



GOVERNING BOARD AGENDA
REGULAR MEETING OF THE GOVERNING BOARD

DATE: MARCH 13, 2007

3:00 P.M. (OPEN MEETING TO TOUR)

4:00 P.M. (CLOSED SESSION); 5:00 P.M. (OPEN SESSION)

PALOMAR COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD ROOM, STUDENT SERVICES CENTER

1140 WEST MISSION ROAD

SAN MARCOS, CALIFORNIA

NOTICE TO PUBLIC: In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Open Session of the Board meets the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104. Please note: All meetings are electronically recorded and available on-line at www.palomar.edu/GB.

AS A COURTESY TO OTHERS, PLEASE TURN OFF YOUR CELL PHONES OR PAGERS.

A.	Call to Order (3:00 p.m.)	2
AA.	Roll Call.....	2
AAA.	Recess to Tour Building	2
B.	Reconvene to Open Session (4:00 p.m.)	
BB	Public Comments	2
C.	Recess to Closed Session	2
CC.	Reconvene to Open Session (5:00 p.m.).....	2
D.	Comments from Other Individuals or Groups	3
E.	Approval of Minutes	3
F.	Call for Removal of Items from or Changes to Agenda	3
G.	Acknowledgement of Retirement	3
H.	Report of the Governing Board President.....	3
HH.	Report of the Governing Board Trustees	3
I.	Report of the Superintendent/President.....	3
J.	Approval of Consent Calendar Items	4
K.	Action on Items Removed from Consent Calendar	16
L.	Reports from College Groups	16
M.	Unfinished Business.....	16
N.	New Business	16
O.	Board Requests for Reports	22
P.	Recess to Closed Session	22
Q.	Reconvene to Open Session	22
R.	Adjournment.....	22

A. CALL MEETING TO ORDER: 3 p.m.

AA. ROLL CALL

Establishment of a Quorum

AAA. RECESS TO TOUR BUILDING

B. RECONVENE TO OPEN SESSION: 4 p.m.

BB. PUBLIC COMMENTS

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

C. RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
 - a. Discussion of potential sites in the southern portion of the District.
 - b. Approximately 80 acres of real property generally located at the northeast corner of Interstate 15 and State Route 76, near Fallbrook.
7. Conference with Legal Counsel - Existing Litigation, pursuant to Government Code §54956.9a. Lahijani vs. Palomar Community College District; California Court of Appeals, Fourth Appellate District, Division One; case #D048243 (appealing the Superior Court decision in case # GIN 148316).
8. Conference with Legal Counsel - Anticipated Litigation, pursuant to Government Code §54956.9.
9. Consider granting honorary degree, pursuant to Ed. Code §72122.

CC. RECONVENE TO OPEN SESSION: 5 p.m.

Actions Taken In Closed Session

Pledge of Allegiance

D. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. **INFORMATION: Comments from Other Individuals or Groups**

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

E. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

The Governing Board hereby approves the Minutes of the Regular Meeting of February 20, 2007.

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

G. ACKNOWLEDGEMENT OF RETIREMENT

An opportunity for the Governing Board to express appreciation and accept the retirements of employees with **ten (10)** or more years of service to the District.

1. **Judith A. Smith**, Library Media Technician II, Library - She served Palomar College for 17 years from July 17, 1989, to January 27, 2007.

H. REPORT OF THE GOVERNING BOARD PRESIDENT
HH. REPORTS OF GOVERNING BOARD TRUSTEES

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report of Vice President for Instruction
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
4. Report of Vice President for Human Resource Services
 - a. Dave Larsen, Rutan & Tucker

CONSENT CALENDAR

J. APPROVAL OF CONSENT CALENDAR ITEMS

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

BUSINESS SERVICES

1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS

The Governing Board hereby reviews and approves the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2006-2007 fiscal year budget:

Purchase Orders	0740450	through	0740569	\$ 977,559.29
Advertising/Increases	0760072	through	0760081	\$ 57,212.51
Employment Ads	0765006	through	0765006	\$ 601.46
Agreement/Services	0770499	through	0770569	\$ 679,147.65
Repairs	0775061	through	0775063	\$ 1,132.04
Agreement/Annual	0780148	through	0780174	\$ 15,745.05
Procurement Card	Time Period: 01/23/06 – 02/22/07			\$ 237,907.69
				<u>\$ 1,969,305.69</u>

2. REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS

The Governing Board hereby ratifies and approves all **contracts and agreements** for the period January 1, 2007, through February 28, 2007, and entered into on behalf of the Palomar Community College District. **EXHIBIT J-2**

PERSONNEL

3. RECOMMENDATION: ACTION – RATIFY REHIRING OF PROBATIONARY FACULTY

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **rehiring** for the **2007-2008 academic year** of the following as **second year probationary faculty members**:

Richard Albistegui-Dubois	Life Sciences
Glyn E. Bongolan	Counseling
Mark Coppedge	Trade and Industry
Abbie L. Cory	English
Mona J. Ellis	Mathematics
Lisa J. Faas	Communications
Kelly A. Falcone	Physical Education
Katy F. French	Library
Arthur R. Gerwig	Physics and Engineering
Ricardo A. Guthrie	Multicultural Studies
Richard E. Hishmeh	English
Gregory S. Larson	Mathematics
Trong D. Nguyen	Extended Opportunity Programs and Services
Sasha K. Reibstein	Art
Gabriel A. Sanchez	Counseling
Judy C. Wilson	Behavioral Sciences

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **rehiring** for the **2007-2008/2008-2009 academic years** of the following **as third/fourth-year probationary faculty members**:

Anna V. Aguilera	Extended Opportunity Programs and Services
Mary J. Cassoni	Business Education
Ryan D. Emerick	Behavioral Sciences
Matthew T. Estes	Economics, History and Political Science
Tracy L. Fung	English as a Second Language
Kathleen A. Grove	Behavioral Sciences
Carlton J. Lofthouse	Public Safety Programs
Russ C. McDonald	Financial Aid, Veterans & Scholarships Services
Linda D. Morrow	Library
Henry Ordille	Emergency Medical Education
Jose Carlos Pedroza	Foreign Languages
Ellen B. Weller	Performing Arts
Brandan F. Whearty	Speech Communication/Forensics/ASL

4. RECOMMENDATION: ACTION – RATIFY GRANTING OF TENURE

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **granting of tenure** effective for the **2007-2008 academic year** to the following faculty members:

Adelina Acevedo	Dental Assisting
Chantal M. Flanagan	Nursing Education
Denise E. Rudy	Dental Assisting
Barbara H. Servatka	Nursing Education

5. RECOMMENDATION: ACTION - RATIFY CHANGES TO ASSIGNED TIME TO ACADEMIC CONTRACT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **changes to assigned time and monthly stipend** for faculty for Spring, 2007:

Name	Assignment/Department	Assigned Time	Stipend
Schultz, Jay	Chair, Art Department	60%	\$552

Name	Assignment	Assigned Time
Ivey, Julie	Co-President, Palomar Faculty Federation	10%
Lienhart, Shannon	Co-President/Chief Grievance Officer, Palomar Faculty Federation	60%/20%
Morrisette, Roger	Palomar Faculty Federation, Contract Review Committee Chair	60%

6. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINE

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals equivalency to minimum qualifications for the disciplines listed:

Allison T. Abbott	Health & Safety Education
Leslie Ferree	Hatha Yoga
Michael Geddes	Health & Safety Education

7. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/ President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Spring and Fall, 2007 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

SPRING 2007

NURSING

Simanello, Mary Ann	Nursing Education Ph.D., Nursing M.S.N., Health Care Systems B.S., Nursing	\$51.78
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OCCUPATIONAL & NONCREDIT PROGRAMS

Abbott, Allison T.	Health & Safety Education Eminence in the Field	\$47.54
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Collier, Diane	Health & Safety Education B.A., Public Administration A.A., Emergency Medical Technician-Paramedic A.A., Liberal Arts A.A., Fire Technology 2+ Years Experience	\$47.54
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Ferree, Leslie	Hatha Yoga Eminence in the Field	\$47.54
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Geddes, Michael P.	Health & Safety Education Eminence in the Field	\$47.54
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Sprung, Stuart G.	Health & Safety Education B.A., Economics 2+ Years Experience	\$47.54
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Wadley, Jonathan D.	Health & Safety Education A.S., Administration of Justice/ Law Enforcement 6+ Years Experience	\$47.54
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PERFORMING ARTS

Munson, Michael D.	Music M.M., Performance & Pedagogy B.M., Arts & Sciences	\$48.72
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PUBLIC SAFETY PROGRAMS

Gault, Ryan Administration of Justice \$47.54
 B.S., Criminal Justice Administration
 2+ Years Experience

FALL 2007

COUNSELING

Kinney, Kevin Counseling \$51.78
 M.A., Education: Pupil Personnel
 M.E., Special Education
 B.A., Business Administration & Psychology

EARTH SCIENCES

Langston, Paul Aviation \$47.54
 B.S., Aeronautical Science
 2+ Years Experience

TRADE & INDUSTRY

Wease, James G. Cabinet Furniture Technology \$47.54
 B.S., Engineering
 2+ Years Experience

8. RECOMMENDATION: ACTION - RATIFY NEW ADMINISTRATIVE POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following new administrative position:

a. **Position: MANAGER, FISCAL ACCOUNTING**
 Name: Vacant
 Department: Fiscal Services
 Position #: 6400 New?: Yes
 Sal Grade/Step: **63/1** Salary: **\$6,546.67/month**
 % of Position: 100% # Mos: 12
 Effective: March 14, 2007
 Account #: A-212100-551100-67200-0000000/100%

