



APPROVED 4/13/06

GOVERNING BOARD MINUTES

REGULAR MEETING OF THE GOVERNING BOARD

DATE: MARCH 14, 2006

3:30 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)

PALOMAR COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD ROOM, STUDENT SERVICES CENTER

1140 WEST MISSION ROAD

SAN MARCOS, CALIFORNIA

A. CALL TO ORDER

Dr. Michele Nelson, President, called the regular meeting of the Palomar Community College District Governing Board to order at 3:30 p.m.

AA. ROLL CALL

TRUSTEES PRESENT:

MARK R. EVILSIZER, M.A., VICE PRESIDENT
DARRELL L. MC MULLEN, M.B.A., SECRETARY
RUTH LARSON, M.D., TRUSTEE
NANCY C. CHADWICK, M.S.W., M.P.A., TRUSTEE
NEILL KOVRIG, STUDENT TRUSTEE
MICHELE T. NELSON, PH.D., PRESIDENT

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

B. PUBLIC COMMENTS

C. RECESS TO CLOSED SESSION

The Board went into Closed Session at 4:02 p.m., to discuss:

10. Consider granting honorary degree, pursuant to Ed. Code §72122.
8. Conference with legal counsel – existing litigation, pursuant to Government Code 54956.9
(a). Case No. GIN 048316, Lahijani v. Governing Board; Case No. GIN 041759, D047836, Voth v. Governing Board, et. al.
1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.

6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows: Discussion of potential sites in the southern portion of the District.
7. Review of tort claim, pursuant to Government Code §54956.95.
9. Pending Litigation - Government Code, §54956.9(a): United States Bankruptcy Court for the Southern District of New York (Adv. Action No. 05-01242-AJG) (the "Trading Claim Litigation")

CC. RECONVENE TO OPEN SESSION

The meeting reconvened to Open Session at 5:08 p.m. Board President Nelson reported the following action taken during closed session:

- a. The Board took action to reject the proposed decision of the Administrative Law Judge and decide the case upon the record, and took action not to employ employee number 005725540 as a regular tenured academic employee with such decision being made retroactive to May 10, 2005, and reaffirming the Board's prior decision of May 10, 2005, not to employ employee number 005725540 as a tenured faculty member.

A roll call vote to reject the proposed decision of the Administrative Law Judge was taken as follows:

Roll Call Vote:
Larson – Aye
Evilsizer – Nay
Nelson – Aye
McMullen – Aye
Chadwick - Aye

- b. The Board unanimously voted to approve a settlement agreement resolving the Voth litigation, Case No. GIN 041759, D047836, Voth v. Governing Board.

STAFF PRESENT:

Jenny Akins, President, Confidential and Supervisory Team; Supervisor, Purchasing Services
Kelley Hudson-Mac Isaac, Administrative Association; Manager, Facility Planning/Environ
Chris Wick, CCE/AFT; Staff Assistant, Business Services
Julie Ivey, Co-President, PFF/AFT; Part-Time Faculty, English
Dr. Brent Gowen, President, Faculty Senate; Associate Professor, English
Josie Silva, Executive Assistant, Superintendent/Governing Board

GUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Dr. Nelson declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR ONE YEAR FROM THE MEETING DATE.

- D. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS** – there were none.

E. APPROVAL OF MINUTES

MSC Chadwick/McMullen

The Governing Board approved the Minutes of the Regular Meeting of March 14, 2006.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

MSC Chadwick/McMullen to move item N-2 under New Business, page 13, forward on the Agenda. The Vote was unanimous.

Vice President Bonnie Dowd introduced Phebe McCutcheon, Certified Public Accountant from Vicenti, Lloyd, & Stutzman, LLP, the auditing firm that conducted the District's audit. Ms. McCutcheon reviewed with the Board the audit report for year ending June 30, 2005.

N. NEW BUSINESS

2. ACCEPTED AUDIT REPORT

MSC Chadwick/Larson

The Governing Board accepted the **Audit Report** of the Palomar Community College District, Year Ended June 30, 2005, as prepared by Vicenti, Lloyd, & Stutzman, LLP, 2210 E. Route 66, Glendora, CA 91740. **EXHIBIT N-2**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

G. REPORT OF THE GOVERNING BOARD PRESIDENT

Board President Michele Nelson announced she was out of the country on vacation and apologized for not returning phone calls during that time. She expressed her appreciation to everyone for taking over while she was gone. Dr. Nelson commented that she attended a very informative presentation given by Mr. Steven Erinburg, an Enforcement Supervisor at the Equal Employment Opportunity Commission, who spoke about the investigative processes in the EEOC; focusing on harassment, discrimination, disabilities, and retaliation.

H. REPORTS OF GOVERNING BOARD TRUSTEES

Trustee Ruth Larson voiced her contentment regarding the expansion of the Nursing Education Program at Palomar College. She summarized a newspaper article that stated CSUSM received over \$350,000 from Palomar Pomerado Health and urged the College to investigate this further. She requested an update on this issue when available.

Trustee Mark Evilsizer reported on his attendance at a College basketball game and congratulated the men's basketball team for winning the championship. He said he attended a SDICCCA dinner where Mr. Alan Bursin was the invited speaker and spoke about educational issues from his viewpoint. Trustee Evilsizer said he attended a "Friends of the Arboretum" meeting and pointed out that the members are very enthusiastic about the arboretum. Lastly, Trustee Evilsizer requested the Board to consider membership in the CA Association of Latino Community College Trustees, since this is an area of the population that is growing.

