



**APPROVED 7/10/2007**

**GOVERNING BOARD MINUTES**

**REGULAR MEETING OF THE GOVERNING BOARD**

**DATE: JUNE 12, 2007**

**4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)**

**PALOMAR COMMUNITY COLLEGE DISTRICT**

**GOVERNING BOARD ROOM, STUDENT SERVICES CENTER**

**1140 WEST MISSION ROAD**

**SAN MARCOS, CALIFORNIA**

**A. CALL TO ORDER**

Board President, Mark Evilsizer, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

**AA. ROLL CALL**

**TRUSTEES PRESENT:**

MARK R. EVILSIZER, M.A., PRESIDENT  
DARRELL L. MC MULLEN, M.B.A., VICE PRESIDENT  
RUTH LARSON, M.D., SECRETARY  
NANCY C. CHADWICK, M.S.W., M.P.A., TRUSTEE  
MICHELE T. NELSON, PH.D., TRUSTEE  
MICHELLE EICHELBERGER, STUDENT TRUSTEE

**EXECUTIVE ADMINISTRATORS PRESENT:**

Robert P. Deegan, Superintendent/President  
Berta Cuaron, Assistant Superintendent/Vice President, Instruction  
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services  
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

**B. PUBLIC COMMENTS**

**C. RECESS TO CLOSED SESSION**

The Board went into Closed Session at 4:01 p.m., to discuss:

7. Public Employee Performance Evaluation, pursuant to Government Code §54957.  
Position Title: Superintendent/President
8. Review of tort claim, pursuant to Government Code §54956.95.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8.  
Property APNs as follows:
  - a. Discussion of potential sites in the southern portion of the District.
  - b. Approximately 80 acres of real property generally located at the northeast corner of Interstate 15 and State Route 76, near Fallbrook.

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
5. Public Employment, pursuant to Government Code §54957.

**CC. RECONVENE TO OPEN SESSION**

The meeting reconvened to Open Session at 5:03 p.m. No reportable action taken.

**STAFF PRESENT:**

Brent Gowen, President, Faculty Senate; Associate Professor, English  
Shannon Lienhart, Co-President, PFF/AFT; Associate Professor, Mathematics  
Becky McCluskey, President, CCE/AFT; Accounting Technician, Fiscal Services  
Tom Plotts, President, Administrative Association; Director, Public Safety/Chief of Police  
Cheryl Ashour, Administrative Assistant, Superintendent/President

**GUESTS:**

Others present are listed on the sign-in sheets.

**QUORUM ESTABLISHED**

Following the pledge of allegiance to the flag, Board President Evilsizer declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR ONE YEAR FROM THE MEETING DATE.

**CCC. ADMINISTRATION OF OATH OF OFFICE TO STUDENT TRUSTEE**

At this time, **Board President Mark Evilsizer** administered the Oath of Office to Michelle Eichelberger, Student Trustee.

**D. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS – There were none.**

**E. APPROVAL OF MINUTES**

MSC Chadwick/Nelson

1. The Governing Board approved the Minutes of the Regular Meeting of May 8, 2007.
2. The Governing Board approved the Minutes of the Special Meeting of May 22, 2007.
3. The Governing Board approved the Minutes of the Special Meeting of June 6, 2007.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

1. Item N-3, page 22, change date to reflect correct year: **2007**
2. Item N.8, page 23, was **removed** from the agenda.

**G. REPORTS/PRESENTATIONS**

1. Final Project Proposal, Humanities Building – LPA

Mr. Glen Carels, LPA, updated the Board on the current status of the multidisciplinary instructional building; he gave a detailed presentation on the preliminary plans for the humanities building FPP; and presented revised plans for the North Palomar Campus.

**GG. ACKNOWLEDGEMENT OF RETIREMENTS**

1. **Belinda K. Richhart**, Financial Aid Services Coordinator, Financial Aid, Veterans and Scholarships Services, effective July 7, 2007. She has served Palomar College for 10 years from April 9, 1997, to July 6, 2007. Ms. Richhart was not present.

2. **Judith K. Fish**, Director, Regional Occupational Program, effective July 1, 2007. She has served Palomar College for ten years from December 2, 1996, to June 30, 2007.

**Dean Wilma Owens** spoke on behalf of Judy Fish, summarizing on Ms. Fish's career and accomplishments at Palomar.

**H. REPORT OF THE GOVERNING BOARD PRESIDENT**

**Board President Mark Evilsizer** reported that he attended numerous College events during the month of May. He thanked the faculty, staff, and administration for getting through another academic year with many student successes. He was excited about the designs of the new buildings that is under development and acknowledged that students, faculty, and staff will benefit from the natural lighting of these buildings.

**HH. REPORTS OF GOVERNING BOARD TRUSTEES**

**Student Trustee Michelle Eichelberger** announced that she will be serving in the capacity of ASG President/Student Trustee for another year. She exclaimed that commencement ceremony was amazing and thanked the Office of Student Affairs for their involvement in this event.

**Trustee Darrell McMullen** – No report.

**Trustee Ruth Larson** expressed her appreciation to the faculty for their comments regarding President Deegan's evaluation

**Trustee Nancy Chadwick** reported on her attendance at the Faculty Tea, TRIO graduation, EOP&S graduation, Paramedic graduation, ASG Dinner and Awards, Scholarship Awards, Commencement, and the Nurse Pinning Ceremony. She announced that she will serve a second term as Chair of SDICCCA. The SDICCCA Legislative Breakfast will be held in September at the Hilton on Harbor Island. Trustee Chadwick thanked the PFF for giving her a certificate of appreciation at the San Diego Imperial Counties Labor Council Dinner.

**Trustee Michele Nelson** thanked the faculty for their comments on the President's evaluation and said it was very helpful.

**I. REPORT OF THE SUPERINTENDENT/PRESIDENT**

**President Deegan** congratulated Student Trustee Eichelberger on her re-election as the ASG President/Student Trustee. He reported that Ian Knight, the student who passed away in a tragic apartment fire near CSUSM in May, was a student at Palomar College. President Deegan said he would like to formally recognize Ian Knight at the beginning of the Fall semester.

