



GOVERNING BOARD AGENDA
REGULAR MEETING OF THE GOVERNING BOARD
DATE: SEPTEMBER 11, 2007
3:30 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
1140 WEST MISSION ROAD
SAN MARCOS, CALIFORNIA

NOTICE TO PUBLIC: In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Open Session of the Board meets the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104. Please note all meetings are recorded electronically.

AS A COURTESY TO OTHERS, PLEASE TURN OFF YOUR CELL PHONES OR PAGERS.

A.	Call to Order (3:30 p.m.)	2
AA.	Roll Call	2
B.	Public Comments	2
C.	Recess to Closed Session	2
CC.	Reconvene to Open Session (5:00 p.m.).....	2
D.	Comments from Other Individuals or Groups	3
E.	Approval of Minutes	3
EE.	Public Hearing.....	3
F.	Call for Removal of Items from or Changes to Agenda	4
G.	Oath of Office to Police Officer	4
GG.	Reports/Presentations.....	4
H.	Report of the Governing Board President.....	4
HH.	Report of the Governing Board Trustees	5
I.	Report of the Superintendent/President.....	5
J.	Approval of Consent Calendar Items	5
K.	Action on Items Removed from Consent Calendar	16
L.	Reports from College Groups	16
M.	Unfinished Business.....	16
N.	New Business	16
O.	Board Requests for Reports	17
P.	Recess to Closed Session	17
Q.	Reconvene to Open Session	18
R.	Adjournment.....	18

A. CALL MEETING TO ORDER: 3:30 p.m.

AA. ROLL CALL

Establishment of a Quorum

B. PUBLIC COMMENTS

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

C. RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8.
Property APNs as follows:
 - a. Discussion of potential sites in the southern portion of the District.
 - b. Approximately 80 acres of real property generally located at the northeast corner of Interstate 15 and State Route 76, near Fallbrook.
7. Public Employee Performance Evaluation, pursuant to Government Code §54957.
Position Title: Superintendent/President

CC. RECONVENE TO OPEN SESSION: 5 p.m.

Actions Taken In Closed Session

Pledge of Allegiance

D. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. **INFORMATION:** Comments from **Other** Individuals or Groups

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

E. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

1. The Governing Board hereby approves the Minutes of the Regular Meeting of August 14, 2007.
2. The Governing Board hereby approves the Minutes of the Special Meeting of August 28, 2007.

EE. PUBLIC HEARING – HOLD PUBLIC HEARING UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) ON MITIGATED NEGATIVE DECLARATION FOR THE FOLLOWING PROJECTS: S-BUILDING REMODEL; MULTIMEDIA LAB/PLANETARIUM; AND THE MULTIDISCIPLINARY INSTRUCTIONAL BUILDING

1. **PRESENTATION OF MITIGATED NEGATIVE DECLARATION FOR PROPOSED S-BUILDING REMODEL; MULTIMEDIA LAB/PLANETARIUM; AND MULTIDISCIPLINARY INSTRUCTIONAL BUILDING.**
2. **OPEN PUBLIC HEARING – PUBLIC HEARING ON MITIGATED NEGATIVE DECLARATION FOR PROPOSED S-BUILDING REMODEL; MULTIMEDIA LAB/PLANETARIUM; AND MULTIDISCIPLINARY BUILDING.**
3. **CLOSE PUBLIC HEARING**
4. **RECOMMENDATION: ACTION – APPROVE INITIAL STUDY AND MITIGATED NEGATIVE DECLARATION AND ADOPT RESOLUTION OF FINAL DETERMINATION OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) ON MITIGATED NEGATIVE DECLARATION FOR THE FOLLOWING PROJECTS: S-BUILDING REMODEL; MULTIMEDIA LAB/PLANETARIUM AND MULTIDISCIPLINARY INSTRUCTIONAL BUILDING**

WHEREAS, the Palomar Community College District (District) proposes to construct the following projects: S- Building Remodel; Multimedia Lab/Planetarium; and Multidisciplinary Instructional Building (hereinafter “Projects”) on the San Marcos campus of the District; and,

