



GOVERNING BOARD AGENDA
REGULAR MEETING OF THE GOVERNING BOARD
DATE: APRIL 8, 2008
4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
1140 WEST MISSION ROAD
SAN MARCOS, CALIFORNIA

NOTICE TO PUBLIC: In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a **five-minute time limit** per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Open Session of the Board meets the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104. Please note all meetings are recorded electronically.

AS A COURTESY TO OTHERS, PLEASE TURN OFF YOUR CELL PHONES OR PAGERS.

A.	Call to Order (4:00 p.m.)	2
AA.	Roll Call	2
B.	Public Comments	2
C.	Recess to Closed Session	2
CC.	Reconvene to Open Session (5:00 p.m.).....	2
D.	Comments from Other Individuals or Groups	2
E.	Approval of Minutes	2
F.	Call for Removal of Items from or Changes to Agenda	2
G.	Reports/Presentations.....	2
GG.	Acknowledgement of Retirements	3
H.	Report of the Governing Board President.....	3
HH.	Report of the Governing Board Trustees	3
I.	Report of the Superintendent/President.....	3
J.	Approval of Consent Calendar Items	4
K.	Action on Items Removed from Consent Calendar	10
L.	Reports from College Groups	10
M.	Unfinished Business.....	10
N.	New Business	10
O.	Board Requests for Reports	18
P.	Recess to Closed Session	18
Q.	Reconvene to Open Session	18
R.	Adjournment.....	18

A. CALL MEETING TO ORDER: 4 p.m.

AA. ROLL CALL

Establishment of a Quorum

B. PUBLIC COMMENTS

In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

C. RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.

CC. RECONVENE TO OPEN SESSION: 5 p.m.

Actions Taken In Closed Session

Pledge of Allegiance

D. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. **INFORMATION:** Comments from **Other Individuals or Groups**

In accordance with Board Procedure 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

E. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

The Governing Board hereby approves the Minutes of the Regular Meeting of March 11, 2008.

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

G. REPORTS/PRESENTATIONS

1. **Study Abroad Program (Salamanca, Spain) – Zachary Seech, Professor**

GG. ACKNOWLEDGEMENT OF RETIREMENTS

An opportunity for the Board of Trustees to express appreciation and accept the retirements of employees with **ten (10)** or more years of service to the District.

1. **Nancy J. Compian**, Education Center Specialist, Fallbrook Center, effective April 5, 2008. She has served Palomar College for 26 years from October 19, 1981, to April 4, 2008.

H. REPORT OF THE GOVERNING BOARD PRESIDENT

HH. REPORTS OF GOVERNING BOARD TRUSTEES

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report of Vice President for Instruction
 - a. Accreditation Self-Study Progress Report – Berta Cuaron
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
4. Report of Vice President for Human Resource Services

J. APPROVAL OF CONSENT CALENDAR ITEMS

NOTICE TO PUBLIC: There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

TRAVEL

1. RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES

The Governing Board hereby approves/ratifies travel expenses for the following persons:

- | | | |
|----|--|--|
| a. | Board Member
Advanced Funds?
For:
To attend:
Location:
Date:
Amount:
Account No.: | NANCY C. CHADWICK
Yes
Transportation, mileage, meals, lodging, registration, etc.
CCLC Trustees Conference
Palm Springs, California
May 2, 2008
\$883.37
575200-11-111100-66100-10-2008-0000000 |
| b. | Board Member
Advanced Funds?
For:
To attend:
Location:
Date:
Amount:
Account No.: | MARK EVILSIZER
Yes
Transportation, mileage, meals, lodging, registration, etc.
CCLC Trustees Conference
Palm Springs, California
May 2-4, 2008
\$1,144.71
575200-11-111100-66100-10-2008-0000000 |

REPLACEMENT OF WARRANTS

2. RECOMMENDATION: ACTION – APPROVE DRAWING NEW WARRANTS

The Governing Board hereby authorizes the Disbursing Officer to draw new warrants as follows:

- a. Warrant #77-107624, dated **June 29, 2007**, in the amount of **\$160.00**, payable to Tara Ahmadi, 2230 Haste Street #304, Berkeley, CA 94704. Void due to stale date.
- b. Warrant #77-108146, dated **July 30, 2007**, in the amount of **\$166.00**, payable to Tara Ahmadi, 2230 Haste Street #304, Berkeley, CA 94704. Void due to stale date.
- c. Warrant #77-108454, dated **July 31, 2007**, in the amount of **\$280.00**, payable to Tara Ahmadi, 2230 Haste Street #304, Berkeley, CA 94704. Void due to stale date.
- d. Warrant #77-105288, dated **March 30, 2007**, in the amount of **\$78.75**, payable to Robert M. Sawin III, 3980 Park Drive, Carlsbad, CA 92008. Void due to stale date.
- e. Warrant #77-106312, dated, **May 10, 2007**, in the amount of **\$88.87**, payable to Theodore Bachmeier, 1944 State St. #2, San Diego, CA 92101. Void due to stale date.

PERSONNEL

3. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/ President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Spring, Summer, and Fall 2008 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

SPRING 2008

ECONOMICS, HISTORY & POLITICAL SCIENCES

Griffin, Stephen E.	History M.A., History B.A., History	\$48.72
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OCCUPATIONAL & NONCREDIT PROGRAMS

Vikara, John	Apprenticeship – Electrical B.A., Linguistics 2+ Years Experience Journeyman Certificate	Paid by sponsor: San Diego Electrical Training Trust
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PUBLIC SAFETY PROGRAMS

Chandler, John P.	Administration of Justice J.D., Law B.A., Criminal Justice	\$51.78
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SPEECH COMMUNICATIONS/FORENSICS/ASL

Griener, Sharon P.	ASL Ph.D., Interdisciplinary Studies M.Ed., Crosscultural Teaching B.A., Interdisciplinary Studies	\$51.78
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SUMMER 2008

BEHAVIORAL SCIENCES

Alvarez, Alexis A.	Sociology M.A., Sociology B.S., Sociology	\$48.72
Smith, Devon Y.	Sociology M.A., Sociology	\$50.37

FALL 2008

TRADE & INDUSTRY

Bushley, Nancy L. Cabinet & Furniture Technology \$47.54
A.A., Furniture & Wood Technology
6+ Years Experience

4. RECOMMENDATION: ACTION – RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **GAIL L. MARKS**
Position: Enrollment Services Specialist
Department: Enrollment Services
Position #: 5479 New?: No
Remarks: Replacement for Paulette Seely
Sal Grade/Stp: **20/1** Salary: **\$3,387.17/month**
% of Position: 100% # Mos: 12
Effective: April 9, 2008
Account #: A-212200-421100-62100-0000000/100%
Normal Work Schedule: Tuesday, Wednesday and Thursday, 9:30 am – 7:30 pm; Friday, 7:00 am – 5:00 pm; Saturday, 8:00 am – 12:00 pm. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm.
- b. Name: **MONICA L. MORRIS**
Position: Counseling Services Specialist
Department: Counseling Services
Position #: 5740 New?: No
Remarks: Replacement for Carrie Jack; transfer for Ms. Morris.
Sal Grade/Stp: **20/2** Salary: **\$3,556.76/month**
% of Position: 100% # Mos: 12
Effective: April 10, 2008
Account #: A-212200-462100-63100-0000000/100%
- c. Name: **CAROLYN B. HICKS**
Position: Financial Aid Services Coordinator
Department: Financial Aid, Veterans' & Scholarship Services
Position #: 6286 New?: No
Remarks: Replacement for Belinda Richhart; promotion for Ms. Hicks; funded – BFAP.
Sal Grade/Stp: **27/2** Salary: **\$4,219.57/month**
% of Position: 100% # Mos: 12
Effective: April 9, 2008
Account #: K-212200-475100-64600-1612002/100%
- d. Name: **MARTI R. SNYDER**
Position: TRIO/EOC Outreach Coordinator
Department: GFSSP/TRIO/EOC
Position #: 6268 New?: No
Remarks: Replacement for Elizabeth Gary; funded – TRIO/EOC.
Sal Grade/Stp: **20/1** Salary: **\$3,387.17/month**
% of Position: 100% # Mos: 12
Effective: April 21, 2008
Account #: K-212200-331500-63900-1112304/100%

