



APPROVED 9/11/07

GOVERNING BOARD MINUTES

REGULAR MEETING OF THE GOVERNING BOARD

DATE: AUGUST 14, 2007

4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)

PALOMAR COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD ROOM, STUDENT SERVICES CENTER

1140 WEST MISSION ROAD

SAN MARCOS, CALIFORNIA

A. CALL MEETING TO ORDER

Board President, Mark Evilsizer, called the regular meeting of the Palomar Community College District Governing Board to order at 3:00 p.m.

AA. ROLL CALL

TRUSTEES PRESENT:

MARK R. EVILSIZER, M.A., PRESIDENT
DARRELL L. MC MULLEN, M.B.A., VICE PRESIDENT
RUTH LARSON, M.D., SECRETARY
NANCY C. CHADWICK, M.S.W., M.P.A., TRUSTEE
MICHELE T. NELSON, PH.D., TRUSTEE

AAA. RECESS TO TOUR BUILDING

B. RECONVENE TO OPEN SESSION: 4:00 P.M.

BB. PUBLIC COMMENTS

C. RECESS TO CLOSED SESSION

The Board went into Closed Session at 4:00 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
 - a. Discussion of potential sites in the southern portion of the District.
 - b. Approximately 80 acres of real property generally located at the northeast corner of Interstate 15 and State Route 76, near Fallbrook.
7. Conference with Legal Counsel - Existing Litigation, pursuant to Government Code §54956.9a. Carlisle v. Palomar Community College District

8. Conference with Legal Counsel - Anticipated Litigation, pursuant to Government Code §54956.9. Three cases.

CC. RECONVENE TO OPEN SESSION

The meeting reconvened to Open Session at 5 p.m.

Student Trustee, Michelle Eichelberger, present for Open Session.

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services

STAFF PRESENT:

Brent Gowen, President, Faculty Senate; Associate Professor, English
Donna Greene, President, CAST; Administrative Assistant, Student Services
Laura Gropen, President, Administrative Association; Manager of Marketing Services, EDUCTV
Shannon Lienhart, Co-President, PFF/AFT; Associate Professor, Mathematics
Neill Kovrig, President, CCE/AFT; Counseling Services Specialist, Transfer Center
Josie Silva, Executive Assistant, Superintendent/Governing Board

GUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Board President Evilsizer declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR ONE YEAR FROM THE MEETING DATE.

Board President Evilsizer reported the following:

1. The Board took action in closed session to suspend for forty (40) working hours **classified** employee, **#000838624**, effective August 15, 2007.
2. The Board took action in closed session to suspend for twenty (20) days **classified** employee, **#000853444**, effective August 15, 2007.
3. The Board took action in closed session to accept an agreement between District and **administrative** employee, **#004200026**, to be reassigned to the faculty effective August 17, 2007.

D. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS

1. Frank Hankin – Support of John Erickson
2. Joel Rivera – Support of John Erickson
3. Martha Torgow – Investigation, charges, introduction
4. John Valdez – Travel abroad programs to Cuernavaca
5. Peter Bowman – Support of John Erickson
6. April Woods – False allegations made by students

E. APPROVAL OF MINUTES

MSC Chadwick/Larson

The Governing Board approved the Minutes of the Regular Meeting of July 10, 2007.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

1. J-11 removed from agenda
2. J-6 removed from Consent Calendar

G. REPORTS/PRESENTATIONS

1. How To Do Business at Palomar College – Ken Jay, Director, Business Services

Ken Jay, Director of Business Services, and Kelley Hudson Mac Isaac, Manager, Facility Planning, gave a presentation on the process of doing business with Palomar College. It was a concern of Trustee Chadwick that a link be placed on the Palomar College home page to make it easy for the public to obtain this information.

At this time, Vice President Joe Madrigal acknowledged the retirement of Athletic Director, John Woods. Mr. Woods has served Palomar College for 34 years from January 29, 1973, to August 31, 2007. Vice President Madrigal reported on Mr. Woods' accomplishments during his career at Palomar College and wished him well. The new Athletic Director, Scott Cathcart, was introduced to the Board.

2. Update On Student Learning Outcomes -- Teresa Laughlin, Associate Professor, Economics, History & Political Science

Associate Professor, Teresa Laughlin, presented the year-end report for Learning Outcomes.

H. REPORT OF THE GOVERNING BOARD PRESIDENT

Board President Mark Evilsizer reported on his attendance at the INEA Graduation and expressed his gratitude to Anne Stadler, Director of EOP&S. Board President Evilsizer commented he received a letter and petition from concerned parents regarding the College for Kids Program.

HH. REPORTS OF GOVERNING BOARD TRUSTEES

Trustee Darrell McMullen announced that the Board toured the new Natural Sciences building and said it was very impressive. He thanked everyone associated with this project. Trustee McMullen commended the those responsible for the Strategic Plan 2009 publication.

Trustee Nancy Chadwick reported on her attendance at the INEA graduation. She mentioned Scott Lay met with the SDICCCA group and spoke about the Community College Initiative. She stressed the importance of supporting this initiative statewide. Trustee Chadwick announced she attended an event sponsored by the Veterans' Office on campus where Congressman Bilbray was the featured speaker. On a personal note, Trustee Chadwick announced she would not be present at the faculty plenary because of a death in her family.

Trustee Ruth Larson thanked Dr. Bonnie Ann Dowd for tutoring her on the budget. She expressed her concerns when dealing with conflict issues.

Trustee Michele Nelson welcomed Rich Talmo, Director of the Foundation. She commented on the Strategic Plan 2009 and commended the faculty and staff for their work on this publication. Trustee Nelson expressed her excitement about the new fall semester.

At this time, Board President Evilsizer reported that Senator Jack Scott is urging everyone to contact their local legislators for the passage of a swift budget.

Student Trustee Michelle Eichelberger reported that the students are very disappointed that Bruce Bishop has resigned and reassigned to the classroom. She commended Mr. Bishop for his support of students. Student Trustee Eichelberger expressed her disappointment with the many issues currently affecting students.

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

President Robert Deegan reported on the opening of the new natural sciences building and thanked everyone associated with this project. He expressed his deep appreciation for the extra efforts on everyone's behalf to prepare the building in time for the first day of the semester. President Deegan looks forward to working with faculty and staff in establishing meaningful processes in creating these buildings by listening and getting input from users. President Deegan said there are issues with negotiations, which he hopes can be resolved cooperatively and move forward. To do this, he would be happy to provide a third party person who is mutually agreeable to assist in facilitating between the negotiating parties. It is his intent to award a contract that is fair and equitable to the faculty.

1. Report of Vice President for Instruction

Vice President Berta Cuaron reported on a new institutional review and planning process that will take place for the fall semester, it addresses the concerns of tying resources to institutional planning. The part time faculty plenary will be held on Thursday evening, which will include various workshops. On Friday, the full time faculty plenary will take place. She commented on the faculty orientation being moved up, giving new faculty time to get introduced to the e-services system.

2. Report of Vice President for Student Services – no report

3. Report of Vice President for Finance and Administrative Services

Vice President Bonnie Ann Dowd introduced Jesse Lyn, the student representative on the ICOC, who will be appointed by the Board tonight. Vice President Dowd reported on the budget impasse.

Trustee Nancy Chadwick suggested sending comments to the head of the Republican caucus, Dick Ackerman, Orange County.

Vice President Dowd thanked all those involved with the natural sciences building; she said it has been an incredible experience and a collaborative effort. She welcomed Phyliss Laderman as the new Director of Fiscal Services.