President Deegan expressed his enthusiasm for the acquisition of the 82 acres located at the northeast corner of Interstate 15 and State Route 76, near Fallbrook. He thanked the faculty, staff, and administrators for their participation in making this acquisition a reality.

**1. Report of Vice President for Instruction**

Vice President Berta Cuaron thanked everyone for a tremendous year with many accomplishments. She recognized the faculty leadership: Dr. Brent Gowen, Faculty Senate President; Judy Cater, Sabbatical Leave Committee; Monika Brannick, Curriculum Committee; Maryann Drinan, TERB Coordinator; Patrick O'Bryan, Professional Development; Teresa Laughlin and the entire steering committee for Student Learning Outcomes; Title 5 Working Group; and the Basic Skills Working Group. She announced that plans are underway for accreditation, which will take place shortly. Lastly, she welcomed Norma Bean, Interim Dean, Arts, Media, Business & Computing Systems.

**2. Report of Vice President for Student Services**

Lynda Halttunen, Dean, Counseling Services, updated the Board on the Early Acceptance Program. Student Services year end events included: Parent Orientations, Transfer Recognition, TRIO/SSS Ceremony, EOP&S Graduation, and CalWORKs Employers' Luncheon.

**3. Report of Vice President for Finance and Administrative Services**

Vice President Bonnie Ann Dowd gave a detailed presentation on the tentative budget for 2007-2008.

**4. Report of Vice President for Human Resource Services – No report.**

At this time, **Trustee Michele Nelson** excused herself from the meeting for personal reasons.

**Resumption of  
REGULAR AGENDA**

**J. APPROVAL OF CONSENT CALENDAR ITEMS**

**BUSINESS SERVICES**

**1. REVIEWED AND APPROVED PURCHASES MADE FOR PRIOR SIXTY DAYS**

MSC Chadwick/Larson

The Governing Board reviewed and approved the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2006-2007 fiscal year budget:

Re-Encumbered				
Purchase Orders	0740677	through	0740816	\$ 1,323,830.30
Advertising/Increases	0760094	through	0760110	\$ 36,883.88
Employment Ads	0765007	through	0765007	\$ 246.25
Agreement/Services	0770652	through	0770689	\$ 71,916.78
Repairs	0775072	through	0775085	\$ 9,325.69
Agreement/Annual	0780176	through	0780176	\$ 8,259.90
Procurement Card	Time Period: 03/23/06 – 04/22/07			\$ 202,493.81
	Time Period: 04/23/06 – 05/22/07			\$ 150,773.14
				<b><u>\$ 1,803,729.75</u></b>

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**GIFTS**

**2. ACCEPTED GIFTS**

MSC Chadwick/Larson

The Governing Board accepted the following **gifts** and directs that an appropriate letter of appreciation be sent to the donors:

- a. Potted plants, 408 one-gallon variety donated by **Altman Specialty Plants**, 3742 Bluebird Canyon Road, Vista, CA 92084, to be planted on campus for commencement. Total cash value as estimated by donor is \$958.80.
- b. Twenty flats of flowers donated by **Color Spot**, 2575 Olive Hill Road, Fallbrook, CA 92028, to be planted on campus for commencement. Total cash value as estimated by donor is \$200.00.
- c. Two large potted cacti and one windmill fan palm donated by **Judy Fish**, 16205 Avenida Suavidad, San Diego, CA 92128, to be planted on campus. Total cash value as estimated by donor is \$1,000.00.
- d. Ceramic tools, paints, and miscellaneous supplies donated by **Jean Fox**, 3904 Cadena Avenue, Oceanside, CA 92054, to be used by students in ceramics classes. Total cash value as estimated by donor is \$350.00.

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**TRAVEL**

**3. APPROVED TRAVEL EXPENSES**

MSC Chadwick/Larson

The Governing Board approved/ratified **travel expenses** for the following persons:

- a. **Board Member**                      **NANCY CHADWICK**  
Advanced Funds?                      Yes  
For:    Registration, mileage, etc.  
To attend:                                      ACCT Annual Congress  
Location:                                        San Diego, CA  
Date:    September 26-29, 2007  
Amount:                                         \$1,233.11  
Budget Acct. No.:                              575200-11-111100-66100-10-2007-0000000
  
- b. **Board Member**                      **MARK EVILSIZER**  
Advanced Funds?                      Yes  
For:    Registration, mileage, etc.  
To attend:                                      ACCT Annual Congress  
Location:                                        San Diego, CA  
Date:    September 27-29, 2007  
Amount:                                         \$1,100.67  
Budget Acct. No.:                              575200-11-111100-66100-10-2007-0000000

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**FISCAL SERVICES**

**4. APPROVED BANK SIGNATURE AUTHORIZATIONS FOR PERIOD JULY 1, 2007,  
THROUGH JUNE 30, 2008**

MSC Chadwick/Larson

The Governing Board authorized the following to deposit/withdraw funds currently deposited to the Palomar Community College District Financial Aid, Federal Account in Wells Fargo Bank:

Bonnie Ann Dowd, Assistant Superintendent/Vice President,  
Finance and Administrative Services, **or**  
Robert P. Deegan, Superintendent/President

The Governing Board authorized the following to deposit/withdraw funds currently deposited to the Palomar Community College Transfer Account deposited in Wells Fargo Bank:

Bonnie Ann Dowd, Assistant Superintendent/Vice President,  
Finance and Administrative Services, **or**  
Robert P. Deegan, Superintendent/President

The Governing Board authorized the following to deposit/withdraw funds currently deposited to the Palomar Community College Revolving Cash Fund in Wells Fargo Bank:

Bonnie Ann Dowd, Assistant Superintendent/Vice President,  
Finance and Administrative Services, **or**  
Robert P. Deegan, Superintendent/President

The Governing Board authorized the following to deposit/withdraw funds currently deposited to the Palomar Community College District Associated Students of Palomar College in Wells Fargo Bank:

Bonnie Ann Dowd, Assistant Superintendent/Vice President,  
Finance and Administrative Services, **or**  
Robert P. Deegan, Superintendent/President

**and**

Michelle Eichelberger, President, Associated Student Government

**or**

Jesse Lyn, Vice President, Associated Student Government

The Governing Board authorized the following to deposit/withdraw funds deposited to the Palomar Community College, State of California--Cal Grant Account in Wells Fargo Bank:

Bonnie Ann Dowd, Assistant Superintendent/Vice President,  
Finance and Administrative Services, **or**  
Robert P. Deegan, Superintendent/President

The Governing Board authorized two of the following to deposit/withdraw funds currently deposited to the Palomar College Payroll Account (automatic payroll deposit and electronic funds transfer for state and federal taxes) in Wells Fargo Bank:

Robert P. Deegan, Superintendent/President  
Bonnie Ann Dowd, Assistant Superintendent/Vice President,  
Finance and Administrative Services  
Esperanza Flores, Manager, Payroll Services  
Janien A. Lau-Thompson, Systems Module Functional Specialist  
Cynthia Battaglia, Payroll Assistant

**EXHIBIT J-4**

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**PERSONNEL**

**5. GRANTED EQUIVALENCY FOR DISCIPLINE**

MSC Chadwick/Larson

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board granted the following individuals equivalency to minimum qualifications for the disciplines listed:

Jerraca A. Betancourt	Dance
Filamena Christopher	Tai Chi
Valerie L. Clark	Dance
Anthony Fedon	Diesel Mechanics Technology
Paul Remeika	Geology
Mark J. Schneider	Radio & Television
Andrew Shean	Counseling

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**6. RATIFIED PART-TIME FACULTY EMPLOYMENT**

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/ President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Summer and Fall, 2007, (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

**SUMMER 2007**

**ART**

Warehall, William D.	Art	\$48.72
	M.F.A., Ceramics & Glass	
	B.F.A., Art	

**CHEMISTRY**

Jacobsen, Faith E.	Chemistry	\$50.37
	M.S., Chemistry	
	B.S., Biology-Chemistry	

**COUNSELING**

Shean, Andrew	Counseling Ed.D., Education Leadership & Management B.A., Sociology of Education Eminence in the Field	\$51.78
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**ENGLISH**

Guinon, Teresa	English M.A., English B.A., Elementary Education	\$48.72
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**ENGLISH AS A SECOND LANGUAGE**

Gasca, Caroline	Community Education-Noncredit M.S., Education (TESOL)	\$50.37
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Romano, Jason	Community Education-Noncredit M.A., Linguistics B.A., Spanish T.E.S.O.L. Certificate to be completed during first year of employment	\$48.72
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Scales, Julie	ESL M.A., TESL B.A., Spanish	\$48.72
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**EARTH SCIENCES**

Sharpe, Brian D.	Astronomy Ph.D., Astrophysics & Astronomy M.S., Physics B.S., Physics	\$51.78
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**OCCUPATIONAL & NONCREDIT PROGRAMS**

Schneblin, Elizabeth	Older Adult Education (Tai Chi) M.A., Teaching with a Specialization In Educational Technology 2+ Years Experience	\$48.72
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Wouters, Bela M.	Apprenticeship – Electrical B.S., Electrical Engineering 4+ Years Experience	Paid by sponsor: San Diego Electrical Training Trust
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**PERFORMING ARTS**

Betancourt, Jerraca A.	Dance M.A., Education/Early Childhood Education B.A., Theatre Eminence in the Field	\$48.72
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Clark, Valerie L.	Dance Eminence in the Field	\$47.54
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Fieldsa, Karen S.	Theatre Arts M.A., Humanities-Interdisciplinary B.F.A., Theater	\$50.37
Weinberg, Sadie C.	Dance M.F.A., Dance	\$48.72
<b>TRADE &amp; INDUSTRY</b>		
Fedon, Anthony	Diesel Technology Eminence in the Field	\$47.54
<b><u>FALL 2007</u></b>		
<b>BEHAVIORAL SCIENCES</b>		
Richie Zavaleta, Arduizur	Sociology M.A., Sociological Practice B.A., Sociology	\$50.37
<b>BUSINESS EDUCATION</b>		
Haag, Catherine L.	Business Education M.B.A., Business Administration B.A., Psychology	\$48.72
<b>COMMUNICATIONS</b>		
Schneider, Mark J.	Radio & Television Eminence in the Field	\$47.54
<b>COUNSELING</b>		
Askerneese, Adrean J.	Counseling M.S., Counseling M.A., Marriage & Family Therapy B.A., Sociology	\$51.78
Bader, Elissa D.	Counseling M.A., Counseling B.A., Psychology	\$48.72
Harrison, Christina	Counseling M.A., Career Development B.A., Psychology	\$48.72
Lara, Luke J.	Counseling M.A., Education (Counseling)	\$48.72
<b>ENGLISH</b>		
Bale, Lorie J.	English M.A., English B.A., English	\$48.72
Hannon, Richard H.	English M.A., Rhetoric & Writing Studies (Teaching of Writing) B.A., Literature/Writing	\$48.72
Woodside, Martin	English M.A., English B.A., English	\$48.72

**EARTH SCIENCES**

Remeika, Paul	Geology B.A., Recreation Administration A.A., Geology Eminence in the Field	\$47.54
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**LIFE SCIENCES**

Pillsworth, Thomas J.	Zoology Ph.D., Pharmacology M.A., Biology B.S., Liberal Arts	\$51.78
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Schmidt, Jeff	Zoology Ph.D., Biology	\$51.78
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**OCCUPATIONAL & NONCREDIT PROGRAMS**

Christopher, Filamena	Tai Chi Eminence in the Field	\$47.54
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**PUBLIC SAFETY PROGRAMS**

Vogt, Eric L.	Fire Technology M.P.A., Public Administration B.A., Speech 2+ Years Experience	\$48.72
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The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**7. RATIFY NEW ACADEMIC POSITIONS**

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/ President regarding the following academic positions:

- a. Position: **ASSISTANT PROFESSOR, NURSING  
(Medical-Surgical Nursing)**  
Name: Vacant  
Department: Nursing Education  
Position #: 6411 New?: Yes  
Remarks: Position will be grant funded – Capacity Building Grant  
Effective: June 13, 2007  
% of Position: 100% # Mos.: 10  
Account #: K-111000-348200-12300-1612189/100%

