



APPROVED: MAY 9, 2006

GOVERNING BOARD MINUTES

REGULAR MEETING OF THE GOVERNING BOARD

DATE: APRIL 13, 2006

4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)

PALOMAR COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD ROOM, STUDENT SERVICES CENTER

1140 WEST MISSION ROAD

SAN MARCOS, CALIFORNIA

A. CALL TO ORDER

Dr. Michele Nelson, President, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

AA. ROLL CALL

TRUSTEES PRESENT:

MICHELE T. NELSON, PH.D., PRESIDENT
MARK R. EVILSIZER, M.A., VICE PRESIDENT
DARRELL L. MC MULLEN, M.B.A., SECRETARY
RUTH LARSON, M.D., TRUSTEE
NANCY C. CHADWICK, M.S.W., M.P.A., TRUSTEE
NEILL KOVRIG, STUDENT TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services

EXECUTIVE ADMINISTRATOR ABSENT:

John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

B. PUBLIC COMMENTS – There were none.

C. RECESS TO CLOSED SESSION

The Board went into Closed Session at 4:00 p.m., to discuss:

7. Public Employee Performance Evaluation, pursuant to Government Code §54957. Position Title: Superintendent/President
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows: Discussion of potential sites in the southern portion of the District.
1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.

4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
8. Review of tort claim, pursuant to Government Code §54956.95.

CC. RECONVENE TO OPEN SESSION

The meeting reconvened to Open Session at 5:05 p.m. No reportable action was taken.

STAFF PRESENT:

Jenny Akins, President, Confidential and Supervisory Team; Supervisor, Purchasing Services
Becky McCluskey, President, CCE/AFT; Accounting Technician, Fiscal Services
Brent Gowen, President, Faculty Senate; Associate Professor, English
Rocco Versaci, Co-President, PFF/AFT; Associate Professor, English
Josie Silva, Executive Assistant, Superintendent/Governing Board

GUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Dr. Nelson declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR ONE YEAR FROM THE MEETING DATE.

D. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS – There were none.

E. APPROVAL OF MINUTES

MSC Chadwick/Larson

The Governing Board approved the Minutes of the Regular Meeting of March 14, 2006.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

F. CALLED FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

REMOVED THE FOLLOWING ITEM FROM AGENDA:

N. NEW BUSINESS:

11. RECOMMENDATION: ACTION – APPROVE AGREEMENT WITH WELLS FARGO MERCHANT SERVICES, L.L.C., FOR PROCESSING VISA/MASTERCARD AUTHORIZATIONS

The Governing Board approved an agreement with Wells Fargo Merchant Services, L.L.C., for processing Visa/MasterCard credit card authorizations as fully detailed in Exhibit N-11. The term of the Agreement will be for three (3) years with the option of renewing the Agreement for an additional two (2) years upon the written agreement of both parties. EXHIBIT N-11

ACCEPTANCE OF RETIREMENTS

Board of Trustees expressed their appreciation and accepted the retirements of the following employees with **ten (10)** or more years of service to the District:

Vice President Joe Madrigal acknowledged **Ms. Judith K. Duncan**, Supervisor, Veterans' Services, Veterans' Services Department. She has served Palomar College for 38 years from October 23, 1967, to April 30, 2006. Herman Lee, Director of Enrollment Services; George Gray, Veterans Administration; Jim Bowen, Retired-Veterans Counselor; and Mary Tennant, co-worker; all shared comments regarding Ms. Duncan and her career at Palomar College.

Vice President Berta Cuaron acknowledged **Ms. Carmen L. Eckman**, Academic Department Assistant, Life Sciences. She has served Palomar College for 18 years from September 14, 1987, to March 21, 2006.

At this time, President Deegan introduced the new Interim Director of Foundation, Renie Colwell.

G. REPORTED OF THE GOVERNING BOARD PRESIDENT

Board President Michele Nelson expressed her gratitude to President Deegan for taking the opportunity to build on college relationships abroad, and welcomed him back from Japan. She commented that the Cesar Chavez Exhibit was exceptional and very inspirational. Board President Nelson thanked Vice President Joe Madrigal for organizing the Cesar Chavez activities. She remarked that the 60th Anniversary celebration was very festive and effective, and was very pleased at the number of individuals and departments participating in this wonderful event. She thanked Mark Oggel and the 60th Anniversary Committee for organizing such a wonderful event. On another note, she mentioned that the Governing Board goal-setting meeting was very productive and feels very fortunate to work with such committed fellow Trustees.

