



**GOVERNING BOARD AGENDA
REGULAR MEETING OF THE GOVERNING BOARD**

DATE: JANUARY 9, 2007

4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)

PALOMAR COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD ROOM, STUDENT SERVICES CENTER

1140 WEST MISSION ROAD

SAN MARCOS, CALIFORNIA

NOTICE TO PUBLIC: In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Open Session of the Board meets the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.

AS A COURTESY TO OTHERS, PLEASE TURN OFF YOUR CELL PHONES OR PAGERS.

A.	Call to Order (4:00 p.m.)	2
AA.	Roll Call	2
B.	Public Comments	2
C.	Recess to Closed Session	2
CC.	Reconvene to Open Session (5:00 p.m.)	2
CCC.	Administration of Oath of Office to Student Trustee	2
D.	Comments from Other Individuals or Groups	2
E.	Approval of Minutes	3
F.	Call for Removal of Items from or Changes to Agenda	3
G.	Report of the Governing Board President.....	3
H.	Report of the Governing Board Trustees	3
I.	Report of the Superintendent/President.....	3
J.	Approval of Consent Calendar Items	3
K.	Action on Items Removed from Consent Calendar	10
L.	Reports from College Groups	10
M.	Unfinished Business.....	10
N.	New Business	11
O.	Board Requests for Reports	11
P.	Recess to Closed Session	12
Q.	Reconvene to Open Session	12
R.	Adjournment.....	12

A. CALL MEETING TO ORDER: 4 p.m.

AA. ROLL CALL

Establishment of a Quorum

B. PUBLIC COMMENTS

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C. RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8.
Property APNs as follows:
 - a. Discussion of potential sites in the southern portion of the District.
 - b. Approximately 80 acres of real property generally located at the northeast corner of Interstate 15 and State Route 76, near Fallbrook.
7. Conference with Legal Counsel - Existing Litigation, pursuant to Government Code §54956.9a. Lahijani vs. Palomar Community College District; California Court of Appeals, Fourth Appellate District, Division One; case # D048243 (appealing the Superior Court decision in case # GIN 148316).
8. Conference with Legal Counsel - Anticipated Litigation, pursuant to Government Code §54956.9.

CC. RECONVENE TO OPEN SESSION: 5 p.m.

Actions Taken In Closed Session

Pledge of Allegiance

CCC. ADMINISTRATION OF OATH OF OFFICE TO STUDENT TRUSTEE

D. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. INFORMATION: Comments from Other Individuals or Groups

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

E. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

The Governing Board hereby approves the Minutes of the Organizational and Regular Meeting of December 12, 2006.

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

G. REPORT OF THE GOVERNING BOARD PRESIDENT

H. REPORTS OF GOVERNING BOARD TRUSTEES

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report of Vice President for Instruction
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
4. Report of Vice President for Human Resource Services

CONSENT CALENDAR

J. APPROVAL OF CONSENT CALENDAR ITEMS

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

GIFT

1. RECOMMENDATION: ACTION – ACCEPT GIFT

The Governing Board hereby accepts the following gift and directs that an appropriate letter of appreciation be sent to the donor:

- a. Variety of children's toys, bins, books, and musical instruments donated by **Pamela Heiman and Brian Smith**, 17 Holopuni Road, Kula, Hawaii 96790, to be used for the Child Development Center. Total cash value as estimated by donor is \$960.00.

TRAVEL

2. RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES

The Governing Board hereby approves/ratifies travel expenses for the following persons:

- a. Board Member **MARK EVILSIZER**
Advanced Funds? Yes
For: Transportation, mileage, meals, lodging, registration, etc.
To attend: CCLC Trustees Conference/Annual Legislative Conference
Location: Sacramento, California
Date: January 26-29, 2007
Amount: \$1,688.99
Budget No.: 575200-11-111100-66100-10-2007-0000000

- b. Board Member **DARRELL L. MC MULLEN**
Advanced Funds? Yes
For: Transportation, mileage, meals, lodging, registration, etc.
To attend: CCLC Trustees Conference/Annual Legislative Conference
Location: Sacramento, California
Date: January 26-29, 2007
Amount: \$1,683.43
Budget No.: 575200-11-111100-66100-10-2007-0000000

- c. Board Member **RUTH LARSON**
Advanced Funds? Yes
For: Transportation, mileage, meals, lodging, registration, etc.
To attend: CCLC Trustees Conference/Annual Legislative Conference
Location: Sacramento, California
Date: January 26-28, 2007
Amount: \$1,556.31
Budget No.: 575200-11-111100-66100-10-2007-0000000

