



**APPROVED 08/12/08**

**GOVERNING BOARD MINUTES**

**REGULAR MEETING OF THE GOVERNING BOARD**

**DATE: TUESDAY, JULY 8, 2008**

**4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)**

**PALOMAR COMMUNITY COLLEGE DISTRICT**

**GOVERNING BOARD ROOM, STUDENT SERVICES CENTER**

**1140 WEST MISSION ROAD**

**SAN MARCOS, CALIFORNIA**

**A. CALL TO ORDER**

Board President, Darrell McMullen, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

**AA. ROLL CALL**

**TRUSTEES PRESENT:**

DARRELL L. MC MULLEN, M.B.A., PRESIDENT  
RUTH LARSON, M.D., VICE PRESIDENT  
NANCY C. CHADWICK, M.S.W., M.P.A., SECRETARY  
MICHELE T. NELSON, PH.D., TRUSTEE  
MARK R. EVILSIZER, M.A., TRUSTEE  
ROBERT FREDERICK, STUDENT TRUSTEE

**EXECUTIVE ADMINISTRATORS PRESENT:**

Robert P. Deegan, Superintendent/President  
Berta Cuaron, Assistant Superintendent/Vice President, Instruction  
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services  
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services  
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

**B. PUBLIC COMMENTS**

**C. RECESS TO CLOSED SESSION**

The Board went into Closed Session at 4:02 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
  - a. Discussion of potential sites in the southern portion of the District.
  - b. Discussion of land purchase for mitigation purposes for northern site EIR.

**CC. RECONVENE TO OPEN SESSION**

The meeting reconvened to Open Session at 5:01 p.m. Board President McMullen reported the following:

The Board took action in closed session to terminate a **probationary classified** employee, #008060427, effective July 9, 2008.

**STAFF PRESENT:**

Fari Towfiq, Vice President, Faculty Senate; Associate Professor, Mathematics  
Laura Gropen, President, Administrative Association; Manager of Marketing Services, EDUCTV  
Lee Hoffmann, President, CAST; Supervisor of Media, Audio Visual  
Neill Kovrig, President, CCE/AFT; Counseling Services Specialist, Transfer Center  
Shannon Lienhart, Co-President, PFF/AFT; Associate Professor, Mathematics  
Josie Silva, Executive Assistant, Superintendent/Governing Board

**GUESTS:**

Others present are listed on the sign-in sheets.

**QUORUM ESTABLISHED**

Following the pledge of allegiance to the flag, Board President McMullen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR TWO YEARS FROM THE MEETING DATE.

**D. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS**

1. John Valdez – Support of Ensenada weekend program
2. John Erickson – Ensenada program reinstatement
3. Jacques Domerco – Ensenada program
4. Jesse Lyn – Smoking policy
5. Brian Baca/Jennifer Campos – San Diego County's issues with EIR Certification for the North Education Center

**E. APPROVAL OF MINUTES**

MSC Chadwick/Nelson

1. The Governing Board approved the Minutes of the Regular Meeting of June 10, 2008.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

MSC Chadwick/Nelson

2. The Governing Board approved the Minutes of the Special Meeting of June 18, 2008.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

MSC Chadwick/Nelson

3. The Governing Board approved the Minutes of the Special Meeting of June 24, 2008.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

F. **CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA** – There were none.

G. **PUBLIC HEARING – A PUBLIC HEARING WAS HELD TO RECEIVE ADDITIONAL COMMENTS ON THE PROPOSED NORTH EDUCATION CENTER PROJECT AND ITS ENVIRONMENTAL IMPACTS**

1. **PRESENTATION OF THE PROPOSED NORTH EDUCATION CENTER PROJECT AND ITS ENVIRONMENTAL IMPACTS**

Mr. Alex Jewell, RBF Consultant/Environmentalist, updated the Board on the current status of the EIR, which has been ongoing for over a year. He stated RBF has been working with San Diego County and CalTrans in terms of resolving outstanding issues. He presented the final EIR and recapped outstanding issues of the last hearing. Mr. Jewell distributed a document that reflected changes that occurred since the draft EIR was distributed as an exhibit. These changes/clarifications were minor design changes to Horse Ranch Creek Road.

2. **OPEN PUBLIC HEARING** – Board President McMullen opened the public hearing at 5:25 p.m.

Ms. Jennifer Chavez, Attorney At Law, addressed the issues that were raised by Ms. Jennifer Campos on behalf of the County.

Ms. Dawn Wilson, RBF Consultant, commented on phase 2 of the project.

Vice President Dowd assured the Board that she will continue to work with the County to resolve any issues.

3. **CLOSE PUBLIC HEARING** – Board President Darrell McMullen closed the public hearing at 5:44 p.m.

At this time, Ms. Campos asked if the Board would accept additional comments. Board President McMullen re-opened the public hearing to entertain comments.

Ms. Jennifer Campos, San Diego County, made comments regarding the possibility of the County amending its general plan in the future and, therefore, believes it would be feasible to provide some mitigation for phase 2 at such time that phase 2 would go forward.

Board President McMullen closed the public hearing at 5:46 p.m.

4. **APPROVED RESOLUTION CERTIFYING A FINAL ENVIRONMENTAL IMPACT REPORT, ADOPT A MITIGATION MONITORING AND REPORTING PROGRAM, ADOPT A STATEMENT OF OVERRIDING CONSIDERATIONS AND OTHER FINDINGS, AND APPROVE THE PROPOSED NORTH EDUCATION CENTER PROJECT**

MSC Chadwick/Nelson

**PALOMAR COMMUNITY COLLEGE DISTRICT  
RESOLUTION NO. 09-20970**

**WHEREAS**, the Palomar Community College District (“District”) proposes to construct and operate its proposed North Education Center campus (the “Project:”) on property it owns in the northern part of the District near the community of Fallbrook, San Diego County, California; and

**WHEREAS**, the purpose of the Project is to provide additional facilities and educational programming to meet existing and future demand of community college students within the District. The objectives of the proposed project are as follows:

- Provide additional education facilities to allow the District to serve the projected student population of 47,500 students district-wide by 2022;
- Provide additional educational facilities that allow the District to provide additional and enhanced services in the northern portion of the District boundaries;
- Develop an educational venue that is compatible with the existing and proposed land uses in the surrounding area;
- Develop an educational venue that would reduce the commute time of students within the District; and

**WHEREAS**, an 85±-acre site has been identified as being suitable for the Project, which site consists of two (2) contiguous vacant parcels located generally to the northeast of the intersection of State Route 76/Pala Road and Interstate 15, generally to the south of Pala Mesa Heights Drive in the unincorporated area of San Diego County near the community of Fallbrook, Assessor's Parcel Nos. 108-120-55 and 108-121-16 (the "Project Site"); and

