



**APPROVED 10/10/2006**

**GOVERNING BOARD MINUTES**

**REGULAR MEETING OF THE GOVERNING BOARD**

**DATE: SEPTEMBER 12, 2006**

**4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)**

**PALOMAR COMMUNITY COLLEGE DISTRICT**

**GOVERNING BOARD ROOM, STUDENT SERVICES CENTER**

**1140 WEST MISSION ROAD**

**SAN MARCOS, CALIFORNIA**

**A. CALL TO ORDER**

Dr. Michele Nelson, President, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

**AA. ROLL CALL**

**TRUSTEES PRESENT:**

MICHELE T. NELSON, PH.D., PRESIDENT  
MARK R. EVILSIZER, M.A., VICE PRESIDENT  
DARRELL L. MC MULLEN, M.B.A., SECRETARY  
NANCY C. CHADWICK, M.S.W., M.P.A., TRUSTEE  
RUTH LARSON, M.D., TRUSTEE  
CURTIS VAN ENGEL, STUDENT TRUSTEE

**EXECUTIVE ADMINISTRATORS PRESENT:**

Robert P. Deegan, Superintendent/President  
Berta Cuaron, Assistant Superintendent/Vice President, Instruction  
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services  
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services  
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

**B. PUBLIC COMMENTS – There were none.**

**C. RECESS TO CLOSED SESSION**

The Board went into Closed Session at 4:00 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
  - a. Discussion of potential sites in the southern portion of the District.
  - b. Approximately 80 acres of real property generally located at the northeast corner of Interstate 15 and State Route 76, near Fallbrook.

7. Review of tort claim, pursuant to Government Code §54956.95.
8. Conference with Legal Counsel - Existing Litigation, pursuant to Government Code §54956.9a. Lahijani vs. Palomar Community College District; California Court of Appeals, Fourth Appellate District, Division One; case #D048243 (appealing the Superior Court decision in case #GIN 148316).

**CC. RECONVENED TO OPEN SESSION**

The meeting reconvened to Open Session at 5 p.m. Board President Nelson reported the following:

The Board took action in closed session to terminate a **probationary classified** employee, **#005600973**, effective September 13, 2006.

The Vote was unanimous.

**STAFF PRESENT:**

Brent Gowen, President, Faculty Senate; Associate Professor, English  
Julie Ivey, Co-President, PFF/AFT; Part-Time Faculty, English  
Becky McCluskey, President, CCE/AFT; Accounting Technician, Fiscal Services  
Tom Plotts, President, Administrative Association; Director, Public Safety/Chief of Police  
Josie Silva, Executive Assistant, Superintendent/Governing Board

**GUESTS:**

Others present are listed on the sign-in sheets.

**QUORUM ESTABLISHED**

Following the pledge of allegiance to the flag, Dr. Nelson declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR ONE YEAR FROM THE MEETING DATE.

**CCC. PUBLIC HEARING – PROPOSED 2006-2007 BUDGET**

**1. PRESENTATION OF PROPOSED 2006-2007 BUDGET**

Dr. Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance & Administrative Services, gave a detailed presentation on the 2006-2007 budget.

**2. OPEN PUBLIC HEARING ON PROPOSED 2006-2007 BUDGET**

**Board President Nelson** opened the public hearing.

**3. CLOSE PUBLIC HEARING**

As there were no comments from the public, Board President Nelson closed the hearing at 5:44 p.m.

**4. APPROVED ADOPTION OF ANNUAL FINANCIAL AND BUDGET REPORT**

MSC Larson/McMullen

**BE IT RESOLVED, That** the Palomar Community College District **Annual Financial and Budget Report** be approved. This is the Financial Report for Fiscal Year 2005-2006 and the Budget Report for Fiscal Year 2006-2007. **EXHIBIT CCC-4**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**CCCC. PUBLIC HEARING – PCCD/PFF NEGOTIATIONS**

**1. OPEN PUBLIC HEARING**

**Board President Nelson** opened the public hearing.

**2. PUBLIC HEARING – PALOMAR COMMUNITY COLLEGE DISTRICT PROPOSAL FOR NEGOTIATIONS WITH THE PALOMAR FACULTY FEDERATION, FOR ACADEMIC YEARS 2006-2007, 2007-2008, AND 2008-2009**

In compliance with California Government Code, §3547(b), the Governing Board of the Palomar Community College District is holding a public hearing on September 12, 2006, so that representatives of the public in this District may have an opportunity to express themselves to the Board regarding the Palomar Community College District's proposal for negotiations for academic years 2006-2007, 2007-2008, and 2008-2009. The Palomar

Community College District's proposal has been available for review in the Human Resource Services office from August 8, 2006, through September 12, 2006.

**EXHIBIT CCCC-2**

There were no comments from the public.

**3. CLOSE PUBLIC HEARING**

The hearing was closed at 5:46 p.m.

**D. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS**

1. Tom Plotts, President, Administrative Association; Director, Public Safety/Chief of Police – read a resolution passed by the Administrative Association in support of Proposition M.
2. Brent Gowen, President, Faculty Senate; Associate Professor, English - read a resolution passed by the Faculty Senate in support of Proposition M.