4. Report of Vice President for Human Resource Services - absent

**Resumption of
REGULAR AGENDA**

J. APPROVAL OF CONSENT CALENDAR ITEMS

1. REVIEWED AND APPROVED PURCHASES MADE FOR PRIOR SIXTY DAYS

MSC Larson/Chadwick

The Governing Board reviewed and approved the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2006-2007 fiscal year budget:

Re-Encumbered				
Purchase Orders	0740817	through	0740980	\$ 741,614.32
Advertising/Increases	0760111	through	0760161	\$ 238,452.55
Agreement/Services	0770690	through	0770862	\$ 1,407,546.93
Repairs	0775086	through	0775089	\$ 1,529.26
Agreement/Annual	0780177	through	0780178	\$ 32,077.64
Bond Money	M07010000	through	M07010004	\$ 535,208.78
Procurement Card	Time Period: 05/23/06 – 06/22/07			\$ 246,455.96
	Time Period: 06/23/06 – 07/22/07			\$ 179,074.97
				<u>\$ 3,381,960.41</u>

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. APPROVED CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q)

MSC Larson/Chadwick

The Governing Board approved the California Community Colleges **Quarterly Financial Status Report (CCFS-311Q)** for quarter ending June 30, 2007. **EXHIBIT J-2**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. APPROVED QUARTERLY REPORT OF CHIEF FINANCIAL OFFICER REGARDING DISCLOSURE OF DISTRICT INVESTMENTS

MSC Larson/Chadwick

The Governing Board approved the **Quarterly Report of Fiscal Services Director, Regarding Disclosure of District Investments** as of June 30, 2007. **EXHIBIT J-3**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. APPROVED REVOLVING CASH EXPENDITURES

MSC Larson/Chadwick

The Governing Board approved the **Revolving Cash Expenditures** for the month of June 2007. **EXHIBIT J-4**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. APPROVED DRAWING NEW WARRANTS

MSC Larson/Chadwick

The Governing Board authorized the Disbursing Officer to **draw new warrants** as follows:

- a. Warrant #77-099706, dated **September 29, 2006**, in the amount of **\$21.75**, payable to **David Aquinas Pailley**, 1233 Calle Prospero, San Marcos, CA 92069. Void due to stale date.
- b. Warrant #77-099876, dated **October 10, 2006**, in the amount of **\$317.21**, payable to **Justin W. Klopfenstien**, 39846 Amberley Circle, Temecula, CA 92591. Void due to stale date.
- c. Warrant #77-100085, dated **October 20, 2006**, in the amount of **\$503.09**, payable to **Richard R. Gaylord**, P.O. Box 27775, San Diego, CA 92198. Void due to stale date.
- d. Warrant #77-100094, dated **October 20, 2006**, in the amount of **\$1,029.89**, payable to **Alexandra N. Gomez**, 1405 Ramona Avenue, Spring Valley, CA 91977. Void due to stale date.
- e. Warrant #77-100904, dated **November 9, 2006**, in the amount of **\$118.50**, payable to **Justin W. Klopfenstien**, 39846 Amberley Circle, Temecula, CA 92591. Void due to stale date.
- f. Warrant #77-101353, dated **November 20, 2006**, in the amount of **\$1,631.36**, payable to **James Cash**, 1401 Marvin Road NE, Suite 307 #481, Lacey, WA 98516. Void due to stale date. Check originally made out to Richard Isaacs – deceased. James Cash is the Administrator of the estate for Richard Isaacs.
- g. Warrant #77-102123, dated **December 20, 2006**, in the amount of **\$168.88**, payable to **Diane M. Geller**, 5704 Camino Del Cielo #201, Bonsall, CA 92003. Void due to stale date.
- h. Warrant #77-102640, dated **December 22, 2006**, in the amount of **\$387.88**, payable to **Melissa Jane Ellenor**, 3261 Camino Coronado, Carlsbad, CA 92009. Void due to stale date.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. Removed from Consent Calendar

7. GRANTED EQUIVALENCY FOR DISCIPLINE

MSC Larson/Chadwick

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board granted the following individuals equivalency to minimum qualifications for the disciplines listed:

Jesika Englebretson	Physical Education
Evangelina Franco	American Indian Studies
Alan Lechusza Aquallo	American Indian Studies
Naomi Offner	Older Adult Education (Hatha Yoga)

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. RATIFIED PART-TIME FACULTY EMPLOYMENT

MSC Larson/Chadwick

The Governing Board ratified the recommendation of the Superintendent/ President regarding the employment of the following part-time faculty, at the hourly rates indicated for Summer and Fall, 2007 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

SUMMER 2007

AMERICAN INDIAN STUDIES

Lechusza Aquallo, Alan	American Indian Studies M.F.A., Music B.M., Performance Eminence in the Field	\$50.37
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OCCUPATIONAL & NONCREDIT PROGRAMS

Craig, Samuel B.	Health & Safety B.A., Public Administration 2+ Years Work Experience	\$47.54
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Offner, Naomi J.	Older Adult Education (Hatha Yoga) B.A., History – Political Science Eminence in the Field	\$47.54
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Tagle, Jason C.	Older Adult Education (Exercise) B.S., Kinesiology 1+ Years Work Experience	\$47.54
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PHYSICAL EDUCATION

Englebretson, Jesika L.	Physical Education B.S., Kinesiology (Fitness, Nutrition And Health) Eminence in the Field	\$47.54
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FALL 2007

AMERICAN INDIAN STUDIES

Franco, Evangelina American Indian Studies \$47.54
B.A., Anthropology
Eminence in the Field

BEHAVIORAL SCIENCES

Durby, Jill C. Psychology \$48.72
M.A., Clinical Psychology/
Marriage/Family Therapy
B.A., Psychology

Elchlepp, Molly C. Psychology \$48.72
M.S., Counseling
(Marriage & Family Therapy)
B.A., Psychology
B.A., Art History

Foelber, Robert E. Philosophy \$51.78
Ph.D., Philosophy
M.A., Philosophy
B.A., Philosophy

Gutierrez, Gabriel Psychology \$51.78
M.A., School Psychology
M.A., Psychology
B.S., Psychology

Ross, Michelle T. Psychology \$51.78
Ph.D., Psychology, Industrial/
Organizational Psychology

Satya Spike, Ananda Philosophy \$50.37
M.A., Philosophy
B.A., Philosophy

BUSINESS ADMINISTRATION

Burns, Lisa A. Paralegal Studies \$51.78
J.D., Law
B.A., Social Studies

COMMUNICATIONS

Nye, Carol A. Photography \$48.72
M.F.A., Art: Creative Photography
2+ Years Work Experience

COUNSELING

Wilson, Monica Counseling \$48.72
M.A., Counseling, School Counseling
B.S., Psychology

ENGLISH

Doheney, Karen S. English \$48.72
M.A., Literature & Writing Studies
B.A., Comparative Literature

ENGLISH AS A SECOND LANGUAGE

Dullien, Starley	English as a Second Language M.A., Education: TESOL	\$48.72
Heayoung, Mikas	Community Education-Noncredit M.A., TESOL	\$48.72

FOREIGN LANGUAGES

Diekelman, Michele M.	French Ph.D., French M.A., French B.A., French	\$51.78
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LIBRARY MEDIA SERVICES

Slade, Eleanor	Reference Librarian M.A., Librarianship B.G.S., Spanish	\$50.37
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LIFE SCIENCES

Dorner, Meredith A.	Biology M.S., Biological Sciences M.A., Anthropology B.A., Biological Sciences	\$51.78
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MATHEMATICS

Kashyap, Nirmala	Mathematics M.A., Mathematics B.A., Mathematics B.S., Education	\$48.72
Moore, Brandon S.	Mathematics M.S., Statistics B.A., Mathematics	\$48.72
Peters, Christopher A.	Mathematics M.A., Mathematics (Applied) B.A., Mathematics	\$50.37

