



APPROVED AUGUST 14, 2007

GOVERNING BOARD MINUTES

REGULAR MEETING OF THE GOVERNING BOARD

DATE: JULY 10, 2007

4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)

PALOMAR COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD ROOM, STUDENT SERVICES CENTER

1140 WEST MISSION ROAD

SAN MARCOS, CALIFORNIA

A. CALL TO ORDER

Board President, Mark Evilsizer, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

AA. ROLL CALL

TRUSTEES PRESENT:

MARK R. EVILSIZER, M.A., PRESIDENT
DARRELL L. MC MULLEN, M.B.A., VICE PRESIDENT
RUTH LARSON, M.D., SECRETARY
NANCY C. CHADWICK, M.S.W., M.P.A., TRUSTEE
MICHELE T. NELSON, PH.D., TRUSTEE
MICHELLE EICHELBERGER, STUDENT TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

B. PUBLIC COMMENTS

C. RECESS TO CLOSED SESSION

The Board went into Closed Session at 4:00 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Review of tort claim, pursuant to Government Code §54956.95.
7. Conference with Legal Counsel - Anticipated Litigation, pursuant to Government Code §54956.9. – one case

CC. RECONVENE TO OPEN SESSION

The meeting reconvened to Open Session at 5:10 p.m. There was no reportable action taken.

STAFF PRESENT:

Brent Gowen, President, Faculty Senate; Associate Professor, English
Donna Greene, President, CAST; Administrative Assistant, Student Services
Julie Ivey, Co-President, PFF/AFT; Part-Time Faculty, English
Neill Kovrig, President, CCE/AFT; Counseling Services Specialist, Transfer Center
Josie Silva, Executive Assistant, Superintendent/Governing Board

GUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Board President Evilsizer declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR ONE YEAR FROM THE MEETING DATE.

D. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS

Shannon Lienhart – Item on Consent Calendar – J.1. (Strata contract)

E. APPROVAL OF MINUTES

MSC McMullen/Larson

1. The Governing Board approves the Minutes of the Regular Meeting of June 12, 2007.
2. The Governing Board approved the Minutes of the Special Meeting of June 26, 2007.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

1. Remove N-10, page 18, from agenda.

G. REPORTS/PRESENTATIONS

President Deegan welcomed and thanked the members of the Patrons of Palomar College. Polly Pedjoe, Carolyn Hearn, Marjorie Arnold, and Dorothy Kaliki were in attendance to accept the plaque on behalf of the Patrons. Board President Evilsizer read a resolution of appreciation to the Patrons. President Deegan announced that the plaque will be placed on the wall of the Foundation Office in their honor.

1. **APPROVED RESOLUTION OF APPRECIATION FOR THE PATRONS OF PALOMAR COLLEGE**

MSC CHADWICK/LARSON

**RESOLUTION OF APPRECIATION FOR THE
PATRONS OF PALOMAR COLLEGE**

WHEREAS, the Patrons of Palomar College established in 1947 to contribute to the cultural and social life of the college;

WHEREAS, the Patrons of Palomar College organized numerous annual fund-raising projects including the Pink Elephant Sale and Bazaar, the Patrons' Book Sale, the Patrons' Cookbook, the Holiday Sale, the Plant Sale and the Remembrance Fund;

WHEREAS, the Patrons of Palomar College took an active role in the creation of the Patron's Patio, the expansion of the Boehm Gallery, the Carillon Clock Tower, the Arboretum, the Chamness Memorial Patio, the Friendship Garden and many additional campus improvement projects;

WHEREAS, the Patrons of Palomar College tirelessly supported student success by funding scholarships, making contributions to the student emergency fund, and taking personal interest in student needs;

WHEREAS, the Patrons of Palomar College supported the beautification of the college campus through purchase of plants, trees, and fertilizer;

WHEREAS, the Patrons of Palomar College have proved themselves to be generous and committed builders of this institution of higher learning and keepers of its history;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Board of the Palomar Community College District recognizes the pivotal role in the well being of the college played by the Patrons of Palomar College, salutes all Patrons past and present for a job well done, and offers heartfelt appreciation for commitment of these individuals and the important impact they have made on Palomar College.

Signed this 10th Day of July, 2007

Robert P. Deegan
Superintendent/President

Mark R. Evilsizer
Governing Board President

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

GG. ACKNOWLEDGEMENT OF RETIREMENTS

An opportunity for the Board of Trustees to express appreciation and accept the retirements of employees with **ten (10)** or more years of service to the District.

1. **Marsha I. Doughty**, Academic Evaluator/Advisor, Evaluations and Records. She has served Palomar College for 27 years from September 2, 1980, to July 31, 2007. Vice President Madrigal summarized Ms. Doughty's career and accomplishments at Palomar College. Neill Kovrig, CCE President, also spoke on behalf of Ms. Doughty.