9. RECOMMENDATION: ACTION – RATIFY RECLASSIFICATION OF CLASSIFIED AND SUPERVISORY TEAM POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following **Classified and Supervisory Team position**:

a. **Position: ASSESSMENT/SCHOOL RELATIONS COORDINATOR**
 Department: Counseling
 Name: Diane E. McAllister
 Position #: 5529 New?: No
 Remarks: Position was Grade 36
 Sal Grade/Step: **45/5** Salary: **\$5,116.02/month**
 % of position: 100% # Mos: 12
 Effective: July 1, 2006
 Account #: K-212100-441100-63200-1612120/100%

- b. Name: **CHEKA N. JENKINS**
Position: Custodian I
Department: Facilities/Custodial Services
Position #: 5757 New?: No
Remarks: Replacement for Kyle Curtis
Sal Grade/Stp: **8/1** Salary: **\$2,381.15/month**
% of Position: 100% # Mos: 12
Effective: March 14, 2007
Account #: A-212200-542200-65300-0000000/100%
Normal Work Schedule: Monday – Thursday, 10:00 pm – 6:30 am; Friday, 5:00 pm – 1:30 am. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm, and a 5% salary differential will be paid for hours worked between 10:00 pm and 6:00 am.
- c. Name: **CHRISTINE M. BRADY**
Position: Staff Assistant
Department: Finance & Administrative Services
Position #: 6314 New?: No
Remarks: Replacement for Wendy Antes
Sal Grade/Stp: **23/1** Salary: **\$3,430.29/month**
% of Position: 100% # Mos: 12
Effective: March 14, 2007
Account #: A-212200-511100-66500-0000000/100%
- d. Name: **DEBBIE J. CHEESMAN**
Position: Counseling Services Specialist
Department: Counseling Services
Position #: 6393 New?: Yes
Remarks: Transfer for Ms. Cheesman; funded – Matriculation.
Sal Grade/Stp: **20/6** Salary: **\$3,968.06/month**
% of Position: 100% # Mos: 12
Effective: March 14, 2007
Account #: K-212200-441100-63200-1612120/100%

12. RECOMMENDATION: ACTION - RATIFY CHANGES TO CLASSIFIED POSITIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **changes** to the following **classified positions**:

- a. Position: **SENIOR OFFICE SPECIALIST**
Department: Health Services
Name: Vacant
Position #: 5707 New?: No
Remarks: Replacement for Kathryn Aschbrenner; increase from 10 months to 11 months. Funded – Student Health Fees.
Sal Grade/Stp: **14/1** Salary: **\$1,239.65/month**
% of Position: 45% # Mos: 11
Effective: March 14, 2007
Account#: K-212200-474100-64400-1812090/100%

b. **Position:** **ACADEMIC DEPARTMENT ASSISTANT**
Department: Occupational & Non-Credit Programs
Name: Teresa A. Kudior
Position #: 5692 New?: No
Remarks: Increase from 45% to 100%.
Sal Grade/Stp: **23/2** Salary: **\$3,603.18/month**
% of Position: 100% # Mos: 12
Effective: March 14, 2007
Account #s: A-212200-352100-60910-0000000/45%
 A-212200-339150-60910-0000000/55%

13. RECOMMENDATION: ACTION – RATIFY RECLASSIFICATIONS OF CLASSIFIED POSITIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassifications** of the following **classified positions**:

a. **Position:** **ACADEMIC DEPARTMENT ASSISTANT**
Department: Nursing Education
Name: Charlene A. McClure
Position #: 5299 New?: No
Remarks: Position was Grade 19.
Sal Grade/Stp: **23/2** Salary: **\$3,603.18/month**
% of position: 100% # Mos: 11
Effective: January 1, 2006
Account #: A-212200-348100-60910-0000000/100%

b. **Position:** **ADMINISTRATIVE AIDE**
Department: Fallbrook Center
Name: Richard J. Garcia
Position #: 5856 New?: No
Remarks: Position was Grade 7.
Sal Grade/Stp: **11/8** Salary: **\$1,457.26/month**
% of position: 45% # Mos: 12
Effective: March 14, 2007
Account #: E-212200-354250-60910-0000000/100%

c. **Position:** **ESL PROGRAM ASSISTANT**
Department: English as a Second Language at the Escondido Center
Name: Alma Patricia Alvarado
Position #: 5130 New?: No
Remarks: Position was Senior Office Specialist, Grade 14.
Sal Grade/Stp: **18/1** Salary: **\$3,037.59/month**
% of position: 100% # Mos: 12
Effective: September 13, 2006
Account #: A-212200-325100-60910-0000000/50%
 K-212200-325100-63210-1612122/50%

d. **Position:** **ESL PROGRAM ASSISTANT**
Department: English as a Second Language
Name: Monica Y. Colon-Cruz
Position #: 5128 New?: No
Remarks: Position was Senior Office Specialist, Grade 14.
Sal Grade/Stp: **18/2** Salary: **\$3,189.98/month**
% of position: 100% # Mos: 12
Effective: July 1, 2006
Account #: A-212200-325100-60910-0000000/73%
 K-212200-325100-63210-1612122/27%

