



APPROVED 10/9/07

GOVERNING BOARD MINUTES

REGULAR MEETING OF THE GOVERNING BOARD

DATE: SEPTEMBER 11, 2007

3:30 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)

PALOMAR COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD ROOM, STUDENT SERVICES CENTER

1140 WEST MISSION ROAD

SAN MARCOS, CALIFORNIA

A. CALL TO ORDER

Board Vice President, Darrell McMullen, called the regular meeting of the Palomar Community College District Governing Board to order at 3:30 p.m.

AA. ROLL CALL

TRUSTEES PRESENT:

MARK R. EVILSIZER, M.A., PRESIDENT (arrived late)
DARRELL L. MC MULLEN, M.B.A., VICE PRESIDENT
RUTH LARSON, M.D., SECRETARY
NANCY C. CHADWICK, M.S.W., M.P.A., TRUSTEE
MICHELE T. NELSON, PH.D., TRUSTEE

TRUSTEE ABSENT:

MICHELLE EICHELBERGER, STUDENT TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

B. PUBLIC COMMENTS

C. RECESS TO CLOSED SESSION

The Board went into Closed Session at 3:30 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.

6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
 - a. Discussion of potential sites in the southern portion of the District.
 - b. Approximately 80 acres of real property generally located at the northeast corner of Interstate 15 and State Route 76, near Fallbrook.
7. Public Employee Performance Evaluation, pursuant to Government Code §54957. Position Title: Superintendent/President

CC. RECONVENE TO OPEN SESSION

The meeting reconvened to Open Session at 5 p.m. There was no reportable action taken.

STAFF PRESENT:

Brent Gowen, President, Faculty Senate; Associate Professor, English
Laura Gropen, President, Administrative Association; Manager of Marketing Services, EDUCTV
Julie Ivey, Co-President, PFF/AFT; Part-Time Faculty, English
Neill Kovrig, President, CCE/AFT; Counseling Services Specialist, Transfer Center
Josie Silva, Executive Assistant, Superintendent/Governing Board

GUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Board President Evilsizer declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR ONE YEAR FROM THE MEETING DATE.

D. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS

William Wood, San Marcos Chamber of Commerce – Doing business with local companies
Nancy Wood, Small Business Owner- Small Business
Steve Kildoo, San Marcos Chamber of Commerce – Local Company
Troy Strand, Independent Energy Solutions – Solar
Brian K. Smith, San Marcos Economic Development Corporation - Partnership

E. APPROVAL OF MINUTES

MSC Chadwick/Larson

1. The Governing Board approved the Minutes of the Regular Meeting of August 14, 2007.
2. The Governing Board approved the Minutes of the Special Meeting of August 28, 2007.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

EE. PUBLIC HEARING – HOLD PUBLIC HEARING UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) ON MITIGATED NEGATIVE DECLARATION FOR THE FOLLOWING PROJECTS: S-BUILDING REMODEL; MULTIMEDIA LAB/PLANETARIUM; AND THE MULTIDISCIPLINARY INSTRUCTIONAL BUILDING

1. PRESENTATION OF MITIGATED NEGATIVE DECLARATION FOR PROPOSED S-BUILDING REMODEL; MULTIMEDIA LAB/PLANETARIUM; AND MULTIDISCIPLINARY INSTRUCTIONAL BUILDING.

Vice President Dowd updated the Board on the impact of the environmental study for the proposed S-Building remodel, the multimedia lab/planetarium, and the multidisciplinary instructional building. The impact of construction on these sights has been determined to be the noise element. It was noted no natural resources will be disturbed.

2. OPEN PUBLIC HEARING – PUBLIC HEARING ON MITIGATED NEGATIVE DECLARATION FOR PROPOSED S-BUILDING REMODEL; MULTIMEDIA LAB/PLANETARIUM; AND MULTIDISCIPLINARY BUILDING.

There were no public comments.