- b. Position: **ASSISTANT PROFESSOR, NURSING  
(Gerontology & Medical-Surgical Nursing)**  
Name: Vacant  
Department: Nursing Education  
Position #: 6412 New?: Yes  
Remarks: Position will be grant funded – Capacity Building  
Grant  
Effective: June 13, 2007  
% of Position: 100% # Mos.: 10  
Account #: K-111000-348200-12300-1612189/100%

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**8. RATIFY CORRECTION TO ACADEMIC CONTRACT**

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **correction** to the following **academic contract**:

- a. Name: **WING H. CHEUNG**  
Position: Assistant Professor, Geography  
Department: Earth Sciences  
Degrees: M.P.A., Specialized Study  
M.S., Environmental Science, Specialized  
B.A., History and Geography/Environmental Studies  
Minimum qualifications satisfied through equivalency  
Position #: 6392 New: Yes  
Remarks: Increased grade placement due to verification of additional  
education.  
Sal Rng/Stp: **D/1** Salary: **\$5,236.73/month**  
% of Position: 100% # Mos: 10  
Effective: August 17, 2007  
Account #: A-111000-345500-22060-0000000/100%

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**9. APPROVED REIMBURSEMENT OF CANDIDATE FOR INTERVIEW EXPENSES**

MSC Chadwick/Larson

The Governing Board approved **reimbursement** of **travel expenses** for interviews for the following:

- a. **WING H. CHEUNG**  
For: Airfare, hotel, and meals  
To Attend: Interview for the position of Assistant Professor, Geography  
Location: Bloomington, IN, to San Marcos, CA  
Date: April 13, 2007  
Amount: \$525.33  
Account #: 575400-12-611200-67600-10-2007-1612080/100%



**12. RATIFY ADMINISTRATIVE EMPLOYMENT**

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **administrative employees**:

- a.      Name:            **NORMA M. BEAN**  
          Position:        Interim Instructional Dean  
          Department:    Arts, Media, Business & Computing Systems  
          Position #:      6413                      New?:                      No  
          Remarks:        Interim replacement for Patrick Schwerdtfeger  
          Sal Grade/Stp:   **75/4**                      Salary:   **\$10,207.07/month**  
          % of Position:   100%                      # of Mos:                12  
          Effective:        June 13, 2007  
          Account #(s):    A-123100-351100-60110-0000000/100%
- b.      Name:            **SCOTT T. CATHCART**  
          Position:        Director, Athletics  
          Department:    Athletics  
          Position #:      5488                      New?:                      No  
          Remarks:        Replacement for John Woods  
          Sal Grade/Stp:   **71/4**                      Salary:   **\$9,249.37/month**  
          % of Position:   100%                      # of Mos:                12  
          Effective:        July 1, 2007  
          Account #(s):    A-123400-431100-60100-0000000/100%

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**13. APPROVED CONTRACTS FOR EDUCATIONAL AND CLASSIFIED ADMINISTRATORS**

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/ President regarding the contracts for the following administrators for the 2007-2008 fiscal year:

**One-year Contracts for Educational Senior Administrators**

Bean, Norma M.	Interim Dean of Arts, Media, Business and Computing Systems
Francis, Candice A.	Interim Dean of Mathematics and the Natural and Health Sciences
Garlow, Katheryn	Dean of Languages and Literature
Halttunen, Lynda G.	Dean of Counseling Services
Owens, Wilma G.	Dean of Career, Technical and Extended Education
Thompson, Sara L.	Dean of Mathematics and the Natural and Health Sciences
Vernoy, Mark W.	Dean of Social and Behavioral Sciences

**One-year Contracts for Educational and Classified Administrators (Continued)**

Barnaba, Ruth V.	Tutoring Services Program Coordinator
Barton, Michelle A.	Director, Institutional Research, Planning and Grants
Bianchi, Americo	Web Services Manager
Bishop, Bruce E.	Director, Student Affairs
Borden, Richard C.	Institutional Research Analyst
Brockett, Theo Y.	Manager, Education Center
Cathcart, Scott T.	Director, Athletics
Cerda, Phillip J.	Broadcast Operations Manager
Coleman, Susan	Internal Auditor/Analyst
Conway, Mary Jayne	Director, Health Services
Cruz, Anthony C.	Police Lieutenant
Ellis, Michael D.	Director of Facilities
Flores, Esperanza	Payroll Manager
Gannett, Katherine G.	Manager, Library Staff & Services
Gavin, Calvin One Deer	Director, Grant Funded Student Support Programs
Gropen, Laura A.	Marketing Services Manager
Haines, Ronald R.	Director, Disability Resource Center
Hoffman, Janet S.	Manager, Education Center/Counselor
Hudson-Maclsaac, Kelley	Manager, Facility Planning/Environmental Health and Safety
Jay, Kenneth P.	Director, Business Services
Larmer, G. Patrick	Manager, Theatre Operations
Lee, Herman C.	Director of Enrollment Services
McClure, Scott R.	Programming Manager
Medel, Thomas R.	Manager, Education Center
Morrow, Blaine V.	Project Director, e-Conferencing
Oggel, Mark R.	Director Communications
O'Neill, Yasue	International Student Advisor/Coordinator
Plotts, Thomas B.	Director, Public Safety Programs/Chief of Police
Safranek, Teresa E.	Director, Workforce and Community Development
San Agustin, Mary S.	Director, Financial Aid, Veterans & Scholarships Services
Smith, Mollie R.	Director, Occupational & Noncredit Programs
Stadler, Anne K.	Director, EOP&S/CARE
Talmo, Richard D.	Director of Development/Executive Director for the Foundator
Taramasco, Michelle A.	Client Services Manager
Taveuveu, Brandi Y.	Budget Manager
Vargas, Jose I.	Manager, Network and Technical Services
Veach, Diane M.	Manager, Instruction Office

**Extension of Existing Contract for Educational Administrator (July 1, 2007- August 31, 2007)**

Woods, John F. Director, Athletics

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**14. RATIFY CHANGES TO CLASSIFIED POSITIONS**

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/ President regarding the **changes** to the following **classified positions**:

