



**GOVERNING BOARD AGENDA**  
**REGULAR MEETING OF THE GOVERNING BOARD**  
**DATE: DECEMBER 11, 2007**  
**4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)**  
**PALOMAR COMMUNITY COLLEGE DISTRICT**  
**GOVERNING BOARD ROOM, STUDENT SERVICES CENTER**  
**1140 WEST MISSION ROAD**  
**SAN MARCOS, CALIFORNIA**

**NOTICE TO PUBLIC:** In accordance with Board Policy 2345, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

*The Open Session of the Board meets the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104 or view the Governing Board website at: [www.palomar.edu/gb](http://www.palomar.edu/gb). Please note all meetings are recorded electronically.*

**AS A COURTESY TO OTHERS, PLEASE TURN OFF YOUR CELL PHONES OR PAGERS.**

A.	Call to Order (4:00 p.m.) .....	2
AA.	Roll Call .....	2
B.	Public Comments .....	2
C.	Recess to Closed Session .....	2
CC.	Reconvene to Open Session and Organizational Meeting (5:00 p.m.) .....	2
D.	Election of Officers .....	2
DD.	Appointment of Secretary to the Board .....	3
DDD.	Establishment of Date, Time, and Place of Meetings .....	3
E.	Comments from Other Individuals or Groups .....	3
F.	Approval of Minutes .....	3
FF.	Call for Removal of Items from or Changes to Agenda .....	3
G.	Public Hearing .....	4
H.	Acknowledgement of Retirements .....	7
I.	Report of the Governing Board President .....	8
II.	Report of the Governing Board Trustees .....	8
III.	Report of the Superintendent/President .....	8
J.	Approval of Consent Calendar Items .....	9
K.	Action on Items Removed from Consent Calendar .....	18
L.	Reports from College Groups .....	18
M.	Unfinished Business .....	18
N.	New Business .....	18
O.	Board Requests for Reports .....	20
P.	Recess to Closed Session .....	20
Q.	Reconvene to Open Session .....	21
R.	Adjournment .....	21

**A. CALL MEETING TO ORDER: 4 p.m.**

**AA. ROLL CALL**

Establishment of a Quorum

**B. PUBLIC COMMENTS**

In accordance with Board Policy 2345, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

**C. RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

1. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**, pursuant to Government Code §54957 et seq.
2. **CONFERENCE REGARDING NEGOTIATIONS WITH CCE/AFT**, pursuant to Government Code §54957.6.
3. **CONFERENCE REGARDING NEGOTIATIONS WITH PFF/AFT**, pursuant to Government Code §54957.6.
4. **CONFERENCE REGARDING DISCUSSION WITH OTHER UNREPRESENTED EMPLOYEES**, pursuant to Government Code §54957.6.
5. **PUBLIC EMPLOYMENT**, pursuant to Government Code §54957.
6. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**, pursuant to Government Code §54956.8.
  - a. Discussion of potential sites in the southern portion of the District.
7. **REVIEW OF TORT CLAIM**, pursuant to Government Code §54956.95.
8. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:** Significant exposure to litigation pursuant to subdivision (b)(2)(C) of Government Code Section 54956.9: One case--Amended Tort Claim of John Erickson.

**CC. RECONVENE TO OPEN SESSION AND ORGANIZATIONAL MEETING: 5 p.m.**

Actions Taken In Closed Session

Pledge of Allegiance

**D. ELECTION OF OFFICERS**

**1. RECOMMENDATION: ACTION – ELECTION OF PRESIDENT**

**BE IT RESOLVED, That** \_\_\_\_\_ **be elected President** of the Governing Board of the Palomar Community College District, effective December 11, 2007.

**2. RECOMMENDATION: ACTION – ELECTION OF VICE PRESIDENT**

**BE IT RESOLVED, That** \_\_\_\_\_ **be elected Vice President** of the Governing Board of the Palomar Community College District, effective December 11, 2007.

**3. RECOMMENDATION: ACTION – ELECTION OF SECRETARY**

**BE IT RESOLVED, That** \_\_\_\_\_ **be elected Secretary** of the Governing Board of the Palomar Community College District, effective December 11, 2007.

**DD. APPOINTMENT OF SECRETARY TO THE BOARD**

**1. RECOMMENDATION: ACTION – APPOINTMENT OF SECRETARY TO THE BOARD**

The Governing Board hereby appoints **Robert P. Deegan, Superintendent/ President**, to serve as **Secretary to the Governing Board** of the Palomar Community College District, effective December 11, 2007.