**E. APPROVED MINUTES**

MSC Chadwick/McMullen

The Governing Board approved the Minutes of the Regular Meeting of August 8, 2006.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**EE. RATIFIED SWORN CLASSIFIED EMPLOYMENT**

MSC Chadwick/McMullen

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **sworn classified employee**:

- a.     Name:           **STEPHEN C. WILSON**  
       Position:       Police Officer I  
       Department:    Palomar College Police Department  
       Position #:     6061                                 New?: No  
       Remarks:       Replacement for Christopher Herrera ; funded – Parking Lot Fees.  
       Sal Grade/Stp: **31/1**                                 Salary: **\$3,937.20/month**  
       % of Position: 100%                                 # Mos: 12  
       Effective:      September 13, 2006  
       Account #:     K-212200-543100-69500-1812070/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**THE OATH OF OFFICE WAS ADMINISTERED TO OFFICER WILSON.** After the administration of the Oath of Office, Police Chief, Tom Plotts, gave a brief background on Officer Wilson.

**EEE. ACKNOWLEDGEMENT OF RETIREMENT**

**Michael P. Schaeffer**, Instructional Support Assistant III, Foreign Languages. He served Palomar College for 35 years from August 1, 1971, to August 7, 2006.

Vice President Cuaron acknowledged the retirement of **Michael Schaeffer**, who began his career at Palomar College in 1971, at the Palomar College Bookstore. At this time, Dean Katheryn Garlow and Professor Carlos Gomez thanked Mr. Schaeffer for his service and dedication to Palomar College.

**F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA** - There were none.

**G. REPORT OF THE GOVERNING BOARD PRESIDENT**

**Board President Nelson** expressed her gratitude for the climate of cooperation and mutual trust and respect at Palomar College. She announced that she is running for office unopposed in November and commented that she is thankful, honored, and excited to be able to serve Palomar for four more years. She voiced her excitement about the equalization bill that the Governor will sign at the end of the month. Board President Nelson attended the plenary session and commented that it was very energetic. The Bond Workshop was very informative and she thanked all of the constituent groups who endorsed Proposition M.

**H. REPORTS OF GOVERNING BOARD TRUSTEES**

**Trustee Nancy Chadwick** said she would like to echo the comments that President Nelson made regarding the climate of cooperation at Palomar College. She reported on her attendance at the part-time and full-time faculty plenary sessions and attended the Gear Up event which was held at CSUSM.

The SDICCCA group met and discussed SB 361, equalization funding. They believe the Governor will sign this bill by the end of the month. An appreciation event is being planned for Senators Ducheny and Hollingsworth for their part in the passage of SB 361. Trustee Chadwick mentioned that there are two very important bills being considered - AB 2951 (Goldberg bill) would

establish a carte blanche for utilities to gouge, and AB 2448 (Hancock bill) would take away all ROP funding. SDICCCA plans to monitor and review these bills.

**Trustee Darrell McMullen** said he attended the Palomar College football game, which was very exciting.

**Trustee Ruth Larson** thanked everyone for working together in supporting Proposition M.

**Trustee Mark Evilsizer** echoed the sentiments of Trustee Nelson regarding running for office unopposed. He had the opportunity to address a group of professional women at Northrop Grumman regarding programs offered at Palomar College. Trustee Evilsizer attended the part-time faculty plenary session and said it was well attended. He applauded the administration, faculty, and everyone for working together and for their efforts to help students feel comfortable. He mentioned that on October 14, MiraCosta would be hosting the 3<sup>rd</sup> Annual Encuentros Education and Career Conference where 500 middle school and high school boys will learn more about educational opportunities and career paths available to them.

**Student Trustee Curtis Van Engel** summarized the activities that ASG has planned for the month of October. He announced that ASG will be conducting a smoking survey on campus and will share the results when available. The ASG unanimously passed a resolution in support of Proposition M; Student Trustee Van Engel proceeded to read the resolution that was passed by the ASG in support of Proposition M.

## **I. REPORT OF THE SUPERINTENDENT/PRESIDENT**

**President Robert Deegan** congratulated Trustees Nelson and Evilsizer on their re-election to the Governing Board and running unopposed. He commented that it is a strong message that they have strong endorsement from the community. President Deegan announced that enrollment is up about 1% in terms of FTES totals over last year. He anticipates increased enrollment as the enrollment fee is rolled back to \$20 per unit beginning for the spring semester. He attended the plenary session which focused on student retention and the importance of keeping students enrolled. He commended the faculty, staff, and everyone associated with the efforts in providing the extra support and assistance to students.

### **1. Report of Vice President for Instruction**

Vice President Berta Cuaron commended Professional Development Coordinator, Patrick O'Brien, and Professional Development Assistant, Glenda Knighten, for the planning of the part-time and full-time plenary sessions. She thanked many departments, in particular, Campus Police, for accommodating and helping students during the first few weeks of the semester. She thanked Bruce Bishop, Director of Student Affairs, and ASG for beginning the semester with lively activities for students to participate and enjoy.

### **2. Report of Vice President for Student Services**

Vice President Joe Madrigal thanked the Student Services staff for emphasizing the service components to students and for working together as a family supporting student success.

At this time, Mr. Bruce Bishop introduced Michelle Eichenberger, Vice President of ASG, and the recipient of the *Leaders of Promise Scholarship*, given to her by Phi Theta Kappa. She also won the Coca Cola 2-Year Scholarship. Mr. Bishop also acknowledged Marilyn Lunde for working tirelessly with the Phi Beta Kappa student organization.

