



GOVERNING BOARD AGENDA
REGULAR MEETING OF THE GOVERNING BOARD
DATE: NOVEMBER 13, 2007
4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
1140 WEST MISSION ROAD
SAN MARCOS, CALIFORNIA

NOTICE TO PUBLIC: In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a **five-minute time limit** per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Open Session of the Board meets the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office at extension 2104. Please note all meetings are recorded electronically.

AS A COURTESY TO OTHERS, PLEASE TURN OFF YOUR CELL PHONES OR PAGERS.

A.	Call to Order (4:00 p.m.)	2
AA.	Roll Call	2
B.	Public Comments	2
C.	Recess to Closed Session	2
CC.	Reconvene to Open Session (5:00 p.m.).....	2
CCC.	Administration Of Oath Of Office To Student Trustee	2
D.	Comments from Other Individuals or Groups	3
E.	Approval of Minutes	3
F.	Call for Removal of Items from or Changes to Agenda	3
G.	Reports/Presentations.....	3
H.	Report of the Governing Board President.....	3
HH.	Report of the Governing Board Trustees	3
I.	Report of the Superintendent/President.....	4
J.	Approval of Consent Calendar Items	4
K.	Action on Items Removed from Consent Calendar	13
L.	Reports from College Groups	13
M.	Unfinished Business.....	13
N.	New Business	13
O.	Board Requests for Reports	18
P.	Recess to Closed Session	18
Q.	Reconvene to Open Session	18
R.	Adjournment.....	18

A. CALL MEETING TO ORDER: 4 p.m.

AA. ROLL CALL

Establishment of a Quorum

B. PUBLIC COMMENTS

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a **five-minute time limit** per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

C. RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

1. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**, pursuant to Government Code §54957 et seq.
2. **CONFERENCE REGARDING NEGOTIATIONS WITH CCE/AFT**, pursuant to Government Code §54957.6.
3. **CONFERENCE REGARDING NEGOTIATIONS WITH PFF/AFT**, pursuant to Government Code §54957.6.
4. **CONFERENCE REGARDING DISCUSSION WITH OTHER UNREPRESENTED EMPLOYEES**, pursuant to Government Code §54957.6.
5. **PUBLIC EMPLOYMENT**, pursuant to Government Code §54957.
6. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**, pursuant to Government Code §54956.8.
 - a. Discussion of potential sites in the southern portion of the District.
7. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:** Significant exposure to litigation pursuant to subdivision (b)(2)(C) of Government Code Section 54956.9: One case--Amended Tort Claim of John Erickson.

CC. RECONVENE TO OPEN SESSION: 5 p.m.

Actions Taken In Closed Session

Pledge of Allegiance

CCC. ADMINISTRATION OF OATH OF OFFICE TO STUDENT TRUSTEE

D. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. **INFORMATION: Comments from Other Individuals or Groups**

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

E. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

The Governing Board hereby approves the Minutes of the Regular Meeting of October 9, 2007.

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

G. REPORTS/PRESENTATIONS

1. **Introduction Of The Independent Citizens Oversight Committee (ICOC) Members – Vice President Bonnie Ann Dowd**

H. REPORT OF THE GOVERNING BOARD PRESIDENT

HH. REPORTS OF GOVERNING BOARD TRUSTEES

Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report of Vice President for Instruction
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
 - a. Presentation By SDG&E Of A Check For The NS Building – “Savings by Design” – Mike Ellis, Director, Facilities
4. Report of Vice President for Human Resource Services

J. APPROVAL OF CONSENT CALENDAR ITEMS

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

BUSINESS SERVICES

1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS

The Governing Board hereby reviews and approves the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2007-2008 fiscal year budget:

Re-Encumbered					
Purchase Orders	0840164	through	0840180	\$	62,583.49
Advertising/Increases	0860013	through	0860019	\$	80,481.51
Agreement/Services	0870298	through	0870300	\$	10,796.00
Repairs	0875028	through	0875034	\$	8,145.09
Agreement/Annual	0880143	through	0880151	\$	36,151.35
Utilities	0895027	through	0895027	\$	5,172.00
Bond Money	M08010009	through	M08010014	\$	967,531.70
Procurement Card	Time Period: 09/23/07 – 10/22/07			\$	180,197.17
					<u>\$ 1,351,058.31</u>