**WHEREAS**, in compliance with the California Environmental Quality Act ("CEQA") and the Guidelines for Implementation of the California Environmental Act (Cal. Code Regs., tit. 14, §§15000 et seq., the "State CEQA Guidelines"), the District prepared and circulated a Notice of Preparation ("NOP") of an Environmental Impact Report for the Project from July 2, 2007, to August 1, 2007; and

**WHEREAS**, the District held a scoping meeting on the proposed Environmental Impact Report for the Project for public agencies and members of the public on July 23, 2007; and

**WHEREAS**, in response to the public scoping meeting and the NOP, a Draft Environmental Impact Report ("DEIR") for the proposed Project was prepared to analyze and evaluate the environmental effects of the Project in accordance with the requirements of and pursuant to the CEQA and the State CEQA Guidelines; and

**WHEREAS**, on or about August 29, 2007, the District forwarded the DEIR to the State Clearinghouse for distribution to those agencies which have jurisdiction by law with respect to the Project, and sought the comments of such agencies; and

**WHEREAS**, the DEIR was circulated for public review and comment from August 29, 2007, to October 12, 2007; and

**WHEREAS**, written comments were received on the DEIR during and after its public review period; and

**WHEREAS**, the responses to those comments have been prepared and presented to this Board for its consideration as a part of the Environmental Impact Report ("EIR") for the Project; and

**WHEREAS**, on December 11, 2007, the EIR was presented to and considered by this Board at a public hearing, following notice duly and regularly given as required by law, and all interested persons expressing a desire to comment thereon, or object thereto, were given the opportunity to do so; and

**WHEREAS**, following that December 11, 2007, hearing, action on the EIR and the Project was continued to allow additional time to resolve concerns raised by the County of San Diego and SANDAG related to traffic and circulation impacts; and

**WHEREAS**, the EIR consists of the DEIR dated August, 2007, and the Final Environmental Impact Report dated June, 2008 and the Errata Sheet dated June, 2008. The EIR includes all comments received during and after the public comment period, the responses to those comments, 14 technical appendices and minor changes to the DEIR; and

**WHEREAS**, on July 8, 2008, the EIR was presented to and considered by this Board at a public hearing, following notice duly and regularly given as required by law, and all interested persons expressing a desire to comment thereon, or object thereto, were given the opportunity to do so; and

**WHEREAS**, by this Resolution, the District, as the lead agency under CEQA for preparing the EIR and the entity responsible for developing the Project, desires to comply with the requirements of CEQA and the State CEQA Guidelines for the consideration, adoption and use of the EIR by the lead agency in connection with the approval of the Project; and

**WHEREAS**, the EIR includes mitigation measures that reduce potentially significant impacts to a less than significant level; and

**WHEREAS**, California Public Resources Code, Section 21081.6, requires this Board to adopt a reporting or monitoring program for the Project where mitigation measures are adopted in order to mitigate or avoid significant effects on the environment, and such a program is designed to insure compliance during Project implementation; and

**WHEREAS**, the "Mitigation Monitoring and Reporting Program" for the Project ("MMRP"), which has been presented to this Board and is attached hereto as Exhibit "A" and incorporated herein by reference, addresses mitigation measures identified in the EIR and fully complies with the requirements of California Public Resources Code, Section 21081.6, and will insure compliance with the mitigation measures identified in the EIR; and

**WHEREAS**, this Board has conducted a public hearing on the proposed EIR in accordance with law; and

**WHEREAS**, this Resolution sets forth the basis, following the public hearing, for the adoption of the proposed EIR, for the adoption of the MMRP, and for the approval of the Project; and

**WHEREAS**, it is in the best interests of the District to proceed with approval of the Project; and

**WHEREAS**, upon approval of this Resolution, the District shall be authorized to proceed with the Project in accordance with the substantive provisions set forth herein.

**NOW, THEREFORE, THE GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT FINDS, DECLARES, AND RESOLVES AS FOLLOWS:**

**Section 1.** The foregoing recitals are true and correct and are incorporated herein by this reference.

**Section 2.** The Governing Board hereby certifies that

- (A) the EIR has been completed in compliance with CEQA and the State CEQA Guidelines; and
- (B) the EIR was presented to this Board and the Board has reviewed and considered the information contained in the EIR prior to approving the Project; and
- (C) the EIR reflects the District's and this Board's independent judgment and analysis.

- Section 3.** The Board hereby incorporates into the Project all feasible mitigation measures set forth in the EIR, and authorizes and directs their implementation. The MMRP, prepared in compliance with the requirements of California Public Resources Code, Section 21081.6, and attached hereto as Exhibit "A," is hereby approved and adopted. Compliance with the MMRP is a condition of approval of the Project.
- Section 4.** The Board hereby makes the findings required by Section 15091 of the State CEQA Guidelines. Said findings are attached hereto as Exhibit "B," entitled "CEQA Findings Regarding Effects Determined to be Mitigated to Less Than Significant Levels," and incorporated herein by this reference.
- Section 5.** The Board hereby finds that certain remaining significant unavoidable adverse environmental effects resulting from the implementation of the Project have been identified in the EIR and, despite the incorporation of all feasible mitigation measures, such effects cannot be avoided or substantially lessened. CEQA and the State CEQA Guidelines require the Board to balance the benefits of the Project against its unavoidable adverse impacts in determining whether to approve the Project. The Board hereby finds that benefits of the Project outweigh its unavoidable environmental effects for the specific reasons set forth in Exhibit "C," entitled "Findings Related to Impacts Not Mitigated to Less than Significant, Alternatives and Statement of Overriding Considerations," and incorporated herein by this reference, and such effects therefore are found to be "acceptable" within the meaning of the State CEQA Guidelines.
- Section 6.** The Board hereby finds that no recirculation of the DEIR after its public review period was warranted for the reasons set forth in Exhibit "D," entitled "Explanation of the Decision Regarding No Recirculation of Draft Environmental Impact Report (EIR) for Palomar Community College District North Education Center," and incorporated herein by this reference.
- Section 7.** The Office of the District's Assistant Superintendent/Vice President Finance and Administrative Services, located at 1140 W. Mission Road, San Marcos, CA 92069, is hereby designated as the custodian of the public record with respect to the Project.
- Section 8.** The proposed Project and Project Site are approved, and District staff and consultants are authorized and directed to take all steps necessary or convenient to carry out the Project in accordance with the EIR, the MMRP, and the findings attached hereto, but subject to receiving final approvals and permits as may be necessary or convenient for the Project.
- Section 9.** The District's Superintendent/President, or his designee, is authorized and directed to file a Notice of Determination for the Project in accordance with CEQA and the State CEQA Guidelines.