- a. Position: **ROP SPECIALIST**  
Name: Vacant  
Department: Regional Occupational Program  
Position #: 5812 New?: No  
Remarks: Replacement for Deborah Brooks. Position was Senior Office Specialist, Grade 14. Position is specially funded by and dependent on the annual renewal of ROP funding.  
Sal Grade/Step: **14/1** Salary: **\$2,754.78/month**  
% of Position: 100% # Mos.: 12  
Effective: June 13, 2007  
Account #: A-212200-337100-62100-1812080/100%
- b. Position: **ACCOUNTING TECHNICIAN**  
Name: Becky S. McCluskey  
Department: Business Services  
Position #: 5596 New?: No  
Remarks: Position relocated from Fiscal Services.  
Sal Grade/Step: **22/19** Salary: **\$4,718.29/month**  
% of Position: 100% # Mos: 12  
Effective: July 1, 2007  
Account #: A-212200-531100-67760-0000000/100%

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**15. RATIFY RECLASSIFICATIONS OF CLASSIFIED POSITIONS**

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **reclassifications** of the following **classified positions**:

- a. Position: **ADMISSIONS AND ENROLLMENT COORDINATOR**  
Department: Enrollment Services  
Name: Eleanor M. Masiello  
Position#: 5469 New?: No  
Remarks: Position was Grade 25.  
Sal Grade/Step: **27/11** Salary: **\$4,901.46/month**  
% of Position: 100% # Mos.: 12  
Effective: January 1, 2007  
Account #: A-212200-422100-62100-0000000/100%

b. Position: **SENIOR GROUNDSKEEPER**  
Department: Grounds Services  
Name: Jeffrey M. Jones  
Position#: 5676 New?: No  
Remarks: Position was Groundskeeper, Grade 13.  
Sal Grade/Step: **17/5** Salary: **\$3,603.18/month**  
% of Position: 100% # Mos.: 12  
Effective: January 1, 2007  
Account #: A-212200-542300-65500-0000000/100%

c. Position: **LIBRARY MEDIA TECHNICIAN III**  
Department: Library  
Name: Judith A. Smith (Retiree)  
Position#: 5052 New?: No  
Remarks: Position was Grade 15.  
Sal Grade/Step: **17/14** Salary: **\$3,956.34 /month**  
% of Position: 100% # Mos.: 12  
Effective: January 1, 2007 – January 27, 2007  
Account #: A-212200-317100-61200-0000000/100%

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**16. RATIFIED CHANGE TO CLASSIFIED EMPLOYMENT**

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **change to employment** of the following **classified employee**:

a. Name: **DEREK T. MILLER**  
Position: Police Academy Training Officer  
Department: Public Safety Programs  
Position #: 6197 New?: No  
Remarks: Revised start date; original start date was 5/9/07.  
Sal Grade/Step: **25/1** Salary: **\$1,621.43/month**  
% of Position: 45% # Mos: 12  
Effective: June 4, 2007  
Account #: A-221000-336200-21050-0000000/100%

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**17. RATIFIED CLASSIFIED EMPLOYMENT**

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a.      Name:           **YESENIA M. ZERMENO**  
          Position:      Academic Department Assistant  
          Department:   Design & Consumer Education  
          Position #:    5199            New?: No  
          Remarks:     Replacement for Jennifer Martin  
          Sal Grade/Stp: **23/1**           Salary: **\$3,430.29/month**  
          % of Position: 100%           # Mos: 12  
          Effective:    June 13, 2007  
          Account #:    A-212200-335100-60910-0000000/100%
- b.      Name:           **MONICA L. MORRIS**  
          Position:      Counseling Services Specialist  
          Department:   Counseling Services  
          Position #:    6078            New?: No  
          Remarks:     Replacement for Debbie Cheesman; promotion for Ms. Morris.  
          Sal Grade/Stp: **20/1**           Salary: **\$1,435.49/month**  
          % of Position: 45%           # Mos: 12  
          Effective:    June 13, 2007  
          Account #:    A-212200-462100-63100-0000000/100%  
          Normal Work Schedule: Wednesday and Thursday, 8:00 am – 1:00 pm; Friday,  
          8:00 am – 5:00 pm.
- c.      Name:           **RANDY J. GALLAGHER**  
          Position:      Senior Office Specialist  
          Department:   Health Services  
          Position #:    5707            New?: No  
          Remarks:     Replacement for Kathryn Aschbrenner; funded – Student Health  
                          Fees.  
          Sal Grade/Stp: **14/1**           Salary: **\$1,239.65/month**  
          % of Position: 45%           # Mos: 11  
          Effective:    June 13, 2007  
          Account #:    K-212200-474100-64400-1812090/100%  
          Normal Work Schedule: Monday – Thursday, 2:30 pm – 7:00 pm. A 3% night  
          differential will be paid for hours worked between 6:00 pm and 10:00 pm.
- d.      Name:           **DIANNA TRUJILLO-HERNANDEZ**  
          Position:      Communications Assistant I  
          Department:   Communications Office  
          Position #:    5730            New?: No  
          Remarks:     Replacement for Lori Barendse  
          Sal Grade/Stp: **20/1**           Salary: **\$3,189.98/month**  
          % of Position: 100%           # Mos: 12  
          Effective:    June 18, 2007  
          Account #:    A-212200-212200-67120-0000000/100%

- e. Name: **KAREN M. GONZALEZ**  
Position: Administrative Aide  
Department: Ramona Site  
Position #: 6395 New?: Yes  
Remarks: Position approved 3/13/07  
Sal Grade/Stp: **11/1** Salary: **\$1,151.95/month**  
% of Position: 45% # Mos: 12  
Effective: June 18, 2007  
Account #: F-212200-354450-60910-0000000/100%  
Normal Work Schedule: Monday – Thursday, 5:30 pm – 10:00 pm. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm.
- f. Name: **D’ANN D. SWARTZLANDER**  
Position: Administrative Aide  
Department: Poway Site  
Position #: 6396 New?: Yes  
Remarks: Position approved 3/13/07  
Sal Grade/Stp: **11/1** Salary: **\$1,151.95/month**  
% of Position: 45% # Mos: 12  
Effective: June 18, 2007  
Account #: C-212200-354400-60910-0000000/100%  
Normal Work Schedule: Monday – Thursday, 5:30 pm – 10:00 pm. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm.
- g. Name: **DAVID J. OLIVIA**  
Position: Administrative Aide  
Department: Mt. Carmel Site  
Position #: 6397 New?: Yes  
Remarks: Position approved 3/13/07  
Sal Grade/Stp: **11/1** Salary: **\$1,151.95/month**  
% of Position: 45% # Mos: 12  
Effective: June 18, 2007  
Account #: J-212200-354300-60910-0000000/100%  
Normal Work Schedule: Monday – Thursday, 5:30 pm – 10:00 pm. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm.
- h. Name: **DONALD R. THOMPSON**  
Position: Proposition M Facilities Planning Specialist  
Department: Facilities Planning/Environmental Health and Safety  
Position #: 6410 New?: Yes  
Remarks: Position approved 5/8/07; transfer for Mr. Thompson; funded – Prop M Funds.  
Sal Grade/Stp: **27/10** Salary: **\$4,864.83/month**  
% of Position: 100% # Mos: 12  
Effective: September 1, 2007  
Account #: Y-212200-711910-67900-2071000/100%