H. REPORTS OF GOVERNING BOARD TRUSTEES

Trustee Nancy Chadwick announced that she has gained the new title of "Grandma," and expressed her contentment with her new title. She congratulated everyone for the Cesar Chavez activities, especially the Cesar Chavez Day event where several speakers recounted their personal stories of Mr. Chavez. Trustee Chadwick commented that the 60th Anniversary celebration was a very exciting and memorable event, and that it was great to be able to see community members enjoy themselves. She thanked the committee for their hard work in putting this event together. Trustee Chadwick attended the SDICCA meeting where the discussion once again focused on equalization. She strongly urged everyone to lobby for the passage of SB 361, without the passage of this bill, it would be a critical time for community colleges. She also encouraged lobbying for SB 1709, the college opportunity bill. Under this bill, there are provisions for every campus of a certain size to get opportunity money, which is growth money, regardless of the FTES; this bill would cover the community colleges, the CSUs, and UCs. Trustee Chadwick emphasized that these two bills are extremely important to the community colleges in California and again encouraged everyone to stand behind these bills.

Trustee Darrell McMullen commented that the spirit, collegiality, and pride demonstrated by all at the 60th Anniversary celebration were incredible. He complimented every for their participation.

Trustee Ruth Larson explained that she was on vacation during the celebration, therefore missed the activities. She reported on her attendance at the trustee workshop that rekindled her inspiration to work with Palomar and everyone as a unit. She feels privileged and thanked Ms. Michelle Barton for facilitating the workshop. Trustee Larson also thanked Mr. Mike Ellis for the work that has taken place at the Escondido Center. She was very pleased to hear about the grant that was received for the Nursing Program that would allow 20 more students a year to enter into this program and feels this is a start to responding to the needs of the community.

Trustee Mark Evilsizer reported that he attended the Victor Aleman Photograph Exhibit at the Boehm Gallery and felt it was very successful. He also attended the Cesar Chavez celebration at the Student Union and was pleased to see all those in attendance. Trustee Evilsizer commended Vice President Joe Madrigal for organizing this event, and hopes this will be a yearly function. He announced that he was very impressed with the newly renovated classrooms at the Escondido Center, and is confident that these classrooms will be filled with students. Lastly, Trustee Evilsizer indicated that he attended the 60th Anniversary celebration and felt it was a very well organized event.

Student Trustee Neill Kovrig announced that he is a member of the 60th Anniversary Celebration Committee, and was the person responsible for designing the 60th Anniversary pin that was distributed at the event. He reported on his attendance at the American Student Association of Community Colleges in Washington, D.C., and briefed the Board on the variety of issues that were discussed at this conference. He also reported that the traffic problem in Lot 12 has been resolved, and is hopeful that students and residents will be content with the solution.

President Robert Deegan thanked and congratulated Vice President Joe Madrigal for organizing the outstanding Cesar Chavez celebration. He thanked Mark Oggel and the committee for putting together the 60th Anniversary event, and received outstanding feedback from those who attended. President Deegan reported on the events surrounding his nine-day trip to Osaka, Japan, where he visited different campuses. He addressed two colleges of approximately 700 vocational students and their parents who were interested in visiting the United States and spending a week to see what is going on in their particular field of interest. Overall, President Deegan reported that the trip was very productive and thanked the Board for their support. He also thanked the vice presidents for filling in while he was out of the country.

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report of Vice President for Instruction

Vice President Berta Cuaron announced that students in Journalism and Radio & Television attended the Journalism Association of Community Colleges Statewide Conference where three students in broadcast video placed first, second, and third. These students completed among fifty other schools throughout the state. She further reported that over 600 Journalism students competed in a number of categories which continue to demonstrate their skills and competitiveness in this annual conference. Vice President Cuaron acknowledged Pat Hahn, Radio & Television; and Wendy Nelson, Communication Department.

Vice President Cuaron acknowledged Loren Lee for organizing Political Economy Days. This is a new venue, which provides opportunities for more engagement of dialogue in very controversial issues.

At this point, Vice President Cuaron introduced Dean Wilma Owens who reported on information compiled from the San Diego Workforce Partnership and from the California Department of Labor on current hot careers; and reported on the Tech Prep Program and how this program links with our high school students into Palomar College.

2. Report of Vice President for Student Services

Vice President **Joe Madrigal** announced that culmination of the Cesar Chavez Photo Exhibit and that he will be selecting five of those photographs for permanent possession of Palomar College; these photographs will be stored in the Boehm Art Gallery. He also announced that Mr. Aleman has contracted with Palomar to have more exhibits from him for the next three years. Vice President Joe Madrigal announced that he is working on another exhibit focusing on the Vietnam War-Perspective from a Chicano Photojournalist.

Lastly, Vice President Madrigal acknowledged Mr. James Luna for his appearance in the publication *Inside, Smithsonian Research: Science, History and the Arts, Number 9, Summer 2009*.

