



APPROVED 5/13/2008

GOVERNING BOARD MINUTES

REGULAR MEETING OF THE GOVERNING BOARD

DATE: APRIL 8, 2008

4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)

PALOMAR COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD ROOM, STUDENT SERVICES CENTER

1140 WEST MISSION ROAD

SAN MARCOS, CALIFORNIA

A. CALL TO ORDER

Board President, Darrell McMullen, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

AA. ROLL CALL

TRUSTEES PRESENT:

DARRELL L. MC MULLEN, M.B.A., PRESIDENT

RUTH LARSON, M.D., VICE PRESIDENT

NANCY C. CHADWICK, M.S.W., M.P.A., SECRETARY

MICHELE T. NELSON, PH.D., TRUSTEE

MARK R. EVILSIZER, M.A., TRUSTEE

JESSE LYN, STUDENT TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President

Berta Cuaron, Assistant Superintendent/Vice President, Instruction

Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services

Joseph Madrigal, Assistant Superintendent/Vice President, Student Services

John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

B. PUBLIC COMMENTS

C. RECESSED TO CLOSED SESSION

The Board went into Closed Session at 4:02 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.

CC. RECONVENED TO OPEN SESSION

The meeting reconvened to Open Session at 5:02 p.m. There was no reportable action taken.

STAFF PRESENT:

Brent Gowen, President, Faculty Senate; Associate Professor, English
Lee Hoffmann, President, CAST; Administrative Assistant, Student Services
Laura Gropen, President, Administrative Association; Manager of Marketing Services, EDUCTV
Debra Claypool, Vice President, CCE/AFT; Business Services Technician, Business Services
Josie Silva, Executive Assistant, Superintendent/Governing Board

GUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Board President McMullen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR TWO YEARS FROM THE MEETING DATE.

D. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS

1. Lisa Montes – Cancellation of the Ensenada, Mexico, Spanish Program
2. Emily Richardson – Ensenada Spanish Program
3. Amy Woodson – Ensenada Field Trip

E. APPROVAL OF MINUTES

MSC Chadwick/Nelson

The Governing Board approved the Minutes of the Regular Meeting of March 11, 2008.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA – There were none.

G. REPORTS & PRESENTATIONS

1. **Study Abroad Program (Salamanca, Spain)** – Zachary Seech, Professor

Professor Seech reported on the Southern California Foothills Consortium for Study Abroad Program. It is a cooperative venture among the community college districts of Antelope Valley College, Chaffey College, Citrus College, Crafton Hills College, Mira Costa College, Mt. San Jacinto College, Palomar College, Rio Hondo College, San Bernardino Valley College, and San Diego City College in partnership with the American Institute for Foreign Study (AIFS). The partnership gives students an opportunity to obtain credit towards their undergraduate degrees while studying in foreign countries. Professor Seech, along with three other professors and 90 students, visited Salamanca, Spain. The program took place in the Don Quixote language school in the Old City of Salamanca. Students learn about the history of Christianity and visit various churches and sites. Professor Seech spoke about the students' enthusiasm in this type of academic environment.

GG. ACKNOWLEDGEMENT OF RETIREMENTS

An opportunity for the Board of Trustees to express appreciation and accept the retirements of employees with **ten (10)** or more years of service to the District.

1. **Nancy J. Compian**, Education Center Specialist, Fallbrook Center, effective April 5, 2008. She has served Palomar College for 26 years from October 19, 1981, to April 4, 2008.

Wilma Owens, Dean, Career, Technical and Extended Education Division, acknowledged Nancy Compian for her 26 years of service. Ms. Compian began working at Palomar College as a student worker in the Child Development and Physical Education departments. She earned her Associate of Arts Degree and continued to work at Palomar at Camp Pendleton and at Fallbrook, and always went out of her way to help students. She will be missed by everyone.

H. REPORT OF THE GOVERNING BOARD PRESIDENT

Board President, Darrell McMullen, expressed his appreciation for the tentative agreement between the District and PFF, and is hopeful the PFF membership will ratify their contract. Trustee McMullen, along with President Deegan, Trustee Evilsizer, Student Trustee Lyn, met with Assemblyman Mark Garrick on March 20, and gave him a tour of the campus and in particular, the bookstore. Assemblyman Garrick was astounded when he heard the cost of the textbooks that are required for courses that students take in school. Lastly, Trustee McMullen will be attending a dinner sponsored by the President's Associates, who always do so much for the College.

HH. REPORTS OF GOVERNING BOARD TRUSTEES

Trustee Mark Evilsizer commented that Assemblyman Garrick was definitely surprised at the cost of textbooks and was exposed to some of the practices that are used by publishers, i.e., bundling textbooks and things that add more costs to the items. Although he is uncertain if Assemblyman Garrick would support community colleges on this issue, it opened his eyes and might open the door for lobbying college textbook pricing.

Trustee Michele Nelson expressed her enthusiasm of the production of LuAnn – Scenes of a Teen's Life. She also enjoyed reading the interview with Dr. Rocco Versaci in the Union Tribune. Trustee Nelson attended a workshop at the San Diego County Office of Education on *Expanding Pathways – The Implementation of A-G Initiatives*. It was about raising the academic standards for all high school graduates.

Trustee Nancy Chadwick also attended the *Expanding Pathways* workshop and said it was underwritten and sponsored by the ACLU. She also attended a congressional luncheon, which was attended by elected officials in the San Diego and Imperial Valley Counties. Congressmen talked about how they saw issues and how they respond to the community. There was opportunity for audience participation and opinion sharing. Trustee Chadwick announced that SDICCCA will be sponsoring a best practices meeting to discuss labor management relations on May 5, and extended an invitation to everyone.

