



**GOVERNING BOARD AGENDA
REGULAR MEETING OF THE GOVERNING BOARD**

DATE: MAY 9, 2006

4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)

PALOMAR COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD ROOM, STUDENT SERVICES CENTER

1140 WEST MISSION ROAD

SAN MARCOS, CALIFORNIA

NOTICE TO PUBLIC: In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Open Session of the Board meets the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.

A.	Call to Order (4:00 p.m.)	2
AA.	Roll Call	2
B.	Public Comments	2
C.	Recess to Closed Session	2
CC.	Reconvene to Open Session (5:00 p.m.).....	2
D.	Comments from Other Individuals or Groups	2
E.	Approval of Minutes	2
F.	Acceptance of Retirements	3
G.	Call for Removal of Items from or Changes to Agenda	3
H.	Report of the Governing Board President.....	3
I.	Report of the Governing Board Trustees	3
J.	Report of the Superintendent/President.....	4
K.	Approval of Consent Calendar Items	4
L.	Action on Items Removed from Consent Calendar	16
M.	Reports from College Groups	16
N.	Unfinished Business.....	16
O.	New Business	16
P.	Board Requests for Reports	22
Q.	Recess to Closed Session	22
R.	Reconvene to Open Session	23
S.	Adjournment.....	23

A. CALL MEETING TO ORDER: 4 p.m.

AA. ROLL CALL

Establishment of a Quorum

B. PUBLIC COMMENTS

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

C. RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows: Discussion of potential sites in the southern portion of the District.
7. Public Employee Performance Evaluation, pursuant to Government Code §54957. Position Title: Superintendent/President

CC. RECONVENE TO OPEN SESSION: 5 p.m.

Actions Taken In Closed Session/Pledge of Allegiance

D. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. **INFORMATION:** Comments from **Other** Individuals or Groups

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

E. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

1. The Governing Board hereby approves the Minutes of the Special Meeting of March 21, 2006.
2. The Governing Board hereby approves the Minutes of the regular meeting of April 13, 2006.
3. The Governing Board hereby approves the Minutes of the Special Meeting of April 25, 2006

F. INFORMATION: ACCEPTANCE OF RETIREMENTS

(An opportunity for the Governing Board Trustees to express their appreciation and acknowledge the retirement of employees with **ten (10)** or more years of service to the District.)

On Behalf of the Governing Board of the Palomar Community College District, the following **retirements** have been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group I** (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Alexis K. Ciurczak**, Professor/Librarian, Library Technology, effective May 20, 2006. She has served Palomar College for 31 years from September 8, 1975, to May 19, 2006.
- b. **José C. Rangel**, Professor, Multicultural Studies, effective May 20, 2006. He has served Palomar College for 32 years from September 4, 1974, to May 19, 2006.
- c. **Margie L. Ruzich**, Professor, Child Development, effective May 20, 2006. She has served Palomar College for 29 years from September 1, 1977, to May 19, 2006.
- d. **Michael P. Schaeffer**, Instructional Support Assistant III, Foreign Languages, effective August 8, 2006. He has served Palomar College for 35 years from August 1, 1971, to August 7, 2006.
- e. **Linda A. Willis**, Academic Department Assistant, Foreign Languages, effective July 22, 2006. She has served Palomar College for 28 years from January 3, 1978, to July 21, 2006.

On Behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group II** (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Charlotte A. Leger**, Senior Telephone Operator, Telephone Services, effective June 17, 2006. She has served Palomar College for 15 years from December 17, 1990, to June 16, 2006.

G. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

H. REPORT OF THE GOVERNING BOARD PRESIDENT

I. REPORTS OF GOVERNING BOARD TRUSTEES

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

J. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report of Vice President for Instruction
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
4. Report of Vice President for Human Resource Services

K. APPROVAL OF CONSENT CALENDAR ITEMS

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

BUSINESS SERVICES

1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS

The Governing Board hereby reviews and approves the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2005-2006 fiscal year budget:

Purchase Orders	0640553	through	0640622	\$	320,748.53
Travel	0650073	through	0650087	\$	4,508.45
Advertising/Increases	0660101	through	0660110	\$	123,085.00
Employment Ads	0665016	through	0665018	\$	2,305.94
Agreement/Services	0670754	through	0670843	\$	179,409.50
Repairs	0675092	through	0675107	\$	7,521.09
Agreement/Annual	0680169	through	0680169	\$	<u>52.00</u>
				\$	<u><u>637,630.51</u></u>