### **3. Report of Vice President for Finance and Administrative Services** – no report

**4. Report of Vice President for Human Resource Services**

Vice President John Tortarolo gave a presentation on the following topics: Compliance with California Law on Sexual Harassment Training; Diversity and Recruiting; Model Equal Opportunity Plan for California Community Colleges.

President Deegan thanked Vice President Tortarolo and the Human Resources staff for their hard work and professionalism.

At this time, **President Deegan** thanked all those involved with the Facilities Master Plan and continued with a PowerPoint **presentation** on what the campus will look like over the next fifteen-sixteen years.

**Resumption of  
 REGULAR AGENDA**

**J. APPROVAL OF CONSENT CALENDAR ITEMS**

**1. REVIEWED AND APPROVED PURCHASES MADE FOR PRIOR SIXTY DAYS**

MSC McMullen/Evilsizer

The Governing Board reviewed and approved the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2006-2007 fiscal year budget:

Purchase Orders	0740000	through	0740106	\$ 847,240.93
Travel	0750000	through	0750014	\$ 6,427.50
Advertising/Increases	0760000	through	0760011	\$ 22,392.48
Employment Ads	0765000	through	0765003	\$ 23,899.71
Agreement/Services	0770000	through	0770186	\$ 4,169,203.52
Repairs	0775000	through	0775017	\$ 29,858.44
Agreement/Annual	0780000	through	0780076	\$ 169,090.49
Utilities	0795000	through	0795036	\$ 1,808,435.00
Library Orders	0725000	through	0725001	\$ 14,000.00
Procurement Card	Time Period: 06/23/06 – 07/22/06			\$ 137,297.03
	Time Period: 07/23/06 – 08/22/06			\$ 194,736.98

**TOTAL** **\$ 7,422,582.08**

The Vote was unanimous.  
 Student Trustee Advisory Vote: Aye

**2. REVIEWED AND APPROVED CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

MSC McMullen/Evilsizer

The Governing Board ratified and approved **all contracts and agreements** for the period July 1, 2006, through August 31, 2006, and entered into on behalf of the Palomar Community College District. **EXHIBIT J-2**

The Vote was unanimous.  
 Student Trustee Advisory Vote: Aye

**3. APPROVED REVOLVING CASH EXPENDITURES**

MSC McMullen/Evilsizer

The Governing Board approved the **Revolving Cash Expenditures** for the month of June, 2006. **EXHIBIT J-3**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**4. AUTHORIZED DISBURSING OFFICER TO DRAW NEW WARRANTS**

MSC McMullen/Evilsizer

The Governing Board authorized the Disbursing Officer to **draw new warrants** as follows:

- a. Warrant# 76132472, dated July 15, 2004, in the amount of \$86.00, payable to **Linye Ouyang**, 6019 Paseo Alameda, Carlsbad, CA 92009. Void due to stale date.
- b. Warrant #77-090023, dated November 10, 2005, in the amount of \$120.04, payable to **Timothy J. Bergon**, 40527 Chantilly Circle, Temecula, CA 92591. Void due to stale date. (Address on check was: 28927 Calle Del Lago, #A, Murrieta, CA 92563)
- c. Warrant #77-090081, dated November 10, 2005, in the amount of \$418.36, payable to **Justin W. Klopfenstein**, 39846 Amberley Circle, Temecula, CA 92591. Void due to stale date. (Address on check was: 6844 Xana Way, Carlsbad, CA 92009)
- d. Warrant #77-090016, dated November 10, 2005, in the amount of \$118.50, payable to **Theodore A. Bachmeier**, 1944 State Street #2, San Diego, CA 92101. (Original address on check: 32401 Orange Blossom Drive, Winchester, CA 92596) Void due to stale date.
- d. Warrant #77-092340, dated January 31, 2006, in the amount of \$164.00, payable to **Deborah M. Woods**, 1411 Henshaw Road, Oceanside, CA 92056. Void due to stale date.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**5. ACCEPTED GIFT**

MSC McMullen/Evilsizer

The Governing Board accepted the following **gift** and directed that an appropriate letter of appreciation be sent to the donor:

- a. General Electric refrigerator (20 cu. ft.), donated by **Scott and Denise Butler**, 1832 South Citrus Avenue, Escondido, CA 92027-4639, to be used by DRC staff. Cash value as estimated by donor is \$450.00.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**6. GRANT EQUIVALENCY FOR DISCIPLINE**

MSC McMullen/Evilsizer

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board **granted the following individuals equivalency** to minimum qualifications for the disciplines listed:

Russell Bloxton – Life Sciences  
Bjorn Dahl – Physical Education  
Kevin Hall – Life Sciences  
JoEllen Handelsman – Performing Arts  
Tyler Hayden – Physical Education  
Mohamed Jabari – Foreign Languages  
Kenneth Levin – Foreign Languages  
Stewart Long – Earth Sciences  
Robert Mattson – Occupational & NonCredit Programs  
Jon Palsson – Regional Occupational Programs  
Thomas Powers – Art  
Don Reeves – Regional Occupational Programs  
Shoko Takeuchi – Foreign Languages

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**7. RATIFIED PART-TIME FACULTY EMPLOYMENT**

MSC McMullen/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/ President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Fall 2006 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