3. CLOSE PUBLIC HEARING – Board President Mark Evilsizer closed the public hearing.

4. APPROVED INITIAL STUDY AND MITIGATED NEGATIVE DECLARATION AND ADOPTED RESOLUTION OF FINAL DETERMINATION OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) ON MITIGATED NEGATIVE DECLARATION FOR THE FOLLOWING PROJECTS: S-BUILDING REMODEL; MULTIMEDIA LAB/PLANETARIUM AND MULTIDISCIPLINARY INSTRUCTIONAL BUILDING

MSC Chadwick/Nelson

RESOLUTION NO. 08-20932

WHEREAS, the Palomar Community College District (District) proposes to construct the following projects: S- Building Remodel; Multimedia Lab/Planetarium; and Multidisciplinary Instructional Building (hereinafter “Projects”) on the San Marcos campus of the District; and,

WHEREAS, California law requires that the District study the Projects and determine the impact on the environment, both during construction and after the completion thereof; and,

WHEREAS, the District has retained the services of RBF Consulting (hereinafter “Consultant”) to conduct a study to determine the impact, if any, of the construction of these Projects on the campus environment and upon the environment of the surrounding community; and,

WHEREAS, the Consultant has completed the study and has concluded that the Projects will have some impact on the environment but that the impact may be mitigated by certain recommended measures or step; and,

WHEREAS, the Consultant’s reports (hereinafter “Mitigated Negative Declaration”) has been published as required by law, including Notice through the State Clearinghouse, and Notice published locally in the area in which the Projects will be constructed:

NOW, THEREFORE, BE IT RESOLVED, That the public was invited to comment upon the proposed negative declaration and initial study by the Consultant prior to and at the regular meeting of the Governing Board held on September 11, 2007, and the time and place of this public hearing has been duly noticed and published in accordance with law; and,

BE IT FURTHER RESOLVED, That the initial study and Mitigated Negative Declaration for the Projects known as the S- Building Remodel; Multimedia Lab/Planetarium and Multidisciplinary Instructional Building are hereby approved and adopted, and the Notice of Determination for the Projects are hereby approved. The District is hereby authorized and directed to file and record said Notice of Determination as required under the law.

EXHIBIT EE-4

The Vote was unanimous.

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

1. **Correct information in item N.1. as indicated below:**

RECOMMENDATION: ACTION - ACCEPT AND APPROVED CHANGE ORDER #19 FOR HIGH TECHNOLOGY LABORATORY/CLASSROOM BUILDING

The Governing Board hereby accepts and approves Change Order #19 in the amount of **\$181,165** pertaining to Job No. 712, High Technology Laboratory/Classroom Building project; original contract approved by the Governing Board on October 12, 2004, as detailed on the accompanying memorandum in support hereof. **EXHIBIT N-1**

2. **Remove agenda item New Business: N-4.**

G. ADMINISTRATION OF OATH OF OFFICE TO POLICE OFFICER

1. **RATIFIED SWORN CLASSIFIED EMPLOYMENT**

MSC Chadwick/McMullen

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **sworn classified employee**:

a. Name: **CHRISTOPHER W. DILLARD**
Position: Police Officer I
Department: Palomar College Police Department
Position #: 5874 New?: No
Remarks: Replacement for Michael Vafeados; funded – Parking Lot Fees.
Sal Grade/Step: **31/1** Salary: **\$4,170.28/month**
% of Position: 100% # Mos: 12
Effective: September 12, 2007
Account #: K-212200-543100-69500-1812070/100%

The Vote was unanimous.

ADMINISTRATION OF OATH OF OFFICE TO OFFICER DILLARD

After a few comments from Chief Plotts, Board President Evilsizer administered the Oath of Office to Officer Christopher Dillard.

GG. REPORTS/PRESENTATIONS

1. Classification Study – The Segal Company

Vice President Tortarolo thanked the three constituent groups for unanimously choosing a consultant to conduct the compensation and classification study. He introduced the project manager for The Segal Company, Carol Mercer. Ms. Mercer summarized the firm's integrity and experience working with higher education institutions. She also summarized on her own personal experience conducting studies for higher education institutions. She reported on the process the company will follow to conduct the job classification and compensation study.

2. Early Acceptance Program

Dean Lynda Halttunen, Counseling Services; Ms. Diane McAllister, Assessment/ School Relations Coordinator; and Ms. Michelle Barton Director, Institutional Research & Planning, gave a detailed report on the success of the Early Acceptance Program.