2. RECOMMENDATION: ACTION - REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS

The Governing Board hereby ratifies and approves all contracts and agreements for the period March 1, 2006, through April 30, 2006, and entered into on behalf of the Palomar Community College District. **EXHIBIT K-2.**

7. RECOMMENDATION: ACTION - RATIFY ACADEMIC EMPLOYMENT

The Governing Board ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **academic employees**:

- a. Name: **ARTHUR R. GERWIG**
Position: Assistant Professor
Department: Physics & Engineering
Degrees: B.S., Mechanical Engineering
 Minimum qualifications satisfied through equivalency
Position #: 6092 New: Yes
Remarks: Position approved 11/8/05
Sal Rng/Stp: **B/3** Salary: **\$4,944.05/month**
% of Position: 100% # Mos: 10
Effective: August 18, 2006
Account #s: A-111000-349200-09010-0000000/50%
 A-111000-349400-19020-0000000/50%
- b. Name: **JUDY C. WILSON**
Position: Assistant Professor, Psychology
Department: Behavioral Sciences
Degrees: M.A., Psychology
 B.A., Psychology
Position #: 5393 New: Yes
Remarks: Position approved 11/8/05
Sal Rng/Stp: **D/1** Salary: **\$4,944.05/month**
% of Position: 100% # Mos: 10
Effective: August 18, 2006
Account #: A-111000-363500-20010-0000000/100%
- c. Name: **SASHA K. REIBSTEIN**
Position: Assistant Professor, Art (Ceramics)
Department: Art
Degrees: M.F.A., Ceramics
 B.F.A., Ceramics
Position #: 5083 New: Yes
Remarks: Position approved 11/8/05
Sal Rng/Stp: **D/1** Salary: **\$4,944.05/month**
% of Position: 100% # Mos: 10
Effective: August 18, 2006
Account #: A-111000-322200-10020-0000000/100%
- d. Name: **RICHARD M. ALBISTEGUI-DUBOIS**
Position: Assistant Professor, Anatomy and Physiology
Department: Life Sciences
Degrees: Ph.D., Neuroscience
 B.A., Marine Biology
Position #: 5228 New: Yes
Remarks: Position approved 11/8/05
Sal Rng/Stp: **G/1** Salary: **\$5,635.52/month**
% of Position: 100% # Mos: 10
Effective: August 18, 2006
Account #: A-111000-346700-04100-0000000/100%

8. RECOMMENDATION: ACTION - RATIFY CORRECTIONS TO ACADEMIC CONTRACTS

The Governing Board ratifies the recommendation of the Superintendent/President regarding the **corrections** to the following **academic contracts**:

- a. Name: **GABRIEL A. SANCHEZ**
 Position: Assistant Professor/Generalist Counselor
 Department: Counseling Services
 Degrees: M.A., Education (Counseling)
 B.A., Sociology and Psychology
 Position #: 5514 New: Yes
 Remarks: Adjusted monthly salary to the correct amount for an 11-month
 contract. Corrected Account Number: funded – Matriculation.
 Sal Rng/Stp: **C/1** Salary: **\$4,713.50/month**
 % of Position: 100% # Mos: 11
 Effective: July 6, 2006
 Account #s: K-122100-441100-63200-1612120/80%
 K-111000-441100-4930E-1612120/20%
- b. Name: **GLYN E. BONGOLAN**
 Position: Assistant Professor/Generalist Counselor
 Department: Counseling Services
 Degrees: M.A., Education (Counseling)
 B.S., Management Science
 B.A., Urban Studies and Planning
 Position #: 6353 New: Yes
 Remarks: Adjusted monthly salary to the correct amount for an 11-month
 contract.
 Sal Rng/Stp: **C/1** Salary: **\$4,713.50/month**
 % of Position: 100% # Mos: 11
 Effective: July 6, 2006
 Account #s: A-122100-462100-63100-0000000/80%
 A-111000-461100-4930E-0000000/20%
- c. Name: **ABBIE L. CORY**
 Position: Assistant Professor
 Department: English
 Degrees: Ph.D., Literature
 M.A., Literatures in English
 B.A., English: Literature
 Position #: 5098 New: Yes
 Remarks: Adjusted monthly salary to the correct amount for the salary grade
 and step.
 Sal Rng/Stp: **G/1** Salary: **\$6,199.07/month**
 % of Position: 100% # Mos: 10
 Effective: August 18, 2006
 Account #s: A-111000-324200-15010-0000000/100%