**FALL 2006**

**AMERICAN INDIAN STUDIES**

Porter, Ruth A.	American Indian Studies J.D., Law B.A., Philosophy	\$48.89
-----------------	--	---------

**ART**

Powers, Thomas	Art B.A., Fine Arts Eminence in the Field	\$44.88
----------------	---	---------

**BEHAVIORAL SCIENCES**

Abdullatif, Qutayba	Psychology M.A., Psychology	\$47.55
---------------------	--------------------------------	---------

Bradley, J. Craig	Philosophy M.A., Philosophy B.A., Philosophy	\$47.55
-------------------	--	---------

Empey, Stephanie	Philosophy M.A., Philosophy B.A., Philosophy	\$47.55
------------------	--	---------

Goldschmied, Nadav	Psychology M.A., Psychology	\$46.00
Romanowich, Paul J.	Psychology M.A., Psychology B.A., Psychology B.A., German	\$46.00
<b>BUSINESS EDUCATION</b>		
Gonzalez, Amanda	Paralegal Studies J.D., Law	\$48.89
<b>COMMUNICATIONS</b>		
Yon, Jack A.	Photography California Community College Limited Service Credential in Art, Design & Photography	\$44.88
<b>COMPUTER SCIENCE &amp; INFORMATION SYSTEMS</b>		
Ramirez, Guillermo	CSIS B.A., Geography 2+ Years Work Experience	\$44.88
<b>COUNSELING</b>		
Iraci, Noemi	Counseling M.S., Educational Counseling B.A., Sociology	\$46.00
<b>DESIGN &amp; CONSUMER EDUCATION</b>		
Roberts, Marcia	Fashion B.A., Home Economics 2+ Years Work Experience	\$44.88
Wieme, James	Interior Design B.A., Philosophy 2+ Years Work Experience	\$44.88
<b>EARTH SCIENCES</b>		
Blazic, Slobodan	Geography M.S., Geography B.S., Geography	\$46.00
Long, Stewart	Geography B.A., Environmental Geography Eminence in the Field	\$44.88
<b>ECONOMICS/HISTORY/POLITICAL SCIENCE</b>		
Danns, Donna	Economics M.A., Applied Economics	\$46.00
<b>ENGLISH</b>		
Hamod, Samuel	English Ph.D., English	\$48.89

**ENGLISH AS A SECOND LANGUAGE**

Bell, Michelle R.	Community Education – Noncredit M.A., English as a Second Language B.A., Psychology; Spanish	\$46.00
Lohr, Elizabeth C.	Community Education – Noncredit M.A., English (Linguistics)	\$46.00
Mihelsic-McMurtry, Terri A.	English as a Second Language M.A., English B.A., English Professional Certificate in Applied Linguistics & English as a Second Language	\$46.00
Mullens, John D.	English as a Second Language M.A., Applied Linguistics B.A., Spanish	\$46.00
Sempepos, Catherine	Community Education – Noncredit J.D., Law M.A., French B.A., French Professional Certificate in Teaching English to Speakers of Other Languages	\$48.89

**EXTENDED OPPORTUNITY PROGRAMS & SERVICES**

Gonzaga, Jaymie	General Counselor M.A., Counseling, College Counseling & Student Services	\$46.00
-----------------	---	---------

**FOREIGN LANGUAGES**

Jabari, Mohamed	Arabic M.B.A., Marketing Eminence in the Field	\$46.00
Levin, Kenneth V.	Japanese Eminence in the Field	\$44.88
Takeuchi, Shoko	Japanese M.A., International Communications B.A., Spanish Eminence in the Field	\$46.00

**LIBRARY MEDIA CENTER**

Falsetti, Marilyn	Reference Librarian M.L.S., Library Science B.A., Sociology	\$46.00
-------------------	---	---------

**LIFE SCIENCES**

Bloxtton, Russell	Biology A.A., Biology Eminence in the Field	\$44.88
Hall, Kevin	Biology M.S., Agricultural Science Eminence in the Field	\$46.00

**MATHEMATICS**

Lederman, Barry                      Mathematics                      \$46.00  
M.S., Mathematics

Pang, Xucheng                      Mathematics                      \$48.89  
M.S., Mathematics  
M.S., Computer Science

**MULTICULTURAL STUDIES**

Libman, Melvin                      Judaic Studies                      \$46.00  
M.A., Hebrew Literature

**NURSING EDUCATION**

Dixon, Annelies F.                      Nursing                      \$46.00  
M.S.N., Nursing

**OCCUPATIONAL & NONCREDIT PROGRAMS**

Hitchcock, Kevin                      Health & Safety Education                      \$44.88  
A.S., Fire Protection  
4+ Years Work Experience

Matter, Richard E.                      Public Works Management                      \$44.88  
B.S., Civil Engineering  
2+ Years Work Experience

Mattson, Robert                      Water Technology                      \$44.88  
Eminence in the Field

Meschoulam, Sandi                      Basic Education                      \$46.00  
M.E.D., Montessori Education  
B.A., Liberal Studies  
[Bilingual/Bicultural Spanish (Education)]  
2+ Years Work Experience

Moraros, Michele                      Parenting                      \$44.88  
B.A., Physical Education  
Eminence in the Field

Panek, Robert                      Environmental Technologies                      \$44.88  
A.A., Automotive Service & Repair  
Certificate: Water Technology Education  
6+ Years Work Experience

