



**APPROVED 05/08/2007**

**GOVERNING BOARD MINUTES  
REGULAR MEETING OF THE GOVERNING BOARD**

**DATE: APRIL 10, 2007**

**4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)**

**PALOMAR COMMUNITY COLLEGE DISTRICT**

**GOVERNING BOARD ROOM, STUDENT SERVICES CENTER**

**1140 WEST MISSION ROAD**

**SAN MARCOS, CALIFORNIA**

**A. CALL TO ORDER**

Board President, Mark Evilsizer, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

**AA. ROLL CALL**

**TRUSTEES PRESENT:**

MARK R. EVILSIZER, M.A., PRESIDENT  
DARRELL L. MC MULLEN, M.B.A., VICE PRESIDENT  
NANCY C. CHADWICK, M.S.W., M.P.A., TRUSTEE  
MICHELLE EICHELBERGER, STUDENT TRUSTEE

**TRUSTEES ABSENT:**

RUTH LARSON, M.D., SECRETARY  
MICHELE T. NELSON, PH.D., TRUSTEE

**EXECUTIVE ADMINISTRATORS PRESENT:**

Robert P. Deegan, Superintendent/President  
Berta Cuaron, Assistant Superintendent/Vice President, Instruction  
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services  
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services  
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

**B. PUBLIC COMMENTS**

**C. RECESS TO CLOSED SESSION**

The Board went into Closed Session at 4:00 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.

6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
  - a. Discussion of potential sites in the southern portion of the District.
  - b. Approximately 80 acres of real property generally located at the northeast corner of Interstate 15 and State Route 76, near Fallbrook.
7. Conference with Legal Counsel - Existing Litigation, pursuant to Government Code §54956.9a. - Conference with Legal Counsel - Existing Litigation, pursuant to Government Code §54956.9a. Lahijani vs. Palomar Community College District; California Court of Appeals, Fourth Appellate District, Division One; case #D048243 (appealing the Superior Court decision in case # GIN 148316).
8. Conference with Legal Counsel - Anticipated Litigation, pursuant to Government Code §54956.9.

**CC. RECONVENE TO OPEN SESSION**

The meeting reconvened to Open Session at 5:02 p.m. No reportable action taken.

**STAFF PRESENT:**

Brent Gowen, President, Faculty Senate; Associate Professor, English  
Shannon Lienhart, Co-President, PFF/AFT; Associate Professor, Mathematics  
Becky McCluskey, President, CCE/AFT; Accounting Technician, Fiscal Services  
Tom Plotts, President, Administrative Association; Director, Public Safety/Chief of Police  
Josie Silva, Executive Assistant, Superintendent/Governing Board

**GUESTS:**

Others present are listed on the sign-in sheets.

**QUORUM ESTABLISHED**

Following the pledge of allegiance to the flag, Board President Evilsizer declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR ONE YEAR FROM THE MEETING DATE.

- D. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS** – There were none.

**E. APPROVAL OF MINUTES**

MSC Chadwick/McMullen

The Governing Board approved the Minutes of the Regular Meeting of March 13, 2007.

The Vote was unanimous of those present.

**F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

1. **REMOVE** the following agenda item under New Business: **Page 16, N.12.**
2. At this time, the **Report of Vice President Berta Cuaron** was **moved forward on the agenda** as follows:

Dean Wilma Owens, Career, Technical & Extended Education, explained that the City of Poway Public Works Department initiated a request that Palomar College develop a program that would provide training for its employees to move up to become Public Works Managers. Since 2000, the program has expanded and is now a consortium with Citrus College, Santiago Canyon College, and Palomar College, where students can go between the three colleges and earn their degree. The guiding force behind that program is the Director of Public Works from the City of Poway, Mr. Jim Howell. Mr. Howell praised the association he has had with Palomar College, in particular, with Mollie Smith, Director, Occupational & Non-Credit Programs, who was very instrumental in taking the program to the next level with standardizing the curriculum with other schools. He said that partnering with such schools as Duke College, Modesto, Shasta College, San Joaquin, Sacramento, Victor Valley, Riverside and San Jose, would not have been accomplished without the assistance of Ms. Smith. On behalf of the City of Poway Public Works Association, Mr. Howell presented a plaque of recognition to Ms. Smith. Ms. Smith thanked Mr. Howell, the City of Poway, and the Curriculum Committee for their support in making this Program successful.

**G. ACKNOWLEDGEMENT OF RETIREMENT**

(An opportunity for the Governing Board to express appreciation to employees who are retiring with **ten (10)** or more years of service to the District.)

- a. **Nancy J. Horio**, Manager, Human Resource Services, has served Palomar College for twelve years from July 11, 1994, to April 30, 2007.

Vice President Tortarolo recognized Nancy Horio who was retiring after 12 years of service to Palomar College. Speaking on behalf of Ms. Horio were Jo-Anne Lesser, Marjorie McCrory, and Katherine Gannet.

- b. **Deborah E. Brooks**, Senior Office Specialist, Regional Occupational Programs, has served Palomar College for twenty years from December 1, 1985, to March 24, 2007.