**Section 10.** This Resolution shall take effect immediately upon its adoption.

The foregoing **Resolution No. 09-20970** was adopted by the **Governing Board of the Palomar Community College District** at a meeting of the Board held on **July 8, 2008**, by the following vote:

AYES: 5  
NOES: 0  
ABSENT: 0  
ABSTAIN: 0

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President, Governing Board  
Palomar Community College District

Attest:

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Secretary of the Governing Board  
Palomar Community College District

**EXHIBIT A** Mitigation Monitoring and Reporting Program  
**EXHIBIT B** CEQA Findings Regarding Significant Effects Determined to be Mitigated to Less Than Significant Levels  
**EXHIBIT C** Findings Related to Impacts Not Mitigated to Less than Significant, Alternatives and Statement of Overriding Considerations  
**EXHIBIT D** Explanation of the Decision Regarding No Recirculation of Draft Environmental Impact Report (EIR) for Palomar Community College District North Education Center  
**EXHIBIT E** Errata to FEIR dated June, 2008

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**AT THIS TIME, IT WAS REQUESTED TO MOVE AGENDA ITEM UNDER NEW BUSINESS N-1 FORWARD FOR DISCUSSION.**

1. **INFORMATION/DISCUSSION: REVIEW AND DISCUSS DRAFT RESPONSE TO GRAND JURY REPORT ON COMMUNITY COLLEGE ETHICS**

Review and discussion of draft response to the County Grand Jury report on community college ethics dated May 22, 2008. **EXHIBIT N-1**

Vice President John Tortarolo introduced Mr. Dave Larsen, Legal Counsel, Rutan & Tucker, who spoke about the legal policy issues that the draft report presented. He said the draft reflects what was discussed at the prior board workshop. Mr. Larsen mentioned that the Grand Jury Report is extensive and very broad based; however, it is interesting to note that it recognized that Palomar College was not an issue.

**GG. ACKNOWLEDGEMENT OF RETIREMENT**

(An opportunity for the Board of Trustees to express appreciation to employees who will retire with **ten (10)** or more years of service to the District)

1. **James S. Williamson**, Supervisor, Building Services, Facilities/Building Services. He has served Palomar College for 17 years from January 4, 1989 to April 30, 1999, and from February 14, 2001, to June 29, 2008.

Vice President Bonnie Ann Dowd acknowledged Jim Williamson for his seventeen years with the District. He started his career at Palomar College as a painter, and then became the supervisor. He was instrumental in bringing the Work Project Program (Department of Probation) to Palomar College, which saved the District money. She wished him well on his retirement.

### **GGG. REPORTS & PRESENTATIONS**

1. **Progress and Update on Student Learning Outcomes** – Teresa Laughlin, Associate Professor/Economics, History, & Political Science, and Marty Furch, Associate Professor/ESL

Vice President Berta Cuaron reported that the Learning Outcomes Initiative has been four years in the making. The efforts and leadership of the faculty have helped with its progression. She introduced Teresa Laughlin, Associate Professor/Co-Chair, Learning Outcomes Council and Steering Committee, who will be going on sabbatical this fall, and Marty Furch, Associate Professor, who will assume the leadership role for the Learning Outcomes Council and Steering Committee.

Ms. Laughlin said the work of the Learning Outcomes Council (LOC) Committee has centered on making the articulation and assessment of the Student Learning Outcomes more systematic. She explained the process faculty uses to identify possibilities for student improvement, and to state the resources they need to achieve improvement. Furthermore, the Basic Skills group is to create a Teaching Learning Center (TYLC) using existing instructional support services and activities, such as tutoring, a writing lab, and a reading lab, while also exploring the implementation of effective strategies identified in the research literature. The TLC will serve all students, but will have an emphasis on learning activities that support the needs of students enrolled in basic skills courses.

The LOC formalized the status of the Basic Skills group by creating the Basic Skills Initiative (BSI) Committee. The BSI Committee guided by the LOC Steering Committee, will advance the Basic Skills Initiative at Palomar College. The duties of the BSI Committee include: Create the Teaching Learning Centers (TLC); promote dialogue, understanding, and response to the Basic Skills Initiative; implement, evaluate, and revise the Basic Skills Action Plan; continue to research and develop other learning venues to meet the needs of basic skills students.

The LOC continues to sponsor Campus Explorations, a campus-wide seminar, which is beginning its fourth year with the theme of *The Environmental and Sustainable Living: Global Crises and Solutions*. Campus Explorations helps students make connections with faculty and staff that enhance their learning experience.

Ms. Laughlin explained that all new courses coming through curriculum in the fall, will be required to do the student learning outcomes as well as the course review; 20% or more are reviewed each year.

Ms. Furch explained that the goals of the Student Learning Outcomes Council are to continue with course outlines, identify focus groups associated with general education requirements for Student Learning Outcomes, and also provide professional development training for people who have to write these student learning outcomes.

### **H. REPORT OF THE GOVERNING BOARD PRESIDENT**

Board President, Darrell McMullen, acknowledged the support of faculty and staff, especially the Deans who are always present at Board meeting. He also acknowledged the work of the Communications office for creating the annual report.

## **HH. REPORTS OF GOVERNING BOARD TRUSTEES**

Trustee Mark Evilsizer said he facilitated a meeting to discuss how several community colleges in the Los Angeles region are working in collaboration with the public health medical centers and private non-profit enterprise to provide scholarships, recruit, train, and place nursing students in their region. The invitees to this meeting were Mr. David Lazaraga, Dr. Art Gonzales, Mr. Robert Rivas, President Robert Deegan, and Trustee Evilsizer. The focus of the Los Angeles region was to get more Latino students in the medical profession. Trustee Evilsizer said he was contacted by Mr. Mat Doyle, Vista Unified School District (VUSD), regarding a grant the VUSD received for early childhood development and wanted to partner with the Palomar early childhood education. Trustee Evilsizer inquired about the status of the classification study for the classified employees.

Trustee Michele Nelson acknowledged the work that was done on the Annual Report.

Trustee Nancy Chadwick attended the Upward Bound graduation. It was interesting to listen to the stories of the students, what they go through, and where they are headed. She mentioned that the Foundation golf tournament was a great event and acknowledged Foundation Director, Rich Talmo and his staff, and the Foundation members for a wonderful job.

Trustee Ruth Larson announced that after contemplating on personal issues, she has decided not to run for re-election. Her medical practice and family life take precedence and feels assured that the District is taking the right direction.

Student Trustee Rob Frederick reported that ASG hosted the June Region 10 meeting where the executive officers were sworn in. Claudia Duran, ASG Vice President, is the official new Region 10 Governor. Phi Theta Kappa is preparing for its annual "Be Green" event. Rob will be attending the *New Student Trustee* workshop scheduled August 7-8.