H. REPORT OF THE GOVERNING BOARD PRESIDENT

Board President Mark Evilsizer welcomed new constituent group leaders, Donna Greene, CAST President, and Neill Kovrig, CCE President. He thanked all those who participated and volunteered at the Encuentros Summer Leadership Academy. He also thanked Vice President Joe Madrigal, who was the featured speaker at the Leadership graduation. Board President Evilsizer reported that the Governing Board held a special meeting on June 26, where the Board underwent its self-evaluation. He thanked Michelle Barton, Director of Institutional Review and Planning, who facilitated the workshop. Ms. Barton also guided the Board through the college performance indicators. Board President Evilsizer also reported on HR 2669, the College Cost Reduction Act of 2007. The bill would provide the single largest increase in college aid since the GI bill, at no cost to taxpayers. This bill boosts college financial aid by approximately 18 billion dollars over the next five years. Per Congressman Miller's suggestion, Board President Evilsizer urged everyone to send an email in support of this bill in care of Lamont Ivey at lamont.ivey@mail.house.gov.

HH. REPORTS OF GOVERNING BOARD TRUSTEES

Trustee Darrell McMullen commented on the Board's self-evaluation workshop and thanked Michelle Barton for facilitating.

Trustee Ruth Larson also commented on the Board's self-evaluation workshop and welcomed Neill Kovrig and Donna Greene.

Trustee Nancy Chadwick reported that Scott Lay, Executive Director of the Community College League of California, will speak at a special SDICCCA meeting scheduled on Monday, July 16, 2007, the topic being the Community College Initiative. She urged everyone to attend.

Trustee Michele Nelson welcomed the new constituent leadership. She reported on the Board's self-evaluation workshop. She expressed her appreciation to faculty and staff for their accomplishments during the year.

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

President Robert Deegan welcomed Donna Greene, CAST President, and Neill Kovrig, CCE President, and introduced Mr. Richard Talmo, Director of the Foundation. President Deegan commented that a group named "Freedom Is Not Free," was hosting a camp for children of military families whose parent have been deployed, wounded, or killed in Afghanistan or Iraq. The camp will consist of a variety of sports and dealing with loss and anger. He feels it is an opportunity for these children to have fun and enjoy the life of a child. The role of the College is to provide the resources and facilities. President Deegan thanked those who volunteered to assist in this effort.

President Deegan commended Lynda Halttunen, Dean of Counseling Services, and her entire staff for their work on the Early Acceptance Program.

1. Report of Vice President for Instruction

Vice President Berta Cuaron recognized students and staff who were recently awarded at the 33rd Annual Southwest Emmy Awards held at La Costa. She acknowledged students in the RTV program, and also Patrick Hahn, Bill Wisneski, and Chris Brown. Vice President Cuaron acknowledged Candi Frances for her leadership role in preparing the Natural Sciences building for the grand opening. She also acknowledged all of the division deans, Mike Ellis, Kelley Hudson Mac Isaac, and Chris Miller for their tremendous efforts in the completion of the Natural Sciences building.

2. Report of Vice President for Student Services

Vice President Joe Madrigal commented that the Early Acceptance Program registered over 1,500 high school students on campus. These students received assistance with orientation, assessment, counseling, registration, and bookstore. He commended Lynda Halttunen, Dean of Counseling Services, and thanked Diane McAllister, Assessment Coordinator, for her comments. Vice President Madrigal welcomed Scott Cathcart, the new Athletic Director.

3. Report of Vice President for Finance and Administrative Services

Vice President Bonnie Ann Dowd announced that LPA, as well as Palomar College, received an award for their architectural design on the Humanities building. She acknowledged Kelly Hudson Mac Isaac, Chris Miller, the Information Services staff, Business Services for their efforts in getting ready for the opening of the Natural Science building. Vice President Dowd also announced that the Board will be approving the appointment of a new Fiscal Services Director, Phyliss Laderman, and that she will begin her assignment August 6, therefore, will be on consulting basis until that time.

Vice President Dowd updated the Board on the Strata contract issue and explained the circumstances surrounding this issue.

At this time, Trustee Nelson requested a complete evaluation of hiring a full time director of Information Services versus hiring a consultant.

As requested by the Board, Vice President Dowd introduced Kelley Hudson Mac Isaac, Manager of Facility Planning, who briefed the Board on the District's Emergency Response Plan.

3. GRANTED EQUIVALENCY FOR DISCIPLINE

MSC Chadwick/Nelson

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board granted the following individuals equivalency to minimum qualifications for the disciplines listed:

Randy Carper	Computer Science & Information Systems
Cory Costa	Emergency Medical Education
Dennis Dahlin	Apprenticeship – Electrical
James Hollingsworth	Fire Technology
Atma Khalsa	Hatha Yoga
Mary Lupica	Business Education

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

4. RATIFIED PART-TIME FACULTY EMPLOYMENT

MSC Chadwick/Nelson

The Governing Board ratified the recommendation of the Superintendent/ President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Summer and Fall 2007 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

SUMMER, 2007

BUSINESS EDUCATION

Lupica, Mary P.	Business Education	\$48.72
	M.S., Supply Chain Management	
	B.S., Business Administration	
	Eminence in the Field	

EMERGENCY MEDICAL EDUCATION

Costa, Cory K.	EME	\$47.54
	Eminence in the Field	

PERFORMING ARTS

Dinsmore, Chellana	Dance	\$48.72
	M.F.A., Dance	

FALL, 2007

BEHAVIORAL SCIENCES

Carlstrom, Lisa K.	Psychology	\$51.78
	Ph.D., Psychology	
	M.A., Psychology	
	B.S., Psychology	