WHEREAS, California law requires that the District study the Projects and determine the impact on the environment, both during construction and after the completion thereof; and,

WHEREAS, the District has retained the services of RBF Consulting (hereinafter “Consultant”) to conduct a study to determine the impact, if any, of the construction of these Projects on the campus environment and upon the environment of the surrounding community; and,

WHEREAS, the Consultant has completed the study and has concluded that the Projects will have some impact on the environment but that the impact may be mitigated by certain recommended measures or step; and,

WHEREAS, the Consultant's reports (hereinafter "Mitigated Negative Declaration") has been published as required by law, including Notice through the State Clearinghouse, and Notice published locally in the area in which the Projects will be constructed:

NOW, THEREFORE, BE IT RESOLVED, That the public was invited to comment upon the proposed negative declaration and initial study by the Consultant prior to and at the regular meeting of the Governing Board held on September 11, 2007, and the time and place of this public hearing has been duly noticed and published in accordance with law; and,

BE IT FURTHER RESOLVED, That the initial study and Mitigated Negative Declaration for the Projects known as the S- Building Remodel; Multimedia Lab/Planetarium and Multidisciplinary Instructional Building are hereby approved and adopted, and the Notice of Determination for the Projects are hereby approved. The District is hereby authorized and directed to file and record said Notice of Determination as required under the law.

EXHIBIT EE-4

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

G. ADMINISTRATION OF OATH OF OFFICE TO POLICE OFFICER

1. RECOMMENDATION: ACTION - RATIFY SWORN CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **sworn classified employee**:

a. Name: **CHRISTOPHER W. DILLARD**
 Position: Police Officer I
 Department: Palomar College Police Department
 Position #: 5874 New?: No
 Remarks: Replacement for Michael Vafeados; funded –
 Parking Lot Fees.
 Sal Grade/Step: **31/1** Salary: **\$4,170.28/month**
 % of Position: 100% # Mos: 12
 Effective: September 12, 2007
 Account #: K-212200-543100-69500-1812070/100%

ADMINISTRATION OF OATH OF OFFICE TO OFFICER DILLARD

GG. REPORTS/PRESENTATIONS

1. **Classification Study** – The Segal Company
2. **Early Acceptance Program** – Lynda Halttunen, Dean/Counseling Services; Michelle Barton, Director/Institutional Research & Planning
3. **College for Kids Program** – Wilma Owens, Dean/Career, Technical & Extended Education

H. REPORT OF THE GOVERNING BOARD PRESIDENT

HH. REPORTS OF GOVERNING BOARD TRUSTEES

Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report of Vice President for Instruction
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
4. Report of Vice President for Human Resource Services

J. APPROVAL OF CONSENT CALENDAR ITEMS

NOTICE TO PUBLIC: There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

BUSINESS SERVICES

1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS

The Governing Board hereby reviews and approves the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2007-2008 fiscal year budget:

Re-Encumbered					
Purchase Orders	0840000	through	0840113	\$	844,955.48
Advertising/Increases	0860000	through	0860009	\$	19,734.01
Employment Ads	0865000	through	0865000	\$	50,000.00
Agreement/Services	0870000	through	0870224	\$	3,879,051.13
Repairs	0875000	through	0875019	\$	31,693.67
Agreement/Annual	0880000	through	0880103	\$	260,714.13
Utilities	0895000	through	0895026	\$	2,006,263.00
Library Orders	0825000	through	0825004	\$	38,622.81
Bond Money	M08010000	through	M08010001	\$	71,859.03
Bond Money	M08010003	through	M08010006	\$	480,621.55
Procurement Card	Time Period: 07/23/07 – 08/22/07			\$	193,894.48
					<u>\$ 7,877,409.29</u>

2. RECOMMENDATION: ACTION - REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE BETWEEN JULY 1, 2007 AND AUGUST 17, 2007

The Governing Board hereby ratifies and approves **all contracts and agreements** for the period July 1, 2007, through August 17, 2007, and entered into on behalf of the Palomar Community College District, as detailed on **EXHIBIT J-2**.

