



GOVERNING BOARD AGENDA
REGULAR MEETING OF THE GOVERNING BOARD
DATE: FEBRUARY 19, 2008
4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
1140 WEST MISSION ROAD
SAN MARCOS, CALIFORNIA

NOTICE TO PUBLIC: In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a **five-minute time limit** per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Open Session of the Board meets the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104. Please note all meetings are recorded electronically.

AS A COURTESY TO OTHERS, PLEASE TURN OFF YOUR CELL PHONES AND/OR PAGERS.

A.	Call to Order (4:00 p.m.)	2
AA.	Roll Call	2
B.	Public Comments	2
C.	Recess to Closed Session	2
CC.	Reconvene to Open Session (5:00 p.m.).....	2
D.	Comments from Other Individuals or Groups	2
E.	Approval of Minutes	2
F.	Call for Removal of Items from or Changes to Agenda	3
G.	Oath of Office to Sworn Personnel	3
GG.	Acknowledgement of Retirements	3
G.G.G.	Reports/Presentations.....	3
H.	Report of the Governing Board President.....	3
HH.	Report of the Governing Board Trustees	3
I.	Report of the Superintendent/President.....	4
J.	Approval of Consent Calendar Items	4
K.	Action on Items Removed from Consent Calendar	11
L.	Reports from College Groups	11
M.	Unfinished Business.....	11
N.	New Business	11
O.	Board Requests for Reports	13
P.	Recess to Closed Session	14
Q.	Reconvene to Open Session	14
R.	Adjournment.....	14

A. CALL MEETING TO ORDER: 4 p.m.

AA. ROLL CALL

Establishment of a Quorum

B. PUBLIC COMMENTS

In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

C. RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Consider granting honorary degree, pursuant to Ed. Code §72122.

CC. RECONVENE TO OPEN SESSION: 5 p.m.

Actions Taken In Closed Session

Pledge of Allegiance

D. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. **INFORMATION:** Comments from **Other** Individuals or Groups

In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

E. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

1. The Governing Board hereby approves the Minutes of the Regular Meeting of January 8, 2008.
2. The Governing Board hereby approves the Minutes of the Special Meeting of January 22, 2008.

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

G. OATH OF OFFICE TO SWORN PERSONNEL

1. RECOMMENDATION: ACTION - RATIFY SWORN CAST EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **sworn Confidential and Supervisory Team employee**:

a. Name: **LEE C. MARTIN III**
 Position: Police Sergeant
 Department: Palomar College Police Department
 Position #: 5868 New?: No
 Remarks: Replacement for Carlos Vargas; funded – Parking Lot Fees.
 Sal Grade/Stp: **50/5** Salary: **\$5,787.27/month**
 % of Position: 100% # Mos: 12
 Effective: February 20, 2008
 Account #: K-212100-543100-69500-1812070/100%

ADMINISTRATION OF OATH OF OFFICE TO SERGEANT MARTIN

GG. ACKNOWLEDGEMENT OF RETIREMENTS

An opportunity for the Board of Trustees to express appreciation and accept the retirements of employees with **ten (10)** or more years of service to the District.

1. **Jo Anne M. Giese**, Administrative Assistant, Administrative Services, effective March 1, 2008. She has served Palomar College for 18 years from December 11, 1989, to February 29, 2008.

GGG. REPORTS/PRESENTATIONS

1. Financial Aid Report – Mary San Agustin, Director, Financial Aid

H. REPORT OF THE GOVERNING BOARD PRESIDENT

HH. REPORTS OF GOVERNING BOARD TRUSTEES

Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report of Vice President for Instruction
 - a. Accreditation Self-Study Progress Report – Berta Cuaron
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
4. Report of Vice President for Human Resource Services

CONSENT CALENDAR

J. APPROVAL OF CONSENT CALENDAR ITEMS

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

BUSINESS SERVICES

1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR THE PRIOR SIXTY DAYS

The Governing Board hereby **reviews and approves** all purchase transactions and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424, adopted June 24, 1997, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 2007-2008 fiscal year budget:

Re-Encumbered				
Purchase Orders	0840203	through	0840322	\$ 484,275.39
Advertising/Increases	0860030	through	0860045	\$ 94,489.06
Agreement/Services	0870301	through	0870502	\$ 1,883,610.20
Repairs	0875042	through	0875051	\$ 22,318.93
Agreement/Annual	0880163	through	0880172	\$ 26,952.14
Bond Money	M08010016	through	M08010057	\$ 1,218,380.07
Procurement Card	Time Period: 11/23/07 – 12/22/07			\$ 167,360.70
	Time Period: 12/23/07 - 01/22/08			\$ 120,876.60
				<u>\$ 4,018,263.09</u>

EXHIBIT J-1

FISCAL

2. RECOMMENDATION: ACTION – APPROVE DRAWING NEW WARRANT

The Governing Board hereby authorizes the Disbursing Officer to **draw a new warrant** as follows:

- a. Warrant #77-102917, dated January 10, 2007 in the amount of **\$119.74**, to **Sarah E. Wade**, 810 11th Street, Ramona, CA 92065. Void due to stale date.