**DDD. ESTABLISHMENT OF DATE, TIME, AND PLACE OF MEETINGS**

**1. RECOMMENDATION: ACTION – ESTABLISH DATE, TIME, AND PLACE OF MEETINGS**

The Governing Board hereby declares that the **Regular Meetings** of the Governing Board of the Palomar Community College District shall be held on the **second Tuesday** of each month, **closed session** beginning at **4 p.m.**, **open session** beginning at **5 p.m.**, in the **Governing Board Room, Student Services Center, San Marcos Campus**.

**ADJOURNMENT OF ORGANIZATIONAL MEETING**

**CONVENE REGULAR MEETING**

**E. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS**

**1. INFORMATION: Comments from Other Individuals or Groups**

In accordance with Board Policy 2345, members of the public who wish to address the Board on matters within its jurisdiction have a **five-minute time limit per person**. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

**F. RECOMMENDATION: ACTION - APPROVAL OF MINUTES**

1. The Governing Board hereby approves the Minutes of the Regular Meeting of November 13, 2007.
2. The Governing Board hereby approves the Minutes of the Special Meeting of November 27, 2007.

**FF. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

**G. PUBLIC HEARING – HOLD PUBLIC HEARING TO RECEIVE ADDITIONAL COMMENTS ON THE PROPOSED NORTH EDUCATION CENTER PROJECT AND ITS ENVIRONMENTAL IMPACTS**

**1. PRESENTATION OF THE PROPOSED NORTH EDUCATION CENTER PROJECT AND ITS ENVIRONMENTAL IMPACTS**

**2. OPEN PUBLIC HEARING**

In compliance with Article B, Section 3547 of the California Government Code, the Governing Board of the Palomar Community College District will hold a public hearing on **December 11, 2007**, so that representatives of the public in this District may have the opportunity to express themselves to the Board regarding the proposed North Education Center project and its environmental impacts. The following exhibits are available for review in the Finance & Administrative Services office or at [www.palomar.edu/gb](http://www.palomar.edu/gb): **EXHIBIT A** - Mitigation Monitoring and Reporting Program; **EXHIBIT B** - CEQA Findings Regarding Significant Effects; **EXHIBIT C** - Findings Related to Impacts Not Mitigated to Less than Significant; **EXHIBIT D** - Explanation of the Decision Regarding No Recirculation of Draft Environmental Impact Report (EIR) for Palomar Community College District North Education Center

**3. CLOSE PUBLIC HEARING**

**4. RECOMMENDATION: ACTION – APPROVE RESOLUTION CERTIFYING A FINAL ENVIRONMENTAL IMPACT REPORT, ADOPT A MITIGATION MONITORING AND REPORTING PROGRAM, ADOPT A STATEMENT OF OVERRIDING CONSIDERATIONS AND OTHER FINDINGS, AND APPROVE THE PROPOSED NORTH EDUCATION CENTER PROJECT.**

**PALOMAR COMMUNITY COLLEGE DISTRICT  
RESOLUTION NO. 08-20938**

**WHEREAS**, the Palomar Community College District (“District”) proposes to construct and operate its proposed North Education Center campus (the “Project:”) on property it owns in the northern part of the District near the community of Fallbrook, San Diego County, California; and

**WHEREAS**, the purpose of the Project is to provide additional facilities and educational programming to meet existing and future demand of community college students within the District. The objectives of the proposed project are as follows:

- Provide additional education facilities to allow the District to serve the projected student population of 47,500 students district-wide by 2022;
- Provide additional educational facilities that allow the District to provide additional and enhanced services in the northern portion of the District boundaries;
- Develop an educational venue that is compatible with the existing and proposed land uses in the surrounding area;
- Develop an educational venue that would reduce the commute time of students within the District; and

**WHEREAS**, an 85±-acre site has been identified as being suitable for the Project, which site consists of two (2) contiguous vacant parcels located generally to the northeast of the intersection of State Route 76/Pala Road and Interstate 15, generally to the south of Pala Mesa Heights Drive in the unincorporated area of San Diego County near the community of Fallbrook, Assessor’s Parcel Nos. 108-120-55 and 108-121-16 (the “Project Site”); and

**WHEREAS**, in compliance with the California Environmental Quality Act (“CEQA”) and the Guidelines for Implementation of the California Environmental Act (Cal. Code Regs.,

tit. 14, §§15000 et seq., the "State CEQA Guidelines"), the District prepared and circulated a Notice of Preparation ("NOP") of an Environmental Impact Report for the Project from July 2, 2007, to August 1, 2007; and