- e. Name: **JESSICA PEREZ AMBROCIO**
Position: TRIO/EOC Outreach Coordinator
Department: GFSSP/TRIO/EOC
Position #: 6418 New?: Yes
Remarks: Position approved 10/9/07; funded – TRIO/EOC.
Sal Grade/Stp: **20/1** Salary: **\$3,387.17/month**
% of Position: 100% # Mos: 12
Effective: April 21, 2008
Account #: K-212200-331500-63900-1112304/100%
- f. Name: **JOHN M. EMERSON**
Position: Facilities & Safety Technician
Department: Facilities/Environmental Health & Safety/Inventory Control
Position #: 5821 New?: No
Remarks: Replacement for Donald Thompson
Sal Grade/Stp: **27/1** Salary: **\$4,017.30/month**
% of Position: 100% # Mos: 12
Effective: April 9, 2008
Account #: A-212200-545100-67740-0000000/100%
- g. Name: **MARILU SANCHEZ**
Position: ESL Student Specialist (Bilingual English-Spanish)
Department: English as a Second Language
Position #: 6328 New?: No
Remarks: Replacement for Juan Gonzalez; funded – Non-Credit Matriculation.
Sal Grade/Stp: **20/1** Salary: **\$1,524.23/month**
% of Position: 45% # Mos: 12
Effective: April 14, 2008
Account #: K-212200-325100-63210-1612122/100%
Normal Work Schedule: Monday – Thursday, 4:00 pm – 8:30 pm. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm.
- h. Name: **CATHERINE A. PARSHALLE**
Position: Counseling Services Specialist
Department: Counseling Services
Position #: 5762 New?: No
Remarks: Replacement for Linda Norris; funded – Matriculation.
Sal Grade/Stp: **20/1** Salary: **\$3,387.17/month**
% of Position: 100% # Mos: 12
Effective: April 9, 2008
Account #: K-212200-441100-63200-1612120/100%

5. RECOMMENDATION: ACTION – RATIFY STIPEND FOR DESIGNATED BILINGUAL INTERPRETERS

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the **bilingual stipend** for the following employees who are **designated bilingual interpreters**:

- a. **Jose L. Ramirez**, Noncredit Matriculation Assistant, English as a Second Language, effective August 23, 2004.
- b. **Diana Trujillo-Hernandez**, Communications Assistant I, Communications/Marketing, effective April 9, 2008.
- c. **Marilu Sanchez**, ESL Student Specialist, English as a Second Language, effective April 14, 2008.

6. RECOMMENDATION: ACTION – RATIFY RESIGNATION

The Governing Board hereby ratifies the recommendation of the Superintendent/President to accept the **resignation** of the following **employee**:

- a. **Paul F. Groom**, Student Activities Coordinator, Student Affairs, effective March 15, 2008 (last day of employment March 14, 2008).

7. RECOMMENDATION: ACTION – RATIFY LEAVES OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Leave of Absence without pay and without benefits**, effective May 24, 2008, through May 22, 2009, to **Deborah W. Dozier**, Associate Professor, American Indian Studies.
- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective February 27, 2008, for a maximum of 480 hours, to **Lea M. Fugate**, Enrollment Services Specialist, Enrollment Services.

8. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **March, 2008, and short-term employees** for the month of **April, 2008. EXHIBIT J-8**

9. INFORMATION - RETIREMENTS

On Behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group I** (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Nancy J. Compian**, Education Center Specialist, Fallbrook Center, effective April 5, 2008. She has served Palomar College for 26 years from October 19, 1981, to April 4, 2008.
- b. **R. Anthony Guerra**, Professor, Multicultural Studies/Behavioral Sciences, effective May 24, 2008. He has served Palomar College for 34 years from January 28, 1974, to May 23, 2008.

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group III**:

- a. **Jeanelle L. Higgins**, Instructional Support Assistant I, Reading Services, effective April 19, 2008. She has served Palomar College for 4 years from October 6, 2003, to April 18, 2008.
- b. **Suzanna M. Grenz**, Associate Professor, Economics, History, Political Science, effective April 1, 2008. She has served Palomar College for 6 years from August 24, 2001, to March 31, 2008.