3. RECOMMENDATION: ACTION – APPROVE CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT

The Governing Board hereby approves **the California Community Colleges Quarterly Financial Status Report (CCFS-311Q) for quarter ending December 31, 2007.**
EXHIBIT J-3

4. RECOMMENDATION: ACTION – APPROVE QUARTERLY REPORT OF THE FISCAL SERVICES DIRECTOR

The Governing Board hereby approves the **Quarterly Report of Fiscal Services Director**, regarding **Disclosure of District Investments** as of December 31, 2007.
EXHIBIT J-4

DESTRUCTION OF RECORDS

5. RECOMMENDATION: ACTION - CONFIRM CLASSIFICATION OF RECORDS TO CLASS 3-DISPOSABLE; AND AUTHORIZE DESTRUCTION PURSUANT TO TITLE 5, §16023 THROUGH §16028, CALIFORNIA ADMINISTRATIVE CODE

The Governing Board hereby approves the records identified below, the substance of which is incorporated by this reference, which have been certified by the Director of Enrollment Services, as designee of the Superintendent of the District, as accurate in detail; and approves that the following **records** are hereby confirmed to be **Class 3-Disposable**, and may be **destroyed** in accordance with Article 2, Sections 16023 through 16028, of Article 5, California Administrative Code.

Spring/Summer/Fall 2003

- Applications
- Course Requests - Add/Drop forms
- Drop rosters and cards
- Attendance rosters
- Community Education Applications
- Deposit Worksheets

PERSONNEL

6. RECOMMENDATION: ACTION - RATIFY CORRECTION TO ACADEMIC CONTRACT

The Governing Board ratifies the recommendation of the Superintendent/President regarding the **correction** to the following **academic contract**:

a. Name: **SAMANTHA N. SANGSANOI**
 Position: Assistant Professor, Nursing Education
 (Medical-Surgical Nursing)
 Department: Nursing Education
 Degrees: M.S., Nursing
 B.S., Nursing
 Position #: 6411 New: Yes
 Remarks: Increased step placement due to verification of teaching and
 related occupational experience.
 Sal Rng/Stp: **C/8** Salary: **\$6,701.85 /month**
 % of Position: 100% # Mos: 10
 Effective: January 22, 2008
 Account #: K-111000-348200-12300-1612189/100%

7. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINE

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals **equivalency to minimum qualifications** for the disciplines listed:

Donatas Bukauskas Italian
 Jennifer Corpora Business English
 Kenneth G. Haines Cabinet & Furniture Technology

8. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Spring 2008 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

SPRING 2008

BEHAVIORAL SCIENCES

Dinckan, Gulay M.	Anthropology M.A., Anthropology	\$48.72
Drecun, Aleksandra	Psychology Ph.D., Psychology M.A., Marital & Family Therapy	\$51.78
Najor, Mary J.	Sociology Ph.D., Sociology M.A., Sociology	\$51.78
Wennerberg, Rob	Psychology M.A., Forensic Psychology B.S., Neuroscience & Psychology	\$50.37

BUSINESS ADMINISTRATION

Agatha, Rachelle Accounting \$48.72
M.A., Business Administration

Corpora, Jennifer Business English \$48.72
M.A., English
Eminence in the Field

DESIGN & CONSUMER EDUCATION

Shultz, Luisa Drafting Technology \$47.54
M.A., Architecture

DISABILITY RESOURCE CENTER

Batel, Susan L. Disability Resource \$48.72
M.A., Special Education
B.A., Sociology

ECONOMICS, HISTORY & POLITICAL SCIENCES

Karanovich, Milenilo History \$51.78
Ph.D., History (Russian)

ENGLISH

Dalrymple, Michelle A. English \$48.72
M.A., Comparative Literature
B.A., English

FOREIGN LANGUAGES

Bukauskas, Donatas Italian \$48.72
M.A., Mathematics
Eminence in the Field

NURSING EDUCATION

McAllister, Lisa M. Clinical Nursing \$47.54
B.S., Nursing
2+ Years Experience

OCCUPATIONAL & NONCREDIT PROGRAMS

Lewis, Greg Public Works Management \$48.72
B.S., Civil Engineering & Geosciences
2+ Years Experience