**WHEREAS**, the District held a scoping meeting on the proposed Environmental Impact Report for the Project for public agencies and members of the public on July 23, 2007; and

**WHEREAS**, in response to the public scoping meeting and the NOP, a Draft Environmental Impact Report ("DEIR") for the proposed Project was prepared to analyze and evaluate the environmental effects of the Project in accordance with the requirements of and pursuant to the CEQA and the State CEQA Guidelines; and

**WHEREAS**, on or about August 29, 2007, the District forwarded the DEIR to the State Clearinghouse for distribution to those agencies which have jurisdiction by law with respect to the Project, and sought the comments of such agencies; and

**WHEREAS**, the DEIR was circulated for public review and comment from August 29, 2007, to October 12, 2007; and

**WHEREAS**, written comments were received on the DEIR during and after its public review period; and

**WHEREAS**, the responses to those comments have been prepared and presented to this Board for its consideration as a part of the Environmental Impact Report ("EIR") for the Project; and

**WHEREAS**, the EIR consists of the DEIR dated August, 2007, and the Final Environmental Impact Report dated November, 2007. The EIR includes all comments received during and after the public comment period, the responses to those comments, and minor changes to the DEIR; and

**WHEREAS**, on December 11, 2007, the EIR was presented to and considered by this Board at a public hearing, following notice duly and regularly given as required by law, and all interested persons expressing a desire to comment thereon, or object thereto, were given the opportunity to do so; and

**WHEREAS**, by this Resolution, the District, as the lead agency under CEQA for preparing the EIR and the entity responsible for developing the Project, desires to comply with the requirements of CEQA and the State CEQA Guidelines for the consideration, adoption and use of the EIR by the lead agency in connection with the approval of the Project; and

**WHEREAS**, the EIR includes mitigation measures that reduce potentially significant impacts to a less than significant level; and

**WHEREAS**, California Public Resources Code, Section 21081.6, requires this Board to adopt a reporting or monitoring program for the Project where mitigation measures are adopted in order to mitigate or avoid significant effects on the environment, and such a program is designed to insure compliance during Project implementation; and

**WHEREAS**, the “Mitigation Monitoring and Reporting Program” for the Project (“MMRP”), which has been presented to this Board and is attached hereto as Exhibit “A” and incorporated herein by reference, addresses mitigation measures identified in the EIR and fully complies with the requirements of California Public Resources Code, Section 21081.6, and will insure compliance with the mitigation measures identified in the EIR; and

**WHEREAS**, this Board has conducted a public hearing on the proposed EIR in accordance with law; and

**WHEREAS**, this Resolution sets forth the basis, following the public hearing, for the adoption of the proposed EIR, for the adoption of the MMRP, and for the approval of the Project; and

**WHEREAS**, it is in the best interests of the District to proceed with approval of the Project; and

**WHEREAS**, upon approval of this Resolution, the District shall be authorized to proceed with the Project in accordance with the substantive provisions set forth herein.

**NOW, THEREFORE, THE GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT FINDS, DECLARES, AND RESOLVES AS FOLLOWS:**

**Section 1.** The foregoing recitals are true and correct.

**Section 2.** The Governing Board hereby certifies that

- (A) the EIR has been completed in compliance with CEQA and the State CEQA Guidelines; and
- (B) the EIR was presented to this Board and the Board has reviewed and considered the information contained in the EIR prior to approving the Project; and
- (C) the EIR reflects the District’s and this Board’s independent judgment and analysis.

**Section 3.** The Board hereby incorporates into the Project all mitigation measures set forth in the EIR, and authorizes and directs their implementation. The MMRP, prepared in compliance with the requirements of California Public Resources Code, Section 21081.6, and attached hereto as Exhibit “A,” is hereby approved and adopted.

**Section 4.** The Board hereby makes the findings required by Section 15091 of the State CEQA Guidelines. Said findings are attached hereto as Exhibit “B,” entitled “CEQA Findings Regarding Significant Effects,” and incorporated herein by this reference.

**Section 5.** The Board hereby finds that certain remaining significant unavoidable adverse environmental effects resulting from the implementation of the Project have been identified in the EIR and such effects cannot be avoided or substantially lessened. CEQA and the State CEQA Guidelines require the Board to balance the benefits of the Project against its unavoidable adverse impacts in determining whether to approve the Project. The Board hereby finds that benefits of the Project

outweigh its unavoidable environmental effects for the specific reasons set forth in Exhibit "C," entitled "Findings Related to Impacts Not Mitigated to Less than Significant," and incorporated herein by this reference, and such effects therefore are found to be "acceptable" within the meaning of the State CEQA Guidelines.