GIFTS

10. RECOMMENDATION: ACTION – ACCEPT GIFTS

The Governing Board hereby accepts the following **gifts** and directs that an appropriate letter of appreciation be sent to the donors:

- a. Dell Optiplex computer, model #GX270, serial #4YHT531, donated by **San Diego Futures Foundation**, 4283 El Cajon Boulevard, San Diego, CA 92105. This donation is to be used by the Auto Body instructor (T-Building). Total cash value as estimated by donor is **\$500.00**.
- b. Maxi Press (30"X40") Heat Transfer Machine, donated by **Matt Lehrer, Teamwork Athletic**, 166 Newport Drive, San Marcos, CA 92069. This donation is to be used by students in the Fashion Program. Cash value as estimated by donor is **\$7,650.00**.
- c. 36 books of fabric from manufacturer, interior design catalogues, and magazines, donated by **Carol A. Thomson**, 1153 Countrywood Lane, Vista, CA 92081. These items are to be used by students in the Interior Design program. Cash value as estimated by donor is **\$500.00**.
- d. Caterpillar 3116T Diesel Engine (used), model 3116, serial #98207459, donated by **Red Mountain Machinery**, 197 E. Warner, Chandler, AZ 85225. This donation is to be used for training by students in the Diesel Technology program. Cash value as estimated by donor is **\$10,000.00**.

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the Confidential and Supervisory Team**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

M. UNFINISHED BUSINESS

N. NEW BUSINESS

1. **RECOMMENDATION: ACTION – APPROVE REVISION OF PALOMAR COMMUNITY COLLEGE DISTRICT POLICIES: CHAPTER 5 – STUDENT SERVICES**

The Governing Board of the Palomar Community College District hereby approves **revision of Governing Board Policies: Chapter 5 – Student Services** (with the exception of BP 5500). These policies have gone through final review through the shared governance process. **EXHIBIT N-1**

2. **RECOMMENDATION: ACTION – APPROVE REVISION OF PALOMAR COMMUNITY COLLEGE DISTRICT BP 2715 - CODE OF ETHICS/STANDARDS OF PRACTICE**

The Governing Board of the Palomar Community College District hereby approves the revision of **BP 2715** to meet Accreditation Standards. **EXHIBIT N-2**

3. **RECOMMENDATION: ACTION – APPROVE SABBATICAL LEAVES FOR 2008-2009**

The Governing Board of the Palomar Community College District hereby approves **sabbatical leaves** for **2008-2009** for the following faculty members. **EXHIBIT N-3**

Fall 2008

Ronald Burgher, CSIS Department
Molly Faulkner, Performing Arts Department
David Forsyth, Business Administration Department
Grace Fowler, Graphic Communications Department
Pat Hahn, Communications/RTV Departments
Jerry Rafiki Jenkins, English Department
Teresa Laughlin, Economics, History and Political Science Department
Kalyna Lesyna, Behavioral Sciences Department
Linda Locklear, American Indian Studies/American Studies Departments
Leanne Maunu, English Department
Roger Morrissette, Behavioral Sciences Department
Marilee Nebelsick-Tagg, Nursing Education Department
Cindy Torgison, Mathematics Department
John Valdez, Multicultural Studies Department

Spring 2009

Mark Bealo, Graphic Communications Department
Mark Clark, Mathematics Department
Fred Levine, Art Department
Nimoli Madan, ESL Department
Karen McGurk, Nursing Education Department
Daniel Sourbeer, Life Sciences Department
Annette Squires, Mathematics Department

Full Year 2008-09

Daniel Clegg, Mathematics Department

4. RECOMMENDATION: ACTION – AUTHORIZATION TO EXECUTE CONTRACT FOR UPCOMING BID FOR THE RESURFACING OF THE DOME FLOOR (BUILDING G)

The Governing Board hereby authorizes Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or Ken Jay, Director, Business Services, to **execute a contract** to the lowest responsive bidder for an upcoming **bid for the resurfacing of the Dome floor** (Building G). Funding for the project will come from a Foundation Grant. Athletics Director, Scott Cathcart, in his January, 2008, proposal memo to the Palomar College Foundation Board, explained that the “hardwood floor in the gym is in disrepair, requiring a total reconditioning and/or renovation including a deep sanding and re-painting.” The project will benefit both the intercollegiate athletics and physical education programs. In order to have the work performed during the period of May 29, and June 13, 2008, a contract must be awarded promptly after bid opening. The contract award will be brought back to the Governing Board for ratification at a future Governing Board meeting.