REPLACEMENT OF WARRANTS

3. RECOMMENDATION: ACTION – APPROVE DRAWING NEW WARRANT

The Governing Board hereby authorizes the Disbursing Officer to **draw new warrant** as follows:

- a. Warrant #77-102954, dated January 19, 2007, in the amount of **\$65.36**, payable to **Kerry L. Stavinoha**, 4204 Conquistador, Oceanside, CA 92056. Void due to stale date.
- b. Warrant #76-158164, dated September 14, 2006, in the amount of **\$18.00** to **Ankita Mylatore**, 6640 Ambrosia Lane, Apartment #720, Carlsbad, CA 92011. Void due to stale date.
- c. Warrant #76-160784, dated December 7, 2006, in the amount of **\$488.25** to Education To Go, P.O. Box 36716, Chicago, IL 60694. Void due to stale date.
- d. Warrant #76-156035, dated June 29, 2006, in the amount of **\$1,500.00**, to **Helen Winterhouse**, 2093 Gran View Glen, Escondido, CA 92026. Void due to stale date.

GIFTS

4. RECOMMENDATION: ACTION – ACCEPT GIFTS

The Governing Board hereby accepts the following **gifts** and directs that an appropriate letter of appreciation be sent to the donors:

- a. Specimen plants donated by **Ronald Chisum**, 11132 Arco Drive, Escondido, CA 92026, to be planted in the arboretum. Total cash value as estimated by donor is \$350.00.
- b. Thirteen CRT Monitors (\$650), three printers (\$125), one Brother Fax machine (\$50), donated by **John DeLuca**, Director, Information Systems, Hydranautics, 401 Jones Road, Oceanside, CA 92054. Equipment to be used for the Computer Technology Program. Total cash value as estimated by donor is \$825.00.

PERSONNEL

5. RECOMMENDATION: ACTION - RATIFY CORRECTION TO ACADEMIC CONTRACT

The Governing Board ratifies the recommendation of the Superintendent/President regarding the **correction** to the following **academic contract**:

a. Name: **ERIN MASSEY HIRO**
 Position: Assistant Professor, Journalism
 Department: Communications (Media Studies)
 Degrees: M.S., Journalism
 B.S., Journalism
 Position #: 5345 New: Yes
 Remarks: Increased step placement due to verification of related
 occupational experience.
 Sal Rng/Stp: **C/8** Salary: **\$6,701.85/month**
 % of Position: 100% # Mos: 10
 Effective: August 17, 2007
 Account #: A-111000-359100-06020-0000000/100%

6. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINE

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals **equivalency to minimum qualifications** for the disciplines listed:

Rebecca S. Ahn	Japanese
Enrique E. Angeles	Tagalog
Dawn Cheek	Dance
James R. Clayton	American Sign Language
Sally H. Dean	Music
Lisa Marie Fledderman	Dental Assisting
Corinna Guenther	American Indian Studies
Erica Holloway	Communications
Elena Lattarulo	English as a Second Language
Nicholas Lutes	Fire Technology
Steve Mandilch	Health & Safety
James March	Reading
Heather A. Meier	Cheerleading
Erika Moore	Dance
Robert Mustard	Biology
Naomi Pike	Psychology
Laura Richardson	Hatha Yoga
Susan Shakespeare	Hatha Yoga
Arika Takahashi	Foreign Languages
Robert Weller	Music

7. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/ President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Fall 2007 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

FALL 2007

AMERICAN INDIAN STUDIES

Guenther, Corinna R.	American Indian Studies M.A., Humanities & Social Thought B.A., Anthropology Eminence in the Field	\$48.72
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BEHAVIORAL SCIENCES

McField, David	Psychology M.S., Education (Counseling Psychology) B.A., Counseling Psychology	\$48.72
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Pike, Naomi	Psychology B.A., Experimental Psychology Eminence in the Field	\$47.54
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CHEMISTRY

