



**APPROVED JUNE 12, 2007**

**GOVERNING BOARD MINUTES**

**REGULAR MEETING OF THE GOVERNING BOARD**

**DATE: MAY 8, 2007**

**4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)**

**PALOMAR COMMUNITY COLLEGE DISTRICT**

**GOVERNING BOARD ROOM, STUDENT SERVICES CENTER**

**1140 WEST MISSION ROAD**

**SAN MARCOS, CALIFORNIA**

**A. CALL TO ORDER**

Board President, Mark Evilsizer, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

**AA. ROLL CALL**

**TRUSTEES PRESENT:**

MARK R. EVILSIZER, M.A., PRESIDENT  
DARRELL L. MC MULLEN, M.B.A., VICE PRESIDENT  
RUTH LARSON, M.D., SECRETARY  
NANCY C. CHADWICK, M.S.W., M.P.A., TRUSTEE  
MICHELE T. NELSON, PH.D., TRUSTEE  
MICHELLE EICHELBERGER, STUDENT TRUSTEE

**EXECUTIVE ADMINISTRATORS PRESENT:**

Robert P. Deegan, Superintendent/President  
Berta Cuaron, Assistant Superintendent/Vice President, Instruction  
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services  
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services  
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

**B. PUBLIC COMMENTS – There were no comments at this time.**

**C. RECESS TO CLOSED SESSION**

The Board went into Closed Session at 4:00 p.m., to discuss:

7. Conference with Legal Counsel - Anticipated Litigation, pursuant to Government Code §54956.9: 1 case.
1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.

6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
  - a. Discussion of potential sites in the southern portion of the District.
  - b. Approximately 80 acres of real property generally located at the northeast corner of Interstate 15 and State Route 76, near Fallbrook.

**CC. RECONVENE TO OPEN SESSION**

The meeting reconvened to Open Session at 5 p.m. – No reportable action taken.

**STAFF PRESENT:**

Brent Gowen, President, Faculty Senate; Associate Professor, English  
Julie Ivey, Co-President, PFF/AFT; Part-Time Faculty, English  
Becky McCluskey, President, CCE/AFT; Accounting Technician, Fiscal Services  
Josie Silva, Executive Assistant, Superintendent/Governing Board

**GUESTS:**

Others present are listed on the sign-in sheets.

**QUORUM ESTABLISHED**

Following the pledge of allegiance to the flag, Board President Evilsizer declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR ONE YEAR FROM THE MEETING DATE.

**D. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS**

Shannon Lienhart – Full Time Faculty

**E. APPROVAL OF MINUTES**

MSC Chadwick/McMullen

The Governing Board hereby approves the Minutes of the Regular Meeting of April 10, 2007, with the following correction:

Report of the Vice President Berta Cuaron:

The Faculty Achievement Tea will be held on Thursday, **May 10**, at 2:30 p.m.

The Vote: 3 Ayes (Chadwick, McMullen, Evilsizer); 2 Abstentions (Nelson, Larson)  
Student Trustee Advisory Vote: Aye

**F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA - None**

**G. SPECIAL REPORT OF THE SUPERINTENDENT**

**President** Robert Deegan announced three reports were being presented at tonight's Board meeting. Vice President Bonnie Ann Dowd introduced Ms. Cathy Bando, Lead Underwriter with RBC Capital Markets.

**1. Report on Bond Sale** – Ms. Cathy Bando, RBC Capital Markets

Ms. Bando reported on the final sale of the first series of the General Obligation Bond.

**2. Report from LPA on Multidisciplinary Building**

**Glen Carels and Winston Bao**, from the architect firm of LPA, gave a PowerPoint presentation on the preliminary design for the proposed multidisciplinary building. Division Deans, CSIS faculty, Business Education, Graphic Communications, President Deegan, the Vice Presidents, and the Facilities Department employees were involved in the planning process.

**3. Forensic Team Accomplishments** – Dewy Hokett

Associate Professor, Dewy Hokett, updated the Board on various awards presented to the members of the Palomar College Debate Team during various competitions. The Team was invited to the People's Republic of China for a tournament. Associate Professor Hokett introduced the members of the China Debate Team: Brandan Whearty, Suzanne Potgieter, Ruth Potgieter, Rob Fecteau, Sean Katz and Canaan Ramirez, Marc Ouimet, Nathan Rogers, and Wes Heid.

At this time, Sean Katz, student member of the Debate Team, gave a demonstration of an extemporaneous speech.

**H. ACKNOWLEDGEMENT OF RETIREMENTS**

An opportunity for the Board of Trustees to express appreciation and accept the retirements of employees with **ten (10)** or more years of service to the District.

**1. Alison G. Beckett**, Academic Department Assistant, English as a Second Language, effective June 1, 2007. She has served Palomar College for 19 years from May 1, 1988, to May 31, 2007.

Vice President Berta Cuaron thanked Alison Beckett for her many years of dedication in support of the ESL Department.

**2. Judy A. Crowe**, Professor, Nursing Education, effective July 10, 2007. She has served Palomar College for 27 years from September 2, 1980, to July 9, 2007.

Judy Eckhart, Director of Nursing Education, spoke on behalf of Professor Judy Crowe and summarized Professor Crowe's nursing and academic career. Professor Judy Crowe thanked the Board.

**3. Teri A. McFarland**, Professor, Physical Education, effective May 19, 2007. She has served Palomar College for 32 years from September 8, 1975, to May 18, 2007.

Vice President Berta Cuaron invited Dean Mark Vernoy to make a few comments regarding Teri McFarland. Dean Vernoy read a statement by Professor Bob Vetter who wrote that Professor McFarland has been a key faculty member in the Athletics Department/Physical Education for 32 years.