- e. **Position:** **ESL PROGRAM ASSISTANT**
Department: English as a Second Language
Name: Jorge G. Villalobos
Position #: 5129 New?: No
Remarks: Position was Senior Office Specialist, Grade 14.
Sal Grade/Stp: **18/2** Salary: **\$3,189.98/month**
% of position: 100% # Mos: 12
Effective: July 1, 2006
Account #: A-212200-325100-60910-0000000/50%
 K-212200-325100-63210-1612122/50%
- f. **Position:** **ESL PROGRAM ASSISTANT**
Department: English as a Second Language at the Fallbrook Center
Name: Ana M. Maynard
Position #: 5691 New?: No
Remarks: Position was Education Center Assistant/ESL, Grade 13.
Sal Grade/Stp: **18/8** Salary: **\$1,727.60/month**
% of position: 45% # Mos: 11
Effective: July 1, 2006
Account #: E-212200-325100-60910-0000000/100%
- g. **Position:** **ESL PROGRAM ASSISTANT**
Department: English as a Second Language at the Fallbrook Center
Name: Graciela Devia
Position #: 5887 New?: No
Remarks: Position was Office Specialist, Grade 10.
Sal Grade/Stp: **18/8** Salary: **\$1,727.60/month**
% of position: 45% # Mos: 11
Effective: July 1, 2006
Account #: E-212200-325100-60910-0000000/100%
- h. **Position:** **TUTORING/PROCTORING ASSISTANT**
Department: Tutoring Services
Name: Leticia L. Murillo
Position #: 6059 New?: No
Remarks: Position was Tutor, Grade 15.
Sal Grade/Stp: **16/7** Salary: **\$2,719.99/month**
% of position: 75% # Mos: 12
Effective: July 1, 2006
Account #: A-222000-477100-4930A-0000000/100%

14. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **February, 2007, and short-term employees** for the month of **March, 2007. EXHIBIT J-14**

15. RECOMMENDATION: ACTION - RATIFY LEAVES OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective February 9, 2007, through May 3, 2007, to **Brian G. Engleman**, Academic Department Assistant, Regional Occupational Program.
- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **5% Personal Leave of Absence without pay and with no effect on benefits**, effective February 28, 2007, through May 18, 2007, to **Mark G. Lee**, Audio Production Coordinator, Performing Arts, to teach.

- c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective December 15, 2006, through March 8, 2007, to **Angela L. Metts**, Office Specialist, Print Services.
- d. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective January 2, 2007, through February 15, 2007, to **Kimberly A. Simonds**, Buyer, Purchasing Services.
- e. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective January 22, 2007, through April 13, 2007, to **Vesna Stojanovich**, Accountant, Fiscal Services.

16. RECOMMENDATION: ACTION - RATIFY PLACEMENT ON 39-MONTH RE-EMPLOYMENT LIST

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President placing **Deborah E. Brooks** on a 39-month re-employment list. Placement will be effective March 8, 2007, through June 7, 2010, in accordance with Education Code Section 88195.

17. RECOMMENDATION: ACTION - RATIFY RESIGNATION

The Governing Board hereby ratifies the recommendation of the Superintendent/President to accept the **resignation** of the following **employee**:

- a. **Kelly A. Boden**, Instructional Support Assistant I, Disability Resource Center, effective February 23, 2007 (last day of employment February 22, 2007).

18. INFORMATION - RETIREMENTS

On Behalf of the Governing Board of the Palomar Community College District, the following **retirements** have been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group II** (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Nancy J. Horio**, Manager, Human Resource Services, effective May 1, 2007. She has served Palomar College for 12 years from July 11, 1994, to April 30, 2007.
- b. **Belinda K. Richhart**, Financial Aid Services Coordinator, Financial Aid, Veterans and Scholarships Services, effective July 7, 2007. She has served Palomar College for 10 years from April 9, 1997, to July 6, 2007.

19. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the **Professional Growth Program for Classified Employees**, the following employees are granted a **\$500 annual stipend**, prorated on a monthly basis, effective February 1, 2007:

- a. Employee Name: **Katherine G. Gannett**
Position: Library Manager
Department: Library
Course of Study: Job Related

- b. Employee Name: **Michael L. Jordan**
Position: Telecommunications Systems Technician
Department: Information Services
Course of Study: Job Related

20. RECOMMENDATION: ACTION - APPROVE NEW COMMUNITY DEVELOPMENT CLASSES, AGREEMENTS, AND PERSONNEL

The Governing Board hereby approves the following new classes, agreements, and personnel for providing Community Services classes.