- d. Board Member **NANCY C. CHADWICK**
Advanced Funds? Yes
For: Transportation, mileage, meals, lodging, registration, etc.
To attend: CCLC Annual Legislative Conference
Location: Sacramento, California
Date: January 26-29, 2007
Amount: \$1,455.08
Budget No.: 575200-11-111100-66100-10-2007-0000000

- e. Board Member **MICHELE T. NELSON**
Advanced Funds? Yes
For: Transportation, mileage, meals, lodging, registration, etc.
To attend: CCLC Trustees Conference/Annual Legislative Conference /
Advisory Committee on Education Services Meeting
Location: Sacramento, California
Date: January 25-29, 2007
Amount: \$2,016.04
Budget No.: 575200-11-111100-66100-10-2007-0000000

REPLACEMENT OF WARRANTS

3. RECOMMENDATION: ACTION – APPROVE DRAWING NEW WARRANTS

The Governing Board hereby authorizes the Disbursing Officer to draw new warrants as follows:

- a. Warrant #77-095029, dated April 28, 2006, in the amount of \$95.00, payable to Ronald W. Bourbeau, Jr., 4909 Roja Drive, Oceanside, CA 92057. Void due to stale date.
- b. Warrant #77-096113, dated May 31, 2006, in the amount of \$30.38, payable to Shin Kanemitsu, 1207 Corte Cielo, San Marcos, CA 92069. Void due to stale date.
- c. Warrant #77-091288, dated December 20, 2005, in the amount of \$577.08, payable to Scott D. Lawson, 101 Trilogy Street, San Marcos, CA 92078. Void due to stale date.
- d. Warrant #77-093359, dated March 10, 2006, in the amount of \$577.08, payable to Scott D. Lawson, 101 Trilogy Street, San Marcos, CA 92078. Void due to stale date.
- e. Warrant #77-095346, dated May 10, 2006, in the amount of \$577.08, payable to Scott D. Lawson, 101 Trilogy Street, San Marcos, CA 92078. Void due to stale date.

PERSONNEL

4. RECOMMENDATION: ACTION - RATIFY CORRECTIONS TO ACADEMIC CONTRACTS

The Governing Board ratifies the recommendation of the Superintendent/President regarding the corrections to the following academic contracts:

- a. **Name:** **LORI MICHELANGELO**
Position: Assistant Professor, Nursing (Medical-Surgical and Pediatrics Nursing)
Department: Nursing Education
Degrees: M.S., Nursing
B.S., Nursing
A.S., Nursing
Position #: 6366 **New:** Yes
Remarks: Increased grade placement due to verification of additional education.
Sal Rng/Stp: E/12 **Salary:** \$8,167.11/month
% of Position: 100% **# Mos:** 10
Effective: January 16, 2007
Account #: K-111000-348200-12300-1612189/100%
- b. **Name:** **HOPE R. FARQUHARSON**
Position: Assistant Professor, Nursing (Medical-Surgical and Obstetrics Nursing)
Department: Nursing Education
Degrees: M.S., Nursing: Nurse Educator
B.S., Nursing
Position #: 6367 **New:** Yes
Remarks: Increased step placement due to verification of teaching and related occupational experience.
Sal Rng/Stp: C/12 **Salary:** \$7,678.45/month
% of Position: 100% **# Mos:** 10
Effective: January 16, 2007
Account #: K-111000-348200-12300-1612189/100%

BUSINESS EDUCATION

Bayus, Deborah K. Paralegal Studies \$51.78
 J.D., Law
 B.A., Education

Bothe, Daniel Business \$48.72
 M.A., Business Administration
 B.A., Business Administration
 (Accounting)

COMMUNICATIONS

Best, Douglas G. Radio and Television \$47.54
 Eminence in the Field

DENTAL ASSISTING

Smith, Sandra G. Dental Assisting \$48.72
 M.A., Social Work
 B.S., Dental Hygiene
 2+ Years Experience

ENGLISH

DeGennaro, John N. English \$48.72
 M.A., English
 B.A., English

Fell, Christopher English \$48.72
 M.F.A., Creative Writing
 B.A., English

LIFE SCIENCES

Burckin, Todd A. Biology/Zoology \$51.78
 Ph.D., Molecular Cell &
 Developmental Biology
 B.S., Molecular Biology

MATHEMATICS

Ly, Lynn H. Mathematics \$48.72
 M.A., Mathematics
 B.A., Mathematics

NURSING EDUCATION

Keenan, Mary M. Nursing \$48.72
 M.S., Nursing/Health Care Education
 B.S., Nursing