## **I. REPORT OF THE SUPERINTENDENT/PRESIDENT**

President Robert Deegan commented on Trustee Larson's decision not to run for re-election. He thanked Mea Daum, Melinda Finn, Michelle Barton, and her staff for putting together the Annual Report. He also thanked Rich Talmo and the Foundation for the fine work on the golf tournament. It was a wonderful event with great sponsorship, it raised lots of money for students through scholarships.

### **1. Report of Vice President for Instruction**

Vice President Berta Cuaron reported that the Writing Team for the Accreditation Self Study submitted draft three. The draft is being currently being reviewed and fine tuned. She thanked the writing team leaders for their work on the report. Additional components of the self study are being addressed, including responding to the six recommendations from the previous site visit and the demographic information.

### **2. Report of Vice President for Student Services**

Vice President Joe Madrigal announced that the Board will be approving an item to hire a permanent Director of Student Affairs, with the recommendation that Ms. Sherry Titus be approved. He looks forward to working with Ms. Titus, and welcomed her as part of the management team.

3. Report of Vice President for Finance and Administrative Services

Vice President Bonnie Ann Dowd attended a symposium at Cal State University, San Marcos, where the theme of *Going Green* was discussed. The issues related to funds that may be available as well as sharing of ideas. Mr. Mike Ellis, Director of Facilities, spoke about things that Palomar has been doing on campus. Lastly, Vice President Dowd congratulated Ken Dodson, Supervisor of Print Services, on his promotion to a faculty position.

4. Report of Vice President for Human Resource Services

Vice President John Tortarolo reported that the classification study consultant is moving forward with the compensation portion of the study. An appeals process has been designed for both groups and should be forthcoming. He acknowledges that the process has been moving slowly, but it is important that steering committees are given adequate time to provide input and have conversations with consultants. It will be several months before recommendations come to the Board for approval.

**Resumption of  
 REGULAR AGENDA**

**J. APPROVAL OF CONSENT CALENDAR ITEMS**

**1. REVIEWED AND APPROVED PURCHASES MADE FOR PRIOR SIXTY DAYS**

MSC Chadwick/Larson

The Governing Board reviewed and approved the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2007-2008 fiscal year budget:

Re-Encumbered				
Purchase Orders	0840488	through	0840670	\$ 822,405.67
Advertising/Increases	0860101	through	0860122	\$ 41,778.86
Agreement/Services	0870735	through	0870896	\$ 1,800,291.29
Repairs	0875073	through	0875073	\$ 100.00
Agreement/Annual	0880194	through	0880195	\$ 59.88
Bond Money	M08010128	through	M08010165	\$ 3,393,754.54
Procurement Card	Time Period: 05/23/08 – 06 /22/08			\$ 236,128.62
				<b><u>\$ 6,294,518.86</u></b>

**EXHIBIT J-1**

The Vote was unanimous.  
 Student Trustee Advisory Vote: Aye



**4. RATIFIED PART-TIME FACULTY EMPLOYMENT**

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/ President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Fall, 2008 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

**FALL 2008**

**ENGLISH**

Kane, Robert D.	English M.F.A., Creative Writing B.A., English	\$52.55
Minkowski, Caroline	English M.A., Literature & Writing Studies B.A., Literature & Writing Studies	\$52.55

**GRAPHIC COMMUNICATION**

Wagner, Daniel L.	Graphic Communications B.S., Television, Film, & New Media (Production) 2+ Years Experience	\$51.30
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**MATHEMATICS**

Shinsato, Tina K.	Math M.S., Mathematics	\$52.55
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**PERFORMING ARTS**

Cooper, James E.	Theatre Arts M.A., Drama B.A., Drama California Community College Credential: Theatre Arts & Related Technologies	\$52.55
Steinberg, Steve D.	Music M.M., Music	\$52.55
Walton, Scott L.	Music Ph.D., Contemporary Music Performance M.A., Music	\$55.80
Winston, Yochanan S.	Music Ph.D., Music M.M., Saxophone B.M., Flute	\$55.80

**SPEECH COMMUNICATION/FORENSICS/AMERICAN SIGN LANGUAGE**

Marable, Virginia M.	ASL Ph.D., Leadership & Human Behavior 2+ Years Experience	\$55.80
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The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

5. **APPROVED CONTRACTS FOR ASSISTANT SUPERINTENDENTS/VICE PRESIDENTS**

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/ President regarding the **employment contracts** for the following **Assistant Superintendents/Vice Presidents** effective July 1, 2008, through June 30, 2010:

Cuaron, Berta C.  
Assistant Superintendent/Vice President, Instructional Services

Dowd, Bonnie Ann  
Assistant Superintendent/Vice President, Finance and Administrative Services

Madrigal, Joseph L.  
Assistant Superintendent/Vice President, Student Services

Tortarolo, John S.  
Assistant Superintendent/Vice President, Human Resource Services

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

6. **RATIFIED ADMINISTRATIVE EMPLOYMENT**

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **administrative employee**:

a. Name: **SHERRY M. TITUS**  
Position: Director, Student Affairs  
Department: Student Affairs  
Position #: 5486 New?: No  
Remarks: Replacement for Bruce Bishop; promotion for Ms. Titus.  
Sal Grade/Step: **67/12** Salary: **\$10,020.75/month**  
% of Position: 100% # Mos: 12  
Effective: July 9, 2008  
Account #s: A-123400-451100-64910-0000000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

7. **APPROVED CONTRACTS FOR EDUCATIONAL AND CLASSIFIED ADMINISTRATORS**

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/ President regarding the **employment contracts** for the following **administrators** effective July 1, 2008, through June 30, 2010:

**Two-year Contracts for Educational Senior Administrators**

Francis, Candice A. Dean of Mathematics and the Natural and Health Sciences  
McDonald, Stephen B. Dean of Languages and Literature  
Halttunen, Lynda G. Dean of Counseling Services  
Owens, Wilma G. Dean of Career, Technical and Extended Education