Trustee Darrell McMullen – no report

Trustee Nancy Chadwick commented that she attended the men's championship basketball game and enjoyed it very much. She attended the SDICCCA dinner and commented that there was much enthusiasm in the room for the community college funding. She stated that SDICCCA is an important part of our lobbying efforts and pushes for the kinds of things that community colleges want, one of those of course is equalization. Currently, the big issue is allocating that third year if it is approved. She reported on the issues facing the Federal programs and urged everyone to contact Senators Boxer and Feinstein.

At this point, Board President Nelson announced that she neglected to pull the following items from the agenda (continued from Section F):

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

REMOVE THE FOLLOWING ITEMS FROM AGENDA:

N. NEW BUSINESS - Page 13

Items #N-7 and #N-8

Student Trustee Neill Kovrig commented on his attendance at the SDICCCA dinner. He announced that several ASO officers would be traveling to Washington, D.C., to attend the American Students Association of Community Colleges convention and advocacy conference. Several appointments have been made to meet with senators and representatives from this district; among topics to be discussed will be such issues such as Pell Grant, Financial Aid, renewal of the Higher Education Act. He will be taking the resolution in support of continued funding of all Federal programs that the Board will be asked to approve tonight. In conclusion, Trustee Kovrig indicated he was in favor of the community college initiative and hopes it will be passed.

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

President Robert Deegan asked Vice President Madrigal to move forward with his report:

2. Report of Vice President for Student Services

Vice President Joe Madrigal introduced Athletics Director, John Woods. Mr. Woods recognized Ms. Sherry Titus, Women's Basketball Coach, who has been with Palomar for eleven seasons. Her team has won two college championships and she was recognized by the Pacific Coast Conference as Coach of the Year in Women's Basketball. Mr. Woods also introduced Mr. John O'Neill, Men's Basketball Coach, who has been with Palomar, first as Assistant Coach for three seasons, and then took over as head coach since 2002-03. Coach O'Neill's team has won three college championships under his guidance. He was recognized by the Pacific Coast Conference as Coach of the Year in Men's Basketball.

President Deegan commended both coaches for the fine work that they have done all season with the student athletes.

Vice President Madrigal also reported on the celebratory events planned for the Cesar Chavez Day on March 31, 2006, and invited everyone to attend. **President Deegan** thanked Vice President Madrigal for implementing this important project; he commended Mr. Madrigal for an outstanding job.

President Deegan introduced Michelle Barton, Director of Institutional Research & Planning, and Theresa Hogan-Egkan, Professor/Counselor, who gave a detailed presentation on student transfer counts. (Report on file)

After the presentation, Vice President Madrigal thanked the Telescope for writing an article about Mr. Cesar Chavez.

President Deegan announced Mr. Mark Oggel, Director of Communications, who gave an update on the 60th Anniversary celebration planned on April 8th, at the Dome.

1. **Report of Vice President for Instruction**

Vice President Berta Cuaron announced that because of conflicting data received from the Department of Labor, the report on the fastest growing occupations in the county would be presented at the April meeting. Vice President Cuaron acknowledged the Cabinet & Furniture Technology program for celebrating 50 years at Palomar College. They were featured in the Woodworker's Journal in the February 28th issue. Ms. Cuaron acknowledged the CCC Confer project under the leadership of Blaine Morrow. It was nominated for an award by the Alliance for Distance Education in California for their partnerships with various educational institutions and businesses.

Lastly, Vice President Cuaron said students of the Telescope attended the Associated College Press Conference in Los Angeles on March 5. They competed against two and four-year colleges and placed third for best newspaper in the two-year school competition. She commended the students and the Editor In Chief, Wendy Nelson, for their hard work.

3. **Report of Vice President for Finance and Administrative Services**

Vice President Bonnie Dowd announced that Finance and Administrative Services currently has five ongoing construction projects. She said they are also busy building budgets for 2006-07.

4. **Report of Vice President for Human Resource Services**

Vice President John Tortarolo updated the Board on professional development activities planned by the various employee groups on campus and invited the Board to attend. He also announced the Annual Unity In Diversity event for 2006 will be held on May 1st, and cordially invited the Board.

Mr. Deegan mentioned that Palomar is in the process of hiring fifteen new faculty members and commended all screening committees for the time they have put into this process.

At this time, Trustee Mark Evilsizer recognized **Connie Rodriguez**, a Palomar employee, who won the **Madrina Award** from the **Latina Leadership Network**, at Rio Hondo Community College.