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**18. APPROVED PERSONNEL ACTIONS/HISTORY**

MSC Chadwick/Larson

The Governing Board approved the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **May, 2007, and short-term employees** for the month of **June, 2007. EXHIBIT J-18**

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**19. RATIFIED STIPEND FOR DESIGNATED BILINGUAL INTERPRETERS**

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/ President granting the bilingual stipend for the following employees who are designated bilingual interpreters:

- a. **Michael J. Bea**, Police Sergeant, Palomar College Police Department, effective June 13, 2007.
- b. **Arturo Carlos Jr.**, Police Officer I, Palomar College Police Department, effective June 13, 2007.
- c. **Carlos Carrizosa**, Community Service Officer, Palomar College Police Department, effective June 13, 2007.
- d. **Gilberto Ontiveros-Villanueva**, Community Service Officer, Palomar College Police Department, effective June 13, 2007.

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**20. RATIFIED RESIGNATIONS**

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/ President to accept the resignations of the following employees:

- a. **Angela M. Cerda**, Fiscal Administrator, Educational Television, effective May 11, 2007 (last day of employment April 30, 2007).
- b. **Angela L. Metts**, Office Specialist, Creative Print Services, effective May 19, 2007 (last day of employment May 18, 2007).
- c. **Anna Woodcock**, Institutional Research Analyst, Research and Planning, effective June 2, 2007 (last day of employment June 1, 2007).

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**21. RATIFIED LEAVES OF ABSENCE**

MSC Chadwick/Larson

- a. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective May 8, 2007, through May 21, 2007, to **James E. Duvall**, Assistant Professor, Regional Occupational Program.
- b. The Governing Board ratified the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective May 15, 2007, for a maximum of 480 hours, to **Lisa S. Galbreath**, Counseling Services Specialist, Transfer Center.
- c. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective April 17, 2007, through July 9, 2007, to **Michelle Grace**, Senior Office Specialist, Educational Television.
- d. The Governing Board ratified the recommendation of the Superintendent/President granting a **7.5% Personal Leave of Absence without pay and with no effect on benefits**, effective June 18, 2007, through August 13, 2007, to **Flecia D. Heise**, Athletic Trainer, Athletics, to teach.
- e. The Governing Board ratified the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective March 22, 2007, for a maximum of 480 hours, to **Gloria J. Hilstad**, Custodian I, Custodial Services.
- f. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective May 1, 2007, through July 23, 2007, to **Peter J. Lewis**, Media Equipment Technician, Audio Visual.
- g. The Governing Board ratified the recommendation of the Superintendent/President granting a **7.5% Personal Leave of Absence without pay and with no effect on benefits**, effective June 18, 2007, through August 10, 2007, to **Kelly Patrick**, Library Media Technician II, Library, to teach.
- h. The Governing Board ratified the recommendation of the Superintendent/President granting a **20% Family Medical Leave of Absence with no effect on benefits**, effective June 1, 2007, through June 30, 2008, to **Denise M. Vander Stoel**, Interpreter Program Coordinator, Disability Resource Center.

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**22. INFORMATION - RETIREMENTS**

On Behalf of the Governing Board of the Palomar Community College District, the following retirements have been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under Group I (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Marsha I. Doughty**, Academic Evaluator/Advisor, Evaluations and Records, effective August 1, 2007. She has served Palomar College for 27 years from September 2, 1980, to July 31, 2007.
- b. **Robert Gilson**, Professor, Performing Arts, effective May 19, 2007. He has served Palomar College for 34 years from September 4, 1973, to May 18, 2007.
- c. **David A. Keller**, Custodian II, Custodial Services, effective June 30, 2007. He has served Palomar College for 21 years from August 1, 1986, to June 29, 2007.
- d. **Joseph P. Schaeffer**, Professor, Trade and Industry, effective May 19, 2007. He has served Palomar College for 31 years from September 3, 1976, to May 18, 2007.
- e. **Susan M. Wronski**, Site Supervisor, Child Development Center, effective May 19, 2007. She has served Palomar College for 32 years from September 1, 1975, to May 18, 2007.

On Behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under Group II (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Ernest E. Carson**, Programmer Analyst, Information Services, effective December 1, 2007. He has served Palomar College for 14 years from August 16, 1993, to November 30, 2007.

On behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under Group III:

- a. **Beverly J. Carson**, Disabled Student Assistant, Disability Resource Center, effective July 1, 2007. She has served Palomar College for 7 years from September 15, 1999, to June 30, 2007.

**K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

**L. REPORTS FROM COLLEGE GROUPS**

**1. INFORMATION**

**Report of the Faculty Senate**

**Brent Gowen, Faculty Senate President**, reported that the Senate is advancing the Academic Due Process Procedure and participating in the 75/25 workgroup which intends to draw a formal plan for increasing the number of full time faculty. Dr. Gowen distributed a draft of the Grade Dispute Policy and Procedure for students to use when they are appealing a final course grade, which the Senate approved and is still waiting for suggestions/recommendations from SPC and ASG. Lastly, a number of faculty is participating in the Encuentros Academy which is providing a college bridge experience for Latino boys.

