



APPROVED MARCH 14, 2006

GOVERNING BOARD MINUTES

REGULAR MEETING OF THE GOVERNING BOARD

DATE: FEBRUARY 14, 2006

4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)

PALOMAR COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD ROOM, STUDENT SERVICES CENTER

1140 WEST MISSION ROAD

SAN MARCOS, CALIFORNIA

A. CALL TO ORDER

Mark Evilsizer, Vice President, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

AA. ROLL CALL

TRUSTEES PRESENT:

MARK R. EVILSIZER, M.A., VICE PRESIDENT
DARRELL L. MC MULLEN, M.B.A., SECRETARY
RUTH LARSON, M.D., TRUSTEE
NANCY C. CHADWICK, M.S.W., M.P.A., TRUSTEE
NEILL KOVRIG, STUDENT TRUSTEE

TRUSTEE ABSENT:

MICHELE T. NELSON, PH.D., PRESIDENT

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

B. PUBLIC COMMENTS

C. RECESS TO CLOSED SESSION

The Board went into Closed Session at 4:00 p.m., to discuss:

7. Public Employee Performance Evaluation, pursuant to Government Code §54957.
Position Title: Superintendent/President
1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.

5. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Discussion of potential sites in the southern portion of the District.
6. Conference with Legal Counsel regarding current litigation, pursuant to Government Code, §54956.9(a). Lahijani vs. Palomar Community College District

CC. RECONVENE TO OPEN SESSION

The meeting reconvened to Open Session at 5 p.m. Board Vice President Mark Evilsizer reported the following Board action:

The Board took action in closed session to terminate a **probationary classified** employee, #**001863622**, effective February 15, 2006.

The Board voted unanimously in closed session, pursuant to Education Code, Section 72411(b), not to re-employ an **educational administrator** employee, #**006202839**, for the 2006-2007 academic year and directs the Assistant Superintendent/Vice President of Human Resources to send the appropriate notice.

The Board voted unanimously in closed session, pursuant to Education Code, Section 72411(b), not to re-employ a **classified administrator** employee, #**007048141**, for the 2006-2007 academic year and directs the Assistant Superintendent/Vice President of Human Resources to send the appropriate notice.

STAFF PRESENT:

Jenny Akins, President, Confidential and Supervisory Team; Supervisor, Purchasing Services
Brent Gowen, President, Faculty Senate; Associate Professor, English
Becky McCluskey, President, CCE/AFT; Accounting Technician, Fiscal Services
Tom Plotts, President, Administrative Association; Director, Business Services
Josie Silva, Executive Assistant, Superintendent/Governing Board
Rocco Versaci, Co-President, PFF/AFT; Associate Professor, English

GUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Evilsizer declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR ONE YEAR FROM THE MEETING DATE.

D. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS

Donnie Boyle, The Telescope – Freedom of information

E. APPROVAL OF MINUTES

MSC Larson/McMullen

The Governing Board approved the Minutes of the Regular Meeting of January 10, 2006.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

Page 5, item 7, stipend amount for Terry Humphrey, Chair, should be changed to **\$541.67.**

G. REPORT OF THE GOVERNING BOARD PRESIDENT

Vice President Mark Evilsizer reported that he attended the Adjunct Faculty Plenary in January. He was invited to attend the breakout session entitled, "Welcome to Your PFF." Several issues were discussed; among them were potential paid office hours and health benefits for adjunct faculty. On January 16, 2006, he attended a breakfast at MiraCosta Community College honoring Martin Luther King. He summarized a news release by Chancellor Drummond, California Community Colleges, regarding the death of Coretta Scott King. On January 26, Trustee Evilsizer attended the All College Forum at which time Mr. Deegan gave a bond update, previewed the new 60th Anniversary College logo, and introduced the new vice presidents. Trustee Evilsizer also reported on the workshops he attended at the Community College League of California Trustees and Legislative Conference. He was particularly interested in the new Community College Coalition initiative called, *Keeping the Promise*. This will allow community college funding to increase with the growing student population without hurting K-12 schools. It also enhances state leadership and secures local governance of the state local community college partnership, and it provides for gradual moderate and predictable student fees. It eliminates mid-semester fee increases and gives students at least sixty days notice before any fee increase; it also ensures that fee revenue stays within the community colleges instead of being diverted elsewhere. He hopes that Palomar can show support by passing a resolution in support of this initiative. Trustee Evilsizer also commented about the need to take advantage of creative advertising techniques to attract more students to Palomar.

H. REPORTS OF GOVERNING BOARD TRUSTEES

Trustee Nancy Chadwick reported that she attended the CCLC Trustees and Legislative Conference. She said she attended the Paramedics graduation and expressed her appreciation of the program. She commented that regarding the community college initiative, signatures are still being gathered and hopefully the initiative will be on the ballot in November. Trustee Chadwick commented on the Governor's budget, the 130 million dollars of equalization funds, and on the allocation methodology.

Trustee Chadwick reported on her attendance at the Community College National Legislative Summit in Washington, DC, and said the President released his budget the day after they arrived. According to Trustee Chadwick, the budget is a disaster for higher education. They have zeroed out TRIO, GEAR UP, Upward Bound, Talent Search, LEAP, and have left the current levels of the PELL grant, which has not increased in the passed five years. The formation of a new community college caucus, which includes four representatives from the House of Representatives, will work together with the emphasis of the budget focusing on students.

Trustee Darrell McMullen reported that he is on the Board of Directors of the San Marcos Chamber of Commerce. At its last meeting, an award was given to **Professor David Lowenkron** from Palomar College as the Outstanding Faculty Member of the Year; He has been teaching for over 37 years. Trustee McMullen commented that he is a fine example of faculty at Palomar College.

Trustee Larson reported that she also attended the CCLC Trustee and Legislative Conference in Sacramento. The first part of the conference was Effective Trusteeship. She expressed her appreciation being a liaison of the community. She indicated that she also learned about the *Keeping the Promise* initiative during her attendance at the Legislative Conference, and will wholeheartedly support this initiative. She is optimistic about the future of Palomar and with the Governor that is looking favorably at the community colleges.

Student Trustee Neill Kovrig reported that he too attended the Paramedic graduation and commented that it is nice to see students from Palomar serving the community. He reported that ASAC will be lobbying lawmakers in Washington, DC, and that grant funded student programs will be high on their priority list. ASO is planning a lobbying day in Sacramento later this semester so they can meet with State legislators. New members of ASO were introduced.

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

President Robert Deegan welcomed Dr. Brent Gowen as the new Faculty Senate President. He announced the death Vickie McCullough, who had been an employee of Palomar since 1988, and expressed his sympathy to the family. At this time, Vice President Joe Madrigal announced the passing of George Pesacreta, who was a faculty member in the Foreign Languages Department.

President Deegan reported that he had the opportunity to welcome potential students from the Foster Youth Program from San Diego County at a breakfast hosted by the Palomar College Foundation. These students came from San Pasqual Academy and are quickly approaching their eighteenth birthday when they become independent. He expressed his appreciation to these potential students for turning to Palomar for their educational needs. As part of a mentor program, Mr. Deegan invited these potential students to have lunch with him once a month to let them know they are welcome at Palomar and want them to succeed in higher education.

