



**GOVERNING BOARD MINUTES
SPECIAL MEETING OF THE GOVERNING BOARD
DATE: TUESDAY, MAY 27, 2008
TIME: 4:00 P.M.
PALOMAR COMMUNITY COLLEGE DISTRICT
1140 WEST MISSION ROAD, ROOM LL-204
SAN MARCOS, CALIFORNIA**

I. CALL MEETING TO ORDER

Board President Darrell McMullen called the meeting to order at 4:00 p.m.

II. ROLL CALL

TRUSTEES PRESENT:

DARRELL L. MC MULLEN, M.B.A., PRESIDENT
RUTH LARSON, M.D., VICE PRESIDENT
NANCY C. CHADWICK, M.S.W., M.P.A., SECRETARY
MICHELE T. NELSON, PH.D., TRUSTEE
MARK R. EVILSIZER, M.A., TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President

QUORUM ESTABLISHED

Board President McMullen declared a quorum present, and the meeting proceeded with the order of business.

III. PUBLIC COMMENTS – There were no public comments at this time.

IV. NEW BUSINESS

A. DECLARED COMPUTERS AS SURPLUS AND APPROVED DONATION TO VISTA UNIFIED SCHOOL DISTRICT

MSC Chadwick/Larson

The Governing Board declared the **computers** identified in **EXHIBIT IV.A.**, and incorporated herein by this reference, as surplus and no longer needed for District use. The Governing Board by a unanimous vote approved the computers to be **donated** to **VISTA UNIFIED SCHOOL DISTRICT**, pursuant to California Education Code Section 81452(a). (UNANIMOUS CONSENT REQUIRED). **EXHIBIT IV.A.**

The Vote was unanimous.

B. DECLARED TELESCOPES FROM EARTH, SPACE & AVIATION SCIENCES DEPARTMENT AS SURPLUS AND APPROVED DONATION TO PALOMAR OBSERVATORY, CALIFORNIA INSTITUTE OF TECHNOLOGY

MSC Larson/Chadwick

The Governing Board declared the **three (3) telescopes** identified in **EXHIBIT IV.B.**, and incorporated herein by this reference, as surplus and no longer needed for District use by the Earth, Space & Aviation Sciences Department. The Governing Board by a unanimous vote approved the telescopes be **donated** to **PALOMAR OBSERVATORY, CALIFORNIA INSTITUTE OF TECHNOLOGY**, pursuant to California Education Code Section 81452(a). (UNANIMOUS CONSENT REQUIRED). **EXHIBIT IV.B.**

The Vote was unanimous.

C. REJECTED BID OF SLAYTON MECHANICAL CONTRACTORS, INC., ON BID # 106-08 INSTALLATION OF AIR CLEANERS/ TRADES & INDUSTRY (T-9)

MSC Larson/Chadwick

The Governing Board rejected the sole bid received on May 15, 2008, by Slayton Mechanical Contractors, Inc., in the amount of **\$24,521.00**, for the installation of air cleaners in Room T-9, Trades & Industry. The bid exceeded available funds for the project.

The Vote was unanimous.

V. BOARD WORKSHOP/DISCUSSION

Ms. Michelle Barton, Director, Institutional Research & Planning, facilitated the Board workshop.

A. Annual Institutional Effectiveness Review

- **The Board reviewed its 2007-08 Self-Evaluation, which included the following:**
 - Overview
 - Methodology
 - Summary of Results
 - Strengths and Achievements
 - Area for Improvement and Follow Up
 - Requested Work Study Sessions and/or College Reports
- **The Board reviewed the Demographic overview of students and Staff**
 - Student Enrollment and Characteristics
 - Fall 2007 Student Characteristics/Age
 - Fall 2008 Student Characteristics/Ethnicity
 - Fall 2007 Student Characteristics/Gender
 - Fall 2007 Student Characteristics/Full-Time/Part-Time Status
 - Staff Characteristics
- **The Board reviewed the revised divisional Institutional Review and Planning Process**

STRATEGIC PLAN OVERVIEW

- **Institutional Effectiveness/Goals**
 - Student Success
 - Teaching and Learning
 - Professional and Organizational Development
 - Resource Management and Facilities Improvement

VI. **ADJOURNMENT** – The meeting was adjourned at 6:05 p.m.