3. College for Kids Program – Wilma Owens, Dean/Career, Technical & Extended Education

Dean Wilma Owens, Technical & Extended Education, gave an update on the status of the College for Kids Program. She announced that because of lack of classrooms available at the San Marcos campus and at the Escondido Center. She said the program will be scaled down, but assured everyone that it will continue.

H. REPORT OF THE GOVERNING BOARD PRESIDENT

Board President Mark Evilsizer reported on his attendance at the fall plenary session. He volunteered for the ASK ME campaign, which is very helpful to students in locating their classrooms during the first week of the semester. Board President Evilsizer also reported on the status of the Pell grant tuition sensitivity bill, which was passed BY Congress. He thanked several legislators for their diligence in getting this piece of legislation to Congress to repeal tuition sensitivity.

HH. REPORTS OF GOVERNING BOARD TRUSTEES

Board Vice President Darrell McMullen – no report.

Trustee Ruth Larson thanked President Deegan in the handling of the electrical blackout emergency situation. She was pleased to hear it went smoothly and quickly. Trustee Larson announced that the Board has been busily working on the Board goals, taking a serious look at being the best Board possible.

Trustee Nancy Chadwick also commented on the Higher Education Act Reauthorization bill that was passed by Congress and highlighted the fact that the legislation boosts the maximum Pell grant from \$4,310 a year to \$5,400 a year by 2012. She reported on her attendance at the Palomar College football game and at the Boehm Gallery exhibit, where she had the opportunity to meet the Director of the Gallery. Trustee Chadwick announced that various legislators and their staff will be attending the SDICCCA Legislative Breakfast, and she urged all elected trustees from the San Diego and Imperial Counties to attend this important event. She expressed her concern with the current setbacks in the Governor's budget.

Trustee Michele Nelson said she thoroughly enjoyed the kick-off for the new academic year and said it was a very positive experience. She thanked Dr. Gowen for the tone of optimism and reality expressed in his speech. She also thanked all of the faculty and staff.

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

President Robert Deegan thanked the Republican Club for holding the 9/11 Memorial service on campus. He reported that enrollment is up 3% this semester. The opening of the new Natural Sciences building went smoothly and students enjoy congregating outside the new building. President Deegan commended Chief Tom Plotts, the Palomar Police Department, and the staff of the Facilities Department for implementing the District's emergency preparedness plan during the electrical blackout on campus. President Deegan announced that on September 20th, the City of San Marcos is hosting an Educational Summit where all of the educational partners in the City are coming together to discuss partnerships with one another. He thanked everyone in the Communications Office for coordinating the ASK ME Campaign and he thanked all those who volunteered.

1. Report of Vice President for Instruction

Vice President Berta Cuaron acknowledged the retirement of Mr. Mark Newman, a full time faculty member who served Palomar College for over 16 years in the Speech/Communications/Forensics Department. She thanked him for his commitment to Palomar College.

2. Report of Vice President for Student Services

Vice President Joe Madrigal announced that the month of September is declared as the National Campus Safety Awareness month by House Resolution 765. The Police Department is hosting various events throughout this month, including Health Awareness, Crime and Fire Prevention, Emergency Preparedness, Sexual Assault, Domestic Violence, and Rape. Students, faculty, and staff are invited to attend these informative presentations. He thanked ETV for their collaboration in creating an excellent promotional video in support of this event. Also, a two-minute video will be released via email and college website designed to educate students, staff, and faculty on general campus safety, police department escorts, vehicle lock outs, vehicle jump starts, and more. Lastly, Palomar College Football is scheduled to play on Saturday against Mt. Sac; Tom Kraft is returning as the opponent's coach.

3. Report of Vice President for Finance and Administrative Services

Vice President Bonnie Ann Dowd reported on the status of the 2007-08 budget. She, along with Fiscal Services staff members, will be attending various events this month, i.e., the Bond Buyers Conference and the Architect Symposium. Vice President Dowd announced that the ICOC had its first official meeting, at which time they approved the ICOC web site. She commended various individuals for their role in the campus electrical blackout emergency situation, and SDG&E for being so responsive.

4. Report of Vice President for Human Resource Services

Vice President John Tortarolo reported that the District and PFF have resumed negotiations. Negotiations will commence with CCE on September 27, 2007, and meet and confer on Wednesday, with the Administrative Association.