Judy Fish, Director, Regional Occupational Program, spoke on behalf of Ms. Brooks.

**H. REPORT OF THE GOVERNING BOARD PRESIDENT**

**Board President Mark Evilsizer** reported on his trip to New York City with President Deegan and Vice President Bonnie Ann Dowd. He commented that he met with Moody's and Standard & Poor's, both of them in the public finance rating business. He thanked President Deegan and Vice President Dowd for a wonderful presentation to these two agencies, which was reflected in the wonderful credit rating Palomar received by both entities.

Board President Evilsizer attended a documentary called, *Border Peace*, which illustrated the nature of this whole illegal immigration controversy. He attended an open house hosted by Assemblyman Martin Garrick and State Senator Mark Wyland, and commented on the new summer class schedule.

## HH. REPORTS OF GOVERNING BOARD TRUSTEES

**Board Vice President Darrell McMullen** announced that he was able to tour the Cal State University, San Marcos, Nursing Training Facility that is located on Craven Road. The facility was funded by Palomar Pomerado Hospital. Trustee McMullen remarked that this facility is available to Palomar College to share and feels it is an excellent opportunity to work together to expand clinical time for the nursing students.

**Trustee Nancy Chadwick** reported on her attendance at the Classified Staff Development Day, which was an excellent opportunity for all staff to be rewarded, honored, and recognized. She was very impressed with the day's activities and congratulated the Committee for a job well done. Trustee Chadwick attended the Political Economy Days and remarked that the sessions were extraordinary. She commended the group of people who put this series together.

Trustee Chadwick announced that she also attended the Garrick-Wyland open house in Carlsbad and attended a congressional luncheon in San Diego. On a final note, Trustee Chadwick announced that SDICCCA is working on a legislative breakfast where CEO's and trustees will have an opportunity to mingle and do some serious interaction with elected officials in this County and Imperial County.

**Student Trustee Michelle Eichelberger** commented that during the Political Economy Days, she attended Dr. Kathleen Grove's session on Dealing with Social Change and Activism. She acknowledged Peter Bowman and Loren Lee for their work on the series.

## I. REPORT OF THE SUPERINTENDENT/PRESIDENT

**President Robert Deegan** announced that he received a letter from the U.S. Department of Education that Palomar College's request for designation as an eligible institution on Title III, Part A, and Title V, of the Higher Education Act, was approved. Furthermore, with this designation, Palomar will be able to apply for the Title V Grant of \$500,000 per year for five years as a Hispanic Serving Institution. With these funds, Palomar is looking at success centers to help increase the opportunities for students who are transitioning from non-credit to credit programs and be successful in credit programs.

President Deegan thanked Vice President Dowd for the fine work she did in preparing for the Bond Rating presentations in New York. He candidly spoke about the weather related problems that occurred while in New York. President Deegan announced that Palomar received a AA-bond rating, which is a big plus as to where we stand in terms of the first series.

President Deegan mentioned that Classified Staff Development day was a huge success and commented that this is a wonderful opportunity to celebrate the achievements of the outstanding classified staff.

He summarized the status on the construction of the new Natural Science building, which is due to open for the Fall, 2007 semester. Plans are continuing on the Multi-Disciplinary building, architects are being interviewed, and a presentation will be forthcoming to the Board.

### 1. Report of Vice President for Instruction

**Vice President Berta Cuaron** acknowledged Peter Bowman, Jose Estevan, Loren Lee, Teresa Laughlin, and Dean Mark Vernoy for the tremendous amount of work on the Political Economy Days. The Faculty Achievement Tea will be held on Thursday, May 10, at 2:30 p.m. This is an opportunity to celebrate the various achievements of the faculty. An All College Year End Barbecue to acknowledge the retirements of all our employees is scheduled on Wednesday, May 16.

On a final note, Vice President Cuaron announced that Dr. Pat Schwerdtfeger, Dean, Arts, Media, Business, and Computing Systems, would be leaving Palomar to accept the position of Vice President for Academic Affairs at Riverside City College. Dr. Schwerdtfeger has been serving Palomar for 33 years.

Dr. Pat Schwerdtfeger commented on his career at Palomar College and thanked everyone for their support over the years.

**2. Report of Vice President for Student Services**

**Vice President Joe Madrigal** announced that Jose Fernandez, Chair of the Counseling Department, has been selected to attend an internationally acclaimed program called the Management Development Program at Harvard University. This program provides innovative and practical ideas about critical management challenges facing mid-level administrators, and is designed to provide new perspectives and practical insights for college university administrators.

**3. Report of Vice President for Finance and Administrative Services**

**Vice President Bonnie Ann Dowd** reported that she attended the bond ratings meetings at Standard & Poor's and Moody's. She commented that S&P gave Palomar College a rating of AA- and Moody's gave Palomar a rating of Aa3, which equals to an AA-. She explained that there was nothing more that could be done as a District, it has to do with many factors when a rating is given; the rating is dependent upon what happens in the community, the institution itself, and the state. The good news is that Palomar's rating is excellent. She further explained the underwriter's insurance procedures. Overall, she was very happy with the bond ratings. Vice President Dowd and President Deegan will be traveling to San Francisco on May 1, to actually close Series A. Series A is for 160 million dollars; it is for projects that will take place over the next three years, which include purchasing of the land in the northern part of the district, the remodel of the nursing buildings, and the building of the planetarium, thus far.