9. RECOMMENDATION: ACTION – APPROVE REIMBURSEMENT OF CANDIDATES FOR INTERVIEW EXPENSES

The Governing Board hereby approves reimbursement of travel expenses for interviews for the following:

a. **SAMUEL MYUNG**

For: Airfare
To Attend: Interview for the position of Assistant Professor, English
Location: Laredo, TX, to San Marcos, CA
Date: March 31, 2006
Amount: \$480.70
Account #: 575400-12-611200-67600-10-2006-1612080/100%

b. **MICHAEL J. SCHWARZ**

For: Airfare, hotel, rental car, gas and meals
To Attend: Interview for the position of Assistant Professor/Generalist Counselor
Location: Indianapolis, IN, to San Marcos, CA
Date: March 31, 2006
Amount: \$433.06
Account #: 575400-12-611200-67600-10-2006-1612080/100%

c. **WESLEY L. SMITH**

For: Airfare and hotel
To Attend: Interview for the position of Assistant Professor, Art (Ceramics)
Location: Knoxville, TN, to San Marcos, CA
Date: April 18, 2006
Amount: \$465.80
Account #: 575400-12-611200-67600-10-2006-1612080/100%

d. **LYNDA MAE**

For: Airfare, hotel, rental car, parking, gas and meals
To Attend: Interview for the position of Assistant Professor, Psychology
Location: Reno, NV, to San Marcos, CA
Date: April 14, 2006
Amount: \$494.62
Account #: 575400-12-611200-67600-10-2006-1612080/100%

10. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Summer and Fall 2006 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

SUMMER 2006

EARTH SCIENCES

Basmadjian, Jack	Oceanography/Geology M.S., Oceanography	\$47.55
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FOREIGN LANGUAGES

Morse, Kathaleen	French M.A., French	\$46.00
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NURSING EDUCATION

Nance, Cheryl	Nursing	\$46.00
	M.A., Nursing	
	B.S., Nursing	

OCCUPATIONAL & NONCREDIT PROGRAMS

O'Brien, Timothy	Apprenticeship – Electrical	Paid by sponsor: San Diego Electrical Training Trust
	General Journeyman Electrician Certificate	
	6+ Years Experience	
	18+ Units General Education Coursework	

FALL 2006

BUSINESS EDUCATION

Sena, Bernard	Business Education	\$46.00
	M.B.A., Law	
	B.B.A., Marketing	

PERFORMING ARTS

Hagan, Kerry	Music	\$48.89
	Ph.D., Music	
	M.A., Music	

11. RECOMMENDATION: ACTION - RATIFY NEW CLASSIFIED POSITIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following **new classified positions**:

- | | | |
|----|----------------|--|
| a. | Position: | Community Service Officer |
| | Name: | Vacant |
| | Department: | Police Department |
| | Position #: | 6369 |
| | Sal Grade/Stp: | 11/1 |
| | % of Position: | 100% |
| | Effective: | May 10, 2006 |
| | Account #s: | K-212200-543100-69500-1812070/75%
A-212200-543100-69500-0811020/25% |
| | | |
| b. | Position: | Upward Bound Outreach Coordinator |
| | Name: | Vacant |
| | Department: | GFSP/Upward Bound |
| | Position #: | 6365 |
| | Sal Grade/Stp: | 20/1 |
| | % of Position: | 100% |
| | Effective: | May 10, 2006 |
| | Account #: | K-212200-471400-64300-1112310/100% |

14. RECOMMENDATION: ACTION – RATIFY RECLASSIFICATION OF CLASSIFIED POSITIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following classified **positions**:

