



**APPROVED 11/11/08**  
**GOVERNING BOARD MINUTES**  
**SPECIAL MEETING OF THE GOVERNING BOARD**  
**DATE: OCTOBER 29, 2008**  
**TIME: 4:00 P.M.**  
**PALOMAR COMMUNITY COLLEGE DISTRICT**  
**PRESIDENT'S CONFERENCE ROOM, LL-204**  
**1140 WEST MISSION ROAD**  
**SAN MARCOS, CALIFORNIA**

**I. CALL TO ORDER:**

Board President, Darrell McMullen, called the regular meeting of the Palomar Community College District Governing Board to order at 4:01 p.m.

**II. ROLL CALL:**

**TRUSTEES PRESENT**

DARRELL L. MC MULLEN, M.B.A., PRESIDENT  
MARK R. EVILSIZER, M.A., TRUSTEE  
RUTH LARSON, M.D., VICE PRESIDENT

**TRUSTEE ABSENT**

NANCY C. CHADWICK, M.S.W., M.P.A., SECRETARY  
MICHELE T. NELSON, PH.D., TRUSTEE

**EXECUTIVE ADMINISTRATORS PRESENT**

Robert P. Deegan, Superintendent/President  
Berta Cuaron, Assistant Superintendent/Vice President, Instruction  
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services  
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services  
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

**STAFF PRESENT**

Dr. Brent Gowen, Professor, English  
Michelle Barton, Director, Institutional Research & Development  
Tom Medel, Manager, Evening Administration  
Glynda Knighten, Staff Assistant  
Cheryl Ashour, Administrative Assistant to the Superintendent/Governing Board

**III. PUBLIC COMMENTS: There were none.**

**IV. BOARD WORKSHOP**

**A. REVIEWED AND DISCUSSED DRAFT OF DISTRICT'S ACCREDITATION SELF-STUDY REPORT**

Vice President Cuaron presented an overview of the ACCJC/WASC accreditation process, which included:

- Increased level of accountability
- Evidence requirements
- Themes
- Rubrics (program review, planning, student learning outcomes)
- 1-years to correct recommendations

She reviewed each component (standards) of the self study and gave a brief background on how Palomar conducted and prepared for the self study. The Board was updated on the current timeline of events, which included the Board approval process (November 11, 2008), self study submittal (December 15, 2008), Accrediting team site visit (March, 2009), and Accrediting Commission action (June, 2009).

A series of specific questions were asked and discussed.

**V. ADJOURNMENT**

Board President McMullen adjourned the meeting at 5:25 p.m.

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Darrell L. McMullen  
Board President

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Nancy C. Chadwick  
Secretary to the Board