5. RECOMMENDATION: ACTION – AUTHORIZATION TO EXECUTE CONTRACT FOR UPCOMING BID FOR THE INSTALLATION OF D-6 DANCE FLOOR

The Governing Board hereby authorizes Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or Ken Jay, Director, Business Services, to **execute a contract** to the lowest responsive bidder for an upcoming bid for the **installation of a dance floor** in D-6 for the Performing Arts Department. In order to have the replacement floor installed as soon as possible and with least disruption to classes, a contract must be awarded promptly after bid opening. The contract award will be brought back to the Governing Board for ratification at a future Governing Board meeting.

6. RECOMMENDATION: ACTION – APPROVE “SHORT LIST” IN RESPONSE TO RFQ: 005-07 FOR DSA-APPROVED INSPECTION SERVICES FOR PROP M – SERIES “A” AND STATE CAPITAL OUTLAY PROJECTS, AND AUTHORIZATION TO ENTER INTO CONTRACTS WITH DESIGNATED FIRMS

The Governing Board hereby approves the following **DSA-Approved Inspection Services** firms to be placed on the **pre-qualified “short list”** as the designated firms to provide all aspects of inspection services, as needed by the District, on various projects assigned during the first bond series “A” and State Capital Outlay Projects.

Consulting & Inspection Services, San Marcos, CA
MNL Inspection Services, Valley Center, CA
Universal Laboratories, Inc., Orange, CA

Furthermore, the Governing Board authorizes Palomar Community College District to enter into contracts with the above referenced firms, as needed, as project schedules are developed and projects are allocated. **EXHIBIT N-6**

7. **RECOMMENDATION: ACTION – APPROVE “SHORT LIST” IN RESPONSE TO RFQ: 006-07 FOR DSA-APPROVED TESTING LABORATORIES FOR PROP M – SERIES “A” AND STATE CAPITAL OUTLAY PROJECTS AND AUTHORIZATION TO ENTER INTO CONTRACTS WITH DESIGNATED FIRMS**

The Governing Board hereby approves the following **DSA-Approved Testing Laboratories** be placed on the **pre-qualified “short list”** as the designated firms to provide all of the required materials conformance and testing services, as needed by the District, on various projects assigned during the first bond series “A” and State Capital Outlay Projects.

Construction Testing & Engineering, Inc., Escondido, CA
Ninyo & Moore, San Diego, CA

Furthermore, the Governing Board authorizes Palomar Community College District to enter into contracts with the above referenced firms, as needed, as project schedules are developed and projects are allocated. **EXHIBIT N-7**

8. **RECOMMENDATION: ACTION – AUTHORIZATION TO ENTER INTO A LEASE AGREEMENT WITH MOBILE MODULAR MANAGEMENT CORPORATION**

The Governing Board hereby authorizes Palomar Community College District to enter into a **lease agreement with Mobile Modular Management Corporation**, 11450 Mission Boulevard, Mira Loma, CA 91752, for 16 modular buildings for a period of approximately 36 months for the purpose of providing swing space for programs and general classrooms affected by the construction of the “MIB” and “S” Building Replacement Projects.

The Santa Ana Unified School District authored, competitively bid, and entered into a contract with Mobile Modular Management Corporation under Bid#14-05 in 2005, which was renewed as a competitively bid contract for 2007-08 fiscal year. Bid# 14-05 provides other public school districts, Community College Districts, and public agencies throughout the State of California to enter into a contract with Mobile Modular Management Corporation for identical items at the same unit price(s), subject to the same terms and conditions, pursuant to Sections 20118 and 20652 of the Public Contract Code.

The annual lease amount for all **16 modular buildings** is estimated at \$85,000 per year, based on a 3 year lease agreement, beginning July 1, 2008–June 30, 2009; July 1, 2009–June 30, 2010; and July 1, 2010–June 30, 2011. The initial construction, delivery, set up and monthly rental for June, 2008, is estimated at \$60,000. In addition, there will be a one-time charge for dismantling and return the buildings to Mobile Modular Management Corporation, at an estimated cost of \$48,000 at the end of the lease period. The cost of the lease agreement will be paid from Proposition “M” funds.