**H. REPORT OF THE GOVERNING BOARD PRESIDENT**

**Governing Board President, Mark Evilsizer**, attended the Fire Academy #21 graduation, the Police Academy #14 graduation. He exclaimed that he was very impressed by the quality and caliber of the graduates in those programs. Board President Evilsizer expressed his appreciation in attending the very successful Unity In Diversity event. He also attended President Deegan's All College Forum in which President Deegan addressed a number of issues regarding safety and security. Among other events, he attended were: an intercollegiate play named, *Cruces*; a roll out of SB 890, Early College Commitment Bill, sponsored by Senator Jack Scott and co-authored by Senator Mark Wyland; and the Community College League of California Conference in San Francisco. On a final note, Board President Evilsizer remarked about grants that Congressman Darrell Issa has helped obtain for projects in North County. One grant of particular interest was one obtained by Mira Costa College, where Corpsman and Medics from the Marine Corps were transitioned into nursing. Board President Evilsizer feels this grant would be a great opportunity for Palomar to pursue.

Board President Evilsizer requested a safety and security report.

**HH. REPORTS OF GOVERNING BOARD TRUSTEES**

**Student Trustee Michelle Eichelberger** reported on her attendance at the Firefighter Academy graduation, the Transfer Recognition ceremony, and commencement.

**Trustee Michele Nelson** attended the Community College League of California Trustees Conference which was very informational. The workshops she enjoyed best were the about student outcomes and best practices, which were very inspiring. She requested an update on Student Learning Outcomes, particularly for those departments who have been in two years cycle and what has changed within the department as a consequence of working on student outcomes.

**Trustee Nancy Chadwick** reported that she attended the fire academy graduation, police academy graduation, Unity In Diversity event, and the CCCT conference. She also went to the Arboretum display on Earth Day.

Trustee Chadwick announced the breakfast with the legislators is scheduled on September 21, where trustees and CEOs will have an opportunity to speak to our legislative elected officials as well as to their staff. The May revise will be announced on May 14, she feels optimistic about the budget, which promises to maintain steadiness. On the Federal level, SDICCCA is trying to get a temporary bill that would make the rollback the tuition sensitivity issue at least on hold until the higher education bill is authorized.

**Board Secretary Ruth Larson** thanked and congratulated Judy Eckhart and the Nursing Education faculty in getting 100% passing of the nursing students. She thanked them for their flexibility and innovation towards expanding a program that is definitely needed. Trustee Larson had the honor of going to the CCLC Trustee Annual Workshop. She congratulated and thanked President Robert Deegan for being selected as the president elect of the Southern CA Community College Chief Executive Office. Trustee Larson also attended the All College Forum.

**Trustee Darrell McMullen** announced that he was out of the country for the passed two weeks where he visited Italy and France. He presented President Deegan a cap from Italy.

**I. REPORT OF THE SUPERINTENDENT/PRESIDENT**

**President Robert Deegan** exclaimed that this time of the year is the time to celebrate all of the accomplishments of our students. This is the day when the work of the faculty, staff, administration, Governing Board, and especially students come together to celebrate. President Deegan attended the Nurse Pinning ceremony, the Fire Academy graduation, the Police Academy graduation, the Paramedic graduation, the EOP&S graduation. This year was special because sixteen new faculty members were hired and the Bond was a huge success, which was the single greatest accomplishment of his professional career. He thanked and congratulated all of the students, those graduating now and those returning to continue their education. He thanked and commended the faculty, the various union leaders, the administration, and the staff for a great year.

At this time, Student Trustee Michelle Eichelberger commented that Phi Theta Kappa appointed President Deegan as an honorary member.

1. Report of Vice President for Instruction

Vice President Berta Cuaron echoed the comments made by President Deegan. She is very proud of the faculty for their work in and out of the classroom and the work of the support staff. She announced the publication of the 2007 Bravura and acknowledged the faculty advisors, Dr. Carlton Smith and Dr. Rocco Versaci, photography by Jack Iskin, Layout and Design by Karen Wooten, and Technical Support by John Goldsworthy. This publication contains wonderful work by students and encouraged everyone to take it home and read it.

2. Report of Vice President for Student Services

Vice President Joe Madrigal congratulated Mary San Agustin, Director of Financial Aid, Veterans & Scholarships, for being selected by the College Board to become a member of a national task force on admissions in the 21<sup>st</sup> century. The task force consists of admissions officers, financial aid officers, and school counselors from various parts of the nation. He reported on the accomplishments of the men's and women's athletic teams.

Vice President Madrigal extended invitations to the Board members to attend the Transfer Recognition Day, TRIO/SSS Graduation Ceremony, EOP&S Annual Graduation Ceremony, Parent Orientations, Scholarship Night, and Commencement. He briefed the Board on the new Early Acceptance Program for High School Seniors who will attend Palomar College. Students will be enrolled in an event that called the EAP on June 2<sup>nd</sup> and 9<sup>th</sup>. The seniors will be given orientations, group advising sessions, they will create one semester ed plans, escorted to assigned groups that will place them in English classes, and take campus tours. This is a pilot program credited to Lynda Halttunen, Dean of Counseling. Thus far, 2,500 students are expected to be enrolled in this program.

3. Report of Vice President for Finance and Administrative Services

Vice President Bonnie Ann Dowd met with Marlene Imerzian, District Architect, to do a walk-through on the new science building, which is expected to be completed by early July. The planning for the Series A projects is moving forward on the master plan. She announced her attendance at the CBO Spring Conference where the May Revise will be discussed. The Board will receive the tentative budget on June 12<sup>th</sup>.