FISCAL

2. RECOMMENDATION: ACTION – APPROVE QUARTERLY REPORT OF THE FISCAL SERVICES DIRECTOR

The Governing Board hereby approves the **Quarterly Report of Fiscal Services Director, Regarding Disclosure of District Investments** as of September 30, 2007. **EXHIBIT J-2**

3. RECOMMENDATION: ACTION – APPROVE CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT

The Governing Board hereby approves the California Community Colleges Quarterly Financial Status Report (CCFS-311Q) for quarter ending September 30, 2007. **EXHIBIT J-3**

REPLACEMENT OF WARRANTS

4. RECOMMENDATION: ACTION – APPROVE DRAWING NEW WARRANTS

The Governing Board hereby authorizes the Disbursing Officer to **draw new warrants** as follows:

- a. Warrant #77-103308 dated **February 09, 2007**, in the amount of **\$23.85**, payable to **Barbara Jean Brandt**, 1921 West Drive, Vista, CA 92083. Void due to stale date.
- b. Warrant #77-105098 dated **March 30, 2007**, in the amount of **\$239.25**, payable to **Ryan J. Bishop**, 2147 Royal Lytham Glen, Escondido, CA 92026. Void due to stale date.
- c. Warrant #77-105243 dated **March 30, 2007**, in the amount of **\$534.39**, payable to **Israel Narvaez**, 2190 Valley Rim Glen, Escondido, CA 92026. Void due to stale date.
- d. Warrant #77-099554 dated **September 29, 2006**, in the amount of **\$165.00**, payable to **Jennifer L. Bauer**, 131 Via Morella, Encinitas, CA 92024. Void due to stale date.
- e. Warrant #77-104049 dated **February 28, 2007**, in the amount of **\$178.13**, payable to **Jennifer L. Bauer**, 131 Via Morella, Encinitas, CA 92024. Void due to stale date.
- g. Warrant #77-104559 dated **March 20, 2007**, in the amount of **\$108.83**, payable to **Richard R. Gaylord**, P.O. Box 27775, San Diego, CA 92198. Void due to stale date.

GIFTS

5. RECOMMENDATION: ACTION – ACCEPT GIFTS

The Governing Board hereby accepts the following **gifts** and directs that an appropriate letter of appreciation be sent to the donors:

- a. Desk with return, serial #SN3060SFECN, donated by **Candice Francis**, 25327 Jesmond Dene Road, Escondido, CA 92026. Total cash value as estimated by donor is \$450.00.
- b. High fire kiln shelves, kiln gloves, wood and plaster bats, and dry materials for glazing, donated by **Joan Laib**, 1014 Prospect Place, Vista, CA 92081. These items are educational materials to be used by Art students. Total cash value as estimated by donor is \$1,200.00.
- c. Stirling Engine (\$50.00) and miscellaneous books and components donated by **Fran Obler**, 4925 Tilos Way, Oceanside, CA 92056, to be used for lab demonstrations. Total cash value as estimated by donor is \$100.00.
- d. Variety of plants donated by **Tom Piergrossi Landscape**, 2324 Lone Oak Lane, Vista, CA 92084, to be planted on campus grounds. Total cash value as estimated by donor is \$135.77.
- e. Four drawer filing cabinet (\$300.00) and 3 drawer filing cabinet (\$200.00), donated by **Patricia Reyes**, 1320 Oak View Way, Escondido, CA 92029. Total cash value as estimated by donor is \$500.00.

- f. Four Dell Computers: Dell Optiplex Computer, serial #CL6FT31, model GX270; Dell Optiplex Computer, serial #36WBG41, model GX270; Dell Optiplex Computer, serial #4X7LQ41, model GX270; Dell Optiplex Computer, serial #CL5Y141, model GX270, donated by **San Diego Futures Foundation**, 4283 El Cajon Boulevard #130, San Diego, CA 92105. Computers to be used by the Regional Occupational Program. Total cash value as estimated by donor is \$800.00.
- g. Variety of plants donated by **Pardee Tree**, P.O. Box 240, Bonsall, CA 92003. Total cash value as estimated by donor is \$3,070.50.