Vernoy, Mark W. Dean of Social and Behavioral Sciences

**Two-year Contracts for Educational and Classified Administrators**

Allen, Deborah S.	Director, Human Resource Services
Baird, Robert A.	Manager, Fiscal Accounting
Barnaba, Ruth V.	Tutoring Services Program Coordinator
Barton, Michelle A.	Director, Institutional Research, Planning and Grants
Bianchi, Americo	Web Services Manager
Borden, Richard C.	Institutional Research Analyst
Brockett, Theo Y.	Manager, Education Center
Cathcart, Scott T.	Director, Athletics
Cerda, Phillip J.	Broadcast Operations Manager
Coleman, Susan	Internal Auditor/Analyst
Conway, Mary Jayne	Director, Health Services
Cruz, Anthony C.	Police Lieutenant
Ellis, Michael D.	Director of Facilities
Flores, Esperanza	Payroll Manager
Gannett, Katherine G.	Manager, Library Staff & Services
Gavin, Calvin One Deer	Director, Grant Funded Student Support Programs
Gropen, Laura A.	Marketing Services Manager
Haines, Ronald R.	Director, Disability Resource Center
Hoffman, Janet S.	Manager, Education Center/Counselor
Hudson-Maclsaac, Kelley	Manager, Facility Planning/Environmental Health and Safety
Jay, Kenneth P.	Director, Business Services
Laderman, Phyllis J.	Director, Fiscal Services
Large, Michael D.	Institutional Research Analyst
Larmer, G. Patrick	Manager, Theatre Operations
Lee, Herman C.	Director of Enrollment Services
McClure, Scott R.	Programming Manager
Medel, Thomas R.	Manager, Education Center
Morrow, Blaine V.	Project Director, e-Conferencing
O'Neill, Yasue	International Student Advisor/Coordinator
Plotts, Thomas B.	Director, Public Safety Programs/Chief of Police
Safranek, Teresa E.	Director, Workforce and Community Development
San Agustin, Mary S.	Director, Financial Aid, Veterans & Scholarships Services
Smith, Mollie R.	Director, Occupational & Noncredit Programs
Stadler, Anne K.	Director, EOP&S/CARE
Talmo, Richard D.	Director of Development/Executive Director for the Foundation
Taramasco, Michelle A.	Client Services Manager
Taveuveu, Brandi Y.	Budget Manager
Titus, Sherry M.	Director, Student Affairs (Interim Director 7/1/08-7/8/08)
Vargas, Jose I.	Manager, Network and Technical Services
Veach, Diane M.	Manager, Instruction Office

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**8. APPROVED CONTRACTS FOR EDUCATIONAL AND CLASSIFIED ADMINISTRATORS**

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment contracts** for the following **administrators** effective July 1, 2008, through June 30, 2009:

**One-year Contract for Educational Senior Administrator**

Bean, Norma M Interim Dean of Arts, Media, Business and Computing Systems

**One-year Contract for Classified Administrator**

Kelly, Paul W. Director, Regional Occupational Program (80%)  
Oggel, Mark R. Director, Communications

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**9. RATIFIED CLASSIFIED EMPLOYMENT**

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **classified employee**:

a. Name: **ROBERT SEDILLO**  
Position: Information Services Support Specialist  
Department: Information Services  
Position #: 5612 New?: No  
Remarks: Replacement for Larissa Baumann; change to position approved 5/8/07; promotion for Mr. Sedillo.  
Sal Grade/Step: **28/2** Salary: **\$4,325.39/month**  
% of Position: 100% # Mos: 12  
Effective: July 9, 2008  
Account #: A-212200-561100-67800-0000000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**10. APPROVED AMENDMENTS TO CCE/AFT HANDBOOK B. P. CCE/AFT - 6 NEW POSITIONS, CLASSIFICATION, AND RECLASSES**

MSC Chadwick/Larson

The Governing Board approved the amendments to the CCE/AFT Handbook section **B. P. CCE/AFT - 6 New Positions, Classifications, and Reclasses. EXHIBIT J-10**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

11. **APPROVED AMENDMENTS TO CCE/AFT HANDBOOK B.P.CCE/AFT – 16 TRANSFERS, PROMOTIONS & VOLUNTARY DEMOTIONS**

The Governing Board approved the amendments to the CCE/AFT Handbook section **B.P. CCE/AFT - 16 Transfers, Promotions & Voluntary Demotions. EXHIBIT J-11**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

12. **APPROVED AMENDMENTS TO CCE/AFT HANDBOOK B.P. CCE/AFT – 14 LEAVES OF ABSENCE**

MSC Chadwick/Larson

The Governing Board approved the amendments to the CCE/AFT Handbook section **B.P. CCE/AFT - 14 Leaves of Absence. EXHIBIT J-12**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

13. **APPROVED REIMBURSEMENT OF CANDIDATE FOR INTERVIEW EXPENSES**

MSC Chadwick/Larson

The Governing Board approved **reimbursement of travel expenses** for interviews for the following candidate:

- a. **MARLENE G. FORNEY**  
For: Airfare and parking  
To Attend: Second-level interview for the position of Librarian/Assistant Professor  
Location: Phoenix, AZ  
Date: May 9, 2008  
Amount: \$293.00  
Account #: 575400-11-611100-66600-10-2008-0000000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

14. **APPROVE PERSONNEL ACTIONS/HISTORY**

MSC Chadwick/Larson

The Governing Board approved the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **June, 2008, and short-term employees** for the month of **July, 2008. EXHIBIT J-14**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

15. **RATIFIED LEAVES OF ABSENCE**

MSC Chadwick/Larson

- a. The Governing Board ratified the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective July 1, 2008, for a maximum of 480 hours, to **Julie A. Anguiano**, Instructional Support Assistant II, Reading Services.
- b. The Governing Board ratified the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective July 1, 2008, for a maximum of 480 hours, to **Jeffery P. Bennett**, Masonry and Concrete Skilled Maintenance Mechanic, Facilities/Grounds Services.
- c. The Governing Board ratified the recommendation of the Superintendent/President granting an **8.75% Personal Leave of Absence without pay and with no effect on benefits**, effective August 25, 2008, through December 20, 2008, to **James E. Cooper**, Instructional Support Assistant III, Performing Arts, to teach.
- d. The Governing Board ratified the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective July 1, 2008, for a maximum of 480 hours, to **Mary J. Dawson**, Senior Office Specialist, Business Services.
- e. The Governing Board ratified the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective July 1, 2008, for a maximum of 480 hours, to **George S. Holt**, Senior Groundskeeper, Facilities/Grounds Services.
- f. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective July 1, 2008, through September 22, 2008, to **R. Harrison Purcell**, Enrollment Services Specialist, Enrollment Services.
- g. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective July 1, 2008, through September 22, 2008, to **Yalileth T. Sanchez**, Custodian I, Facilities/Custodial Services.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

16. **INFORMATION - RETIREMENT**

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group II** (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **James S. Williamson**, Supervisor, Building Services, Facilities/Building Services, effective June 30, 2008. He has served Palomar College for 17 years from January 4, 1989, to April 30, 1999, and from February 14, 2001, to June 29, 2008.

17. **RATIFIED RESIGNATIONS**

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/ President to accept the **resignations** of the following **employees**:

- a. **Kenneth J. Dodson**, Supervisor of Creative Print Services, Creative Print Services, effective August 22, 2008 (last day as Confidential and Supervisory Team employee August 21, 2008, accepted Assistant Professor, Graphic Communications starting August 22, 2008).
- b. **Oscar J. Otañez**, Upward Bound Outreach Coordinator, Grant Funded Student Support Programs/Upward Bound, effective June 4, 2008 (last day of employment June 3, 2008).