4. Report of Vice President for Human Resource Services

Vice President John Tortarolo thanked everyone who attended the Equal Employment Opportunity Advisory Committee's Unity In Diversity event this year. He thanked Lisa Hornsby, Nancy Horio, and Shawna Hearn for their diligent work on this event.

At this time, Board President Evilsizer moved to recess for five minutes, seconded by Trustee McMullen.

<b>Resumption of REGULAR AGENDA</b>
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Board President Evilsizer called the meeting to order.

**J. APPROVAL OF CONSENT CALENDAR ITEMS**

At this time, Board President Evilsizer requested Item #14 be removed from the Consent Calendar.

**BUSINESS SERVICES**

1. **REVIEWED AND APPROVED CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

MSC McMullen/Chadwick

The Governing Board ratified and approved all contracts and agreements for the period March 1, 2007, through April 30, 2007, and entered into on behalf of the Palomar Community College District. **EXHIBIT J-1**

The Vote was unanimous.  
Student Trustee Vote: Aye

**FISCAL SERVICES**

2. **APPROVED QUARTERLY REPORT OF INTERIM FISCAL SERVICES DIRECTOR REGARDING DISCLOSURE OF DISTRICT INVESTMENTS**

MSC McMullen/Chadwick

The Governing Board approved the **Quarterly Report of Interim Fiscal Services Director, Regarding Disclosure of District Investments** as of March 31, 2007. **EXHIBIT J-2**

The Vote was unanimous.  
Student Trustee Vote: Aye

3. **APPROVED CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q)**

MSC McMullen/Chadwick

The Governing Board approved the California Community Colleges Quarterly Financial Status Report (CCFS-311Q) for quarter ending March 31, 2007. **EXHIBIT J-3**

The Vote was unanimous.  
Student Trustee Vote: Aye

**4. APPROVED SIGNATURES FOR COUNTY BUSINESS**

MSC McMullen/Chadwick

The Governing Board of Palomar Community College District approved the following business procedures be authorized effective July 1, 2007, through June 30, 2008.

- a. Persons authorized, pursuant to the provisions of the Education Code Section 85232, to sign any and all school orders in the name of the District, drawn on the funds of the District:

Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and Administrative Services,  
Robert P. Deegan, Superintendent/President, or  
Kenneth Jay, Director of Business Services

- b. Person authorized to receive mail from the Accounting Section of the San Diego County Office of Education:

Phyllis Laderman, Acting Director of Fiscal Services, or  
Kenneth Jay, Director of Business Services

- c. Person authorized to designate employees that can initiate, authorize and process wire transfers with the county of San Diego:

Kenneth Jay, Director of Business Services,  
Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and Administrative Services, or  
Robert P. Deegan, Superintendent/President

**EXHIBIT J-4**

The Vote was unanimous.  
Student Trustee Vote: Aye

**PERSONNEL**

**5. RATIFIED ACADEMIC EMPLOYMENT**

MSC McMullen/Chadwick

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **academic employees**:

- a. Name: **CRAIG A. FORNEY**  
Position: Assistant Professor, Religious Studies  
Department: Behavioral Sciences  
Degrees: Ph.D., History of Christianity  
M.A., Divinity  
B.A., History and Religious Studies  
Position #: 5387 New: Yes  
Remarks: Position approved 11/14/06  
Sal Rng/Stp: **G/8** Salary: **\$7,678.45/month**  
% of Position: 100% # Mos: 10  
Effective: August 17, 2007  
Account #: A-111000-363600-15100-0000000/100%

- b. Name: **WING H. CHEUNG**  
Position: Assistant Professor, Geography  
Department: Earth Sciences  
Degrees: B.A., History and Geography/Environmental Studies  
Minimum qualifications satisfied through equivalency  
Position #: 6392 New: Yes  
Remarks: Position approved 11/14/06  
Sal Rng/Stp: **B/1** Salary: **\$4,748.07/month**  
% of Position: 100% # Mos: 10  
Effective: August 17, 2007  
Account #: A-111000-345500-22060-0000000/100%
- c. Name: **ERIN MASSEY HIRO**  
Position: Assistant Professor, Journalism  
Department: Communications (Media Studies)  
Degrees: M.S., Journalism  
B.S., Journalism  
Position #: 5345 New: Yes  
Remarks: Position approved 11/14/06  
Sal Rng/Stp: **C/2** Salary: **\$5,236.73/month**  
% of Position: 100% # Mos: 10  
Effective: August 17, 2007  
Account #: A-111000-359100-06020-0000000/100%
- d. Name: **KIMBERLY M. MARSHALL**  
Position: Assistant Professor, Biology  
Department: Life Sciences  
Degrees: M.S., Biology (Ecology)  
B.S., Biology  
Position #: 5265 New: Yes  
Remarks: Position approved 11/14/06  
Sal Rng/Stp: **C/1** Salary: **\$4,992.54/month**  
% of Position: 100% # Mos: 10  
Effective: August 17, 2007  
Account #: A-111000-346200-04010-0000000/100%

The Vote was unanimous.  
Student Trustee Vote: Aye

## 6. RATIFIED CERTIFICATED EMPLOYMENT

MSC McMullen/Chadwick

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **certificated employee**:

- a. Name: **LAURA M. WIESE**  
Position: Teacher II  
Department: Child Development Center  
Position #: 6162 New?: No  
Remarks: Replacement for Gayle Jones  
Sal Grade/Stp: **C/1** Salary: **\$2,733.71/month**  
% of Position: 100% # Mos: 12  
Effective: May 9, 2007  
Account #: U-111000-364300-69200-0000000/100%