The Facilities Review Committee has been busy interviewing numerous architects, GEO Tech Engineers, and is in the process with a request for qualifications for construction managers. She acknowledged Mike Ellis, Kelley Hudson Mac-Isaac, Chris Miller, and Dennis Haskell (from C.W. Driver).

**4. Report of Vice President for Human Resource Services**

**Vice President John Tortarolo** announced that the Annual Unity in Diversity event is scheduled on April 19, at the Student Union. The event is sponsored by the Equal Opportunity Advisory Committee.

<b>Resumption of REGULAR AGENDA</b>
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**J. APPROVAL OF CONSENT CALENDAR ITEMS**

**1. APPROVED DRAWING NEW WARRANTS**

MSC Chadwick/McMullen

The Governing Board authorized the Disbursing Officer to draw new warrant(s) as follows:

- a. Warrant #76-157092, dated August 17, 2006, in the amount of \$1,040.00, to **Marilyn Lunde**, Palomar College, Office of Student Affairs, 1140 West Mission Road, San Marcos, CA 92069. Void due to stale dating.

- b. Warrant #77-098418, dated August 23, 2006, in the amount of \$748.40, payable to **Erin Mendez**, 12646 Springbrook Drive, Unit C, San Diego, CA 92128. Void due to stale dating.
- c. Warrant #77-098152, dated August 10, 2006, in the amount of \$752.23, payable to **Damian Jackson**, P.O. Box 2307, Vista, CA 92085. Void due to stale dating.
- d. Warrant #77-098031, dated July 31, 2006, in the amount of \$210.38, payable to **Junko Matsuda**, 353 West San Marcos Boulevard #239, San Marcos, CA 92069. Void due to stale dating.

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**2. APPROVED TRAVEL EXPENSES**

MSC Chadwick/McMullen

The Governing Board approved/ratified **travel expenses** for the following persons:

- a. **Board Member**                      **MARK EVILSIZER**  
Advanced Funds?                      Yes  
For:    Transportation, lodging, meals  
To attend:                                      Bond Rating Meetings  
Location:                                      New York, NY  
Date:    March 14-16, 2007  
Amount:                                        \$1,810.97  
Remarks:                                      District will be reimbursed by 2007 Series A Bond funds.  
Account #:                                      575200-11-111100-66100-10-2007-0000000
- b. **Board Member**                      **MARK EVILSIZER**  
Advanced Funds?                      Yes  
For:    Transportation, lodging, registration, etc.  
To attend:                                      2007 Annual Trustees Conference  
Location:                                      San Francisco, CA  
Date:    May 4-6, 2007  
Amount:                                        \$1,390.72  
Account #:                                      575200-11-111100-66100-10-2007-0000000
- c. **Board Member**                      **RUTH LARSON**  
Advanced Funds?                      Yes  
For:    Transportation, lodging, registration, etc.  
To attend:                                      2007 Annual Trustees Conference  
Location:                                      San Francisco, CA  
Date:    May 4-6, 2007  
Amount:                                        \$1,557.05  
Account #:                                      575200-11-111100-66100-10-2007-0000000
- d. **Board Member**                      **NANCY CHADWICK**  
Advanced Funds?                      Yes  
For:    Transportation, lodging, registration, etc.  
To attend:                                      2007 Annual Trustees Conference  
Location:                                      San Francisco, CA  
Date:    May 4-6, 2007  
Amount:                                        \$1,637.36  
Account #:                                      575200-11-111100-66100-10-2007-0000000

e.     **Board Member**           **MICHELE NELSON**  
Advanced Funds?           Yes  
For:                           Transportation, lodging, registration, etc.  
To attend:                   2007 Annual Trustees Conference  
Location:                    San Francisco, CA  
Date:                         May 4-6, 2007  
Amount:                     \$1,515.66  
Account #:                  575200-11-111100-66100-10-2007-0000000

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**3.     RATIFIED ACADEMIC EMPLOYMENT**

MSC Chadwick/McMullen

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **academic employee**:

a.     Name:                   **JAMES D. EIGHMEY**  
Position:                   Assistant Professor, Anthropology  
Department:               Behavioral Sciences  
Degrees:                    M.A., Anthropology  
                                  B.G.S., Anthropology  
Position #:                 5389                         New:    Yes  
Remarks:                 Position approved 11/14/06  
Sal Rng/Stp:               **E/2**                         Salary: **\$5,724.97/month**  
% of Position:             100%                        # Mos:  10  
Effective:                 August 17, 2007  
Account #:                 A-111000-363200-22020-0000000/100%

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**4.     GRANTED EQUIVALENCY FOR DISCIPLINE**

MSC Chadwick/McMullen

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board granted the following individuals equivalency to minimum qualifications for the disciplines listed:

William Conover	Health & Safety Education
Frank P. Cruikshank	Marketing
Julann E. Lodge	Multicultural Studies
Kim L. Pigorsch	Music
Helen S. Garcia	Art

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**5. RATIFIED PART-TIME FACULTY EMPLOYMENT**

MSC Chadwick/McMullen

The Governing Board ratified the recommendation of the Superintendent/ President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Spring, Summer and Fall, 2007 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

**SPRING 2007**

**ART**

Berning, Trent J.	Art M.F.A., Art B.F.A., Art A.A., Art	\$48.72
Garcia, Helen S.	Art B.A., Art Eminence in the Field	\$47.54

**COMPUTER SCIENCE & INFORMATION SYSTEMS**

Schroeder, Robert L.	CSIS M.S., Computer Science M.S., Electrical Engineering B.S., Electrical Engineering	\$51.78
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**ENGLISH**

Kugler, Emily	English M.A., Literatures in English B.A., English	\$50.37
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**FINANCIAL AID, VETERANS & SCHOLARSHIPS SERVICES**

Cook, Sierra S.	Counselor M.A., Education (Counseling) M.P.A., Public Administration B.B.A., Business Administration A.A., Business Administration	\$51.78
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**OCCUPATIONAL & NONCREDIT PROGRAMS**

Barrett, Jason C.	Health & Safety Education A.A., Fire Technology	\$47.54
Conover, William K.	Health & Safety Education Eminence in the Field	\$47.54
Lawrence, Peter H.	Health & Safety Education B.A., Political Science 2+ Years Experience	\$47.54
McLaughlin, Shawn	Health & Safety Education A.S., Fire Science 6+ Years Experience	\$47.54

**PERFORMING ARTS**

Pigorsch, Kim L.	Music M.S., Education B.A., Music	\$48.72
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Eminence in the Field

**SUMMER 2007**

**BUSINESS EDUCATION**

Cruikshank, Frank P.	Marketing M.S., Information Systems B.A., Liberal Studies A.A., Management Behavioral Eminence in the Field	\$48.72
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**COMPUTER SCIENCE & INFORMATION SYSTEMS**

Bartulis, Michael V.	CSIS M.S., Instructional Design & Technology B.S., General Studies	\$48.72
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**FOREIGN LANGUAGES**

Gay, Hilary I.	French M.A., French B.A., French	\$48.72
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**MULTICULTURAL STUDIES**

Lodge, Julann E.	Multicultural Studies B.A., History Eminence in the Field	\$47.54
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**FALL 2007**

**ECONOMICS, HISTORY & POLITICAL SCIENCE**

Xu, Qun X.	Economics M.A., Economics B.S., Management Science	\$48.72
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**FOREIGN LANGUAGES**

Fauconnier, Judith H.	French M.A., French B.A., English	\$50.37
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The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**6. RATIFIED NEW CLASSIFIED POSITIONS**

MSC Chadwick/McMullen

The Governing Board ratified the recommendation of the Superintendent/ President regarding the approval of the following new classified positions:

a.	Position:	<b>CUSTODIAN I</b>
	Name:	Vacant
	Department:	Facilities/Custodial Services
	Position #:	6401
	Sal Grade/Step:	<b>8/1</b>
	% of Position:	100%
	Effective:	April 11, 2007
	Account #:	A-212200-542200-65300-0000000/100%
	New:	Yes
	Salary:	<b>\$2,381.15/month</b>
	# Mos.:	12

- b. Position: **CUSTODIAN I**  
Name: Vacant  
Department: Facilities/Custodial Services  
Position #: 6402 New: Yes  
Sal Grade/Stp: **8/1** Salary: **\$2,381.15/month**  
% of Position: 100% # Mos.: 12  
Effective: April 11, 2007  
Account #: A-212200-542200-65300-0000000/100%
- c. Position: **CUSTODIAN I**  
Name: Vacant  
Department: Facilities/Custodial Services  
Position #: 6403 New: Yes  
Sal Grade/Stp: **8/1** Salary: **\$2,381.15/month**  
% of Position: 100% # Mos.: 12  
Effective: April 11, 2007  
Account #: A-212200-542200-65300-0000000/100%
- d. Position: **CUSTODIAN II**  
Name: Vacant  
Department: Facilities/Custodial Services  
Position #: 6404 New: Yes  
Sal Grade/Stp: **12/1** Salary: **\$2,624.37/month**  
% of Position: 100% # Mos.: 12  
Effective: April 11, 2007  
Account #: A-212200-542200-65300-0000000/100%
- e. Position: **GROUNDSKEEPER**  
Name: Vacant  
Department: Facilities/Grounds Services  
Position #: 6405 New: Yes  
Sal Grade/Stp: **13/1** Salary: **\$2,688.84/month**  
% of Position: 100% # Mos.: 12  
Effective: April 11, 2007  
Account #: A-212200-542300-65500-0000000/100%
- f. Position: **HVAC TECHNICIAN**  
Name: Vacant  
Department: Facilities/Building Services  
Position #: 6406 New: Yes  
Sal Grade/Stp: **27/1** Salary: **\$3,783.42/month**  
% of Position: 100% # Mos.: 12  
Effective: April 11, 2007  
Account #: A-212200-542100-65100-0000000/100%
- g. Position: **PROPOSITION M CONSTRUCTION ACCOUNTANT**  
Name: Vacant  
Department: Facilities  
Position #: 6408 New: Yes  
Remarks: Position to be funded from 2007 Series A Bond funds.  
Sal Grade/Stp: **32/1** Salary: **\$4,275.78/month**  
% of Position: 100% # Mos.: 12  
Effective: April 11, 2007  
Account #: TBD