**Resumption of
 REGULAR AGENDA**

J. APPROVAL OF CONSENT CALENDAR ITEMS

1. REVIEWED AND APPROVED PURCHASES MADE FOR PRIOR SIXTY DAYS

MSC McMullen/Larson

The Governing Board reviewed and approved the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2005-2006 fiscal year budget:

Purchase Orders	0640382	through	0640478	\$ 590,459.53
Travel	0650051	through	0650060	\$ 4,534.09
Advertising/Increases	0660070	through	0660089	\$ 111,095.77
Employment Ads	0665015	through	0665015	\$ 190.60
Agreement/Services	0670600	through	0670676	\$ 341,504.55
Repairs	0675065	through	0675078	\$ 9,612.28
Agreement/Annual	0680162	through	0680164	\$ 4,043.88
Procurement Card	Time Period: 01/23/05 – 02/22/05			\$ 172,983.03
				\$ 1,234,423.73

The Vote was unanimous.
 Student Trustee Advisory Vote: Aye

2. REVIEWED AND APPROVED CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS

MSC McMullen/Larson

The Governing Board ratified and approved all contracts and agreements for the period January 1, 2006, through February 28, 2006, and entered into on behalf of the Palomar Community College District, as detailed in **Exhibit J-2**.

The Vote was unanimous.
 Student Trustee Advisory Vote: Aye

3. ACCEPT GIFTS

MSC McMullen/Larson

The Governing Board accepted the following **gifts** and directed that an appropriate letter of appreciation be sent to the donors:

- a. Light table, donated by **Yvonne Barcelona**, 2021 Sequoia Street, San Marcos, CA, 92069, for classroom use. Total cash value as estimated by donor is \$200.
- b. Medical books, donated by **Beverly Peterson**, 1285 Rubenstein Avenue, Cardiff, CA, 92007, to be used by students in the Nursing Program. Total cash value as estimated by donor is \$6,200.

- c. General medical supplies, donated by **Cort Schuyler**, 5104 Summerhill Drive, Oceanside, CA, 92057, to be used by students in the Nursing Program. Total cash value as estimated by donor is \$700.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. APPROVED REVOLVING CASH EXPENDITURES

MSC McMullen/Larson

The Governing Board approved the **Revolving Cash Expenditures** for the month of February, 2006, as indicated in **Exhibit J-4**.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. APPROVED DRAWING NEW WARRANT

MSC McMullen/Larson

The Governing Board authorized the Disbursing Officer to a **draw new warrant** as follows:

- a. Warrant #76-145817, dated August 4, 2005, in the amount of \$403.00, to **Jennifer L. Pedro**, P.O. Box 868, Valley Center, CA 92082. Void due to stale date.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. APPROVED NEW COMMUNITY DEVELOPMENT CLASSES, AGREEMENTS, AND PERSONNEL

MSC McMullen/Larson

The Governing Board approved the following new classes, agreements, and personnel for providing Community Development classes:

Summer/2006

- | | | |
|----|-------------------------|--|
| a. | Name: | Velma West |
| | Name of Class: | Floral Design |
| | Effective: | 6/17/06 |
| | Instructor Rate: | 30% of fees collected |
| | Fees to Student: | \$60.00 |
| | Terms: | Min 10/Max20 |
| b. | Name: | Geraldine Gatehouse |
| | Name of Class: | Weekend Retreat – Personal Growth |
| | Effective: | 6/23/06 |
| | Instructor Rate: | \$50.00 per student |
| | Fees to Student: | \$649.00 for weekend (includes hotel, food, and tuition) |
| | Terms: | Min 10/ Max40 |

- c. **Name:** Olive Street
 Name of Class: Cake Decorating
 Effective: 6/10/06
 Instructor Rate: 30% of fees collected
 Fees to Student: \$75
 Terms: Min 10/ Max 25
- d. **Name:** Harold Phillips, Jr. (Skip)
 Name of Class: Pool and Watershape Design Construction School
 Effective: 6/10/06
 Instructor Rate: 40% of fees collected
 Fees to Student: \$890
 Terms: Min 10/ Max 40
- e. **Name:** Karen Dickman
 Name of Class: Creating a Website in Dreamweaver
 Effective: 6/24/06
 Instructor Rate: 30% of fees collected
 Fees to Student: \$70
 Terms: Min 10/ Max 25
- f. **Name:** Lori Callies
 Name of Class: Introduction to Modeling and Media Markets
 Effective: 6/17/06
 Instructor Rate: 30% of fees collected
 Fees to Student: \$75
 Terms: Min 12/ Max 40
- g. **Name:** Fay McGrew
 Name of Class: Qigong for Energy Healing
 Effective: 6/10/06
 Instructor Rate: 30% of fees collected
 Fees to Student: \$70
 Terms: Min 10/ Max 25
- h. **Name:** Nina Lorber
 Name of Class: Creative Writing
 Effective: 6/10/06
 Instructor Rate: 30% of fees collected
 Fees to Student: \$65
 Terms: Min 10/ Max 30
- i. **Name:** Nina Lorber
 Name of Class: Medical Terminology
 Effective: 6/17/06
 Instructor Rate: 30% of fees collected
 Fees to Student: \$95
 Terms: Min 10/Max 30
- j. **Name:** Sheryl Haupt
 Name of Class: Jewelry Making
 Effective: 6/17/06
 Instructor Rate: 30% of fees collected
 Fees to Student: \$60
 Terms: Min 10/Max 20

- k. **Name:** Karen Harp
 Name of Class: Baby Sign Language Classes
 Effective: 7/17/06
 Instructor Rate: 30% of fees collected
 Fees to Student: \$35
 Terms: Min 10/Max 40
- l. **Name:** Jim Fairbanks
 Name of Class: Retirement Planning
 Effective: 5/1/06
 Instructor Rate: \$25 per student
 Fees to Student: \$50
 Terms: Min 10/ Max 40
- m. **Name:** Kris Hall
 Name of Class: Medical and Dental Billing
 Effective: 6/10/06
 Instructor Rate: 30% of fees collected
 Fees to Student: \$95
 Terms: Min 10/ Max 50