The Vote was unanimous.  
Student Trustee Vote: Aye

**7. RATIFIED TITLE CHANGE TO ACADEMIC POSITION**

MSC McMullen/Chadwick

The Governing Board ratified the recommendation of the Superintendent/ President regarding the title change to the following academic position:

- a.     **Position:**     **DRC/EOP&S COUNSELOR**  
          **Departments:**    Disability Resource Center and  
                                  Extended Opportunity Programs & Services  
          **Name:**        Vacant  
          **Position #:**    5718                                New?:    No  
          **Remarks:**    Replacement for Lori Waite; position was  
                                  Counselor/Placement Specialist.  
          **% of position:**   100%                                # Mos:   11  
          **Effective:**     May 9, 2007  
          **Account #:**    K-122100-472100-64200-1612030/75%  
                                  K-122100-473100-64300-1612060/25%

The Vote was unanimous.  
Student Trustee Vote: Aye

**8. APPROVED REIMBURSEMENT OF CANDIDATES FOR INTERVIEW EXPENSES**

MSC McMullen/Chadwick

The Governing Board approved **reimbursement of travel expenses** for interviews for the following:

- a.     **KATHERINE R. BARLOW**  
          **For:**            Airfare, hotel, and meals  
          **To Attend:**    Interview for the position of Assistant Professor, Religious Studies  
          **Location:**     Salt Lake City, UT, to San Marcos, CA  
          **Date:**            March 8, 2007  
          **Amount:**        \$403.77  
          **Account #:**    575400-12-611200-67600-10-2007-1612080/100%
- b.     **CRAIG A. FORNEY**  
          **For:**            Airfare and meals  
          **To Attend:**    Interview for the position of Assistant Professor, Religious  
                                  Studies  
          **Location:**     Scottsdale, AZ, to San Marcos, CA  
          **Date:**            April 12, 2007  
          **Amount:**        \$156.04  
          **Account #:**    575400-12-611200-67600-10-2007-1612080/100%

The Vote was unanimous.  
Student Trustee Vote: Aye

**9. RATIFIED PART-TIME FACULTY EMPLOYMENT**

MSC McMullen/Chadwick

The Governing Board ratified the recommendation of the Superintendent/ President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Summer and Fall, 2007 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

**SUMMER 2007**

**BEHAVIORAL SCIENCES**

Harrod, Michael M.	Sociology M.A., Sociological Practice B.A., Sociology A.A., Transfer Studies	\$50.37
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**DESIGN & CONSUMER EDUCATION**

Bhatt, Chetna	Fashion A.A., Applied Arts A.A., Textile Design 6+ Years Experience	\$47.54
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**OCCUPATIONAL & NONCREDIT PROGRAMS**

MacPherson, Gary L.	Health & Safety Education M.P.A., Public Administration B.A., Public Administration 2+ Years Experience	\$48.72
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Teague Sr., Antonio D.	Health & Safety Education A.A., General Studies, Paramedic Studies, Fire Technology 6+ Years Experience	\$47.54
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**FALL 2007**

**BEHAVIORAL SCIENCES**

Feliciano, Alvin	Psychology M.A., Counseling Psychology B.S., Law	\$48.72
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**ECONOMICS, HISTORY & POLITICAL SCIENCE**

Cady, Allyson M.	Economics M.A., Economics B.S., Economics/Political Science	\$48.72
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**EARTH SCIENCES**

Wetzell, Lauren	Oceanography M.S., Marine Science B.S., Marine Science	\$48.72
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- b. Position: **INFORMATION SERVICES SUPPORT SPECIALIST**  
Name: Vacant  
Department: Information Services  
Position #: 5612 New?: No  
Remarks: Replacement For Larissa Baumann; Position Was Senior Telephone Operator, Grade 14.  
Sal Grade/Stp: **28/1** Salary: **\$3,878.68/month**  
% of Position: 100% # Mos: 12  
Effective: May 9, 2007  
Account #: A-212200-561100-67750-0000000/100%

The Vote was unanimous.

Student Trustee Vote: Aye

## 12. RATIFIED CLASSIFIED EMPLOYMENT

MSC McMullen/Chadwick

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **WENDY M. LANGSLET**  
Position: Senior Library Media Technician  
Department: Library Media Services  
Position #: 5050 New?: No  
Remarks: Replacement for Patricia Trujillo  
Sal Grade/Stp: **19/1** Salary: **\$3,112.32/month**  
% of Position: 100% # Mos: 12  
Effective: June 1, 2007  
Account #: A-212200-317100-61200-0000000/100%  
Normal Work Schedule: Monday – Thursday, 11:45 am – 9:15 pm; Friday, 12:15 pm – 4:15 pm. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm.
- b. Name: **LAURA S. DAVIS**  
Position: Library Media Technician II  
Department: Library Media Services  
Position #: 5052 New?: No  
Remarks: Replacement for Judith Smith  
Sal Grade/Stp: **15/1** Salary: **\$2,822.18/month**  
% of Position: 100% # Mos: 12  
Effective: June 1, 2007  
Account #: A-212200-317100-61200-0000000/100%  
Normal Work Schedule: Tuesday – Thursday, 11:45 am – 9:15 pm; Friday, 7:30 am – 5:00 pm; Saturday, 9:15 am – 1:15 pm. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm.
- c. Name: **DANIEL G. JANI**  
Position: Information Services Technician  
Department: Information Services  
Position #: 5843 New?: No  
Remarks: Replacement for David J. O'Bryant; transfer for Mr. Jani.  
Sal Grade/Stp: **30/6** Salary: **\$5,065.57/month**  
% of Position: 100% # Mos: 12  
Effective: May 9, 2007  
Account #: A-212200-561100-67800-0000000/100%