NURSING EDUCATION

Eisenhauer, Irene C.	Clinical Nursing B.S.N., Nursing 2+ Years Work Experience	\$47.54
Garvey, Cindy A.	Nursing M.S.N., Nursing B.S.N., Nursing A.A., Nursing	\$48.72

OCCUPATIONAL & NONCREDIT PROGRAMS

Brown, James L. Health & Safety Education \$47.54
B.A., Business Administration
2+ Years Work Experience

Huerta, Timothy Health & Safety Education \$47.54
A.S., Emergency Medical Services
A.S., Fire Technology
6+ Years Work Experience

Salazar, Brian Health & Safety Education \$47.54
A.A., Fire Technology
A.A., Paramedic Training
6+ Years Work Experience

PHYSICS & ENGINEERING

Pham, Linhdung Physical Science \$50.37
M.S., Engineering Sciences
(Engineering Physics)
B.S., Chemical Engineering

PUBLIC SAFETY PROGRAMS

Mensor, Kerry Administration of Justice \$47.54
A.S., Administration of Justice –
Law Enforcement
6+ Years Work Experience

READING SERVICES

Vogel, Jeffrey T. Reading \$48.72
M.A., Education: Reading
B.A., English

REGIONAL OCCUPATIONAL PROGRAMS

Loyola, Christine G. Culinary Arts \$47.54
A.O.S., Culinary Arts
6+ Years Work Experience

SPEECH COMMUNICATIONS/FORENSICS/ASL

Stefani, Lisa A. Speech Communication \$50.37
M.A., Speech Communication
B.A., Speech Communication

TRADE & INDUSTRY

Blench, Christopher C. Welding \$47.54
A.A., Welding Technology
6+ Years Work Experience

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. APPROVED CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT

MSC Larson/Chadwick

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following Child Development Center Teacher, at the hourly rate indicated for Fall 2007:

Quintanar, Nikki R.	Teacher M.S., Education Temporary Child Development Teacher Certificate 13 Units CHDV Coursework	\$17.31
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The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. Removed from agenda.

11. RATIFIED CLASSIFIED EMPLOYMENT

MSC Larson/Chadwick

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following classified employees:

a. Name: CHAD W. ABSHIER
Position: Instructional Computer Lab/Help Desk Specialist
Department: Academic Technology Resource Center
Position #: 5888 New?: No
Remarks: Replacement for Daniel Jani
Sal Grade/Step: **30/1** Salary: **\$4,073.58/month**
% of Position: 100% # Mos: 12
Effective: August 15, 2007
Account #: A-212200-315100-61150-0000000/100%
Normal Work Schedule: Monday – Thursday, 1:00 pm – 9:30 pm; Friday, 8:00 am – 4:30 pm. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm.

b. Name: PATRICIA A. SERAFIN
Position: Financial Assistance Specialist
Department: Financial Aid, Veterans' & Scholarship Services
Position #: 5714 New?: No
Remarks: Replacement for Yekaterina Khaskin
Sal Grade/Step: **20/1** Salary: **\$3,189.98/month**
% of Position: 100% # Mos: 12
Effective: August 15, 2007
Account #: A-212200-475100-64600-0000000/100%
Normal Work Schedule: Monday – Thursday, 10:30 am – 7:30 pm; Friday, 7:30 am – 4:30 pm. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm.

- c. **Name:** **POLLYANNA V. SHAFER**
Position: Academic Evaluator/Advisor
Department: Enrollment Services/Evaluations and Records
Position #: 5731 **New?:** No
Remarks: Replacement for Marsha Doughty; promotion for Ms. Shafer; funded – Transcript Fees.
Sal Grade/Stp: **24/5** **Salary:** **\$4,275.78/month**
% of Position: 100% **# of Mos:** 12
Effective: August 15, 2007
Account #: A-212200-422200-62100-0811650/100%
- d. **Name:** **PETER E. PAVILANDO**
Position: Custodian I
Department: Facilities/Custodial Services
Position #: 6403 **New?:** Yes
Remarks: Position approved 4/10/07
Sal Grade/Stp: **8/1** **Salary:** **\$2,381.15/month**
% of Position: 100% **# Mos:** 12
Effective: August 15, 2007
Account #: A-212200-542200-65300-0000000/100%
Normal Work Schedule: Sunday, 4:00 pm – 12:30 am; Monday – Thursday, 10:00 pm – 6:30 am. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm, and a 5% salary differential will be paid for hours worked between 10:00 pm and 6:00 am.
- e. **Name:** **AVA M. DAVIS**
Position: Library Media Technician II
Department: Library Media Services
Position #: 5052 **New?:** No
Remarks: Replacement for Laura Davis
Sal Grade/Stp: **15/1** **Salary:** **\$2,822.18/month**
% of Position: 100% **# Mos:** 12
Effective: August 15, 2007
Account #: A-212200-317100-61200-0000000/100%
Normal Work Schedule: Tuesday – Thursday, 11:45 am – 9:15 pm; Friday, 7:30 am – 5:00 pm; Saturday, 9:15 am – 1:15 pm. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm.
- f. **Name:** **PONNICE BLACK**
Position: ROP Specialist
Department: Regional Occupational Program
Position #: 5812 **New?:** No
Remarks: Replacement for Deborah Brooks; funded – ROP. Continuation of position is dependent on annual renewal of funding.
Sal Grade/Stp: **14/1** **Salary:** **\$2,754.78/month**
% of Position: 100% **# of Mos:** 12
Effective: August 15, 2007
Account #: A-212200-337100-62100-1812080/100%

- g. Name: **DORSEY L. MOORE**
Position: Custodian II
Department: Facilities/Custodial Services
Position #: 6404 New?: No
Remarks: Replacement for William Eisenbarth; promotion for Mr. Moore.
Sal Grade/Step: **12/3** Salary: **\$2,892.53/month**
% of Position: 100% # of Mos: 12
Effective: August 15, 2007
Account #(s): A-212200-542200-65300-0000000/100%
Normal Work Schedule: Monday – Thursday, 10:00 pm – 6:30 am; Friday, 5:00 pm – 1:30 am. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm, and a 5% salary differential will be paid for hours worked between 10:00 pm and 6:00 am.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. RATIFIED CHANGE TO CLASSIFIED EMPLOYMENT

MSC Larson/Chadwick

The Governing Board ratified the recommendation of the Superintendent/President regarding the change to employment of the following classified employee:

- a. Name: **VANESSA H. GUTIERREZ**
Position: Instructional Support Assistant III
Department: Foreign Languages
Position #: 5142 New?: No
Remarks: Revised start date; original start date was 7/16/07.
Sal Grade/Step: **25/1** Salary: **\$3,603.18/month**
% of Position: 100% # Mos: 12
Effective: July 24, 2007
Account #: A-222000-326100-11011-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. RATIFIED RESIGNATIONS

MSC Larson/Chadwick

The Governing Board ratified the recommendation of the Superintendent/ President to **accept the resignations** of the following employees:

- a. **William M. Eisenbarth**, Custodian II, Custodial Services, effective July 20, 2007 (last day of employment July 19, 2007).
- b. **Ricardo A. Guthrie**, Assistant Professor, Multicultural Studies, effective August 17, 2007 (last day of employment August 16, 2007).
- c. **Cheka N. Jenkins**, Custodian I, Custodial Services, effective August 1, 2007 (last day of employment July 31, 2007).
- d. **David W. Johnson**, Custodian I, Custodial Services, effective July 11, 2007 (last day of employment July 10, 2007).
- e. **Glenn L. Williams**, Storekeeper, Warehouse, effective August 2, 2007 (last day of employment August 1, 2007).