Gee, Caroline L.	Psychology	\$50.37
	M.A., Psychology	
	B.A., Psychology	

COMPUTER SCIENCE & INFORMATION SYSTEMS

Carper, Randy L. CSIS \$47.54
Eminence in the Field

COUNSELING

Cross, Christina Counseling \$48.72
M.A., Counseling
B.A., Psychology

ECONOMICS, HISTORY & POLITICAL SCIENCE

Jordan, Ryan History \$51.78
Ph.D., History
M.A., History

ENGLISH

Rohrbacker, Carrie English \$48.72
M.A., English: Rhetoric & Composition
B.A., English: Literature

OCCUPATIONAL & NONCREDIT PROGRAMS

Dahlin, Dennis L. Apprenticeship – Electrical Paid by
General Journeyman sponsor:
6+ Years Experience San Diego
Eminence in the Field Electrical
Training Trust

Khalsa, Atma Hatha Yoga \$47.54
Eminence in the Field

Quillen, Dennis Public Works Management \$51.78
M.P.A., Public Administration
M.A., Anthropology
B.A., Anthropology

PUBLIC SAFETY

Hollingsworth, James Fire Technology \$47.54
Eminence in the Field

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. RATIFIED ADMINISTRATIVE EMPLOYMENT

MSC Chadwick/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **administrative employee**:

a. Name: **PHYLLIS J. LADERMAN**
Director, Fiscal Services
Department: Fiscal Services
Position #: 6413 New?: No
Remarks: Replacement for Anita Weems
Sal Grade/Stp: **70/5** Salary: **\$9,479.98/month**
% of Position: 100% # of Mos: 12
Effective: August 6, 2007
Account #: A-212100-551100-67200-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. RATIFIED CLASSIFIED EMPLOYMENT

MSC Chadwick/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

a. Name: **MONICA Y. COLON-CRUZ**
Academic Department Assistant
Department: English as a Second Language
Position #: 5127 New?: No
Remarks: Replacement for Alison Beckett; promotion for Ms. Colon-Cruz.
Sal Grade/Stp: **23/2** Salary: **\$3,603.18/month**
% of Position: 100% # Mos.: 12
Effective: July 11, 2007
Account #: A-212200-325100-60910-0000000/100%

b. Name: **ROMERO R. MULLEN, JR.**
Custodian II
Department: Facilities/Custodial Services
Position #: 5659 New?: No
Remarks: Replacement for David Keller
Sal Grade/Stp: **12/1** Salary: **\$2,624.37/month**
% of Position: 100% # Mos.: 12
Effective: July 11, 2007
Account #: A-212200-542200-65300-0000000/100%
Normal Work Schedule: Monday – Thursday, 10:00 pm – 6:30 am; Friday, 5:00 pm – 1:30 am. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm, and a 5% salary differential will be paid for hours worked between 10:00 pm and 6:00 am.

- c. Name: **WILLIAM M. EISENBARTH III**
Custodian II
Department: Facilities/Custodial Services
Position #: 6404 New?: Yes
Remarks: Position approved 4/10/07
Sal Grade/Stp: **12/1** Salary: **\$2,624.37/month**
% of Position: 100% # Mos.: 12
Effective: July 11, 2007
Account #: A-212200-542200-65300-0000000/100%
Normal Work Schedule: Monday – Thursday, 10:00 pm – 6:30 am; Friday, 5:00 pm – 1:30 am. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm, and a 5% salary differential will be paid for hours worked between 10:00 pm and 6:00 am.
- d. Name: **VANESSA H. GUTIERREZ**
Instructional Support Assistant III
Department: Foreign Languages
Position #: 5142 New?: No
Remarks: Replacement for Margaret Munoz
Sal Grade/Stp: **25/1** Salary: **\$3,603.18/month**
% of Position: 100% # Mos.: 12
Effective: July 16, 2007
Account #: A-222000-326100-11011-0000000/100%
- e. Name: **JULIE K. THURSTON**
Academic Department Assistant
Department: Computer Science & Information Systems
Position #: 5363 New?: No
Remarks: Replacement for Dennis Casey; promotion for Ms. Thurston.
Sal Grade/Stp: **23/3** Salary: **\$3,783.42/month**
% of Position: 100% # Mos.: 12
Effective: July 11, 2007
Account #: A-212200-358100-60910-0000000/100%
- f. Name: **CHERYL D. DELOATCH-LANE**
Administrative Technician – Curriculum
Department: Instructional Services
Position #: 6129 New?: No
Remarks: Replacement for Linda Balko; promotion for Ms. DeLoatch-Lane.
Sal Grade/Stp: **30/4** Salary: **\$4,712.43/month**
% of Position: 100% # Mos.: 12
Effective: July 11, 2007
Account #: A-212200-311100-60910-0000000/100%
- g. Name: **JAMES A. WILLIAMS**
Custodian I
Department: Facilities/Custodial Services
Position #: 6401 New?: Yes
Remarks: Position approved 4/10/07
Sal Grade/Stp: **8/1** Salary: **\$2,381.15/month**
% of Position: 100% # Mos.: 12
Effective: July 11, 2007
Account #: A-212200-542200-65300-0000000/100%
Normal Work Schedule: Monday – Thursday, 10:00 pm – 6:30 am; Friday, 5:00 pm – 1:30 am. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm, and a 5% salary differential will be paid for hours worked between 10:00 pm and 6:00 am.