**13. RATIFIED CONFIDENTIAL AND SUPERVISORY TEAM EMPLOYMENT**

MSC McMullen/Chadwick

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **Confidential and Supervisory Team employee**:

- a.       Name:               **KIMBERLY E. WORD**  
          Position:        Counseling Services Supervisor  
          Department:     Counseling Services  
          Position #:     6394                                New?: Yes  
          Remarks:       Position approved 2/20/07; funded – Matriculation.  
          Sal Grade/Stp: **45/1**                               Salary: **\$4,199.44/month**  
          % of Position: 100%                               # Mos: 12  
          Effective:      August 1, 2007  
          Account #:     K-212100-441100-63200-1612120/100%

The Vote was unanimous.  
Student Trustee Vote: Aye

**14.** Removed from Consent Calendar.

**15. APPROVED PERSONNEL ACTIONS/HISTORY**

MSC McMullen/Chadwick

The Governing Board approved the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **April, 2007, and short-term employees** for the month of **May, 2007. EXHIBIT J-15**

The Vote was unanimous.  
Student Trustee Vote: Aye

**16. RATIFIED RESIGNATION**

MSC McMullen/Chadwick

The Governing Board ratified the recommendation of the Superintendent/ President to accept the resignation of the following employee:

- a.       **Anita M. Weems**, Manager, Fiscal Accounting, Fiscal Services, effective May 4, 2007 (last day of employment May 3, 2007).

The Vote was unanimous.  
Student Trustee Vote: Aye

**17. RATIFIED LEAVES OF ABSENCE**

MSC McMullen/Chadwick

- a. The Governing Board ratified the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective March 1, 2007, through May 18, 2007, to **Julie A. Anguiano**, Instructional Support Assistant II, Reading Services.
- b. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Medical Leave of Absence without pay and without benefits**, effective May 19, 2007, through May 23, 2008, to **Deborah W. Dozier**, Associate Professor, American Indian Studies.
- c. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective February 1, 2007, through April 25, 2007, to **Richard J. Garcia**, Administrative Aide, Fallbrook Center.

The Vote was unanimous.  
Student Trustee Vote: Aye

**18. INFORMATION: RETIREMENTS**

On Behalf of the Governing Board of the Palomar Community College District, the following retirements have been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under Group I (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Judy A. Crowe**, Professor, Nursing Education, effective July 10, 2007. She has served Palomar College for 27 years from September 2, 1980, to July 9, 2007.
- b. **Teri A. McFarland**, Professor, Physical Education, effective May 19, 2007. She has served Palomar College for 32 years from September 8, 1975, to May 18, 2007.
- c. **Patrick M. Schwerdtfeger**, Dean of Arts, Media, Business, and Computing Systems, effective May 1, 2007. He has served Palomar College for 32 years from September 4, 1974, to April 30, 2007.

On Behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under Group II (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Alison G. Beckett**, Academic Department Assistant, English as a Second Language, effective June 1, 2007. She has served Palomar College for 19 years from May 1, 1988, to May 31, 2007.



3. **INFORMATION**

Report of the **Administrative Association** – no report

4. **INFORMATION**

Report of the **Confidential and Supervisory Team** – no report

5. **INFORMATION**

Report of the **CCE/AFT** – no report

6. **INFORMATION**

Report of the **Associated Student Government**

**Student Trustee/ASG President, Michelle Eichelberger**, recapped on the activities of the ASG during the year and thanked Jayne Conway, Health Services, and Mary San Agustin, Financial Aid, for their help during the year. She also thanked Marilyn Lunde, Paul Groom, and Bruce Bishop for their support and encouragement, and looks forward to working with them the following year.

M. **UNFINISHED BUSINESS** – There was none.

N. **NEW BUSINESS**

1. **APPROVED RESOLUTION OF THE GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT APPOINTING MEMBERS TO THE INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE**

MSC Chadwick/Nelson

**RESOLUTION NO. 07-20919**

**WHEREAS**, the Governing Board of the Palomar Community College District (the "Board") previously adopted a resolution requesting San Diego County (the "County") to call an election for **general obligation bonds** (the "Bond Election" to be held on November 7, 2006; and

**WHEREAS**, on **November 7, 2006, the Bond Election** was duly held and conducted for the purpose of voting a measure for the issuance of bonds of the District in the amount of \$694,000,000 (the "**Measure M**"); and

**WHEREAS**, at such election, **Measure M received the affirmative vote** of more than the fifty-five percent of the voters of the District voting on the proposition as certified by the Registrar of Voters of San Diego County in the official canvassing of votes, and

**WHEREAS**, the Governing Board of the Palomar Community College District approved a resolution **establishing an Independent Citizens' Oversight Committee** (the "**ICOC**"), **Resolution No. 06-20893**, on September 26, 2006; and

**WHEREAS**, the Governing Board of the District **wishes to appoint members** to the ICOC as established by this Resolution; and

**NOW, THEREFORE, BE IT RESOLVED THAT THE GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT DOES HEREBY APPOINT THE FOLLOWING INDIVIDUALS UNDER THE CATEGORIES SPECIFIED ALONG WITH THE NAME OF THE AFFILIATED ORGANIZATION AS FOLLOWS:**