**PERFORMING ARTS**

Handelsman, JoEllen                      Dance                      \$44.88  
Eminence in the Field

**PHYSICAL EDUCATION**

Dahl, Bjorn                      Physical Education                      \$44.88  
B.S., Business Administration  
Eminence in the Field

Graves, Richard L.	Physical Education M.A., School Management B.A., Physical Education California Community College Instructor Credential in Physical Education	\$46.00
Hayden, Tyler	Physical Education Eminence in the Field	\$44.88
<b>PHYSICS &amp; ENGINEERING</b>		
Malinke, John M.	Physical Science Ph.D., Geology	\$48.89
<b>PUBLIC SAFETY</b>		
Gaylord, Richard	Administration of Justice B.S., Biology 2+ years Work Experience	\$44.88
<b>REGIONAL OCCUPATIONAL PROGRAMS</b>		
Palsson, Jon	Culinary Arts Eminence in the Field	\$44.88
Reeves, Don	Automotive Eminence in the Field	\$44.88

The Vote was unanimous.  
 Student Trustee Advisory Vote: Aye

**8. RATIFIED REVISIONS TO ASSIGNED TIME TO ACADEMIC CONTRACTS**

MSC McMullen/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President regarding the revisions to assigned time for faculty for the 2006-2007 Academic Year:

<u>Name</u>	<u>Assignment/Department</u>	<u>Assigned Time</u>
Lane, Mark	Director, Planetarium	40%
O'Brien, Patrick	Professional Development Coordinator/ NCHEA Representative	60%
O'Brien, Patrick	NCHEA Director	20%

The Vote was unanimous.  
 Student Trustee Advisory Vote: Aye

**9. RATIFIED CORRECTIONS TO ACADEMIC CONTRACTS**

MSC McMullen/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President regarding the **corrections** to the following **academic contracts**:

- a.     Name:           **JUDY C. WILSON**  
       Position:     Assistant Professor, Psychology  
       Department:   Behavioral Sciences  
       Degrees:       M.A., Psychology  
                      B.A., Psychology  
       Position #:   5393                                 New:   Yes  
       Remarks:     Increased step placement due to verification of previous teaching  
                      experience.  
       Sal Rng/Stp:   **D/3**                                 Salary: **\$5,405.00/month**  
       % of Position: 100%                                 # Mos: 10  
       Effective:     August 18, 2006  
       Account #:    A-111000-363500-20010-0000000/100%
- b.     Name:           **RICHARD E. HISHMEH**  
       Position:     Assistant Professor  
       Department:   English  
       Degrees:       Ph.D., English  
                      M.A., English  
                      B.A., English  
       Position #:   6354                                 New:   Yes  
       Remarks:     Increased step placement due to verification of previous teaching  
                      experience.  
       Sal Rng/Stp:   **G/8**                                 Salary: **\$7,249.29/month**  
       % of Position: 100%                                 # Mos: 10  
       Effective:     August 18, 2006  
       Account #:    A-111000-324200-15010-0000000/100%
- c.     Name:           **SASHA K. REIBSTEIN**  
       Position:     Assistant Professor, Art (Ceramics)  
       Department:   Art  
       Degrees:       M.F.A., Ceramics  
                      B.F.A., Ceramics  
       Position #:   5083                                 New:   Yes  
       Remarks:     Increased step placement due to verification of previous teaching  
                      and related occupational experience.  
       Sal Rng/Stp:   **D/5**                                 Salary: **\$5,866.06/month**  
       % of Position: 100%                                 # Mos: 10  
       Effective:     August 18, 2006  
       Account #:    A-111000-322200-10020-0000000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**10. RATIFIED STIPEND FOR DESIGNATED BILINGUAL INTERPRETER**

MSC McMullen/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President granting the bilingual stipend for the following employee who is a designated bilingual interpreter:

**Alma P. Alvarado**, Senior Office Specialist, English as a Second Language, effective September 13, 2006.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**11. APPROVED PERSONNEL ACTIONS/HISTORY**

MSC McMullen/Evilsizer

The Governing Board approved the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **August 2006** and **short-term employees** for the month of **September, 2006**. **EXHIBIT J-11**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**12. RATIFIED CLASSIFIED EMPLOYMENT**

MSC McMullen/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a.     Name:           **MONIQUE A. DUMBRIQUE**  
       Position:       Human Resources Assistant I  
       Department:    Human Resource Services  
       Position #:     5021                    New?: No  
       Remarks:       Replacement for Celina De La Torre  
       Sal Grade/Stp: **16/1**                 Salary: **\$2,730.86/month**  
       % of Position: 100%                 # Mos: 12  
       Effective:      September 18, 2006  
       Account #:     A-212200-611100-66600-0000000/100%
- b.     Name:           **DAVID W. JOHNSON**  
       Position:       Custodian I  
       Department:    Facilities/Custodial Services  
       Position #:     5661                    New?: No  
       Remarks:       Replacement for Michael Chapman  
       Sal Grade/Stp: **8/1**                 Salary: **\$2,248.06/month**  
       % of Position: 100%                 # Mos: 12  
       Effective:      September 13, 2006  
       Account #:     A-212200-542200-65300-0000000/100%  
       Normal Work Schedule: Sunday, 4:00 p.m.–12:30 a.m.; Monday–Thursday,  
       10:00 p.m.–6:30 a.m. A 3% night differential will be paid for hours worked  
       between 6:00 p.m. and 10:00 p.m., and a 5% salary differential will be paid for  
       hours worked between 10:00 p.m. and 6:00 a.m.