PERSONNEL

6 RECOMMENDATION: ACTION - RATIFY NEW ACADEMIC POSITIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the following **academic positions**:

- a. Position: **ASSISTANT PROFESSOR, AMERICAN INDIAN STUDIES**
Name: Vacant
Department: American Indian Studies
Position #: 6420 New: Yes
% of Position: 100% # of Mos: 10
Effective: November 14, 2007
Account #: A-111000-362200-22010-0000000/100%

- b. Position: **ASSISTANT PROFESSOR, ENGLISH AS A SECOND LANGUAGE**
Name: Vacant
Department: English as a Second Language
Position #: 5122 New: Yes
% of Position: 100% # of Mos: 10
Effective: November 14, 2007
Account #: A-111000-325200-4930V-0000000/100%

- c. Position: **ASSISTANT PROFESSOR, GRAPHIC COMMUNICATIONS**
Name: Vacant
Department: Graphic Communications
Position #: 5365 New: Yes
% of Position: 100% # of Mos: 10
Effective: November 14, 2007
Account #: A-111000-355200-09360-0000000/100%

- d. Position: **ASSISTANT PROFESSOR, BIOLOGY**
Name: Vacant
Department: Life Sciences
Position #: 5261 New: Yes
% of Position: 100% # of Mos: 10
Effective: November 14, 2007
Account #: A-111000-346200-04010-0000000/100%

- e. Position: **ASSISTANT PROFESSOR, BIOLOGY**
Name: Vacant
Department: Life Sciences
Position #: 5262 New: Yes
% of Position: 100% # of Mos: 10
Effective: November 14, 2007
Account #: A-111000-346200-04010-0000000/100%

- f. Position: **ASSISTANT PROFESSOR, ECONOMICS**
Name: Vacant
Department: Economics, History and Political Science
Position #: 5450 New: Yes
% of Position: 100% # Mos.: 10
Effective: November 14, 2007
Account #: A-111000-365200-22040-0000000/100%
- g. Position: **LIBRARIAN/ASSISTANT PROFESSOR**
Name: Vacant
Department: Library
Position #: 5033 New: Yes
% of Position: 100% # Mos.: 10
Effective: November 14, 2007
Account #: A-125000-317100-61200-0000000/100%
- h. Position: **LIBRARIAN/ASSISTANT PROFESSOR**
Name: Vacant
Department: Library
Position #: 5036 New: Yes
% of Position: 100% # Mos.: 10
Effective: November 14, 2007
Account #: A-125000-317100-61200-0000000/100%
- i. Position: **ASSISTANT PROFESSOR, PSYCHOLOGY/SOCIOLOGY**
Name: Vacant
Department: Behavioral Sciences
Position #: 5391 New: Yes
% of Position: 100% # of Mos: 10
Effective: November 14, 2007
Account #: A-111000-363500-20010-0000000/100%
- j. Position: **ASSISTANT PROFESSOR, DIESEL MECHANICS TECHNOLOGY**
Name: Vacant
Department: Trade and Industry
Position #: 5222 New: Yes
% of Position: 100% # of Mos: 10
Effective: November 14, 2007
Account #: A-111000-338400-09470-0000000/100%

7. RECOMMENDATION: ACTION - RATIFY CERTIFICATED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **certificated employee**:

- a. Name: **SYLVIE TARNOVSKY**
Position: Teacher II
Department: Child Development Center
Position #: 6016 New?: No
Remarks: Replacement for Marianne Swift Gifford
Sal Grade/Stp: **C/1** Salary: **\$2,733.71/month**
% of Position: 100% # of Mos: 12
Effective: November 14, 2007
Account #: U-111000-364300-69200-0000000/100%

8. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINE

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals equivalency to minimum qualifications for the disciplines listed:

Nicole M. Loftus	Sociology
Pin-Hsuan Sung	Chinese
Gregory K. Taylor	Physical Education

9. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Spring 2008 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

SPRING 2008

BEHAVIORAL SCIENCES

Amador, Linda	Sociology M.A., Sociological Practice B.A., Visual & Performing Arts	\$48.72
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Loftus, Nicole M.	Sociology B.A., Sociology Eminence in the Field	\$47.54
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Smith, William T.	Sociology M.A., Sociology B.S., Computer Information Systems	\$50.37
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BUSINESS ADMINISTRATION

Peterson, Lorraine	Accounting M.A., Accounting B.S., Taxation	\$48.72
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CHEMISTRY

Abbas, Rima	Chemistry M.S., Chemistry	\$48.72
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Tahiti, Mary	Chemistry Ph.D., Chemistry	\$51.78
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COMMUNICATIONS

Romani, Rebecca	Cinema M.A., Television, Film & New Media Production	\$48.72
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FOREIGN LANGUAGES