**Resumption of
REGULAR AGENDA**

J. APPROVAL OF CONSENT CALENDAR ITEMS

BUSINESS SERVICES

1. REVIEWED AND APPROVED PURCHASES MADE FOR PRIOR SIXTY DAYS

MSC Chadwick/Nelson

The Governing Board reviewed and approved the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2007-2008 fiscal year budget:

Re-Encumbered				
Purchase Orders	0840000	through	0840113	\$ 844,955.48
Advertising/Increases	0860000	through	0860009	\$ 19,734.01
Employment Ads	0865000	through	0865000	\$ 50,000.00
Agreement/Services	0870000	through	0870224	\$ 3,879,051.13
Repairs	0875000	through	0875019	\$ 31,693.67
Agreement/Annual	0880000	through	0880103	\$ 260,714.13
Utilities	0895000	through	0895026	\$ 2,006,263.00
Library Orders	0825000	through	0825004	\$ 38,622.81
Bond Money	M08010000	through	M08010001	\$ 71,859.03
Bond Money	M08010003	through	M08010006	\$ 480,621.55
Procurement Card	Time Period: 07/23/07 – 08/22/07			\$ 193,894.48
				<u>\$ 7,877,409.29</u>

The Vote was unanimous.

2. REVIEWED AND APPROVED CONTRACTS AND AGREEMENTS MADE BETWEEN JULY 1, 2007 AND AUGUST 17, 2007

MSC Chadwick/Nelson

The Governing Board ratified and approved **all contracts and agreements** for the period July 1, 2007, through August 17, 2007, and entered into on behalf of the Palomar Community College District, as detailed on **EXHIBIT J-2**.

The Vote was unanimous.

REPLACEMENT OF WARRANTS

3. APPROVED DRAWING NEW WARRANT

MSC Chadwick/Nelson

The Governing Board authorized the Disbursing Officer to **draw new warrant** as follows:

- a. Warrant #77-102954, dated January 19, 2007, in the amount of **\$65.36**, payable to **Kerry L. Stavinoha**, 4204 Conquistador, Oceanside, CA 92056. Void due to stale date.

6. GRANT EQUIVALENCY FOR DISCIPLINE

MSC Chadwick/Nelson

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board granted the following individuals **equivalency to minimum qualifications** for the disciplines listed:

Rebecca S. Ahn	Japanese
Enrique E. Angeles	Tagalog
Dawn Cheek	Dance
James R. Clayton	American Sign Language
Sally H. Dean	Music
Lisa Marie Fledderman	Dental Assisting
Corinna Guenther	American Indian Studies
Erica Holloway	Communications
Elena Lattarulo	English as a Second Language
Nicholas Lutes	Fire Technology
Steve Mandilch	Health & Safety
James March	Reading
Heather A. Meier	Cheerleading
Erika Moore	Dance
Robert Mustard	Biology
Naomi Pike	Psychology
Laura Richardson	Hatha Yoga
Susan Shakespeare	Hatha Yoga
Arika Takahashi	Foreign Languages
Robert Weller	Music

The Vote was unanimous.

7. RATIFIED PART-TIME FACULTY EMPLOYMENT

MSC Chadwick/Nelson

The Governing Board ratified the recommendation of the Superintendent/ President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Fall 2007 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

FALL 2007

AMERICAN INDIAN STUDIES

Guenther, Corinna R.	American Indian Studies M.A., Humanities & Social Thought B.A., Anthropology Eminence in the Field	\$48.72
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BEHAVIORAL SCIENCES

McField, David	Psychology M.S., Education (Counseling Psychology) B.A., Counseling Psychology	\$48.72
Pike, Naomi	Psychology B.A., Experimental Psychology Eminence in the Field	\$47.54