Trustee Ruth Larson thanked Professor Seech for his commitment to students. She announced that the Finance Committee, consisting of Trustee Evilsizer and herself, met to discuss college goals and understanding District finances. The committee will meet with President Deegan, Vice President Dowd, and Vice President Cuaron on April 21st.

Student Trustee Jesse Lyn met with Assemblyman Garrick, along with President Deegan and Trustee McMullen, to discuss textbook costs. She also spoke to him in his Sacramento office where the discussion on textbook pricing continued. Student Trustee Lyn attended a conference in Washington, D.C., where she was able to speak to Congressman Brian Bilbray. They

discussed Pell Grant benefits, the higher education act, the college opportunity and affordability act, etc. Lastly, Region 10 passed a mission statement and approved its official logo. They will be working on a textbook resolution to present at the Academic State Senate for CA Community Colleges.

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

President Robert Deegan congratulated Student Trustee Jesse Lyn who was selected as a member of the All California Academic Team and also a member of the All USA Academic Team.

President Deegan reported on faculty hires and shared information on the college's faculty obligation. The information provided statistics dating back to Fall, 2000, and where the College stands in terms of the percentages 75/25. He explained the difference between the actual numbers and the obligation, the full time percentage against the 75/25. In 2000, there was a Partnership For Excellence grant, which were funds from the state to ensure student success and colleges could use these funds in a number of ways. Palomar chose to use those funds to hire full-time faculty. He explained the various factors which affected the ratio in certain drops and increases in the percentage of full time obligation. This year the District is hiring fourteen positions, but two are considered replacement positions, which will bring Palomar to 11.2 above its obligation.

President Deegan presented a comparison of Gooder Schools' Fiscal Year Actuals, taken from information from the State Chancellor's Office. The Gooder Schools are the sixteen largest single college districts in the state, which include: Cerritos; Chaffey; El Camino; Glendale; Long Beach; Mt. San Antonio; Palomar; Pasadena; Rio Hondo; San Joaquin Delta; Santa Barbara; Santa Clarita; Santa Monica; Sierra Joint; Sonoma; Southwestern. In the comparison, Palomar placed fourth highest for instructional expenses; fifth for student services expenses; fourteenth for general administration expenses; and fifteenth for maintenance and operations.

President Deegan said he is committed to putting the resources into the classrooms and student services areas. But, at the same time find ways to increase maintenance operations and address the administration and staying within the budget.

At this time, Vice President Cuaron summarized the process to determine how faculty positions are prioritized. Working with the Instructional Planning Council sub-committee that consists of seven faculty members representing the five instructional divisions, counseling, and librarians; two faculty appointed representatives from the Faculty Senate; the Vice President of Instruction; and five instructional deans, the process is working. Each discipline has an opportunity to submit position requests, which are then reviewed and prioritized by the sub-committee, taking many factors into consideration.

At this time, President Deegan commended the negotiation teams for their efforts in coming to an agreement. He extended his sincere condolences to Neill Kovrig, and his family, for the loss of his grandmother. She was a very dedicated person who helped the College in many ways. He thanked Tom Plotts, the police department, Mark Oggel, Mark Vernoy and everyone who assisted with the recent threat of the individual who was released from jail in Sacramento and told an inmate he was going to San Diego to shoot someone in a college or university. There was no indication it was specifically Palomar or anywhere else, but threats such as these are taken seriously. The individual was recently captured and is in jail without bond.

1. Report of Vice President for Instruction

Accreditation Self-Study

Vice President Cuaron reported that the writing teams have submitted their first draft and have received feedback. Included in the second draft will be the preparation of the feedback received from the employee survey. The goal is to take the second draft to the planning councils and Strategic Planning Council by the end of the semester. She acknowledged Brent Gowen and Tom Medel who have been very focused and working closely with the eleven writing teams. Reading Circles will be formed to critique the second drafts of the self-study. The self study is a reflection of the many good things the college is doing as an institution, to applaud ourselves where we are doing well, but also to recognize those areas where there are challenges. The team members have been focused and we hope more people will join the team when we go to the next phase of the self study.

Vice President Cuaron reported that programs that have external accreditation including Nursing Education, Dental Assisting, Emergency Medical Education Program, Police Academy, Fire Academy, and AODS (Alcohol and Other Drug Studies), have been asked to take a look at their admission and dismissal policies and procedures and make sure they are aligned with the Board's policies as well as aligned with any education codes. Vice President Cuaron will be working with the division deans and program directors to talk about common practices that work well for their programs and talk about issues that they are dealing with as well. She feels confident that together they can clean up some of the areas where there were glitches.

Lastly, she reported that study abroad procedures are currently being reviewed carefully, but there is still a lot of work to be done. The goal is to update those procedures that will include more clarity of timelines; itineraries that will clearly identify the instructional hours of instructor, versus those activities that are outside assignments or optional for students to participate; orientation materials will be clearly defined; student fees; clear information on student code of conduct; waiver requirements for students using private transportation; and lastly to look at fact of responsibilities of coordinating these programs.

Under the leadership of the faculty in Economics and Political Science, Political Economy Days will be held this week. Campus Explorations theme for next year will be: Global Environment: Issues and Solutions

2. Report of Vice President for Student Services - absent

3. Report of Vice President for Finance and Administrative Services

Dr. Bonnie Ann Dowd reported on the District's decision to contract with the Strata Information Group (SIG), which is on the Board agenda for approval. Dr. Dowd gave a detailed background on the District's decision to contract with SIG, which was initially approved in June, 2001, to stabilize PeopleSoft system and improve performance. A 5-year contract extension was approved by the Board in June, 2006, subject to annual renewal. Dr. Dowd reported on the significant accomplishments SIG has made and compared in in-house director position versus the costs for the SIG contract.

