SUBJECT: RATIFY CONTRACT WITH MOBILE CARPET CLUB, INC. FOR AWARD OF BID # B-8008 FOR THE D-6 DANCE FLOOR INSTALLATION

OVERVIEW

At their meeting of April 8, 2008, the Governing Board authorized Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or Ken Jay, Director, Business Services, to execute a contract with the lowest responsive bidder for Bid # B-8008 for the D-6 Dance Floor Installation, subject to later ratification by the Governing Board. The goal of the Performing Arts Department was to have the dance floor installed during the period of May 28 – June 13, 2008. In order to meet that schedule, a contract had to be awarded to the selected vendor as soon as possible after the bid opening.

DISCUSSION

A notice was published in the San Diego Daily Transcript on April 16 and April 22, 2008, for Bid # B-8008 for the D-6 Dance Floor Installation, with the services to be performed during the period of May 28 – June 13, 2008. Bidders were required to have a valid California B-General Building Contractor or a C-15 Flooring and Floor Covering Contractor License.

A total of 14 vendors were notified of the bid. Three contractors attended the non-mandatory job walk on April 24, 2008. By the closing date of May 8, 2008, at 2:30 PM, the only bid received was from Mobile Carpet Club Inc., as listed below.

| Vendor Name and Address | Purchase Order / Contract Amount |
|---|---|
| Mobile Carpet Club Inc.<br>dba: Carpet Club<br>518 W. Washington Ave.<br>Escondido, CA 92025 | $ 5,146.50 |

After being notified of the above bid results, the Performing Arts Department submitted a requisition to Purchasing to support and fund the award of a contract to Mobile Carpet Club Inc. for the D-6 Dance Floor Installation. The installation is being funded from Foundation Grants.

RECOMMENDATION

It is recommended that the Board ratify the contract in the amount of $5,146.50 with Mobile Carpet Club Inc. as the sole responsive bidder for Bid # B-8008 for the D-6 Dance Floor Installation.