CHEMISTRY		
Abbas, Sam	Chemistry Ph.D., Environmental Sciences & Engineering M.A., Chemistry B.S., Chemistry	\$51.78
COMMUNICATIONS		
Holloway, Erika	Communications B.A., English (Practical Writing) Eminence in the Field	\$47.54
Manning, Bigkat	Communications M.A., Communications	\$48.72
COOPERATIVE EDUCATION		
Dennis, Sandra E.	Cooperative Education M.A., Education B.A., Home Economics	\$48.72
Todd, Maureen M.	Cooperative Education M.A., Teaching B.S., Education	\$48.72
DENTAL ASSISTING		
Fledderman, Lisa Marie	Dental Assisting Eminence in the Field	\$47.54
ENGLISH		
Hopkins, Dustin	English M.A., Literature B.A., Literatures in English	\$50.37
ENGLISH AS A SECOND LANGUAGE		
Cesare, Janet A.	English as a Second Language M.A., Spanish TESOL Certificate	\$50.37
Lattarulo, Elena A.	English as a Second Language Ph.D., Education M.A., Education: Spanish Eminence in the Field	\$51.78
Vega, Lorena L.	Community Education-Noncredit M.A., Education: TESOL B.A., Chicano Studies	\$48.72
FOREIGN LANGUAGES		
Ahn, Rebecca S.	Japanese M.A., East Asian Languages & Cultures M.A., Biblical & Theological Studies Eminence in the Field	\$48.72
Angeles, Enrique E.	Tagalog B.A., Broadcasting Eminence in the Field	\$47.54

Cortes Rangel, Manuel	Spanish M.A., Spanish	\$48.72
Takahashi, Arika	Japanese M.A., Education B.A., History Eminence in the Field	\$48.72
LIFE SCIENCES		
Dizon, Marie B.	Biology M.S., Biology B.S., Animal Physiology & Neuroscience B.S., Ethnic Studies	\$48.72
McComes, Elena J.	Biology M.S., Molecular Biology	\$48.72
Mustard, Robert	Biology B.A., Environmental Studies Eminence in the Field	\$47.54
MATHEMATICS		
Davis, Ryan L.	Mathematics M.S., Mathematics B.A., Mathematics	\$48.72
McCann, Michael J.	Mathematics M.A., Mathematics	\$48.72
Morrow, Esther M.	Mathematics Ph.D., Engineering Sciences (Engineering Physics) M.A., Mathematics (Applied) B.A., Mathematics (Applied)	\$51.37
NURSING		
Byrnes, Deborah A.	Clinical Nursing B.S., Nursing 2+ Years Work Experience	\$47.54
Cox, Lesley M.	Clinical Nursing B.S., Nursing 2+ Years Work Experience	\$47.54
Reyes, Jenna	Clinical Nursing B.S., Nursing 2+ Years Work Experience	\$47.54
OCCUPATIONAL & NONCREDIT PROGRAMS		
Biondo, Susannah	Older Adult Education (Ceramics) M.F.A., Ceramic Art B.F.A., Ceramics	\$48.72
Duran, Corina	Basic Education B.A., Sociology	\$47.54
Mandich, Steven	Health & Safety	\$47.54

Eminence in the Field

Richardson, Laura L.	Older Adult Education (Hatha Yoga) Eminence in the Field	\$47.54
Shakespeare, Susan	Older Adult Education (Hatha Yoga) Eminence in the Field	\$47.54
Sobash, Vincent P.	Health & Safety B.S., Civil Engineering 2+ Years Work Experience	\$47.54
PERFORMING ARTS		
Bruck, Douglas	Music M.M., Music B.M., Music	\$48.72
Cheek, Dawn	Dance Eminence in the Field	\$47.54
Dean, Sally H.	Music B.A., Music Eminence in the Field	\$47.54
Moore, Erika A.	Dance B.A., Woman Studies Eminence in the field	\$47.54
Weller, Robert D.	Music B.M., Music Eminence in the Field	\$47.54
PHYSICAL EDUCATION		
Meier, Heather A.	Cheerleading Eminence in the Field	\$47.54
PUBLIC SAFETY PROGRAMS		
Bowen, Keith R.	Administration of Justice B.A., Political Science & Public Administration 2+ Years Work Experience	\$47.54
Lutes, Nicholas	Fire Technology Eminence in the Field	\$47.54
Melendez, William A.	Fire Technology A.S., Technology 6+ Years Work Experience	\$47.54
READING SERVICES		
March, James E.	Reading M.A., Education (Elementary Curriculum & Instruction) B.A., Liberal Studies (Education) & Spanish Eminence in the Field	\$48.72
SPEECH COMMUNICATION/FORENSICS/ASL		
Clayton, James R.	American Sign Language Eminence in the Field	\$47.54

The Vote was unanimous.