Miguel-Saldana, Jesus M.	Spanish M.A., Spanish M.A., English as a Foreign Language B.A., English as a Foreign Language	\$51.78
Perovic, Cvetanka	French M.A., French	\$48.72
Sung, Pin-Hsuan	Chinese M.S., Linguistics Eminence in the Field	\$48.72

OCCUPATIONAL & NONCREDIT PROGRAMS

Boyer, Jo-Michelle	Older Adult Education B.A., Anthropology 2+ Years Experience	\$47.54
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PHYSICAL EDUCATION

Taylor, Gregory K.	Physical Education B.S., Criminal Justice Administration A.A., General Studies Eminence in the Field	\$47.54
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TRADE & INDUSTRY

Maier, Joseph T.	Welding B.S., Business 2+ Years Experience	\$47.54
Minasian, Kenneth L.	Cabinet & Furniture Technology B.S., Business Administration (Marketing) 2+ Years Experience	\$47.54

10. RECOMMENDATION: ACTION - RATIFY ADMINISTRATIVE EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **administrative employees**:

- a. Name: **DEBORAH S. ALLEN**
 Position: Director, Human Resource Services
 Department: Human Resource Services
 Position #: 5708 New?: No
 Remarks: Replacement for Nancy Horio; change to position approved 5/8/07.
 Sal Grade/Stp: **68/1** Salary: **\$7,407.42/month**
 % of Position: 100% # of Mos: 12
 Effective: November 26, 2007
 Account #: A-212100-611100-66600-0000000/100%

b. Name: **MICHAEL D. LARGE**
Position: Institutional Research Analyst
Department: Research & Planning
Position #: 5979 New?: No
Remarks: Replacement for Anna Woodcock
Sal Grade/Stp: **53/1** Salary: **\$5,932.69/month, plus \$1,200 annual stipend for doctorate**

% of Position: 100% # of Mos: 12
Effective: November 26, 2007
Account #: A-212100-313100-66310-0000000/100%

11. RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **NICOLE M. PABLO**
Position: GEAR UP/Upward Bound Senior Office Specialist
Department: Grant Funded Student Support Programs/GEAR UP/Upward Bound
Position #: 6155 New?: No
Remarks: Replacement for Jody Hall; funded – 50% Upward Bound and 50% GEAR UP Federal Grant.
Sal Grade/Stp: **14/1** Salary: **\$2,754.78/month**
% of Position: 100% # of Mos: 12
Effective: November 14, 2007
Account #s: K-212200-471400-64300-1112310/50%
K-212200-471200-64990-1112320/50%
- b. Name: **CARMELINO CRUZ**
Position: GEAR UP Outreach Coordinator
Department: Grant Funded Student Support Programs/GEAR UP
Position #: 6237 New?: No
Remarks: Replacement for Belen Ramirez; funded – GEAR UP Federal Grant.
Sal Grade/Stp: **20/1** Salary: **\$3,189.98/month**
% of Position: 100% # of Mos: 12
Effective: November 14, 2007
Account #: K-212200-471200-64990-1112320/100%
- c. Name: **HECTOR NAVARRETE**
Position: GEAR UP Outreach Coordinator
Department: Grant Funded Student Support Programs/GEAR UP
Position #: 6260 New?: No
Remarks: Replacement for Mariela Castellano-Arredondo; funded – GEAR UP Federal Grant.
Sal Grade/Stp: **20/1** Salary: **\$3,189.98/month**
% of Position: 100% # of Mos: 12
Effective: November 14, 2007
Account #: K-212200-471200-64990-1112320/100%

d. Name: **MAGDALENA GODINEZ-AYALA**
Position: GEAR UP Outreach Coordinator
Department: Grant Funded Student Support Programs/GEAR UP
Position #: 6364 New?: No
Remarks: Replacement for Joshua Galea' i; funded – GEAR UP Federal Grant.
Sal Grade/Step: **20/1** Salary: **\$3,189.98/month**
% of Position: 100% # of Mos: 12
Effective: November 15, 2007
Account #: K-212200-471200-64990-1112320/100%

e. Name: **LERINA BARCZYS**
Position: Proposition M Construction Accountant
Department: Facilities
Position #: 6408 New?: Yes
Remarks: Position approved 4/10/07; funded – Proposition M bond funds.
Sal Grade/Step: **32/1** Salary: **\$4,275.78/month**
% of Position: 100% # of Mos: 12
Effective: November 14, 2007
Account #: Y-212200-711910-67900-2071000/100%