9. **RECOMMENDATION: ACTION – ACCEPT THE SELECTION OF GEM INDUSTRIAL INC., AS THE LOWEST RESPONSIVE BIDDER, BID #103-08, NS BUILDING STAIR DRAINAGE; AND APPROVE CONTRACT SUBJECT TO RECEIPT OF BONDING, INSURANCE, AND SATISFACTORY REFERENCE CHECKS**

The Governing Board hereby accepts the bid of **GEM Industrial, Inc.**, Lakeside, CA, as the lowest responsive bidder for the **NS Building Stair Drainage Project** on the San Marcos campus.

Furthermore, the Governing Board hereby approves a contract between Palomar Community College District and GEM Industrial, Inc., in the amount of \$84,680, subject to receipt of all required bonds and insurance certificates, and on condition that all reference checks are positive. **EXHIBIT N-9**

10. RECOMMENDATION: ACTION – APPROVE YEAR 3 OF 5 YEAR AGREEMENT WITH STRATA INFORMATION GROUP (SIG) FOR MANAGEMENT SERVICES FOR DISTRICT’S INFORMATION SERVICES

The Palomar Community College District (District) approved a management services agreement with **Strata Information Group (SIG)** in accordance with California Government Code Section 53060, effective July 1, 2006, through June 30, 2007, subject to renewal for up to four (4) additional years at a monthly consideration of \$19,800, including all normal and customary travel and expenses. The District seeks to exercise their option and extend the agreement for an additional year.

The Governing Board hereby authorizes Palomar Community College District to renew Year 3 of the original agreement effective July 1, 2008, through June 30, 2009, for a monthly consideration of \$19,800, including all normal and customary travel and expenses. This agreement is to be funded from the Information Services Department budget, including the vacant Director position.

11. RECOMMENDATION: ACTION – APPROVE CHILD DEVELOPMENT SERVICES CONTRACT CRPM-7053 FACILITIES RENOVATION AND REPAIR PROJECT #37-6827-00-7; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT

The Governing Board hereby approves **Child Development Services Contract #CRPM-7053 – Facilities Renovation & Repair**, between California Department of Education and Palomar Community College District, effective December 15, 2007, through June 30, 2010. The Governing Board hereby accepts funding in the amount of \$20,000.00 and authorizes Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director of Business Services, to sign contract documents of the California Department of Education – Child Development Services. **EXHIBIT N-11**

12. RECOMMENDATION: ACTION – ACCEPT AND APPROVE CHANGE ORDER #4 FOR THE CONSTRUCTION OF THE BASEBALL FACILITY AND PRACTICE FIELDS PROJECT, WIER CONSTRUCTION

The Governing Board hereby accepts and approves **Change Order #4** in the amount of \$45,494.74 pertaining to the **Baseball Facility & Practice Fields Project**; original contract approved by the Governing Board on April 14, 2004, as detailed on the accompanying memorandum in support hereof. **EXHIBIT N-12**

13. RECOMMENDATION: ACTION – RATIFY CONTRACT WITH VQS ENTERPRISES, INC., FOR AWARD OF BID #B-8006 FOR PRINTING OF THE COLLEGE CATALOG

The Governing Board hereby ratifies the contract between the District and **VQS ENTERPRISES, INC.**, for award of Bid # B-8006 for the printing of the college catalog, as follows:

Awarded Vendor	Bid Evaluation Cost	Contract Award Date
VQS ENTERPRISES, INC. 1081 Poinsettia Ave. Vista, CA 92181	\$14,771.16	March 3, 2008

The above vendor responded to the District’s request for bids for the printing of the college catalog as detailed in **Exhibit N-13**, and was found to be the lowest responsive bidder. Funding is expected to come from the Instruction printing account. **EXHIBIT N-13**

14. RECOMMENDATION: ACTION – VOTE FOR UP TO TEN CANDIDATES FOR CCCT BOARD ELECTION – 2008

The Governing Board hereby casts its vote for **up to ten** of the following candidates for the **CCCT Board**: (*List order based on Secretary of State's February 22, 2008, random drawing.*)