8. APPROVED CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT

MSC Chadwick/Nelson

The Governing Board ratified the recommendation of the Superintendent/ President regarding the **employment of the following Child Development Center Teacher**, at the hourly rate indicated for Fall 2007:

Tygart, Noriko	Teacher Child Development Teacher Permit 24+ ECE/CD Units 16+ GE Units	\$15.16
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The Vote was unanimous.

9. RATIFIED ADMINISTRATIVE EMPLOYMENT

MSC Chadwick/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **administrative employee**:

a. Name: **PAUL W. KELLY**
Position: Director, Regional Occupational Program
Department: Regional Occupational Program
Position #: 5204 New?: No
Remarks: Replacement for Judith Fish; funded – ROP. Continuation of position is dependent on annual renewal of funding.
Sal Grade/Stp: **68/4** Salary: **\$8,588.38/month**
% of Position: 100% # Mos: 12
Effective: September 12, 2007
Account #s: K-122100-337100-62100-1812080/50%
K-123400-337100-60100-1812080/50%

The Vote was unanimous.

10. RATIFIED CHANGE TO ADMINISTRATIVE POSITION

MSC Chadwick/Nelson

The Governing Board ratified the recommendation of the Superintendent/ President regarding the change to the following administrative position:

a. Position: **DIRECTOR OF STUDENT AFFAIRS**
Name: Vacant
Department: Student Affairs
Position #: 5486 New?: No
Remarks: Position was Grade 68; grade change due to reduction in duties.
Sal Grade/Stp: **67/1** Salary: **\$7,226.74/month**
% of Position: 100% # Mos: 12
Effective: September 12, 2007
Account #: A-123400-451100-64910-0000000/100%

The Vote was unanimous.

11. RATIFIED CHANGES TO CLASSIFIED POSITIONS

MSC Chadwick/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the changes to the following classified positions:

- a. Position: **ATHLETICS EQUIPMENT ASSISTANT**
Name: Israel Lopez Pacheco
Department: Athletics
Position #: 5508 New?: No
Remarks: Position was 10 months.
Sal Grade/Stp: **8/17** Salary: **\$3,286.69/month**
% of Position: 100% # Mos: 12
Effective: September 12, 2007
Account #: A-212200-431100-69630-0000000/100%
- b. Position: **INSTRUCTIONAL COMPUTER LABORATORY SUPPORT SPECIALIST**
Name: Jerrold S. Plak
Department: Information Services
Position #: 5878 New?: No
Remarks: Position relocated from Graphic Communications.
Sal Grade/Stp: **30/9** Salary: **\$5,187.19/month**
% of Position: 100% # Mos: 12
Effective: September 17, 2007
Account #: A-212200-561100-67800-0000000/100%

The Vote was unanimous.

12. RATIFIED CLASSIFIED EMPLOYMENT

MSC Chadwick/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **ANTONIO J. RANGEL**
Position: Groundskeeper
Department: Facilities/Grounds Services
Position #: 6405 New?: Yes
Remarks: Position approved 4/10/07
Sal Grade/Stp: **13/1** Salary: **\$2,688.84/month**
% of Position: 100% # Mos: 12
Effective: September 12, 2007
Account #: A-212200-542300-65500-0000000/100%
- b. Name: **ANTHONY R. PURINTON**
Position: HVAC Technician
Department: Facilities/Building Services
Position #: 6406 New?: Yes
Remarks: Position approved 4/10/07
Sal Grade/Stp: **27/1** Salary: **\$3,783.42/month**
% of Position: 100% # Mos: 12
Effective: September 12, 2007
Account #: A-212200-542100-65100-0000000/100%