- a. **Position:** **DIVISION SECRETARY**
Department: Career, Technical, and Extended Education Division
Name: Donna L. DeYarman
Position #: 5182 New?: No
Remarks: Position was Senior Administrative Secretary, Grade 23
Effective: January 1, 2006
% of position: 100% # Mos: 12
Sal Grade/Stp: 27/11 Salary: **\$4,627.52/month**
Account #: A-212200-331100-60910-0000000/100%
- b. **Position:** **DIVISION SECRETARY**
Department: Counseling Services Division
Name: Dorothy M. Farrell
Position #: 5510 New?: No
Remarks: Position was Senior Administrative Secretary, Grade 23
Effective: January 13, 2006
% of position: 100% # Mos: 12
Sal Grade/Stp: 27/9 Salary: **\$4,552.82/month**
Account #: A-212200-461100-63100-0000000/100%
- c. **Position:** **DIVISION SECRETARY**
Department: Social and Behavioral Sciences Division
Name: Lani Fawcett-Murders
Position #: 5693 New?: No
Remarks: Position was Senior Administrative Secretary, Grade 23
Effective: January 1, 2006
% of position: 100% # Mos: 12
Sal Grade/Stp: 27/12 Salary: **\$4,674.56/month**
Account #: A-212200-361100-60910-0000000/100%
- d. **Position:** **DIVISION SECRETARY**
Department: Languages and Literature Division
Name: Lisa A. Hornsby
Position #: 5072 New?: No
Remarks: Position was Senior Administrative Secretary, Grade 23
Effective: January 1, 2006
% of position: 100% # Mos: 12
Sal Grade/Stp: 27/5 Salary: **\$4,339.78 /month**
Account #: A-212200-321100-60910-0000000/100%
- e. **Position:** **DIVISION SECRETARY**
Department: Arts, Media, Business and Computing Systems Division
Name: Jennifer L. Martin
Position #: 5309 New?: No
Remarks: Position was Senior Administrative Secretary, Grade 23
Effective: January 1, 2006
% of position: 100% # Mos: 12
Sal Grade/Stp: 27/9 Salary: **\$4,552.82/month**
Account #: A-212200-351100-60910-0000000/100%

16. RECOMMENDATION: ACTION - RATIFY ADMINISTRATIVE EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following administrative employee:

- a. Name:
Position: Director
Department: Fiscal Services
Position #: 5584 New?: No
Remarks: Replacement for Martin Good
Sal Grade/Stp: 70/1 Salary: \$7,348.43
% of Position: 100% # Mos: 12
Effective:
Account #: A-212100-551100-67200-0000000/100%

17. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board hereby approves the Personnel Actions/History report, which includes hires for student employees and short-term employees for the month of May 2006. **EXHIBIT K-17**

18. RECOMMENDATION: ACTION - RATIFY STIPEND FOR DESIGNATED BILINGUAL INTERPRETERS

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the **bilingual stipend** for the following employees who are **designated bilingual interpreters**:

- a. **Claudia Borrell**, Senior Accounting Assistant, Enrollment Services, effective February 15, 2006.
- b. **Juan C. Gonzalez**, ESL Student Specialist, English as a Second Language, effective May 10, 2006.
- c. **Ulises Nava**, Enrollment Services Specialist, Enrollment Services, effective September 1, 2005.

19. RECOMMENDATION: ACTION - RATIFY LEAVES OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **15% Personal Leave of Absence without pay and with no effect on benefits**, effective August 22, 2006, through December 14, 2006, to **Gregory Baker**, Instructional Support Assistant IV, Communications, to teach.
- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **20% Personal Leave of Absence without pay and with no effect on benefits**, effective August 21, 2006, through December 16, 2006, to **Daniel K. Clegg**, Associate Professor, Mathematics Department.
- c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **20% Personal Leave of Absence without pay and with no effect on benefits**, effective July 1, 2006, through August 18, 2006, to **Jo Anne M. Giese**, Administrative Assistant, Administrative Services.

- d. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Personal Leave of Absence without pay and without benefits**, effective August 18, 2006, through December 15, 2006, to **Lori E. Waite**, Counselor/Placement Specialist, Disability Resource Center.

20. RECOMMENDATION: ACTION - RATIFY RESIGNATION

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the **resignation** of the following **employee**:

- a. **Sesilia I. Isaia**, Guidance Services Advisor, Grant Funded Student Support Programs, effective April 23, 2006 (last day of employment April 22, 2006).

COMMUNITY DEVELOPMENT

21. RECOMMENDATION: ACTION - APPROVE NEW COMMUNITY DEVELOPMENT CLASSES, AGREEMENTS, AND PERSONNEL

The Governing Board hereby approves the following new classes, agreements, and personnel for providing Community Services classes.