While attending the Association of Community College Trustees Legislative Summit in Washington, DC, President Deegan had the opportunity to meet with many agency heads of staff. He thanked Mary Chase, Communications Department, and her sister, Ms. Sally Rider, Administrative Assistant to the Chief Justice, for arranging a special tour of the Supreme Court.

1. Report of Vice President for Instruction

Vice President Berta Cuaron congratulated Professor Pat Hahn, Radio & Television, for being selected for a Radio and Television News Directors Foundation Fellowship this summer. This entails training in Washington, DC, and working as a reporter and producer at a local Los Angeles television station during summer 2006. Vice President Cuaron also announced that Mathline is running for spring semester with Professor Dan Clegg providing leadership in that program.

At this time TERB Coordinator, Mary Ann Drinan, put together a brief summary and overview addressing the process, procedures, and timelines for the three faculty groups: probationary, tenured, and part-time faculty.

2. Report of Vice President for Student Services

Athletics Director, John Woods, introduced Bonnie Plein, Staff Assistant, who was recently chosen by the Student Organization for Physical Education and Athletics as Staff Member of the Year.

Vice President Joe Madrigal announced that Mr. Frank Pucci, Professor in the Counseling Department, received a certificate of recognition from the City of Oceanside as the nominee for 2006 City of Oceanside Martin Luther King, Jr., Civic Award. Vice President Madrigal said Mr. Pucci is very instrumental in working with the community and provides a lot of expertise back to Palomar in terms of his knowledge of gangs and the inner workings of gangs. He was also instrumental in establishing Palomar College as a neutral site for gang members.

Vice President Madrigal announced that the Boehm Gallery will have a reception for artist Mr. Victor Aleman, who is a master photographer. Mr. Aleman was the official photographer for Cesar Chavez for ten years and has compiled an extensive photographic collection. The reception will be held on March 18, and his photographs will be exhibited at the Boehm Gallery from March 15, 2006, to April 15, 2006. At the end of the exhibition, Palomar College will be able to select five of those photographs for permanent display in the Library. Activities are being planned on March 31, in front of the Student Union in celebration of Cesar Chavez.

3. Report of Vice President for Finance and Administrative Services

Vice President Bonnie Dowd reported that the external auditors were unable to attend this month's Board meeting; therefore, approval for the Audit Report will be presented at the following Board meeting. She announced that the Systems Office invited all Districts to participate in an award offered by the Society for College and University Planning/ American Institute of Architects Committee on Architecture for Education. Entries will be reviewed and selected for recognition if they exemplify "Excellence in Planning." Vice President Dowd encouraged Dean Vernoy to participate, since he was the co-chair of Master Plan 2022. She acknowledged the numerous hours Dean Vernoy has put into completing the application process.

At this time, Mr. Mike Ellis, Director of Facilities, presented a report on energy conservation efforts at Palomar College. Discussion followed regarding future possibilities to include energy efficient systems to existing and new buildings.

4. Report of Vice President for Human Resource Services – no report

**Resumption of
REGULAR AGENDA**

J. APPROVAL OF CONSENT CALENDAR ITEMS

1. REVIEWED AND APPROVED PURCHASES MADE FOR THE PRIOR SIXTY DAYS

MSC Chadwick/Larson

The Governing Board reviewed and approved the following purchase transactions and contracts entered into on behalf of the Palomar Community College District. All of the following purchases were made against the 2005-2006 fiscal year budget:

Purchase Orders	0640303	through	0640381	\$ 299,868.37
Travel	0650036	through	0650050	\$ 5,090.87
Advertising/Increases	0660044	through	0660069	\$ 64,111.98
Employment Ads	0665013	through	0665014	\$ 424.00
Agreement/Services	0670470	through	0670599	\$ 1,133,360.51
Repairs	0675053	through	0675064	\$ 7,480.17
Agreement/Annual	0680154	through	0680161	\$ 26,126.50
Utilities	0695042	through	0695048	\$ 716,314.35
Procurement Card	Time Period: 11/23/05 – 12/22/05			\$ 168,519.06
	Time Period: 12/23/05 – 01/22/06			\$ 95,501.68
				<u>\$ 2,516,797.49</u>

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

2. **ACCEPTED GIFTS**

MSC Chadwick/Larson

The Governing Board **accepted the following gifts** and directed that an appropriate letter of appreciation be sent to the donors:

- a. (7) Gulfstream IV Cockpit Reference Handbooks, (6) Gulfstream IV Quick Reference Handbooks, and (1) Flight Safety Gulfstream IV Pilot Training Manual, Volume 1, Operational Information, donated by **Daryl Dalrymple**, 4643 Valencia Drive, San Diego, CA, 92115-4215, for classroom use. Total cash value as estimated by donor is \$4,375.00.
- b. (3) 9" JVC Video Monitors, (1) video switcher, (2) Sony PVM 411 rack mounted monitor consoles, donated by **Mike Schmidt (On Tap Video)**, 20445 Gramercy Place, Suite 201, Torrance, CA, 90501, for classroom use. Total cash value as estimated by donor is \$1,950.00.
- c. Light table donated by **Yvonne Barcelona**, 2021 Sequoia Street (item incomplete - will be placed on next Board agenda).

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

3. **AUTHORIZED DRAWING NEW WARRANTS**

MSC Chadwick/Larson

The Governing Board authorized the Disbursing Officer to **draw new warrants** as follows:

- a. Warrant #76-140631, dated March 3, 2005, in the amount of \$240.00, to **Carl Boucher**, 1518 Vivaldi Street, Cardiff by the Sea, CA, 92007. Void due to stale date.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

4. **APPROVED QUARTERLY REPORT OF INTERIM FISCAL SERVICES DIRECTOR REGARDING DISCLOSURE OF DISTRICT INVESTMENTS**

MSC Chadwick/Larson

The Governing Board approved the **Quarterly Report** of Interim Fiscal Services Director, Regarding Disclosure of District Investments as of December 31, 2005. EXHIBIT J-4

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

5. **APPROVED CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q)**

MSC Chadwick/Larson

The Governing Board approved the California **Community Colleges Quarterly Financial Status Report** (CCFS-311Q) for quarter ending December 31, 2005. EXHIBIT J-5

The Vote was unanimous of those present.

