SUBJECT: RATIFY CONTRACT WITH KONICA MINOLTA BUSINESS SOLUTIONS USA, INC. FOR AWARD OF BID # B-8001 DIGITAL PHOTOCOPIERS / PRINTER BID

OVERVIEW

At their August 14, 2007, meeting, the Governing Board authorized Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or Ken Jay, Director, Business Services, to execute a contract for Bid # B-8001 for Digital Photocopiers / Printers, subject to later ratification by the Governing Board.

DISCUSSION

A notice was published in the San Diego Daily Transcript on September 10 and September 17, 2007, calling for bids for Digital Photocopiers / Printers. A total of fifteen (15) vendors were notified of the bid.

Eight (8) vendors submitted bids and two (2) vendors submitted notice of "No Bid" by the closing date of October 18, 2007, at 2:30 PM. Two (2) vendors were deemed non-responsive. Of the six (6) responsive, responsible bidders, the awarded vendor was selected from the list of the following three (3) lowest bidders as described in the Education Code below:

> STATE OF CALIFORNIA EDUCATION CODE SECTION #81645: *The governing board of any community college district may contract with a party who has submitted one of the three lowest responsible competitive proposals or competitive bids for the acquisition, procurement or maintenance of electronic-data processing systems and equipment, electronic telecommunication equipment, supporting software, and related materials, goods, and services, in accordance with procedures and criteria established by the governing board.*

BIDDER NAME & ADDRESS	BIDDER'S TOTAL BASE BID
Konica Minolta Business Solutions USA, Inc. 6010 Cornerstone Court, West, Suite 100 San Diego, CA 92121	**$275,314.00** **(AWARDED BID)**
Copy Care Document Solutions 2122 Auto Park Way Escondido, CA 92029	**$223,411.62**
Toshiba Business Solutions 9771 Clairemont Mesa Blvd., Suite D San Diego, CA 92124	**$225,541.55**

FINANCIAL IMPLICATIONS

The cost for the equipment would be from each department that chose to order a new machine.

RECOMMENDATION

It is recommended that the Board ratify the contract with Konica Minolta Business Solutions USA, Inc. for digital photocopiers / printers.