Fall/2006

- a. **Name:** Ursula Schroter
Name of Class: Silk Painting
Effective: 9/23/06
Instructor Rate: \$20 per hour
Fees to Student: \$75
Terms: Min 6/Max 12
- b. **Name:** Sheryl Haupt
Name of Class: Wire Sculpted Jewelry Making
Effective: 9/30/06
Instructor Rate: 30% of tuition fees collected
Fees to Student: \$60
Terms: Min 10/Max 20
- c. **Name:** David Wignall
Name of Class: Pharmacy Technician
Effective: 9/23/06
Instructor Rate: 75% of tuition fees collected (includes instruction, books, supplies)
Fees to Student: \$1800
Terms: Min 10/ Max 40
- d. **Name:** David Wignall
Name of Class: Massage Therapy
Effective: 9/23/06
Instructor Rate: 75% of tuition fees collected (includes instruction, books, supplies)
Fees to Student: \$1800
Terms: Min 10/Max 30

- e. **Name:** Terry Gray
 Name of Class: Me and My I-Pod - Introduction
 Effective: 6/24/06
 Instructor Rate: 30% of fees collected
 Fees to Student: \$30
 Terms: Min 10/Max 40

- f. **Name:** Terry Gray
 Name of Class: How to create Podcasts
 Effective: 6/24/06
 Instructor Rate: 30% of fees collected
 Fees to Student: \$50
 Terms: Min 10/Max 30

24. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARD

In accordance with the **Professional Growth Program for Classified Employees**, the following employee is granted a **one-time lump sum stipend of \$2,000** effective June 1, 2006, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

- a. Employee Name: **Susan L. Doran**
 Position: Systems Module Functional Specialist
 Department: Enrollment Services
 Course of Study: B.A. Degree

25. RECOMMENDATION: ACTION - RATIFY SWORN CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **sworn classified employees**:

- a. Name: **MONIKA A. FOREST**
 Position: Police Officer I
 Department: Palomar College Police Department
 Position #: 5869 New?: No
 Remarks: Replacement for Frank Brito; funded – Parking Lot Fees.
 Sal Grade/Stp: 31/1 Salary: \$3,937.20/month
 % of Position: 100% # Mos: 12
 Effective: May 22, 2006
 Account #: K-212200-543100-69500-1812070/100%

ADMINISTRATION OF OATH OF OFFICE TO OFFICER FOREST

**Resumption of
REGULAR AGENDA**

L. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

M. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION:** Report of the **Faculty Senate**
2. **INFORMATION:** Report of the **Palomar Faculty Federation**
3. **INFORMATION:** Report of the **Administrative Association**
4. **INFORMATION:** Report of the **Confidential and Supervisory Team**
5. **INFORMATION:** Report of the **CCE/AFT**
6. **INFORMATION:** Report of the **Associated Student Government**

N. UNFINISHED BUSINESS

O. NEW BUSINESS

1. **RECOMMENDATION: ACTION – APPROVE RESOLUTION REQUESTING ANNUAL TEMPORARY TRANSFER OF FUNDS**

WHEREAS, the California Constitution, Article XVI, Section 6, and Education Code Section 85220 provide that the Treasurer of the County shall have the power and it shall be his duty to make such temporary transfer from the funds in his custody as may be necessary to provide funds for meeting the obligations incurred for maintenance purposes by any district whose funds are in his custody and are paid out solely through his office; such temporary transfer of funds shall be made only upon resolution adopted by the governing board of the County to make such temporary transfer; such temporary transfer of funds shall not exceed 85% of taxes accruing to the district, shall not be made prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year, and shall be replaced from the taxes accruing to such district before any other obligation of the district is met from such taxes; and

WHEREAS, on June 13, 2006, the Governing Board will:

[XXX] Adopt a tentative budget

[] Adopt its final budget

for this District for the fiscal year 2006-2007 pursuant to the provisions of the Education Code Sections 85000 et seq., and taxes accruing to the District for said fiscal year are estimated to be \$48,891,700 and 85% of said taxes is \$41,557,945; and

WHEREAS, taxes accrued to this district during the 2005-2006 fiscal year are projected to be \$47,933,039; and