- c. Name: **DEBBIE C. BREWER**  
Position: Academic Department Assistant  
Department: Speech Communications/Forensics/ASL  
Position #: 5179 New?: No  
Remarks: Replacement for Anna-Kate Hilton  
Sal Grade/Stp: **19/1** Salary: **\$2,938.37/month**  
% of Position: 100% # Mos: 12  
Effective: September 13, 2006  
Account #: A-212200-329100-60910-0000000/100%
- d. Name: **ALMA P. ALVARADO**  
Position: Senior Office Specialist (Bilingual English-Spanish)  
Department: English as a Second Language at the Escondido Center  
Position #: 5130 New?: No  
Remarks: Replacement for Veronica Briseño-Vega and Oscar Lopez; two part-time positions previously combined into one full-time position, approved on 4/13/06.  
Funded – 50% Non-Credit Matriculation.  
Sal Grade/Stp: **14/1** Salary: **\$2,600.81/month**  
% of Position: 100% # of Mos: 12  
Effective: September 13, 2006  
Account #: A-212200-325100-60910-0000000/50%  
A-212200-325100-63210-1612122/50%  
Normal Work Schedule: Monday – Thursday, 9:00 a.m.–7:00 p.m.; Friday, 8:00 a.m.–12:00 p.m. A 3% night differential will be paid for hours worked between 6:00 p.m. and 10:00 p.m.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**13. RATIFIED RECLASSIFICATION OF CLASSIFIED POSITION**

MSC McMullen/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President regarding the **reclassification** of the following **classified position**:

- a. **Position: OFFICE SPECIALIST III**  
Department: Health Services  
Name: Julie K. Thurston  
Position #: 5853 New?: No  
Remarks: Position was Senior Office Specialist, Grade 14  
Sal Grade/Stp: 16/5 Salary: **\$3,318.80/month**  
% of position: 100% # Mos: 12  
Effective: January 1, 2006  
Account #: K-212200-474100-64400-1812090/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**14. RATIFIED CAST EMPLOYMENT**

MSC McMullen/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **CAST employee**:

- a.      Name:                **LISA A. HORNSBY**  
          Position:            Administrative Assistant  
          Department:        Human Resource Services  
          Position #:           5735                                New?: No  
          Remarks:           Replacement for Kristina Deutch; promotion for Ms. Hornsby.  
          Sal Grade/Step:    **48/4**                                Salary: **\$4,950.72/month**  
          % of Position:     100%                                # Mos: 12  
          Effective:         September 13, 2006  
          Account #:         A-212100-611100-66600-0000000/100%

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**15. APPROVED REIMBURSEMENT OF CANDIDATE FOR INTERVIEW EXPENSES**

MSC McMullen/Evilsizer

The Governing Board approved **reimbursement** of **travel expenses** for an interview for the following:

- a.      **ELLESIA A. BLAQUE**  
          For:                     Airfare, hotel, rental car, and parking  
          To Attend:            Interview for the position of Assistant Professor, Africana Studies  
          Location:             Philadelphia, PA to San Marcos, CA  
          Date:                    May 11, 2006  
          Amount:               \$823.33  
          Account #:            575400-12-611200-67600-10-2007-1612080/100%

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**16. RATIFIED LEAVES OF ABSENCE**

MSC McMullen/Evilsizer

- a.      The Governing Board ratified the recommendation of the Superintendent/President granting a **37.5% Family Medical Leave of Absence without pay and with no effect on benefits**, effective August 9, 2006, through March 16, 2007, to **Claudia Borrell**, Senior Accounting Assistant, Enrollment Services.
- b.      The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Personal Leave of Absence without pay and without benefits**, effective August 21, 2006, through November 15, 2006, to **Neill K. Kovrig**, Counseling Support Specialist, Counseling.
- c.      The Governing Board ratified the recommendation of the Superintendent/President granting a **45% Personal Leave of Absence without pay and with no effect on benefits**, effective August 21, 2006, through December 31, 2006, to **Elizabeth L. Zermeno**, Counseling Support Specialist, Counseling.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**17. RATIFIED RESIGNATIONS**

MSC McMullen/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President granting the resignations of the following employees:

- a. **Robin T. Clark**, Clinical Coordinator, Emergency Medical Education, effective September 15, 2006 (last day of employment September 14, 2006).
- b. **Christopher S. Herrera**, Police Officer I, Campus Police, effective September 2, 2006 (last day of employment September 1, 2006).
- c. **Ryan A. Johnson**, Tutorial Assistant, Tutoring Services, effective September 14, 2006 (last day of employment September 13, 2006).

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**18. INFORMATION - RETIREMENT**

On behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under Group III:

- a. **Pamela J. Webb**, College Health Nurse, Health Services, effective October 3, 2006. She has served Palomar College for 8 years from August 12, 1998 to October 2, 2006.

**K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

**L. REPORTS FROM COLLEGE GROUPS**

**1. INFORMATION**

Report of the Faculty Senate

Faculty Senate President, Dr. Brent Gowen, reported that the Faculty Senate held a goal setting session, at which time they crafted their goals and will publish them as soon as they are finalized. Dr. Gowen distributed copies of the Faculty Senate Year-End Report to the Board members for their information.