12. RECOMMENDATION: ACTION – RATIFY CHANGE TO SALARIES TO COMPLY WITH THE CALIFORNIA MINIMUM WAGE LAW INCREASE FOR SHORT-TERM AND STUDENT EMPLOYEES

The Governing Board hereby **ratifies the change to salaries** to comply with the California minimum wage law increase to \$8.00 per hour effective January 1, 2008.
EXHIBIT J-12

13. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **October, 2007, and short-term employees** for the month of **November, 2007. EXHIBIT J-13**

14. RECOMMENDATION: ACTION - RATIFY RESIGNATIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President to accept the **resignations** of the following **employees**:

- a. **Michelle Grace**, Senior Office Specialist, Educational Television, effective October 17, 2007 (last day of employment October 16, 2007).
- b. **Scott A. Seitz**, Police Academy Training Officer, Public Safety Programs, effective November 28, 2007 (last day of employment November 27, 2007).
- c. **Julie A. Vera-Miller**, VTEA Budget Technician, Career, Technical and Extended Education, effective November 3, 2007 (last day of employment November 2, 2007).

15. RECOMMENDATION: ACTION - RATIFY LEAVES OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Personal Leave of Absence without pay and with no effect on benefits**, effective October 8, 2007, through October 19, 2007, to **Christie L. Bundy**, Staff Assistant, Library.
- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective October 10, 2007, through December 15, 2007, to **Linton J. Dise**, Professor/Counselor, Counseling Services.
- c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective September 24, 2007, through December 14, 2007, to **Linda M. Norris**, Counseling Services Specialist, Counseling Services.

COMMUNITY DEVELOPMENT

16. RECOMMENDATION: ACTION – APPROVE NEW COMMUNITY DEVELOPMENT CLASSES, AGREEMENTS, AND PERSONNEL

The Governing Board hereby approves the following new classes, agreements, and personnel for providing Community Services classes.

Spring 2008

- a. **Name:** Jack Broady
Name of Class: Starting a Career as a Radio Personality
Effective: April 2008
Instructor Rate: 40% of tuition fees collected
Fees to Student: \$59
Terms: Min 10 – Max 30
- b. **Name:** James Honey
Name of Class: Paint From The Heart
Effective: April 2008
Instructor Rate: 40% of tuition fees collected
Fees to Student: \$125
Terms: Min 10 - Max 20
- c. **Name:** Sue Staley
Name of Class: College Filer – Planning Workshop
Effective: January 2008
Instructor Rate: 40% of tuition fees collected
Fees to Student: \$50
Terms: Min 10 - Max 40
- d. **Name:** Workforce staff
Name of Class: Sea of Tranquility – Old Globe Excursion
Effective: January 2008
Instructor Rate: n/a staff
Fees to Student: \$79
Terms: Min 25 – Max 45

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the Confidential and Supervisory Team**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

M. UNFINISHED BUSINESS

N. NEW BUSINESS

1. **RECOMMENDATION: ACTION - REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE BETWEEN AUGUST 16, 2007, AND OCTOBER 15, 2007**

The Governing Board hereby ratifies and approves all contracts and agreements for the period August 16, 2007, through October 15, 2007, and entered into on behalf of the Palomar Community College District. **EXHIBIT N-1**

2. **RECOMMENDATION: ACTION – APPROVE RESOLUTION IN SUPPORT OF THE COMMUNITY COLLEGE GOVERNANCE, FUNDING STABILIZATION, AND STUDENT FEE REDUCTION ACT (PROPOSITION 92)**

The Governing Board of the Palomar Community College District hereby approves a resolution in support of the Community College Governance, Funding Stability, and Student Fee Reduction Act (Proposition 92).