WHEREAS, it is necessary to provide funds for meeting the obligations incurred for maintenance purposes by this district;

AND NOW THEREFORE IT IS RESOLVED AND ORDERED pursuant to the provisions of the California Constitution, Article XVI, Section 6, and Education Code Section 85220 as follows:

1. The Board of Supervisors of the County of San Diego is requested to direct the Treasurer of the County of San Diego to make a temporary transfer from the funds in his custody to this district during the 2006-2007 fiscal year to meet obligations incurred for maintenance purposes in the amount of:
 - (a) \$7,064,851 for the period from July 1 until August 31 not to exceed 17% of the authorized limit.
 - (b) \$41,557,945 after August 31 but not to exceed a total of 85% of taxes accruing to the district. This amount represents the total available temporary transfer approved by the governing board for the 2006-2007 fiscal year inclusive of the 17% shown in (a) above.
2. If directed by the Board of Supervisors, funds will be transferred to this district by the Treasurer of the County of San Diego in sums as requested by the District Superintendent and certified by him/her to be necessary to provide funds for meeting the obligations incurred for maintenance purposes by the district not to exceed the maximum amount herein specified, provided the Treasurer determines that funds in his custody are available for such transfers.
3. The Clerk/Secretary of this Board is directed to file a copy of this resolution with the Board of Supervisors, the County Superintendent of Schools, the County Auditor and Controller and the County Treasurer-Tax Collector.

PASSED AND ADOPTED by the Governing Board of the Palomar Community College District, County of San Diego, State of California, this **9th day of MAY, 2006** by the following vote:

AYES:
NOES:
ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Darrell L. McMullen, Secretary of the Governing Board of the Palomar Community College District, County of San Diego, State of California, do hereby certify that the foregoing is a true copy of a resolution adopted by said Board at a meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

Date

Clerk/Secretary of the Governing Board

EXHIBIT 0-1

2. **RECOMMENDATION: ACTION - ACCEPT AND APPROVE CHANGE ORDER #10 FOR HIGH TECHNOLOGY LABORATORY/CLASSROOM BUILDING**

The Governing Board hereby accepts and approves Change Order #10 in the amount of **\$134,185.00**, pertaining to Job No. 712, High Technology Laboratory/Classroom Building project; original contract approved by the Governing Board on October 12, 2004, as detailed on the accompanying memorandum in support hereof. **EXHIBIT O-2**

3. **RECOMMENDATION: ACTION - APPROVE CHANGE ORDER #5 AND ACCEPT JOB NO. B-6001, FLOOR REPLACEMENT PROJECT AS COMPLETE AND FINAL**

The Governing Board hereby approves Change Orders #5, in the amount of **\$1,075.00**, and accepts Job No. B-6001 Floor Replacement Project, as complete and final and authorizes the Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary of the Governing Board. The total amount of the contract is **\$112,880.98** and all money due and owed to the Contractor, shall be paid upon approval of this resolution. **EXHIBIT O-3**

4. **RECOMMENDATION: ACTION - AUTHORIZE THE SELECTION OF HERSHEY SYSTEMS, INC., FOR AWARD OF DOCUMENT IMAGING SYSTEM (SOFTWARE) BID # B-6010 AND RATIFY CONTRACT**

The Governing Board hereby authorizes the selection of **HERSHEY SYSTEMS, INC.** for award of Document Imaging System (software), Bid # B-6010, and hereby ratifies the contract between the District and Hershey.

AWARDED VENDOR:

HERSHEY SYSTEMS, INC.
14111 Freeway Dr. Ste. 100
Santa Fe Springs, CA 90670

Vendor's BID EVALUATION COST:
(based on Sample 3-Year Scenario)

\$ 203,240.00

Total Year # 1 Contract Amount:
(including Sales Taxes)

\$ 99,833.50

Contract Award Date

April 19, 2006

For the aforementioned bid, California Education Code, Section # 81645 allows the District to contract with a party who has submitted one of the three lowest responsible competitive proposals/bids. The above vendor responded to the District's request for bids for a Document Imaging System for Enrollment Services as detailed in **EXHIBIT O-4**, and was found to be one of the three lowest responsive bidders.

The Governing Board hereby ratifies the rejection of the bid from Viatron Systems, Inc. as non-responsive and as detailed in **EXHIBIT O-4**.

