



APPROVED 02/20/2007

GOVERNING BOARD MINUTES

REGULAR MEETING OF THE GOVERNING BOARD

DATE: JANUARY 9, 2007

4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)

PALOMAR COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD ROOM, STUDENT SERVICES CENTER

1140 WEST MISSION ROAD

SAN MARCOS, CALIFORNIA

A. CALL TO ORDER

Board President, Mark Evilsizer, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

AA. ROLL CALL

TRUSTEES PRESENT:

MARK R. EVILSIZER, M.A., PRESIDENT
DARRELL L. MC MULLEN, M.B.A., VICE PRESIDENT
RUTH LARSON, M.D., SECRETARY
NANCY C. CHADWICK, M.S.W., M.P.A., TRUSTEE
MICHELE T. NELSON, PH.D., TRUSTEE
MICHELLE EICHELBERGER, STUDENT TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

B. PUBLIC COMMENTS

C. RECESS TO CLOSED SESSION

The Board went into Closed Session at 4:00 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.

6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
 - a. Discussion of potential sites in the southern portion of the District.
 - b. Approximately 80 acres of real property generally located at the northeast corner of Interstate 15 and State Route 76, near Fallbrook.
7. Conference with Legal Counsel - Existing Litigation, pursuant to Government Code §54956.9a. Lahijani vs. Palomar Community College District; California Court of Appeals, Fourth Appellate District, Division One; case # D048243 (appealing the Superior Court decision in case # GIN 148316).
8. Conference with Legal Counsel - Anticipated Litigation, pursuant to Government Code §54956.9.

CC. RECONVENE TO OPEN SESSION

The meeting reconvened to Open Session at 5 p.m. – no reportable action taken

STAFF PRESENT:

Brent Gowen, President, Faculty Senate; Associate Professor, English
Becky McCluskey, President, CCE/AFT; Accounting Technician, Fiscal Services
Calvin One Deer Gavin, Vice President, Administrative Association; Director, Grant Funded Student Support Programs
Josie Silva, Executive Assistant, Superintendent/Governing Board

GUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Board President Evilsizer declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR ONE YEAR FROM THE MEETING DATE.

D. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS

E. APPROVAL OF MINUTES

MSC Chadwick/Larson

The Governing Board approved the Minutes of the Organizational and Regular Meeting of December 12, 2006.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

At this time, the report Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, was brought forward on the agenda.

Dr. Dowd introduced Phebe M. McCutcheon, Auditor, Vicenti, Lloyd, Stutzman, LLP, who reviewed with the Board the results of an independent audit for year ending June 30, 2006. Ms. McCutcheon answered various questions from Governing Board members regarding the findings of the audit report.

G. REPORT OF THE GOVERNING BOARD PRESIDENT

Governing Board President Mark Evilsizer, welcomed Student Trustee Michelle Eichelberger. He reported on his attendance at the Police Academy graduation, the EOP&S children's holiday gift-giving event, and at the Nurse Pinning Ceremony. Board President Evilsizer acknowledged Professor Linda Dudik and Mr. Ken Dodson for receiving a "Rose" from the North County Times for their work on preserving historical stories of Pearl Harbor survivors. At this time, President Deegan also acknowledged Dean Mark Vernoy's leadership on this project.

Board President Evilsizer asked the Trustees about their preference on their participation on Board ad hoc committees, i.e., Real Estate Committee (Nelson, Chadwick); Finance Committee (Larson, McMullen).

H. REPORTS OF GOVERNING BOARD TRUSTEES

Trustee Michele Nelson reported that she would be attending the Legislative Conference in Sacramento and the Statewide Advisory Committee for Education, which she is a member. She acknowledged various newspaper articles which recognized Palomar faculty and staff.

Trustee Ruth Larson acknowledged Vice President Dowd for her work on the independent audit that was conducted by the firm of Vicenti, Lloyd, Stutzman, LLP. Trustee Larson reported on her volunteer experience in Honduras this holiday season.

Trustee Darrell McMullen welcomed Student Trustee, Michelle Eichelberger, and commented on the newspaper article which featured Ms. Eichelberger.