Student Trustee Advisory Vote: Aye

6. RATIFIED ACADEMIC EMPLOYMENT

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following academic employees:

a. Name: **PATRICK J. O'BRIEN**
 Position: Associate Professor/Generalist Counselor
 Department: Counseling
 Position #: 5519 New: Yes
 Remarks: Position approved 11/8/05; lateral transfer for Mr. O'Brien.
 Sal Rng/Stp: D/8 Salary: \$6,291.67/month
 % of Position: 100% # of Mos: 11
 Effective: July 6, 2006
 Account #s: A-122100-462100-63100-0000000/80%
 A-111000-461100-4930E-0000000/20%

b. Name: **LISA J. FAAS**
 Position: Assistant Professor, Radio & Television
 Department: Communications
 Degrees: B. A., Advertising
 2+ Years Experience
 Position #: 6322 New: Yes
 Remarks: Replacement for Kyle Williams
 Sal Rng/Stp: B/8 Salary: \$5,849.44/month
 % of Position: 100% # of Mos: 10
 Effective: August 18, 2006
 Account #: A-111000-359100-06030-0000000/100%

The Vote was unanimous of those present.
 Student Trustee Advisory Vote: Aye

7. RATIFIED ASSIGNED TIME TO ACADEMIC CONTRACTS

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/President regarding the assigned time and monthly stipends for faculty for Spring 2006:

<u>Name</u>	<u>Assignment/Department</u>	<u>Assigned Time</u>	<u>Monthly Stipend</u>
Humphrey, Terry	Chair Behavioral Sciences Department	60%	\$541.67
Schultz, Jay	Chair Art Department	60%	\$500.00

<u>Name</u>	<u>Assignment</u>	<u>Assigned Time</u>
Faulkner, Margaret	Past-President Designee of the Faculty Senate	10%
Gowen, Brent	President, Faculty Senate	60%
Laughlin, Teresa	Secretary, Faculty Senate	20%

The Vote was unanimous of those present.
 Student Trustee Advisory Vote: Aye

8. GRANTED EQUIVALENCY FOR DISCIPLINE

MSC Chadwick/Larson

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board granted the following individuals **equivalency** to minimum qualifications for the disciplines listed:

Klein, Michael – Geography
Lorenzo, Mayra – Counseling

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

9. RATIFIED PART-TIME FACULTY EMPLOYMENT

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following part-time faculty, at the hourly rates indicated for Spring 2006 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

SPRING 2006

BUSINESS EDUCATION

Convery, Karen	Paralegal Studies J.D., Law	\$46.90
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Harms, Donn	Paralegal Studies J.D., Law	\$46.90
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COUNSELING

Lorenzo, Mayra	Counseling B.A., Human Services Coursework and Experience	\$43.06
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EARTH SCIENCES

Klein, Michael	Geographic Information Systems B.A., Geography (Methods of Geographical Analysis) 2+ Years Experience	\$43.06
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ENGLISH AS A SECOND LANGUAGE

Bowen, Michael	Community Education – Noncredit B.A., Linguistics Professional Certificate in TESOL (Teaching English to Speakers of Other Languages)	\$43.06
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Cobbe, Deidre	Community Education – Noncredit B.A., Human Development M.A., Education – TESOL (Teaching English to Speakers of Other Languages)	\$44.13
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Voorhes, Gail	Community Education – Noncredit B.A., Italian and Psychology M.A., Foreign Languages M.B.A., Business Administration Certificate in TESOL (Teaching English to Speakers of Other Languages- to be completed concurrently during first year of employment.)	\$46.90
LIFE SCIENCES		
Munzinger, John S.	Zoology Ph.D., Zoology	\$46.90
NURSING		
Huppenbauer, Sandra	Nursing M.S., Nursing	\$44.13
Stuck, Amy	Clinical Nursing B.S., Nursing 2+ Years Experience	\$43.06
PERFORMING ARTS		
Barclay, Heather	Music M.F.A., Music	\$44.13
Berger, Lisa	Theater M.F.A., Directing	\$44.13
PUBLIC SAFETY PROGRAMS		
Biddle, Clayton	Administration of Justice J.D., Law	\$46.90
Milks, Charles	Administration of Justice A.A., Police Science 6+ Years Experience	\$43.06

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

10. APPROVED CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following Child Development Center Teacher, at the hourly rates indicated for Spring 2006:

Cruz, Laura	Master Teacher Child Development Teacher Temporary Certificate 47.5 Units CHDV Coursework 42.5 Units General Education Coursework 4+ Years Experience	\$17.90
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The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

- e. Name: **LOURDES M. RUNK**
Position: Instructional Support Assistant II
Department: Business Education
Position #: 6168 New?: No
Remarks: Replacement for Louvenia Henderson
Sal Grade/Stp: 22/1 Salary: \$3,034.13/month
% of Position: 100% # of Mos: 12
Effective: February 21, 2006
Account #: A-221000-357100-05020-0000000/100%
Note: Normal work schedule: Monday – Thursday, 10:00 am – 7:30 pm; Friday, 8:30 am – 3:00 pm. A 3% salary differential will be paid for hours worked between 6:00 pm and 10:00 pm.
- f. Name: **CAROL A. NADDI**
Position: Staff Assistant
Department: Counseling Services
Position #: 5459 New?: No
Remarks: Replacement for Dorothy Farrell; lateral transfer for Ms. Naddi; funded – Matriculation.
Sal Grade/Stp: 23/6 Salary: \$3,867.67/month
% of Position: 100% # of Mos: 12
Effective: March 1, 2006
Account #: K-212200-441100-63200-1612120/100%
- g. Name: **CLAUDIA BORRELL**
Position: Senior Accounting Assistant
Department: Enrollment Services/Cashier Services
Position #: 5775 New?: No
Remarks: Replacement for Deborah Smedley
Sal Grade/Stp: 20/1 Salary: \$2,889.46/month
% of Position: 100% # of Mos: 12
Effective: February 15, 2006
Account #: A-212200-552100-67200-0000000/100%
Note: Normal work schedule: Monday – Thursday, 10:30 am – 7:30 pm; Friday, 7:30 am – 4:30 pm. A 3% salary differential will be paid for hours worked between 6:00 pm and 10:00 pm.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

12. APPROVED PERSONNEL ACTIONS/HISTORY

MSC Chadwick/Larson

The Governing Board approved the **Personnel Actions/History report**, which included hires and pay rate changes for student employees and short-term employees for the month of February, 2006. **EXHIBIT J-12**

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

13. INFORMATION - RETIREMENT

On Behalf of the Governing Board of the Palomar Community College District, the following retirement was accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group II** (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

Richard M. Isaacs, Assistant Professor, Regional Occupational Program, effective May 20, 2006. He has served Palomar College for 15 years from January 19, 1991, to May 19, 2006.

14. RATIFIED LEAVE OF ABSENCE

MSC Chadwick/Larson

- a. The Governing Board ratified the recommendation of the Superintendent/President granting a 7.5% **Personal Leave of Absence** without pay and with no effect on benefits, effective January 17, 2006, through May 19, 2006, to **Catherine Armas-Matsumoto**, Marketing Services Assistant, Educational Television, to teach.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

15. RATIFIED RESIGNATIONS

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/President granting the **resignations** of the following employees:

- a. **Michael R. Chapman**, Custodian I, Custodial Services, effective January 13, 2006 (last day of employment January 12, 2006).
- b. **Sandra L. Miller**, Administrative Secretary, Health Services, effective January 27, 2006 (last day of employment January 26, 2006).
- c. **Kyle D. Williams**, Assistant Professor, Communications, effective January 28, 2006 (last day of employment January 27, 2006).