- Section 6.** The Board hereby finds that no recirculation of the DEIR after its public review period was warranted for the reasons set forth in Exhibit "D," entitled "Explanation of the Decision Regarding No Recirculation of Draft Environmental Impact Report (EIR) for Palomar Community College District North Education Center," and incorporated herein by this reference.
- Section 7.** The Office of the District's Assistant Superintendent/Vice President Finance and Administrative Services, located at 1140 W. Mission Road, San Marcos, CA 92069, is hereby designated as the custodian of the public record with respect to the Project.
- Section 8.** The proposed Project and Project Site are approved, and District staff and consultants are authorized and directed to take all steps necessary or convenient to carry out the Project in accordance with the EIR, the MMRP, and the findings attached hereto, but subject to receiving final approvals and permits as may be necessary or convenient for the Project.
- Section 9.** The District's Superintendent/President, or his designee, is authorized and directed to file a Notice of Determination for the Project in accordance with CEQA and the State CEQA Guidelines.
- Section 10.** This Resolution shall take effect immediately upon its adoption.

The foregoing **Resolution No. 08-20938** was adopted by the Governing Board of the Palomar Community College District at a meeting of the Board held on **December 11, 2007**, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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President, Governing Board  
Palomar Community College District

Attest:

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Secretary of the Governing Board  
Palomar Community College District

**EXHIBIT A** - Mitigation Monitoring and Reporting Program  
**EXHIBIT B** - CEQA Findings Regarding Significant Effects  
**EXHIBIT C** - Findings Related to Impacts Not Mitigated to Less than Significant  
**EXHIBIT D** - Explanation of the Decision Regarding No Recirculation of Draft Environmental Impact Report (EIR) for Palomar Community College District North Education Center

**H. ACKNOWLEDGEMENT OF RETIREMENTS**

An opportunity for the Board of Trustees to express appreciation and accept the retirements of employees with **ten (10)** or more years of service to the District.

- a. **Katheryn Garlow**, Dean of Languages and Literature, effective December 22, 2007. She has served Palomar College for **33** years from September 4, 1974, to December 21, 2007.
- b. **Regina Waack**, Senior Counseling Support Specialist, Counseling Services, effective December 29, 2007. She has served Palomar College for **33** years from January 20, 1975 to December 28, 2007.
- c. **Leslie F. Elmer**, Academic Department Assistant, Chemistry/Physics & Engineering, effective December 30, 2007. She has served Palomar College for **15** years from July 1, 1992, to December 29, 2007.

**I. REPORT OF THE GOVERNING BOARD PRESIDENT**

**II. REPORTS OF GOVERNING BOARD TRUSTEES**

Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”

**III. REPORT OF THE SUPERINTENDENT/PRESIDENT**

1. Report of Vice President for Instruction
  - a. **Accreditation Self Study Progress Report** – Vice President Berta Cuaron
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
4. Report of Vice President for Human Resource Services

## CONSENT CALENDAR

### J. APPROVAL OF CONSENT CALENDAR ITEMS

***NOTICE TO PUBLIC:*** *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

#### FISCAL SERVICES

##### 1. RECOMMENDATION: ACTION – APPROVE NEW VOLUNTARY DEDUCTION

The Governing Board hereby approves a **New Voluntary Deduction** plan through payroll for the **Palomar College Police Officers Association**. **EXHIBIT J-1**

#### REPLACEMENT OF WARRANTS

##### 2. RECOMMENDATION: ACTION – APPROVE DRAWING NEW WARRANTS

The Governing Board hereby authorizes the Disbursing Officer to **draw new warrant** as follows:

- a. Warrant #77-104696 dated **March 20, 2007**, in the amount of **\$43.47**, payable to **Mark D. Molina**, 732 Hamilton Lane, Escondido, CA 92029. Void due to stale date.
- b. Warrant #77-086398 dated **June 20, 2005**, in the amount of **\$1,119.13**, payable to **Joseph P. Schaeffer**, 1424 Leland Way, Escondido, CA 92026. Void due to stale date.
- c. Warrant #77-097985 dated **July 31, 2006**, in the amount of **\$215.00**, payable to **Marilyn K. Creel**, 1219 Barham Drive, Space 157, San Marcos, CA 92078. Void due to stale date.
- d. Warrant #77-098666 dated **August 31, 2006**, in the amount of **\$115.00**, payable to **Marilyn K. Creel**, 1219 Barham Drive, Space 157, San Marcos, CA 92078. Void due to stale date.
- e. Warrant #77-099587 dated **September 29, 2006**, in the amount of **\$286.04**, payable to **Marilyn K. Creel**, 1219 Barham Drive, Space 157, San Marcos, CA 92078. Void due to stale date.
- f. Warrant #77-104075 dated **February 28, 2007**, in the amount of **\$315.43**, payable to **Marilyn K. Creel**, 1219 Barham Drive, Space 157, San Marcos, CA 92078. Void due to stale date.
- g. Warrant #77-105120 dated **March 20, 2007**, in the amount of **\$269.53**, payable to **Marilyn K. Creel**, 1219 Barham Drive Space, 157, San Marcos, CA 92078. Void due to stale date.
- h. Warrant #77-106083 dated **April 30, 2007**, in the amount of **\$217.90**, payable to **Marilyn K. Creel**, 1219 Barham Drive, Space 157, San Marcos, CA 92078. Void due to stale date.