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**GIFTS**

18. **ACCEPTED GIFTS**

MSC Chadwick/Larson

The Governing Board accepted the following **gifts** and directs that an appropriate letter of appreciation be sent to the donors:

- a. The following items were donated by the Escondido Fire Department, 201 North Broadway, Escondido, CA 92025, for use in the Emergency Medical Education classes: **Three 34" Tandberg Monitors**: Serial #43121701381, Model #SME-32FDL6TB, Value: \$600; Serial #43121701265, Model #SME-32FDL6TB, Value: \$600; Serial #4232170214, Model SME-32FDL6TB, Value: \$600; **Three 34" Tandberg Monitors and Stands**: Serial #43121701405, Model SME-32FDL6TB, Value: \$800; Serial #42321701240, Model SME32FDL6TB, Value: \$900; Total cash value as estimated by donor is **\$3,500.00**.
- b. **One Frigidaire refrigerator, Serial GLHS2672AW0, Model GLHS2672A**, donated by Debi Workman, 3749 Cameo Drive, Oceanside, CA 92056. This donation is to be used by students and staff in the Emergency Medical Education office. Total cash value as estimated by donor is **\$1,000.00**.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**19. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the **Professional Growth Program for Classified Employees**, the following employees were granted a **\$500 annual stipend**, prorated on a monthly basis, effective July 1, 2008:

- a. Name: **Devonay I. Olson**  
Position: ASL/English Interpreter  
Department: Disability Resource Center  
Course of Study: B.A. Degree
- b. Name: **Anne G. Stephan**  
Position: Library Media Technician III  
Department: Library  
Course of Study: M.A. Degree
- c. Name: **Myrna A. Valencia**  
Position: Instructional Computer Lab/Help Desk Specialist  
Department: Academic Technology Resources Center  
Course of Study: B.A. Degree
- d. Name: **Glenda A. Valenzuela**  
Position: Business Services Technician  
Department: Mail Room  
Course of Study: Certificate
- e. Name: **Jorge G. Villalobos**  
Position: ESL Program Assistant  
Department: English as a Second Language  
Course of Study: Job Related

In accordance with the **Professional Growth Program for Classified Employees**, the following employees were granted a **one-time lump sum stipend of \$2,000** effective July 1, 2008, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

- a. Name: **Patricia A. James-Boatner**  
Position: Broadcast Operator  
Department: Educational Television  
Course of Study: Job Related
- b. Name: **Erica L. Davis**  
Position: Counseling Services Specialist  
Department: Counseling Services  
Course of Study: M.A. Degree
- c. Employee Name: **Richard L. Gommel**  
Position: Systems Module Functional Specialist  
Department: Enrollment Services  
Course of Study: Job Related

**K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

**L. REPORTS FROM COLLEGE GROUPS**

**1. INFORMATION**

Report of the Faculty Senate – no report

**2. INFORMATION**

Report of the Palomar Faculty Federation

Shannon Lienhart, PFF Co-President, thanked Trustee Larson for her hard work and sorry to see her leave. Lastly, PFF is hopeful that classified negotiations will conclude shortly.

**3. INFORMATION**

Report of the Administrative Association

Laura Gropen, Administrative Association President, reported on a training workshop for administrators and CAST on June 18. It is a goal of the Administrative Association Executive Council to provide other professional development opportunities for administrators and manager. She thanked the Board for approving two-year contracts for administrators.

**4. INFORMATION**

Report of the Confidential and Supervisory Team

Lee Hoffmann, CAST President, reported on the CAST retreat, where Kelly Falcone spoke about health and wellness. He announced the CAST employees who were nominated for employee of the year: Shawna Hearn, Jim Williamson, Phil Morgan, Rick Kratcoski, Ken Dodson, Peggy Richardson, Diane McAllister, Lisa Hornsby, and Mike Bea. Sergeant Mike Bea was chosen as the CAST Employee of the Year.

**5. INFORMATION**

Report of the CCE/AFT

Neill Kovrig, CCE President, reported that CCE is hopeful negotiations will continue to progress and is committed to work forward. He is concerned with the issues surrounding the classified steering committee for the classification compensation study and will be meeting with them to discuss the developments. A general classified staff meeting will be held in the next several days to discuss issues related to the study, benefits, and items staff would like to have negotiated in the next year.

**6. INFORMATION**

Report of the Associated Student Government

Rob Frederick, ASG President, reported that ASG participated in the Early Acceptance Program event held in June for three Saturdays. He commented that although these students need to wait until Spring to join ASG, recruitment was hopeful. He recognized Student Senator Javier Tover, who has been very proactive. Mr. Frederick thanked Claudia Duran for participating in the ASK ME campaign. Lastly, ASG retreat will be held on August 15-16, where they will discuss their goals.

M. **UNFINISHED BUSINESS** – There was none.

N. **NEW BUSINESS**

1. Item moved forward on agenda.

2. **APPROVED RESOLUTION OF THE GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT APPOINTING MEMBERS TO THE INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE**

MSC Chadwick/Larson

**RESOLUTION NO. 09-20971**

**WHEREAS**, the Governing Board of the Palomar Community College District (the "Board") previously adopted a resolution requesting San Diego County (the "County") to call an election for **general obligation bonds** (the "Bond Election" to be held on November 7, 2006; and

**WHEREAS**, on **November 7, 2006, the Bond Election** was duly held and conducted for the purpose of voting a measure for the issuance of bonds of the District in the amount of \$694,000,000 (the "**Measure M**"); and

**WHEREAS**, at such election, **Measure M received the affirmative vote** of more than the fifty-five percent of the voters of the District voting on the proposition as certified by the Registrar of Voters of San Diego County in the official canvassing of votes, and

**WHEREAS**, the Governing Board of the Palomar Community College District approved a resolution **establishing an Independent Citizens' Oversight Committee** (the "**ICOC**"), **Resolution No. 06-20893**, on September 26, 2006; and

**WHEREAS**, the Governing Board of the District **established the Citizens' Bond Oversight Committee Bylaws, which requires that three (3) members be appointed for a two-year term beginning FY 2008-09 to serve as members of the ICOC as established by this Resolution;**

**NOW, THEREFORE, BE IT RESOLVED THAT THE GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT DOES HEREBY APPOINT THE FOLLOWING INDIVIDUALS UNDER THE CATEGORIES SPECIFIED ALONG WITH THE NAME OF THE AFFILIATED ORGANIZATION AS FOLLOWS:**

NAME	CATEGORY
1. <b>Claudia Duran</b>	One (1) student enrolled and active in a community college support group, such as student government
2. <b>Maurice Haight</b>	One (1) member active in a senior citizens' organization
3. <b>John Nabors</b>	Community At-Large

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

3. **REVIEWED AND APPROVED CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