7. GRANTED EQUIVALENCY FOR DISCIPLINE

MSC McMullen/Larson

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board granted the following individuals **equivalency to minimum qualifications** for the disciplines listed:

- Fox, Ronald** – Performing Arts
Gonzalez, Alejandra – English as a Second Language
Reynoso, Robert – Drywall Apprenticeship
Solano, George – Fire Technology

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. RATIFIED PART-TIME FACULTY EMPLOYMENT

MSC McMullen/Larson

The Governing Board ratified the recommendation of the Superintendent/ President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Spring and Fall 2006 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

SPRING 2006

BEHAVIORAL SCIENCES

Deden, Dale	Sociology	\$44.13
	B.A., Sociology	
	M.A., Sociological Practice	

DESIGN & CONSUMER EDUCATION

Hebert, James Fashion \$43.06
A.A.S., Fashion Design
6+ Years Experience

ENGLISH AS A SECOND LANGUAGE

Gonzalez, Alejandra Community Education – Noncredit \$43.06
Eminence in the Field

OCCUPATIONAL & NONCREDIT PROGRAMS

Reynoso, Robert Apprenticeship – Drywall Paid by
Eminence in the Field sponsor:
Southern California
Drywall/Lather
Joint Apprenticeship
& Training Committee

PERFORMING ARTS

Fox, Ronald Music \$43.06
Eminence in the Field

PUBLIC SAFETY PROGRAMS

Brown, Mark Administration of Justice \$44.13
A.B., Business Management/Psychology/Speech
M.A., Education

Cohen, Heath Fire Technology \$43.06
A.S., Fire Science
6+ Years Experience

FALL 2006

PUBLIC SAFETY PROGRAMS

Solano, George Fire Technology \$43.06
Eminence in the Field

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. APPROVED CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT

MSC McMullen/Larson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment of the following Child Development Center Teacher**, at the hourly rates indicated for Spring 2006:

Sentinella, Karen Teacher \$15.68
A.A., General Studies
A.A., Child Development
Child Development Master Teacher Permit

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. RATIFIED REHIRING OF PROBATIONARY FACULTY

MSC McMullen/Larson

The Governing Board ratified the recommendation of the Superintendent/President regarding the rehiring for the 2006-2007 academic year of the following as second year probationary faculty members:

Anna Aguilera	Equal Opportunity Programs and Services
Mary Cassoni	Business Education
Ryan Emerick	Behavioral Sciences
Matthew Estes	Economics, History and Political Science
Tracy Fung	English as a Second Language
Kathleen Grove	Behavioral Sciences
Carlton Lofthouse	Public Safety Programs
Russ McDonald	Counseling
Linda Morrow	Library Technology
Henry Ordille	Emergency Medical Education
Jose Carlos Pedroza	Foreign Languages
Ellen Weller	Performing Arts
Brandan Whearty	Speech Communication/Forensics/ASL

The Governing Board ratified the recommendation of the Superintendent/President regarding the rehiring for the 2006-2007/2007-2008 academic years of the following as third/fourth-year probationary faculty members:

Sandra Andre	Design & Consumer Education
Peter Bowman	Economics, History and Political Science
Patricia Brandon	Chemistry
Donna Cosentino	Communications
Daniel Early	Physical Education/Athletics
Jennifer Fererro	Child Development
Perri Gill	Mathematics
Martin Japtok	English
Ingram Ober	Art
Nancy Pince	Nursing Education
Fredric Rose	Behavioral Sciences
Karl Seiler	Physical Education/Athletics
Gary Sosa	English as a Second Language
Yan Tian	Mathematics
Kathleen Young	Behavioral Sciences
Jennifer Zabzdyr	Chemistry

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. RATIFIED GRANTING OF TENURE

MSC McMullen/Larson

The Governing Board ratified the recommendation of the Superintendent/ President regarding the granting of tenure effective for the 2006-2007 academic year to the following faculty members:

Ronald Burgher	Computer Science/Information Systems
Margaret Faulkner	Performing Arts
Nicholas Green	Computer Science/Information Systems
Jerry Jenkins	English
Leanne Maunu	English
Susan Miller	Behavioral Sciences
Annette Squires	Mathematics

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. RATIFIED ACADEMIC EMPLOYMENT

MSC McMullen/Larson

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following academic employee:

a. Name: **KELLY A. FALCONE**
 Position: Assistant Professor, Physical Education
 Head Women's Water Polo/Assistant Swimming Coach
 Department: Physical Education/Athletics
 Degrees: M. A., Kinesiology/Biomechanics
 B. S., Kinesiology
 Position #: 6356/6357 New: Yes
 Remarks: Position approved 11/8/05
 Sal Rng/Stp: C/1 Salary: \$4,522.21/month
 % of Position: 100% # Mos: 10
 Effective: August 18, 2006
 Account #s: A-111000-367300-08350-0000000/40%
 A-111000-367200-08370-0000000/15%
 A-111000-431200-08350-0000000/45%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. **APPROVED PERSONNEL ACTIONS/HISTORY**