Resolution in Support of the Community College Governance, Funding Stabilization, and Student Fee Reduction Act (Proposition 92)

WHEREAS, California Community Colleges serve 2.4 million students annually through a system of 72 locally-established and governed community college districts with 109 colleges within a statewide system;

WHEREAS, California Community Colleges need stable funding, predictable student fees, local control, and the ability to provide effective leadership for the system of 109 colleges;

WHEREAS, the California Community College Initiative (officially known as the Community College Governance, Funding Stabilization, and Student Fee Reduction Act) would ratify the bilaterally-governed community college system by placing it in the State Constitution, thereby securing local governance while enhancing state leadership;

WHEREAS, the California Community College Initiative would provide the local community colleges with a secure, stable source of funds that is tied to community college enrollment growth, and thus stop the annual competition between K-12 and community college districts for Proposition 98 funding without harming K-12 schools;

WHEREAS, the use of the actual community college enrollment growth figure would avoid the artificial funding cap that would otherwise be imposed on community colleges over the next ten years because of declining K-12 enrollment;

WHEREAS, the California Community College Initiative has qualified for the February 5, 2008 statewide election;

WHEREAS, the California Community College Initiative will provide the Palomar Community College District with \$32 million in projected additional funds over the next five years;

WHEREAS, the California Community College Initiative would not threaten funding for K-12 education in California because primary and secondary education would retain a separate funding mechanism tied to its growth;

WHEREAS, the California Community College Initiative would end the “zero-sum” game of the Proposition 98 split, which has resulted in shifting funds from community colleges to K-12 schools under the current provisions of Proposition 98;

WHEREAS, the California Community College Initiative would ensure that promises made by the Legislature are kept with a property tax guarantee;

WHEREAS, the California Community College Initiative funds the increase to community colleges over the next ten years through natural growth in the state's general fund, without raising taxes;

WHEREAS, the California Community College Initiative reduces student fees to \$15 to make them stable and predictable as well as consistent with personal income, and prohibits the Legislature from increasing fees in the future by more than the change in per capita personal income;

WHEREAS, the California Community College Initiative would eliminate the possibility of mid-semester fee increases and guarantee that students will have at least 60 days' notice before any fee increase takes effect;

WHEREAS, the California Community College Initiative ensures that fee revenue stays with the community colleges for the improvement of education, instead of being diverted to other state programs;

WHEREAS, the California Community College Initiative would allow the Board of Governors and Chancellor to hire the senior staff professionals currently appointed by the governor, and thus have the same authority as that provided to the UC President and CSU Chancellor;

WHEREAS, the California Community College Initiative includes provisions in the state constitution for locally-elected governing boards accountable to voters and for a statewide chancellor hired by a board appointed by the governor;

WHEREAS, the California Community College Initiative allows locally-elected governing boards to overturn unreasonable and costly state regulations by a two-thirds vote; and

THEREFORE, be it resolved, that the Governing Board of the Palomar Community College District supports the Community College Governance, Funding Stability, and Student Fee Reduction Act.

APPROVED, PASSED, AND ADOPTED this 13TH day of November, 2007, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Mark R. Evilsizer, M.A.
President of the Governing Board
Palomar Community College District

ATTEST:

Ruth Larson, M.D.
Secretary of the Board
Palomar Community College District

3. RECOMMENDATION: ACTION - DESIGNATE DECEMBER 11, 2007, MEETING AS "ANNUAL ORGANIZATIONAL MEETING"

The Governing Board of the Palomar Community College District hereby designates the Regular Meeting scheduled for December 11, 2007, 5 p.m., as the "Annual Organizational Meeting." The meeting is to be held in the Governing Board room on the San Marcos campus. Regular meeting of the Governing Board will commence immediately following the Annual Organizational Meeting.

4. RECOMMENDATION: ACTION – APPROVE REVISION OF PALOMAR COMMUNITY COLLEGE DISTRICT POLICIES: CHAPTER 1 - THE DISTRICT (BP 1100 THROUGH BP 1300) AND CHAPTER 2 - GOVERNING BOARD (BP 2010 THROUGH BP 2745)

The Governing Board of the Palomar Community College District hereby approves the revision of Governing Board Policies: **Chapter 1 – The District (BP 1100 through BP 1300) and Chapter 2 – Governing Board (BP 2010 through BP 2745).** EXHIBIT N-4

5. RECOMMENDATION: ACTION – ACCEPT AS COMPLETE AND FINAL JOB NO. B-7015 FOR AN ELEVATED FLOOR FOR NATURAL SCIENCES BUILDING (NS); AUTHORIZE RELEASE OF RETENTION AND BONDS; AND RECORD NOTICE OF COMPLETION

The Governing Board hereby accepts as complete and final **Job No. B-7015** for an elevated floor in the Chemical Storage Room of the Natural Sciences Building (NS), in accordance with the bid awarded by the District on July 12, 2007, and ratified by the Governing Board on August 14, 2007, to ISEC Inc. (the "Contractor"), 3888 Calle Fortunada, Suite A, San Diego, CA; and the **Superintendent/President is authorized to execute and file the Notice of Completion** including execution of the verification as Secretary of the Governing Board. The total amount of this purchase order/contract is \$62,095.00; all money due and owing to the Contractor, including the ten percent (10%) retention, shall be paid within sixty (60) days after the date of the acceptance by the Board of the completion of the work. All bonds shall be released within the time and in the manner as provided by law.