Trustee Nancy Chadwick also welcomed Student Trustee, Michelle Eichelberger. She reported on her attendance at the police academy and nursing graduations. Trustee Chadwick remarked that SDICCCA would be meeting in Sacramento during the Legislative Conference to develop legislative priorities for the year. She announced Senator Jack Scott, who was very instrumental in helping community Colleges with SB 361, would be speaking at the SDICCCA Annual Meeting which will be held on February 7. Also invited to this event are Senators Duchenev and Hollingsworth, who were very instrumental in the passage of SB 361. She commented that without these individuals, SB 361 would not have passed.

Student Trustee Michelle Eichelberger thanked everyone for the opportunity to serve as the new student trustee and thanked Curtis Van Engel for his service.

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

Superintendent/President Robert Deegan announced that Spring, 2007, enrollment is up 5.5% compared to Spring, 2006. He believed that one of the reasons for this increase was the reduction of enrollment fees from \$26 to \$20. He reported that the science and technology building is well underway and due to open for the Fall, 2007, semester. It will increase capacity on this campus by 20%, so additional parking will be needed to accommodate this growth. Another building lined up to begin preliminary planning and design is the multi-disciplinary building. Because of the bond, another six million dollars of equipment and upgrades are available for the science and technology building. President Deegan commented that the GALA

table sales are selling quickly and expects this event to be the most successful in District history. The money raised will be used for student scholarships. He thanked Norma Bean and the GALA Committee for their work in organizing this event.

1. **Report of Vice President for Instruction**

Vice President Berta Cuaron announced the beginning of Spring, 2007, semester and said she looked forward to students and faculty returning. She recognized the faculty and staff in the Early Childhood Education Program for the acceptance of its accreditation annual report which was submitted to the Commission without further review needed. Vice President Cuaron welcomed three new faculty for the spring semester. She announced that the part-time faculty plenary session is scheduled on Thursday evening with many breakout sessions scheduled. Vice President Cuaron reported that the Accreditation Steering Committee will be convening and a workshop presented by WASC is scheduled on February 9. Immediately after the workshop, the committee will begin the development and planning process for the self-study. The self-study report is due to WASC in December, 2008, and the site visit will be conducted in the Spring, 2009.

2. **Report of Vice President for Student Services**

Vice President Joe Madrigal commended the classified staff for their diligence and hard work in getting ready for the spring semester. He announced that two athletes were recently selected for All-American Honors, Tyler Lorenson and Una Smiley.

3. **Report of Vice President for Finance and Administrative Services**

Vice President Bonnie Ann Dowd commented that some of the audit findings have already been cleared up or in the process of being worked on. She acknowledged Anita Weems for her work during the audit process. Vice President Dowd announced that the District is beginning its budget development phase for 2007-2008.

4. **Report of Vice President for Human Resource Services** – no report

Resumption of REGULAR AGENDA

J. **APPROVAL OF CONSENT CALENDAR ITEMS**

1. **ACCEPTED GIFT**

MSC Chadwick/McMullen

The Governing Board accepted the following gift and directed that an appropriate letter of appreciation be sent to the donor:

- a. Variety of children's toys, bins, books, and musical instruments donated by **Pamela Heiman and Brian Smith**, 17 Holopuni Road, Kula, Hawaii 96790, to be used for the Child Development Center. Total cash value as estimated by donor is \$960.00.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

TRAVEL

2. APPROVED TRAVEL EXPENSES

MSC Chadwick/McMullen

The Governing Board approved/ratified travel expenses for the following persons:

- a. Board Member **MARK EVILSIZER**
Advanced Funds? Yes
For: Transportation, mileage, meals, lodging, registration, etc.
To attend: CCLC Trustees Conference/Annual Legislative Conference
Location: Sacramento, California
Date: January 26-29, 2007
Amount: \$1,688.99
Budget No.: 575200-11-111100-66100-10-2007-0000000

- b. Board Member **DARRELL L. MC MULLEN**
Advanced Funds? Yes
For: Transportation, mileage, meals, lodging, registration, etc.
To attend: CCLC Trustees Conference/Annual Legislative Conference
Location: Sacramento, California
Date: January 26-29, 2007
Amount: \$1,683.43
Budget No.: 575200-11-111100-66100-10-2007-0000000

- c. Board Member **RUTH LARSON**
Advanced Funds? Yes
For: Transportation, mileage, meals, lodging, registration, etc.
To attend: CCLC Trustees Conference/Annual Legislative Conference
Location: Sacramento, California
Date: January 26-28, 2007
Amount: \$1,556.31
Budget No.: 575200-11-111100-66100-10-2007-0000000