Abbas, Sam	Chemistry Ph.D., Environmental Sciences & Engineering M.A., Chemistry B.S., Chemistry	\$51.78
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COMMUNICATIONS

Holloway, Erika	Communications B.A., English (Practical Writing) Eminence in the Field	\$47.54
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Manning, Bigkat	Communications M.A., Communications	\$48.72
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COOPERATIVE EDUCATION

Dennis, Sandra E.	Cooperative Education M.A., Education B.A., Home Economics	\$48.72
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Todd, Maureen M.	Cooperative Education M.A., Teaching B.S., Education	\$48.72
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DENTAL ASSISTING

Fledderman, Lisa Marie	Dental Assisting Eminence in the Field	\$47.54
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ENGLISH

Hopkins, Dustin	English M.A., Literature B.A., Literatures in English	\$50.37
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ENGLISH AS A SECOND LANGUAGE

Cesare, Janet A.	English as a Second Language M.A., Spanish TESOL Certificate	\$50.37
Lattarulo, Elena A.	English as a Second Language Ph.D., Education M.A., Education: Spanish Eminence in the Field	\$51.78
Vega, Lorena L.	Community Education-Noncredit M.A., Education: TESOL B.A., Chicano Studies	\$48.72

FOREIGN LANGUAGES

Ahn, Rebecca S.	Japanese M.A., East Asian Languages & Cultures M.A., Biblical & Theological Studies Eminence in the Field	\$48.72
Angeles, Enrique E.	Tagalog B.A., Broadcasting Eminence in the Field	\$47.54
Cortes Rangel, Manuel	Spanish M.A., Spanish	\$48.72
Takahashi, Arika	Japanese M.A., Education B.A., History Eminence in the Field	\$48.72

LIFE SCIENCES

Dizon, Marie B.	Biology M.S., Biology B.S., Animal Physiology & Neuroscience B.S., Ethnic Studies	\$48.72
McComes, Elena J.	Biology M.S., Molecular Biology	\$48.72
Mustard, Robert	Biology B.A., Environmental Studies Eminence in the Field	\$47.54

MATHEMATICS

Davis, Ryan L.	Mathematics M.S., Mathematics B.A., Mathematics	\$48.72
McCann, Michael J.	Mathematics M.A., Mathematics	\$48.72
Morrow, Esther M.	Mathematics Ph.D., Engineering Sciences (Engineering Physics) M.A., Mathematics (Applied) B.A., Mathematics (Applied)	\$51.37

NURSING

Byrnes, Deborah A.	Clinical Nursing B.S., Nursing 2+ Years Work Experience	\$47.54
Cox, Lesley M.	Clinical Nursing B.S., Nursing 2+ Years Work Experience	\$47.54
Reyes, Jenna	Clinical Nursing B.S., Nursing 2+ Years Work Experience	\$47.54

OCCUPATIONAL & NONCREDIT PROGRAMS

Biondo, Susannah	Older Adult Education (Ceramics) M.F.A., Ceramic Art B.F.A., Ceramics	\$48.72
Duran, Corina	Basic Education B.A., Sociology	\$47.54
Mandich, Steven	Health & Safety Eminence in the Field	\$47.54
Richardson, Laura L.	Older Adult Education (Hatha Yoga) Eminence in the Field	\$47.54
Shakespeare, Susan	Older Adult Education (Hatha Yoga) Eminence in the Field	\$47.54
Sobash, Vincent P.	Health & Safety B.S., Civil Engineering 2+ Years Work Experience	\$47.54

PERFORMING ARTS

Bruck, Douglas	Music M.M., Music B.M., Music	\$48.72
Cheek, Dawn	Dance Eminence in the Field	\$47.54
Dean, Sally H.	Music B.A., Music Eminence in the Field	\$47.54
Moore, Erika A.	Dance B.A., Woman Studies Eminence in the field	\$47.54
Weller, Robert D.	Music B.M., Music Eminence in the Field	\$47.54

PHYSICAL EDUCATION

Meier, Heather A.	Cheerleading Eminence in the Field	\$47.54
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PUBLIC SAFETY PROGRAMS