3. Report of Vice President for Finance and Administrative Services

Vice President Bonnie Dowd reported that the Library/Learning Resource Center working group has begun discussions on the development of the final planning proposal for the Library Media Center. The architects on this project will present a report to the Board in June. The working group is led by Kelley Hudson-Mac Isaac and Dean Mark Vernoy. She announced that State Assistant Vice Chancellor, Division of Finance and Facilities Planning, Fred Harris, would visit our campus this week. He will meet with President Deegan and then tour the campus. Vice President Dowd also commented that the Technology Resources Committee would meet and begin implementing the Technology Master Plan that went through the governance process this year. Lastly, Vice President Dowd announced that Jim McCann, District HVAC Technician, was awarded the **Building Operator Certification – Level 1**. This certificate is awarded to individuals who demonstrate knowledge and competency in the energy efficient operation and maintenance of buildings and equipment. Mr. McCann’s certification means we now have another “expert” in the energy conservation field available to the District.

4. Report of Vice President for Human Resource Services – No report

**Resumption of
 REGULAR AGENDA**

J. APPROVAL OF CONSENT CALENDAR ITEMS

1. REVIEWED AND APPROVED PURCHASES MADE FOR PRIOR SIXTY DAYS

MSC Evilsizer/McMullen

The Governing Board reviewed and approved the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases were made against the 2005-2006 fiscal year budget:

Purchase Orders	0640479	through	0640552	\$	287,956.55
Travel	0650061	through	0650072	\$	8,600.63
Advertising/Increases	0660090	through	0660100	\$	45,618.23
Agreement/Services	0670677	through	0670753	\$	232,327.48
Repairs	0675079	through	0675091	\$	6,445.78
Agreement/Annual	0680165	through	0680168	\$	103,547.69
Utilities	0695049	through	0695051	\$	214,006.66
Procurement Card	Time Period: 02/23/06 – 03/22/06			\$	160,254.12
				\$	<u>1,058,757.14</u>

The Vote was unanimous.
 Student Trustee Advisory Vote: Aye

2. ACCEPTED GIFTS

MSC Evilsizer/McMullen

The Governing Board accepted the following **gifts** and directed that an appropriate letter of appreciation be sent to the donors:

- a. Mixed media painting, *The Joke's On You*, 2002, donated by Janet Mackaig, 23821 Salvador Bay, Monarch Beach, CA 92629, to be part of the District's permanent art collection. Cash value as estimated by donor is \$400.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. APPROVED TRAVEL EXPENSES

MSC Evilsizer/McMullen

The Governing Board approved/ratified **travel expenses** for the following persons:

- a. **Board Member** **MICHELE T. NELSON**
Advanced Funds? Yes
For: Mileage, registration, etc.
To attend: CCLC 2006 Trustees Conference
Location: La Jolla, CA
Date: May 5-7, 2006
Amount: \$643.40
Budget Acct. No.: 575200-11-111100-66100-10-2005-0000000

- b. **Board Member** **MARK EVILSIZER**
Advanced Funds? Yes
For: Mileage, registration, etc.
To attend: CCLC 2006 Trustees Conference
Location: La Jolla, CA
Date: May 5-7, 2006
Amount: \$667.88
Budget Acct. No.: 575200-11-111100-66100-10-2005-0000000

- c. **Board Member** **RUTH LARSON**
Advanced Funds? Yes
For: Mileage, registration, etc.
To attend: CCLC 2006 Trustees Conference
Location: La Jolla, CA
Date: May 5-7, 2006
Amount: \$652.30
Budget Acct. No.: 575200-11-111100-66100-10-2005-0000000

- d. **Board Member** **NANCY CHADWICK**
Advanced Funds? Yes
For: Mileage, registration, etc.
To attend: CCLC 2006 Trustees Conference
Location: La Jolla, CA
Date: May 5-7, 2006
Amount: \$670.10
Budget Acct. No.: 575200-11-111100-66100-10-2005-0000000

- e. **Board Member** **NANCY CHADWICK**
Advanced Funds? Yes
For: Lodging, registration, mileage, etc.
To attend: 86th Annual AACC Convention
Location: Long Beach, CA
Date: April 22-25, 2006
Amount: \$1,602.65
Budget Acct. No.: 575200-11-111100-66100-10-2005-0000000
- f. **Student Trustee** **NEILL KOVRIG**
Advanced Funds? Yes
For: Mileage, registration, etc.
To attend: CCLC 2006 Trustees Conference
Location: La Jolla, CA
Date: May 5-7, 2006
Amount: \$670.55
Budget Acct. No.: 575300-11-111100-66100-10-2005-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. APPROVED DRAWING NEW WARRANT

MSC Evilsizer/McMullen

The Governing Board authorized the Disbursing Officer to a **draw new warrant** as follows:

- a. Warrant **#76-14497**, dated July 14, 2005, in the amount of **\$136.50**, payable to **Bertine Kabellis**, 2908 Summit Drive, Escondido, CA 92025. Void due to stale date.
- b. Warrant **#77081278**, dated December 20, 2004, in the amount of **\$478.63**, payable to **Keiko Suzuki**, 253 Linwood Avenue #F, Monrovia, CA 91016. Void due to stale date.
- c. Warrant **#77085775**, dated May 20, 2005, in the amount of **\$370.68**, payable to **John T. Young**, Elsy Bar Condominios, Cabana 8, Punta Sur, San Andres Island, Colombia, South America. Void due to stale date.
- d. Warrant **#77085824**, dated May 27, 2005, in the amount of **\$2,434.02**, payable to **John T. Young**, Elsy Bar Condominios, Cabana 8, Punta Sur, San Andres Island, Colombia, South America. Void due to stale date.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. RATIFIED ACADEMIC EMPLOYMENT

MSC Evilsizer/McMullen

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **academic employees**:

- a. Name: **KATY FARRELL**
Position: Librarian/Assistant Professor
Department: Library
Degrees: M.L.S., Library Science
B.A., Political Science
Position #: 5034 New: Yes
Remarks: Position approved 11/8/05
Sal Rng/Stp: **C/1** Salary: **\$4,522.21/month**
% of Position: 100% # Mos: 10
Effective: August 18, 2006
Account #: A-125000-317100-61200-0000000/100%

- b. Name: **MONA J. ELLIS**
Position: Assistant Professor
Department: Mathematics
Degrees: M.A., Mathematics (Applied)
B.S., Physics and Mathematics
Position #: 5273 New: Yes
Remarks: Position approved 11/8/05
Sal Rng/Stp: **F/8** Salary: **\$6,734.04/month**
% of Position: 100% # Mos: 10
Effective: August 18, 2006
Account #: A-111000-347200-17010-0000000/100%

- c. Name: **GREGORY S. LARSON**
Position: Assistant Professor
Department: Mathematics
Degrees: M.S., Mathematics
B.A., Philosophy
Position #: 6358 New: Yes
Remarks: Position approved 11/8/05
Sal Rng/Stp: **E/1** Salary: **\$4,964.59/month**
% of Position: 100% # Mos: 10
Effective: August 18, 2006
Account #: A-111000-347200-17010-0000000/100%

- d. Name: **MARK COPPEDGE III**
Position: Assistant Professor, Automotive Technology
Department: Trade & Industry
Degrees: B.S., Computer Science
2+ Years Experience
Position #: 5220 New: Yes
Remarks: Position approved 11/8/05
Sal Rng/Stp: **B/1** Salary: **\$4,300.77/month**
% of Position: 100% # Mos: 10
Effective: August 18, 2006
Account #: A-111000-338200-09480-0000000/100%

- e. Name: **GABRIEL A. SANCHEZ**
Position: Assistant Professor/Generalist Counselor
Department: Counseling Services
Degrees: M.A., Education (Counseling)
B.A., Sociology and Psychology
Position #: 5519 New: Yes
Remarks: Position approved 11/8/05
Sal Rng/Stp: **C/1** Salary: **\$4,974.43/month**
% of Position: 100% # Mos: 11
Effective: July 6, 2006
Account #s: A-122100-462100-63100-0000000/80%
A-111000-461100-4930E-0000000/20%
- f. Name: **GLYN E. BONGOLAN**
Position: Assistant Professor/Generalist Counselor
Department: Counseling Services
Degrees: M.A., Education (Counseling)
B.S., Management Science
B.A., Urban Studies and Planning
Position #: 6353 New: Yes
Remarks: Position approved 11/8/05
Sal Rng/Stp: **C/1** Salary: **\$4,974.43/month**
% of Position: 100% # Mos: 11
Effective: July 6, 2006
Account #s: A-122100-462100-63100-0000000/80%
A-111000-461100-4930E-0000000/20%
- g. Name: **ABBIE L. CORY**
Position: Assistant Professor
Department: English
Degrees: Ph.D., Literature
M.A., Literatures in English
B.A., English: Literature
Position #: 5098 New: Yes
Remarks: Position approved 11/8/05
Sal Rng/Stp: **G/1** Salary: **\$6,291.68/month**
% of Position: 100% # Mos: 10
Effective: August 18, 2006
Account #: A-111000-324200-15010-0000000/100%
- h. Name: **RICHARD E. HISHMEH**
Position: Assistant Professor
Department: English
Degrees: Ph.D., English
M.A., English
B.A., English
Position #: 6354 New: Yes
Remarks: Position approved 11/8/05
Sal Rng/Stp: **G/1** Salary: **\$5,406.81/month**
% of Position: 100% # Mos: 10
Effective: August 18, 2006
Account #: A-111000-324200-15010-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. RATIFIED PART-TIME FACULTY EMPLOYMENT