Spring/2007

- a. **Name:** Bruno Cumar
Name of Class: Wine Tasting Appreciation 101 & 102
Effective: Feb 24, 2007
Instructor Rate: 30% of tuition fees collected
Fees to Student: \$99
Terms: Min 12/Max 25
This class is held off-site at 150 Grand Ave Restaurant, Escondido
- b. **Name:** Tim Boice
Name of Class: Saturday Driver's Education
Effective: Feb 24, 2007
Instructor Rate: \$32.00 Per hour
Fees to Student: \$80
Terms: Min 15/ Max 35
- c. **Name:** Erin Haytasingh
Name of Class: Saturday Driver's Education
Effective: Feb 24, 2007
Instructor Rate: \$32.00 Per hour
Fees to Student: \$80
Terms: Min 15/ Max 35
- d. **Name:** Michele Howard
Name of Class: Sewing
Effective: March, 2007
Instructor Rate: 30% of tuition fees
Fees to Student: \$100
Terms: Min 10/ Max 25
- e. **Name:** Bill Palmer
Name of Class: Calligraphy
Effective: March, 2007
Instructor Rate: 30% of tuition fees
Fees to Student: \$65
Terms: Min 10/ Max 30
- f. **Name:** Jose Ramos
Name of Class: Security Guard Training - 44 hours
Effective: March, 2007
Instructor Rate: \$25 per hour
Fees to Student: \$450
Terms: Min 10/ Max 30

- g. **Name:** Jose Ramos
 Name of Class: Security Guard Firearms Training
 Effective: March, 2007
 Instructor Rate: \$25 per hour
 Fees to Student: \$100
 Terms: Min 10/ Max 30 - Held at the Lake Wohlford Fish and
 Game Gun Range
- h. **Name:** Bill Palmer
 Name of Class: Guitar
 Effective: March, 2007
 Instructor Rate: 30% of tuition fees
 Fees to Student: \$90
 Terms: Min 10/ Max 20
- i. **Name:** Christine Ortega
 Name of Class: Still Life Drawing
 Effective: April, 2007
 Instructor Rate: 30% of tuition fees
 Fees to Student: \$75.00
 Terms: Min 10/ Max 30
- j. **Name:** Brian Canfield
 Name of Class: Stained Glass
 Effective: March, 2007
 Instructor Rate: \$45.00 per hour
 Fees to Student: \$100
 Terms: Min 10/ Max 25
- k. **Name:** Jill Lesley Jones
 Name of Class: The Billion Dollar Speaking Voice
 Effective: April, 2007
 Instructor Rate: 40% of tuition fees
 Fees to Student: \$75.00
 Terms: Min 10/ Max 30
- l. **Name:** Monique Johnson
 Name of Class: Cake Design II
 Effective: March, 2007
 Instructor Rate: \$46.00
 Fees to Student: \$90
 Terms: Min 10/ Max 25
- m. **Name:** Sue Evert
 Name of Class: Cake Design III
 Effective: April, 2007
 Instructor Rate: 30% of tuition fees
 Fees to Student: \$120
 Terms: Min 10/ Max 25
- n. **Name:** Joel Garlejo
 Name of Class: Floral Certificate program
 Effective: March, 2007
 Instructor Rate: \$30 per hour
 Fees to Student: \$120
 Terms: Min 10/ Max 30

- o. **Name:** Enrico Butta
 Name of Class: Dealer School – Table games
 Effective: March, 2007
 Instructor Rate: \$26 per hour
 Fees to Student: \$759
 Terms: Min 6/ Max 15
- p. **Name:** David Mull
 Name of Class: Dealer School – Poker games
 Effective: April, 2007
 Instructor Rate: \$26 per hour
 Fees to Student: \$759
 Terms: Min 6/ Max 15
- q. **Name:** Linda LaFond
 Name of Class: Community Conversational French
 Effective: March, 2007
 Instructor Rate: \$46 per hour
 Fees to Student: \$90
 Terms: Min 6/ Max 30
- r. **Name:** Vincente Tang
 Name of Class: Community Conversational Chinese
 Effective: March, 2007
 Instructor Rate: \$35 per hour
 Fees to Student: \$90
 Terms: Min 6/ Max 30
- s. **Name:** Maurizia Cantoni
 Name of Class: Community Conversational Italian
 Effective: March, 2007
 Instructor Rate: \$46 per hour
 Fees to Student: \$90
 Terms: Min 6/ Max 30
- t. **Name:** Kevin Levin
 Name of Class: Community Conversational Japanese
 Effective: March, 2007
 Instructor Rate: \$46 per hour
 Fees to Student: \$90
 Terms: Min 6/ Max 30
- u. **Name:** Heather Tokheim
 Name of Class: Cake Design I
 Effective: Feb 24, 2007
 Instructor Rate: 30% of tuition fees
 Fees to Student: \$120
 Terms: Min 10/ Max 25