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

16. RATIFIED LEAVES OF ABSENCE

MSC Larson/Chadwick

- a. The Governing Board ratified the recommendation of the Superintendent/ President granting an Intermittent Family Medical Leave of Absence with no effect on benefits, effective May 18, 2007, for a maximum of 480 hours, to **Dale M. Barber**, Accounting Assistant, Fiscal Services.
- b. The Governing Board ratified the recommendation of the Superintendent/ President granting an Intermittent Family Medical Leave of Absence with no effect on benefits, effective July 16, 2007, for a maximum of 480 hours, to **Carol A. Gidner**, Child Care Operations Assistant, Child Development Center.
- c. The Governing Board ratified the recommendation of the Superintendent/ President granting a 12.5% Personal Leave of Absence without pay and with no effect on benefits, effective August 20, 2007, through December 21, 2007, to **Flecia D. Heise**, Athletic Trainer, Athletics, to teach.
- d. The Governing Board ratified the recommendation of the Superintendent/ President granting the extension of a 100% Personal Leave of Absence without pay and without benefits, effective July 28, 2007, through August 31, 2007, to **Diana L. McPherson**, Lead Community Service Officer, Palomar College Police Department.
- e. The Governing Board ratified the recommendation of the Superintendent/ President granting an Intermittent Family Medical Leave of Absence with no effect on benefits, effective July 16, 2007, for a maximum of 480 hours, to **Karen A. White**, Curricular Schedules Technician, Instructional Services.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

17. APPROVED PERSONNEL ACTIONS/HISTORY

MSC Larson/Chadwick

The Governing Board approved the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **July, 2007, and short-term employees** for the month of **August, 2007. EXHIBIT J-17**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

18. INFORMATION - RETIREMENT

On behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under Group II (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Leslie F. Elmer**, Academic Department Assistant, Chemistry/Physics & Engineering, effective December 30, 2007. She has served Palomar College for 15 years from July 1, 1992, to December 29, 2007.

19. APPROVED DESTRUCTION OF RECORDS PURSUANT TO TITLE 5, §59025

MSC Larson/Chadwick

The Governing Board approved the destruction of records identified below. The Superintendent/President or his designee is instructed to dispose of these records in accordance with Title 5, Division 6, Chapter 10, Subchapter 2.5, Article 2, Section 59025 of the California Code of Regulations.

Blanket Purchase Agreements
1996 - 2000

Purchase Orders
2002 - 2004

Request for Quotes
1980 - 2004

Request for Proposals
1998 - 2004

Bids
1989 - 2004

Maintenance Agreements
1990 - 2004

Lease Agreements
1986 - 2004

Miscellaneous Agreements
1987 - 2004

Business Profiles
1994 - 1996

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

6. RATIFIED ASSIGNED TIME TO ACADEMIC CONTRACTS

MSC McMullen/Chadwick

The Governing Board ratified the recommendation of the Superintendent/ President regarding the assigned time and monthly stipends for faculty for the 2007-2008 Academic Year:

Name	Assignment/Department	Assigned Time	Monthly Stipend
Bertram, Steven	Chair, Trade and Industry Department	40%	\$506.00
Boyajian, David	Chair, Chemistry Department	40%	\$506.00
Cater, Judy	Chair, Library Department	40%	\$506.00
Chen, Lee	Chair, English as a Second Language Department	60%	\$552.00
Corpora, Angelo	Chair, Business Administration Department	60%	\$552.00
Deen, Patricia	Chair, Earth, Space and Aviation Sciences Department	40%	\$506.00
Dixon, Patricia	Chair, American Indian Studies Department	20%	\$460.00
Eckhart, Judy	Chair, Nursing Education Department	80%	\$598.00
Esteban, Jose	Chair, Economics, History & Political Science Department	60%	\$552.00
Evans, Martha	Chair, Foreign Languages Department	60%	\$552.00
Faulkner, Molly	Co-Chair, Performing Arts Department	30%	\$276.00
Ferges, Ralph	Chair, Life Sciences Department	60%	\$552.00
Fernandez, Jose	Chair, Counseling Department	60%	\$552.00
Fowler, Grace	Chair, Graphic Communications Department	20%	\$460.00
Galli, Nancy	Chair, Design and Consumer Education Department	40%	\$506.00
Humphrey, Terry	Chair, Behavioral Sciences Department	60%	\$598.00
Levy, Stan	Director, Reading Services	20%	\$460.00
McDonough, Bruce	Chair, Cooperative Education Department	20%	\$460.00
Mills, Patrick	Chair, Speech Communications/Forensics/ASL Department	40%	\$506.00
Mufson, Michael	Co-Chair, Performing Arts Department	30%	\$276.00
Nakajima, Takashi	Chair, Physics and Engineering Department	20%	\$460.00
Nelson, Wendy	Chair, Communications Department	40%	\$506.00
Orton, Bruce	Chair, English Department	80%	\$598.00
Rudy, Denise	Director, Dental Assisting Program	40%	\$506.00
Sasse, Robert	Chair, Child Development Department	20%	\$460.00
Schultz, Jay	Chair, Art Department	60%	\$552.00
Stegman, Richard	Chair, CSIS Department	60%	\$552.00
Valdez, John	Chair, Multicultural Studies Department	20%	\$460.00
Vetter, Robert	Chair, Physical Education Department	60%	\$552.00

Wiestling, Jay	Chair, Mathematics Department	80%	\$598.00
Workman, Debi	Director, Emergency Medical Education Department	80%	\$598.00

Name	Assignment	Assigned Time
Boyd, David	Theatre Technical Director	20%
Brannick, Monika	Chair of Committee on Committees, Faculty Senate	20%
Brannick, Monika	Curriculum Committee Co-Chair	20%
Crossen, Jon	Wellness Fitness Center Coordinator	25%
Davis, Haydn	Academic Technology Resources Coordinator	60%
DeBarros, Philip	Archaeology Coordinator	20%
Drinan, Mary Ann	Tenure and Evaluations Review Board Coordinator	60%
Faulkner, Molly	Past-President Designee, Faculty Senate	10%
Furch, Marty	Learning Outcomes Council, Steering Committee Member – Course Level	20%
Furch, Marty	English as a Second Language Computer Lab Coordinator	27%
Gach, Peter	Artist in Residence – President's Association	40%
Gowen, Brent	Learning Outcomes Council, Steering Committee Member – Program Level	20%
Gowen, Brent	President, Faculty Senate	50%
Ivey, Julie	Co-President, Palomar Faculty Federation	10%
Kelber, Barbara	Learning Outcomes Council, Steering Committee Member – Institutional Level	20%
Lane, Mark	Director, Planetarium	40%
Laughlin, Teresa	Learning Outcomes Council Co-Chair	40%
Laughlin, Teresa	Secretary, Faculty Senate	20%
Lienhart, Shannon	Co-President/Chief Grievance Officer, Palomar Faculty Federation	60%/20%
Martin-Klement, Jackie	Treasurer, Palomar Faculty Federation	15%
Morrisette, Roger	Contract Review Committee Chair, Palomar Faculty Federation	40%
Mufson, Michael	Public Relations Director, Palomar Faculty Federation	20%
Nebelsick-Tagg, Marilee	Vice President, Faculty Senate	10%
O'Brien, Patrick	Professional Development Coordinator/NCHEA Director	60%/20%
Pistone, Joseph	Webmaster, Palomar Faculty Federation	25%
Studinka, Diane	Liaison to the Children's Center	20%
Towfiq, Fari	Math Center Director	20%
Zacharias, Gary	Director, English Lab	25%

Discussion ensued regarding instructional costs and non-instructional costs. Trustee Nelson wanted to verify that all of the above assigned time/reassigned time stipends are always considered non-instructional. Therefore, when reviewing/comparing instructional costs, one should take into consideration that the above noted stipend expenses are considered non-instructional costs.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

Board President Evilsizer called for a recess at 7:23 p.m.