Dr. Dowd also reported that the District received \$42,000 from FEMA for the expenses the District incurred during the fire disaster. She acknowledged Susan Coleman, who was responsible for meeting with FEMA and submitting the paperwork. Dr. Dowd also reported that she, along with Mike Ellis and representatives from RBF Consulting, met with the County of San Diego and the CalTRANS group to discuss the traffic study which was conducted at the Escondido site. She anticipates bringing the Environmental Impact Report (EIR) for approval to the Board at the June meeting.

4. Report of Vice President for Human Resource Services

Vice President John Tortarolo announced that the District and the PFF reached a tentative agreement for compensation on April 2nd, and the provisions for a three year agreement have been forwarded for the ratification of the PFF membership. The terms of the contract are from July 1, 2006, to June 30, 2009. He invited everyone to the Unity In Diversity event, which will be held on April 17, 2008, from 5:00-8:30 p.m., in the Student Union.

Resumption of REGULAR AGENDA

J. APPROVAL OF CONSENT CALENDAR ITEMS

1. APPROVED TRAVEL EXPENSES

MSC Chadwick/Larson

The Governing Board approved/ratified travel expenses for the following persons:

- | | | | |
|------|----|---|---|
| etc. | a. | Board Member
Advanced Funds?
For: | NANCY C. CHADWICK
Yes
Transportation, mileage, meals, lodging, registration, |
| | | To attend:
Location:
Date:
Amount:
Account No.: | CCLC Trustees Conference
Palm Springs, California
May 2, 2008
\$883.37
575200-11-111100-66100-10-2008-0000000 |
| etc. | b. | Board Member
Advanced Funds?
For: | MARK EVILSIZER
Yes
Transportation, mileage, meals, lodging, registration, |
| | | To attend:
Location:
Date:
Amount:
Account No.: | CCLC Trustees Conference
Palm Springs, California
May 2-4, 2008
\$1,144.71
575200-11-111100-66100-10-2008-0000000 |

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. APPROVED DRAWING NEW WARRANTS

MSC Chadwick/Larson

The Governing Board authorized the Disbursing Officer to draw new warrants as follows:

- a. Warrant #77-107624, dated **June 29, 2007**, in the amount of **\$160.00**, payable to Tara Ahmadi, 2230 Haste Street #304, Berkeley, CA 94704. Void due to stale date.
- b. Warrant #77-108146, dated **July 30, 2007**, in the amount of **\$166.00**, payable to Tara Ahmadi, 2230 Haste Street #304, Berkeley, CA 94704. Void due to stale date.

- c. Warrant #77-108454, dated **July 31, 2007**, in the amount of **\$280.00**, payable to Tara Ahmadi, 2230 Haste Street #304, Berkeley, CA 94704. Void due to stale date.
- d. Warrant #77-105288, dated **March 30, 2007**, in the amount of **\$78.75**, payable to Robert M. Sawin III, 3980 Park Drive, Carlsbad, CA 92008. Void due to stale date.
- c. Warrant #77-106312, dated, **May 10, 2007**, in the amount of **\$88.87**, payable to Theodore Bachmeier, 1944 State St. #2, San Diego, CA 92101. Void due to stale date.

The Vote was unanimous.
 Student Trustee Advisory Vote: Aye

3. RATIFIED PART-TIME FACULTY EMPLOYMENT

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Spring, Summer, and Fall 2008 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

SPRING 2008

ECONOMICS, HISTORY & POLITICAL SCIENCES

Griffin, Stephen E.	History M.A., History B.A., History	\$48.72
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OCCUPATIONAL & NONCREDIT PROGRAMS

Vikara, John	Apprenticeship – Electrical B.A., Linguistics 2+ Years Experience Journeyman Certificate	Paid by sponsor: San Diego Electrical Training Trust
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PUBLIC SAFETY PROGRAMS

Chandler, John P.	Administration of Justice J.D., Law B.A., Criminal Justice	\$51.78
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SPEECH COMMUNICATIONS/FORENSICS/ASL

Griener, Sharon P.	ASL Ph.D., Interdisciplinary Studies M.Ed., Crosscultural Teaching B.A., Interdisciplinary Studies	\$51.78
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SUMMER 2008

BEHAVIORAL SCIENCES

Alvarez, Alexis A.	Sociology M.A., Sociology B.S., Sociology	\$48.72
Smith, Devon Y.	Sociology M.A., Sociology	\$50.37

FALL 2008

TRADE & INDUSTRY

Bushley, Nancy L. Cabinet & Furniture Technology \$47.54
A.A., Furniture & Wood Technology
6+ Years Experience

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. RATIFIED CLASSIFIED EMPLOYMENT

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **GAIL L. MARKS**
Position: Enrollment Services Specialist
Department: Enrollment Services
Position #: 5479 New?: No
Remarks: Replacement for Paulette Seely
Sal Grade/Stp: **20/1** Salary: **\$3,387.17/month**
% of Position: 100% # Mos: 12
Effective: April 9, 2008
Account #: A-212200-421100-62100-0000000/100%
Normal Work Schedule: Tuesday, Wednesday and Thursday, 9:30 am – 7:30 pm; Friday, 7:00 am – 5:00 pm; Saturday, 8:00 am – 12:00 pm. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm.
- b. Name: **MONICA L. MORRIS**
Position: Counseling Services Specialist
Department: Counseling Services
Position #: 5740 New?: No
Remarks: Replacement for Carrie Jack; transfer for Ms. Morris.
Sal Grade/Stp: **20/2** Salary: **\$3,556.76/month**
% of Position: 100% # Mos: 12
Effective: April 10, 2008
Account #: A-212200-462100-63100-0000000/100%
- c. Name: **CAROLYN B. HICKS**
Position: Financial Aid Services Coordinator
Department: Financial Aid, Veterans' & Scholarship Services
Position #: 6286 New?: No
Remarks: Replacement for Belinda Richhart; promotion for Ms. Hicks; funded – BFAP.
Sal Grade/Stp: **27/2** Salary: **\$4,219.57/month**
% of Position: 100% # Mos: 12
Effective: April 9, 2008
Account #: K-212200-475100-64600-1612002/100%