- c. Name: **YALILETH T. SANCHEZ**
Position: Custodian I
Department: Facilities/Custodial Services
Position #: 5661 New?: No
Remarks: Replacement for David Johnson; transfer for Ms. Sanchez.
Sal Grade/Stp: **8/3** Salary: **\$2,624.37/month**
% of Position: 100% # Mos: 12
Effective: September 12, 2007
Account #: A-212200-542200-65300-0000000/100%
- d. Name: **SALOME C. CORTEZ**
Position: Custodian I
Department: Facilities/Custodial Services
Position #: 5757 New?: No
Remarks: Replacement for Cheka Jenkins; transfer for Mr. Cortez.
Sal Grade/Stp: **8/2** Salary: **\$2,499.82/month**
% of Position: 100% # Mos: 12
Effective: September 12, 2007
Account #: A-212200-542200-65300-0000000/100%
Normal Work Schedule: Monday – Thursday, 10:00 pm – 6:30 am; Friday, 5:00 pm – 1:30 am. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm, and a 5% salary differential will be paid for hours worked between 10:00 pm and 6:00 am.
- e. Name: **PAULETTE M. SEELY**
Position: Enrollment Services Specialist
Department: Enrollment Services
Position #: 5473 New?: No
Remarks: Replacement for Pollyana Shafer; transfer for Ms. Seely; funded – Matriculation.
Sal Grade/Stp: **20/3** Salary: **\$3,515.27/month**
% of Position: 100% # Mos: 12
Effective: September 12, 2007
Account #: K-212200-441100-63200-1612120/100%

The Vote was unanimous.

13. RATIFIED CHANGE TO CLASSIFIED EMPLOYMENT

MSC Chadwick/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **change to employment** of the following **classified employee**:

- a. Name: **DONALD R. THOMPSON**
Position: Proposition M Facilities Planning Specialist
Department: Facilities Planning/Environmental Health and Safety
Position #: 6410 New?: Yes
Remarks: Revised start date; original start date was 9/1/07; funded – Prop M funds.
Sal Grade/Stp: **27/10** Salary: **\$4,864.83/month**
% of Position: 100% # Mos: 12
Effective: November 1, 2007
Account #: Y-212200-711910-67900-2071000/100%

The Vote was unanimous.

14. **APPROVED PERSONNEL ACTIONS/HISTORY**

MSC Chadwick/Nelson

The Governing Board approved the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **August, 2007, and short-term employees** for the month of **September, 2007. EXHIBIT J-14**

The Vote was unanimous.

15. **RATIFIED STIPEND FOR DESIGNATED BILINGUAL INTERPRETERS**

MSC Chadwick/Nelson

The Governing Board ratified the recommendation of the Superintendent/President granting the bilingual stipend for the following employees who are designated bilingual interpreters:

- a. **Myrna A. Valencia**, Instructional Computer Lab/Help Desk Specialist, Academic Technology Resources Center, effective September 12, 2007.
- b. **Kimberly E. Word**, Counseling Services Supervisor, Counseling Services, effective September 12, 2007.

The Vote was unanimous.

16. **RATIFIED RESIGNATIONS**

MSC Chadwick/Nelson

The Governing Board ratified the recommendation of the Superintendent/President to accept the resignations of the following employees:

- a. **Shelly M. Comfort**, American Sign Language/English Interpreter, Disability Resource Center, effective August 28, 2007 (last day of employment August 27, 2007).
- b. **Joshua K.E. Galea'i**, GEAR UP Outreach Coordinator, Grant Funded Student Support Programs (GFSSP)/GEAR UP, effective August 18, 2007 (last day of employment August 17, 2007).
- c. **Wendy M. Langslet**, Senior Library Media Technician, Library, effective August 3, 2007 (last day of employment August 2, 2007).
- d. **Diana L. McPherson**, Lead Community Service Officer, Palomar College Police Department, effective September 1, 2007 (last day of employment August 31, 2007).

The Vote was unanimous.

17. RATIFIED LEAVES OF ABSENCE

MSC Chadwick/Nelson

- a. The Governing Board ratified the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective August 9, 2007, for a maximum of 480 hours, to **Anel B. Cardona**, EOP&S Staff Assistant, Extended Opportunity Programs and Services.
- b. The Governing Board ratified the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective August 8, 2007, for a maximum of 480 hours, to **Suzanne M. Holt**, Administrative Assistant, Instructional Services.
- c. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Personal Leave of Absence without pay and without benefits**, effective September 6, 2007, through June 30, 2008, to **Shiela S. Musser**, American Sign Language/English Interpreter, Disability Resource Center.
- d. The Governing Board ratified the recommendation of the Superintendent/President granting a **7.5% Personal Leave of Absence without pay and with no effect on benefits**, effective August 20, 2007, through December 14, 2007, to **Kelly Patrick**, Library Media Technician III, Library, to teach.

The Vote was unanimous.