OCCUPATIONAL & NONCREDIT PROGRAMS

Kovar, Garrett J. Apprenticeship – Electrical Paid by
 Journeyman Certificate sponsor:
 Eminence in the Field San Diego
 Electrical
 Training Trust

Milstead, Russell D. Apprenticeship – Electrical Paid by
 Journeyman Certificate sponsor:
 Eminence in the Field San Diego
 Electrical
 Training Trust

PHYSICAL EDUCATION

Mora, Amy Physical Education \$47.54
Eminence in the Field

8. RECOMMENDATION: ACTION - RATIFY NEW C.A.S.T. POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following new C.A.S.T. position:

a. Position: RADIO STATION GENERAL MANAGER
Name: Vacant
Department: Communications (Media Studies)
Position #: 6389 New?: Yes
Sal Grade/Stp: **39/1** Salary: **\$3,620.72/month**
% of Position: 100% # Mos: 12
Effective: January 10, 2007
Account #: A-212100-359100-60910-0000000/100%

9. RECOMMENDATION: ACTION – RATIFY RECLASSIFICATION OF ADMINISTRATIVE POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the reclassification of the following administrative position:

a. Position: PROGRAMMING MANAGER
Department: Information Services
Name: Scott R. McClure
Position #: 5602 New?: No
Remarks: Position was Manager, Systems & Programming, Grade 63
Sal Grade/Stp: **69/11** Salary: **\$9,817.81/month**
% of position: 100% # Mos: 12
Effective: January 1, 2006
Account #: A-212100-561100-67800-0000000/100%

10. RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following classified employees:

a. Name: HARRY A. HUDSON III
Position: Instructional Support Assistant I
Department: Computer Science and Information Systems at the Escondido Center
Position #: 6170 New?: No
Remarks: Replacement for Russell Gillis
Sal Grade/Stp: **16/1** Salary: **\$2,892.53/month**
% of Position: 100% # Mos: 11
Effective: January 10, 2007
Account #: A-221000-358100-07010-0000000/100%
Normal Work Schedule: Monday – Friday, 1:00 p.m. – 10:00 p.m. A 3% night differential will be paid for hours worked between 6:00 p.m. and 10:00 p.m.

- b. Name: HEATHER C. SCHMIDT**
Position: Broadcasting Programming Coordinator
Department: California Community Colleges Satellite Network (CCCSAT)
Position #: 6388 New?: Yes
Remarks: Funded – CCCSAT
Sal Grade/Stp: **27/1** Salary: **\$3,783.42/month**
% of Position: 100% # Mos: 12
Effective: January 16, 2007
Account #: K-212200-318100-61320-1612190/100%
- c. Name: KERI A. KACZMAREK**
Position: Instructional Support Assistant I
Department: Art
Position #: 5881 New?: No
Remarks: Replacement for Sherry Urban
Sal Grade/Stp: **16/1** Salary: **\$1,157.01/month**
% of Position: 40% # Mos: 10
Effective: January 16, 2007
Account #: A-221000-322200-10020-0000000/100%
Normal Work Schedule: Monday – Thursday, 3:00 p.m. – 7:00 p.m. A 3% night differential will be paid for hours worked between 6:00 p.m. and 10:00 p.m.
- d. Name: JOSHUA K. GALEAI**
Position: GEAR UP Outreach Coordinator
Department: Grant Funded Student Support Programs (GFSSP) /GEAR UP
Position #: 6364 New?: No
Remarks: Replacement for Lina Lopez; funded – GEAR UP Federal Grant.
Sal Grade/Stp: **20/1** Salary: **\$3,189.98/month**
% of Position: 100% # Mos: 12
Effective: January 16, 2007
Account #: K-212200-471200-64990-1112320/100%

11. RECOMMENDATION: ACTION - RATIFY CORRECTION TO CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the correction to the following classified employee:

- a. Name: DEBBIE C. BREWER**
Position: Academic Department Assistant
Department: Speech Communications/Forensics/ASL
Position #: 5179 New?: No
Remarks: Salary correction due to extenuating circumstances.
Sal Grade/Stp: **19/3** Salary: **\$3,430.29/month**
% of Position: 100% # Mos: 12
Effective: September 13, 2006
Account #: A-212200-329100-60910-0000000/100%

12. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board hereby approves the Personnel Actions/History report, which includes hires and pay rate changes for student employees for the month of December, 2006, and short-term employees for the month of January, 2007. **EXHIBIT J-12**

13. RECOMMENDATION: ACTION - RATIFY RESIGNATION

The Governing Board hereby ratifies the recommendation of the Superintendent/President to accept the resignation of the following employee:

- a. **Lori E. Waite**, Counselor/Placement Specialist, Disability Resource Center, effective December 16, 2006 (last day of employment December 15, 2006).