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

16. RATIFIED STIPEND FOR DESIGNATED BILINGUAL INTERPRETER

MSC Chadwick/Larson

The Governing Board ratified the recommendation of the Superintendent/President granting the **bilingual stipend** for the following employee who is a designated bilingual interpreter:

Yekaterina Khaskin, Financial Aid Specialist, Financial Aid & Scholarships, effective December 19, 2005.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

17. **INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the Professional Growth Program for Classified Employees, the following employees were granted a **\$500 annual stipend**, prorated on a monthly basis, effective February 1, 2006:

Employee Name: Lisa Hornsby
Position: Senior Administrative Secretary
Department: Languages & Literature
Course of Study: MBA Degree

Employee Name: Jeffrey M. Jones
Position: Groundskeeper
Department: Grounds Services
Course of Study: Job Related

Employee Name: Chris F. Miller
Position: Supervisor of Construction Activities
Department: Facilities
Course of Study: Job Related

Employee Name: Brenda Morris
Position: Academic Department Assistant
Department: Earth Sciences
Course of Study: B.A. Degree

Employee Name: Evic R. Oropilla
Position: Web Development Specialist
Department: Educational Television
Course of Study: Job Related

Employee Name: Patricia A. Roberts
Position: Articulation/Project ASSIST System Specialist
Department: Counseling
Course of Study: Job Related

Employee Name: Eddie Tubbs
Position: Instructional Support Assistant II
Department: Career Center
Course of Study: B.A. Degree

Employee Name: Myrna A. Valencia
Position: Instructional Computer Lab Technician
Department: Academic Technology Resources Center
Course of Study: B.A. Degree

In accordance with the Professional Growth Program for Classified Employees, the following employees were granted a **one-time lump sum stipend of \$2,000** effective February 1, 2006, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name: Laura A. Gropen
Position: Marketing Services Manager
Department: Educational Television
Course of Study: M.S. Degree

Employee Name: Ann Marie Johnston
Position: Financial Aid Advisor
Department: Financial Aid & Scholarships
Course of Study: B.A. Degree

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION

Report of the Faculty Senate

Faculty Senate President Brent Gowen reported that the Faculty Senate will be sunshining a revised constitution for reflecting changes in the faculty governance structure. In addition, the Senate hopes to begin revising the Faculty Manual by summer. Dr. Gowen announced that Mr. Bruce Bishop visited the Senate to discuss commencement; President Deegan will meet with the Senate to discuss the Bond Measure; and Vice President Madrigal will meet with the Senate to discuss Student Services activities. The Faculty Senate is forming a workgroup to examine the process by which faculty orders textbooks from the campus bookstore. Dr. Gowen stated that the Faculty Senate approved a Faculty Mentor Program Handbook providing suggestions and guidelines for mentors who will help new faculty acclimate to the culture at Palomar. He also said the Senate has approved the forms and process necessary for the faculty evaluation of administrators. This spring, the Senate will give special acknowledgement to Emeritus faculty formally inviting them to walk with faculty at commencement, plus offering appertain privileges. Lastly, Dr. Gowen commented that the most important work the Faculty Senate is doing and will continue to do is support the Learning Outcomes Council.

2. INFORMATION

Report of the Palomar Faculty Federation

PFF Co-President Rocco Versaci reported on the status of negotiations. He said nominations are currently underway for several positions on the PFF Executive Board. Dr. Versaci announced that PFF will be selecting representatives to attend the CFT convention in Sacramento which will be held in April.

3. INFORMATION

Report of the Administrative Association – no report

4. **INFORMATION**

Report of the Confidential and Supervisory Team

On behalf of the Confidential and Supervisory Team, CAST President Jenny Akins extended her deepest sympathies and condolences to the family and friends of Vickie McCullough, and stated that Ms. McCullough will be deeply missed.

5. **INFORMATION**

Report of the CCE/AFT

On behalf of CCE, CCE President Becky McCluskey also extended her sympathy to the family of Vickie McCullough. She announced that because of financial hardship, a fund has been set up for Ms. McCullough's family through the Foundation Office and anyone who would like to contribute may do so.

6. **INFORMATION**

Report of the Associated Student Organization

ASO President Neill Kovrig reported on a variety of activities sponsored by the ASO. He commented that ASO has been discussing the Statewide Student Senate proposals that have come forward and recommendations will be forwarded to the Chancellor's Office. Mr. Kovrig informed the Board that student representatives are on all major shared governance committees on campus. Finally, ASO is working on a resolution regarding commencement and transfer students.

M. **UNFINISHED BUSINESS** – There was none.

N. **NEW BUSINESS**

1. **APPROVED THE PALOMAR COMMUNITY COLLEGE DISTRICT 2006 ACCREDITATION MID-TERM REPORT**

MSC McMullen/Chadwick

RESOLUTION NO. 06-20864

The Governing Board of the Palomar Community College District approved the 2006 Accreditation Mid-Term Report and authorized the Superintendent or designee to submit the report to the Accrediting Commission for Community and Junior Colleges (ACCJC).

EXHIBIT N-1

A brief discussion ensued. Ms. Cuaron gave a brief background as to the responses to the Accreditation Team's recommendations. Trustee Chadwick commented she was impressed with the mid-term report and acknowledged the numerous hours put into this document.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

2. **ACCEPTED AS FINAL AND COMPLETE, JOB NO. B-6008, ASBESTOS REMOVAL PROJECTS; AUTHORIZED RELEASE OF BID SECURITY; RELEASED THE BONDS AND RECORD NOTICE OF COMPLETION**

MSC Chadwick/Larson

The Governing Board accepted Job No. B-6008, Asbestos Removal Projects on the San Marcos campus in accordance with the bid awarded by the District and ratified by the Governing Board on December 13, 2005, to Midwest Environmental Control Inc. (the "Contractor"), Edwards AFB, CA, as complete and final; and the Superintendent/President is authorized to execute and file the Notice of Completion including execution of the verification as Secretary of the Governing Board. The total amount of this contract is \$20,570.00 for the Base Contract, plus \$2,772.00, for Change Order # 1; and all money due and owing to the Contractor shall be paid. The bid security posted by Midwest Environmental Control, Inc., shall be returned to this Contractor and all bonds shall be released within the time and in the manner as provided by law.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

3. **AUTHORIZATION TO EXECUTE CONTRACT WITHIN THE LIMITS OF AVAILABLE FUNDS ON BID # B-6010: DOCUMENT IMAGING SYSTEM**

MSC Chadwick/Larson

The Governing Board authorized Dr. Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or Ken Jay, Director, Business Services, to execute a contract within the limits of available funding to one of the three lowest responsive bidders for bid #B-6010, Document Imaging System (software). This bid is scheduled to be publicly opened on February 28, 2006, at 2:00 p.m. Sufficient lead time must be given to any vendor to facilitate the installation of at least the basic system by June 30, 2006 (the end of the current fiscal year). The contract award will be brought back to the Governing Board for ratification at a future Governing Board meeting. **EXHIBIT N-3**

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

4. **ADOPTED NONRESIDENT TUITION FEE; ADOPTED FEE FOR CAPITAL OUTLAY, MAINTENANCE, AND EQUIPMENT EXPENDITURES NOT COVERED IN NONRESIDENT TUITION FEE; AUTHORIZED ELIMINATION OF INTERNATIONAL STUDENT APPLICATION PROCESSING FEE; AND AUTHORIZED MAKING ALL AFOREMENTIONED FEES EFFECTIVE BEGINNING WITH SUMMER, 2006, SESSION**

MSC Chadwick/McMullen

RESOLUTION NO. 06-20853

The Governing Board adopted the rate of \$157.00 per unit of credit for the 2006-2007 Nonresident Tuition Fee for all nonresident students.