h. Name: **ALFREDO C. SERRANO**
Custodian I
Department: Facilities/Custodial Services
Position #: 6402 New?: Yes
Remarks: Position approved 4/10/07
Sal Grade/Stp: **8/1** Salary: **\$2,381.15/month**
% of Position: 100% # Mos.: 12
Effective: July 11, 2007
Account #: A-212200-542200-65300-0000000/100%
Normal Work Schedule: Monday – Thursday, 10:00 pm – 6:30 am; Friday, 5:00 pm – 1:30 am. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm, and a 5% salary differential will be paid for hours worked between 10:00 pm and 6:00 am.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. RATIFIED CHANGE TO CLASSIFIED POSITION

MSC Chadwick/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the change to the following classified position:

a. Position: **GUIDANCE SERVICES ADVISOR**
Name: Vacant
Department: GFSP/Upward Bound and GEAR UP
Position #: 6275 New?: No
Remarks: Replacement for Monica Morris; position was 45%; funded – 50% Upward Bound and 50% GEAR UP.
Sal Grade/Stp: **16/1** Salary: **\$2,892.53/month**
% of Position: 100% # Mos.: 12
Effective: July 11, 2007
Account #: K-212200-471400-64300-1112310/50%
K-212200-471200-64990-1112320/50%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. RATIFIED RECLASSIFICATIONS OF CLASSIFIED POSITIONS

MSC Chadwick/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **reclassifications** of the following **classified positions**:

a. Position: **MARKETING COMMUNICATIONS COORDINATOR**
Department: Communications Office
Name: Mea M. Daum
Position#: 5849 New?: No
Remarks: Position was Marketing Services Coordinator, Grade 25.
Sal Grade/Stp: **27/14** Salary: **\$5,050.93/month**
% of Position: 100% # Mos.: 12
Effective: January 1, 2007
Account #: A-212200-212200-67120-0000000/100%

- b. Position: **PHOTOGRAPHER/COMMUNICATIONS SPECIALIST**
Department: Communications Office
Name: Melinda Finn
Position#: 5848 New?: No
Remarks: Position was Communications Assistant II, Grade 22.
Sal Grade/Step: **26/10** Salary: **\$4,743.21/month**
% of Position: 100% # Mos.: 12
Effective: January 1, 2007
Account #: A-212200-212200-67120-0000000/100%
- c. Position: **FINANCIAL AID SERVICES COORDINATOR**
Department: Financial Aid, Veterans & Scholarships Services
Name: Belinda K. Richhart
Position#: 6286 New?: No
Remarks: Position was Grade 25.
Sal Grade/Step: **27/9** Salary: **\$4,822.34/month**
% of Position: 100% # Mos.: 12
Effective: January 1, 2007
Account #: K-212200-475100-64600-1612002/100%
- d. Position: **EDUCATION CENTER COORDINATOR**
Department: Escondido Center
Name: Pamela Dratler
Position#: 5323 New?: No
Remarks: Position was Grade 19.
Sal Grade/Step: **20/7** Salary: **\$4,001.76/month**
% of Position: 100% # Mos.: 12
Effective: January 1, 2007
Account #: B-212200-354200-60910-0000000/100%
- e. Position: **EDUCATION CENTER COORDINATOR**
Department: Camp Pendleton Center
Name: Marta Y. Foraker
Position#: 5315 New?: No
Remarks: Position was Grade 19.
Sal Grade/Step: **20/25** Salary: **\$4,763.72/month**
% of Position: 100% # Mos.: 12
Effective: January 1, 2007
Account #: G-212200-354150-60910-0000000/100%
- f. Position: **INSTRUCTIONAL SUPPORT ASSISTANT II**
Department: Reading Services
Name: Estela Gibson
Position#: 5170 New?: No
Remarks: Position was Instructional Support Assistant I, Grade 16.
Sal Grade/Step: **22/8** Salary: **\$4,231.82/month**
% of Position: 100% # Mos.: 11
Effective: January 1, 2007
Account #: A-221000-328200-4930T-0000000/100%