h. Position: **PROPOSITION M CONTRACTS ASSISTANT**  
Name: Vacant  
Department: Business Services  
Position #: 6409 New: Yes  
Remarks: Position to be funded from 2007 Series A Bond funds.  
Sal Grade/Stp: **22/1** Salary: **\$3,349.69/month**  
% of Position: 100% # Mos.: 12  
Effective: April 11, 2007  
Account #: TBD

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**7. RATIFIED CLASSIFIED EMPLOYMENT**

MSC Chadwick/McMullen

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **classified employee**:

a. Name: **PING P. LEE** Position: Accountant  
Department: Fiscal Services  
Position #: 6200 New?: Yes  
Remarks: Replacement for Lucille Rowe  
Sal Grade/Stp: **32/1** Salary: **\$4,275.78/month**  
% of Position: 100% # Mos: 12  
Effective: April 18, 2007  
Account #: A-212200-551100-67200-0000000/100%

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**8. RATIFIED NEW CONFIDENTIAL AND SUPERVISORY TEAM POSITION**

MSC Chadwick/McMullen

The Governing Board ratified the recommendation of the Superintendent/ President regarding the approval of the following new Confidential and Supervisory Team position:

a. Position: **ACCOUNTS PAYABLE SUPERVISOR**  
Name: Vacant  
Department: Fiscal Services  
Position #: 6407 New?: Yes  
Sal Grade/Stp: **47/1** Salary: **\$4,410.96/month**  
% of Position: 100% # Mos: 12  
Effective: April 11, 2007  
Account #: A-212100-551100-67200-0000000/100%

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**9. RATIFIED CONFIDENTIAL AND SUPERVISORY TEAM EMPLOYMENT**

MSC Chadwick/McMullen

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **Confidential and Supervisory Team employees**:

- a. Name: **ZEBEDEE R. NAVARRO**  
Position: Radio Station General Manager  
Department: Communications (Media Studies)  
Position #: 6389 New?: Yes  
Remarks: Position approved 1/9/07  
Sal Grade/Stp: **39/1** Salary: **\$3,620.72/month**  
% of Position: 100% # Mos: 12  
Effective: April 11, 2007  
Account #: A-212100-359100-60910-0000000/100%
- b. Name: **CECILIA G. ROCHA**  
Position: Supervisor, GEAR UP/Grant Funded Student Support Programs  
Department: GFSP/GEAR UP  
Position #: 6391 New?: Yes  
Remarks: Position approved 12/12/2006; promotion for Ms. Rocha; funded – GEAR UP.  
Sal Grade/Stp: **45/1** Salary: **\$4,199.44/month**  
% of Position: 100% # Mos: 12  
Effective: April 11, 2007  
Account #: K-212100-471200-64990-1112320/100%

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**10. RATIFIED ADMINISTRATIVE EMPLOYMENT**

MSC Chadwick/McMullen

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **administrative employee**:

- a. Name: **ANITA M. WEEMS**  
Position: Manager, Fiscal Accounting  
Department: Fiscal Services  
Position #: 6400 New?: Yes  
Remarks: Position approved 3/13/07; reassignment for Ms. Weems.  
Sal Grade/Stp: **63/1** Salary: **\$6,546.67/per month**  
% of Position: 100% # Mos: 12  
Effective: March 15, 2007  
Account #: A-212100-551100-67200-0000000/100%

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**11. RATIFIED RECLASSIFICATION OF ADMINISTRATIVE POSITIONS**

MSC Chadwick/McMullen

The Governing Board ratified the recommendation of the Superintendent/President regarding the **reclassification** of the following **administrative positions**:

- a.     **Position:**       **INTERNAL AUDITOR/ANALYST**  
Department:    Fiscal Services  
Name:            Susan Coleman  
Position #:     5576                                New?: No  
Remarks:       Position was Accounts Payable Supervisor/ Auditor, Grade 52 and will be moved from the Confidential and Supervisory Team to the Administrative Association.  
  
Sal Grade/Stp: **55/12**                               Salary: **\$7,018.17/month**  
% of position:  100%                               # Mos: 12  
Effective:      March 15, 2007  
Account #:     A-212100-551100-67200-0000000/100%
- b.     **Position:**       **BUDGET MANAGER**  
Department:    Fiscal Services  
Name:            Brandi Y. Taveuveu  
Position #:     5590                                New?: No  
Remarks:       Position was Budget Analyst, Grade 47 and will be moved from the Confidential and Supervisory Team to the Administrative Association.  
  