- | | |
|---|--|
| <input type="checkbox"/> Anita Grier, San Francisco CCD* | <input type="checkbox"/> Brian Conley, Rancho Santiago CCD |
| <input type="checkbox"/> John Rodgers, Kern CCD | <input type="checkbox"/> Nancy C. Chadwick, Palomar CCD |
| <input type="checkbox"/> Edward Ortell, Citrus CCD* | <input type="checkbox"/> Janet Chaniot, Mendocino-Lake CCD |
| <input type="checkbox"/> Bernard Jones, Allan Hancock Joint CCD | <input type="checkbox"/> Judi Beck, Shasta-Tehama-Trinity Joint CCD* |
| <input type="checkbox"/> Paul Fong, Foothill-DeAnza CCD* | <input type="checkbox"/> Isabel Barreras, State Center CCD* |
| <input type="checkbox"/> Mary Figueroa, Riverside CCD* | <input type="checkbox"/> Carolyn Batiste, Mira Costa CCD* |
| <input type="checkbox"/> A.C."Tony " Ubalde, Jr., Solano CCD | <input type="checkbox"/> Andres Walzer, Santa Monica CCD |
| <input type="checkbox"/> Katherine "Kay" Albiani, Los Rios CCD* | <input type="checkbox"/> Eva Kinsman, Copper Mountain CCD |
| <input type="checkbox"/> Charles Meng, Napa Valley CCD* | <input type="checkbox"/> Bob Hughlett, Cerritos CCD |
| <input type="checkbox"/> Bill McMillin, Ohlone CCD | <input type="checkbox"/> Donald Nelson, Victor Valley CCD |

* Incumbent

15. RECOMMENDATION: ACTION – EXCUSE ABSENCE OF STUDENT TRUSTEE

In accordance with Section 72425(c) of the California Education Code, the Governing Board hereby finds that the absence of **Jesse Lyn** from the Regular Meeting of the Governing Board held **March 11, 2008**, is **excused** due to prior ASG commitment.

16. RECOMMENDATION: ACTION – SET TERM OF OFFICE, SET COMPENSATION, AFFORD PRIVILEGE TO SECOND MOTIONS AND CAST ADVISORY VOTE FOR NON-VOTING STUDENT TRUSTEE FOR 2007-2008

The Governing Board, in accordance with Board Policy 11.1, hereby sets the **compensation** for the non-voting **Student Trustee for 2008-2009**, for a **one-year term**, at **\$420.00 per month** and affords the Student Trustee the privilege to **second motions** and **cast an advisory vote**, although the vote shall not be included in determining the vote required to carry any measure before the Board.

17. RECOMMENDATION: ACTION – SCHEDULE BOARD WORKSHOP

The Governing Board hereby schedules a **special meeting** on **April 22, 2008, at 4:00 p.m.**, in the President's conference room.

18. RECOMMENDATION: ACTION – APPROVE WINTER HOLIDAY SCHEDULE FOR 2008-2009, 2009-2010, 2010-2011

The Governing Board hereby approves the following **winter holiday schedule for 2008-2009; 2009-2010; and 2010-2011.**

**WINTER HOLIDAYS SCHEDULE
 FOR 2008-2009; AND 2009-2010; 2010-2011**

December/January 2008/2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 14	December 15	December 16	December 17	December 18	December 19	December 20
	Work day	Work day	Work day	Work day	Work day	
December 21	December 22	December 23	December 24	December 25	December 26	December 27
	Work day	Work day	Local Holiday	Christmas Day	Admissions Day	
December 28	December 29	December 30	December 31	January 1	January 2	January 3
	Added Bd. Holiday	Added Bd. Holiday	Local Holiday	New Year's Day	Work day	

December/January 2009/2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 13	December 14	December 15	December 16	December 17	December 18	December 19
	Work day	Work day	Work day	Work day	Work day	
December 20	December 21	December 22	December 23	December 24	December 25	December 26
	Work day	Work day	Work day	Local Holiday	Christmas Day	
December 27	December 28	December 29	December 30	December 31	January 1	January 2
	Admissions Day	Added Bd. Holiday	Added Bd. Holiday	Local Holiday	New Year's Day	

December/January 2010/2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 12	December 13	December 14	December 15	December 16	December 17	December 18
	Work day	Work day	Work day	Work day	Work day	
December 19	December 20	December 21	December 22	December 23	December 24	December 25
	Work day	Work day	Work day	Work day	Christmas Day	
December 26	December 27	December 28	December 29	December 30	December 31	January 1
	Admissions Day	Local Holiday	Local Holiday	Added Bd. Holiday	New Years Day	