- g. Position: **GROUNDS ARBORIST**
Department: Facilities/Grounds Services
Name: Todd E. McGurn
Position#: 5675 New?: No
Remarks: Position was Senior Groundskeeper, Grade 17.
Sal Grade/Stp: **24/3** Salary: **\$3,878.68/month**
% of Position: 100% # Mos.: 12
Effective: January 1, 2007
Account #: A-212200-542300-65500-0000000/100%
- h. Position: **MASONRY AND CONCRETE SKILLED MAINTENANCE MECHANIC**
Department: Facilities/Grounds Services
Name: Jeffery P. Bennett
Position#: 5672 New?: No
Remarks: Position was Skilled Maintenance Mechanic, Grade 23.
Sal Grade/Stp: **27/11** Salary: **\$4,901.46/month**
% of Position: 100% # Mos.: 12
Effective: January 1, 2007
Account #: A-212200-542300-65500-0000000/100%
- i. Position: **PIPEFITTER**
Department: Facilities/Grounds Services
Name: Francisco Lopez
Position#: 6198 New?: No
Remarks: Position was Grade 23.
Sal Grade/Stp: **24/10** Salary: **\$4,519.02/month**
% of Position: 100% # Mos.: 12
Effective: January 1, 2007
Account #: A-212200-542300-65500-0000000/100%
- j. Position: **LIBRARY MEDIA TECHNICIAN III**
Department: Library
Name: Isabel Aguayo
Position#: 5053 New?: No
Remarks: Position was Library Media Technician II, Grade 15.
Sal Grade/Stp: **17/14** Salary: **\$3,956.34/month**
% of Position: 100% # Mos.: 12
Effective: January 1, 2007
Account #: A-212200-317100-61200-0000000/100%
- k. Position: **LIBRARY MEDIA TECHNICIAN III**
Department: Library
Name: Mihail Cuibus
Position#: 5049 New?: No
Remarks: Position was Library Media Technician II, Grade 15.
Sal Grade/Stp: **17/7** Salary: **\$3,717.50/month**
% of Position: 100% # Mos.: 12
Effective: January 1, 2007
Account #: A-212200-317100-61200-0000000/100%

- l. Position: **LIBRARY MEDIA TECHNICIAN III**
Department: Library
Name: Randy L. Franklin
Position#: 5875 New?: No
Remarks: Position was Library Media Technician II,
Grade 15.
Sal Grade/Stp: **17/9** Salary: **\$1,700.57/month**
% of Position: 45% # Mos.: 12
Effective: January 1, 2007
Account #: A-212200-317100-61200-0000000/100%
- m. Position: **LIBRARY MEDIA TECHNICIAN III**
Department: Library
Name: Kelly Patrick
Position#: 5056 New?: No
Remarks: Position was Library Media Technician II,
Grade 15.
Sal Grade/Stp: **17/14** Salary: **\$3,956.34/month**
% of Position: 100% # Mos.: 12
Effective: January 1, 2007
Account #: A-212200-317100-61200-0000000/100%
- n. Position: **LIBRARY MEDIA TECHNICIAN III**
Department: Library
Name: Mary F. Russell
Position#: 5048 New?: No
Remarks: Position was Library Media Technician II,
Grade 15.
Sal Grade/Stp: **17/9** Salary: **\$3,779.04/month**
% of Position: 100% # Mos.: 12
Effective: January 1, 2007
Account #: A-212200-317100-61200-0000000/100%
- o. Position: **LIBRARY MEDIA TECHNICIAN III**
Department: Library
Name: Anne G. Stephan
Position#: 5055 New?: No
Remarks: Position was Library Media Technician II,
Grade 15.
Sal Grade/Stp: **17/7** Salary: **\$3,717.50/month**
% of Position: 100% # Mos.: 12
Effective: January 1, 2007
Account #: A-212200-317100-61200-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. APPROVED PERSONNEL ACTIONS/HISTORY

MSC Chadwick/Nelson

The Governing Board approved the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **June, 2007, and short-term employees** for the month of **July, 2007. EXHIBIT J-9**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **APPROVED NEW COMMUNITY DEVELOPMENT CLASSES, AGREEMENTS, AND PERSONNEL**

MSC Chadwick/Nelson

The Governing Board approved the following new classes, agreements, and personnel for providing Community Services classes.

Summer/Fall 2007

- a. **Name:** Lillian Godone-Mersca
 Name of Class: The Wonders of Home Schooling
 Effective: Sept, 2007
 Instructor Rate: 30% of tuition fees collected
 Fees to Student: \$45
 Terms: Min 12/Max 30

- b. **Name:** Mark Steenstra
 Name of Class: Robotics – College for Kids
 Effective: July 23, 2007
 Instructor Rate: \$35 Per hour
 Fees to Student: \$180
 Terms: Min 10/Max 20

- c. **Name:** David Harrington
 Name of Class: Digital Photo – College for Kids
 Effective: July 23, 2007
 Instructor Rate: \$35 Per hour
 Fees to Student: \$150
 Terms: Min 10/Max 20

- d. **Name:** Nadedja Casselberry
 Name of Class: Cultural Dancing – College for Kids
 Effective: July 16, 2007
 Instructor Rate: \$35% per hour
 Fees to Student: \$125
 Terms: Min 10/Max 20

- e. **Name:** Janet Burgess
 Name of Class: Cooking - College for Kids
 Effective: July, 2007
 Instructor Rate: \$40 per hour
 Fees to Student: \$150
 Terms: Min 10/Max 20

- f. **Name:** Julie Allender
 Name of Class: Science Smorgasbord – College for Kids
 Effective: July, 2007
 Instructor Rate: \$35 per hour
 Fees to Student: \$150
 Terms: Min 10/Max 20