The District's Facilities Department Construction Manager, Mr. Chris Miller, notified the Purchasing/Business Services Office on October 31, 2007, that the test reports for this project came back favorable and that he will state that this project was accepted as final and complete effective October 1, 2007. Funding for the project is from Prop. M Funds.

6. RECOMMENDATION: ACTION – RATIFY CONTRACT WITH ABTECH SYSTEMS, INC., FOR AWARD OF BID #B-8003 FOR HP-UX SERVER & COMPATIBLE DATA STORAGE DEVICES

The Governing Board hereby ratifies the contract between the District and **ABTECH SYSTEMS, INC.**, for award of Bid #B-8003 for HP-UX Server & Compatible Data Storage Devices, as follows:

Awarded Vendor	Total Contract / Purchase Order Amounts, including Tax	Contract Award Date
ABTECH SYSTEMS, INC. 2042 Corte del Nogal, Ste. D Carlsbad, CA 92011	Equipment Purchase & Installation, less Trade-In Credit \$215,623.70	10/10/2007
	Year # 1 Equipment Maintenance Costs \$ 29,062.00	
	Total Initial Contract: \$244,685.70	

The above vendor responded to the District's request for bids for HP-UX Server & Compatible Data Storage Devices, which will provide the hardware and software to comprise a PeopleSoft Version 9 HR Student Computing Environment, all as detailed in Exhibit N-6, and was found to be the lowest and sole responsive bidder. Funding for the equipment purchase and installation is from Prop. M Funds, and the funding for the first year equipment maintenance coverage is from Information Services Departmental Funds. **EXHIBIT N-6**

7. RECOMMENDATION: ACTION – CONFIRM THE CLASSIFICATION OF PERKINS RECORDS TO CLASS 3-DISPOSABLE AND AUTHORIZE DESTRUCTION THEREOF PURSUANT TO TITLE 5, §59028 CALIFORNIA ADMINISTRATIVE CODE

The Governing Board hereby approves those Perkins records identified in the backup memorandum, Exhibit N-7 hereto attached, which have been certified by the Dean of Career, Technical & Extended Education as designee of the Superintendent of the District, as accurate in detail; and,

FURTHERMORE, That the aforesaid records are hereby confirmed to be Class 3-disposable, and may be destroyed in accordance with Title 5, Division 6, Chapter 10, §59028 et seq., of the California Code of Regulations. **EXHIBIT N-7**

8. RECOMMENDATION: ACTION - APPROVE EARTH SCIENCES FIELD COURSE STUDY - SOUTHERN CALIFORNIA BIGHT, MAY 27, 2008 - MAY 30, 2008

The Governing Board of Palomar Community College District hereby approves the Earth Sciences department to offer a 1-unit field course study to explore coastal ecosystems and processes from La Jolla to Point Conception and the oceanography of the Southern California Bight on May 27, 2008, through May 30, 2008. Students must enroll in OCN 195, GEOG 195 or ES 195 to participate in field course study.

All agreements and contracts necessary to carry out this field course are hereby authorized and advance deposits, if necessary, by vendors are hereby authorized. The estimated cost per student is \$60.00. **EXHIBIT N-8**

9. RECOMMENDATION: ACTION – APPROVE AGREEMENT WITH AVID TECHNOLOGY, INC., FOR 3-C MEDIA SOLUTIONS

The Governing Board hereby approves an agreement with Avid Technology, Inc., to lease the Avid Symphony Nitris system for the 3C Media Solution Project for 60 months at \$1,063.37 per month for a total cost of \$63,802.20. **EXHIBIT N-9**

10. RECOMMENDATION: ACTION - APPROVE CHANGE ORDER #20; ACCEPT AS FINAL & COMPLETE THE CONSTRUCTION OF THE FOR HIGH TECHNOLOGY LABORATORY/CLASSROOM BUILDING, PROJECT 712, AUTHORIZE RELEASE OF BID SECURITY IN THIRTY FIVE DAYS; RELEASE THE BONDS AND RECORD NOTICE OF COMPLETION