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the Confidential and Supervisory Team**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

M. UNFINISHED BUSINESS

N. NEW BUSINESS

1. **RECOMMENDATION: ACTION – APPROVE RESOLUTION ENTERING NOVEMBER 7, 2006, GENERAL OBLIGATION BOND ELECTION RESULTS INTO THE MINUTES OF THE BOARD**

**PALOMAR COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 07-20915**

**RESOLUTION OF THE GOVERNING BOARD OF THE PALOMAR COMMUNITY
COLLEGE DISTRICT ENTERING THE NOVEMBER 7, 2006, GENERAL OBLIGATION
BOND ELECTION RESULTS INTO THE MINUTES OF THE BOARD**

WHEREAS, the Governing Board of the Palomar Community College District (the "District") previously adopted a resolution requesting San Diego County (the "County") to call an election for general obligation bonds (the "Bond Election") to be held on November 7, 2006; and

WHEREAS, such resolution was duly delivered to the County Clerk and Registrar of Voters of the County; and

WHEREAS, notice of the Bond Election was duly given; and

WHEREAS, on November 7, 2006, the Bond Election was duly held and conducted for the purpose of voting a measure for the issuance of bonds of the District in the amount of \$694,000,000 (the "Measure M"); and

WHEREAS, the Governing Board of the District has received from the County Registrar-Recorder/County Clerk Office the Canvass Certificate and Official Statement of Results (the "Canvass") of the Bond Election; and

WHEREAS, it appears from the Canvass, a copy of which is attached hereto as **Exhibit "A,"** that more than fifty-five percent of the votes cast on Measure M were in favor of issuing the aforementioned bonds.

NOW, THEREFORE, THE GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT DOES HEREBY FIND, DETERMINE, AND CERTIFY AS FOLLOWS:

That entry be made upon the minutes of the meeting that Measure M has been approved by more than fifty-five percent of the votes cast at the Bond Election.

That all proceedings of the District in connection with the Bond Election have been accomplished according to law.

That the Secretary of the Board is hereby requested to deliver a copy of this Resolution with the Canvass to the County Superintendent of Schools and the Clerk of the Board of Supervisors of the County.

ADOPTED, SIGNED, AND APPROVED this 13th day of March, 2007.

**PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

MARK EVILSIZER
Board President

ATTEST:

RUTH LARSON
Secretary of the Board

STATE OF CALIFORNIA)
)
SAN DIEGO COUNTY)

I, **ROBERT P. DEEGAN**, do hereby certify that the foregoing **Resolution No. 07-20915** was duly adopted by the Governing Board of the Palomar Community College District at a meeting thereof held on the 13th day of March, 2007 and that it was so adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTENTIONS:

By:

ROBERT P. DEEGAN
Secretary to the Board

EXHIBIT A - Canvass Certificate and Official Statement of Results for Proposition M
(Complete Official Canvass Results available at the Registrar of Voters for the County of San Diego)

2. **RECOMMENDATION: ACTION – AWARD VENDING CONTRACT FOR SNACKS AND COFFEE VENDING MACHINES TO NORTH COUNTY VENDING, INC.**

The Governing Board of Palomar Community College District hereby **accepts the proposal** of North County Vending, Inc., Vista, CA (hereinafter NCV), for **exclusive vending machine rights for snacks and coffee** at the District's San Marcos campus and Escondido Education Center, pursuant to the terms specified in their proposal, dated February 15, 2007, and upon such other terms and conditions as may be agreed to by the District and NCV, with specific reference to the requirements of the Request for Proposal issued by the District on February 1, 2007. The term of the agreement will be for a five-year period beginning on or about April 1, 2007, through April 1, 2012.

EXHIBIT N-2

3. **RECOMMENDATION: ACTION - APPROVE AND ACCEPT A-6 (COMPUTER ROOM) HVAC PROJECT AS COMPLETE AND FINAL**

The Governing Board hereby accepts the **A-6 (Computer Room) HVAC Project** in the amount of \$81,704.36, as **complete and final** and authorizes the Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. **EXHIBIT N-3**

4. **RECOMMENDATION: ACTION - APPROVE ADDENDUM TO AGREEMENT FOR CONTINUED PARTICIPATION IN CAL-CARD CONTRACT AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

The Governing Board hereby approves the "**Local Agency Addendum**" for **continued participation in the CAL-CARD Program** administered by the State of California Department of General Services through U.S. Bank, Government Services, and authorizes Ken Jay, Director of Business Services, as signer of the contract.