Bowen, Keith R.	Administration of Justice B.A., Political Science & Public Administration 2+ Years Work Experience	\$47.54
Lutes, Nicholas	Fire Technology Eminence in the Field	\$47.54
Melendez, William A.	Fire Technology A.S., Technology 6+ Years Work Experience	\$47.54

READING SERVICES

March, James E.	Reading M.A., Education (Elementary Curriculum & Instruction) B.A., Liberal Studies (Education) & Spanish Eminence in the Field	\$48.72
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SPEECH COMMUNICATION/FORENSICS/ASL

Clayton, James R.	American Sign Language Eminence in the Field	\$47.54
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8. RECOMMENDATION: ACTION – APPROVE CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment of the following Child Development Center Teacher**, at the hourly rate indicated for Fall 2007:

Tygart, Noriko	Teacher Child Development Teacher Permit 24+ ECE/CD Units 16+ GE Units	\$15.16
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9. RECOMMENDATION: ACTION - RATIFY ADMINISTRATIVE EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **administrative employee**:

a. Name: **PAUL W. KELLY**
 Position: Director, Regional Occupational Program
 Department: Regional Occupational Program
 Position #: 5204 New?: No
 Remarks: Replacement for Judith Fish; funded – ROP. Continuation of position is dependent on annual renewal of funding.
 Sal Grade/Stp: **68/4** Salary: **\$8,588.38/month**
 % of Position: 100% # Mos: 12
 Effective: September 12, 2007
 Account #s: K-122100-337100-62100-1812080/50%
 K-123400-337100-60100-1812080/50%

10. RECOMMENDATION: ACTION - RATIFY CHANGE TO ADMINISTRATIVE POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **change** to the following **administrative position**:

a. Position: **DIRECTOR OF STUDENT AFFAIRS**
 Name: Vacant
 Department: Student Affairs
 Position #: 5486 New?: No
 Remarks: Position was Grade 68; grade change due to reduction in duties.
 Sal Grade/Stp: **67/1** Salary: **\$7,226.74/month**
 % of Position: 100% # Mos: 12
 Effective: September 12, 2007
 Account #: A-123400-451100-64910-0000000/100%

11. RECOMMENDATION: ACTION - RATIFY CHANGES TO CLASSIFIED POSITIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **changes** to the following **classified positions**:

a. Position: **ATHLETICS EQUIPMENT ASSISTANT**
 Name: Israel Lopez Pacheco
 Department: Athletics
 Position #: 5508 New?: No
 Remarks: Position was 10 months.
 Sal Grade/Stp: **8/17** Salary: **\$3,286.69/month**
 % of Position: 100% # Mos: 12
 Effective: September 12, 2007
 Account #: A-212200-431100-69630-0000000/100%

b. Position: **INSTRUCTIONAL COMPUTER LABORATORY
SUPPORT SPECIALIST**
Name: Jerrold S. Plak
Department: Information Services
Position #: 5878 New?: No
Remarks: Position relocated from Graphic Communications.
Sal Grade/Step: **30/9** Salary: **\$5,187.19/month**
% of Position: 100% # Mos: 12
Effective: September 17, 2007
Account #: A-212200-561100-67800-0000000/100%

12. RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

a. Name: **ANTONIO J. RANGEL**
Position: Groundskeeper
Department: Facilities/Grounds Services
Position #: 6405 New?: Yes
Remarks: Position approved 4/10/07
Sal Grade/Step: **13/1** Salary: **\$2,688.84/month**
% of Position: 100% # Mos: 12
Effective: September 12, 2007
Account #: A-212200-542300-65500-0000000/100%

b. Name: **ANTHONY R. PURINTON**
Position: HVAC Technician
Department: Facilities/Building Services
Position #: 6406 New?: Yes
Remarks: Position approved 4/10/07
Sal Grade/Step: **27/1** Salary: **\$3,783.42/month**
% of Position: 100% # Mos: 12
Effective: September 12, 2007
Account #: A-212200-542100-65100-0000000/100%

c. Name: **YALILETH T. SANCHEZ**
Position: Custodian I
Department: Facilities/Custodial Services
Position #: 5661 New?: No
Remarks: Replacement for David Johnson; transfer for Ms. Sanchez.
Sal Grade/Step: **8/3** Salary: **\$2,624.37/month**
% of Position: 100% # Mos: 12
Effective: September 12, 2007
Account #: A-212200-542200-65300-0000000/100%