MSC McMullen/Larson

The Governing Board approved the Personnel Actions/History report, which includes hires and pay rate changes for student employees and short-term employees for the month of March 2006. EXHIBIT J-15

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

16. **RATIFIED LEAVES OF ABSENCE - REVISIONS**

MSC McMullen/Larson

- a. The Governing Board ratified the revised recommendation of the Superintendent/President granting a **20% Family Leave of Absence without pay and with no effect on benefits**, effective February 13, 2006, through June 30, 2006, to **Molly L. Copeland**, Teacher I, Child Development Center.
- b. The Governing Board ratified the revised recommendation of the Superintendent/President granting a **20% Family Leave of Absence without pay and with no effect on benefits**, effective February 27, 2006, through June 30, 2006, to **Michelle R. Hernandez**, Senior Office Specialist, Child Development Center.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

17. **RATIFIED LEAVES OF ABSENCE**

MSC McMullen/Larson

- a. The Governing Board ratified the recommendation of the Superintendent/President granting a **10% Personal Leave of Absence without pay and with no effect on benefits**, effective January 17, 2006 through May 19, 2006, to **Dennis Casey**, Academic Department Assistant, Computer Science & Information Systems, to teach.
- b. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Leave of Absence without pay and with no effect on benefits**, effective March 6, 2006, through May 28, 2006, to **Adriana Sanchez Velazco**, Enrollment Services Specialist, Enrollment Services.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

18. RATIFIED RESIGNATIONS

MSC McMullen/Larson

The Governing Board ratified the recommendation of the Superintendent/ President granting the resignations of the following employees:

- a. Elizabeth Gary, Outreach Coordinator, Grant Funded Student Support Programs, effective February 22, 2006 (last day of employment February 21, 2006).
- b. Frank J. Brito, Police Officer I, Campus Police, effective February 24, 2006 (last day of employment February 23, 2006).

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

19. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

MSC McMullen/Larson

In accordance with the Professional Growth Program for Classified Employees, the following employee is granted a \$500 annual stipend, prorated on a monthly basis, effective February 1, 2006:

Employee Name:	Marcela Gomez
Position:	ESL Student Specialist
Department:	English as a Second Language (ESL)
Course of Study:	M.A. Degree

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR – there were none

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION - Report of the **Faculty Senate**

Faculty Senate President Brent Gowen reported that the Faculty Senate invited President Deegan to discuss the upcoming bond measure and Vice President Madrigal to describe advances in Student Services. Dr. Gowen reported on various issues and decisions the Senate acted on, i.e., commencement, Faculty Constitution, committee work, etc.

2. INFORMATION - Report of the **Palomar Faculty Federation**

PFF Co-President Julie Ivey reported on her attendance a Higher Education summit in Orlando, Florida. She said she came back with a wealth of information and literature. PFF will be discussing ways to promote the community college initiative, among other things.

3. **INFORMATION - Report of the Administrative Association**

Ms. Kelley Hudson-Mac Isaac reported that Mr. Deegan attended their general membership meeting and updated them on the bond issue. On behalf of the Administrative Association Executive Council, Ms. Mac Isaac extended an invitation to the Board to attend the annual retreat.

4. **INFORMATION - Report of the Confidential and Supervisory Team**

CAST President Jenny Akins reported on the upcoming CAST retreat. She said employee services pins will be distributed at the retreat. She announced the CAST Employee of the Year nominees: Marsha Gable, Jo Anne Geise, Terry Gray, Diane McAllister, Chris Miller, Donna Renner and Jenny Akins. Ms. Akins expressed her appreciation to the District for funding the retreat.

5. **INFORMATION - Report of the CCE/AFT**

Ms. Chris Wick reported on the planned events for Classified Staff Development Day. Service pins will be distributed and the Classified Employee of the Year will be announced. Ms. Wick thanked the District for providing the opportunity for classified staff to spend a day together, learning new things and getting to know each other better. Ms. Wick acknowledged and thanked the classified staff members who continue to donate hours to the catastrophic leave bank.

6. **INFORMATION - Report of the Associated Student Organization**

ASO President Neill Kovrig presented an ASO Presidential Citation to Lisa Galbreath for chairing the campus-wide Black History Celebration Committee, and to members of The Telescope, for their accomplishments and dedication to fostering positive inter-campus relations. Mr. Kovrig updated the Board on various events planned for spring, including Women's History Week, poetry reading and essay contest, Springfest, and ASO elections. Mr. Kovrig said that ASO passed a resolution declaring March 27-31, 2006, Cesar Chavez Week at Palomar College, and passed two resolutions regarding transfer students participating in commencement exercises. Mr. Kovrig said he would like to see the possibility of Palomar offering a University Studies degree and requested a report on this issue.

M. **UNFINISHED BUSINESS** – There was none.

N. NEW BUSINESS

1. APPROVED RESOLUTION AUTHORIZING SETTLEMENT OF THE DISTRICT'S BANKRUPTCY CLAIMS AGAINST ENRON

MSC Chadwick/Evilsizer

RESOLUTION NO. 06-20865

The Governing Board of Palomar Community College District approved the resolution authorizing settlement of the District's bankruptcy claim against Enron, including participation in the "True-up" process, and authorizes the Community College League of California to execute the settlement agreement on behalf of the District.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. Moved forward on agenda.