- i. Warrant #77-104684 dated **March 20, 2007**, in the amount of **\$59.01**, payable to **Julie A. McLendon**, P.O. Box 2816, Escondido, CA 92033. Void due to stale date.
- j. Warrant #77-102127 dated **December 20, 2006**, in the amount of **\$248.93**, payable to **Arthur R. Gerwig**, 582 Vineyard Road #201, San Marcos, CA 92069. Void due to stale date.

## GIFTS

### **3. RECOMMENDATION: ACTION – ACCEPT GIFTS**

The Governing Board hereby accepts the following **gifts** and directs that an appropriate letter of appreciation be sent to the donors:

- a. Electric Kiln (ceramics) and Electric Potter's Wheel, donated by **Jan Frye**, 2179 Timberline Road, Carlsbad, CA 92008. This donation is to be used by students enrolled in the Art Department. Total cash value as estimated by donor is \$2,309.00.
- b. Toshiba 57" wide screen television set, donated by **Kim Gerod**, 260 Richard Court, Oceanside, CA 92056. This donation is to be used by students enrolled in RTV 240. Total cash value as estimated by donor is \$1,800.00.
- c. Sofa and loveseat (\$950.00) and reclining chair (\$450.00), donated by **Jerome's Furniture Clearance Center**, 780 Los Vallecitos Boulevard, San Marcos, CA 92069. This donation is to be used in the student/staff lounge. Total cash value as estimated by donor is \$1,500.00.
- d. Two 250 gallon custom plexy glass aquariums, donated by **Mr. & Mrs. Richard Mates**, 10350 Eagle Lake Drive, Escondido, CA 92029. This donation is to be displayed in the lobby of the Natural Science building. Total cash value as estimated by donor is \$10,000.00.
- e. Mitsubishi 91 Monitor (19-inch); E-Machine (40 GB hard drive); 56K moden, (model #T2240); Hogitech wireless keyboard and mouse; Casio Writer (Electronic Typewriter); and Cordless Phone (900 MHz) donated by **Spence Milne**, 11594 Caminito Corriente, San Diego, CA 92128. This donation is to be used by students registered in the ROP Computer Repair Lab. Total cash value as estimated by donor is \$100.00.
- f. Variety of plants donated by **Bruce & Suzi Ironmonger, Cycad Center**, P.O. Box 754, Bonsall, CA 92003. Some plants were planted on campus grounds or sold at the Plant Sale. Total cash value as estimated by donor is \$483.00.
- g. Variety of plants donated by **Vista Tree Farm**, 825 Poinsettia Avenue, Vista, CA 92081. Some plants were planted on campus grounds or sold at the Plant Sale. Total cash value as estimated by donor is \$313.00.
- h. Sony 21" Graphics Monitor (high definition) donated by Don Gardner, 1152 Morningview Drive #208, Escondido, CA 92026. This donation is to be used in the RTV Department mobile production unit. Total cash value as estimated by donor is \$850.00.



Marion, Jonathan	Anthropology Ph.D., Anthropology M.A., Anthropology	\$51.78
Ruppanner, Leah E.	Psychology M.A., Social Science Eminence in the Field	\$50.37
Spaid-Ross, Marian A.	Sociology M.A., Sociological Practice B.A., Sociology	\$48.72
Vigil, Alberto	Anthropology M.A., Anthropology B.S., Anthropology	\$48.72
<b>BUSINESS ADMINISTRATION</b>		
Grommo, Michael M.	Business M.B.A., Business Administration	\$48.72
Harris, Robert	Accounting M.S., Accountancy B.S., Business Administration	\$48.72
<b>CHILD DEVELOPMENT</b>		
Lee, Annie Y.	Child Development M.A., Education: Elementary Teaching B.S., Psychobiology Child Development Program Director Permit	\$48.72
<b>ENGLISH AS A SECOND LANGUAGE</b>		
Pike, Jerald	ESL M.A., Teaching English as a Second Language B.A., International Relations	\$48.72
<b>LIFE SCIENCES</b>		
Campo, Peggy	Biology M.S., Biology M.A., Biology	\$51.78
Hull, Stacey L.	Biology Ph.D., Molecular, Cellular & Developmental Biology B.S., Biology	\$51.78
Spady, Thomas J.	Zoology Ph.D., Biochemistry B.S., Biology	\$51.78