The Governing Board authorized the Palomar Community College District to charge nonresident students who are both citizens and residents of a foreign country \$7.00 per unit of credit for the 2006-2007 Fiscal Year. This \$7.00 fee is for the purpose of capital outlay, maintenance, and equipment expenditures which are not covered in the above-calculated Nonresident Tuition Fee and is authorized under Education Code §76141.

The Governing Board authorized the Palomar Community College District to eliminate the International Student Application Processing Fee.

The Governing Board also authorized that these fees be effective beginning with the Summer 2006, session. **EXHIBIT N-4**

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

5. **ACCEPTED AND APPROVED CHANGE ORDER #8 FOR HIGH TECHNOLOGY LABORATORY/CLASSROOM BUILDING**

MSC McMullen/Chadwick

RESOLUTION NO. 06-20854

The Governing Board accepted and approved Change Order #8 in the amount of \$1,836.00, pertaining to Job No. 712, High Technology Laboratory/Classroom Building project; original contract approved by the Governing Board on October 12, 2004.
EXHIBIT N-5

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

6. **ACCEPTED AS FINAL & COMPLETE, JOB NO. B-6006, RE-ROOFING PROJECTS; AUTHORIZED RELEASE OF BID SECURITY IN THIRTY-FIVE DAYS; RELEASED THE BONDS AND RECORD NOTICE OF COMPLETION**

MSC Chadwick/Larson

The Governing Board accepted Job No. B-6006, Re-roofing Projects on the San Marcos campus and Escondido Center in accordance with the bid awarded by the District, on December 13, 2005, to Universal Coatings, Inc., (hereinafter "UNIVERSAL"), Fresno, CA, as complete and final; and the Superintendent/President is authorized to execute and file the Notice of Completion including execution of the verification as Secretary of the Governing Board. The total amount of this contract is \$334,000, and all money due and owing to the Contractor, with the exception of the ten (10%) retention, shall be paid, and following the expiration of thirty-five (35) calendar days from the date this resolution is recorded, the retention shall be paid to AIS, provided no liens are filed within this period. The bid security posted by UNIVERSAL shall be returned and all bonds shall be released, within the time and in the manner as provided by law.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

7. **ACCEPTED AS FINAL AND COMPLETE, JOB NO. B-6007, SIDEWALK IMPROVEMENT PROJECT; AUTHORIZED RELEASE OF BID SECURITY IN THIRTY-FIVE DAYS; RELEASED THE BONDS AND RECORD NOTICE OF COMPLETION**

MSC Larson/Chadwick

The Governing Board accepted Job No. B-6007, Sidewalk Improvement Project on the San Marcos campus in accordance with the bid awarded by the District, on December 13, 2005, to Western Rim Constructors, Inc., (hereinafter "WRM"), Escondido, CA, as complete and final; and the Superintendent/President is authorized to execute and file the Notice of Completion including execution of the verification as Secretary of the Governing Board. The total amount of this contract is \$104,101, and all money due and owing to the Contractor, with the exception of the ten (10%) retention, shall be paid, and following the expiration of thirty-five (35) calendar days from the date this resolution is recorded, the retention shall be paid to AIS, provided no liens are filed within this period. The bid security posted by WRM shall be returned and all bonds shall be released, within the time and in the manner as provided by law.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

8. CONFIRMED CLASSIFICATION OF RECORDS TO CLASS 3-DISPOSABLE; AND AUTHORIZED DESTRUCTION PURSUANT TO TITLE 5, §16023, CALIFORNIA ADMINISTRATIVE CODE

MSC McMullen/Chadwick

The Governing Board approved the records identified below, which have been certified by the Director of Enrollment Services, as designee of the Superintendent of the District, as accurate in detail; and approved that the following records are hereby confirmed to be Class 3-Disposable, and may be destroyed in accordance with Article 2, Sections 16023 through 16028, of Article 5, California Administrative Code.

2001/02	CalGrant Disbursements
2001/02	Financial Aid files
2001/03	Miscellaneous Financial Aid storage

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

9. APPROVED DESTRUCTION OF RECORDS PURSUANT TO TITLE 5, §59025

MSC Larson/Chadwick

The Governing Board approved the destruction of records identified below. The Superintendent/President or his designee is instructed to dispose of these records in accordance with Title 5, §59025.

SPRING 2001, SUMMER 2001, AND FALL 2001

Applications
Course Request - Add/Drop Forms
Drop Rosters and Cards
Attendance Rosters
Community Education Applications
Deposit Worksheets

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

10. APPROVED 2005/06 CHILD DEVELOPMENT AGREEMENT CONTRACT NUMBER: CIMS-5533 INSTRUCTIONAL MATERIALS, ACCEPTED FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT

MSC McMullen/Larson

RESOLUTION NO. 06-20855

The Governing Board approved Child Development Services agreement, Contract Number: CIMS-5533, between California Department of Education and Palomar Community College District, effective July 1, 2005, through June 30, 2006; and authorizes, Dr. Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or Ken Jay, Director of Business Services, to sign contract documents of the California Department of Education – Child Development Services. EXHIBIT N-10

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

11. **APPROVED CONTRACT WITH CEDAR CRESTONE FOR PEOPLESOFT FINANCIALS SYSTEM UPGRADE SERVICES**

MSC Chadwick/McMullen

RESOLUTION NO. 06-20856

The Governing Board approved an agreement between Palomar Community College District and Cedar Crestone, 1720 Windward Concourse, Suite 120, Alpharetta, GA 30005, in order to perform specialized services in the upgrade of the District's PeopleSoft Financials System. The agreement will be effective February 15, 2006, in an amount not to exceed \$123,350. EXHIBIT N-11

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

12. **APPROVED ADDENDUM TO HANDBOOK FOR CHILD DEVELOPMENT CENTERS**

MSC Larson/Chadwick

The Governing Board approved the Child Development Center to add as an addendum to the Child Development Center Parent Handbook, the information required by the State of California, Department of Education Child Development Division in reference to Child Development Uniform Complaint Procedures. EXHIBIT N-12

Trustee McMullen stated that the handbook refers to the Governing Board of Directors; the correct title is *Governing Board of Trustees*. Dean Vernoy said the handbook will be corrected to reflect this change.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

13. **RATIFIED FY 2005–2006 SALARY SCHEDULES FOR CLASSIFIED EMPLOYEES REPRESENTED BY CCE/AFT LOCAL 4522, ADMINISTRATIVE ASSOCIATION MEMBERS, CONFIDENTIAL AND SUPERVISORY TEAM MEMBERS, SENIOR ADMINISTRATORS, AND EXECUTIVE ADMINISTRATORS**

MSC Larson/Chadwick

The Governing Board ratified the FY 2005-2006 salary schedules for classified employees represented by CCE/AFT Local 4522, Administrative Association members, Confidential and Supervisory Team members, senior administrators, and executive administrators, that reflect a 4.23% Cost of Living increase effective July 1, 2005.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Abstained

14. **APPROVED ASSISTANT SUPERINTENDENT/VICE PRESIDENT OF HUMAN RESOURCE SERVICES AS VOTING REPRESENTATIVE OF FRINGE BENEFITS CONSORTIUM**