- d. Name: **SALOME C. CORTEZ**
Position: Custodian I
Department: Facilities/Custodial Services
Position #: 5757 New?: No
Remarks: Replacement for Cheka Jenkins; transfer for Mr. Cortez.
Sal Grade/Stp: **8/2** Salary: **\$2,499.82/month**
% of Position: 100% # Mos: 12
Effective: September 12, 2007
Account #: A-212200-542200-65300-0000000/100%
Normal Work Schedule: Monday – Thursday, 10:00 pm – 6:30 am; Friday, 5:00 pm – 1:30 am. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm, and a 5% salary differential will be paid for hours worked between 10:00 pm and 6:00 am.
- e. Name: **PAULETTE M. SEELY**
Position: Enrollment Services Specialist
Department: Enrollment Services
Position #: 5473 New?: No
Remarks: Replacement for Pollyana Shafer; transfer for Ms. Seely; funded – Matriculation.
Sal Grade/Stp: **20/3** Salary: **\$3,515.27/month**
% of Position: 100% # Mos: 12
Effective: September 12, 2007
Account #: K-212200-441100-63200-1612120/100%

13. RECOMMENDATION: ACTION - RATIFY CHANGE TO CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **change to employment** of the following **classified employee**:

- a. Name: **DONALD R. THOMPSON**
Position: Proposition M Facilities Planning Specialist
Department: Facilities Planning/Environmental Health and Safety
Position #: 6410 New?: Yes
Remarks: Revised start date; original start date was 9/1/07; funded – Prop M funds.
Sal Grade/Stp: **27/10** Salary: **\$4,864.83/month**
% of Position: 100% # Mos: 12
Effective: November 1, 2007
Account #: Y-212200-711910-67900-2071000/100%

14. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **August, 2007, and short-term employees** for the month of **September, 2007. EXHIBIT J-14**

15. RECOMMENDATION: ACTION - RATIFY STIPEND FOR DESIGNATED BILINGUAL INTERPRETERS

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the **bilingual stipend** for the following employees who are **designated bilingual interpreters**:

- a. **Myrna A. Valencia**, Instructional Computer Lab/Help Desk Specialist, Academic Technology Resources Center, effective September 12, 2007.
- b. **Kimberly E. Word**, Counseling Services Supervisor, Counseling Services, effective September 12, 2007.

16. RECOMMENDATION: ACTION - RATIFY RESIGNATIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President to accept the **resignations** of the following **employees**:

- a. **Shelly M. Comfort**, American Sign Language/English Interpreter, Disability Resource Center, effective August 28, 2007 (last day of employment August 27, 2007).
- b. **Joshua K.E. Galea'i**, GEAR UP Outreach Coordinator, Grant Funded Student Support Programs (GFSSP)/GEAR UP, effective August 18, 2007 (last day of employment August 17, 2007).
- c. **Wendy M. Langslet**, Senior Library Media Technician, Library, effective August 3, 2007 (last day of employment August 2, 2007).
- d. **Diana L. McPherson**, Lead Community Service Officer, Palomar College Police Department, effective September 1, 2007 (last day of employment August 31, 2007).

17. RECOMMENDATION: ACTION - RATIFY LEAVES OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective August 9, 2007, for a maximum of 480 hours, to **Anel B. Cardona**, EOP&S Staff Assistant, Extended Opportunity Programs and Services.
- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective August 8, 2007, for a maximum of 480 hours, to **Suzanne M. Holt**, Administrative Assistant, Instructional Services.
- c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Personal Leave of Absence without pay and without benefits**, effective September 6, 2007, through June 30, 2008, to **Shiela S. Musser**, American Sign Language/English Interpreter, Disability Resource Center.
- d. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **7.5% Personal Leave of Absence without pay and with no effect on benefits**, effective August 20, 2007, through December 14, 2007, to **Kelly Patrick**, Library Media Technician III, Library, to teach.