18. INFORMATION - RETIREMENT

On Behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group II** (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Marc T. Newman**, Professor, Speech Communication, Forensics and American Sign Language, effective August 16, 2007. He has served Palomar College for 16 years from August 23, 1991, to August 15, 2007.

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION

Faculty Senate President, Dr. Brent Gowen, distributed a copy of the Senate's year-end report for 2006-07. He reported that the Senate is formulating its goals for 2007-08, prominent among them is advancing the District's self-study for accreditation.

2. INFORMATION

PFF Co-President, Julie Ivey, commented that PFF is encouraged by the fact that negotiations have begun again is hopeful that negotiations will be productive.

3. **INFORMATION**

Administrative Association President, Laura Gropen, announced that the Administrative Association will be holding a general meeting on Friday, September 21. All are welcome.

4. **INFORMATION**

Report of the **Confidential and Supervisory Team** - No report

5. **INFORMATION**

CCE President, Neill Kovrig, thanked all of the classified staff who worked so diligently in the past few weeks for a very successful start to the semester. He said the CCE is very encouraged by the resumption of negotiations for the faculty and is looking forward to negotiations. The first meeting for CCE members is scheduled on September 20. He thanked the Republican Club for the 9/11 Memorial ceremony.

6. **INFORMATION**

Report of the **Associated Student Government** - Absent

M. UNFINISHED BUSINESS

N. NEW BUSINESS

1. **ACCEPTED AND APPROVED CHANGE ORDER #19 FOR HIGH TECHNOLOGY LABORATORY/CLASSROOM BUILDING**

MSC Larson/Nelson

The Governing Board accepted and approved Change Order #19 in the amount of **\$181,165** pertaining to Job No. 712, High Technology Laboratory/Classroom Building project; original contract approved by the Governing Board on October 12, 2004, as detailed on the accompanying memorandum in support hereof. **EXHIBIT N-1**

The Vote was unanimous.

2. **ACCEPTED AS COMPLETE AND FINAL JOB NO. B-7013 FOR SHELVING UNITS FOR NATURAL SCIENCES BUILDING (NS); AUTHORIZE RELEASE OF RETENTION AND BONDS; AND RECORD NOTICE OF COMPLETION**

MSC Chadwick/Nelson

The Governing Board accepted as complete and final, **Job No. B-7013** for shelving units for the Natural Sciences Building (NS), in accordance with the bid awarded by the District on June 4, 2007, and ratified by the Governing Board on August 14, 2007, to ISEC Inc. (the "Contractor"), 3888 Calle Fortunada, Suite A, San Diego, CA. The **Superintendent/President is authorized to execute and file the Notice of Completion** including execution of the verification as Secretary of the Governing Board. The total amount of this purchase order/contract is \$56,385.00; all money due and owing to the Contractor, including the ten percent (10%) retention, shall be paid within sixty (60) days after the date of the completion of the work. All bonds shall be released within the time and in the manner as provided by law.

The Vote was unanimous.

3. **ADOPTED NOTICE OF PUBLIC HEARING FOR THE 2007-2008 ANNUAL FINANCIAL BUDGET REPORT**

MSC Chadwick/Larson

The Governing Board approved the public inspection of the proposed 2007-2008 Annual Financial and Budget Report of the Palomar Community College District on Tuesday, October 2, 2007, through Monday, October 8, 2007, 8:00 a.m. to 5:00 p.m., Fiscal Services, Room A-2, Administration Building, Palomar College, 1140 West Mission Road, San Marcos, California.

The Governing Board of the Palomar Community College District will conduct a Public Hearing on the Annual Financial and Budget Report at a meeting of the Governing Board on Tuesday, October 9, 2007, 5:00 p.m., Governing Board conference room, Palomar College, 1140 West Mission Road, San Marcos, California. Said **Revised** Notice of Public Hearing is to be published by the North County Times on September 7, September 10, or September 11, 2007. **EXHIBIT N-3**

The Vote was unanimous.

4. Removed from agenda.

O. **BOARD REQUESTS FOR REPORTS** – There were none.

P. **RECESS TO CLOSED SESSION** – no additional session needed.

R. **ADJOURNMENT**

The meeting was adjourned at 6:49 p.m.

Mark Evilsizer, Board President

Ruth Larson, Secretary of the Board