MSC Evilsizer/McMullen

The Governing Board ratified the recommendation of the Superintendent/ President regarding the **employment of the following part-time faculty**, at the hourly rate indicated for Spring 2006 (day and/or evening); said part-time faculty is not scheduled to teach more than a 60 percent load in a single semester:

SPRING 2006

BUSINESS EDUCATION

Rhodes, Deborah	Real Estate B.S., Business M.B.A., Business Administration	\$45.62
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The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. RATIFIED NEW CLASSIFIED POSITIONS

MSC Evilsizer/McMullen

The Governing Board ratified the recommendation of the Superintendent/ President regarding the approval of the following new classified positions:

a. Position: **GEAR UP Outreach Coordinator**
Name: Vacant
Department: GFSP/GEAR UP
Position #: 6363 New: Yes
Sal Grade/Stp: **20/1** Salary: **\$3,011.69/month**
% of Position: 100% # Mos.: 12
Effective: April 14, 2006
Account #: K-212200-471200-64990-1112320/100%

a. Position: **GEAR UP Outreach Coordinator**
Name: Vacant
Department: GFSP/GEAR UP
Position #: 6364 New: Yes
Sal Grade/Stp: **20/1** Salary: **\$3,011.69/month**
% of Position: 100% # Mos.: 12
Effective: April 14, 2006
Account #: K-212200-471200-64990-1112320/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

c. Name: **ABIGAIL CORONA**
Position: Personnel Technician
Department: Human Resource Services
Position #: 5023 New?: No
Remarks: Replacement for Maria Johnson; promotion for Ms. Corona.
Sal Grade/Stp: **22/2** Salary: **\$3,318.80/month**
% of Position: 100% # Mos: 12
Effective: April 14, 2006
Account #: A-212200-611100-66600-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. RATIFIED CHANGE TO CAST POSITION

MSC Evilsizer/McMullen

The Governing Board ratified the recommendation of the Superintendent/ President regarding the change to the following CAST position:

a. Position: **Administrative Coordinator**
Name: Stephanie B. Zimmerman
Department: CCCSAT/CCC Confer
Position #: 6232 New?: No
Remarks: Change from 100% to 65%.
Sal Grade/Stp: 44/6 Salary: **\$3,093.57/month**
% of Position: 65% # Mos: 12
Effective: July 1, 2006
Account #: K-212100-318100-61320-1612190/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. APPROVED PERSONNEL ACTIONS/HISTORY

MSC Evilsizer/McMullen

The Governing Board approved the Personnel Actions/History report, which includes hires and pay rate changes for student employees and short-term employees for the month of April 2006. **EXHIBIT J-13**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. RATIFIED CHANGE TO ADMINISTRATIVE POSITION

MSC Evilsizer/McMullen

The Governing Board ratified the recommendation of the Superintendent/President regarding the change of the following administrative position:

- a. Position: **DIRECTOR, PUBLIC SAFETY PROGRAMS/
POLICE DEPARTMENT**
 Name: Thomas B. Plotts
 Department: Public Safety Programs/Police Department
 Position #: 5200 New: No
 Remarks: Reassignment to previous duties.
 Sal Grade/Stp: 72/7 Salary: \$9,590.80/month
 % of Position: 100% # Mos: 12
 Effective: April 5, 2006
 Account #s: A-123400-336100-60100-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. RATIFIED STIPEND FOR DESIGNATED BILINGUAL INTERPRETER

MSC Evilsizer/McMullen

The Governing Board ratified the recommendation of the Superintendent/ President granting the bilingual stipend for the following employee who is a designated bilingual interpreter:

Khatija Bodjanac, Academic Department Assistant, Cooperative Education, effective April 14, 2006.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

16. RATIFIED RESIGNATION

MSC Evilsizer/McMullen

The Governing Board ratified the recommendation of the Superintendent/President granting the resignation of the following employee:

- a. **Dona P. Day**, CalWORKs Accounting Assistant, Extended Opportunity Programs and Services, effective April 15, 2006 (last day of employment April 14, 2006).

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

17. INFORMATION - RETIREMENTS

On behalf of the Governing Board of the Palomar Community College District, the following retirements were accepted by Robert P. Deegan, Superintendent/ President, as authorized by the Governing Board, under Group I (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Judith K. Duncan**, Supervisor, Veterans' Services, Veterans' Services Department, effective May 1, 2006. She has served Palomar College for 38 years from October 23, 1967, to April 30, 2006.
- b. **William T. Gullette**, Professor, Communications, effective May 20, 2006. He has served Palomar College for 24 years from February 8, 1982, to May 19, 2006.

On behalf of the Governing Board of the Palomar Community College District, the following retirement were accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under Group II (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Carmen L. Eckman**, Academic Department Assistant, Life Sciences, effective March 22, 2006. She has served Palomar College for 18 years from September 14, 1987, to March 21, 2006.

18. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the **Professional Growth Program for Classified Employees**, the following employee is granted a **one-time lump sum stipend of \$2,000** effective February 1, 2006, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name:	James E. McCann
Position:	HVAC Technician
Department:	Building Services
Course of Study:	Job Related

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR – There were none.

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION

Report of the Faculty Senate

Faculty Senate President Brent Gowen reported that the Faculty Constitution has been distributed and forums have been scheduled. Besides approving its Academic Due Process policies and guidelines, the Senate also appointed a new Curriculum Committee Co-chair and will appoint a new Professional Development Coordinator in May. The Senate continues to work closely with the Learning Outcomes Council on projects, and is in the process of firming up plans for Commencement.

2. **INFORMATION**

Report of the Palomar Faculty Federation

Co-President Rocco Versaci reported that elections are currently taking place. He gave an update on PFF negotiations and reported on the PFF's position.

3. **INFORMATION**

Report of the Administrative Association – no report.

4. **INFORMATION**

Report of the Confidential and Supervisory Team

CAST President Jenny Akins announced the CAST employee of the year, Chris Miller, construction supervisor. She also expressed her gratitude to Judy Duncan for her 38 years of dedicated service to Palomar College.

5. **INFORMATION**

Report of the CCE/AFT

CCE President Becky McCluskey reported that the Classified Staff Development Day which was held on March 22, 2006, was a huge success. She reported that contributions were received from the President's Office, the President's Associates, Administrative Association, the Foundation, Office of Student Affairs, the Bookstore, and CCC Confer. She expressed her appreciation for their donations and contributions. Ms. McCluskey announced the Classified Employee of the Year, Marilyn Lunde. She thanked Ms. Carmen Eckman for her 18 years of service to Palomar College and she will be greatly missed. Ms. McCluskey also thanked Judy Duncan for her service to Palomar College.

6. **INFORMATION**

Report of the Associated Student Government

ASG President Neill Kovrig reported on the Springfest celebration which was held on campus. He announced that the Associated Students began its letter writing campaign in support of the Governor's original budget proposal and information in support of SB 361. The letters are being written by students and will be sent to the Governor, as well as to the State Assemblymen and State Senators. The ASG is currently considering its 2006-07 budget, working on elections, and placing a referendum on a ballot to change its name to Associated Student Organization to reflect the actual activities of the Associated Students. Mr. Kovrig invited everyone to the Student Transfer Recognition Celebration scheduled on May 4, 2006.

M. **UNFINISHED BUSINESS** – There was none.

N. NEW BUSINESS

1. APPROVED RENEWAL OF LEASE AGREEMENT FOR TRANSMITTER OF KKSM-AM RADIO STATION

MSC McMullen/Larson

The Governing Board approved the renewal of the lease agreement between the District and P & M Management, PO Box 749, San Pedro, CA 90733, of the transmitter site for the District's radio station, call letters KKSM-AM, located at 2952 Oceanside Boulevard, Oceanside, CA, for the term of April 1, 2006, to April 1, 2008, at the rate of \$300 per month.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. APPROVED AGREEMENT WITH COMMUNITY COLLEGE LEAGUE OF CALIFORNIA (CCLC) FOR CONSULTANT SERVICES

MSC Chadwick/Larson

The Governing Board approved an agreement with the Community College League of California (CCLC) to provide professional services and consultation to assist the District in the revision of its Board Policy and Administrative Procedures Manual. The work conducted under this agreement shall be effective April 14, 2006, through June 30, 2007.

The fee shall be \$21,600 for up to 300 hours of work and travel expenses incurred by the Consultant.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. APPROVED CHANGE ORDER #1; ACCEPT AS FINAL & COMPLETE, JOB NO. B-6009 NORTH WING REMODEL; AUTHORIZE RELEASE OF BID SECURITY IN THIRTY-FIVE DAYS; RELEASE THE BONDS AND RECORD NOTICE OF COMPLETION

MSC Chadwick/Larson

The Governing Board approved Change Order #1 in the amount of \$8,300.85, as described in Exhibit N-3; accepted Job No. B-6009 North Wing Remodel/Escondido Center as complete and final; and authorizes the Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary of the Governing Board. The total amount of this contract is \$294,300.85, and all money due and owing to the Contractor, with the exception of the ten (10%) retention, shall be paid, and following the expiration of thirty-five (35) calendar days from the date this resolution is recorded, the retention shall be paid to St. Thomas Enterprises, 3817 Palm Drive, Bonita, CA 91902, provided no liens are filed within this period. The bid security posted by St. Thomas Enterprises shall be returned and all bonds shall be released, within the time and in the manner as provided by law. **EXHIBIT N-3**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVED SABBATICAL LEAVES FOR 2006-2007**

MSC Evilsizer/Larson

The Governing Board approved **sabbatical leaves** for **2006-2007** for the following persons:

FALL 2006

Madelyn Byrne, Performing Arts Department
John Dise, Counseling Department
Patricia Dixon, American Indian Studies Department
Joseph Farrelly, Computer Science and Information Systems Department
Catherine Jain, Earth Sciences Department
Jo-Anne Lesser, Counseling Department
E. Ann Maioroff, English Department
Craig Thompson, English Department
Susan Zolliker, English Department

SPRING 2007

Terrie Canon, Computer Science and Information Systems Department
Carey Carpenter, Life Sciences Department
Mathews Chakkanakuzhi, Mathematics Department
Sherry Goldsmith, Disability Resource Center
R. Anthony Guerra, Multicultural Studies Department, Behavioral Science Department
Carol Lowther, English as a Second Language Department
Jon Panish, English Department
Larry Roberts, Public Safety Programs
Tamara Weintraub, Library

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **REJECTED CLAIM**

MSC Larson/Chadwick

The Governing Board of the Palomar Community College District **rejected the claim** for damages filed by **Mary Macy** and referred it to the District's Claim Administrator for handling.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **RECEIVED BIDS FOR SATELLITE UPLINK EQUIPMENT MAINTENANCE AND SERVICE**

MSC Chadwick/Larson

The following bids were received by the Palomar Community College District in response to Notice to Bidders for "Bid # B-6011: Satellite Uplink Equipment Maintenance and Service" published on February 22, 2006, and March 1, 2006, from the firms indicated in the attached **Exhibit N-6**:

Bid Item: Desc	BIDDER	TOTAL BID PRICE
Satellite Uplink Equipment Maintenance and Service	Satellite Engineering Group, Inc. 6050 Connecticut Ave. Kansas City, MO 64120-3475	\$84,500.00 - 8x5 maintenance coverage \$250.00/hr – Additional Service outside of 8x5 overage

Satellite Engineering Group, Inc., is found to be the lowest responsive bidder to Palomar Community College District for the satellite uplink equipment maintenance and service comprising Bid #B-6011, and an agreement per the price schedule as listed in the attached **Exhibit N-6**, is authorized between this company and the District for the Item. Funding Source: CCCSAT

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVED COURSES FOR INCLUSION IN CURRICULUM**

MSC Chadwick/Larson

The Governing Board **approved the following credit courses** which have been examined by the Curriculum Committee and are being recommended **for inclusion in the Palomar College Curriculum, effective Fall 2006**:

- a. Course Number and Title: CHEM 109 Forensic Chemistry
Discipline: Chemistry (CHEM)
Prerequisite: A minimum grade of 'C' in MATH 50
Elective course in the following programs: Administration of Justice – General, A.A. Degree Major
Distance Learning Offering(s): TV, Online
- b. Course Number and Title: CHEM 205L Introductory Biochemistry Laboratory
Discipline: Chemistry (CHEM)
Co-requisite: CHEM 205
Transfer Acceptability: UC, CSU
Grading Basis: Grade Only
- c. Course Number and Title: CSIS 57 Introduction to Online Learning
Discipline: Computer Science and Information Systems (CSIS)
Distance Learning Offering(s): TV, Online

- d. Course Number and Title: TA 112/ENTT 112 Entertainment Audio Production
Disciplines: Theatre Arts (TA) and Entertainment Technology (ENTT)
Required course in Entertainment Technology Certificate of Achievement and in
Theatre – Technical, A.A. Degree Major
Transfer Acceptability: CSU

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. APPROVED REMOVAL OF COURSES FROM CURRICULUM

MSC Chadwick/Larson

The Governing Board **approved the removal of the credit courses** which have been examined by the Curriculum Committee and are being recommended for removal **from the Palomar College Curriculum, effective Fall 2006:**

- a. Course Number and Title: PE 132 Intermediate Skiing
Discipline: Physical Education (PE)
Transfer Acceptability: UC, CSU
Repeatability: May be taken 4 times.
Reason for Deactivation: Inactive
- b. Course Number and Title: PE 160 Beginning Racquetball
Discipline: Physical Education (PE)
Transfer Acceptability: UC, CSU
Repeatability: May be taken 4 times.
Reason for Deactivation: Inactive
- c. Course Number and Title: PE 161 Intermediate Racquetball
Discipline: Physical Education (PE)
Transfer Acceptability: UC, CSU
Elective course in Adult Fitness/Health Management
Certificate of Achievement, and elective course in
Physical Education A.A. Degree.
Repeatability: May be taken 4 times.
Reason for Deactivation: Inactive
- d. Course Number and Title: SPAN 240 Spanish for Native Speakers I
Discipline: Spanish (SPAN)
Prerequisite: Native speaker of Spanish
Prerequisite course for SPAN 241
Elective course in General Studies A.A. Degree
Reason for Deactivation: Inactive
- e. Course Number and Title: SPAN 241 Spanish for Native Speakers II
Discipline: Spanish (SPAN)
Prerequisite: SPAN 240, or Native speaker of Spanish
Transfer Acceptability: UC, CSU
Elective course in General Studies A.A. Degree
Reason for Deactivation: Inactive