MSC McMullen/Larson

RESOLUTION NO. 06-20857

BE IT RESOLVED, That the Assistant Superintendent/Vice President of Human Resource Services, **John Tortarolo**, be designated as the **voting representative** of the Palomar Community College District to the Risk Management JPA Fringe Benefits Consortium for San Diego County and Imperial County Schools, effective February 14, 2006, and continuing until further action by the Governing Board of the Palomar Community College District.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

15. **APPROVED AGREEMENT WITH CONFIDENTIAL AND SUPERVISORY TEAM (CAST) TO CHANGE WINTER HOLIDAY SCHEDULE, EFFECTIVE DECEMBER 2007**

MSC Larson/Chadwick

RESOLUTION NO. 06-20858

The Governing Board approved the agreement with the Confidential and Supervisory Team (CAST) to change the **Winter Holiday Schedule** as follows:

Compensation for all holidays requires employees to be in a paid status on the workday immediately preceding or succeeding the paid holiday. Classified employees shall be granted time off without loss in compensation on any scheduled workday which falls during the period December 24 through January 1. The period of time, December 24 through January 1, includes Admissions Day. Admissions Day cannot be used in lieu of another workday outside December 24 through January 1. The new Winter Holiday Schedule shall be effective Winter Recess 2007.

All other Holiday Policy agreements between the District and the Confidential and Supervisory Team (CAST) remain unchanged and in effect.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

16. **APPROVED AGREEMENT WITH CLASSIFIED EMPLOYEES REPRESENTED BY THE CCE/AFT LOCAL 4522 TO CHANGE B.P. CCE/AFT-12 HOLIDAYS EFFECTIVE WINTER RECESS 2007**

MSC Chadwick/Larson

RESOLUTION NO. 06-20859

The Governing Board approved the agreement with the Classified Employees represented by the CCE/AFT Local 4522 to change sections of **B.P. CCE/AFT-12 Holidays** as follows:

- C. *Compensation for all holidays requires employees to be in a paid status on the workday immediately preceding or succeeding the paid holiday.*

- G. *Classified employees shall be granted time off without loss in compensation on any scheduled workday which falls during the period December 24 through January 1. The period of time, December 24 through January 1, includes Admissions Day. Admissions Day cannot be used in lieu of another workday outside December 24 through January 1. The new Winter Holiday Schedule shall be effective Winter Recess 2007.*

All other Holiday Policy agreements between the District and the CCE/AFT remain unchanged and in effect.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Abstained

17. **APPROVED THE AGREEMENT WITH THE CLASSIFIED EMPLOYEES REPRESENTED BY CCE/AFT LOCAL 4522 TO CHANGE B.P. CCE/AFT-29 RELEASED TIME FOR UNION MEMBERS**

MSC Chadwick/Larson

RESOLUTION NO. 06-20860

The Governing Board approved the agreement with the Classified Employees Represented by CCE/AFT Local 4522 to change **B.P. CCE/AFT-29 Released Time for Union Members** as follows:

The District shall grant CCE/AFT forty (40) hours released time per week for Union business without loss of compensation. The allocation of the forty (40) hours per week among CCE's Executive Council is at the discretion of the CCE/AFT. However, no member of the Executive Council shall receive more than 50 percent released time. This released time shall not be used for any concerted refusal to work or any political activity nor can the hours not used be accumulated. CCE/AFT will designate in writing at the beginning of each fiscal year the members who will be released and their percent released time.

The District's released time does not include any hourly backfill to Executive Council members' positions who may be allocated such time. Further, this released time is not intended to provide any direct compensation to Executive Council members who may be allocated such time and whose position(s) is(are) not backfilled with hourly employees.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Abstained

18. **APPROVED THE AGREEMENT WITH THE CLASSIFIED EMPLOYEES REPRESENTED BY CCE/AFT LOCAL 4522 TO CHANGE B.P. CCE/AFT-13 VACATION PLAN, RETROACTIVE TO JULY 1, 2005**

MSC Larson/Chadwick

RESOLUTION NO. 20861

The Governing Board approved the agreement with the Classified Employees represented by CCE/AFT Local 4522 to change **B.P. CCE/AFT-13 Vacation Plan** as follows:

*0-5 years' service: 1.5 days per month (18 days per year)
6-10 years' service: 1.67 days per month (20 days per year)
11+ years' service: 2 days per month (24 days per year)*

This increase is retroactive to July 1, 2005. This increase applies to employees who have a regular work assignment of forty (40) hours per week. Employees who have a work assignment of less than forty (40) hours per week accrue vacation computed pro rata for the hours of their regular assignment.

All other Vacation Policy agreements between the District and the CCE/AFT remain unchanged and in effect.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Abstained

19. BOARD TO NOMINATE TRUSTEE TO BE A CANDIDATE FOR THE CCCT BOARD

MSC McMullen/Larson

RESOLUTION NO. 06-20862

The Governing Board of the Palomar Community College District nominated **NANCY CHADWICK** to be a candidate for the CCCT Board.

The Vote: 3 Ayes 1 Abstention (Chadwick)
Student Trustee Advisory Vote: Aye

20. APPROVED COURSE TO MEET MULTICULTURAL COURSE REQUIREMENT

MSC Chadwick/Larson

The Governing Board approved the following course, which has been reviewed by Subcommittee C of the Curriculum Committee, to meet the Multicultural Course Requirement, effective Fall 2006:

- a. Course Number and Title: DNCE 102 Dance on Film

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

21. APPROVED COURSES FOR INCLUSION IN CURRICULUM

MSC McMullen/Larson

The Governing Board approved the following courses which have been examined by the Curriculum Committee and are being recommended for inclusion in the Palomar College Curriculum, effective Fall 2006:

CREDIT COURSES

- a. Course Number and Title: AERO 220 Regional Airline Aircraft Systems
Discipline: Aeronautical Sciences
Prerequisite: AERO 105
Elective course in Aeronautical Operations and Management AA Degree Major or Certificate of Achievement
Transfer Acceptability: CSU
- b. Course Number and Title: AIS 139 Native American Linguistics
Discipline: American Indian Studies
Associate Degree General Education - D Social and Behavioral Sciences
CSU GE Area D: Social, Political, and Economic Institutions and Behavior;
Historical - D1 - Anthropology and Archeology
IGETC Area 4: Social and Behavioral Sciences - A. Anthropology and
Archaeology
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Online
- c. Course Number and Title: AIS 161/CS 161 Elementary Classical Nahuatl
Discipline: American Indian Studies/Chicano Studies
Associate Degree General Education - C Humanities
CSU GE Area C: Arts, Literature, Philosophy and Foreign Languages - C2 -
Humanities

Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Online

- d. Course Number and Title: AJ 106 Police Ethics
Discipline: Administration of Justice
Required course in Homeland Security AA Degree Major; Required course in Investigations
AA Degree Major; Required course in Law Enforcement AA Degree Major;
Required course in Administration of Justice-General AA Degree Major
AA General Education area: D
CSU General Education area: D10
Transfer Acceptability: CSU
- e. Course Number and Title: AJ 151 Introduction to Terrorism
Discipline: Administration of Justice (AJ)
Required course in Administration of Justice - Homeland Security, A.A. Degree Major
- f. Course Number and Title: AJ 152 Weapons of Mass Destruction
Discipline: Administration of Justice (AJ)
Required course in Administration of Justice - Homeland Security, A.A. Degree Major
- g. Course Number and Title: AJ 153 Issues in Homeland Security
Discipline: Administration of Justice (AJ)
Required course in Administration of Justice - Homeland Security, A.A. Degree Major
- h. Course Number and Title: AJ 280 Internship - A Service Learning Experience
Discipline: Administration of Justice
Required course in Administration of Justice-General AA Degree Major, Administration of Justice-Homeland Security AA Degree Major, Administration of Justice-Investigations AA Degree Major, and Administration of Justice Law Enforcement AA Degree Major
Transfer Acceptability: CSU
This is a reactivation of a course that was deactivated effective Fall 2003.
- i. Course Number and Title: ANTH 101 Introduction to Biological Anthropology
Discipline: Anthropology
A.A. General Education area: B
CSU General Education area: B2 and B3
UC/IGETC General Education area: 5B and 5C
Transfer Acceptability: CSU, UC
- j. Course Number and Title: AP C 241 Scaffolding-Planning Procedures
Discipline: Apprenticeship Carpentry
Requisites for this course: Prerequisite: A minimum grade of 'C' in AP C 232
Elective course in Apprenticeship-Carpentry A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- k. Course Number and Title: AP C 242 Scaffolding-Welded/Mobile Frame I
Discipline: Apprenticeship Carpentry
Requisites for this course: Prerequisite: A minimum grade of 'C' in AP C 232
Elective course in Apprenticeship-Carpentry A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times

- i. Course Number and Title: AP C 243 Scaffolding-Welded/Mobile Frames II
Discipline: Apprenticeship Carpentry
Requisites for this course: Prerequisite: A minimum grade of 'C' in AP C 242
Elective course in Apprenticeship-Carpentry A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- m. Course Number and Title: AP C 244 Scaffolding-Welded/Mobile Frame III
Discipline: Apprenticeship Carpentry
Requisites for this course: Prerequisite: A minimum grade of 'C' in AP C 243
Elective course in Apprenticeship-Carpentry A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- n. Course Number and Title: AP AC 197 Acoustical Topics
Discipline: AP Acoustical
Repeatability: May be taken 4 times
- o. Course Number and Title: AP AC 205 Introduction to Acoustical Ceilings & Codes
Discipline: Apprenticeship Acoustical
Prerequisite: Indentured apprentice to a designated Joint Apprenticeship and Training Committee.
Required course in: Apprenticeship-Acoustical A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- p. Course Number and Title: AP AC 206 Standard Grids I
Discipline: Apprenticeship Acoustical
Required course in: Apprenticeship-Acoustical A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- q. Course Number and Title: AP AC 207 Standard Grids II
Discipline: Apprenticeship Acoustical
Prerequisite: A minimum grade of 'C' in AP AC 206
Required course in: Apprenticeship-Acoustical A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- r. Course Number and Title: AP AC 208 Soffits
Discipline: Apprenticeship Acoustical
Required course in: Apprenticeship-Acoustical A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- s. Course Number and Title: AP AC 209 Prefab/Sound Panels
Discipline: Apprenticeship Acoustical
Required course in: Apprenticeship-Acoustical A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- t. Course Number and Title: AP AC 210 Concealed Systems
Discipline: Apprenticeship Acoustical
Required course in: Apprenticeship-Acoustical A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times

- u. Course Number and Title: AP AC 211 Compasso
Discipline: Apprenticeship Acoustical
Required course in: Apprenticeship-Acoustical A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- v. Course Number and Title: AP AC 212 Metal Pan and Security Systems
Discipline: Apprenticeship Acoustical
Required course in: Apprenticeship-Acoustical A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- w. Course Number and Title: AP DL 214 Doors & Door Hardware
Discipline: AP Drywall/Lather (AP DL)
Elective course in Apprenticeship-Drywall/Lather AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- x. Course Number and Title: AP DL 215 Exterior Insulation & Finish Systems
Discipline: AP Drywall/Lather (AP DL)
Elective course in Apprenticeship-Drywall/Lather AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- y. Course Number and Title: AP DL 216 Firestopping
Discipline: AP Drywall/Lather (AP DL)
Elective course in Apprenticeship-Drywall/Lather AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- z. Course Number and Title: AP DL 217 Freeform Lathing
Discipline: AP Drywall/Lather (AP DL)
Elective course in Apprenticeship-Drywall/Lather AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- aa. Course Number and Title: AP DL 218 Machine Taping
Discipline: AP Drywall/Lather (AP DL)
Elective course in Apprenticeship-Drywall/Lather, A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- bb. Course Number and Title: AP DL 219 Hand Taping
Discipline: AP Drywall/Lather (AP DL)
Elective course in Apprenticeship-Drywall/Lather, A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- cc. Course Number and Title: AP DL 220 Gypsum Board Application/Finish Trim
Discipline: AP Drywall/Lather (AP DL)
Elective course in Apprenticeship-Drywall/Lather, A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- dd. Course Number and Title: AP DL 221 Advanced Hand Tool Finishing
Discipline: AP Drywall/Lather (AP DL)
Elective course in Apprenticeship-Drywall/Lather, A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times

- ee. Course Number and Title: AP DL 222 Advanced Machine Tool Finishing
Discipline: AP Drywall/Lather (AP DL)
Elective course in Apprenticeship-Drywall/Lather, A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times

- ff. Course Number and Title: AP IW 101 Introduction to the Electrical Trade
Discipline: AP Inside Wireman (AP IW)
Prerequisites: 1. One semester of Algebra I with a grade of "C" or better and 2. Designated tests with a passing grade determined by the appropriate committee and 3. Indentured apprentice to the San Diego Electrical Joint Apprenticeship and Training Committee or the Riverside and San Bernardino Joint Electrical Apprenticeship Training Committee.
Required course in Apprenticeship-Inside Wireman AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times

- gg. Course Number and Title: AP IW 102 Electrical Theory, Practice and Blueprint Reading
Discipline: AP Inside Wireman (AP IW)
Prerequisites: A minimum grade of C in AP IW 101
Required course in Apprenticeship-Inside Wireman AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times

- hh. Course Number and Title: AP IW 103 Inductance and Capacitance Theory
Discipline: AP Inside Wireman (AP IW)
Prerequisites: AP IW 102
Required course in Apprenticeship-Inside Wireman AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times

- ii. Course Number and Title: AP IW 104 Transformer, Motors, and Motor Controls
Discipline: AP Inside Wireman (AP IW)
Prerequisites: A minimum grade of C in AP IW 103
Required course in Apprenticeship-Inside Wireman AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times

- jj. Course Number and Title: AP IW 105 Special Electrical Systems
Discipline: AP Inside Wireman (AP IW)
Prerequisites: A minimum grade of C in AP IW 104
Required course in Apprenticeship-Inside Wireman AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times

- kk. Course Number and Title: AP IW 106 Specialized Electrical Applications
Discipline: AP Inside Wireman (AP IW)
Prerequisites: A minimum grade of C in AP IW 105
Required course in Apprenticeship-Inside Wireman AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times