MSC Nelson/Chadwick

The Governing Board hereby ratified and approved all contracts and agreements for the period May 1, 2008 through June 30, 2008 and entered into on behalf of the Palomar Community College District, as detailed on **EXHIBIT N-3**.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

4. **APPROVED ACCEPTANCE OF FUNDS FOR CAREER TECHNICAL EDUCATION COMMUNITY COLLABORATIVE PROJECT**

MSC Chadwick/Nelson

The Governing Board approved the acceptance of a collaborative grant with MiraCosta College in the amount of \$84,578.00 to complete the Governor's Career Technical Education Initiative – SB 70/SB 1133. Mira Costa College will be the fiscal agent. **EXHIBIT N-4**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

5. **APPROVED STATE OF CALIFORNIA, DEPARTMENT OF EDUCATION, CHILD DEVELOPMENT DIVISION, AGENCY ANNUAL REPORT FOR CHILD DEVELOPMENT CENTERS, AND AUTHORIZE SECRETARY TO THE GOVERNING BOARD TO EXECUTE REPORT**

MSC Chadwick/Nelson

**RESOLUTION 09-20972**

The Governing Board of the Palomar Community College District approved the annual Agency Self-Evaluation Report for the Child Development Center and authorizes the Secretary to the Governing Board to sign all documents evidencing said approval by the Board. **EXHIBIT N-5**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

6. **APPROVED CHILD DEVELOPMENT SERVICES CONTRACT CCTR-8323 GENERAL CHILD CARE & DEVELOPMENT PROGRAMS PROJECT #37-6827-00-8; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

MSC Chadwick/Nelson

**RESOLUTION NO. 09-20973**

The Governing Board approved Child Development Services Contract #CCTR-8323 – General Child Care & Development Programs, between California Department of Education and Palomar Community College District, effective July 1, 2008, through June 30, 2009. The Governing Board hereby accepts funding in the amount of \$259,974.00 and authorizes Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director of Business Services, to sign contract documents of the California Department of Education – Child Development Services. **EXHIBIT N-6**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

7. **APPROVED AGREEMENT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR OPERATION OF REGIONAL OCCUPATIONAL PROGRAMS, FY 2008-09**

MSC Chadwick/Nelson

The Governing Board approved an Agreement for Participation between the Palomar Community College District and the San Diego County Superintendent of Schools for the operation of the Regional Occupational Program courses and services for fiscal year 2008-2009 (effective July 1, 2008, and terminating June 30, 2009), in the amount of \$1,549,204.00 and authorizes Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director of Business Services, to execute the agreement on behalf of the District. **EXHIBIT N-7**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

8. **APPROVED FIVE-YEAR CONSTRUCTION PLAN**

MSC Larson/Chadwick

**RESOLUTION 09-20974**

The Governing Board approved the Palomar Community College District Five-Year Construction Plan. The Five-Year Construction Plan is consistent with the proposed Facilities Master Plan, which was originally approved by the Governing Board on August 26, 2003. **EXHIBIT N-8**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

9. **APPROVED FINAL PROJECT PROPOSAL – BUILDING LL (LIBRARY) RENOVATION FOR STUDENT SERVICES**

MSC Larson/Chadwick

**RESOLUTION 09-20975**

The Governing Board (“District”) approved the Final Project Proposal (FPP) for Building LL (Library) Renovation for Student Services (“Project”) under the provisions of Title 5, California Code of Regulations, Section 527001.5 and following: Project plans and specifications shall be submitted to the Board of Governors of the California Community Colleges (“BOG”) for approval (Education Code Section 81837); and before the District awards a contract for construction of the Project, project funding shall be allocated through the State Public Works Board and BOG. **EXHIBIT N-9**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

10. **ACCEPTED AS FINAL AND COMPLETE, BID NO. 105-08 ASPHALT REPAVING OF MAINTENANCE COMPOUND, COMET CIRCLE & PARKING LOT – SAN MARCOS CAMPUS; AUTHORIZE RELEASE OF RETENTION IN THIRTY-FIVE DAYS TO PACIFIC ASPHALT SERVICES AND RELEASE THE BONDS AND RECORD NOTICE OF COMPLETION**

MSC Chadwick/Larson

The Governing Board accepted the Asphalt Repaving of Maintenance Compound, Comet Circle, and Parking Lot project (Bid 105-08) awarded to Pacific Asphalt Services (hereinafter Pacific Asphalt) on May 13, 2008, as complete and final; and the Superintendent/President is authorized to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The total amount of this contract is \$100,000.00, and all money due and owing to Pacific Asphalt, with the exception of the ten (10%) retention, shall be paid, and following the expiration of thirty-five (35) calendar days from the date this resolution is recorded, the retention shall be paid to Pacific Asphalt, provided no liens are filed within this period. The bid security posted by Pacific Asphalt shall be returned and all bonds shall be released, within the time and in the manner as provided by law.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

11. **RATIFIED CONTRACT WITH RANDALL CONSTRUCTION, INC., FOR AWARD OF BID 107-08 PHYSIC LAB NS-255 REMODEL**

MSC Chadwick/Larson

The Governing Board ratified the contract between the District and Randall Construction, Inc. (Randall), San Diego, CA, in the amount of \$253,760.00. Randall responded to the District’s request for bids for the Physic Lab NS-255 Remodel and was found to be the lowest responsive sole bidder. **EXHIBIT N-11**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

12. **RATIFIED CONTRACT WITH WAYNE L. WHITWER CONSTRUCTION COMPANY FOR AWARD OF BID 108-08 MODULAR SWING SPACE INFRASTRUCTURE**

MSC Chadwick/Larson

The Governing Board ratified the contract between the District and Wayne L. Whitwer Construction Company (Whitwer), Poway, CA, in the amount of \$441,000.00. Whitwer responded to the District's request for bids for the Bid 108-08 Modular Swing Space Infrastructure and was found to be the lowest responsive bidder. **EXHIBIT N-12**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

13. **RATIFIED CONTRACT WITH RAMONA PAVING & CONSTRUCTION CORPORATION FOR AWARD OF BID 109-08 PROP M: PARKING IMPROVEMENTS: SOCCER FIELD PARKING LOT AND LOT 12 EAST SIDE RENOVATIONS**

MSC Chadwick/Larson

The Governing Board ratified the contract between the District and Ramona Paving & Construction Corporation (Ramona Paving), Ramona, CA, in the amount of \$1,124,000.00. Ramona Paving responded to the District's request for bids for the Prop M Parking Improvements: Soccer Field Parking Lot & Lot 12 East-side Renovations and was found to be the lowest responsive bidder. **EXHIBIT N-13**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

14. **APPROVED AMENDMENT TO CONTRACT WITH PRO INSTALLATIONS, INC., dba PROSPECTRA CONTRACT FLOORING FOR BID #104-08 FLOOR REPLACEMENT PROJECTS**