**10. RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following classified employees:

a.      Name:            **EDWARD E. ROBBINS**  
          Position:       Custodian I  
          Department:   Facilities/Custodial Services  
          Position #:    5668                    New?: No  
          Remarks:     Replacement for Dorsey Moore  
          Sal Grade/Stp: **8/1**                   Salary: **\$2,381.15/month**  
          % of Position: 100%                # Mos: 12  
          Effective:    December 12, 2007  
          Account #:    A-212200-542200-65300-0000000/100%

Normal Work Schedule: Monday – Thursday, 10:00 pm – 6:30 am; Sunday, 4:00 pm – 12:30 am. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm, and a 5% salary differential will be paid for hours worked between 10:00 pm and 6:00 am.

b.      Name:            **DAVID R. WEST**  
          Position:       Programmer Analyst  
          Department:   Information Services  
          Position #:    5605                    New?: No  
          Remarks:     Replacement for Gay Gilchrist  
          Sal Grade/Stp: **45/1**                   Salary: **\$5,867.10/month**  
          % of Position: 100%                # Mos: 12  
          Effective:    January 3, 2008  
          Account #:    A-212200-561100-67800-0000000/100%

c.      Name:            **JERI L. RICHARDS**  
          Position:       Programmer Analyst  
          Department:   Information Services  
          Position #:    5606                    New?: No  
          Remarks:     Replacement for Ernie Carson  
          Sal Grade/Stp: **45/1**                   Salary: **\$5,867.10/month**  
          % of Position: 100%                # Mos: 12  
          Effective:    January 2, 2008  
          Account #:    A-212200-561100-67800-0000000/100%

d.      Name:            **ELAINE MOORE**  
          Position:       Instructional Support Assistant I  
          Department:   Disability Resource Center  
          Position #:    6029                    New?: No  
          Remarks:     Replacement for Kelly Boden; funded – Disabled Student Programs & Services.  
          Sal Grade/Stp: **16/1**                   Salary: **\$1,301.64/month**  
          % of Position: 45%                # Mos: 10  
          Effective:    December 17, 2007  
          Account #:    K-212200-472100-64200-1612030/100%

- e. Name: **RICHARD B. GREENE**  
Position: Storekeeper  
Department: Facilities/Warehouse  
Position #: 5680 New?: No  
Remarks: Replacement for Glenn Williams  
Sal Grade/Stp: **16/1** Salary: **\$2,892.53/month**  
% of Position: 100% # Mos: 12  
Effective: December 12, 2007  
Account #: A-212200-532200-67730-0000000/100%
- f. Name: **ANTONIO P. CAMPOS, JR.**  
Position: Custodian I  
Department: Facilities/Custodial Services  
Position #: **6306** New?: No  
Remarks: Replacement for Salome Cortez  
Sal Grade/Stp: **8/1** Salary: **\$2,381.15/month**  
% of Position: 100% # Mos: 12  
Effective: December 12, 2007  
Account #: A-212200-542200-65300-0000000/100%

Normal Work Schedule: Monday – Thursday, 10:00 pm – 6:30 am; Sunday, 4:00 pm – 12:30 am. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm, and a 5% salary differential will be paid for hours worked between 10:00 pm and 6:00 am.

**11. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY**

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires and pay rate changes for student employees for the month of **November, 2007**, and short-term employees for the month of December, 2007. **EXHIBIT J-11**

**12. RECOMMENDATION: ACTION - RATIFY LEAVES OF ABSENCE**

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence** with no effect on benefits, effective October 3, 2007, for a maximum of 480 hours, to **Donna L. Greene**, Administrative Assistant, Student Services.
- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence** with no effect on benefits, effective November 19, 2007, for a maximum of 480 hours, to **Nicole R. Moreau-Deibert**, Counseling Services Specialist, Counseling Services.
- c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a 7.5% **Personal Leave of Absence** without pay and with no effect on benefits, effective January 22, 2008, through May 23, 2008, to **Kelly Patrick**, Library Media Technician III, Library, to teach.