The Board reconvened at 7:32 p.m.

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION

Report of the Faculty Senate

Dr. Brent Gowen, Faculty Senate President, said the Faculty Senate will resume discussions on Academic Due Process, Accreditation, Professional Procedures, Institutional Review, 75/25 Goal, the HIS Grant, the ROP Transition, the Student Grade Appeal Procedure, status of negotiations, and more.

2. INFORMATION

Report of the Palomar Faculty Federation

Shannon Lienhart, PFF Co-President, reported on the Community College Initiative. She announced that the PFF voted to pledge \$20,000 for this effort. On behalf of the PFF, she expressed dissatisfaction with the methods used by the investigator hired by the District in the John Erickson investigation. Furthermore, Ms. Lienhart commented regarding the state of negotiations between the PFF and the District. At this point, several individuals in the audience expressed their views and discontentment in regards to the status of negotiations. President Deegan offered suggestions and gave his assurance he would do what he can to get both sides together at the bargaining table to resolve the issues.

3. INFORMATION

Report of the Administrative Association

Laura Gropen, President, Administrative Association, announced the new members of the Administrative Association Executive Council: Theo Brockett, Vice President; Phil Cerda, Secretary/Treasurer; Jayne Conway, Representative/Educational Administrators; Anthony Cruz, Representative-Classified Administrators. A general membership meeting is planned in September.

4. INFORMATION

Report of the Confidential and Supervisory Team – no report

5. INFORMATION

Report of the CCE/AFT

Neill Kovrig, CCE President, announced that all positions have been filled on the CCE Board: Debbi Claypool, Sr. Vice President; Dan Dryden, Steward. He also reported that a negotiations team has been appointed and looks forward to beginning the process. Mr. Kovrig said CCE will support all of the constituency groups, i.e., faculty, administrators, students, and CAST. He thanked the District for its support with the review of all positions. Mr. Kovrig remarked that the first general classified meeting will take place on August 16. In terms of the Community College Initiative, CCE will pledge its support. Lastly, he spoke on behalf of Bruce Bishop and expressed his disappointment.

6. **INFORMATION**

Report of the Associated Student Government

ASG President, Michelle Eichelberger, announced she was elected as the Region 10 Governor; Jessica Parks, Region 10 Secretary; Robert Rettenmaier, Senator At Large for the Statewide State Senate. She also announced that a teleconference to approve a resolution in support of the Community College Initiative is planned. Ms. Eichelberger summarized on the ASG Retreat, where topics such the Brown Act, parliamentary procedures, and ASG Goals were discussed. She thanked Bruce Bishop, Paul Groom, and Marilyn Lunde for their help on the ASG Retreat. Ms. Eichelberger commented that she hopes students' concerns regarding any dispute they may have with a faculty member will be heard and not shoved off because it is a student bringing it to light. It is her hope that the process will be refined. On a final note, ASG will be presenting a plaque of appreciation to Mr. Bruce Bishop.

M. **UNFINISHED BUSINESS** – There was none.

N. **NEW BUSINESS**

1. **AUTHORIZED THE ESTABLISHMENT OF A RETIREMENT BOARD RELATING TO THE PALOMAR COMMUNITY COLLEGE DISTRICT'S PARTICIPATION IN A RETIREE HEALTH BENEFIT PROGRAM**

MSC McMullen/Larson

PALOMAR COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 08-20927

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A RETIREMENT BOARD RELATING TO THE PALOMAR COMMUNITY COLLEGE DISTRICT'S PARTICIPATION IN A RETIREE HEALTH BENEFIT PROGRAM

WHEREAS, the Palomar Community College District ("District") provides certain **retiree health benefits** to retired employees;

WHEREAS, the Governmental Accounting Standards Board ("GASB") is **requiring new accounting procedures** for costs and liabilities associated with retiree health benefit programs;

WHEREAS, various **community college districts** around the State of California, in conjunction with the **Community College League** of California have heretofore established the **Retiree Health Benefit Program Joint Powers Agency ("JPA")** for the purpose of assisting its member community college district in meeting the new accounting standards previously established by GASB;

WHEREAS, the District's Board has previously approved a joint powers agreement (the "JPA Agreement") authorizing the District's participation in the JPA; and

WHEREAS, the District's Board now seeks to **establish a retirement board** for the purpose of assisting in the District's participation in the programs and activities provided for by way of the JPA Agreement and for the purpose of reviewing and making recommendations on the form of investments of funds allocated for investment in the District's retirement program.

NOW, THEREFORE, it is resolved by the Governing Board of the Palomar Community College District as follows:

SECTION 1. Above Recitals. The above Recitals are true and correct and the District's Board so finds.

SECTION 2. Establishment of Retirement Board. On behalf of the District, the District's Board establishes the Palomar Community College District Retirement Board for the purpose of assisting the District in its participation in the programs and activities provided for by way of the JPA Agreement.

SECTION 3. Retirement Board Members-Appointments. The Retirement Board established shall consist of four (4) members. The members shall include: (1) that individual who is the member representative to the JPA (the "Designated Member"), (2) that individual who is the designated alternate member to the JPA (the "Alternate Member"), (3) the District's Superintendent/President and (4) a member of the District's Governing Board Finance Committee. The District's Board appoints the individuals identified above to serve as the current members of the District's Retirement Board. On an ongoing basis, membership on the Retirement Board shall be filled by those District officers who hold the four (4) positions designated herein, namely the Designated Member, the Alternate Member, the District's Superintendent/President and a member of the District's Governing Board Finance Committee.

SECTION 4. Duties. The duties of the Retirement Board shall be to meet and review the District's investment portfolio as established by way of the JPA Agreement and make recommendations to the District's Board and to the Designated Member as to the form and format of such investments on an annual basis, or more often as deemed necessary, including any deletions, additions or modifications to such investments as provided for by way of the investment allocation model established by the JPA and as provided for in the JPA Agreement. The Retirement Board shall provide a written report of its activities and recommendations to the District's Board, communicated by way of the Designated Member.

APPROVED, PASSED, AND ADOPTED this 14TH day of AUGUST, 2007, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mark R. Evilsizer, M.A.
President of the Governing Board
Palomar Community College District

ATTEST:

Ruth Larson, M.D.
Secretary of the Board
Palomar Community College District

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **AUTHORIZED AMENDMENT OF THE JOINT POWERS AGENCY AGREEMENT RELATING TO THE ISSUANCE OF A PRIVATE LETTER RULING FROM THE INTERNAL REVENUE SERVICE REGARDING THE TAX-EXEMPT STATUS OF INCOME FROM THE OPERATION OF THE TRUST**

MSC Chadwick/Nelson

PALOMAR COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 08-20928

RESOLUTION AUTHORIZING AMENDMENT OF THE JOINT POWERS AGENCY AGREEMENT RELATING TO THE ISSUANCE OF A PRIVATE LETTER RULING FROM THE INTERNAL REVENUE SERVICE REGARDING THE TAX-EXEMPT STATUS OF INCOME FROM THE OPERATION OF THE TRUST

WHEREAS, the Palomar Community College District ("District") provides certain retiree health benefits to retired employee;

WHEREAS, the Governmental Accounting Standards Board ("GASB") is requiring new accounting procedures for costs and liabilities associated with retiree health benefit programs;

WHEREAS, various community college districts around the State of California, in conjunction with the Community College League of California have heretofore established the Retiree Health Benefit Program Joint Powers Agency ("JPA") for the purpose of assisting its member community college district in meeting the new accounting standards previously established by GASB;

WHEREAS, the District's Board has previously approved a joint powers agreement (the "JPA Agreement") authorizing the District's participation in the JPA;

WHEREAS, the JPA now seeks a private letter ruling from the IRS that income accrued and generated, through operation of the Retiree Health Benefits Funding Program Trust ("Trust") is tax-exempt and is not included in gross income pursuant to Internal Revenue Code section 115 because the income is derived from the exercise of an essential government function;

WHEREAS, the IRS has conditioned its issuance of the private letter ruling on certain amendments to the JPA agreement;

WHEREAS, the JPA's Board has approved and recommended the amended JPA Agreement for adoption by the governing bodies of the member community college districts at a JPA Board meeting on August 3, 2007; and

WHEREAS, the District's Board now seeks to approve and adopt the amended JPA Agreement for the purpose of satisfying the IRS's requests and as a condition of issuing its private letter ruling.