<b>NAME</b>	<b>CATEGORY</b>
<b>1. STEVE BRAZEAU</b>	One (1) student enrolled and active in a community college support group, such as student government
<b>2. GEORGE WEINER</b>	One (1) member active in a business organization representing the business community located in the District
<b>3. MAURICE E. HAIGHT</b>	One (1) member active in a senior citizens' organization
<b>4. MICHAEL H. MCDOWELL</b>	One (1) member active in a bona-fide taxpayers association
<b>5. RICHARD D. BOREVITZ</b>	One (1) member active in a support organization for Palomar College, such as a foundation or advisory council
<b>6. VIRGINIA I. MACDONALD</b>	Community At-Large
<b>7. JOHN H. NABORS, JR.</b>	Community At-Large

- **President Deegan** announced that as part of the Prop M General Obligation Bond, Districts are required to form an Independent Citizens Oversight Committee. The role of this Committee is to monitor the bond funds that are received to ensure the community that the funds were spent on projects that were listed on the original bond. The committee has specific categories and in addition, in working with the Taxpayer's Association, the District is looking for people with experience in large construction, municipal public finance, multi years of budget with finance experience, or multiple years of project management. As part of the process, the District advertised in local newspapers and on the District web site. Sixteen applications were received from people in the community (plus one student application) who wanted to serve on this Committee. Vice President Dowd named each person who applied for membership.

At this time, President Deegan thanked all those individuals who submitted their application for membership and named the Committee Members who were selected for the Independent Citizens Oversight Committee.

The Vote was unanimous.  
Student Trustee Vote: Aye

2. **RESOLUTION OF GOVERNING BOARD OF PALOMAR COMMUNITY COLLEGE DISTRICT REQUESTING TEMPORARY TRANSFER OF FUNDS**

MSC Chadwick/Nelson

**RESOLUTION NO. 07- 20920**

**WHEREAS**, the California Constitution, Article XVI, Section 6, and Education Code Section 85220 provide that the Treasurer of the County shall have the power and it shall be his duty to make such temporary transfer from the funds in his custody as may be necessary to provide funds for meeting the obligations incurred for maintenance purposes by any district whose funds are in his custody and are paid out solely through his office; such temporary transfer of funds shall be made only upon resolution adopted by the governing board of the County to make such temporary transfer; such temporary transfer of funds shall not exceed 85% of taxes accruing to the district, shall not be made prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year, and shall be replaced from the taxes accruing to such district before any other obligation of the district is met from such taxes; and

**WHEREAS**, on June 12, 2007, the Governing Board will:

Adopt a tentative budget

Adopt its final budget

for this district for the fiscal year 2007-2008 pursuant to the provisions of the Education Code Sections 85000 et seq., and taxes accruing to the district for said fiscal year are estimated to be \$50,871,042 and 85% of said taxes is \$43,240,385; and

**WHEREAS**, taxes accrued to this district during the 2006-2007 fiscal year are projected to be \$49,873,570; and

**WHEREAS**, it is necessary to provide funds for meeting the obligations incurred for maintenance purposes by this district;

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** that pursuant to the provisions of the California Constitution, Article XVI, Section 6, and Education Code Section 85220 as follows:

1. The Board of Supervisors of the County of San Diego is requested to direct the Treasurer of the County of San Diego to make a temporary transfer from the funds in his custody to this district during the 2007-2008 fiscal year to meet obligations incurred for maintenance purposes in the amount of:
  - (a) \$7,350,865.00 for the period from July 1, 2007, until August 31, 2007, not to exceed 17% of the authorized limit.
  - (b) \$43,240,385.00 after August 31, 2007, but not to exceed a total of 85% of taxes accruing to the district. This amount represents the total available temporary transfer approved by the governing board for the 2007-2008 fiscal year inclusive of the 17% shown in (a) above.
2. If directed by the Board of Supervisors, funds will be transferred to this District by the Treasurer of the County of San Diego in sums as requested by the District Superintendent and certified by him/her to be necessary to provide funds for meeting the obligations incurred for maintenance purposes by the district not to exceed the maximum amount herein specified, provided the Treasurer determines that funds in his custody are available for such transfers.

3. The Secretary of this Board is directed to file a copy of this resolution with the Board of Supervisors, the County Superintendent of Schools, the County Auditor and Controller and the County Treasurer-Tax Collector.

**PASSED AND ADOPTED** by the Governing Board of the Palomar Community College District, County of San Diego, State of California, this **8<sup>th</sup>** day of **May, 2007**, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**STATE OF CALIFORNIA  
COUNTY OF SAN DIEGO**

I, Ruth Larson, M.D., Secretary of the Governing Board of the Palomar Community College District, County of San Diego, State of California, do hereby certify that the foregoing is a true copy of a resolution adopted by said Board at a meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary of the Governing Board

**EXHIBIT N-2**

The Vote was unanimous.  
Student Trustee Vote: Aye

**3. APPROVED INTRABUDGET TRANSFER AT FISCAL YEAR END**

MSC Chadwick/Larson

The Governing Board of Palomar Community College District authorized the Vice President, Finance and Administrative Services to make such transfers between the undistributed reserve and any expenditure classification of the budget of the District for the Fiscal Year 2006-2007 as are necessary to permit the payment of obligations of the District incurred during the fiscal year.