**13. INFORMATION - RETIREMENTS**

- a. On Behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group I** (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

**Regina Waack**, Senior Counseling Support Specialist, Counseling Services, effective December 29, 2007. She has served Palomar College for 33 years from January 20, 1975, to December 28, 2007.

- b. On Behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group II** (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

**Jo Anne M. Giese**, Administrative Assistant, Administrative Services, effective March 1, 2008. She has served Palomar College for 18 years from December 11, 1989, to February 29, 2008.

**14. RECOMMENDATION: ACTION - RATIFY RESIGNATIONS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President to accept the resignations of the following employees:

- a. **Javier A. Williams**, Financial Assistance Specialist, Financial Aid, Veterans' & Scholarship Services, effective November 24, 2007 (last day of employment November 23, 2007).
- b. **Ronald E. Bonner**, Admissions Assistant, International Education, effective December 15, 2007 (last day of employment December 14, 2007).

**Resumption of  
REGULAR AGENDA**

**K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

**L. REPORTS FROM COLLEGE GROUPS**

1. **INFORMATION:** Report of the **Faculty Senate**
2. **INFORMATION:** Report of the **Palomar Faculty Federation**
3. **INFORMATION:** Report of the **Administrative Association**
4. **INFORMATION:** Report of the **Confidential and Supervisory Team**
5. **INFORMATION:** Report of the **CCE/AFT**
6. **INFORMATION:** Report of the **Associated Student Government**

**M. UNFINISHED BUSINESS**

**N. NEW BUSINESS**

1. **RECOMMENDATION: ACTION – REJECT CLAIM**

**BE IT RESOLVED**, That the Governing Board of the Palomar Community College District rejects the portions of the claim, after April 28, 2007, for damages filed by John Erickson and refers it to the District's Claim Administrator for handling. All claims prior to April 28, 2007, are deemed late and will be returned to the claimant's attorney as untimely.

2. **RECOMMENDATION: ACTION – AUTHORIZE BUSINESS PROCEDURES**

The Governing Board hereby approves that the following business procedures be authorized, effective December 12, 2007:

- a. Additional person designated to ascertain and certify that **each employee of the District has taken the Oath of Allegiance** required by Government Code Section 3100 et seq., Chapter 8 Division 4, Title 1:

**DEBORAH S. ALLEN**

- b. Additional persons designated to ascertain and certify that each **employee of the District meets I-9 regulations**:

**DEBORAH S. ALLEN**

**3. RECOMMENDATION: ACTION – RATIFY CHANGE ORDER #1 FOR HP-UX SERVER AND COMPATIBLE DATA STORAGE DEVICES BID # B-8003**

The Governing Board hereby ratifies Change Order #1 in the amount of \$2,788.57 pertaining to Bid #B-8003 for HP-UX Server and Compatible Data Storage Devices. The original contract with **Abtech Systems, Inc.**, was ratified by the Governing Board on November 13, 2007, for a total amount of **\$244,685.70**, which consisted of \$215,623.70 for equipment and \$29,062.00 for Year #1 equipment maintenance costs.

This change order was requested on November 14, 2007, by Don Sullins, Interim Director, Information Services, in order to add another (redundant) SB1404-10AJ-E SANbox 1400 4GB fabric 10 port switch to the Engenio 3994 storage system configuration. According to Mr. Sullins, the original specifications only included one switch, and although the server/storage unit connections are adequate, the one switch is a single point of failure; Abtech strongly recommended that the District add the additional switch. Funding for this Change Order #1 is from Prop M Funds.

**4. RECOMMENDATION: ACTION – RATIFY CONTRACT WITH 3-D STAGE LIGHTING, INC., FOR AWARD OF BID #B-8004 FOR THE D-10 DIMMER RACK PROJECT**

The Governing Board hereby ratifies the contract between the District and 3-D STAGE LIGHTING, INC., for award of Bid #B-8004 for the D-10 Dimmer Rack Project as follows:

Awarded Vendor	Total Contract/Purchase Order Amounts, including Tax For the January, 2008 Delivery/Install Timeframe		Contract Award Date
3-D STAGE LIGHTING INC. 2335 University Ave. San Diego, CA 92104	Total for Equipment	\$ 21,133.13	11/20/2007
	Sales Tax on Equipment	\$ 1,637.82	
	Lump Sum Total for all Labor/Service to Perform Complete Installation of the equipment, including all applicable taxes.	\$ 9,820.00	
	Total:	\$ 32,590.95	