5. **RECOMMENDATION: ACTION - APPROVE 2005/06 CHILD DEVELOPMENT AGREEMENT CONTRACT NUMBER: CPKR-5563, PRE-KINDERGARTEN RESOURCE, ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

The Governing Board hereby approves Child Development Services agreement, Contract Number: CPKR-5563, **Pre-Kindergarten Resource**, between California Department of Education and Palomar Community College District, effective January 1, 2006, through June 30, 2006; and accepts funding in the amount of **\$3,792.00** for instructional materials to enhance the quality of the pre-school program.

The Governing Board hereby authorizes, Dr. Bonnie Ann Dowd, Vice President, Finance and Administrative Services, and Ken Jay, Director of Business Services, to sign contract documents of the California Department of Education – Child Development Services.
EXHIBIT 0-5

6. **RECOMMENDATION: ACTION - APPROVE FIELD COURSE TO NEW YORK CITY, NEW YORK, FOR FASHION MERCHANDISING AND DESIGN DEPARTMENT**

The Governing Board hereby approves a field study course for **Fashion Merchandising and Design Department to travel to New York City, New York**, June 10 through June 17, 2006. Students who participate in the field course will enroll in FASH 155 and receive two units of college credit for the field studies course. **Total cost** for field course program is **\$1,999.00**, which covers airfare, hotel accommodations, transportation to and from the airport, and other scheduled events as described in **EXHIBIT 0-6**.

7. **RECOMMENDATION: APPROVE AGREEMENT WITH GATLIN EDUCATION SERVICES FOR ON-LINE CLASSES OFFERED THROUGH COMMUNITY DEVELOPMENT PROGRAM**

The Governing Board of Palomar Community College District hereby approves an agreement between **Gatlin Education Services** and Palomar College to provide fee-based on-line educational (not-for-credit) classes through the District's Community Development program for fall 2006 semester and continue until either party terminates said agreement. **EXHIBIT 0-7**

8. **RECOMMENDATION: ACTION - APPROVE AGREEMENT WITH LEARNKEY, INC., FOR ON-LINE CLASSES OFFERED THROUGH COMMUNITY DEVELOPMENT PROGRAM**

The Governing Board of Palomar Community College District hereby approves an agreement between **LearnKey, Inc.**, and Palomar College for on-line training courses offered through Community Development's Venture Program for fall 2006 semester.
EXHIBIT 0-8

9. **RECOMMENDATION: ACTION - APPROVE AGREEMENT WITH CONFIDENTIAL AND SUPERVISORY TEAM (CAST) TO CHANGE VACATION ACCRUAL, EFFECTIVE JUNE 1, 2006**

The Governing Board hereby approves the agreement with the **Confidential and Supervisory Team (CAST)** to change the **Vacation Accrual** as follows:

The maximum vacation accrual balance will be changed to two times the individual annual accrual in order to be in compliance with California Labor Commission Advisories.

All other Vacation Policy agreements between the District and the Confidential and Supervisory Team (CAST) remain unchanged and in effect.

10. **RECOMMENDATION: ACTION - APPROVE AGREEMENT WITH ADMINISTRATIVE ASSOCIATION TO CHANGE VACATION ACCRUAL, EFFECTIVE JUNE 1, 2006**

The Governing Board hereby approves the agreement with the **Administrative Association** to change the **Vacation Accrual** as follows:

The maximum vacation accrual balance will be changed to two times the individual annual accrual in order to be in compliance with California Labor Commission Advisories.

All other Vacation Policy agreements between the District and the Administrative Association remain unchanged and in effect.

11. **RECOMMENDATION: ACTION – PROCLAIM LAW ENFORCEMENT MEMORIAL DAY ON MAY 10, 2006, AT PALOMAR COLLEGE**

WHEREAS, Law Enforcement Memorial Day will be observed on May 10, 2006, to recognize the hazardous work and serious responsibilities of our nation's peace officers; and

WHEREAS, the Eighth Annual Law Enforcement Officers' Memorial Ceremony will be held in Balboa Park on May 10, 2006, to honor all San Diego County law enforcement officers who have given their lives in the line of duty and to recognize the men and women of law enforcement; and

WHEREAS, law enforcement officers deserve our respect, admiration, and gratitude for the contributions they make to ensure our safety and security; and

NOW THEREFORE, The Governing Board of the Palomar Community College District does hereby proclaim May 10, 2006, as **Law Enforcement Memorial Day at Palomar College** and urge all citizens to remember the officers who gave their lives for our safety as well as those who continue to dedicate themselves to making Palomar College and San Diego County a safer place to live.