- d. Name: **MARTI R. SNYDER**
Position: TRIO/EOC Outreach Coordinator
Department: GFSSP/TRIO/EOC
Position #: 6268 New?: No
Remarks: Replacement for Elizabeth Gary; funded – TRIO/EOC.
Sal Grade/Stp: **20/1** Salary: **\$3,387.17/month**
% of Position: 100% # Mos: 12
Effective: April 21, 2008
Account #: K-212200-331500-63900-1112304/100%
- e. Name: **JESSICA PEREZ AMBROCIO**
Position: TRIO/EOC Outreach Coordinator
Department: GFSSP/TRIO/EOC
Position #: 6418 New?: Yes
Remarks: Position approved 10/9/07; funded – TRIO/EOC.
Sal Grade/Stp: **20/1** Salary: **\$3,387.17/month**
% of Position: 100% # Mos: 12
Effective: April 21, 2008
Account #: K-212200-331500-63900-1112304/100%
- f. Name: **JOHN M. EMERSON**
Position: Facilities & Safety Technician
Department: Facilities/Environmental Health & Safety/Inventory Control
Position #: 5821 New?: No
Remarks: Replacement for Donald Thompson
Sal Grade/Stp: **27/1** Salary: **\$4,017.30/month**
% of Position: 100% # Mos: 12
Effective: April 9, 2008
Account #: A-212200-545100-67740-0000000/100%
- g. Name: **MARILU SANCHEZ**
Position: ESL Student Specialist (Bilingual English-Spanish)
Department: English as a Second Language
Position #: 6328 New?: No
Remarks: Replacement for Juan Gonzalez; funded – Non-Credit Matriculation.
Sal Grade/Stp: **20/1** Salary: **\$1,524.23/month**
% of Position: 45% # Mos: 12
Effective: April 14, 2008
Account #: K-212200-325100-63210-1612122/100%
Normal Work Schedule: Monday – Thursday, 4:00 pm – 8:30 pm. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm.
- h. Name: **CATHERINE A. PARSHALLE**
Position: Counseling Services Specialist
Department: Counseling Services
Position #: 5762 New?: No
Remarks: Replacement for Linda Norris; funded – Matriculation.
Sal Grade/Stp: **20/1** Salary: **\$3,387.17/month**
% of Position: 100% # Mos: 2
Effective: April 9, 2008
Account #: K-212200-441100-63200-1612120/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. RATIFIED STIPEND FOR DESIGNATED BILINGUAL INTERPRETERS

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/ President granting the **bilingual stipend** for the following employees who are **designated bilingual interpreters**:

- a. **Jose L. Ramirez**, Noncredit Matriculation Assistant, English as a Second Language, effective August 23, 2004.
- b. **Diana Trujillo-Hernandez**, Communications Assistant I, Communications/ Marketing, effective April 9, 2008.
- c. **Marilu Sanchez**, ESL Student Specialist, English as a Second Language, effective April 14, 2008.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. RATIFIED RESIGNATION

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/ President to accept the **resignation** of the following **employee**:

- a. **Paul F. Groom**, Student Activities Coordinator, Student Affairs, effective March 15, 2008 (last day of employment March 14, 2008).

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. RATIFIED LEAVES OF ABSENCE

MSC Chadwick/Larson

- a. The Governing Board ratified the recommendation of the Superintendent/ President granting a **100% Leave of Absence without pay and without benefits**, effective May 24, 2008, through May 22, 2009, to **Deborah W. Dozier**, Associate Professor, American Indian Studies.
- b. The Governing Board ratified the recommendation of the Superintendent/ President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective February 27, 2008, for a maximum of 480 hours, to **Lea M. Fugate**, Enrollment Services Specialist, Enrollment Services.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. APPROVED PERSONNEL ACTIONS/HISTORY

MSC Chadwick/Larson

The Governing Board approved the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **March, 2008, and short-term employees** for the month of **April, 2008. EXHIBIT J-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. INFORMATION - RETIREMENTS

On Behalf of the Governing Board of the Palomar Community College District, the following **retirement** was accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group I** (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Nancy J. Compian**, Education Center Specialist, Fallbrook Center, effective April 5, 2008. She has served Palomar College for 26 years from October 19, 1981, to April 4, 2008.
- b. **R. Anthony Guerra**, Professor, Multicultural Studies/Behavioral Sciences, effective May 24, 2008. He has served Palomar College for 34 years from January 28, 1974, to May 23, 2008.

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** was accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group III**:

- a. **Jeanette L. Higgins**, Instructional Support Assistant I, Reading Services, effective April 19, 2008. She has served Palomar College for 4 years from October 6, 2003, to April 18, 2008.
- b. **Suzanna M. Grenz**, Associate Professor, Economics, History, Political Science, effective April 1, 2008. She has served Palomar College for 6 years from August 24, 2001, to March 31, 2008.

10. ACCEPTED GIFTS

MSC Chadwick/Larson

The Governing Board accepted the following **gifts** and directed that an appropriate letter of appreciation be sent to the donors:

- a. Dell Optiplex computer, model #GX270, serial #4YHT531, donated by **San Diego Futures Foundation**, 4283 El Cajon Boulevard, San Diego, CA 92105. This donation is to be used by the Auto Body instructor (T-Building). Total cash value as estimated by donor is **\$500.00**.
- b. Maxi Press (30"X40") Heat Transfer Machine, donated by **Matt Lehrer, Teamwork Athletic**, 166 Newport Drive, San Marcos, CA 92069. This donation is to be used by students in the Fashion Program. Cash value as estimated by donor is **\$7,650.00**.