PERFORMING ARTS

Wolf, Scott L. Music \$48.72
M.M., Guitar Performance
B.A., Music

PUBLIC SAFETY PROGRAMS

Henry, Edward D. Administration of Justice \$47.54
B.S., Management
2+ Years Experience

Obrien, Jason Fire Technology \$47.54
B.S., Public Administration
2+ Years Experience

SPEECH COMMUNICATION/FORENSICS/AMERICAN SIGN LANGUAGE

Branz, Patricia A. American Sign Languages \$47.54
 B.S., Business Administration
 2+ Years Experience

TRADE & INDUSTRY

Haines, Kenneth G. Cabinet & Furniture Technology \$47.54
 Eminence in the Field

9. RECOMMENDATION: ACTION – APPROVE CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment of the following Child Development Center Teacher**, at the hourly rate indicated for Spring 2008:

Malacas, Rebian Teacher \$17.31
 B.S., Child Development

10. RECOMMENDATION: ACTION - RATIFY CONFIDENTIAL AND SUPERVISORY TEAM EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **Confidential and Supervisory Team employee**:

a. Name: **VALARIE R. CARLOMAGNO**
 Position: Administrative Assistant
 Department: Finance & Administrative Services
 Position #: 5575 New?: No
 Remarks: Replacement for Jo Anne Giese
 Sal Grade/Step: **48/1** Salary: **\$4,522.61/month**
 % of Position: 100% # Mos: 12
 Effective: March 3, 2008
 Account #: A-211000-511100-66500-0000000/100%

11. RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

a. Name: **RANDY J. GALLAGHER**
 Position: Office Specialist III
 Department: Health Services
 Position #: 5853 New?: No
 Remarks: Replacement for Julie Thurston-Donaghy; promotion for Ms. Gallagher; funded – Student Health Fees.
 Sal Grade/Step: **16/1** Salary: **\$2,892.53/month**
 % of Position: 100% # Mos: 12
 Effective: February 20, 2008
 Account #: K-212200-474100-64400-1812090/100%

b. Name: **AARON D. HOLMES**
Position: Instructional Support Assistant III
Department: Disability Resource Center
Position #: 6028 New?: No
Remarks: Replacement for Carla Boyd; funded – Disabled Student Programs & Services.
Sal Grade/Step: **25/1** Salary: **\$3,603.18/month**
% of Position: 100% # Mos: 12
Effective: February 20, 2008
Account #: K-212200-472100-64200-1612030/100%

12. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **January, 2008, and short-term employees** for the month of **February, 2008. EXHIBIT J-12**

13. RECOMMENDATION: ACTION - RATIFY LEAVES OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective January 22, 2008, for a maximum of 480 hours, to **Katy F. French**, Librarian/Assistant Professor, Library.
- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective July 1, 2007, for a maximum of 480 hours, to **Lisa S. Galbreath**, Counseling Services Specialist, Transfer Center.
- c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective January 4, 2008, through March 4, 2008, to **Richard K. Gallagher**, Assistant Maintenance Electrician, Building Services.
- d. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Medical Leave of Absence without pay and without benefits**, effective March 9, 2008, through March 8, 2009, to **Suzanna M. Grenz**, Associate Professor, Economics, History and Political Science.
- e. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **7.5% Personal Leave of Absence without pay and with no effect on benefits**, effective January 22, 2008, through May 22, 2008, to **Fleccia D. Heise**, Athletic Trainer, Athletics, to teach.
- f. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective November 15, 2007, for a maximum of 480 hours, to **Janeen Y. Johnson-Foster**, GEAR UP Program Research Specialist, Grant Funded Student Support Programs/GEAR UP.

14. RECOMMENDATION: ACTION - RATIFY RESIGNATION

The Governing Board hereby ratifies the recommendation of the Superintendent/President to accept the **resignation** of the following **employee**:

- a. **Lori Michelangelo**, Assistant Professor, Nursing Education, effective January 13, 2008 (last day of employment January 12, 2008).