**2. INFORMATION**

Report of the Palomar Faculty Federation

PFF Co-President Julie Ivey reported that negotiations would begin on the next faculty contract. She will be attending the CCC meeting in Oakland and will return with updated information on legislative and budgetary policies.

**3. INFORMATION - Report of the Administrative Association**

Administrative Association President, Tom Plotts, reported that the Association is working on a joint proposal with CAST to develop a professional development program.

**4. INFORMATION - Report of the Confidential and Supervisory Team – No report**

5. **INFORMATION** - Report of the CCE/AFT – No report
6. **INFORMATION** - Report of the Associated Student Government

Curtis Van Engel reported that the ASG will hold its annual retreat on September 29/30<sup>th</sup>, and invited the Governing Board members to attend.

M. **UNFINISHED BUSINESS** – There was none.

N. **NEW BUSINESS**

1. **APPROVED AGREEMENT WITH RBF CONSULTING FOR ENVIRONMENTAL STUDIES REPORT AT THE FALLBROOK PROPOSED SITE**

MSC Chadwick/Larson

**RESOLUTION NO. 06-20894**

The Governing Board approved an agreement between the Palomar Community College District (District) and RBF Consulting, an environmental consulting firm, for a complete Environmental Impact Report (EIR) on the proposed Fallbrook education center site, including the writing and filing of a public report in conformance with the California Environmental Quality Act (CEQA). Total fee for the aforesaid environmental assessment and reporting services shall be \$267,294.00. **EXHIBIT N-1**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

2. **APPROVED AGREEMENT AND AUTHORIZE PARTICIPATION IN THE RETIREE HEALTH BENEFIT PROGRAM JOINT POWERS AGENCY**

MSC Chadwick/Larson

**PALOMAR COMMUNITY COLLEGE DISTRICT**

**RESOLUTION NO. 06-20891**

**A RESOLUTION AUTHORIZING PARTICIPATION IN THE  
RETIREE HEALTH BENEFIT PROGRAM JOINT POWERS AGENCY AND  
APPROVING AN AGREEMENT**

**WHEREAS**, the Palomar Community College District provides certain retiree health benefits to retired employees;

**WHEREAS**, the Governmental Accounting Standards Board (“GASB”) is requiring new accounting procedures for costs and liabilities associated with retiree health benefit programs;

**WHEREAS**, various community college districts around the State of California, in conjunction with the Community College League of California are in the process of establishing the Retiree Health Benefit Program Joint Powers Agency (“JPA”) for the purpose of assisting its member community college districts in meeting the new accounting standards previously established by GASB; and

**WHEREAS**, the Governing Board of the Palomar Community College District has determined to approve a joint powers agreement (the “JPA Agreement”) authorizing the District’s participation in the JPA.

**NOW, THEREFORE**, it is hereby resolved by the Governing Board of the Palomar Community College District as follows:

**SECTION 1. Approval of JPA Agreement**

The **Governing Board of the Palomar Community College District** approves the form of JPA Agreement by and between various community college districts of the State of California and the Community College League and authorizes the Superintendent/President or written designee to execute the JPA Agreement on behalf of the District.

**SECTION 2. JPA Board Member Appointments**

The **Governing Board of the Palomar Community College District** hereby appoints **Bonnie Ann Dowd**, Assistant Superintendent/Vice President, Finance & Administrative Services, to be the **representative** of the District to serve as a member on the governing board of the JPA. The Governing Board of the Palomar Community College District further appoints **Ken Jay**, Director, Business Services, to serve on behalf of the District as the **alternate member** to the governing board of the JPA.

**SECTION 3. Recognition of Future Approvals**

The **Governing Board of the Palomar Community College District** recognizes and acknowledges that **prior** to the investment of any District funds in any program operated by the JPA on behalf of the District, it will be necessary for the **Governing Board** to review such investment proposal and either **approve or disapprove** such proposal within the sole discretion of the Governing Board of the Palomar Community College District.

**APPROVEDD, PASSED, AND ADOPTED** this 12<sup>th</sup> day of **September, 2006**, by the following vote:

AYES: 5  
NOES: 0  
ABSENT: 0  
ABSTAIN: 0

---

President, Governing Board  
Palomar Community College District

ATTEST:

---

Secretary to the Governing Board  
Palomar Community College District

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

3. **APPROVED CONTRACT NUMBER CPRE-6319 STATE PRESCHOOL; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

MSC Chadwick/Larson

**RESOLUTION NO. 06-20892**

The Governing Board of the Palomar Community College District approved Child Development Services agreement, Contract Number: CPRE-6319, between California Department of Education and Palomar Community College District, effective July 1, 2006, through June 30, 2007; accepts funding in the amount of \$328,326.00 and authorizes,

Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, and/or Ken Jay, Director, Business Services, to sign contract documents of the California Department of Education – Child Development Services. **EXHIBIT N-3**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

4. **APPROVED AGREEMENT WITH AISICOM INTERNATIONAL EDUCATION NETWORK FOR A STUDY ABROAD PROGRAM AT CORDOBA, ARGENTINA JUNE 16, 2007 – JULY 14, 2007**