The Governing Board hereby accepts and approves Change Order #20 in the amount of \$287,882.00 pertaining to Job No. 712, High Technology Laboratory/Classroom Building project; original contract approved by the Governing Board on October 12, 2004, as detailed on the accompanying memorandum in support hereof

Furthermore, the Governing Board hereby accepts the High Technology Laboratory/ Classroom Building, Project 712, on the San Marcos campus (hereinafter "Project") in accordance with the bid awarded by the District on October 12, 2004 to C.E. Wylie Construction Company, (the "Contractor"), 3777 Ruffin Road, San Diego, CA 92123-1894, as complete and final; and the Superintendent/President is authorized to execute and file the Notice of Completion including execution of the verification as Secretary of the Governing Board. The total amount of this contract is \$29,612,023.00 and all money due and owing to the Contractor with the exception of the 7.5% retention, shall be paid, and following the expiration of the thirty-five (35) calendar days from the date this resolution is recorded, the Retention shall be paid to the Contractor, provided no liens are filed within this period. The bid security posted by Contractor shall be returned to this Contractor and all bonds shall be released within the time and in the manner as provided by law. **EXHIBIT N-10**

11. RECOMMENDATION: ACTION - APPROVE FIELD COURSE TO SANTA CATALINA ISLAND FOR SPRING, 2008, AND AUTHORIZATION TO CONTRACT WITH VENDORS

The Governing Board hereby approves Life Science and Earth Science's Spring 2008 (March 22, 2008 – March 25, 2008) field course to Santa Catalina Island. The following courses shall be offered during the field course: (a) Biology 195A, Field Studies in Natural History, 1 unit; (b) Biology 195B Field Studies in Ecology, 1 unit; (c) Biology 195D, Field Studies in Island Ecology, 1 unit; (d) Biology 195F Field Studies in Animal Ecology, 1 unit and (e) Geography 195 Regional Field Studies in Geography, 1 unit.

All agreements and contracts necessary to carry out this spring field course to Santa Catalina Island are hereby authorized between the District and the following vendors: (a) Catalina Express (b) Two Harbors Cabins (c) Two Harbors Dive & Recreation Center (d) Safari Bus. Advance deposits, if necessary, by these vendors are hereby authorized. The estimated cost per student is \$165.00. **EXHIBIT N-11**

12. RECOMMENDATION: ACTION - EXCUSE ABSENCE OF TRUSTEE

In accordance with Section 72425(c) of the California Education Code, the Governing Board finds that the absence of Trustee **MICHELE T. NELSON** from the Regular Meeting of the Governing Board held **October 9, 2007**, is **excused** due to personal necessity.

13. RECOMMENDATION: ACTION – SCHEDULE SPECIAL MEETING

The Governing Board hereby schedules a Special Meeting on Tuesday, November 27, 2007, at 4:00 p.m., in room SU-18, for the purpose of reviewing information for CEQA certification prior to action at the December 9, 2007, Governing Board meeting.

O. BOARD REQUESTS FOR REPORTS

The Governing Board hereby approves the following agenda items for consideration at the next meeting:_____

P. RECESS TO CLOSED SESSION

1. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**, pursuant to Government Code §54957 et seq.
2. **CONFERENCE REGARDING NEGOTIATIONS WITH CCE/AFT**, pursuant to Government Code §54957.6.
3. **CONFERENCE REGARDING NEGOTIATIONS WITH PFF/AFT**, pursuant to Government Code §54957.6.
4. **CONFERENCE REGARDING DISCUSSION WITH OTHER UNREPRESENTED EMPLOYEES**, pursuant to Government Code §54957.6.
5. **PUBLIC EMPLOYMENT**, pursuant to Government Code §54957.
6. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**, pursuant to Government Code §54956.8.
 - a. Discussion of potential sites in the southern portion of the District.
7. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:** Significant exposure to litigation pursuant to subdivision (b)(2)(C) of Government Code Section 54956.9: One case--Amended Tort Claim of John Erickson.

Q. RECONVENE TO OPEN SESSION

R. ADJOURNMENT

Public Notice—Nondiscrimination:

Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities. Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Josie Silva, Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 8:30 a.m. to 5:00 p.m., Monday – Friday.