3. REJECTED CLAIM

MSC McMullen/Larson

BE IT RESOLVED, That the Governing Board of the Palomar Community College District rejected the claim for damages filed by **Margaret Whelan**, and referred it to the District's Claim Administrator for handling.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. APPROVED SECOND AMENDMENT TO LEASE FOR OFFICE SPACE AT 365 SO. RANCHO SANTA FE ROAD, SAN MARCOS, FOR CCC CONFER ADMINISTRATIVE OFFICES

MSC Larson/Chadwick

The Governing Board approved a second amendment to an existing lease with NetReit, a California Corporation, for administrative office space for CCC Confer, located at 365 South Rancho Santa Fe Road, San Marcos, CA 92069. The amendment modifies the term and the base rent of the lease. The amended lease base rent shall be \$3,958.35 (\$1.65 per square foot) for the period of March 1, 2006, to February 28, 2007.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **ACCEPTED AND APPROVED CHANGE ORDER #9 FOR HIGH TECHNOLOGY LABORATORY/CLASSROOM BUILDING**

MSC Larson/Evilsizer

RESOLUTION NO. 06-20866

The Governing Board accepted and approved Change Order #9 in the amount of \$69,495, pertaining to Job No. 712, High Technology Laboratory/Classroom Building project; original contract approved by the Governing Board on October 12, 2004.

EXHIBIT N-5

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVED SUBSTITUTION OF SUBCONTRACTOR ON JOB NO. 712 HIGH TECHNOLOGY/LABORATORY CLASSROOM BUILDING**

MSC McMullen/Chadwick

RESOLUTION NO. 06-20869

The Governing Board approved the request by C. E. Wylie Construction Company ("WYLIE"), general contractor for the High Technology Laboratory/Classroom Building, to substitute another sub-contractor in the place of Cal-West Coatings, Inc., ("CAL-WEST") for painting and coatings work on the project, as authorized under Public Contract Code §4107. According to WYLIE, their attempt to secure a contract with CAL-WEST has failed or otherwise been refused. In accordance with Public Contract Code, §4107, a certified letter was sent to CAL-WEST, notifying of the request for substitution and an opportunity to object. No objection was received by CAL-WEST within the required five working days and is deemed consent to the substitution.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. Pulled from agenda.

8. Pulled from agenda.

9. **GRANTED HONORARY ASSOCIATE IN HUMANE ARTS DEGREE**

MSC Chadwick/McMullen

The Governing Board conferred the degree of **Associate in Humane Arts** with all rights, benefits, and privileges appertaining thereto, in recognition of distinguished community service, upon **TOM TOMLINSON**. The degree will be conferred at the commencement ceremony in May.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. APPROVED THE WINTER HOLIDAY SCHEDULE FOR 2006-2007; 2007-2008; AND 2008-2009

MSC Larson/McMullen

The Governing Board approved the Winter Holiday Schedule for 2006-2007; 2007-2008; and 2008-2009, as follows:

**WINTER HOLIDAY SCHEDULE
FOR 2006-2007; 2007-2008; AND 2008-2009**

December/January 2006-2007

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 17	December 18	December 19	December 20	December 21	December 22	December 23
	Work day	Work day	Work day	Work day	Work day	
December 24	December 25	December 26	December 27	December 28	December 29	December 30
	Christmas Day	Admissions Day	Added Bd. Holiday	Local Holiday	Local Holiday	
December 31	January 1	January 2	January 3	January 4	January 5	January 6
	New Year's Day	Work day	Work day	Work day	Work day	

December/January 2007-2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 16	December 17	December 18	December 19	December 20	December 21	December 22
	Work day	Work day	Work day	Work day	Work day	
December 23	December 24	December 25	December 26	December 27	December 28	December 29
	Christmas Eve	Christmas Day	Admissions Day	Added Bd. Holiday	Local Holiday	
December 30	December 31	January 1	January 2	January 3	January 4	January 5
	Local Holiday	New Year's Day	Work day	Work day	Work day	

December/January 2008-2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 14	December 15	December 16	December 17	December 18	December 19	December 20
	Work day	Work day	Work day	Work day	Work day	
December 21	December 22	December 23	December 24	December 25	December 26	December 27
	Work day	Work day	Christmas Eve	Christmas Day	Admissions Day	
December 28	December 29	December 30	December 31	January 1	January 2	January 3
	Added Bd. Holiday	Local Holiday	Local Holiday	New Year's Day	Work day	

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **APPROVED 2006-07 HOLIDAY SCHEDULE**

MSC Chadwick/McMullen

The Governing Board approved the **Holiday Schedule for 2006-2007** as follows:

DATE HOLIDAY OBSERVED	HOLIDAY
Tuesday, July 4	Independence Day
Monday, September 4	Labor Day
Friday, November 10	Veterans' Day
Thursday, November 23	Thanksgiving Day
Friday, November 24	Local Holiday
Monday, December 25	Christmas Day
Tuesday, December 26	Admissions Day
Wednesday, December 27	Added Board Holiday
Thursday, December 28	Local Holiday
Friday, December 29	Local Holiday
Monday, January 1	New Year's Day
Monday, January 15	Martin Luther King, Jr. Day
Friday, February 16	Lincoln's Day
Monday, February 19	Washington's Day
Friday, March 23	Spring Holiday
Monday, May 28	Memorial Day