EXHIBIT N-4

5. **RECOMMENDATION: ACTION – APPROVE AGREEMENT WITH E-Z NEWS – AUTOMATED DATA SYSTEMS**

The Governing Board hereby approves an agreement for use in the Communication Department - Radio & TV (RTV) with E-Z News – Automated Data Systems for **newsroom production and automation software**, including a five (5) year warranty for program support and software updates in the amount \$12,863.22. The program will provide RTV students with the necessary software used by the industry to prepare news broadcasting.

6. **RECOMMENDATION: ACTION - APPROVE AMENDMENTS TO CCE/AFT HANDBOOK CCE/AFT 15. SENIORITY, LAYOFFS, AND REEMPLOYMENT**

The Governing Board hereby approves the amendments to the CCE/AFT Handbook section **CCE/AFT 15 Seniority, Layoffs, and Reemployment**. **EXHIBIT N-6**

7. **RECOMMENDATION: ACTION - APPROVE AMENDMENTS TO CCE/AFT HANDBOOK CCE/AFT 14. LEAVES OF ABSENCE**

The Governing Board hereby approves the amendments to the CCE/AFT Handbook section **CCE/AFT 14 Leaves of Absence**. **EXHIBIT N-7**

8. RECOMMENDATION: ACTION – RATIFY TENTATIVE AGREEMENT WITH THE COUNCIL OF CLASSIFIED EMPLOYEES/AFT LOCAL 4522 FOR THE CLASSIFICATION STUDY OF CLASSIFIED POSITIONS

The Governing Board hereby ratifies the tentative agreement with the Council of Classified Employees/AFT Local 4522 for the **Classification Study of classified positions. EXHIBIT N-8**

9. RECOMMENDATION: ACTION – AUTHORIZE AND APPROVE STUDENT PARTICIPATION IN THE CHINA DEBATE TOUR/INTERNATIONAL TOURNAMENT IN PEOPLE'S REPUBLIC OF CHINA, MAY 19- 31, 2007

The Governing Board hereby authorizes five (5) students and two (2) faculty members from the Speech Communications/Forensics/ASL Department to participate in the China Debate Tour/International Tournament held at Xi'an Jiaotong University in the People's Republic of China. Trip dates are from May 19-31, 2007. Students will compete in various debate competitions on behalf of Palomar College. Program price includes airfare, hotel accommodations, tours, two (2) meals per day, ground transport, guides and taxes. Participants will be responsible for any additional miscellaneous fees related to the tournament. Students will be enrolled in SPCH 290 (1 unit). **EXHIBIT N-9**

10. RECOMMENDATION: ACTION - DECLARE MISCELLANEOUS EQUIPMENT SURPLUS AND AUTHORIZE PUBLIC SURPLUS TO CONDUCT A WEB AUCTION

The Governing Board hereby declares the list of items as described in the accompanying memorandum to this resolution, as surplus property and no longer of value or use to the District. The Governing Board hereby approves items be sold at a web auction, conducted by Public Surplus, in accordance with California Education Code §81450(b). **EXHIBIT N-10**

11. RECOMMENDATION: ACTION – APPROVE AGREEMENT WITH VOLENTE CORPORATION, dba, CALIFORNIA ENGLISH SCHOOL

The Governing Board hereby approves an agreement between Palomar Community College District and Volente Corporation, dba, California English School, for the purpose of providing instruction in the English language to students enrolled by the California English School. The contract is under the supervision of Workforce & Community Development Department. **EXHIBIT N-11**

12. RECOMMENDATION – ACTION: APPROVE COURSES FOR INCLUSION IN CURRICULUM

The Governing Board hereby approves the following courses which have been examined by the Curriculum Committee and are being recommended for inclusion in the Palomar College Curriculum, effective Fall 2007:

NEW CREDIT COURSE

- a. Course Number and Title: PWM 57 Plan Interpretation and Cost Estimating
Short Title: Plan Interpretation/Cost Est
Discipline: Public Works Management (PWM)
Recommended Preparation: A minimum grade of 'C' in MATH 15
Course included in the following programs: 1. Public Works Management - Level II A.A. Degree Major or Certificate of Achievement

NEW NONCREDIT COURSE

- a. Course Number and Title: N ABED 202 Literacy/Adult Basic Education II
Discipline: Adult Basic Education (N ABED)

13. RECOMMENDATION: ACTION – APPROVE REMOVAL OF COURSE FROM CURRICULUM

The Governing Board hereby approves the removal of the following course which has been examined by the Curriculum Committee and is recommended for removal from the Palomar College Curriculum, effective Fall, 2007:

CREDIT COURSE

- a. Course Number and Title: PWM 54 Public Works Inspection II
Discipline: Public Works Management (PWM)
Recommended Preparation: MATH 15
Course included in the following programs: 1. Public Works Management A.A. Degree Major or Certificate of Achievement
Reason for deactivation: Course is no longer needed