- c. 36 books of fabric from manufacturer, interior design catalogues, and magazines, donated by Carol A. Thomson, 1153 Countrywood Lane, Vista, CA 92081. These items are to be used by students in the Interior Design program. Cash value as estimated by donor is **\$500.00**.
- d. Caterpillar 3116T Diesel Engine (used), model 3116, serial #98207459, donated by **Red Mountain Machinery**, 197 E. Warner, Chandler, AZ 85225. This donation is to be used for training by students in the Diesel Technology program. Cash value as estimated by donor is **\$10,000.00**.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. Report of the Faculty Senate - Dr. Brent Gowen, Faculty Senate President, reported that the Senate has been discussing accreditation and negotiations. The Senate has heard reports from the Academic Technology, next week on Service Learning, and for the remainder of the semester into the future on the Basic Skills Initiative. He announced the incoming president is Monika Brannick.
2. Report of the Palomar Faculty Federation - absent
3. Report of the Administrative Association - Laura Gropen, Administrative Association President, reported that the Administrative Association will hold its spring membership meeting with a number of topics to be discussed. They have been working on the meet and confer process, identifying professional development training opportunities for administrators. They are also in the process of identifying the Administrative Association employee of the year.
4. Report of the Confidential and Supervisory Team - Lee Hoffmann, CAST President, reported that CAST is in the process of selecting the employee of the year and planning its retreat. He also said a meet and confer meeting is scheduled in the coming week.
5. Report of the CCE/AFT - Debra Claypool, CCE Vice President, reported that the Classified Staff Development Day was held on March 26. She thanked various vendors and departments for their donations to help make the day a success. Anne Hathaway was recognized for her outstanding contributions to Palomar College and chosen as the CCE Employee of the Year.
6. Report of the Associated Student Government - Jesse Lyn, ASG President, reported that ASG is working on language for the smoking policy as requested by the Strategic Planning Council. ASG is currently getting ready for the Student Senate for CA Community Colleges (SSCCC); a new senator is interested for running for at large position. She invited everyone to attend Springfest, which will be held on April 15 and 16. There will be food, music, and fun for everyone in attendance. Students will be gearing up for finals.

M. UNFINISHED BUSINESS – There was none.

N. NEW BUSINESS

**1. APPROVED REVISION OF PALOMAR COMMUNITY COLLEGE DISTRICT POLICIES:
CHAPTER 5 – STUDENT SERVICES**

MSCChadwick/Nelson

RESOLUTION NO. 08-20948

The Governing Board of the Palomar Community College District approved the **revision of Governing Board Policies: Chapter 5 – Student Services** (with the exception of BP 5500). These policies have gone through final review through the shared governance process. **EXHIBIT N-1**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

**2. APPROVED REVISION OF PALOMAR COMMUNITY COLLEGE DISTRICT BP 2715 -
CODE OF ETHICS/STANDARDS OF PRACTICE**

MSC Chadwick/Evilsizer

RESOLUTION NO. 08-20949

The Governing Board of the Palomar Community College District approved the revision of **BP 2715** to meet Accreditation Standards. **EXHIBIT N-2**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. APPROVED SABBATICAL LEAVES FOR 2008-2009

MSC Chadwick/Nelson

The Governing Board of the Palomar Community College District approved **sabbatical leaves** for **2008-2009** for the following faculty members. **EXHIBIT N-3**

Fall 2008

Ronald Burgher, CSIS Department
Molly Faulkner, Performing Arts Department
David Forsyth, Business Administration Department
Grace Fowler, Graphic Communications Department
Pat Hahn, Communications/RTV Departments
Jerry Rafiki Jenkins, English Department
Teresa Laughlin, Economics, History and Political Science Department
Kalyna Lesyna, Behavioral Sciences Department
Linda Locklear, American Indian Studies/American Studies Departments
Leanne Maunu, English Department
Roger Morrissette, Behavioral Sciences Department
Marilee Nebelsick-Tagg, Nursing Education Department
Cindy Torgison, Mathematics Department
John Valdez, Multicultural Studies Department

Spring 2009

Mark Bealo, Graphic Communications Department
Mark Clark, Mathematics Department
Fred Levine, Art Department
Nimoli Madan, ESL Department
Karen McGurk, Nursing Education Department
Daniel Sourbeer, Life Sciences Department
Annette Squires, Mathematics Department

Full Year 2008-09

Daniel Clegg, Mathematics Department

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **AUTHORIZATION TO EXECUTE CONTRACT FOR UPCOMING BID FOR THE RESURFACING OF THE DOME FLOOR (BUILDING G)**

MSC Larson/Chadwick

The Governing Board authorized Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or Ken Jay, Director, Business Services, to **execute a contract** to the lowest responsive bidder for an upcoming **bid for the resurfacing of the Dome floor** (Building G). Funding for the project will come from a Foundation Grant. Athletics Director, Scott Cathcart, in his January, 2008, proposal memo to the Palomar College Foundation Board, explained that the "hardwood floor in the gym is in disrepair, requiring a total reconditioning and/or renovation including a deep sanding and re-painting." The project will benefit both the intercollegiate athletics and physical education programs. In order to have the work performed during the period of May 29, and June 13, 2008, a contract must be awarded promptly after bid opening. The contract award will be brought back to the Governing Board for ratification at a future Governing Board meeting.