- d. Board Member **NANCY C. CHADWICK**
Advanced Funds? Yes
For: Transportation, mileage, meals, lodging, registration, etc.
To attend: CCLC Annual Legislative Conference
Location: Sacramento, California
Date: January 26-29, 2007
Amount: \$1,455.08
Budget No.: 575200-11-111100-66100-10-2007-0000000

- e. Board Member **MICHELE T. NELSON**
Advanced Funds? Yes
For: Transportation, mileage, meals, lodging, registration, etc.
To attend: CCLC Trustees Conference/Annual Legislative Conference /
Advisory Committee on Education Services Meeting
Location: Sacramento, California
Date: January 25-29, 2007
Amount: \$2,016.04
Budget No.: 575200-11-111100-66100-10-2007-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

REPLACEMENT OF WARRANTS

3. APPROVED DRAWING NEW WARRANTS

MSC Chadwick/McMullen

The Governing Board authorized the Disbursing Officer to draw new warrants as follows:

- a. Warrant #77-095029, dated April 28, 2006, in the amount of \$95.00, payable to Ronald W. Bourbeau, Jr., 4909 Roja Drive, Oceanside, CA 92057. Void due to stale date.
- b. Warrant #77-096113, dated May 31, 2006, in the amount of \$30.38, payable to Shin Kanemitsu, 1207 Corte Cielo, San Marcos, CA 92069. Void due to stale date.
- c. Warrant #77-091288, dated December 20, 2005, in the amount of \$577.08, payable to Scott D. Lawson, 101 Trilogy Street, San Marcos, CA 92078. Void due to stale date.
- d. Warrant #77-093359, dated March 10, 2006, in the amount of \$577.08, payable to Scott D. Lawson, 101 Trilogy Street, San Marcos, CA 92078. Void due to stale date.
- e. Warrant #77-095346, dated May 10, 2006, in the amount of \$577.08, payable to Scott D. Lawson, 101 Trilogy Street, San Marcos, CA 92078. Void due to stale date.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

PERSONNEL

4. RATIFIED CORRECTIONS TO ACADEMIC CONTRACTS

MSC Chadwick/McMullen

The Governing Board ratified the recommendation of the Superintendent/President regarding the corrections to the following academic contracts:

- a. **Name:** **LORI MICHELANGELO**
Position: Assistant Professor, Nursing (Medical-Surgical and Pediatrics Nursing)
Department: Nursing Education
Degrees: M.S., Nursing
B.S., Nursing
A.S., Nursing
Position #: 6366 **New:** Yes
Remarks: Increased grade placement due to verification of additional education.
Sal Rng/Stp: E/12 **Salary:** \$8,167.11/month
% of Position: 100% **# Mos:** 10
Effective: January 16, 2007
Account #: K-111000-348200-12300-1612189/100%

b. Name: HOPE R. FARQUHARSON
 Position: Assistant Professor, Nursing (Medical-Surgical and Obstetrics Nursing)
 Department: Nursing Education
 Degrees: M.S., Nursing: Nurse Educator
 B.S., Nursing
 Position #: 6367 New: Yes
 Remarks: Increased step placement due to verification of teaching and related occupational experience.
 Sal Rng/Stp: C/12 Salary: \$7,678.45/month
 % of Position: 100% # Mos: 10
 Effective: January 16, 2007
 Account #: K-111000-348200-12300-1612189/100%

c. Name: CAROL M. BRUTON
 Position: Assistant Professor, Business (Accounting and General Business)
 Department: Business Education
 Degrees: Ph.D., Business Administration
 M.P.A., Professional Accounting
 M.B.A., Business Administration
 B.A., Business Administration
 Position #: 6359 New: Yes
 Remarks: Increased step placement due to verification of teaching experience.
 Sal Rng/Stp: G/8 Salary: \$7,678.45/month
 % of Position: 100% # Mos: 10
 Effective: January 16, 2007
 Account #: A-111000-357100-05010-0000000/100%

The Vote was unanimous.
 Student Trustee Advisory Vote: Aye

5. RATIFIED CHANGE TO ASSIGNED TIME TO ACADEMIC CONTRACT

MSC Chadwick/McMullen

The Governing Board ratified the recommendation of the Superintendent/ President regarding the change to assigned time and monthly stipend for faculty for Spring 2007:

Name	Assignment/Department	Assigned Time	Monthly Stipend
Dixon, Patricia	Chair, American Indian Studies Department	20%	\$460.00

The Vote was unanimous.
 Student Trustee Advisory Vote: Aye

6. GRANTED EQUIVALENCY FOR DISCIPLINE

MSC Chadwick/McMullen

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals equivalency to minimum qualifications for the disciplines listed:

Douglas Best – Communications
Garrett Kovar – Occupational & NonCredit Programs
Russell Milstead - Occupational & NonCredit Programs
Amy Mora – Physical Education

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. RATIFIED PART-TIME FACULTY EMPLOYMENT

MSC Chadwick/McMullen

The Governing Board ratified the recommendation of the Superintendent/ President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring 2007 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

SPRING 2007

ATHLETICS

Sovacool, Sean W.	Athletics & Competitive Sports B.S., American Political Science 2+ Years Experience	\$47.54
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BEHAVIORAL SCIENCES

Graydon, Kelly	Psychology M.A., Counseling Psychology B.S., Psychology	\$50.37
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BUSINESS EDUCATION

Bayus, Deborah K.	Paralegal Studies J.D., Law B.A., Education	\$51.78
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Bothe, Daniel	Business M.A., Business Administration B.A., Business Administration (Accounting)	\$48.72
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COMMUNICATIONS

Best, Douglas G.	Radio and Television Eminence in the Field	\$47.54
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DENTAL ASSISTING

Smith, Sandra G.	Dental Assisting M.A., Social Work B.S., Dental Hygiene 2+ Years Experience	\$48.72
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ENGLISH

DeGennaro, John N. English \$48.72
M.A., English
B.A., English

Fell, Christopher English \$48.72
M.F.A., Creative Writing
B.A., English

LIFE SCIENCES

Burckin, Todd A. Biology/Zoology \$51.78
Ph.D., Molecular Cell &
Developmental Biology
B.S., Molecular Biology

MATHEMATICS

Ly, Lynn H. Mathematics \$48.72
M.A., Mathematics
B.A., Mathematics

NURSING EDUCATION

Keenan, Mary M. Nursing \$48.72
M.S., Nursing/Health Care Education
B.S., Nursing

OCCUPATIONAL & NONCREDIT PROGRAMS

Kovar, Garrett J. Apprenticeship – Electrical Paid by
Journeyman Certificate sponsor:
Eminence in the Field San Diego
Electrical
Training Trust

Milstead, Russell D. Apprenticeship – Electrical Paid by
Journeyman Certificate sponsor:
Eminence in the Field San Diego
Electrical
Training Trust

PHYSICAL EDUCATION

Mora, Amy Physical Education \$47.54
Eminence in the Field

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. RATIFIED NEW C.A.S.T. POSITION

MSC Chadwick/McMullen

The Governing Board ratified the recommendation of the Superintendent/ President regarding the approval of the following new C.A.S.T. position:

- a. Position: RADIO STATION GENERAL MANAGER**
Name: Vacant
Department: Communications (Media Studies)
Position #: 6389 New?: Yes
Sal Grade/Stp: **39/1** Salary: **\$3,620.72/month**
% of Position: 100% # Mos: 12
Effective: January 10, 2007
Account #: A-212100-359100-60910-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. RATIFIED RECLASSIFICATION OF ADMINISTRATIVE POSITION

MSC Chadwick/McMullen

The Governing Board ratified the recommendation of the Superintendent/President regarding the reclassification of the following administrative position:

- a. Position: PROGRAMMING MANAGER**
Department: Information Services
Name: Scott R. McClure
Position #: 5602 New?: No
Remarks: Position was Manager, Systems & Programming, Grade 63
Sal Grade/Stp: **69/11** Salary: **\$9,817.81/month**
% of position: 100% # Mos: 12
Effective: January 1, 2006
Account #: A-212100-561100-67800-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. RATIFIED CLASSIFIED EMPLOYMENT

MSC Chadwick/McMullen

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following classified employees:

- a. Name: HARRY A. HUDSON III**
Position: Instructional Support Assistant I
Department: Computer Science and Information Systems at the Escondido Center
Position #: 6170 New?: No
Remarks: Replacement for Russell Gillis
Sal Grade/Stp: **16/1** Salary: **\$2,892.53/month**
% of Position: 100% # Mos: 11
Effective: January 10, 2007
Account #: A-221000-358100-07010-0000000/100%
Normal Work Schedule: Monday – Friday, 1:00 p.m. – 10:00 p.m. A 3% night differential will be paid for hours worked between 6:00 p.m. and 10:00 p.m.