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **APPROVED COURSE FOR INCLUSION IN CURRICULUM**

MSC Chadwick/Larson

The Governing Board **approved the following credit course** which has been examined by the Curriculum Committee and is being recommended **for inclusion in the Palomar College Curriculum, effective Fall 2006:**

- a. Course Number and Title: AP IW 197 Inside Wireman Topics
Discipline: AP Inside Wireman (AP IW)
Repeatability: May be taken 4 times.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. APPROVED PROGRAMS FOR INCLUSION IN CURRICULUM

MSC Chadwick/Larson

The Governing Board **approved the following programs** which have been examined by the Curriculum Committee and are being recommended **for inclusion in the Palomar College Curriculum, effective Fall, 2006:**

- a. Program Title: Administration of Justice - General
Discipline: Administration of Justice (AJ)
Award Type: A.A. Degree Major
Total Units: 36
- b. Program Title: Entertainment Technology
Discipline: Theatre Arts (TA)
Award Type: Certificate of Achievement
Total Units: 29.50

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. APPROVED REMOVAL OF COURSES FROM CURRICULUM

MSC Chadwick/Larson

The Governing Board **approved the removal of the credit courses** which have been examined by the Curriculum Committee and are being recommended for removal **from the Palomar College Curriculum, effective Fall, 2006:**

- a. Course Number and Title: AT 140 Front Wheel Drive Transmissions
Discipline: Automotive Technology
Required course in: Auto Chassis and Drive Lines A.A. Degree Major or Certificate of Achievement, and in Auto Chassis and Drive Lines A.A. Degree Major or Certificate of Achievement, Elective course in Auto Chassis and Drive Lines
A.A. Degree Major or Certificate of Achievement
Reason for Deactivation: Inactive
- b. Course Number and Title: AT 220 Advanced Automotive Transmissions
Discipline: Automotive Technology
Prerequisites: AT 120
Required course in: Auto Chassis and Drive Lines A.A. Degree Major or Certificate of Achievement
Reason for Deactivation: Inactive
- c. Course Number and Title: BIOL 107 Evolutionary Biology
Discipline: Biology
Elective Course in General Studies, Emphasis in Science and Mathematics AA Degree Major
Transfer Acceptability: UC, CSU
Reason for Deactivation: Inactive
- d. Course Number and Title: FREN 131 French Civilization
Discipline: French (FREN)
Transfer Acceptability: UC, CSU
Reason for Deactivation: Inactive

- e. Course Number and Title: R OT 60 Specialized Ophthalmic Procedures
Discipline: Optical Technology - ROP (R OT)
Optical Technology CP
Grading Basis: Grade Only
Reason for Deactivation: Inactive

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. **APPROVED RESOLUTION URGING SUSTAINED AND INCREASED FY 2007 FEDERAL FUNDING FOR THE "TRIO," "GEAR UP," CARL D. PERKINS, AND PELL GRANT PROGRAMS IN THE U.S. DEPARTMENT OF EDUCATION; AND THE APPROPRIATE REAUTHORIZATION OF THE HIGHER EDUCATION ACT AND THE CARL D. PERKINS VOCATIONAL AND TECHNICAL EDUCATION ACT**

MSC McMullen/Larson

RESOLUTION NO. 06-20867

WHEREAS, our nation has asserted a commitment to providing educational opportunity for all Americans regardless of economic circumstances, race, or ethnic background, and;

WHEREAS, in support of this commitment, Congress established a series of programs to help low-income Americans enter college, graduate, and move on to participate more fully in the nation's economic and social life, and;

WHEREAS, programs funded under Title IV of the Higher Education Act of 1965 are referred to as the TRIO programs (initially just three programs) and GEAR UP programs, now number 4,000 specific programs, and serve more than two million low-income Americans, many of whom are in grades six through fourteen, and;

WHEREAS, the TRIO and GEAR UP programs help families and students overcome social and cultural barriers, and students who participate in the programs are more likely to remain in college and earn an undergraduate degree than students from similar backgrounds who do not participate, and;

WHEREAS, the TRIO and GEAR UP programs are conducted one on one between professional staff and students, performance based, targeted on "at-risk" students, focused on early intervention, reality based, and community based, and;

WHEREAS, the TRIO and GEAR UP programs mirror the nation's multicultural and multiethnic society, from sixth-graders to community college re-entry adults to veterans, and TRIO college graduates work across all economic sectors, and;

WHEREAS, more than 1,200 colleges, universities, community colleges, and agencies, including Palomar College, offer TRIO and GEAR UP programs through funds received in competitive grants, and;

WHEREAS, Palomar College has been hosting TRIO's Student Support Services Program since 1984 and hosts a TRIO/Upward Bound program, a TRIO/Educational Opportunity Center for north county, and a GEAR UP partnership program, with assistance to many first-generation, low-income, and disabled students in achieving academic goals, and;

WHEREAS, all sixth through twelfth grade San Marcos and Vista, California, middle school and high school students participate in Palomar's GEAR UP program to some extent, and;

WHEREAS, despite a proven track record for student success and program results, the TRIO Upward Bound and Talent Search programs and the GEAR UP program are proposed for elimination in the Bush Administration's proposed fiscal year 2007 federal budget; and