MSC Chadwick/Larson

The Governing Board of the Palomar Community College District approved an agreement between Palomar Community College District and Aisicom International Education Network for the purpose of allowing the Foreign Language Department to conduct a Study Abroad Program at Aisicom International in Cordoba, Argentina, on June 16, 2007, through July 14, 2007. Classes will be offered in Spanish 101A 101B, 102A, 102B, 201A, 201B, 235, and 296. In addition to program price, program participants will be responsible for paying for all fees including transportation, housing, insurance, books, materials, and personal expenses.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

5. **APPROVED LIFE SCIENCES FIELD COURSE TRIP TO BELIZE, CENTRAL AMERICA, FOR THE 2006-2007 INTERSESSION**

Chadwick/Evilsizer

The Palomar Community College District approved the Life Sciences field course trip to Belize, Central America scheduled for January 3, 2007, through January 15, 2007. The following courses shall be offered during the field course: (a) Biology 195A Field Studies in Natural History, (b) Biology 195B Field Studies in Ecology, (c) Biology 195C Field Studies in Marine Biology, and Biology 195E, Field Studies in Tropical Biology.

All agreements and contracts necessary to carry out this field course to Belize, Central America, are hereby authorized between the Palomar Community College District and the following vendors: (a) Continental Airlines or American Airlines; (b) Maya Island Air; (c) Belize Marine Trek. Advance deposits as may be required by these vendors are hereby authorized. The price does not include international departure tax of \$35 from Belize that must be paid by the individual upon departure. The estimated cost per student is not expected to exceed \$2,500. Fee includes transportation, lodging, activities, and three meals per day while in Belize. **EXHIBIT N-5**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

6. **APPROVED SUBSTITUTION OF SUB-CONTRACTOR ON BASEBALL FACILITY & PRACTICE FIELDS PROJECT – SAN MARCOS CAMPUS**

MSC McMullen/Larson

The Governing Board of the Palomar Community College District approved the request by Wier Construction Corporation (“Wier”), general contractor for the Baseball Facility & Practice Fields Project, to substitute for Atlas Fence Company (“Atlas”) for another fence sub-contractor as authorized under Public Contract Code § 4107 on the grounds that Wier and Atlas were unable to negotiate a contract. The notice and opportunity to object required under §4107 (a)(9) has been waived by Atlas in writing dated August 15, 2006. **EXHIBIT N-6**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

7. **REJECTED BID ON BID NO. B-6012, DANCE FLOOR PROJECT, PERFORMING ARTS DEPARTMENT**

MSC Larson/Evilsizer

The Governing Board of the Palomar Community College District rejected the formal bid received on June 29, 2006, from Alva’s Dance & Theatrical, San Pedro, CA, in the amount of \$55,926.75, due to the fact that the bid amount bid exceeds the department’s budget for the project. **EXHIBIT N-7**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

8. **DENIED APPEAL OF LATE CLAIM**

MSC McMullen/Larson

**BE IT RESOLVED**, That the Governing Board of the Palomar Community College denied the application to file a late claim for damages filed by Deborah Stanley and refers it to the District’s Claim Administrator for handling.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

9. **APPROVED TWO SABBATICAL LEAVES FOR SPRING 2007**

MSC Chadwick/McMullen

**WHEREAS**, two faculty members have withdrawn their sabbatical leaves for 2006-2007, enabling two faculty members next in seniority on the waiting list to fill these two available slots. **EXHIBIT N-9**

**BE IT RESOLVED**, That the Governing Board of the Palomar Community College District approved **two sabbatical leaves for Spring 2007**:

**SPRING 2007**

Pamela McDonough, English Department  
Ruth Tait-Brown, Disability Resource Center

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**10. SCHEDULE SPECIAL MEETING OF THE GOVERNING BOARD**

MSC McMullen/Larson

The Governing Board scheduled a Special Meeting of the Governing Board on Tuesday, September 26, 2006, at 4:00 p.m., in the Governing Board room, SSC-1.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**11. APPROVED RESOLUTION NAMING SOCCER FIELD AS MINKOFF FIELD**

MSC Chadwick/Evilsizer

**WHEREAS, Alvin Minkoff**, born in New York in 1929, and remained in New York until his passing in June, 2004; received his MBA from Hofstra College, Hemstead, New York; and was very generous in his support of numerous organizations, particularly those centered on sports activities.

**WHEREAS**, his son, **Peter Minkoff, M.D.**, resident of Escondido, CA, followed suit in also supporting numerous organizations and again those involved in sports, particularly soccer.

**WHEREAS, Dr. Peter Minkoff**, working through his mother, **Mrs. Vivian Minkoff**, the Minkoff family made the decision to support the completion of the Palomar College competitive soccer field.

**WHEREAS**, their donation will provide the opportunity to place Palomar College logos and the Palomar College name on the artificial turf. It will also provide a scoreboard, security fencing, and other amenities to complete a premier soccer facility.

**BE IT RESOLVED, That** the Governing Board of the Palomar Community College District approved the naming of the Palomar College soccer field, located northeast of the campus, as **MINKOFF FIELD** in honor of **Alvin Minkoff**, a life-long supporter of soccer and sports.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**O. BOARD REQUESTS FOR REPORTS**

Future Teacher Education Program (Evilsizer)  
Explore Water Conservation Gardens/Education (Nelson)

**R. ADJOURNMENT**

The meeting was adjourned at 7:13 p.m.