The Vote was unanimous.  
Student Trustee Vote: Aye

4. **AUTHORIZATION TO EXECUTE CONTRACTS FOR UPCOMING BID FOR VIDEO SERVER & AUTOMATION SYSTEM**

Larson/Chadwick

The Governing Board authorized Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or Ken Jay, Director, Business Services, to execute contracts within the limits of available funding to the lowest responsive bidders for the upcoming bid for Video Server & Automation System for the PCTV department. Since time is of the essence, contracts must be awarded promptly, as explained in Exhibit N-4. The contract awards will be brought back to the Governing Board for ratification at a future Governing Board meeting. **EXHIBIT N-4**

The Vote was unanimous.  
Student Trustee Vote: Aye

5. **APPROVED "SHORT LIST" OF ARCHITECTURAL FIRMS FOR ARCHITECT & ENGINEERING TEAMS FOR BOND SERIES "A" AND AUTHORIZATION TO ENTER INTO CONTRACTS WITH DESIGNATED FIRMS**

MSC Chadwick/Nelson

The Governing Board approved the following nine (9) architectural firms to be placed on the pre-qualified "short list" as the designated Architectural & Engineering Teams for projects including new construction and remodel, to be assigned during the first bond series "A":

Carrier & Johnson  
CO Architects  
Davy Architecture  
gkk works  
HMC Architects  
LPA, Inc.  
Mosher Drew Watson Ferguson (MDWF)  
tBP/Architecture  
WWCOT

Furthermore, the Governing Board authorized Palomar Community College District to enter into contracts with the above referenced firms as project schedules are developed and projects are allocated. **EXHIBIT N-5**

The Vote was unanimous.  
Student Trustee Vote: Aye

6. **APPROVED "SHORT LIST" OF GEOTECHNICAL FIRMS FOR GEOTECHNICAL ENGINEERING SERVICES FOR BOND SERIES "A" AND AUTHORIZATION TO ENTER INTO CONTRACTS WITH DESIGNATED FIRMS**

MSC Chadwick/Nelson

The Governing Board approved the following Geotechnical firms to be placed on the pre-qualified "short list" as the designated firms to provide all aspects of geotechnical engineering services, as needed by the District, on various projects assigned during the first bond series "A"

Ninyo & Moore  
Testing Engineers

Furthermore, the Governing Board authorized Palomar Community College District to enter into contracts with the above referenced firms, as needed, as project schedules are developed and projects are allocated. **EXHIBIT N-6**

The Vote was unanimous.  
Student Trustee Vote: Aye

7. **AUTHORIZATION TO EXECUTE CONTRACT WITHIN THE LIMITS OF AVAILABLE FUNDS ON BID # 001-07 D-6 DANCE FLOOR REPLACEMENT PROJECT**

MSC Chadwick/Nelson

The Governing Board authorized Bonnie Ann Dowd, Assistant Superintendent/ Vice President, Finance & Administrative Services, or Ken Jay, Director, Business Services, to execute a contract within the limits of available funding to the lowest responsive bidder for Bid No. 001-07: D-6 Dance Floor Replacement Project. **EXHIBIT N-7**

The Vote was unanimous.  
Student Trustee Vote: Aye

8. **APPROVED AGREEMENT WITH AIM INSTITUTE FOR TRIO/EOC DATA MANAGEMENT SERVICES**

MSC McMullen/Chadwick

The Governing Board approved a 4-year data management contract with Aim Institute, Omaha, NE 68102, to provide data management services to assist TRIO/EOC with data tracking and reporting. The contract will be effective September 1, 2007, through August 31, 2011, in the amount of \$7,500.00.

The Vote was unanimous.  
Student Trustee Vote: Aye

9. **APPROVED REQUEST OF WIER CONSTRUCTION TO RELEASE 5% OF RETENTION FOR BASEBALL FACILITY & PRACTICE FIELDS PROJECT**

MSC Chadwick/Larson

The Governing Board approved the request of Wier Construction Corporation (Wier), to reduce the retention to 5% of the total contract price on the Baseball Facility & Practice Fields project, known as Minkoff Field. The project is 95% complete and Wier's performance on the project has been more than satisfactory. **EXHIBIT N-9**

The Vote was unanimous.  
Student Trustee Vote: Aye

10. **ACCEPTED AND APPROVED CHANGE ORDER #17 FOR HIGH TECHNOLOGY LABORATORY/CLASSROOM BUILDING**

MSC Chadwick/Nelson

**RESOLUTION NO. 07- 20921**

The Governing Board accepted and approved Change Order #17 in the amount of \$66,035.00 pertaining to Job No. 712, High Technology Laboratory/Classroom Building project; original contract approved by the Governing Board on October 12, 2004, as detailed on the accompanying memorandum in support hereof. **EXHIBIT N-10**

The Vote was unanimous.  
Student Trustee Vote: Aye

11. **APPROVED HOLIDAY SCHEDULE FOR 2007-2008**

MSC Chadwick/Larson

The Governing Board approved the following holiday schedule for 2007-2008:

<b>DATE HOLIDAY OBSERVED</b>	<b>HOLIDAY</b>
Wednesday, July 4	Independence Day
Monday, September 3	Labor Day
Friday, November 9	Veterans' Day
Thursday, November 22	Thanksgiving Day
Friday, November 23	Local Holiday
Monday, December 24	Christmas Eve
Tuesday, December 25	Christmas Day
Wednesday, December 26	Admissions Day
Thursday, December 27	Added Board Holiday
Friday, December 28	Local Holiday
Monday, December 31	Local Holiday
Tuesday, January 1	New Year's Day
Monday, January 21	Martin Luther King, Jr. Day
Friday, February 15	Lincoln's Day
Monday, February 18	Washington's Day
Friday, March 28	Spring Holiday
Monday, May 26	Memorial Day

The Vote was unanimous.  
Student Trustee Vote: Aye

**12. APPROVED WINTER HOLIDAY SCHEDULE FOR 2007-2008; 2008-2009; 2009-2010**

MSC Chadwick/McMullen

The Governing Board approved the following winter holiday schedule for 2007-2008; 2008-2009; and 2009-2010:

**WINTER HOLIDAY SCHEDULE  
 FOR 2007-2008; 2008-2009; AND 2009-2010**

**December/January 2007/2008**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 16	December 17	December 18	December 19	December 20	December 21	December 22
	Work day	Work day	Work day	Work day	Work day	
December 23	December 24	December 25	December 26	December 27	December 28	December 29
	Christmas Eve	Christmas Day	Admissions Day	Added Bd. Holiday	Local Holiday	
December 30	December 31	January 1	January 2	January 3	January 4	January 5
	Local Holiday	New Year's Day	Work day	Work day	Work day	

**December/January 2008/2009**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 14	December 15	December 16	December 17	December 18	December 19	December 20
	Work day	Work day	Work day	Work day	Work day	
December 21	December 22	December 23	December 24	December 25	December 26	December 27
	Work day	Work day	Christmas Eve	Christmas Day	Admissions Day	
December 28	December 29	December 30	December 31	January 1	January 2	January 3
	Added Bd. Holiday	Local Holiday	Local Holiday	New Year's Day	Work day	

**December/January 2009/2010**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 13	December 14	December 15	December 16	December 17	December 18	December 19
	Work day	Work day	Work day	Work day	Work day	
December 20	December 21	December 22	December 23	December 24	December 25	December 26
	Work day	Work day	Work day	Christmas Eve	Christmas Day	
December 27	December 28	December 29	December 30	December 31	January 1	January 2
	Admissions Day	Added Bd. Holiday	Local Holiday	Local Holiday	New Year's Day	

**13. APPROVED ACADEMIC CALENDAR FOR ACADEMIC YEAR 2008-2009**

MSC Chadwick/Nelson

The Governing Board approved the following Academic Calendar for academic year 2008-2009:

2008-09	PALOMAR COLLEGE ACADEMIC CALENDAR	PROPOSED																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
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<p>May 27-June 21      4-wk Session                  June 23-Aug 4      6-wk Session                  June 23-Aug 18     8-wk Session</p> <p><b>FALL SEMESTER MEETING DAYS</b>                  (number of days including finals)                  M T W TH F S                  15 17 17 16 16 16</p> <p><b>SPRING SEMESTER MEETING DAYS</b>                  (number of days including finals)                  M T W TH F S                  15 17 17 17 16 16</p> <p>163 Instructional, 12 Total Professional Dev Days                  (11 Professional Development Days plus                  1 Plenary Day)</p> <p>◆ Faculty Plenary                  □ Semester Begins                  ○ Last Class/Final Exams                  △ Spring Recess                  ■ Shaded Areas-Non-instructional Days</p>	<p>Aug 21 Part-time Faculty Plenary                  Aug 22 Faculty Plenary                  Aug 25 Fast Track 1 begins                  Aug 25 Fall WKDY classes begin                  Aug 30 Fall Saturday classes begin                  Sept 1 Labor Day                  Oct 20 Fast Track 1 ends                  Oct 22 Fast Track 2 begins                  Nov 10 Veterans' Day                  Nov 27 Thanksgiving                  Nov 28 Local Holiday                  Dec 16-20 Last Class/Final Exams                  Dec 20 Fast Track 2 ends                  Dec 20 Fall semester ends                  Jan 1 New Year's Day</p>	<p>Jan 15 Part-time Faculty Plenary                  Jan 19 Martin Luther King's Day                  Jan 20 Spring semester begins                  Jan 20 Fast Track 1 begins                  Jan 24 Spring Sat classes begin                  Feb 13 Lincoln's Day                  Feb 16 Washington's Day                  Mar 21 Fast Track 1 ends                  Mar 23-29 Spring Recess                  Mar 30 Fast Track 2 begins                  May 16-22 Last Class/Final Exams                  May 22 Fast Track 2 ends                  May 22 Commencement                  May 22 Spring semester ends                  May 25 Memorial Day</p>																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							

The Vote was unanimous.  
Student Trustee Vote: Aye

14. **EXCUSED ABSENCE OF TRUSTEE**

MSC McMullen/Larson

In accordance with Section 72425(c) of the California Education Code, the Governing Board finds that the absence of Trustee **DR. MICHELE NELSON** from the Regular Meeting of the Governing Board held **April 10, 2007**, is **excused** due to personal necessity.

The Vote: 4 Ayes; 1 Abstention (Nelson)  
Student Trustee Vote: Aye

15. **EXCUSED ABSENCE OF TRUSTEE**

MSC Chadwick/McMullen

In accordance with Section 72425(c) of the California Education Code, the Governing Board finds that the absence of Trustee **DR. RUTH LARSON** from the Regular Meeting of the Governing Board held **April 10, 2007**, is **excused** due to personal necessity.

The Vote: 4 Ayes; 1 Abstention (Larson)  
Student Trustee Vote: Aye

O. **BOARD REQUESTS FOR REPORTS**

- **Trustee Nancy Chadwick** requested an outline of what would be required for this campus to have a policy that talks to the access and diversity for people doing business on this campus and having a centralized resource for interested individuals.
- **Trustee Michele Nelson** requested an update on Student Learning Outcomes.
- **Board President Mark Evilsizer** requested a report on Safety and Security.

P. **RECESS TO CLOSED SESSION** – no additional closed session required.

R. **ADJOURNMENT**

The meeting was adjourned at 7:59 p.m.

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MARK EVILSIZER  
PRESIDENT OF THE BOARD

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RUTH LARSON  
SECRETARY OF THE BOARD