MSC Chadwick/Nelson

The Governing Board authorized the District to issue an amendment to the original contract for Bid #104-08 Floor Replacement Projects to Pro Installations, Inc., dba ProSpectra Contract Flooring, in the amount of \$21,050.10 due to a material change not included in the original specifications. The original contract with ProSpectra was approved on February 19, 2008 by the Governing Board in the amount of \$50,877.00. **EXHIBIT N-14**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

15. **DECLARED EQUIPMENT FROM THE PERFORMING ARTS DEPARTMENT SURPLUS AND APPROVED DONATION TO MIRACOSTA COLLEGE THEATRE DEPARTMENT**

MSC Larson/Chadwick

The Governing Board declared 3 scenic effects projectors and related equipment as surplus and no longer needed for District use by the Performing Arts Department. The Governing Board by a unanimous vote hereby approves the projectors be donated to MiraCosta College Theatre Department, pursuant to California Education Code Section 81452(b). **(Unanimous consent required). EXHIBIT N-15**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

16. **AUTHORIZATION TO EXECUTE CONTRACT FOR FORTHCOMING BID #B-9000 FOR PRINTING AND DISTRIBUTION OF CLASS SCHEDULES**

MSC Chadwick/Larson

The Governing Board authorized Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or Ken Jay, Director, Business Services, to execute a contract to the lowest responsive bidder for forthcoming Bid #B-9000 for Printing and Distribution of Class Schedules. Since time is of the essence, a contract must be awarded promptly. The contract award will be brought back to the Governing Board for ratification at a future Governing Board meeting. **EXHIBIT N-16**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

17. **ACCEPTED AS COMPLETE AND FINAL JOB NO. B-8008 FOR THE D-6 DANCE FLOOR INSTALLATION; AUTHORIZE RELEASE OF RETENTION; AND RECORD NOTICE OF COMPLETION**

MSC Chadwick/Larson

The Governing Board accepted as complete and final Job No. B-8008 for the D-6 Dance Floor Installation, in accordance with the bid awarded by the District on May 14, 2008, and ratified by the Governing Board on June 10, 2008, to Mobile Carpet Club, Inc. (the "Contractor"), 518 W. Washington Ave., Escondido, CA; and the Superintendent/President is authorized to execute and file the Notice of Completion including execution of the verification as Secretary of the Governing Board. The total amount of this purchase order/contract is \$5,146.50; all money due and owing to the Contractor, including the ten percent (10%) retention, shall be paid within sixty (60) days after the date of the acceptance by the Board of the completion of the work. Due to the dollar amount of the contract, no payment or performance bonds were required.

The District's Performing Arts Department Co-Chairperson, Ms. Molly Faulkner, notified the Purchasing/Business Services Office on June 17, 2008, that the installation had been completed. Funding for the installation is from Foundation Grants.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

18. **ACCEPTED AS COMPLETE AND FINAL JOB NO. B-8009 FOR THE GYMNASIUM FLOOR RESURFACING; AUTHORIZE RELEASE OF RETENTION; AND RECORD NOTICE OF COMPLETION**

MSC Chadwick/Larson

The Governing Board accepted as complete and final Job No. B-8009 for the Gymnasium Floor Resurfacing, in accordance with the bid awarded by the District on May 8, 2008, and ratified by the Governing Board on June 10, 2008, to Western Flooring, Inc. (the "Contractor"), PO Box 323, Pine Valley, CA; and the Superintendent/President is authorized to execute and file the Notice of Completion including execution of the verification as Secretary of the Governing Board. The total amount of this purchase order/contract is \$23,500.00; all money due and owing to the Contractor, including the ten percent (10%) retention, shall be paid within sixty (60) days after the date of the acceptance by the Board of the completion of the work. Due to the dollar amount of the contract, no payment or performance bonds were required.

The District's Athletic Director, Scott Cathcart, notified the Purchasing/Business Services Office on June 25, 2008, that the resurfacing job had been completed. Funding for the gym floor resurfacing is from Foundation Grants.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

19. **EXCUSED ABSENCE OF TRUSTEE**

MSC Chadwick/Nelson

In accordance with Section 72425(c) of the California Education Code, the Governing Board found that the absence of **Trustee Ruth Larson** from the Regular Meeting of the Governing Board held **June 10, 2008**, and from the Governing Board Workshop held on **June 24, 2008**, is **excused** due to personal necessity.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

20. **APPROVED REVISION OF PALOMAR COMMUNITY COLLEGE DISTRICT POLICY: CHAPTER 3 – BP 3570 SMOKING**

MSC Nelson/Frederick

**The Governing Board of the Palomar Community College District approved Chapter 3 – General Institution, BP 3570 Smoking.** This policy has gone through final review through the shared governance process. **EXHIBIT N-20**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

21. **APPROVED/REVISED PALOMAR COMMUNITY COLLEGE DISTRICT POLICIES: CHAPTER 7 – HUMAN RESOURCES - BP 7100 COMMITMENT TO DIVERSITY; BP 7110 DELEGATION OF AUTHORITY; BP 7380 RETIREE HEALTH BENEFITS; BP 7600 COLLEGE POLICE DEPARTMENT; BP 7700 WHISTLEBLOWER PROTECTION**

MSC Nelson/Larson

The Governing Board of the Palomar Community College District approved the following policies in **Chapter 7 – Human Resources: BP 7100 Commitment to Diversity; BP 7110 Delegation of Authority; BP 7380 Retiree Health Benefits; BP 7600 College Police Department; BP 7700 Whistleblower Protection**. These policies have gone through final review through the shared governance process. **EXHIBIT N-21**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

22. **SCHEDULED GOVERNING BOARD WORKSHOP**

MSC Chadwick/Nelson

The Governing Board scheduled a **special meeting on July 22, 2008, at 4:00 p.m.**, in the President's conference room, to formulate 2008-09 Board Goals.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

23. **CHANGED LOCATION OF THE AUGUST 12, 2008, REGULAR MEETING OF THE GOVERNING BOARD TO THE PALOMAR COLLEGE ESCONDIDO CENTER, 951 EAST VALLEY PARKWAY, ROOM ESC-506, ESCONDIDO, CA**

MSC Chadwick/Nelson

The Governing Board of the Palomar Community College District changed the location of its regularly scheduled meeting held on August 12, 2008, and will be held at the Palomar College Escondido Center, 951 East Valley Parkway, Room ESC-506, Escondido, CA, beginning at 4:00 p.m.–closed session, and 5:00 p.m.–open session.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

O. **BOARD REQUESTS FOR REPORTS**

P. **RECESS TO CLOSED SESSION** – No additional session needed

R. **ADJOURNMENT**

The meeting was adjourned at 7:03 p.m.