15. RECOMMENDATION: ACTION – RATIFY MEMORANDUM OF UNDERSTANDING WITH THE COUNCIL OF CLASSIFIED EMPLOYEES/AFT LOCAL 4522 FOR SHIFT DIFFERENTIAL PAY

The Governing Board hereby ratifies the **Memorandum Of Understanding** with the Council of Classified Employees/AFT Local 4522 for **Shift Differential Pay**.
EXHIBIT J-15

16. RECOMMENDATION: ACTION – RATIFY MEMORANDUM OF UNDERSTANDING WITH THE COUNCIL OF CLASSIFIED EMPLOYEES/AFT LOCAL 4522 FOR LEAVES FOR FIRE DISASTER RECOVERY

The Governing Board hereby ratifies the **Memorandum Of Understanding** with the Council of Classified Employees/AFT Local 4522 for **Leaves for Fire Disaster Recovery**. **EXHIBIT J-16**

17. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS – ANNUAL STIPEND

In accordance with the **Professional Growth Program for Classified Employees**, the following employee is granted a **\$500 annual stipend**, prorated on a monthly basis, effective February 1, 2008:

- a. Employee Name: **Elizabeth Zermeno**
Position: Counseling Services Specialist
Department: Counseling
Course of Study: BA

18. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS – LUMP SUM STIPEND

In accordance with the **Professional Growth Program for Classified Employees**, the following employees are granted a **one-time lump sum stipend of \$2,000** effective February 1, 2008, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

- a. Employee Name: **Julia Coon**
Position: GEAR UP Outreach Coordinator
Department: GFSSP/GEAR UP
Course of Study: Job Related
- b. Employee Name: **John Goldsworthy**
Position: Instructional Computer Lab Technician
Department: English
Course of Study: Job Related
- c. Employee Name: **Robert Sedillo**
Position: Financial Assistance Specialist
Department: Financial Aid, Veterans' and Scholarship Services
Course of Study: Job Related

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the Confidential and Supervisory Team**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

M. UNFINISHED BUSINESS

N. NEW BUSINESS

1. **RECOMMENDATION: ACTION - AUTHORIZATION TO EXECUTE CONTRACT DOCUMENTS OF THE OFFICE OF EMERGENCY SERVICES**

The Governing Board of the Palomar Community College District **authorizes** the **Assistant Superintendent/Vice President, Finance and Administrative Services**, or the **Director, Business Services**, to **execute** for and on behalf of the Palomar Community College District, a public entity established under the laws of the State of California, **this application and to file** it in the **Office of Emergency Services** for the purpose of obtaining certain financial assistance under P.L. 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the Natural Disaster Assistance Act.

The Governing Board of the Palomar Community College District hereby **authorizes** its agent(s) on behalf of the Palomar Community College District, a public entity established under the laws of the State of California, to **provide** to the State Office of Emergency Services for all matters pertaining to such **state disaster assistance the assurances and agreements** required. **EXHIBIT N-1**

2. **RECOMMENDATION: ACTION – RATIFY RECOMMENDATION OF SUPERINTENDENT/PRESIDENT IN CLOSURE OF CHILD DEVELOPMENT CENTERS DUE TO AIR QUALITY ARISING FROM SOUTHERN CALIFORNIA FIRE STORMS DURING THE PERIOD OF OCTOBER 22, 2007, THROUGH OCTOBER 26, 2007**

The Governing Board hereby **ratifies** the recommendation of the Superintendent/President regarding the **closure** of the **Child Development Centers** at the San Marcos campus and Escondido Center during the period of October 22, 2007, through October 26, 2007, due to concerns about air quality resulting from the Southern California Fire Storms of 2007. **EXHIBIT N- 2**

3. **RECOMMENDATION: ACTION - APPROVE CHILD DEVELOPMENT SERVICES CONTRACT CIMS-7510 INSTRUCTIONAL MATERIAL PROJECT # 37-6827-00-7; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

The Governing Board hereby **approves Child Development Services Contract #CIMS-7510** - Instructional Materials, between California Department of Education and Palomar Community College District, effective July 1, 2007, through June 30, 2008. The Governing Board hereby **accepts funding** in the amount of \$2,159.00 and authorizes Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director of Business Services, to **sign contract documents** of the California Department of Education – Child Development Services. **EXHIBIT N-3**

4. **RECOMMENDATION: ACTION – ACCEPT AS COMPLETE AND FINAL JOB NO. B-8004 FOR THE D-10 DIMMER RACK PROJECT; AUTHORIZE RELEASE OF RETENTION AND BONDS; AND RECORD NOTICE OF COMPLETION**

The Governing Board hereby **accepts as complete and final** Job No. B-8004 for the D-10 Dimmer Rack Project, in accordance with the bid awarded by the District on November 20, 2007, and ratified by the Governing Board on December 11, 2007, to 3-D Stage Lighting, Inc. (the "Contractor"), 2335 University Avenue, San Diego, CA; and the Superintendent/President is authorized to execute and file the Notice of Completion including execution of the verification as Secretary of the Governing Board. The total amount of this purchase order/contract is \$32,590.95; all money due and owing to the Contractor, including the ten percent (10%) retention, shall be paid within sixty (60) days after the date of the acceptance by the Board of the completion of the work. All bonds shall be released within the time and in the manner as provided by law.