Sal Grade/Stp: **55/3**                               Salary: **\$5,932.69/month**  
% of position:  100%                               # Mos: 12  
Effective:      March 15, 2007  
Account #:     A-212100-551100-67200-0000000/100%

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**12. RATIFIED NEW ADMINISTRATIVE POSITION**

MSC Chadwick/McMullen

The Governing Board ratified the recommendation of the Superintendent/ President regarding the approval of the following new administrative position:

- a.     **Position:**       **HUMAN RESOURCES ANALYST**  
Name:            Vacant  
Department:    Human Resource Services  
Position #:     6386                                New?: Yes  
Remarks:       Funded – Mandated Costs  
Sal Grade/Stp: **53/1**                               Salary: **\$5,116.02/month**  
% of Position:  100%                               # Mos: 12  
Effective:      April 11, 2007  
Account #:     A-212100-611100-66600-0811207/100%

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**13. APPROVED PERSONNEL S/HISTORY**

MSC Chadwick/McMullen

The Governing Board approved the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **March, 2007, and short-term employees** for the month of **April, 2007. EXHIBIT J-13**

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**14. RATIFIED LEAVES OF ABSENCE**

MSC Chadwick/McMullen

- a. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective March 13, 2007, through May 10, 2007, to **Teresa Amavisca**, Buyer, Purchasing Services.
- b. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Medical Leave of Absence without pay and with no effect on benefits**, effective March 9, 2007, through March 8, 2008, to **Suzanna M. Grenz**, Associate Professor, Economics, History, and Political Science.
- c. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective February 9, 2007, through April 1, 2007, to **Patricia Reyes**, Senior Accounting Assistant, Enrollment Services.

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**15. RESCINDED PLACEMENT ON THE 39-MONTH RE-EMPLOYMENT LIST/RETIREMENT**

MSC Chadwick/McMullen

The Governing Board rescinded the March 13, 2007, action of placement on the 39-month re-employment list and acknowledged the retirement accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board under Group I (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. Deborah E. Brooks, Senior Office Specialist, Regional Occupational Programs, effective March 25, 2007. She has served Palomar College for twenty years from December 1, 1985, to March 24, 2007.

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**16. INFORMATION RETIREMENT**

On Behalf of the Governing Board of the Palomar Community College District, the following retirement was accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under Group II (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Judith K. Fish**, Director, Regional Occupational Programs, effective July 1, 2007. She has served Palomar College for ten years from December 2, 1996, to June 30, 2007.

**17. REVIEWED AND APPROVED PURCHASES MADE FOR PRIOR SIXTY DAYS**

MSC Chadwick/McMullen

The Governing Board reviewed and approved the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases were made against the 2006-2007 fiscal year budget:

Re-Encumbered				
Purchase Orders	0740570	through	0740676	\$ 506,936.09
Travel	0750023	through	0750026	\$ 17,221.09
Advertising/Increases	0760082	through	0760093	\$ 36,367.37
Agreement/Services	0770570	through	0770651	\$ 913,716.18
Repairs	0775064	through	0775071	\$ 3,263.30
Agreement/Annual	0780175	through	0780175	\$ 400.00
Procurement Card	Time Period: 02/23/06 – 03/22/07			\$ 197,716.56
				<b><u>\$ 1,675,620.59</u></b>

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

**K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR – There were none.**

**L. REPORTS FROM COLLEGE GROUPS**

**1. INFORMATION**

**Report of the Faculty Senate**

**Faculty Senate President, Dr. Brent Gowen**, reported that the Senate is in the middle of a number of large discussions about its commitment to the 75/25 ratio, Academic Due Process procedure, the rigors of the new accreditation standards, and is getting ready for the Statewide Plenary Session which will take place next weekend.

**2. INFORMATION**

**Report of the Palomar Faculty Federation**

**PFF Co-President, Shannon Lienhart**, reported on her attendance at the CFT Annual Convention where many discussions about SB 840, Single-Payer Health Care Coverage, took place. Ms Lienhart remarked that PFF is very happy that an investigation into the allegations against the faculty member has ended. The faculty member was put on administrative leave for four months, and upon his return, PFF is eager to welcome him back on the campus. There is another investigation going on with the Faculty Senate, PFF Co-Presidents Lienhart and Ivey, along with Faculty Senate President, Dr. Brent

Gowen, met with President Deegan to talk about the investigation and to find an outcome that will make faculty feel safe that they will not be coerced or pressured to change in the way they conduct their classes or in the way they assign grades. She encouraged the administration to work collaboratively with the unions to develop some kind of standards for investigations.

Co-President Lienhart commented on the faculty to student ratio (25/75) and expressed her concerns with this issue.

President Deegan commented that although we have record enrollment in terms of headcount, FTES is about even. He said 16 full time faculty members were hired last year with no growth. He expects a spike in enrollment next year because of the increased number of classes with the new Natural Science building. With this spike in enrollment, he hopes to recalculate the faculty obligation, which should rise.

After a lengthy discussion, President Deegan said that he would address this issue yearly.