12. **RECOMMENDATION: ACTION – APPROVE RESOLUTION OF APPRECIATION TO STUDENT TRUSTEE**

BE IT RESOLVED, That the members of the Governing Board of the Palomar Community College District do hereby express their sincere appreciation to NEILL KOVRIG, who has served as President of the Associated Student Government and Student Trustee from June, 2005, through May, 2006, and who, throughout his tenure in office, has rendered outstanding service and provided responsible leadership, and who, as a result, has accomplished a great deal for the betterment of the students at Palomar College.

13. RECOMMENDATION: ACTION – REAFFIRM ELECTION PROCEDURES - IN EVENT OF TIE VOTE, DETERMINE GOVERNING BOARD MEMBER ELECTION WINNER OR WINNERS BY LOT; CANDIDATES TO PAY ALL CHARGES; AND 200-WORD MAXIMUM ON CANDIDATE’S STATEMENT

The Governing Board hereby declares that for the purposes of the November 7, 2006, regular Governing Board member elections, the Palomar Community College District has established the following **election regulations**:

Tie Vote Procedures (Education Code Section 5016, BP 9.4)

- Winner(s) determined by lot
- Runoff election to be called

Costs of Candidate’s Statement (Elections Code Section 13307, BP 9.3)

- Candidate to pay all charges
- District will pay charges

- 200-word maximum
- 400-word maximum (WILL DOUBLE THE COST)

14. RECOMMENDATION: ACTION – APPROVE ACADEMIC CALENDAR FOR 2007-08

The Governing Board hereby approves the Academic Calendar for 2007-08 as shown on **EXHIBIT O-14**.

15. RECOMMENDATION: ACTION - ADOPT 2006-2007 GOVERNING BOARD GOALS

At the April 25, 2006, workshop, the **Governing Board’s 2006-2007 Goals** were finalized by the Board, using as a framework the Strategic Plan 2009 Goals and the Master Plan 2022 to set the direction and provide the support for administration and staff.

The Governing Board hereby adopts the following 2006-2007 Governing Board Goals:

STUDENT SUCCESS

1. Promote and support the development and implementation of an institution-wide plan that includes strategies to improve student retention and persistence.
2. Ensure that Palomar College has a process in place to respond to and address the changing needs of the workforce in a timely manner.
3. To facilitate student success and goal achievement, ensure that the college provides timely access to programs and courses.

TEACHING AND LEARNING EXCELLENCE

1. Support implementation of the assessment of student learning outcomes at the course, program, and institutional levels.
2. Monitor the implementation of a Student Equity Plan to achieve and celebrate diversity among students and staff.

ORGANIZATIONAL AND PROFESSIONAL DEVELOPMENT

1. Ensure full and effective participation in the governance and organizational structures of the college to promote inclusiveness, accessibility, and accountability.
2. Monitor Palomar's efforts to link Institutional Review to the planning and budgetary process.
3. Initiate a process to review and update the District's Board Policies in order to ensure that they comply with legislative changes and incorporate appropriate and current language.

FACILITIES IMPROVEMENT

1. Support research on the feasibility of implementing alternative and sustainable energy sources at Palomar College and investigate the possibility of developing instructional programs in this area.
2. Continue to explore a local general obligation bond to fund the implementation of the Palomar Community College District Educational and Facilities Master Plan 2022.

RESOURCE MANAGEMENT

1. Continue to establish partnerships within the community to promote the college and respond to workforce development needs.
2. Continue legislative advocacy, especially for equitable funding, for community colleges at the local, state, and federal levels.

P. BOARD REQUESTS FOR REPORTS

The Governing Board hereby approves the following agenda items for consideration at the next meeting:_____

Q. RECESS TO CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows: Discussion of potential sites in the southern portion of the District.
7. Public Employee Performance Evaluation, pursuant to Government Code §54957. Position Title: Superintendent/President

R. **RECONVENE TO OPEN SESSION**

S. **ADJOURNMENT**