**2. INFORMATION**

**Report of the Palomar Faculty Federation**

**Shannon Lienhart, PFF Co-President**, reported that PFF met with Vice Presidents Cuaron and Tortarolo, and Dean Katheryn Garlow regarding the development of an appeals process for probationary faculty members regarding their evaluations. PFF is advancing its grievance with the faculty member who came forward with the grade change issue and said she has still not been given any classes on campus.

At this time, President Deegan said that class assignments are done by the department chairs in the specific departments, it is not done by the deans or administration. He commented that no recommendation for class assignments by any department chair has ever been denied.

**3. INFORMATION**

**Report of the Administrative Association**

**Tom Plotts, Administrative Association President**, reported on the Administrative Association Retreat which was held at Pala Conference Center. Mr. Mike Ellis, Director, Facilities, announced that Kelley Hudson Mac Isaac was awarded the Administrative Association Employee of the Year. Mr. Plotts announced that Laura Gropen will be the oncoming Administrative Association President for 2007-2008. He thanked President Deegan and Vice President Tortarolo for working with the Administrative Association. Mr. Plotts congratulated John Woods and Judy Fish on their retirements, and also to Norma Bean for her interim assignment.

**4. INFORMATION**

**Report of the Confidential and Supervisory Team**

On behalf of CAST, Cheryl Ashour reported that Donna Greene is the newly elected president for the CAST group. The CAST Retreat is scheduled on Thursday, June 28; Bruce Bishop will make a presentation to the group on communication.

5. **INFORMATION**

Report of the CCE/AFT

**Becky McCluskey, CCE/AFT President**, thanked the outgoing CCE cabinet: Tricia Frady, Vice President; Chris Wick, Sr. Grievance Officer; Sue Doran, Assistant Vice President; Sheila Atkins, Jr. Grievance Officer; Melissa Lopez, Secretary; and Mike Dimmick, Treasurer. She thanked President Deegan and the Vice Presidents, and thanked the constituent leaders. Lastly, she congratulated Judy Fish and Karen Richhart.

6. **INFORMATION**

Report of the Associated Student Government

**Michelle Eichelberger, Student Trustee/ASG President**, reported that the Office of Students Affairs, together with the ASG, will be hosting a summer barbecue for students. ASG will have its retreat on August 10 and 11, and invited the Governing Board Trustees. Lastly, she congratulated Jesse Lyn, who was elected as Vice President of ASG.

**M. UNFINISHED BUSINESS** – There was none.

**N. NEW BUSINESS**

**1. APPROVED RESOLUTION EXERCISING OPTION FOR THE PURCHASE OF REAL PROPERTY FOR THE PROPOSED NORTH EDUCATION CENTER PROJECT AND TAKING ACTIONS RELATED THERETO**

MSC Larson/Chadwick

**PALOMAR COMMUNITY COLLEGE DISTRICT  
RESOLUTION NO. 07-20921**

**RESOLUTION EXERCISING OPTION FOR THE PURCHASE OF REAL PROPERTY  
FOR THE PROPOSED NORTH EDUCATION CENTER PROJECT AND TAKING  
ACTIONS RELATED THERETO**

**WHEREAS**, the Governing Board (the "Board") of the Palomar Community College District (the "District") has determined that it is necessary to acquire certain real property within the County of San Diego, consisting of approximately 83 acres of land located generally northeast of the intersection of Interstate 15 and State Route 76 (the "Property"), for the proposed North Education Center campus (the "Project"); and

**WHEREAS**, the Property to be acquired is more particularly described in the document entitled "Option Agreement and Joint Escrow Instructions" ("Option Agreement") between Passerelle LLC and the Palomar Community College District, which document was approved by this Board as of June 21, 2005, and amended as of September 12, 2005; and

**WHEREAS**, the Board and the owners of the Property have agreed upon certain additional amendments to the Option Agreement, which are shown in the "2nd Amendment to Option Agreement and Joint Escrow Instructions" attached to this Resolution as Exhibit "A" and which this Board approved; and

**WHEREAS**, under the terms of the Option Agreement, as amended, the District must exercise its option to purchase the Property and then close escrow on the purchase by June 15, 2007; and

**WHEREAS**, it is in the best interest of the District to exercise its option and complete the purchase of the Property by said date; and

**WHEREAS**, the purchase of the Property is a "project" for purposes of the California Environmental Quality Act ("CEQA") and so requires CEQA review and the preparation of appropriate CEQA documentation before it may be approved, except that under California Code of Regulations, Title 14, section 15004(b) and relevant case law, the District may defer such review and document preparation until the District has completed its plans for the use of the Property if it conditions the District's future use of the Property on compliance with CEQA before such use; and

**WHEREAS**, the Board intends to so condition the District's future use of the Property; and

**WHEREAS**, upon approval of this Resolution, the Superintendent/President of the District, or his designee, will be authorized to execute the "2nd Amendment to Option Agreement and Joint Escrow Instructions," to exercise the option set forth in the Option Agreement as amended pursuant to the substantive provisions set forth therein, and take other actions necessary or convenient to complete the purchase of the Property

**NOW, THEREFORE**, the Governing Board of the Palomar Community College District hereby finds, determines, and orders as follows:

**Section 1.** The foregoing recitals are hereby adopted as true and correct.

**Section 2.** The District Superintendent/President, or his designee, is authorized and directed to execute the "2nd Amendment to Option Agreement and Joint Escrow Instructions," substantially in the form attached to this Resolution as Exhibit "A," and to provide duplicate originals or copies of the executed document to the Property owner and the Escrow Holder.

**Section 3.** The District Superintendent/President, staff, and consultants are authorized and directed to take all steps necessary or convenient to exercise the Option and complete the purchase of the Property in accordance with said Option Agreement, as amended.

**Section 4.** In accordance with California Code of Regulations, Title 14, section 15004(b), and relevant case law, the Board hereby conditions the District's future use (or change of use) of the Property on CEQA compliance before such use or change of use.

**Section 5.** This Board's Special Legal Counsel, LOZANO SMITH, is authorized and directed to prepare and/or review and approve all appropriate documents, opinions, and instructions as necessary or convenient to complete the acquisition of the Property in accordance with the Option Agreement, as amended.