At this time, President Deegan announced that he has appointed an ombudsperson to conduct the investigation of the grade change incident. He assured everyone that the Academic Due Process guidelines, as established, would be followed.

3. **INFORMATION**

**Report of the Administrative Association**

**Administrative Association President, Tom Plotts**, congratulated Nancy Horio on her retirement. He reported that the Administrative Association Retreat is scheduled on June 8, and extended an invitation to the Board members, Vice Presidents, and Dean. He thanked Vice Presidents Tortarolo and Madrigal for their help in working with the Administrative Association to update the Professional Development Program.

4. **INFORMATION**

**Report of the Confidential and Supervisory Team** – no report

5. **INFORMATION**

**Report of the CCE/AFT**

**CCE President, Becky McCluskey**, thanked Trustee Chadwick and President Deegan for attending the Classified Staff Development Day. She also thanked the Foundation, Financial Aid, and Calvin One Deer for their donations. She congratulated Debbie Brooks and Nancy Horio on their retirements.

6. **INFORMATION**

**Report of the Associated Student Government**

**Student Trustee Michelle Eichelberger** reported on the various student events taking place on campus for April and May. She announced that several students traveled to Washington, D.C., and met with representatives on community college issues. On a final note, she thanked Health Services for moving forward on the smoking survey.

M. **UNFINISHED BUSINESS** – There was none.

N. **NEW BUSINESS**

1. **APPROVED SABBATICAL LEAVES FOR 2007-2008**

MSC McMullen/Chadwick

The Governing Board approved **sabbatical leaves** for **2007-2008** for the following persons:

**FALL, 2007**

Craig Chamberlin, Mathematics Department  
David Chase, Performing Arts Department  
Nancy Galli, Design and Consumer Education Department  
Hugh Gerhardt, Physical Education Department  
Charles Ingham, English Department  
Karen Mifflin, Mathematics Department  
Elvia Nunez-Riebel, Counseling Department  
Deborah Paes de Barros, English Department  
Steve Perry, Computer Science and Information Systems Department  
Zachary Seech, Behavioral Sciences Department

**SPRING, 2008**

Rosa Antonecchia, Counseling Department  
Terrie Canon, Computer Science and Information Systems Department  
Bettina Heinz, Chemistry Department  
Lynne Henson, English as a Second Language Department  
Jerry Houser, Earth Sciences Department  
Karan Huskey, Counseling Department  
Christopher Johnson, Economics, History and Political Science Department  
Barbara Kelber, English Department  
Jay Miller, Trade and Industry Department  
Jane Mills, Disability Resource Center  
Wendy Nelson, Communications Department  
Renee Roth, Counseling Department

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

2. **APPROVED AGREEMENT WITH CoBRO CONSULTING, LLC, FOR GEAR-UP DATA MANAGEMENT SERVICES**

MSC Chadwick/McMullen

The Governing Board approved a 5-year data management contract with CoBro Consulting, LLC, to customize and implement an online Comprehensive Program Assessment System (Compass.net) for use by Palomar GEAR UP. The program shall enable GEAR UP to enter, manage, report and analyze program data, and provide related ongoing technical support services. Total cost for implementation and maintenance during the 5-year period is \$72,800.00. **EXHIBIT N-2**

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

3. **AWARDED CONTRACT FOR STUDENT ADMINISTRATION SYSTEM UPGRADE SERVICES**

MSC McMullen/Chadwick

The Governing Board approved an agreement between Palomar Community College District and CedarCrestone, Inc., a PeopleSoft certified partner, in an amount not to exceed \$187,100.00, for computer lab and upgrade support services to assist the District in upgrading its PeopleSoft Student Administration System for version 8.1 to 9.0.

**EXHIBIT N-3**

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

4. **RATIFIED CONTRACT WITH KONICA MINOLTA BUSINESS SOLUTIONS, USA, INC., FOR BID NO. B-7004 COMET COPY HIGH-VOLUME COPIERS**

MSC Chadwick/McMullen

The Governing Board ratified an agreement between Palomar Community College District and Konica Minolta Business Solutions, USA, Inc., to furnish new high-volume copiers for the San Marcos campus and Escondido Education Center. Total contract price is \$370,084.26, which includes lease and service costs for 60 months.

**EXHIBIT N-4**

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

5. **ACCEPTED AND APPROVED CHANGE ORDER #16 FOR HIGH TECHNOLOGY LABORATORY/CLASSROOM BUILDING**

MSC McMullen/Chadwick

**RESOLUTION NO. 07-20917**

The Governing Board accepted and approved Change Order #16 in the amount of \$207,786.00 pertaining to Job No. 712, High Technology Laboratory/Classroom Building project; original contract approved by the Governing Board on October 12, 2004, as detailed on the accompanying memorandum. **EXHIBIT N-5**

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

6. **AUTHORIZATION TO EXECUTE CONTRACT FOR BID #B-7006 FOR PRINTING AND DISTRIBUTION OF VENTURE AND COLLEGE FOR KIDS CATALOGS**

MSC Chadwick/McMullen

The Governing Board authorized Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or Ken Jay, Director, Business Services, to execute a contract to the lowest responsive bidder for Bid # B-7006 for Printing and Distribution of Venture and College for Kids Catalogs. Since time is of the essence, a contract must be awarded promptly, as explained in the attached **Exhibit N-6**. The contract award will be brought back to the Governing Board for ratification at a future Governing Board meeting.

