to Students: \$650.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Mansfield, William
Class Name: Investing In & Managing Small Residential Properties
Date: Mon Feb 02-Mon Feb 02
Fee to Students: \$49.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Mansfield, William
Class Name: Investing In & Managing Small Residential Properties
Date: Mon Apr 27-Mon Apr 27
Fee to Students: \$49.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Moreno, Mineko
Class Name: Sushi Making 101
Date: Sat Jan 24-Sat Jan 24
Fee to Students: \$65.00
Instructor Rate: \$600 - 15+ people in class, \$500 - 12-14 people in class, under 12 people - contract fee to be negotiated

Instructor: Moreno, Mineko
Class Name: Japanese Market Tour and Tutorial
Date: Sun May 03-Sun May 03
Fee to Students: \$40.00
Instructor Rate: \$300 Flat Fee

Instructor: Moreno, Mineko
Class Name: Sushi Making 102- Sushi Bar Favorites
Date: Sat Mar 21-Sat Mar 21
Fee to Students: \$65.00
Instructor Rate: \$600 - 15+ people in class, \$500 - 12-14 people in class, under 12 people - contract fee to be negotiated

Instructor: Nicholson, Kellie
Class Name: Professional Online Bartending Course
Date: Mon Jan 05-Thu May 21
Fee to Students: \$119.00
Instructor Rate: \$65.20/student

Instructor: O'Brien, Laurie
Class Name: Cake Design II - Wedding
Date: Tue Feb 24-Tue Mar 24
Fee to Students: \$125.00
Instructor Rate: \$50.00/hour

Instructor: Otsubo, Lee
Class Name: Digital SLR for New dSLR Owners - Webcast!
Date: Tue Jan 20-Thu Jan 22
Fee to Students: \$75.00
Instructor Rate: 35% of fees collected for students instructed

Instructor: Otsubo, Lee
Class Name: Digital SLR for New dSLR Owners - Webcast!
Date: Mon Mar 16-Wed Mar 18
Fee to Students: \$75.00
Instructor Rate: 35% of fees collected for students instructed

Instructor: Otsubo, Lee
Class Name: Digital SLR "Hands On" Photoshoot Workshop
Date: Sat May 02-Sat May 02
Fee to Students: \$80.00
Instructor Rate: 35% of fees collected for students instructed

Instructor: Patterson, Betty
Class Name: Floral - "Let's Design" Styles
Date: Sat Jan 17-Sat Jan 31
Fee to Students: \$125.00
Instructor Rate: \$46.00/hour

Instructor: Patterson, Betty
Class Name: Floral - "Let's Design" Techniques
Date: Sat Feb 07-Sat Feb 28
Fee to Students: \$125.00
Instructor Rate: \$46.00/hour

Instructor: Patterson, Betty
Class Name: Floral - "Let's Design" Mechanics
Date: Sat Mar 07-Sat Mar 21
Fee to Students: \$125.00
Instructor Rate: \$46.00/hour

Instructor: Patterson, Betty
Class Name: Floral - Master Designer's Class
Date: Tue Feb 10-Tue Apr 07
Fee to Students: \$100.00
Instructor Rate: \$46.00/hour

Instructor: Patterson, Betty
Class Name: Floral - Centerpiece Design
Date: Tue Apr 14-Tue Apr 28
Fee to Students: \$100.00
Instructor Rate: \$46.00/hour

Instructor: Patterson, Kris
Class Name: Medical Insurance Billing - Introduction
Date: Sat Apr 04-Sun Apr 05
Fee to Students: \$105.00