- g. **Name:** Robyn Quaco
 Name of Class: The Money Camp – College for Kids
 Effective: July, 2007
 Instructor Rate: \$36 per hour
 Fees to Student: \$230
 Terms: Min 10/Max 30
- h. **Name:** Julie Dickerson
 Name of Class: Dig This – College for Kids
 Effective: July, 2007
 Instructor Rate: \$35 per hour
 Fees to Student: \$150
 Terms: Min 10/Max 20
- i. **Name:** Taeler Morgan
 Name of Class: Sports of All Sorts – College for Kids
 Effective: July, 2007
 Instructor Rate: \$35 per hour
 Fees to Student: \$125
 Terms: Min 10/Max 20
- j. **Name:** Andrea Hewitt
 Name of Class: Nose for News - College for Kids
 Effective: July, 2007
 Instructor Rate: 35 per hour
 Fees to Student: \$125
 Terms: Min 10/Max 20
- k. **Name:** Naftali Lahav
 Name of Class: Oriental Guitar
 Effective: July, 2007
 Instructor Rate: \$50 per hour
 Fees to Student: \$150
 Terms: Min 10/Max 20
- l. **Name:** Megan Moore
 Name of Class: Container Gardening
 Effective: November, 2007
 Instructor Rate: 30% of tuition fees
 Fees to Student: \$50
 Terms: Min 10/Max 25

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. RATIFIED LEAVES OF ABSENCE

MSC Chadwick/Nelson

- a. The Governing Board ratified the recommendation of the Superintendent/President granting a **20% Personal Leave of Absence without pay and with no effect on benefits**, effective August 21, 2007, through December 11, 2007, to **Gregory Baker**, Instructional Support Assistant IV, Communications, to teach.
- b. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective May 30, 2007, through June 24, 2007, to **Rebecca L. Clements**, Academic Department Assistant, Behavioral Sciences.
- c. The Governing Board ratified the recommendation of the Superintendent/President granting a **5% Personal Leave of Absence without pay and with no effect on benefits**, effective August 20, 2007, through December 14, 2007, to **Mark G. Lee**, Audio Production Coordinator, Performing Arts, to teach.
- d. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Personal Leave of Absence without pay and with no effect on benefits**, effective July 2, 2007, through July 27, 2007, to **Diana L. McPherson**, Lead Community Service Officer, Palomar College Police Department.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

12. RATIFIED RESIGNATIONS

MSC Chadwick/Nelson

The Governing Board ratified the recommendation of the Superintendent/ President to accept the resignations of the following employees:

- a. **Laura S. Davis**, Library Media Technician II, Library, effective July 7, 2007 (last day of employment July 6, 2007).
- b. **Richard J. Garcia**, Administrative Aide, Fallbrook Center, effective June 1, 2007 (last day of employment May 31, 2007).
- c. **Katherine A. Lindenmeier**, CalWORKS Accounting Assistant, Extended Opportunity Programs & Services/CalWORKS, effective August 18, 2007 (last day of employment August 17, 2007).

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

13. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the **Professional Growth Program for Classified Employees**, the following employees are granted a **\$500 annual stipend**, prorated on a monthly basis, effective July 1, 2007:

Employee Name: **Kelly A. Dryden**
Position: ASL/English Interpreter
Department: Disability Resource Center
Course of Study: BA

Employee Name: **Lisa A. Hornsby**
Position: Administrative Assistant
Department: Human Resource Services
Course of Study: MBA

Employee Name: **Jeffery M. Jones**
Position: Senior Groundskeeper
Department: Facilities/Grounds Services
Course of Study: Job Related

Employee Name: **Devonay I. Olson**
Position: ASL/English Interpreter
Department: Disability Resource Center
Course of Study: BA

Employee Name: **Myrna A. Valencia**
Position: Instructional Computer Lab/Help Desk Specialist
Department: Academic Technology Resources Center
Course of Study: BA

In accordance with the **Professional Growth Program for Classified Employees**, the following employees are granted a **one-time lump sum stipend of \$2,000** effective July 1, 2007, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name: **Marjory A. Adcock**
Position: Graphic Specialist III
Department: Print Services
Course of Study: BA

Employee Name: **Mona A. Smith**
Position: Academic Department Assistant
Department: Mathematics
Course of Study: BA

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

BUSINESS SERVICES

1. REVIEWED AND APPROVED CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS

MSC Chadwick/Larson

The Governing Board ratified and approved all contracts and agreements for the period May 1, 2007, through June 30, 2007, entered into on behalf of the Palomar Community College District. **EXHIBIT J-1**

Board President Mark Evilsizer inquired regarding the consultant contract with Phyliss Laderman. He asked whether her contract will become void once her employment with the District begins. President Deegan answered to the affirmative.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION

Report of the Faculty Senate

Faculty Senate President, Dr. Brent Gowen, reported that the Senate continues to work with the 75/25 Committee and on the ROP transition.

2. INFORMATION

Report of the Palomar Faculty Federation

PFF Co-President, Julie Ivey, reported on the PFF/CFT lobbying efforts on the Community College Initiative. She also commented on AB 1343 (Faculty and College Excellence Act), and several other bills that are currently circulating.