Board President Darrell McMullen thanked the Foundation for providing the funds for this project.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **AUTHORIZATION TO EXECUTE CONTRACT FOR UPCOMING BID FOR THE INSTALLATION OF D-6 DANCE FLOOR**

MSC Chadwick/Nelson

The Governing Board authorized Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or Ken Jay, Director, Business Services, to **execute a contract** to the lowest responsive bidder for an upcoming bid for the **installation of a dance floor** in D-6 for the Performing Arts Department. In order to have the replacement floor installed as soon as possible and with least disruption to classes, a contract must be awarded promptly after bid opening. The contract award will be brought back to the Governing Board for ratification at a future Governing Board meeting.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVED "SHORT LIST" IN RESPONSE TO RFQ: 005-07 FOR DSA-APPROVED INSPECTION SERVICES FOR PROP M – SERIES "A" AND STATE CAPITAL OUTLAY PROJECTS, AND AUTHORIZATION TO ENTER INTO CONTRACTS WITH DESIGNATED FIRMS**

MSC Larson/Chadwick

The Governing Board approved the following **DSA-Approved Inspection Services** firms to be placed on the **pre-qualified "short list"** as the designated firms to provide all aspects of inspection services, as needed by the District, on various projects assigned during the first bond series "A" and State Capital Outlay Projects.

Consulting & Inspection Services, San Marcos, CA
MNL Inspection Services, Valley Center, CA
Universal Laboratories, Inc., Orange, CA

Furthermore, the Governing Board authorizes Palomar Community College District to enter into contracts with the above referenced firms, as needed, as project schedules are developed and projects are allocated. **EXHIBIT N-6**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVED "SHORT LIST" IN RESPONSE TO RFQ: 006-07 FOR DSA-APPROVED TESTING LABORATORIES FOR PROP M – SERIES "A" AND STATE CAPITAL OUTLAY PROJECTS AND AUTHORIZATION TO ENTER INTO CONTRACTS WITH DESIGNATED FIRMS**

MSC Chadwick/Larson

The Governing Board approved the following **DSA-Approved Testing Laboratories** be placed on the **pre-qualified "short list"** as the designated firms to provide all of the required materials conformance and testing services, as needed by the District, on various projects assigned during the first bond series "A" and State Capital Outlay Projects.

Construction Testing & Engineering, Inc., Escondido, CA
Ninyo & Moore, San Diego, CA

Furthermore, the Governing Board authorizes Palomar Community College District to enter into contracts with the above referenced firms, as needed, as project schedules are developed and projects are allocated. **EXHIBIT N-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **AUTHORIZATION TO ENTER INTO A LEASE AGREEMENT WITH MOBILE MODULAR MANAGEMENT CORPORATION**

MSC Chadwick/Larson

The Governing Board authorized Palomar Community College District to enter into a **lease agreement with Mobile Modular Management Corporation**, 11450 Mission Boulevard, Mira Loma, CA 91752, for 16 modular buildings for a period of approximately 36 months for the purpose of providing swing space for programs and general classrooms affected by the construction of the "MIB" and "S" Building Replacement Projects.

The Santa Ana Unified School District authored, competitively bid, and entered into a contract with Mobile Modular Management Corporation under Bid#14-05 in 2005, which was renewed as a competitively bid contract for 2007-08 fiscal year. Bid# 14-05 provides other public school districts, Community College Districts, and public agencies throughout the State of California to enter into a contract with Mobile Modular Management Corporation for identical items at the same unit price(s), subject to the same terms and conditions, pursuant to Sections 20118 and 20652 of the Public Contract Code.

The annual lease amount for all **16 modular buildings** is estimated at \$85,000 per year, based on a 3 year lease agreement, beginning July 1, 2008–June 30, 2009; July 1, 2009–June 30, 2010; and July 1, 2010–June 30, 2011. The initial construction, delivery, set up and monthly rental for June, 2008, is estimated at \$60,000. In addition, there will be a one-time charge for dismantling and return the buildings to Mobile Modular Management Corporation, at an estimated cost of \$48,000 at the end of the lease period. The cost of the lease agreement will be paid from Proposition "M" funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **ACCEPTED THE SELECTION OF GEM INDUSTRIAL INC., AS THE LOWEST RESPONSIVE BIDDER, BID #103-08, NS BUILDING STAIR DRAINAGE; AND APPROVED CONTRACT SUBJECT TO RECEIPT OF BONDING, INSURANCE, AND SATISFACTORY REFERENCE CHECKS**

MSC Larson/Chadwick

RESOLUTION NO. 08-20950

The Governing Board accepted the bid of **GEM Industrial, Inc.**, Lakeside, CA, as the lowest responsive bidder for the **NS Building Stair Drainage Project** on the San Marcos campus.

Furthermore, the Governing Board approved a contract between Palomar Community College District and GEM Industrial, Inc., in the amount of \$84,680, subject to receipt of all required bonds and insurance certificates, and on condition that all reference checks are positive. **EXHIBIT N-9**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **APPROVED YEAR 3 OF 5 YEAR AGREEMENT WITH STRATA INFORMATION GROUP (SIG) FOR MANAGEMENT SERVICES FOR DISTRICT'S INFORMATION SERVICES**

MSC Larson/Evilsizer

The Palomar Community College District (District) approved a management services agreement with **Strata Information Group (SIG)** in accordance with California Government Code Section 53060, effective July 1, 2006, through June 30, 2007, subject to renewal for up to four (4) additional years at a monthly consideration of \$19,800, including all normal and customary travel and expenses. The District seeks to exercise their option and extend the agreement for an additional year.

The Governing Board authorized Palomar Community College District to renew Year 3 of the original agreement effective July 1, 2008, through June 30, 2009, for a monthly consideration of \$19,800, including all normal and customary travel and expenses. This agreement is to be funded from the Information Services Department budget, including the vacant Director position.