- b. Name: HEATHER C. SCHMIDT**
Position: Broadcasting Programming Coordinator
Department: California Community Colleges Satellite Network (CCCSAT)
Position #: 6388 New?: Yes
Remarks: Funded – CCCSAT
Sal Grade/Step: **27/1** Salary: **\$3,783.42/month**
% of Position: 100% # Mos: 12
Effective: January 16, 2007
Account #: K-212200-318100-61320-1612190/100%
- c. Name: KERI A. KACZMAREK**
Position: Instructional Support Assistant I
Department: Art
Position #: 5881 New?: No
Remarks: Replacement for Sherry Urban
Sal Grade/Step: **16/1** Salary: **\$1,157.01/month**
% of Position: 40% # Mos: 10
Effective: January 16, 2007
Account #: A-221000-322200-10020-0000000/100%
Normal Work Schedule: Monday – Thursday, 3:00 p.m. – 7:00 p.m. A 3% night differential will be paid for hours worked between 6:00 p.m. and 10:00 p.m.
- d. Name: JOSHUA K. GALEAI**
Position: GEAR UP Outreach Coordinator
Department: Grant Funded Student Support Programs (GFSSP) /GEAR UP
Position #: 6364 New?: No
Remarks: Replacement for Lina Lopez; funded – GEAR UP Federal Grant.
Sal Grade/Step: **20/1** Salary: **\$3,189.98/month**
% of Position: 100% # Mos: 12
Effective: January 16, 2007
Account #: K-212200-471200-64990-1112320/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11 RATIFIED CORRECTION TO CLASSIFIED EMPLOYMENT

MSC Chadwick/McMullen

The Governing Board ratified the recommendation of the Superintendent/President regarding the correction to the following classified employee:

- a. Name: DEBBIE C. BREWER**
Position: Academic Department Assistant
Department: Speech Communications/Forensics/ASL
Position #: 5179 New?: No
Remarks: Salary correction due to extenuating circumstances.
Sal Grade/Step: **19/3** Salary: **\$3,430.29/month**
% of Position: 100% # Mos: 12
Effective: September 13, 2006
Account #: A-212200-329100-60910-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. APPROVED PERSONNEL ACTIONS/HISTORY

MSC Chadwick/McMullen

The Governing Board approved the Personnel Actions/History report, which includes hires and pay rate changes for student employees for the month of December, 2006, and short-term employees for the month of January, 2007. **EXHIBIT J-12**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. RATIFIED RESIGNATION

MSC Chadwick/McMullen

The Governing Board ratified the recommendation of the Superintendent/ President to accept the resignation of the following employee:

- a. **Lori E. Waite**, Counselor/Placement Specialist, Disability Resource Center, effective December 16, 2006 (last day of employment December 15, 2006).

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. RATIFIED LEAVES OF ABSENCE

MSC Chadwick/McMullen

- a. The Governing Board ratified the recommendation of the Superintendent/ President granting a 20% Personal Leave of Absence without pay and with no effect on benefits, effective January 16, 2007, through May 18, 2007, to **Gregory Baker**, Instructional Support Assistant IV, Communications, to teach.
- b. The Governing Board ratified the recommendation of the Superintendent/ President granting a 7.5% Personal Leave of Absence without pay and with no effect on benefits, effective January 16, 2007, through May 18, 2007, to **Dennis J. Casey**, Academic Department Assistant, Computer Science & Information Systems, to teach.
- c. The Governing Board ratified the recommendation of the Superintendent/ President granting a 100% Family Medical Leave of Absence with no effect on benefits, effective December 14, 2006, through March 7, 2007, to **Maura A. Gage**, Professor, Life Sciences.
- d. The Governing Board ratified the recommendation of the Superintendent/ President granting a 100% Family Medical Leave of Absence with no effect on benefits, effective December 15, 2006, through March 8, 2007, to **Suzanna M. Grenz**, Associate Professor, Economics, History, and Political Science.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR – There were none.