Instructor Rate: 40% of fees collected for students instructed

Instructor: **Patterson, Kris**
Class Name: Medical Insurance Billing - Advanced II
Date: Sat Apr 18-Sat Apr 18
Fee to Students: \$85.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: **Patterson, Kris**
Class Name: Medical Billing Service, Start a Home Business
Date: Sat Apr 18-Sat Apr 18
Fee to Students: \$65.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: **Patterson, Kris**
Class Name: Medical Insurance Billing (Computerized) at Home
Date: Sun Apr 19-Sun Apr 19
Fee to Students: \$25.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: **Patterson, Kris**
Class Name: Worker's Compensation & Personal Injury Billing
Date: Sun Apr 19-Sun Apr 19
Fee to Students: \$85.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: **Pellecchia, Gwen**
Class Name: Basic Mosaics
Date: Tue Feb 03-Tue Feb 10
Fee to Students: \$60.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: **Pourroy, John**
Class Name: Glass Fusing: Introduction
Date: Sat Mar 07-Sat Apr 04
Fee to Students: \$89.00
Instructor Rate: \$20/hour

Instructor: **Radiul, Genadi**
Class Name: Dreamweaver - Basic
Date: Sat Jan 31-Sat Feb 07
Fee to Students: \$89.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: **Radiul, Genadi**
Class Name: Dreamweaver - Intermediate
Date: Sat Feb 21-Sat Feb 28
Fee to Students: \$89.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: **Radiul, Genadi**
Class Name: Dreamweaver - Advanced
Date: Sat Mar 07-Sat Mar 14
Fee to Students: \$89.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: Reynolds, Chuck
Class Name: Canoeing - Chocolate Mountains
Date: Sat Mar 14-Sun Mar 15
Fee to Students: \$60.00
Instructor Rate: 47% of fees collected for students instructed

Instructor: Reynolds, Chuck
Class Name: Canoeing - Topock Gorge
Date: Sat May 16-Sun May 17
Fee to Students: \$60.00
Instructor Rate: 47% of fees collected for students instructed

Instructor: Roberts, Barbara
Class Name: Face Reading - How To Read Your Boss' Face
Date: Sat Feb 07-Sat Feb 07
Fee to Students: \$49.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Seminars, Notary Public
Class Name: California State Notary, In One Day
Date: Sat Feb 21-Sat Feb 21
Fee to Students: \$99.00
Instructor Rate: 43% of fees collected for students instructed

Instructor: Seminars, Notary Public
Class Name: California State Notary, In One Day
Date: Sat May 09-Sat May 09
Fee to Students: \$99.00
Instructor Rate: 43% of fees collected for students instructed

Instructor: Seminars, Notary Public
Class Name: Notary Loan Signing Agent
Date: Sat Mar 07-Sat Mar 07
Fee to Students: \$100.00
Instructor Rate: 43% of fees collected for students instructed

Instructor: Taylor, Susan
Class Name: Spring Break - Video Game Making/Grades 5-8
Date: Mon Apr 06-Fri Apr 10
Fee to Students: \$225.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: Tiedeman, Tom
Class Name: Watercolor Fundamentals
Date: Sat Mar 07-Sat Mar 14
Fee to Students: \$70.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Susan Unoura
Class Name: Picture Framing - Beginning
Date: Sat Mar 28-Sat Mar 28
Fee to Students: \$55.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: Susan Unoura
Class Name: Picture Framing Advanced
Date: Sat Apr 04-Sat Apr 04
Fee to Students: \$55.00

Instructor Rate: 30% of fees collected for students instructed

Instructor: Velasco, Martha
Class Name: Community Conversational Spanish - Level I
Date: Wed Jan 28-Wed Mar 04
Fee to Students: \$90.00
Instructor Rate: \$61.83/hour

Instructor: Velasco, Martha
Class Name: Community Conversational Spanish - Level II
Date: Wed Mar 11-Wed Apr 22
Fee to Students: \$90.00
Instructor Rate: \$61.83/hour

Instructor: Velasco, Martha
Class Name: Survival Spanish for Healthcare Providers
Date: Sat Jan 31-Sat Mar 14
Fee to Students: \$149.00
Instructor Rate: \$61.83/hour

Instructor: Warehall, William
Class Name: "Hot Glass" Paperweight Making
Date: Sat Jan 24-Sat Feb 28
Fee to Students: \$250.00
Instructor Rate: \$48.72/hour

Instructor: Warehall, William
Class Name: Glass Casting
Date: Sat Jan 24-Sat Feb 28
Fee to Students: \$200.00
Instructor Rate: \$48.72/hour