Several Trustees offered their insight on the SIG contract and consensus was in favor of doing what is best for the District when dealing with staying current with technology.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

11. **APPROVED CHILD DEVELOPMENT SERVICES CONTRACT CRPM-7053 FACILITIES RENOVATION AND REPAIR PROJECT #37-6827-00-7; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

MSC Chadwick/Nelson

RESOLUTION NO. 08-20951

The Governing Board approved **Child Development Services Contract #CRPM-7053 – Facilities Renovation & Repair**, between California Department of Education and Palomar Community College District, effective December 15, 2007, through June 30, 2010. The Governing Board hereby accepts funding in the amount of \$20,000.00 and authorizes Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director of Business Services, to sign contract documents of the California Department of Education – Child Development Services. **EXHIBIT N-11**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

12. **ACCEPTED AND APPROVED CHANGE ORDER #4 FOR THE CONSTRUCTION OF THE BASEBALL FACILITY AND PRACTICE FIELDS PROJECT, WIER CONSTRUCTION**

MSC Larson/Chadwick

RESOLUTION NO. 08-20952

The Governing Board accepted and approved **Change Order #4** in the amount of \$45,494.74 pertaining to the **Baseball Facility & Practice Fields Project**; original contract approved by the Governing Board on April 14, 2004, as detailed on the accompanying memorandum in support hereof. **EXHIBIT N-12**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. **RATIFIED CONTRACT WITH VQS ENTERPRISES, INC., FOR AWARD OF BID #B-8006 FOR PRINTING OF THE COLLEGE CATALOG**

MSC Chadwick/Nelson

The Governing Board ratified the contract between the District and **VQS ENTERPRISES, INC.**, for award of Bid # B-8006 for the printing of the college catalog, as follows:

Awarded Vendor	Bid Evaluation Cost	Contract Award Date
VQS ENTERPRISES, INC. 1081 Poinsettia Ave. Vista, CA 92181	\$14,771.16	March 3, 2008

The above vendor responded to the District's request for bids for the printing of the college catalog as detailed in **Exhibit N-13**, and was found to be the lowest responsive bidder. Funding is expected to come from the Instruction printing account. **EXHIBIT N-13**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **VOTED FOR UP TO TEN CANDIDATES FOR CCCT BOARD ELECTION – 2008**

MSC Nelson/Chadwick

The Governing Board casted its vote for **up to ten** of the following candidates for the **CCCT Board**: (*List order based on Secretary of State's February 22, 2008, random drawing.*)

- | | |
|---|--|
| <input type="checkbox"/> Anita Grier, San Francisco CCD* | <input type="checkbox"/> Brian Conley, Rancho Santiago CCD |
| <input type="checkbox"/> John Rodgers, Kern CCD | <input checked="" type="checkbox"/> <u>Nancy C. Chadwick, Palomar CCD</u> |
| <input type="checkbox"/> Edward Ortell, Citrus CCD* | <input type="checkbox"/> Janet Chaniot, Mendocino-Lake CCD |
| <input type="checkbox"/> Bernard Jones, Allan Hancock Joint CCD | <input type="checkbox"/> Judi Beck, Shasta-Tehama-Trinity Joint CCD* |
| <input type="checkbox"/> Paul Fong, Foothill-DeAnza CCD* | <input type="checkbox"/> Isabel Barreras, State Center CCD* |
| <input type="checkbox"/> Mary Figueroa, Riverside CCD* | <input type="checkbox"/> Carolyn Batiste, Mira Costa CCD* |
| <input type="checkbox"/> A.C."Tony " Ubalde, Jr., Solano CCD | <input type="checkbox"/> Andres Walzer, Santa Monica CCD |
| <input type="checkbox"/> Katherine "Kay" Albiani, Los Rios CCD* | <input type="checkbox"/> Eva Kinsman, Copper Mountain CCD |
| <input type="checkbox"/> Charles Meng, Napa Valley CCD* | <input type="checkbox"/> Bob Hughlett, Cerritos CCD |
| <input type="checkbox"/> Bill McMillin, Ohlone CCD | <input checked="" type="checkbox"/> <u>Donald Nelson, Victor Valley CCD</u> |

* Incumbent

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. **EXCUSED ABSENCE OF STUDENT TRUSTEE**

MSC Larson/Chadwick

In accordance with Section 72425(c) of the California Education Code, the Governing Board found that the absence of **Jesse Lyn** from the Regular Meeting of the Governing Board held **March 11, 2008**, is **excused** due to prior ASG commitment.

The Vote was unanimous.
Student Trustee Advisory Vote: Abstain

16. **SET TERM OF OFFICE, SET COMPENSATION, AFFORD PRIVILEGE TO SECOND MOTIONS AND CAST ADVISORY VOTE FOR NON-VOTING STUDENT TRUSTEE FOR 2007-2008**

MSC Chadwick/Larson

The Governing Board, in accordance with Board Policy 11.1, set the **compensation** for the non-voting **Student Trustee for 2008-2009**, for a **one-year term**, at **\$420.00 per month** and afforded the Student Trustee the privilege to **second motions** and **cast an advisory vote**, although the vote shall not be included in determining the vote required to carry any measure before the Board.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

17. **SCHEDULED BOARD WORKSHOP**

MSC Larson/Chadwick

The Governing Board hereby schedules a **special meeting** on **April 22, 2008, at 4:00 p.m.**, in the President's conference room.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

18. APPROVED WINTER HOLIDAY SCHEDULE FOR 2008-2009, 2009-2010, 2010-2011

MSC Chadwick/Nelson

The Governing Board approved the following winter holiday schedule for 2008-2009; 2009-2010; and 2010-2011.