The above vendor responded to the District's request for bids for the D-10 Dimmer Rack Project for the Performing Arts Department as detailed in Exhibit N-4, and was found to be the lowest responsive bidder for both of the possible delivery/installation timeframes of either January, 2008, or March, 2008. The Performing Arts Department has selected to have the equipment delivered and installed between January 2, and 11, 2008. Funding for the equipment purchase and installation is from Foundation Grants. **EXHIBIT N-4**

**5. RECOMMENDATION: ACTION - APPROVE FIELD COURSE TO SANTA CATALINA FIELD FOR SPRING 2008 AND AUTHORIZATION TO CONTRACT WITH VENDORS**

The Governing Board hereby approves Life Science & Earth Science's Spring 2008 (March 27, 2008 – March 30, 2008) field course to Santa Catalina Island. The following courses shall be offered during the field course: (a) Biology 195A, Field Studies in Natural History, 1 unit; (b) Biology 195B Field Studies in Ecology, 1 unit; (c) Biology 195D, Field Studies in Island Ecology, 1 unit; (d) Biology 195F Field Studies in Animal Ecology, 1 unit and (e) Geography 195 Regional Field Studies in Geography, 1 unit.

All agreements and contracts necessary to carry out this spring field course to Santa Catalina Island are hereby authorized between the District and the following vendors: (a) Catalina Express (b) Two Harbors Cabins (c) Two Harbors Dive & Recreation Center (d) Safari Bus. Advance deposits, if necessary, by these vendors are hereby authorized. The estimated cost per student is \$165.00.

**6. RECOMMENDATION: ACTION – AUTHORIZATION TO EXECUTE CONTRACT FOR NEW BID #B-8005 FOR UPGRADE TO THE DISTRICT'S WIDE –AREA NETWORK (WAN)**

The Governing Board hereby authorizes Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director, Business Services, to execute a contract with one of the three lowest responsive bidders for the upcoming Bid #B-8005 for an upgrade to the District's Wide-Area Network (WAN). In order to allow lead time for the equipment and installation, it is necessary to award a contract as soon as possible after the bid opening. The contract award(s) will be brought back to the Governing Board for ratification at a future Governing Board meeting. **EXHIBIT N-6**

**7. RECOMMENDATION: ACTION – APPROVE STUDENT REPRESENTATIVE TO THE INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE**

The Governing Board of the Palomar Community College District hereby approves **Pulkit Kanotra**, to the Independent Citizens' Oversight committee under the category of **Student Representative**, replacing Jesse Lyn.

**8. INFORMATION: DUTIES ASSIGNED DURING TEMPORARY ABSENCE OF VICE PRESIDENT, HUMAN RESOURCE SERVICES**

**John Tortarolo**, Vice President of Human Resource Services, will be away from the college for a few weeks due to medical reasons. During his absence, certain activities will be temporarily overseen as follows: PFF negotiations by **David Larsen**, Esq., Rutan and Tucker; CCE negotiations by **Mark Vernoy**, Dean, Social and Behavioral Sciences; daily Human Resource Services operational activities by **Debbie Allen**, Director, Human Resource Services; and **Terry Manges**, consultant.

**O. BOARD REQUESTS FOR REPORTS**

The Governing Board hereby approves the following agenda items for consideration at the next meeting:\_\_\_\_\_

**P. RECESS TO CLOSED SESSION**

- 1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**, pursuant to Government Code §54957 et seq.
- 2. CONFERENCE REGARDING NEGOTIATIONS WITH CCE/AFT**, pursuant to Government Code §54957.6.
- 3. CONFERENCE REGARDING NEGOTIATIONS WITH PFF/AFT**, pursuant to Government Code §54957.6.

4. **CONFERENCE REGARDING DISCUSSION WITH OTHER UNREPRESENTED EMPLOYEES**, pursuant to Government Code §54957.6.
  5. **PUBLIC EMPLOYMENT**, pursuant to Government Code §54957.
  6. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**, pursuant to Government Code §54956.8.
    - a. Discussion of potential sites in the southern portion of the District.
  7. **REVIEW OF TORT CLAIM**, pursuant to Government Code §54956.95.
  8. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**: Significant exposure to litigation pursuant to subdivision (b)(2)(C) of Government Code Section 54956.9: One case--Amended Tort Claim of John Erickson.
- Q. RECONVENE TO OPEN SESSION**
- R. ADJOURNMENT**

**Public Notice—Nondiscrimination:**

Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities. Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Josie Silva, Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 8:30 a.m. to 5:00 p.m., Monday – Friday.