Instructor: Weaver, Sue
Class Name: SAT Preparation
Date: Sat Jan 31-Sat Mar 07
Fee to Students: \$189.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: Weaver, Sue
Class Name: SAT Preparation
Date: Sat Apr 25-Sat May 30
Fee to Students: \$189.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: Williams, Bill
Class Name: Borrego Springs Photo Expedition
Date: Fri Mar 13-Sun Mar 15
Fee to Students: \$159.00
Instructor Rate: 30% of fees collected for students instructed + \$200.00 flat fee

Instructor: Williams, Bill
Class Name: Digital Photography - Beginning
Date: Sat Feb 21-Sat Feb 21
Fee to Students: \$65.00
Instructor Rate: \$40.00/hour

Instructor: Williams, Bill
Class Name: Digital Photography - Beginning
Date: Sat Apr 18-Sat Apr 18
Fee to Students: \$65.00
Instructor Rate: \$40.00/hour

Instructor: Zinniger, Rosanne
Class Name: Spring Break - Cooking Class/Grades 3-8
Date: Mon Apr 06-Fri Apr 10
Fee to Students: \$175.00
Instructor Rate: \$75.00/student

Instructor: Zinniger, Rosanne
Class Name: Spring Break - Cooking Class/Grades 3-8
Date: Mon Apr 13-Fri Apr 17
Fee to Students: \$175.00
Instructor Rate: \$75.00/student

Instructor: Zinniger, Rosanne
Class Name: Cake Design I - Intro to Cake Design
Date: Mon Jan 12-Mon Feb 09
Fee to Students: \$125.00
Instructor Rate: 50% of fees collected for students instructed

Instructor: Zinniger, Rosanne
Class Name: Cake Design I - Intro to Cake Design
Date: Tue Jan 13-Tue Feb 10
Fee to Students: \$125.00
Instructor Rate: 50% of fees collected for students instructed

Instructor: Zinniger, Rosanne
Class Name: Cake Design I - Intro to Cake Design
Date: Mon Mar 02-Mon Mar 30
Fee to Students: \$125.00
Instructor Rate: 50% of fees collected for students instructed

Instructor: Zinniger, Rosanne
Class Name: Cake Design I - Intro to Cake Design
Date: Wed Apr 08-Wed May 06
Fee to Students: \$125.00
Instructor Rate: 50% of fees collected for students instructed

Instructor: Zinniger, Rosanne
Class Name: Cake Design II - Wedding Cakes
Date: Mon Feb 23-Mon Mar 23
Fee to Students: \$125.00
Instructor Rate: 50% of fees collected for students instructed

Instructor: Zinniger, Rosanne
Class Name: Cake Design III - The Carved/Topsy Turvy Cake
Date: Mon Apr 20-Mon May 11
Fee to Students: \$125.00
Instructor Rate: 50% of fees collected for students instructed

Instructor: Zinniger, Rosanne
Class Name: Cake Design III - The Carved/Topsy Turvy Cake
Date: Tue Apr 21-Tue May 12
Fee to Students: \$125.00
Instructor Rate: 50% of fees collected for students instructed

Instructor: Zinniger, Rosanne
Class Name: Cake Design Workshops - 3D COOKIE DECORATING
Date: Sat Apr 04-Sat Apr 04
Fee to Students: \$45.00
Instructor Rate: 50% of fees collected for students instructed

Instructor: Zinniger, Rosanne
Class Name: Cake Design Workshops - CREATIVE CUPCAKES
Date: Sat Feb 07-Sat Feb 07
Fee to Students: \$45.00
Instructor Rate: 50% of fees collected for students instructed

Instructor: ZINNIGER, ROSANNE
Class Name: Cake Design I - En Espanol
Date: Sat Jan 31-Sat Mar 07
Fee to Students: \$125.00
Instructor Rate: TBD 30% of fees collected for students instructed

Instructor: ZINNIGER, ROSANNE
Class Name: Cake Design II - En Espanol
Date: Sat Mar 14-Sat Apr 11
Fee to Students: \$125.00
Instructor Rate: TBD 30% of fees collected for students instructed