3. INFORMATION

Report of the Administrative Association - absent

4. INFORMATION

Report of the Confidential and Supervisory Team

CAST President, Donna Greene, reported on the CAST retreat and commended Jo Anne Giese, who coordinated the retreat. She acknowledged Bruce Bishop who was a presenter. Eight employees were nominated for Employee of the Year – Terry Gray, Supervisor, Academic Technology, was selected as the CAST Employee of the Year. Ms. Green commended all who were nominated and thanked those who took the time to nominate deserving employees.

5. **INFORMATION**

Report of the CCE/AFT

CCE President, Neill Kovrig, introduced the CCE E-Council: Melissa Lopez, Assistant Vice President; Lisa Galbreath, Secretary; Eddie Tubbs, Steward; Mike Dimmick, Treasurer; and Sheila Atkins, Sr. Grievance Officer. He looks forward to working with all constituent group councils.

6. **INFORMATION**

Report of the Associated Student Government

ASG President, Michelle Eichelberger, reported on the ASG sponsored summer event for students, which was well attended. ASG Vice President, Jesse Lyn, is attending the San Marcos City Council meeting speaking in favor of a bridge for students to cross from the Sprinter train station to Palomar College. Several disabled students have expressed their concern about crossing Mission Road to the College. ASG and Health Services are currently working on "Students In Crisis," to see what can be done to help Palomar students. Among other events, ASG is putting together a resolution in favor of the Community College Initiative; ASG has scheduled its retreat in August; lastly, ASG is actively planning for fall semester Welcome Days.

M. **UNFINISHED BUSINESS** – There was none.

N. **NEW BUSINESS**

1. **APPROVED AGREEMENT WITH SOLEXICO LANGUAGE & CULTURAL CENTER FOR STUDY ABROAD PROGRAM IN PLAYA DEL CARMEN, MEXICO, JANUARY 3, 2008 – JANUARY 20, 2008**

MSC Chadwick/Nelson

The Governing Board approved an agreement between Palomar Community College District and Solexico Language Cultural Center, for the purpose of conducting a Study Abroad Program in Playa del Carmen, Mexico on January 3, 2008, through January 20, 2008. Classes will be offered in Spanish 101A, 101B, 102A, 102B, 201A, 201B, 235, and 296. In addition to program price, program participants will be responsible for paying for all fees including transportation, housing, insurance, books, materials, and personal expenses.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **AUTHORIZATION TO CONTRACT WITH ELLUMINATE, INC., FOR HOSTING THE STATEWIDE e-CONFERENCING PROJECT**

MSC Chadwick/Larson

The Governing Board accepted **Illuminate, Inc.**, as the licensor to **provide the e-Conferencing hosting services** to deliver the CCC Confer product and to provide technology to facilitate the meeting events. Furthermore, the Governing Board hereby authorizes the District to **enter into a four-year contract** with Illuminate, Inc., for **hosting license fees** in the amount of \$600,000 (six hundred thousand) per year and additional fees for **audio conferencing services** in an amount not to exceed \$200,000 (two hundred thousand). Total annual cost not to exceed \$800,000 (eight hundred thousand). All costs and expenses paid through e-Conferencing grant, CCC Confer.

EXHIBIT N-2

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

3. **DECLARED EQUIPMENT FROM THE OCCUPATIONAL & NONCREDIT PROGRAMS SURPLUS AND APPROVED DONATION TO CALTRANS**

MSC McMullen/Larson

RESOLUTION NO. 08-20922

The Governing Board **declared surveying equipment and supplies** identified in Exhibit **N-3**, and incorporated herein by this reference, **surplus**, and no longer needed for District use by the Occupational & Noncredit Programs Department, due to the cancellation of the Surveying Program in Fall, 2004. The Governing Board by a **unanimous vote approved** the surveying equipment and supplies be donated to CALTRANS, pursuant to California Education Code Section 81452(a). (**UNANIMOUS CONSENT REQUIRED**) **EXHIBIT N-3**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

4. **APPROVED FINAL PROJECT PROPOSAL - HUMANITIES BUILDING**

MSC Chadwick/Larson

RESOLUTION NO. 08-20923

The Governing Board ("District") approved the **Final Project Proposal (FPP)** for the **Humanities Building** ("Project") under the provisions of Title 5, California Code of Regulations, Section 527001.5 and following: Project plans and specifications shall be submitted to the Board of Governors of the California Community Colleges ("BOG") for approval (Education Code Section 81837); and before the District awards a contract for construction of the Project., project funding shall be allocated through the State Public Works Board and BOG. **EXHIBIT N-4**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

5. **AUTHORIZATION TO EXECUTE CONTRACT FOR EMPLOYEE CLASSIFICATION AND COMPENSATION STUDY**

MSC McMullen/Chadwick

The Governing Board authorized Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or Ken Jay, Director, Business Services, to **execute a contract to the best qualified consultant** in response to Request for Proposals (RFP 003-07). The contract will be brought back to the Governing Board for ratification at a future board meeting. **EXHIBIT N-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVED CHILD DEVELOPMENT CONTRACT CCTR-7332 - GENERAL CHILD CARE & DEVELOPMENT PROGRAMS, PROJECT # 37-6827-00-7; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