**WINTER HOLIDAYS SCHEDULE
 FOR 2008-2009; AND 2009-2010; 2010-2011**

December/January 2008/2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 14	December 15	December 16	December 17	December 18	December 19	December 20
	Work day	Work day	Work day	Work day	Work day	
December 21	December 22	December 23	December 24	December 25	December 26	December 27
	Work day	Work day	Local Holiday	Christmas Day	Admissions Day	
December 28	December 29	December 30	December 31	January 1	January 2	January 3
	Added Bd. Holiday	Added Bd. Holiday	Local Holiday	New Year's Day	Work day	

December/January 2009/2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 13	December 14	December 15	December 16	December 17	December 18	December 19
	Work day	Work day	Work day	Work day	Work day	
December 20	December 21	December 22	December 23	December 24	December 25	December 26
	Work day	Work day	Work day	Local Holiday	Christmas Day	
December 27	December 28	December 29	December 30	December 31	January 1	January 2
	Admissions Day	Added Bd. Holiday	Added Bd. Holiday	Local Holiday	New Year's Day	

December/January 2010/2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 12	December 13	December 14	December 15	December 16	December 17	December 18
	Work day	Work day	Work day	Work day	Work day	
December 19	December 20	December 21	December 22	December 23	December 24	December 25
	Work day	Work day	Work day	Work day	Christmas Day	
December 26	December 27	December 28	December 29	December 30	December 31	January 1
	Admissions Day	Local Holiday	Local Holiday	Added Bd. Holiday	New Years Day	

Prepared 3/25/08

The Vote was unanimous.
 Student Trustee Advisory Vote: Aye

19. **APPROVED HOLIDAY SCHEDULE FOR 2008-2009**

MSC Chadwick/Nelson

The Governing Board approved the following **holiday schedule** for 2008-2009

DATE HOLIDAY OBSERVED	HOLIDAY
Friday, July 4	Independence Day
Monday, September 1	Labor Day
Monday, November 10	<u>Veterans' Day</u>
Thursday, November 27	Thanksgiving Day
Friday, November 28	Local Holiday
Wednesday, December 24	Local Holiday
Thursday, December 25	Christmas Day
Friday, December 26	Admissions Day
Monday, December 29	Added Board Holiday
Tuesday, December 30	Added Board Holiday
Wednesday, December 31	Local Holiday
Thursday, January 1	New Year's Day
Monday, January 19	Martin Luther King, Jr. Day
Friday, February 13	Lincoln's Day
Monday, February 16	Washington's Day
Friday, March 27	Spring Holiday
Monday, May 25	Memorial Day

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

20. APPROVED ACADEMIC CALENDAR FOR 2009-2010

MSC Chadwick/Larson

The Governing Board approved the **Academic Calendar for 2009-2010.**

2009-10 PALOMAR COLLEGE ACADEMIC CALENDAR DRAFT

SUMMER 2009

MAY 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

JUNE 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 26-June 20 4-wk Session
June 22-Aug 3 6-wk Session
June 22-Aug 17 8-wk Session

FALL SEMESTER MEETING DAYS
(number of days including finals)
M T W TH F S
16 17 17 16 15 16

SPRING SEMESTER MEETING DAYS
(number of days including finals)
M T W TH F S
15 17 17 17 16 16

163 Instructional, 12 Total Professional Dev Days
(11 Professional Development Days plus
1 Plenary Day)
◆ Faculty Plenary
□ Semester Begins
○ Last Class/Final Exams
△ Spring Recess
■ Shaded Areas-Non-instructional Days

FALL 2009

AUGUST 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Aug 20 Part-time Faculty Plenary
Aug 21 Faculty Plenary
Aug 24 Fast Track 1 begins
Aug 24 Fall WKDY classes begin
Aug 29 Fall Saturday classes begin
Sept 7 Labor Day
Oct 19 Fast Track 1 ends
Oct 21 Fast Track 2 begins
Nov 13 Veterans' Day
Nov 26 Thanksgiving
Nov 27-28 Local Holiday
Dec 14-19 Last Class/Final Exams
Dec 19 Fast Track 2 ends
Dec 19 Fall semester ends
Jan 1 New Year's Day

SPRING 2010

JANUARY 2010						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

FEBRUARY 2010						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2010						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2010						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2010						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

Jan 14 Part-time Faculty Plenary
Jan 18 Martin Luther King's Day
Jan 19 Spring semester begins
Jan 19 Fast Track 1 begins
Jan 23 Spring Sat classes begin
Feb 12 Lincoln's Day
Feb 15 Washington's Day
Mar 20 Fast Track 1 ends
Mar 22-28 Spring Recess
Mar 29 Fast Track 2 begins
May 15-21 Last Class/Final Exams
May 21 Fast Track 2 ends
May 21 Commencement
May 21 Spring semester ends
May 31 Memorial Day

1/8/2008

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

21. **FIRST READING – REVISION OF PALOMAR COMMUNITY COLLEGE DISTRICT POLICIES: CHAPTER 6 – FINANCE & ADMINISTRATIVE SERVICES**

This information item includes a **proposal to revise** the present policies on **Chapter 6 – Finance & Administrative Services**. These policies have gone through final review through the shared governance process. These policies will be presented for approval at the May 13, 2008, Governing Board meeting. **EXHIBIT N-21**

O. **BOARD REQUESTS FOR REPORTS**

Trustee Chadwick requested a status report on the District contract with the Foundation.

P. **RECESS TO CLOSED SESSION** – no additional session needed.

R. **ADJOURNMENT**

The meeting was adjourned at 7:14 p.m.

Darrell L. McMullen, President

Nancy C. Chadwick, Secretary