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. APPROVED FIELD STUDIES TRIP TO NEW YORK CITY, NEW YORK, FOR FASHION MERCHANDISING AND DESIGN STUDENTS

MSC Nelson/Evilsizer

The Governing Board approved a Fashion Merchandising & Design Field Study Trip for travel to New York City, New York, January 11, 2009–January 17, 2009. Students who participate in the field course will enroll in FASH 155, World of Fashion and shall receive two units of college credit for the field studies course. Total cost for field course program is \$1,850.00, which covers airfare, hotel accommodations, transportation to and from the airport, and other scheduled events as described in **EXHIBIT N-10**.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. APPROVED EDUCATIONAL SERVICES AGREEMENT WITH SAN DIEGO ELECTRICAL TRAINING CENTER

MSC Nelson/McMullen

The Governing Board approved an agreement between Palomar Community College District (hereinafter "District") and San Diego Electrical Training Center (hereinafter "Agency") to provide instruction in the courses of Electrical Trainee 101, Electrical Trainee 102, Electrical Trainee 103 and Electrical Trainee 104 through the District's Workforce & Community Development Department. Classes are scheduled December 13, 2008, through April 18, 2009. In consideration of instruction in electrical training provided by the District, the Agency agrees to pay the District in the amount of \$51,000.00.

EXHIBIT N-11

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. EXCUSED ABSENCE OF TRUSTEE

MSC McMullen/Evilsizer

In accordance with Section 72425(c) of the California Education Code, the Governing Board found that the absence of **Trustee MICHELE NELSON** from the Special Meeting of the Governing Board held **November 11, 2008**, is **excused** due to personal necessity.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. ADOPTED REVISED PALOMAR COMMUNITY COLLEGE DISTRICT POLICIES INCLUDED IN CHAPTER 7 – HUMAN RESOURCES

MSC McMullen/Nelson

The Governing Board of the Palomar Community College District adopted the following **revised Board Policies** included in **Chapter 7 – Human Resources**:

BP 7130	Compensation and Benefits
BP 7140	Collective Bargaining
BP 7150	Employee Evaluations
BP 7160	Professional Development
BP 7236	Short-Term Employees
BP 7240	Confidential Employees
BP 7341	Sabbaticals
BP 7345	Catastrophic Leave Program
BP 7347	Paid Family Leave
BP 7350	Resignations
BP 7370	Use of District Resources for Political Activity
BP 7510	Domestic Partners
BP 7800	Institutional Reassignment/Lateral Transfer
BP 7850	Exchange Program

EXHIBIT N-13

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **FIRST READING: REVISION OF PALOMAR COMMUNITY COLLEGE DISTRICT POLICIES INCLUDED IN CHAPTER 7 – HUMAN RESOURCES**

This information item included a proposal to **revise** the following **Board Policies** included in **Chapter 7 – Human Resources**. The Board will take action to adopt the following policies at its January 13, 2009, meeting:

BP 7230	Classified Employees
BP 7260	Classified Supervisors and Managers
BP 7270	Student Workers
BP 7335	Health Examinations
BP7340	Leaves
BP 7385	Salary Deductions

The following **Administrative Procedures** are presented for information only:

AP 7212	Temporary Faculty
AP 7216	Employee Grievance/Complaint Procedures
AP 7234	Overtime
AP 7235	Probationary Period: Classified Employees
AP 7270	Student Workers
AP 7337	Fingerprinting
AP 7340	Leaves
AP 7343	Industrial Accidents and Illness
AP 7344	Notifying District of Illness
AP 7346	Employees Called To Military Duty
AP 7375	Tax Sheltered Annuities/Deferred Compensation Program
AP 7500	Volunteers

These policies and procedures have gone through final review through the shared governance process. **EXHIBIT N-14**

O. **BOARD REQUESTS FOR REPORTS** – There were none requested.

P. **RECESS TO CLOSED SESSION** – No additional session needed.

R. **ADJOURNMENT**

The meeting was adjourned at 7:44 p.m.

Nancy C. Chadwick, Board President

Mark Evilsizer, Secretary