MSC Chadwick/Larson

RESOLUTION NO. 08-20924

The Governing Board approved **Child Development Services agreement, CCTR-7332 General Child Care & Development Services**, between California Department of Education and Palomar Community College District, effective July 1, 2007, through June 30, 2008. The Governing Board hereby **accepts funding** in the amount of \$248,708.00, and authorizes Dr. Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or Ken Jay, Director of Business Services, to sign contract documents of the California Department of Education – Child Development Services. **EXHIBIT N-6**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVED CHILD DEVELOPMENT CONTRACT CPRE-7319 STATE PRESCHOOL; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

MSC Chadwick/Nelson

RESOLUTION NO. 08-20925

The Governing Board approved **Child Development Services agreement, CPRE-7319 State Preschool**, between California Department of Education and Palomar Community College District, effective July 1, 2007, through June 30, 2008. The Governing Board hereby accepts funding in the amount of \$347,763.00, and authorizes Dr. Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or Ken Jay, Director of Business Services, to sign contract documents of the California Department of Education – Child Development Services. **EXHIBIT N-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVED AGREEMENT WITH SAN DIEGO BEAUTY ACADEMY/POWAY ACADEMY OF HAIR DESIGN FOR COSMETOLOGY PROGRAM OFFERED THROUGH REGIONAL OCCUPATION PROGRAMS (ROP)**

MSC Chadwick/Larson

The Governing Board approved an **agreement** between Palomar Community College District and **San Diego Beauty Academy/Poway Academy of Hair Design**, to provide vocational education/skill training in all phases of a Cosmetology Program for ROP students. The term of this agreement shall be from July 1, 2007, through June 30, 2008. **EXHIBIT N-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **ACCEPTED AND APPROVED CHANGE ORDER #18 FOR HIGH TECHNOLOGY LABORATORY/CLASSROOM BUILDING**

MSC Chadwick/Nelson

RESOLUTION NO. 08-20926

The Governing Board accepted and approved **Change Order #18** in the amount of \$227,264.00 pertaining to Job No. 712, **High Technology Laboratory/Classroom Building** project; original contract approved by the Governing Board on October 12, 2004, as detailed on the accompanying memorandum in support hereof. **EXHIBIT N-9**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **Pulled from agenda.**

11. APPROVED REVISED ACADEMIC CALENDAR FOR 2007-2008

MSC Chadwick/Larson

The Governing Board approved the revised Academic Calendar for 2007-2008, as shown:

2007-2008

PALOMAR COLLEGE
ACADEMIC CALENDAR

Revised Proposal
June 11, 2007

SUMMER 2007

FALL 2007

SPRING 2008

MAY 2007						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST 2007						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY 2008						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE 2007						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

SEPTEMBER 2007						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

FEBRUARY 2008						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

JULY 2007						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

OCTOBER 2007						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MARCH 2008						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST 2007						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER 2007						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

APRIL 2008						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 21-June 16 4-wk Session
June 18-July 31 6-wk Session
June 18-Aug 14 8-wk Session

FALL SEMESTER MEETING DAYS
(number of days including finals)
M T W TH F S
15 17 17 16 16 16

SPRING SEMESTER MEETING DAYS
(number of days including finals)
M T W TH F S
15 17 17 17 16 16

163 Instructional, 12 Total Professional Dev Days
(11 Professional Development Days plus
1 Plenary Day)

- ◆ Faculty Plenary
- Semester Begins
- Last Class/Final Exams
- ▲ Spring Recess
- Shaded Areas-Non-instructional Days

DECEMBER 2007						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

- Aug 16 Part-time Faculty Plenary
- Aug 17 Faculty Plenary
- Aug 20 Fast Track 1 begins
- Aug 20 Fall WKDY classes begin
- Aug 25 Fall Saturday classes begin
- Sept 3 Labor Day
- Oct 15 Fast Track 1 ends
- Oct 17 Fast Track 2 begins
- Nov 12 Veterans' Day
- Nov 22 Thanksgiving
- Nov 23-24 Local Holiday
- Dec 10-15 Last Class/Final Exams
- Dec 15 Fast Track 2 ends
- Dec 15 Fall semester ends
- Jan 1 New Year's Day

MAY 2008						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- Jan 17 Part-time Faculty Plenary
- Jan 21 Martin Luther King's Day
- Jan 22 Spring semester begins
- Jan 22 Fast Track 1 begins
- Jan 26 Spring Sat classes begin
- Feb 15 Lincoln's Day
- Feb 18 Washington's Day
- Mar 22 Fast Track 1 ends
- Mar 24-30 Spring Recess
- Mar 31 Fast Track 2 begins
- May 17-23 Last Class/Final Exams
- May 23 Fast Track 2 ends
- May 23 Commencement
- May 23 Spring semester ends
- May 26 Memorial Day

O. BOARD REQUESTS FOR REPORTS

Trustee Chadwick requested the District to develop a web page link on, "How To Do Business With Palomar College."

P. RECESS TO CLOSED SESSION – No additional session needed.

R. ADJOURNMENT

The meeting was adjourned at 6:59 p.m.

President of the Board

Secretary of the Board