The foregoing Resolution was adopted by the Governing Board of Palomar Community College District at a meeting of the Board on **June 12, 2007**, by the following vote:

AYES: 4  
NOES: 0  
ABSENT: 1  
ABSTAIN: 0

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Mark R. Evilsizer, M.A.,  
President of the Board  
Governing Board

Attest:

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Ruth Larson, M.D., Secretary of the Board  
Palomar Community College District  
Governing Board

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**At this time President Deegan thanked everyone, the faculty, staff and students who will benefit from this purchase for many years to come.**

**2. APPROVED TENTATIVE BUDGET**

MSC McMullen/Larson

The Governing Board approved the **2007-2008 Tentative Budget** for the Palomar Community College District. **EXHIBIT N-2**

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**3. ADOPTED NOTICE OF PUBLIC HEARING FOR THE 2007-2008 ANNUAL FINANCIAL BUDGET REPORT (CCFS-311)**

MSC Chadwick/McMullen

The Governing Board approved that the proposed **2006-2007 Annual Financial and Budget Report** of the Palomar Community College District will be on display and available for public inspection on Tuesday, September 4, 2007, through Monday, September 10, 2007, 8:00 a.m. to 5:00 p.m., Fiscal Services, Room A-2, Administration Building, Palomar College.

Further, the Governing Board of the Palomar Community College District will conduct a **Public Hearing** on the Annual Financial and Budget Report at a meeting of the Governing Board on Tuesday, September 11, 2007, 5:00 p.m., Board Conference Room, SSC-1, Palomar College. Said Notice of Public Hearing is to be published by the North County Times on August 10, August 13, or August 14, 2007. **EXHIBIT N-3**

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**4. APPROVED FIVE-YEAR CONSTRUCTION PLAN**

MSC Chadwick/Larson

The Governing Board approved the Palomar Community College District Five Year Construction Plan. The Five Year Construction Plan is consistent with the proposed Facilities Master Plan, which was originally approved by the Governing Board on August 26, 2003. **EXHIBIT N-4**

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**5. REJECTED BIDS RECEIVED ON DANCE FLOOR PROJECT, BID # 001-07**

MSC Chadwick/Larson

The Governing Board rejected the formal bids received on April 12, 2007, in reference to Bid No. 001-07 Dance Floor Replacement project. After reviewing a prototype of the floor to be installed, it was determined the floor was not suitable for the dance program. **EXHIBIT N-5**

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**6. AUTHORIZATION TO EXECUTE CONTRACT WITHIN THE LIMITS OF AVAILABLE FUNDS ON BID NO. 003-07 ASBESTOS REMOVAL PROJECT**

MSC Chadwick/Larson

The Governing Board authorized Bonnie Ann Dowd, Asst. Superintendent, Vice President, Finance & Administrative Services or Ken Jay, Director, Business Services, to execute a contract within the limits of available funding to the lowest responsive bidder for Bid No. 003-07 Asbestos Removal Project. This project will be competitively bid and work and completion of the project shall be done between the summer & fall semester. The contract will be brought back to the Governing Board for ratification at a future Governing Board meeting. **EXHIBIT N-6**

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**7. ACCEPTED THE SELECTION OF HIDDEN VALLEY PUMP SYSTEMS, INC., AS THE LOWEST RESPONSIVE BIDDER, BID #002-07, IRRIGATION WATER WELL PUMP UPGRADE AND APPROVED CONTRACT, SUBJECT TO RECEIPT OF BONDING, INSURANCE, AND SATISFACTORY REFERENCE CHECKS**

MSC McMullen/Chadwick

The Governing Board accepted the bid of Hidden Valley Pump Systems, Inc., Valley Center, CA, as the lowest responsive bidder for the upgrade of the irrigation water well pump system on the San Marcos campus.

Furthermore, the Governing Board approved a contract between Palomar Community College District and Hidden Valley Pump Systems, Inc., in the amount of \$17,812.46, subject to receipt of all required bonds and insurance certificates, and on condition that all reference checks are positive.

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**8. Removed from agenda.**

**9. ACCEPTED FUNDS FROM CALIFORNIA DEPARTMENT OF EDUCATION AND APPROVED AGREEMENT FOR PARTICIPATION IN THE TECH PREP COORDINATION PROJECT**

MSC Chadwick/Larson

The Governing Board accepted funding in the amount of \$58,000.00 from the California Department of Education and approves an agreement for providing services in support of the Tech Prep Regional Consortium. Funds will be used for Fashion Merchandising career pathway alignment. **EXHIBIT N-9**

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**10. APPROVED STATE OF CALIFORNIA, DEPARTMENT OF EDUCATION, CHILD DEVELOPMENT DIVISION, AGENCY ANNUAL REPORT FOR CHILD DEVELOPMENT CENTERS, AND AUTHORIZE SECRETARY TO THE GOVERNING BOARD TO EXECUTE REPORT**

MSC Chadwick/Larson

The Governing Board of the Palomar Community College District approved the annual Agency Self-Evaluation Report for the Child Development Center and authorizes the Secretary to the Governing Board to sign all documents evidencing said approval by the Board. **EXHIBIT N-10**

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**11. APPROVED FOURTH AMENDMENT TO LEASE FOR OFFICE SPACE AT 365 SO. RANCHO SANTA FE ROAD, SAN MARCOS, SUITE 104, FOR 3C MEDIA SOLUTIONS, FORMERLY KNOWN AS CCCSAT**

MSC Chadwick/McMullen

The Governing Board approved a fourth amendment to an existing lease with NetReit, a California Corporation, for administrative office space for 3C Media Solutions (formerly CCCSAT), located at 365 So. Rancho Santa Fe Road, Suite 104, San Marcos, CA 92069. The amendment extends the lease 9 months, effective October 1, 2007 to June 30, 2008 and modifies the base rent to \$3,038.00 (\$1.75 sq. ft.) per month.

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**O. BOARD REQUESTS FOR REPORTS**

There were no requests for reports.

**P. RECESS TO CLOSED SESSION – No additional session needed.**

**R. ADJOURNMENT**

The meeting was adjourned at 6:57 p.m.

\_\_\_\_\_  
President of the Board

\_\_\_\_\_  
Secretary of the Board

**Public Notice—Nondiscrimination:**

Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities. Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Josie Silva, Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 8:30 a.m. to 5:00 p.m., Monday – Friday.