**EXHIBIT N-6**

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

7. **AUTHORIZATION TO EXECUTE CONTRACT FOR BID #B-7007 FOR LCD PROJECTORS**

MSC McMullen/Chadwick

The Governing Board authorized Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or Ken Jay, Director, Business Services, to execute a contract within the limits of available funding to the lowest responsive bidder for Bid # B-7007 for LCD Projectors for the new Natural Sciences Bldg., the Main Campus, and the Escondido Center. Since time is of the essence, a contract must be awarded promptly, as explained in the attached **Exhibit N-7**. The contract award will be brought back to the Governing Board for ratification at a future Governing Board meeting. **EXHIBIT N-7**

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

8. **AUTHORIZATION TO EXECUTE CONTRACTS FOR UPCOMING BIDS FOR VARIOUS FURNITURE, EQUIPMENT & SERVICES FOR THE NEW NATURAL SCIENCES BUILDING**

MSC Chadwick/McMullen

The Governing Board authorized Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or Ken Jay, Director, Business Services, to execute contracts within the limits of available funding to the lowest responsive bidders for upcoming bids for all of the various furniture, equipment and services related to and required for the opening of the new Natural Sciences Building for Fall 2007. These items and services include, but are not limited to, the following general categories: office and classroom furniture; office, classroom and lab equipment and supplies; installed shelving; and moving services, all as further explained in the attached **Exhibit N-8**. In order to ensure that these items and services are delivered/performed in a timely manner so that classes can be held in the new building for Fall 2007, contracts must be awarded expeditiously. The various contract awards will be brought back to the Governing Board for ratification at future Governing Board meetings. **EXHIBIT N-8**

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

9. **VOTED FOR UP TO TEN CANDIDATES FOR CCCT BOARD ELECTION – 2007**

MSC McMullen/Chadwick

**RESOLUTION NO. 07-20918**

The Governing Board casts its vote for **up to ten** of the following candidates for the **CCCT Board**: (List order based on Secretary of State's February 26, 2007, random drawing.)

<input checked="" type="checkbox"/>	Luis Villegas, Santa Barbara CCD*	<input type="checkbox"/>	Maria Elena Serna, San Joaquin Delta CCD*
<input type="checkbox"/>	Donald L. Singer, San Bernardino CCD*	<input type="checkbox"/>	Georgia L. Mercer, Los Angeles CCD*
<input type="checkbox"/>	Jeanette Mann, Pasadena Area CCD*	<input type="checkbox"/>	Bill McMillin, Ohlone CCD
<input type="checkbox"/>	Tony Ubalde, Solano CCD	<input type="checkbox"/>	Donald Nelson, Victor Valley CCD
<input type="checkbox"/>	Rosanne Bader, Mt. San Antonio CCD*	<input type="checkbox"/>	John A. Rodgers, Kern CCD
<input type="checkbox"/>	Mary Figueroa, Riverside CCD	<input type="checkbox"/>	Tom Clark, Long Beach CCD*
<input checked="" type="checkbox"/>	Nancy C. Chadwick, Palomar CCD	<input type="checkbox"/>	Andrew Walzer, Santa Monica CCD
<input type="checkbox"/>	Bob Hughlett, Cerritos CCD	<input type="checkbox"/>	Walter G. Howald, Coast CCD*
<input type="checkbox"/>	Charles H. Hayden, Desert CCD*	<input type="checkbox"/>	Andrew Quintero, Rio Hondo CCD*

\* Incumbent

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

10. **EXCUSED ABSENCE OF STUDENT TRUSTEE**

MSC Chadwick/McMullen

In accordance with Section 72425(c) of the California Education Code, the Governing Board finds that the absence of **Michelle Eichelberger** from the Regular Meeting of the Governing Board held **March 13, 2007**, is **excused** due to personal necessity.

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Abstain

11. **SET TERM OF OFFICE, SET COMPENSATION, AFFORDED PRIVILEGE TO SECOND MOTIONS AND CAST ADVISORY VOTE FOR NON-VOTING STUDENT TRUSTEE FOR 2007-2008**

MSC Chadwick/McMullen

The Governing Board, in accordance with Board Policy 11.1, sets the **compensation** for the non-voting **Student Trustee for 2007-2008**, for a **one-year term**, at **\$420.00 per month** and afforded the Student Trustee the privilege to **second motions** and **cast an advisory vote**, although the vote shall not be included in determining the vote required to carry any measure before the Board.

The Vote was unanimous of those present.  
Student Trustee Advisory Vote: Aye

12. Item removed from agenda.

O. **BOARD REQUESTS FOR REPORTS** – There were none

P. **RECESS TO CLOSED SESSION** – No additional session needed.

R. **ADJOURNMENT**

The meeting was adjourned at 6:43 p.m.