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION

Dr. Brent Gowen, Faculty Senate President, reported that the Senate is developing a new standing committee on distance education within the Curriculum Committee, as well as a workgroup to address the ROP transition. The Senate will continue to work with the Learning Outcomes Council, especially in its contributions to the basic skills initiative and to the preparation for the accreditation report and site visit.

At this point, discussion ensued regarding the recommendations the Senate previously submitted to the Board on the feasibility of a textbook rental program. Dr. Gowen will take this issue back to the Senate for further consideration.

2. INFORMATION

Report of the **Palomar Faculty Federation** – No report.

3. INFORMATION

Mr. Calvin One Deer Gavin, Vice President of Administrative Association, commented that members are eager to begin the spring semester.

4. INFORMATION

Report of the **Confidential and Supervisory Team** – No report.

5. INFORMATION

CCE/AFT President Becky McCluskey wished everyone a happy new year and welcome Student Trustee, Michelle Eichelberger.

6. INFORMATION

Report of the **Associated Student Government**

ASG President Michelle Eichelberger reported on the variety of events ASG is planning for the spring semester. She also reported that ASG will continue efforts to allow transfer students to participate in the annual commencement ceremony. Ms. Eichelberger reported that a recent newspaper article quoted her as stating that ASG was disappointed in the Faculty Senate's decision on a textbook rental program, what she meant is that ASG was disappointed that it does not seem feasible to create a textbook rental program.

M. UNFINISHED BUSINESS – There was none.

N. NEW BUSINESS

1. ACCEPTED AUDIT REPORT

MSC Chadwick/Larson

The Governing Board accepted the **Audit Report** of the Palomar Community College District, Year Ended June 30, 2006, as prepared by Vicenti, Lloyd, & Stutzman LLP, 2210 E. Route 66, Glendora, CA 91740. **EXHIBIT N-1**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **REVIEWED AND APPROVED CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

MSC Larson/McMullen

The Governing Board ratified and approved **all contracts and agreements** for the period November 1, 2006, through December 31, 2006, and entered into on behalf of the Palomar Community College District. **EXHIBIT N-2**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVED ACCEPTANCE OF VTEA, ECONOMIC AND WORKFORCE DEVELOPMENT MINI-GRANT**

The Governing Board approved and accepted funding from the **Region 10 Consortium for the VTEA Economic and Workforce Development** mini-grant in the amount of five thousand dollars (\$5000.00). The funds will be used in the promotion of regional Administration of Justice programs. **EXHIBIT N-3**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **AUTHORIZATION TO EXECUTE CONTRACT WITHIN THE LIMITS OF AVAILABLE FUNDS ON BID NO. B-7004 DIGITAL PHOTOCOPIER/PRINTERS BID**

MSC Chadwick/Nelson

The Governing Board authorized **Bonnie Ann Dowd**, Assistant Superintendent/ Vice President, Finance and Administrative Services, or **Ken Jay**, Director, Business Services, **to execute a contract** within the limits of available funding to one of the three lowest responsive bidders for Bid No. B-7004, Digital Photocopier/Printers, subject to later ratification by the Governing Board. **EXHIBIT N-4**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **SCHEDULED SPECIAL MEETING**

MSC McMullen/Larson

The Governing Board of the Palomar Community College District scheduled a **Special Meeting on Tuesday, January 23, 2007**, at 4:00 p.m., at the **San Marcos Regional Emergency Services Training Center**, 184 Santar Place, Room 1-A, San Marcos, CA.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **BOARD NOMINATED TRUSTEE TO BE A CANDIDATE FOR THE CCCT BOARD**

MSC McMullen/Larson

The Governing Board of the Palomar Community College District nominated **NANCY CHADWICK** to be a candidate for the CCCT Board.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE REVOLVING CASH EXPENDITURES**

MSC McMullen/Larson

The Governing Board approved the Revolving Cash Expenditures for the month of October, 2006. **EXHIBIT N-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

O. **BOARD REQUESTS FOR REPORTS** – None were requested.

P. **RECESS TO CLOSED SESSION** – No additional closed session required.

R. **ADJOURNMENT**

The meeting was adjourned at 6:10 p.m.

Mark Evilsizer, Board President

Ruth Larson, Secretary of the Board