NOW, THEREFORE, it is resolved by the Governing Board of the Palomar Community College District as follows:

SECTION 1. Above Recitals. The above Recitals are true and correct and the JPA's Board so finds.

SECTION 2. First Amended Retiree Health Benefit Program Joint Powers Agency Agreement. A first amendment to the JPA Agreement, substantially in the form on file with the Secretary of the Board of the JPA, was reviewed by the District's Board and is approved. The District's Board is further directed to send a copy of this resolution approving the amended JPA Agreement to the JPA Board of Directors by **October 3, 2007**, for the purposes of having the JPA Board count the votes of the member community college districts and if the votes are sufficient, enacting the amended JPA Agreement.

APPROVED, PASSED, AND ADOPTED this 14TH day of AUGUST, 2007, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Mark R. Evilsizer, M.A.
President of the Governing Board
Palomar Community College District

ATTEST:

Ruth Larson, M.D.
Secretary of the Board
Palomar Community College District

EXHIBIT N-2

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. APPROVED RESOLUTION FOR THE PALOMAR COMMUNITY COLLEGE DISTRICT TO CONDUCT WORK RELATED TO PROPOSITION M

MSC Chadwick/Nelson

RESOLUTION NO. 08-20929

RESOLUTION FOR THE PALOMAR COMMUNITY COLLEGE DISTRICT TO CONDUCTWORK RELATED TO PROPOSITION M

WHEREAS, Education Code §66010.4(a)(3) provides, "A primary mission of the California Community Colleges is to advance California's economic growth and global competitiveness through education, training and services that contribute to continuous workforce improvement;" and,

WHEREAS, the Governing Board (the "Board") of the Palomar Community College District (the "District"), within the County of San Diego, California, has a mission to provide educational opportunities to its residents in a safe and secure environment, and to improve the condition of its facilities; and,

WHEREAS, the District is undertaking an enormous volume of work resulting from passage of Proposition M, which will be funded from local property taxes; and,

WHEREAS, the work performed with the Proposition M funding represents an opportunity to contribute to the economic growth of the local community; and,

WHEREAS, there will be numerous contracts awarded for professions with expertise in project and construction management, architecture, master planning, engineering design, construction trades, equipment and furnishings; and

WHEREAS, these contracts could also represent business opportunities for local, small, emerging, and disabled-veteran-owned businesses; and,

WHEREAS, it is the desire of the Board for residents and businesses located within the District to participate in the employment and contracting opportunities generated by the Proposition M construction programs;

NOW, THEREFORE, BE IT RESOLVED that the Board will encourage and where applicable, stay consistent with its policy on Equal Employment Opportunity and eliminate obstacles within its power that would hinder employment opportunities and/or otherwise limit the opportunities for locally owned or based, small to mid-size, emerging, socio-economically disadvantaged, disabled-veteran-owned businesses that are located within the District's boundaries ability to compete and participate in Proposition M projects.

APPROVED, PASSED, AND ADOPTED this 14TH day of AUGUST, 2007, by the following vote:

AYES: 4
NOES: 1 (Evilsizer)
ABSENT: 0
ABSTAIN: 0

Mark R. Evilsizer, M.A.
President of the Governing Board
Palomar Community College District

ATTEST:

Ruth Larson, M.D.
Secretary of the Board
Palomar Community College District

The Vote: 4 Ayes; 1 Nay (Evilsizer)
Student Trustee Advisory Vote: Aye

4. RATIFIED CONTRACT WITH THE SEGAL COMPANY FOR CLASSIFICATION AND COMPENSATION STUDY

MSC Larson/Chadwick

The Governing Board ratified an agreement between Palomar Community College District (District) and The Segal Company (Segal), 330 North Brand Boulevard, Glendale, CA 91203, in the amount of \$145,000.00. Segal to provide the District with a comprehensive classification and compensation study for employees in the Executive/Administrators, Confidential & Supervisory Team (CAST), and Classified employee groups. **EXHIBIT N-4**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVED AGREEMENT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR OPERATION OF REGIONAL OCCUPATIONAL PROGRAM, FY 2007-2008**

MSC Chadwick/McMullen

RESOLUTION NO. 08-20930

The Governing Board approved an agreement between the Palomar Community College District and the San Diego County Superintendent of Schools for the operation of the Regional Occupational Program courses and services for fiscal year 2007-2008 (effective July 1, 2007, and terminating June 30, 2008), in the amount of One Million, Seven Hundred Eighty-Seven Thousand, Eight Hundred Ninety-Seven Dollars (\$1,787,897.00), and authorized Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director of Business Services, to execute the agreement on behalf of the District. **EXHIBIT N-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **AUTHORIZED THE SELECTION OF MIDWEST ENVIRONMENTAL CONTROL, INC., AS THE LOWEST RESPONSIVE BIDDER FOR JOB NO. B-003-07 ASBESTOS REMOVAL PROJECT AND RATIFY CONTRACT FOR SERVICES**

MSC Chadwick/Larson

The Governing Board authorized the selection of Midwest Environmental Control, Inc. ("Midwest") Post Office Box 278, Edwards AFB, CA 93523, as the lowest responsive bidder and ratified a contract between the District and Midwest, in the total amount of \$23,731.00.

Midwest responded to a request for bids for the removal of asbestos-containing floor tile and/or asbestos-containing mastic from existing known locations in the F and ES Buildings on the San Marcos campus. **EXHIBIT N-6**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVED CHILD DEVELOPMENT CONTRACT CCAP-7339 INFANT TODDLER RESOURCE, PROJECT #37-6927-00-7; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

MSC Larson/Chadwick

RESOLUTION NO. 08-20931

The Governing Board approved Child Development Services agreement, CCAP-7339 General Child Care & Development Services, between California Department of Education and Palomar Community College District, effective July 1, 2007, through June 30, 2008. The Governing Board accepts funding in the amount of \$2,365.00 (two thousand, three hundred sixty five) and authorized Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director of Business Services, to sign contract documents of the California Department of Education – Child Development Services. **EXHIBIT N-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVED FIVE YEAR LEASE AGREEMENT WITH CISCO SYSTEMS FOR HARDWARE/SOFTWARE MAINTENANCE**

MSC McMullen/Nelson

The Governing Board approved a five (5) year lease agreement between Palomar Community College District and Cisco Systems to provide maintenance for the District's networking equipment and telecommunications software. Total contract price is \$535,335 (five hundred thirty five thousand, three hundred thirty five), which equates to \$107,067 (one hundred seven thousand, sixty seven) per year at 0% interest. **EXHIBIT N-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **AUTHORIZATION TO EXECUTE CONTRACT FOR UPCOMING BID FOR DEPARTMENTAL COPIERS**