18. INFORMATION - RETIREMENT

On Behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group II** (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Marc T. Newman**, Professor, Speech Communication, Forensics and American Sign Language, effective August 16, 2007. He has served Palomar College for 16 years from August 23, 1991, to August 15, 2007.

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the Confidential and Supervisory Team**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

M. UNFINISHED BUSINESS

N. NEW BUSINESS

1. **RECOMMENDATION: ACTION - ACCEPT AND APPROVE CHANGE ORDER #18 FOR HIGH TECHNOLOGY LABORATORY/CLASSROOM BUILDING**

The Governing Board hereby accepts and approves Change Order #18 in the amount of \$227,264.00 pertaining to Job No. 712, High Technology Laboratory/Classroom Building project; original contract approved by the Governing Board on October 12, 2004, as detailed on the accompanying memorandum in support hereof. **EXHIBIT N-1**

2. RECOMMENDATION: ACTION – ACCEPT AS COMPLETE AND FINAL JOB NO. B-7013 FOR SHELVING UNITS FOR NATURAL SCIENCES BUILDING (NS); AUTHORIZE RELEASE OF RETENTION AND BONDS; AND RECORD NOTICE OF COMPLETION

The Governing Board hereby accepts as complete and final, **Job No. B-7013** for shelving units for the Natural Sciences Building (NS), in accordance with the bid awarded by the District on June 4, 2007, and ratified by the Governing Board on August 14, 2007, to ISEC Inc. (the "Contractor"), 3888 Calle Fortunada, Suite A, San Diego, CA. The **Superintendent/President is authorized to execute and file the Notice of Completion** including execution of the verification as Secretary of the Governing Board. The total amount of this purchase order/contract is \$56,385.00; all money due and owing to the Contractor, including the ten percent (10%) retention, shall be paid within sixty (60) days after the date of the completion of the work. All bonds shall be released within the time and in the manner as provided by law.

3. RECOMMENDATION: ACTION - ADOPT NOTICE OF PUBLIC HEARING FOR THE 2007-2008 ANNUAL FINANCIAL BUDGET REPORT

The Governing Board hereby approves the public inspection of the proposed 2007-2008 Annual Financial and Budget Report of the Palomar Community College District on Tuesday, October 2, 2007, through Monday, October 8, 2007, 8:00 a.m. to 5:00 p.m., Fiscal Services, Room A-2, Administration Building, Palomar College, 1140 West Mission Road, San Marcos, California.

The Governing Board of the Palomar Community College District will conduct a Public Hearing on the Annual Financial and Budget Report at a meeting of the Governing Board on Tuesday, October 9, 2007, 5:00 p.m., Governing Board conference room, Palomar College, 1140 West Mission Road, San Marcos, California. Said **Revised** Notice of Public Hearing is to be published by the North County Times on September 7, September 10, or September 11, 2007. **EXHIBIT N-3**

4. RECOMMENDATION: ACTION – ADOPT 2007-2008 BOARD GOALS

The Governing Board of the Palomar Community College District hereby adopts its 2007-2008 Board Goals.

O. BOARD REQUESTS FOR REPORTS

The Governing Board hereby approves the following agenda items for consideration at the next meeting: _____

P. RECESS TO CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.

6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8.
Property APNs as follows:
 - a. Discussion of potential sites in the southern portion of the District.
 - b. Approximately 80 acres of real property generally located at the northeast corner of Interstate 15 and State Route 76, near Fallbrook.
7. Public Employee Performance Evaluation, pursuant to Government Code §54957.
Position Title: Superintendent/President

Q. RECONVENE TO OPEN SESSION

R. ADJOURNMENT

Public Notice—Nondiscrimination:

Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities. Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Josie Silva, Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 8:30 a.m. to 5:00 p.m., Monday – Friday.