14. RECOMMENDATION: ACTION - RATIFY LEAVES OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a 20% Personal Leave of Absence without pay and with no effect on benefits, effective January 16, 2007, through May 18, 2007, to **Gregory Baker**, Instructional Support Assistant IV, Communications, to teach.
- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a 7.5% Personal Leave of Absence without pay and with no effect on benefits, effective January 16, 2007, through May 18, 2007, to **Dennis J. Casey**, Academic Department Assistant, Computer Science & Information Systems, to teach.
- c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a 100% Family Medical Leave of Absence with no effect on benefits, effective December 14, 2006, through March 7, 2007, to **Maura A. Gage**, Professor, Life Sciences.
- d. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a 100% Family Medical Leave of Absence with no effect on benefits, effective December 15, 2006, through March 8, 2007, to **Suzanna M. Grenz**, Associate Professor, Economics, History, and Political Science.

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION:** Report of the Faculty Senate
2. **INFORMATION:** Report of the Palomar Faculty Federation
3. **INFORMATION:** Report of the Administrative Association
4. **INFORMATION:** Report of the Confidential and Supervisory Team
5. **INFORMATION:** Report of the CCE/AFT
6. **INFORMATION:** Report of the Associated Student Government

M. UNFINISHED BUSINESS

N. NEW BUSINESS

1. RECOMMENDATION: ACTION – ACCEPT AUDIT REPORT

The Governing Board hereby accepts the **Audit Report** of the Palomar Community College District, Year Ended June 30, 2006, as prepared by Vicenti, Lloyd, & Stutzman LLP, 2210 E. Route 66, Glendora, CA 91740. **EXHIBIT N-1**

2. RECOMMENDATION: ACTION - REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS

The Governing Board hereby ratifies and approves **all contracts and agreements** for the period November 1, 2006, through December 31, 2006, and entered into on behalf of the Palomar Community College District. **EXHIBIT N-2**

3. RECOMMENDATION: ACTION – APPROVE ACCEPTANCE OF VTEA, ECONOMIC AND WORKFORCE DEVELOPMENT MINI-GRANT

The Governing Board hereby approves and accepts funding from the **Region 10 Consortium for the VTEA Economic and Workforce Development** mini-grant in the amount of five thousand dollars (\$5000.00). The funds will be used in the promotion of regional Administration of Justice programs. **EXHIBIT N-3**

4. RECOMMENDATION: ACTION – AUTHORIZATION TO EXECUTE CONTRACT WITHIN THE LIMITS OF AVAILABLE FUNDS ON BID NO. B-7004 DIGITAL PHOTOCOPIER/PRINTERS BID

The Governing Board hereby authorizes **Bonnie Ann Dowd**, Assistant Superintendent/ Vice President, Finance and Administrative Services, or **Ken Jay**, Director, Business Services, **to execute a contract** within the limits of available funding to one of the three lowest responsive bidders for Bid No. B-7004, Digital Photocopier/Printers, subject to later ratification by the Governing Board. **EXHIBIT N-4**

5. RECOMMENDATION: ACTION – SCHEDULE SPECIAL MEETING

The Governing Board of the Palomar Community College District hereby schedules a **Special Meeting on Tuesday, January 23, 2007**, at 4:00 p.m., at the **San Marcos Regional Emergency Services Training Center**, 184 Santar Place, Room 1-A, San Marcos, CA.

6. RECOMMENDATION: ACTION – BOARD TO NOMINATE TRUSTEE TO BE A CANDIDATE FOR THE CCCT BOARD

The Governing Board of the Palomar Community College District nominates _____ to be a candidate for the CCCT Board.

7. RECOMMENDATION: ACTION – APPROVE REVOLVING CASH EXPENDITURES

The Governing Board hereby approves the Revolving Cash Expenditures for the month of October, 2006. **EXHIBIT N-7**

O. BOARD REQUESTS FOR REPORTS

The Governing Board hereby approves the following agenda items for consideration at the next meeting: _____

P. RECESS TO CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
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 - b. Approximately 80 acres of real property generally located at the northeast corner of Interstate 15 and State Route 76, near Fallbrook.
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8. Conference with Legal Counsel - Anticipated Litigation, pursuant to Government Code §54956.9.

Q. RECONVENE TO OPEN SESSION

R. ADJOURNMENT

Public Notice—Nondiscrimination:

Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities. Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Josie Silva, Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 8:30 a.m. to 5:00 p.m., Monday – Friday.