The District's Performing Arts Department Chairperson, Mr. Michael Mufson, notified the Purchasing/Business Services Office on January 9, 2008, that the job and the training had been successfully completed as of that same date. Funding for the project is Foundation Grants.

5. **RECOMMENDATION: ACTION – AUTHORIZATION TO EXECUTE CONTRACT FOR UPCOMING BID #B-8007 FOR THE NS BUILDING A.D.A. RAMP**

The Governing Board hereby authorizes Dr. Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or **Ken Jay**, Director, Business Services, to execute a contract to the **lowest** responsive bidder for upcoming Bid #B-8007 for the NS Building A.D.A Ramp. The addition of a new ADA ramp adjacent to the west entry to the existing NS Building will supplement the existing ADA accessible path of travel. Since student safety and accessibility is a high priority of the District, a contract must be awarded promptly after bid opening in order to expedite the completion of this ramp. The contract award will be brought back to the Governing Board for ratification at a future Governing Board meeting. Funding will be from Prop. M Funds.

6. RECOMMENDATION: ACTION – AUTHORIZATION TO EXECUTE CONTRACT(S) FOR UPCOMING BID(S) FOR VARIOUS FLOORING REPLACEMENT PROJECTS

The Governing Board hereby **authorizes Dr. Bonnie Ann Dowd**, Vice President, Finance and Administrative Services, or **Ken Jay**, Director, Business Services, to execute a contract(s) to the lowest responsive bidder(s) for upcoming bid(s) for various flooring replacement projects to begin current fiscal year. The Facilities Department is currently developing bid specifications for various flooring replacement projects. Projects to be included are carpet replacements for both the Disability Resource Center (DRC) and EOP&S during spring break, March 24-30, 2008. In order to minimize the disruption of classes and office support activities, contract(s) must be awarded promptly after bid opening(s) in order to expedite the completion of the projects within the restrictive time frames required. It is anticipated that funding could come from numerous budgets, including the International Students Non-Resident Capital Outlay account for the DRC and EOP&S projects. The contract award(s) will be brought back to the Governing Board for ratification at a future Governing Board meeting(s).

7. RECOMMENDATION: ACTION – RATIFY TENTATIVE AGREEMENT BETWEEN THE DISTRICT AND CCE/AFT LOCAL 4522 REGARDING SALARIES AND EMPLOYEE BENEFITS FOR CLASSIFIED BARGAINING UNIT EMPLOYEES FOR FY 2006–2007 AND FY 2007-2008

The Governing Board hereby **ratifies the tentative agreement** between the District and CCE/AFT Local 4522, for represented classified employees, for a total increase in FY 2006-2007 equal to 7.5% (inclusive of the 5.92% COLA previously granted in December, 2006, plus an additional **1.58%**) effective July 1, 2006; in FY 2007-2008 a total increase of **4.53% Cost of Living Adjustment** effective July 1, 2007; and for the continuation of **District-paid employee benefits at current levels at District expense** during fiscal year 2007-2008. Should settlement with the faculty bargaining unit result in increases exceeding the above, the same increases shall be granted to the classified bargaining unit employees.

8. DISCUSSION: DISTRICT'S REPORTING TO THE PUBLIC OF EMPLOYEE AND CONSULTANT HIRES AND BUDGET TRANSFERS

The Governing Board will add three more stand alone items to its agenda in the interest of informing the public of significant business activities:

- The hiring of any consultant and/or employee who will be acting in an administrative capacity or in support of administrative functions for the District.
- The renewal or modification of any contract of any consultant and/or employee who will be acting in an administrative capacity or in support of administrative functions for the District.
- Any budget transfers from General Fund into Fund 69.

These items will appear on the Governing Board agenda prior to any action taking place.

O. BOARD REQUESTS FOR REPORTS

The Governing Board hereby approves the following agenda items for consideration at the next meeting:_____

P. RECESS TO CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Consider granting honorary degree, pursuant to Ed. Code §72122.

Q. RECONVENE TO OPEN SESSION

R. ADJOURNMENT

Public Notice—Nondiscrimination:

Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities. Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Josie Silva, Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 7:30 a.m. to 4:00 p.m., Monday – Friday.