SUBJECT: AUTHORITY TO AWARD CONTRACT TO REPLACE & UPGRADE THE TELECOMMUNICATIONS SYSTEMS IN THE AA/ST BULDING AND PART OF THE A-BUILDING

OVERVIEW

In Fall 2006, the State of California awarded the District one-time Scheduled Maintenance funds of $200,000 to replace and upgrade the telecommunications system in the AA/ST building and a portion of the telecommunications system in the A building. Information Services has replaced the equipment in these buildings, but the existing wiring must be removed and replaced with a higher grade of wire to successfully complete the project. District staff is not qualified to perform this work, and therefore, a construction bid must be issued to select a licensed cable contractor.

DISCUSSION

Removal of existing wiring and installation of new Category 6 cable will be messy and severely impact the occupants of the AA/ST and A buildings. In order to minimize disruption to faculty and staff located in these buildings, the selected contactor will be required to work over the Christmas holiday break when most of the offices will be vacant. The project is scheduled to begin on December 16, 2007 and be completed by January 5, 2008.

FINANCIAL IMPLICATIONS

The Scheduled Maintenance budget has $54,000 available to fund this project, but if the bids exceed this amount, the remainder of the funding will be provided by Proportion M funds.

RECOMMENDATION

Contracting with a licensed cable contractor will enable the District to complete this FY2006-2007 State Scheduled Maintenance project in a timely fashion with minimum disruption to faculty and staff. It is recommended that the Board provide the Assistant Superintendent/Vice President Finance and Administrative Services with the authority to contact for the replacement and upgrade of the telecommunications systems in the AA/ST and A buildings.