MSC Chadwick/Larson

The Governing Board authorized Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or Ken Jay, Director, Business Services, to execute a contract with one of the three lowest, responsive bidders for a contract to supply departmental copiers as needed. Since we are currently without a bid to purchase from, a contract must be awarded promptly. The contract award will be brought back to the Governing Board for ratification at a future Governing Board meeting. **EXHIBIT N-9**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **AUTHORIZATION TO EXECUTE CONTRACT FOR UPCOMING BID FOR HR STUDENT COMPUTING ENVIRONMENT**

MSC Chadwick/Nelson

The Governing Board authorized Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or Ken Jay, Director, Business Services, to execute a contract with one of the three lowest responsive bidders for a contract to supply hardware and software to comprise a PeopleSoft Version 9 HR Student Computing Environment. Since the goal is to have the equipment operational by mid-November 2007, a contract must be awarded promptly. The contract award will be brought back to the Governing Board for ratification at a future Governing Board meeting. **EXHIBIT N-10**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **RATIFIED CONTRACT WITH MEGA MANUFACTURING, INC., FOR AWARD OF BID #B-7003 FOR A FABRICATING SHEAR**

MSC Larson/Chadwick

The Governing Board ratified the contract between the District and MEGA MANUFACTURING INC. for award of Bid Item #1 in Bid #B-7003 for a ½"-10' fabricating shear as follows:

Awarded Vendor	Awarded Bid Item #	Contract Amount, including Tax	Contract Award Date
MEGA MANUFACTURING INC. 3310 E. 4 th Ave. Hutchinson, KS 67501	1	\$ 86,146.13	April 3, 2007

The above vendor responded to the District's request for bids for a Fabricating Shear for the Welding Department as detailed in **EXHIBIT N-11**, and was found to be the lowest responsive bidder.

The Governing Board ratified the rejection of all bids for Bid Items #2 and #3 as detailed in that same Exhibit. **EXHIBIT N-11**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. RATIFIED CONTRACTS WITH FIVE VENDORS FOR AWARD OF BID #B-7005 FOR BROADCAST AND THEATRICAL EQUIPMENT, AND LIGHTING

MSC Chadwick/Larson

The Governing Board ratified contracts between the District and the following five vendors as the lowest responsive bidder for the applicable Bid Item and for the amounts as shown below for Bid #B-7005 for Broadcast and Theatrical Equipment, and Lighting. The total amount of the awarded contracts is \$196,278.16 (one hundred ninety six thousand, two hundred seventy eight dollars and sixteen cents).

BIDDER / VENDOR	Awarded Bid Item #	Contract Amount, including Tax	Contract Award Date
Barbizon Light of the Rockies Inc. 2390 Ulster St. Ste. 111, Denver, CO 80238	4, 9, 10, 12, 13, 14	\$129,717.47	Apr. 26, 2007
Norcostco Inc. 3606 W. Magnolia Blvd. Burbank, CA 91505	11, 15	\$ 5,240.39	Apr. 26, 2007
San Diego Stage & Lighting Supply Inc. 2203 Verus St. San Diego, CA 92154	3	\$ 15,041.66	Apr. 26, 2007
Televideo San Diego 7270 Trade St. San Diego, CA 92121	1, 2, 7	\$ 20,537.15	Apr. 26, 2007
T V Magic Inc. 8112 Engineer Rd. San Diego, CA 92111	5, 6, 8	\$ 25,741.49	Apr. 26, 2007

The above vendors responded to a request for bids for various broadcast and theatrical equipment and lighting requested by the Comm/RTV and Performing Arts departments as detailed in **EXHIBIT N-12**.

The Vote was unanimous.
 Student Trustee Advisory Vote: Aye

It was MSC Chadwick/Nelson, to unanimously approve items 14 through 21.

13. RATIFIED CONTRACT WITH VQS ENTERPRISES, INC., FOR AWARD OF BID #B-7006 FOR PRINTING AND DISTRIBUTION OF VENTURE AND COLLEGE FOR KIDS CATALOGS

MSC Chadwick/Nelson

The Governing Board ratified the contract between the District and VQS ENTERPRISES, INC., for award of Bid #B-7006 for printing and distribution of Venture and College for Kids Catalogs, as follows:

Awarded Vendor	Grand Total Bid Evaluation Cost	Contract Award Date
VQS ENTERPRISES, INC. 1081 Poinsettia Avenue Vista, CA 92181	\$80,195.92	April 26, 2007

The above vendor responded to the District's request for bids for printing and distribution of Venture and College for Kids Catalogs for Community Education as detailed in Exhibit N-14, and was found to be the lowest responsive bidder. **EXHIBIT N-13**

The Vote was unanimous.
 Student Trustee Advisory Vote: Aye

14. RATIFIED CONTRACT WITH TROXELL COMMUNICATIONS, INC., FOR AWARD OF BID #B-7007 FOR LCD PROJECTORS

MSC Chadwick/Nelson

The Governing Board ratified the contract between the District and TROXELL COMMUNICATIONS INC. for award of Bid Item #1 in Bid #B-7007 for LCD Projectors, as follows:

Awarded Vendor	Awarded Bid Item #	Contract Amount, including Tax	Contract Award Date
TROXELL COMMUNICATIONS, INC. 14391 Penasquitos Dr. Ste. C PMB #388 San Diego, CA 92129	1	\$ 56,180.14	April 24, 2007

The above vendor responded to the District's request for bids for LCD Projectors for the new Natural Sciences Building, the San Marcos Campus, and the Escondido Center as detailed in Exhibit N-14, and was found to be the lowest responsive bidder.

The Governing Board ratified the rejection of all non-responsive bids and the rejection of all bids for the alternate Bid Item #2 as detailed in that same Exhibit. **EXHIBIT N-14**

The Vote was unanimous.
 Student Trustee Advisory Vote: Aye

15. **RATIFIED THE REJECTION OF BID ON BID #B-7008 FOR DIMMER RACK SYSTEM FOR PERFORMING ARTS DEPARTMENT**

MSC Chadwick/Nelson

The Governing Board ratified the rejection of the formal bid received on May 3, 2007, from 3-D Stage Lighting, Inc., 2335 University Avenue, San Diego, CA, in the amount of \$38,382.00 (thirty eight thousand, three hundred eighty two), for a dimmer rack system for the Performing Arts Department due to the fact that the bid amount exceeded the department's budget for the project. **EXHIBIT N-15**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

16. **RATIFIED CONTRACT WITH ECKERT'S VAN & STORAGE FOR AWARD OF BID #B-7009 FOR MOVING SERVICES FOR NATURAL SCIENCES BUILDING (NS)**

MSC Chadwick/Nelson

The Governing Board ratified the contract between the District and ECKERT'S VAN & STORAGE for the award of Bid #B-7009 for Moving Services to Natural Sciences BUILDING (NS), as follows:

Awarded Vendor	Contract Amount, including Tax	Contract Award Date
Eckert's Van & Storage 849 Grand Avenue San Marcos, CA 92078	\$ 29,246.87	May 15, 2007

The above vendor responded to the District's request for bids for Moving Services to the new Natural Sciences building as detailed in Exhibit N-16, and was found to be the lowest responsive bidder. **EXHIBIT N-16**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

17. RATIFIED CONTRACT WITH OFFICE PAVILION SAN DIEGO FOR AWARD OF BID #B-7010 FOR OFFICE FURNITURE FOR THE NATURAL SCIENCES BUILDING (NS)

MSC Chadwick/Nelson

The Governing Board ratified the contract between the District and OFFICE PAVILION SAN DIEGO for award of Bid #B-7010 for Office Furniture for the Natural Sciences building, as follows:

Awarded Vendor	Bid Evaluation Cost, before Tax	Contract Award Date	Final Purchase Order Amount, including Tax
Office Pavilion San Diego 6920 Carroll Road San Diego, CA 92121	\$189,300.30	May 21, 2007	\$206,616.08