14. RECOMMENDATION – ACTION: APPROVE PROGRAMS FOR INCLUSION IN CURRICULUM

The Governing Board hereby approves the following programs which have been examined by the Curriculum Committee and are being recommended for inclusion in the Palomar College Curriculum, effective Fall, 2007:

CREDIT PROGRAM

- a. **Program Title: Public Works Management - Level II**
Discipline: Public Works Management (PWM)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 33

NONCREDIT CERTIFICATES

- a. **Title: English as a Second Language Noncredit Certificate of Completion**

Noncredit Certificate of Completion

This sequence of seven courses is designed to equip non-native speakers of English with the listening, speaking, reading and writing skills at the high intermediate level in English needed for employment or to successfully complete college level courses for a career or for associate or transfer degree programs. An assessment process determines appropriate initial placement in the sequence. In order to earn a certificate, students must successfully complete N ESL 306. The sequence is articulated with credit vocational English as a second language courses that prepare students to enter six recognized career fields and with degree applicable credit reading and composition courses.

Certificate Requirements

N ESL 300	Basic ESL
N ESL 301	Beginning ESL I
N ESL 302	Beginning ESL II
N ESL 303	Beginning ESL III
N ESL 304	Intermediate ESL I
N ESL 305	Intermediate ESL II
N ESL 306	Intermediate ESL III

b. Title: Adult Basic Education Noncredit Certificate of Completion

Noncredit Certificate of Completion

This two-course sequence is designed to equip students with the basic reading and writing skills, basic computational skills and critical thinking skills needed for employment or to prepare for GED preparation courses, job training and college level courses for a career or for associate or transfer degree programs. In order to earn a certificate, students must successfully complete N ABED 202.

Certificate Requirements

N ABED 201 Literacy/Adult Basic Education I
N ABED 202 Literacy/Adult Basic Education II

15. RECOMMENDATION: ACTION - GRANT HONORARY ASSOCIATE IN HUMANE ARTS DEGREE

The Governing Board hereby confers the degree of **Associate in Humane Arts** with all rights, benefits, and privileges appertaining thereto, in recognition of distinguished community service, upon _____. The degree will be conferred at the commencement ceremony in May.

16. INFORMATION: SABBATICAL LEAVES

An item will appear on the agenda for the **April 10, 2007**, meeting requesting the Governing Board to vote on the approval of **sabbatical leaves** for **2007-2008** for the following faculty members. **EXHIBIT N-16**

FALL, 2007

Craig Chamberlin, Mathematics Department
David Chase, Performing Arts Department
Nancy Galli, Design and Consumer Education Department
Hugh Gerhardt, Physical Education Department
Charles Ingham, English Department
Karen Mifflin, Mathematics Department
Elvia Nunez-Riebel, Counseling Department
Deborah Paes de Barros, English Department
Steve Perry, Computer Science and Information Systems Department
Zachary Seech, Behavioral Sciences Department

SPRING, 2008

Rosa Antonecchia, Counseling Department
Terrie Canon, Computer Science and Information Systems Department
Bettina Heinz, Chemistry Department
Lynne Henson, English as a Second Language Department
Jerry Houser, Earth Sciences Department
Karan Huskey, Counseling Department
Christopher Johnson, Economics, History and Political Science Department
Barbara Kelber, English Department
Jay Miller, Trade and Industry Department
Jane Mills, Disability Resource Center
Wendy Nelson, Communications Department
Renee Roth, Counseling Department

17. INFORMATION: CCCT BOARD ELECTION – 2007

An item will appear on the agenda for the **April 10, 2007**, meeting requesting the Governing Board to vote for ten candidates for the **CCCT Board**. **EXHIBIT N-17**

O. BOARD REQUESTS FOR REPORTS

The Governing Board hereby approves the following agenda items for consideration at the next meeting:_____

P. RECESS TO CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
 - a. Discussion of potential sites in the southern portion of the District.
 - b. Approximately 80 acres of real property generally located at the northeast corner of Interstate 15 and State Route 76, near Fallbrook.
7. Conference with Legal Counsel - Existing Litigation, pursuant to Government Code §54956.9a. Lahijani vs. Palomar Community College District; California Court of Appeals, Fourth Appellate District, Division One; case # D048243 (appealing the Superior Court decision in case # GIN 148316).
8. Conference with Legal Counsel - Anticipated Litigation, pursuant to Government Code §54956.9.
9. Consider granting honorary degree, pursuant to Ed. Code §72122.

Q. RECONVENE TO OPEN SESSION

R. ADJOURNMENT

Public Notice—Nondiscrimination:

Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities. Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Josie Silva, Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 8:30 a.m. to 5:00 p.m., Monday – Friday.