- f. Course Number and Title: TA 216 Intermediate Acting II: Character Development
Discipline: Theater Arts (TA)
Prerequisite: TA 116
Transfer Acceptability: UC, CSU
Required course in Theatre Arts A.A. Degree Major,
and Elective course in Theatre Arts – Emphasis in Acting A.A.
Degree Major
Distance Learning Offering(s): CAI
Repeatability: May be taken 2 times.
Reason for Deactivation: Inactive

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. VOTED FOR UP TO TEN CANDIDATES FOR CCCT BOARD ELECTION – 2006

MSC Chadwick/Larson

The Governing Board cast its vote for **up to ten** of the following candidates for the **CCCT Board**:

- | | |
|--------------------------------------------------------------------------|-------------------------------------------------------------------------|
| <input type="checkbox"/> Anita Grier, San Francisco CCD* | <input type="checkbox"/> Bernard E. Jones, Allan Hancock Joint CCD |
| <input checked="" type="checkbox"/> Rebecca J. Garcia, Cabrillo CCD* | <input type="checkbox"/> Kay Albiani, Los Rios CCD* |
| <input type="checkbox"/> Marcia Zableckis, Barstow CCD | <input type="checkbox"/> Paul Fong, Foothill-DeAnza CCD* |
| <input checked="" type="checkbox"/> Brian Conley, Rancho Santiago CCD | <input type="checkbox"/> Carolyn Batiste, MiraCosta CCD* |
| <input type="checkbox"/> Janet Chaniot, Mendocino-Lake CCD | <input checked="" type="checkbox"/> Isabel Barreras, State Center CCD |
| <input checked="" type="checkbox"/> Nancy C. Chadwick, Palomar CCD | <input checked="" type="checkbox"/> Rosanne Bader, Mt. San Antonio CCD |
| <input type="checkbox"/> Bill McMillin, Ohlone CCD | <input type="checkbox"/> Jim Buchan, Yuba CCD |
| <input type="checkbox"/> Charles Meng, Napa Valley CCD* | <input type="checkbox"/> Judi D. Beck, Shasta-Tehama-Trinity Joint CCD* |
| <input checked="" type="checkbox"/> Mary Anne Rooney, Ventura County CCD | <input checked="" type="checkbox"/> Ted Edmiston, Cerritos CCD |
| <input type="checkbox"/> Donald Nelson, Victor Valley CCD | <input type="checkbox"/> Eva Kinsman, Copper Mountain CCD |
| <input type="checkbox"/> Edward C. Ortell, Citrus CCD* | <input type="checkbox"/> Marie Kiersch, San Luis Obispo County CCD* |

* Incumbent

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. SET TERM OF OFFICE, SET COMPENSATION, AFFORDED PRIVILEGE TO SECOND MOTIONS AND CAST ADVISORY VOTE FOR NON-VOTING STUDENT TRUSTEE FOR 2006-2007

MSC Chadwick/Larson

The Governing Board, in accordance with Board Policy 11.1, set the **compensation** for the non-voting **Student Trustee for 2006-2007**, for a **one-year term**, at **\$400.00 per month** and affords the Student Trustee the privilege to **second motions** and **cast an advisory vote**, although the vote shall not be included in determining the vote required to carry any measure before the Board.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. Item pulled from agenda

12. SCHEDULED BOARD WORKSHOP

MSC Larson/McMullen

The Governing Board scheduled a **special meeting** as a **Board Workshop** on **April 25, 2006, at 4:00 p.m.**, in the President's conference room, LL-204.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

O. BOARD REQUESTS FOR REPORTS

Trustee Mark Evilsizer recommended that the Board Finance Committee meet within the next few weeks with Vice President Dowd and President Deegan. A meeting was tentatively scheduled for Tuesday, May 2, at 4:00 p.m. This meeting will be confirmed within the week.

1. Grant Application Process (Nelson)
2. Professional Services-Policy & Monitoring (Evilsizer)
3. Governmental Affairs Liaison (Evilsizer)
4. Workshop on the Carver Model (Nelson)
5. Draft a resolution to support *Keeping the Promise* community college initiative (Larson)
6. Collaborative funding for Nursing Education Program [Palomar Pomerado Health] (Larson)
7. University Studies Degree (Kovrig)
8. Affirmative Action/EEOC Training for supervisory staff (Nelson)

P. RECESS TO CLOSED SESSION – No additional closed session needed.

R. ADJOURNMENT

The meeting was adjourned at 6:36 p.m.