The above vendor responded to the District's request for bids for Office Furniture for the new Natural Sciences building as detailed in Exhibit N-17, and was found to be the lowest responsive bidder. **EXHIBIT N-17**

The Vote was unanimous.
 Student Trustee Advisory Vote: Aye

18. RATIFIED CONTRACT WITH TV MAGIC, INC., FOR AWARD OF BID #B-7012 FOR AUTOMATION SYSTEM AND VIDEO SERVER

MSC Chadwick/Nelson

The Governing Board ratified the contract between the District and TV MAGIC, INC., for award of Bid Item #1 and Bid Item #2 in Bid #B-7012 for an Automation System and Video Server, as follows:

Awarded Vendor	Awarded Bid Item #	Contract Amount, including Tax	Contract Award Date
TV MAGIC, INC. 8112 Engineer Road San Diego, CA 92111	1	\$ 80,312.74	June 1, 2007
TV MAGIC, INC. 8112 Engineer Road San Diego, CA 92111	2	\$132,405.69	June 1, 2007

The above vendor responded to the District's request for bids for an Automation System and a Video Server for the PCTV Department as detailed in Exhibit N-18, and was found to be the lowest responsive bidder. **EXHIBIT N-18**

The Vote was unanimous.
 Student Trustee Advisory Vote: Aye

19. RATIFIED CONTRACT WITH ISEC, INC., FOR AWARD OF BID #B-7013 FOR SHELVING UNITS FOR THE NATURAL SCIENCES BUILDING (NS)

MSC Chadwick/Nelson

The Governing Board ratified the contract between the District and ISEC, INC., for award of Bid #B-7013 for providing and installing Shelving Units for the Natural Sciences Building, as follows:

Awarded Vendor	Grand Total Bid Evaluation Cost, including Tax	Contract Award Date	Final Purchase Order Amount, including Tax
ISEC, INC. 3888 Calle Fortunada, Suite A San Diego, CA 92123	\$ 57,360.00	June 4, 2007	\$ 56,385.00

The above vendor responded to the District's request for bids for Shelving Units for the new Natural Sciences building as detailed in Exhibit N-19, and was found to be the lowest and sole responsive bidder. **EXHIBIT N-19**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

20. RATIFIED CONTRACTS WITH SEVEN VENDORS FOR AWARD OF BID #B-7014 FOR SCIENCE EQUIPMENT FOR THE NATURAL SCIENCES BUILDING (NS)

MSC Chadwick/Nelson

The Governing Board ratified contracts between the District and the following seven vendors as the lowest responsive bidder for each of the applicable Bid Items and for the amounts all as follows:

BIDDER / VENDOR	Awarded Bid Item #	Purchase Order Total, including Tax	Contract Award Date
Aquatic Eco-System, Inc. 2395 Apopka Boulevard Apopka, FL 33837	30, 31, 32, 33	\$3,909.33	Jun. 21, 2007
Edvotek, Inc. PO Box 341232 Bethesda, MD 20827	17, 21, 22	\$3,902.93	Jun. 21, 2007
Johnson Scientific PO Box 682 Williamstown, NJ 08094	13, 15, 19, 28, 34-B	\$16,156.05	Jun. 21, 2007
Oceanside Photo & Telescope 918 Mission Avenue Oceanside, CA 92054	79-A through 79-D	\$41,951.39	Jun. 21, 2007
PASCO Scientific 10101 Foothills Boulevard Roseville, CA 95747	35 through 52, 55, 56, 57	\$15,000.53	Jun. 21, 2007

BIDDER / VENDOR	Awarded Bid Item #	Purchase Order Total, including Tax	Contract Award Date
Electronic Courseware Intl., Inc. dba Sciencelabs.com PO Box 1657 Kyle, TX 78640	58, 65, 66, 69, 77	\$723.99	Jun. 21, 2007
VWR International 27529 Via Fortuna San Juan Capistrano, CA 92675	1 through 12, 14, 18, 18, 20, 60 through 64, 67, 68, 70, 73, 74	\$114,691.73	Jun. 21, 2007

The total amount of the awarded contracts is \$196,335.95.

The above vendors responded to a request for bids for science equipment for the new Natural Sciences building as detailed in Exhibit N-20.

The Governing Board ratified the rejection of the three bids that were deemed as non-responsive, and ratifies the rejection of bids for Bid Items #23, #24, #29, #71, #72, #78, and #79-E. **EXHIBIT N-20**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

21. RATIFIED CONTRACT WITH ISEC, INC., FOR AWARD OF BID #B-7015 FOR AN ELEVATED FLOOR FOR BLDG. NS

MSC Chadwick/Nelson

The Governing Board ratified the contract between the District and ISEC, INC., for award of Bid #B-7015 for installing an elevated floor in the Chemical Storage Room in the Natural Sciences Building, as follows:

Awarded Vendor	Total Contract Amount, including Tax	Contract Award Date
ISEC, INC. 3888 Calle Fortunada, Suite A San Diego, CA 92123	\$62,095.00	July 12, 2007

The above vendor responded to the District's request for bids for an elevated floor for the Chemical Storage Room in the Natural Sciences building as detailed in Exhibit N-21, and was found to be the lowest and sole responsive bidder. **EXHIBIT N-21**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

22. APPROVED REVISED HOLIDAY SCHEDULE FOR 2007-2008

MSC Chadwick/Larson

The Governing Board approved the **revised holiday schedule for 2007-2008.**

DATE HOLIDAY OBSERVED	HOLIDAY
Wednesday, July 4	Independence Day
Monday, September 3	Labor Day
Monday, November 12	Veterans' Day
Thursday, November 22	Thanksgiving Day
Friday, November 23	Local Holiday
Monday, December 24	Christmas Eve
Tuesday, December 25	Christmas Day
Wednesday, December 26	Admissions Day
Thursday, December 27	Added Board Holiday
Friday, December 28	Local Holiday
Monday, December 31	Local Holiday
Tuesday, January 1	New Year's Day
Monday, January 21	Martin Luther King, Jr. Day
Friday, February 15	Lincoln's Day
Monday, February 18	Washington's Day
Friday, March 28	Spring Holiday
Monday, May 26	Memorial Day

The Vote was unanimous.
 Student Trustee Advisory Vote: Aye

23. DECLARED MISCELLANEOUS EQUIPMENT SURPLUS AND AUTHORIZE PUBLIC SURPLUS TO CONDUCT AN AUCTION VIA WEBSITE

MSC Chadwick/Nelson

The Governing Board declared the list of items as described in the accompanying memorandum to this resolution, as surplus property and no longer of value or use to the District. The Governing Board approved items be sold at a web auction, conducted by Public Surplus, in accordance with California Education Code §81450(b). **EXHIBIT N-23**

The Vote was unanimous.
 Student Trustee Advisory Vote: Aye

24. APPROVED STUDENT REPRESENTATIVE TO THE INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE

MSC Chadwick/Larson

The Governing Board of the Palomar Community College District approved **Jesse Lyn**, to the Independent Citizens' Oversight committee under the category of **Student Representative**, replacing Steve Brazeau.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

25. SCHEDULED BOARD WORKSHOP

MSC McMullen/Larson

The Governing Board scheduled a Special Meeting on Tuesday, August 28, 2007, at 4:00 p.m., in the President's Conference Room, LL-203, for the purpose of setting Board Goals for 2007-2008.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

O. BOARD REQUESTS FOR REPORTS

Board President Evilsizer requested a follow-up on the "Kids on Campus" program.

P. RECESS TO CLOSED SESSION – No additional session needed.

R. ADJOURNMENT

The meeting was adjourned at 8:27 p.m.

Mark Evilsizer, Board President

Dr. Ruth Larson, Secretary of the Board