Prepared 3/25/08

19. RECOMMENDATION: ACTION – APPROVE HOLIDAY SCHEDULE FOR 2008-2009

The Governing Board hereby approves the following **holiday schedule** for 2008-2009

DATE HOLIDAY OBSERVED	HOLIDAY
Friday, July 4	Independence Day
Monday, September 1	Labor Day
Monday, November 10	Veterans' Day
Thursday, November 27	Thanksgiving Day
Friday, November 28	Local Holiday
Wednesday, December 24	Local Holiday
Thursday, December 25	Christmas Day
Friday, December 26	Admissions Day
Monday, December 29	Added Board Holiday
Tuesday, December 30	Added Board Holiday
Wednesday, December 31	Local Holiday
Thursday, January 1	New Year's Day
Monday, January 19	Martin Luther King, Jr. Day
Friday, February 13	Lincoln's Day
Monday, February 16	Washington's Day
Friday, March 27	Spring Holiday
Monday, May 25	Memorial Day

20. RECOMMENDATION: ACTION – APPROVE ACADEMIC CALENDAR FOR 2009-2010

The Governing Board hereby approves the **Academic Calendar for 2009-2010.**

2009-10

**PALOMAR COLLEGE
ACADEMIC CALENDAR**

DRAFT

SUMMER 2009

MAY 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
						1 2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

JUNE 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

May 28-June 20 4-wk Session
June 22-Aug 3 6-wk Session
June 22-Aug 17 8-wk Session

FALL SEMESTER MEETING DAYS
(number of days including finals)
M T W TH F S
16 17 17 16 15 16

SPRING SEMESTER MEETING DAYS
(number of days including finals)
M T W TH F S
15 17 17 17 16 16

163 Instructional, 12 Total Professional Dev Days
(11 Professional Development Days plus
1 Plenary Day)

- ◆ Faculty Plenary
- Semester Begins
- Last Class/Final Exams
- ▲ Spring Recess
- Shaded Areas-Non-instructional Days

FALL 2009

AUGUST 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- Aug 20 Part-time Faculty Plenary
- Aug 21 Faculty Plenary
- Aug 24 Fast Track 1 begins
- Aug 24 Fall WKDY classes begin
- Aug 29 Fall Saturday classes begin
- Sept 7 Labor Day
- Oct 19 Fast Track 1 ends
- Oct 21 Fast Track 2 begins
- Nov 13 Veterans' Day
- Nov 26 Thanksgiving
- Nov 27-28 Local Holiday
- Dec 14-19 Last Class/Final Exams
- Dec 19 Fast Track 2 ends
- Dec 19 Fall semester ends
- Jan 1 New Year's Day

SPRING 2010

JANUARY 2010						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

FEBRUARY 2010						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2010						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2010						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2010						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

- Jan 14 Part-time Faculty Plenary
- Jan 18 Martin Luther King's Day
- Jan 19 Spring semester begins
- Jan 19 Fast Track 1 begins
- Jan 23 Spring Sat classes begin
- Feb 12 Lincoln's Day
- Feb 15 Washington's Day
- Mar 20 Fast Track 1 ends
- Mar 22-28 Spring Recess
- Mar 29 Fast Track 2 begins
- May 15-21 Last Class/Final Exams
- May 21 Fast Track 2 ends
- May 21 Commencement
- May 21 Spring semester ends
- May 31 Memorial Day

21. FIRST READING – REVISION OF PALOMAR COMMUNITY COLLEGE DISTRICT POLICIES: CHAPTER 6 – FINANCE & ADMINISTRATIVE SERVICES

This information item includes a **proposal to revise** the present policies on **Chapter 6 – Finance & Administrative Services**. These policies have gone through final review through the shared governance process. These policies will be presented for approval at the May 13, 2008, Governing Board meeting. **EXHIBIT N-21**

O. BOARD REQUESTS FOR REPORTS

The Governing Board hereby approves the following agenda items for consideration at the next meeting:_____

P. RECESS TO CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.

Q. RECONVENE TO OPEN SESSION

R. ADJOURNMENT

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