WHEREAS, the Administration proposed budget also would eliminate funding for the Carl D. Perkins Vocational and Technical Education Act, including \$1.182 billion for the Basic State Grants and \$104.8 million for Tech Prep, in the face of strong needs for vocational, occupational, and technical preparation; and

WHEREAS, the proposed budget freezes the maximum Pell Grant for the fifth consecutive year at \$4,050, despite the importance of Pell Grants to community and four-year college students across the nation in helping pay for tuition, books, equipment, and living expenses; and;

WHEREAS, reauthorization of the federal Higher Education Act and of the Carl D. Perkins Act are pending issues in Congress;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Palomar Community College District urges and encourages the Congress of the United States and the U.S. Department of Education to **maintain and increase funding** for the TRIO Upward Bound and Talent Search programs, the GEAR UP partnership program, the Carl D. Perkins Act program, and the Pell Grant program, and to appropriately reauthorize the Higher Education Act and Carl D. Perkins Act - all in the interests of education opportunity for all Americans and a future workforce that is more highly educated.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

16. **APPROVED RESOLUTION STATING THE DISTRICT'S COMMITMENT TO ENERGY CONSERVATION AND THE WISE USE OF NATURAL RESOURCES**

MSC Chadwick/Larson

RESOLUTION NO. 06-20868

WHEREAS, the Palomar Community College District operates and maintains many facilities and buildings at its San Marcos campus and Escondido Educational Center; and

WHEREAS, these facilities require the appropriate provision of heat, light, water, and related supplies and the pick-up and disposal of waste and materials, all at a cost to the District; and

WHEREAS, it behooves the District to practice conservation of natural resources and to pursue alternative forms of energy supplies in the operation and construction of facilities; and

WHEREAS, the District may be entering into a lengthy period of construction and re-construction of buildings contingent upon public approval of a facilities bond measure;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Palomar Community College District is committed to the conservation of District natural resources; directs staff to develop plans and budgets for electrical and natural gas conservation, water conservation, and trash and waste reduction and recycling; directs staff to research and seek external funding for conservation efforts and to seek alternative forms of energy supplies; and requests all staff and students to work to minimize the use of natural resources by following the guidelines developed for conservation efforts.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

17. **GOVERNING BOARD COMMITTEE APPOINTMENTS**

MSC Chadwick/McMullen

The Governing Board President makes the following committee appointments:

Finance Committee: 1. McMullen 2. Evilsizer
Real Estate Committee: 1. Chadwick 2. Larson 3. Nelson (Alternate)

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

18. **SCHEDULE BOARD WORKSHOP**

MSC Chadwick/Larson

The Governing Board schedules a **special meeting** as a **Board Workshop** on March 21, 2006, at 4:00 p.m., location to be determined, to develop its goals and objectives.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

19. INFORMATION: SABBATICAL LEAVES

An item will appear on the agenda for the **April 11, 2006**, meeting requesting the Governing Board to vote on the approval of **sabbatical leaves** for **2006-2007** for the following faculty members. **EXHIBIT N-19**

FALL 2006

Madelyn Byrne, Performing Arts Department
John Dise, Counseling Department
Patricia Dixon, American Indian Studies Department
Joseph Farrelly, Computer Science and Information Systems Department
Catherine Jain, Earth Sciences Department
Jo-Anne Lesser, Counseling Department
E. Ann Maioroff, English Department
Craig Thompson, English Department
Susan Zolliker, English Department

SPRING 2007

Terrie Canon, Computer Science and Information Systems Department
Carey Carpenter, Life Sciences Department
Mathews Chakkanakuzhi, Mathematics Department
Sherry Goldsmith, Disability Resource Center
R. Anthony Guerra, Multicultural Studies Department, Behavioral Science Department
Carol Lowther, English as a Second Language Department
Jon Panish, English Department
Larry Roberts, Public Safety Programs
Tamara Weintraub, Library

20. INFORMATION: CCCT BOARD ELECTION – 2006

An item will appear on the agenda for the **April 11, 2006**, meeting requesting the Governing Board to vote for ten candidates for the **CCCT Board**. **EXHIBIT N-20**

21. EXCUSE ABSENCE OF TRUSTEE

MSC Larson/Chadwick

In accordance with Section 72425(c) of the California Education Code, the Governing Board finds that the absence of **Board President Michele T. Nelson** from the Regular Meeting of the Governing Board held **February 14, 2006**, is **excused** due to personal necessity.

The Vote: 4 Ayes 1 Abstention (Nelson)
Student Trustee Advisory Vote: Aye

O. BOARD REQUESTS FOR REPORTS

1. Grant Application Process (Nelson)
2. Professional Services-Policy & Monitoring (Evilsizer)
3. Governmental Affairs Liaison (Evilsizer)
4. Workshop on the Carver Model (Nelson)
5. Report of Department of Labor 30 highest paying occupation listings (How many of these occupations are being addressed through programs, courses, or certificates at Palomar College; also information on wages) (Evilsizer)
6. Draft a resolution to support *Keeping the Promise* community college initiative (Larson)
7. Collaborative funding for Nursing Education Program [Palomar Pomerado Health] (Larson)
8. University Studies Degree (Kovrig)
9. Affirmative Action/EEOC Training for supervisory staff (Nelson)

P. **RECESS TO CLOSED SESSION** – There was no additional closed session.

R. **ADJOURNMENT**

The meeting was adjourned at 7:04 p.m.

President

Secretary