- ll. Course Number and Title: AP IW 107 Advanced Electronics I
Discipline: AP Inside Wireman (AP IW)
Prerequisites: A minimum grade of C in AP IW 106
Elective course in Apprenticeship-Inside Wireman AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- mm. Course Number and Title: AP IW 108 Advanced Electronics II
Discipline: AP Inside Wireman (AP IW)
Prerequisites: A minimum grade of C in AP IW 106
Elective course in Apprenticeship-Inside Wireman AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- nn. Course Number and Title: AP IW 109 Advanced Motor Controls
Discipline: AP Inside Wireman (AP IW)
Prerequisites: A minimum grade of C in AP IW 106
Elective course in Apprenticeship-Inside Wireman AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- oo. Course Number and Title: AP IW 110 AutoCAD
Discipline: AP Inside Wireman (AP IW)
Prerequisites: A minimum grade of C in AP IW 106, A minimum grade of C in AP IW 112
Elective course in Apprenticeship-Inside Wireman AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- pp. Course Number and Title: AP IW 111 Electric Motor Drives
Discipline: AP Inside Wireman (AP IW)
Prerequisites: A minimum grade of C in AP IW 106, A minimum grade of C in AP IW 109
Elective course in Apprenticeship-Inside Wireman AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- qq. Course Number and Title: AP IW 112 Introduction to Computers
Discipline: AP Inside Wireman (AP IW)
Prerequisites: A minimum grade of C in AP IW 106
Elective course in Apprenticeship-Inside Wireman AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- rr. Course Number and Title: AP IW 113 Jobsite Supervision
Discipline: AP Inside Wireman (AP IW)
Prerequisites: A minimum grade of C in AP IW 106
Elective course in Apprenticeship-Inside Wireman AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- ss. Course Number and Title: AP IW 114 Journeyman Certification Preparation
Discipline: AP Inside Wireman (AP IW)
Prerequisites: A minimum grade of C in AP IW 106
Elective course in Apprenticeship-Inside Wireman AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times

- tt. Course Number and Title: AP IW 115 Low Voltage
Discipline: AP Inside Wireman (AP IW)
Prerequisites: A minimum grade of C in AP IW 106
Elective course in Apprenticeship-Inside Wireman AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- uu. Course Number and Title: AP IW 116 Photovoltaics
Discipline: AP Inside Wireman (AP IW)
Prerequisites: A minimum grade of C in AP IW 106
Elective course in Apprenticeship-Inside Wireman AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- vv. Course Number and Title: AP IW 117 Service Equipment
Discipline: AP Inside Wireman (AP IW)
Prerequisites: A minimum grade of C in AP IW 106
Elective course in Apprenticeship-Inside Wireman AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- ww. Course Number and Title: AP IW 118 Test Equipment
Discipline: AP Inside Wireman (AP IW)
Prerequisites: A minimum grade of C in AP IW 106
Elective course in Apprenticeship-Inside Wireman AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- xx. Course Number and Title: AP IW 119 Welding
Discipline: AP Inside Wireman (AP IW)
Prerequisites: A minimum grade of C in AP IW 106
Elective course in Apprenticeship-Inside Wireman AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- yy. Course Number and Title: AP IW 120 Instructional Leadership
Discipline: AP Inside Wireman (AP IW)
Prerequisites: A minimum grade of C in AP IW 106
Elective course in Apprenticeship-Inside Wireman AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- zz. Course Number and Title: AP IW 121 Programmable Logic Controllers
Discipline: AP Inside Wireman (AP IW)
Prerequisites: A minimum grade of C in AP IW 106, A minimum grade of C in AP IW 112, A minimum grade of C in AP IW 109
Elective course in Apprenticeship-Inside Wireman AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- aaa. Course Number and Title: AP WE 111 Carpentry Work Experience
Discipline: Apprenticeship Work Experience
Requisites for this course: Prerequisite: Indentured apprentice to a designated Joint Apprenticeship and Training Committee
Required course in Carpentry AA Degree Major or Certificate of Achievement
Repeatability: May be taken 4 times

- bbb. Course Number and Title: AP WE 112 Drywall/Acoustical Work Experience
Discipline: Apprenticeship – Work Experience
Required course in: Apprenticeship-Acoustical A.A. Degree Major or Certificate of Achievement
Prerequisite: Indentured apprentice to a designated Joint Apprenticeship and Training Committee.
Repeatability: May be taken 4 times
- ccc. Course Number and Title: AP WE 113 Electrician Work Experience
Discipline: AP Work Experience (AP WE)
Prerequisites: Indentured apprentice to a designated Joint Apprenticeship and Training Committee
Required course in Apprenticeship-Electrician R/B AA Degree Major or Certificate of Achievement, Apprenticeship-Inside Wireman AA Degree Major or Certificate of Achievement, Apprenticeship-Sound Technician AA Degree Major or Certificate of Achievement, Apprenticeship-Sound and Communication Systems Installer AA Degree Major or Certificate of Achievement
Grading Basis: Credit/No Credit Only
Repeatability: May be taken 4 times
- ddd. Course Number and Title: AT 150 Chassis Restoration/Assembly
Discipline: Automotive Technology
Prerequisites: A minimum grade of C in AT 100
Course Number and Title: AT 155 Body Restoration/Assembly
Discipline: Automotive Technology (AT)
Prerequisites: A minimum grade of C in R AT 50
Repeatability: May be taken two times
- eee. Course Number and Title: AT 155 Body Restoration/Assembly
Discipline: Automotive Technology
Prerequisites: A minimum grade of C in R AT 50
Repeatability: May be taken two times
- fff. Course Number and Title: AT 197 Topics in Automotive
Discipline: Automotive Technology (AT)
Repeatability: May be taken four times
- ggg. Course Number and Title: BUS 176 Excel Intermediate
Discipline: Business Education (BUS)
Recommended Prep: A minimum grade of C in BUS 175, Equivalent
Required course in Commercial and Personal Insurance Services AA Degree Major or Certificate of Achievement; Elective course in Virtual Assistant Certificate of Proficiency,
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
May be open entry/Open exit
Repeatability: May be taken 4 times
- hhh. Course Number and Title: BUS 177 Excel Advanced
Discipline: Business Education (BUS)
Recommended Prep: A minimum grade of C in BUS 176, or Equivalent
Elective course in Virtual Assistant Certificate of Proficiency
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
May be open entry/Open exit
Repeatability: May be taken 4 times

- iii. Course Number and Title: CHDV 298 Child Development Field Experience
Discipline: Child Development
Grading Basis: Credit/No Credit Only
Repeatability: May be taken 4 times

- jjj. Course Number and Title: CSIS 55 Practical PC
Discipline: Computer Science and Information Systems
Repeatability: May be taken 3 times
Distance Learning offering(s): Online

- kkk. Course Number and Title: DNCE 102 Dance on Film
Disciplines: Dance
Required Course in Dance AA Degree Major
Associate Degree General Education area: C Humanities
Associate Degree Multicultural Requirement - Yes
CSU General Education area C1
IGETC area 3 A
Transfer Acceptability: UC, CSU

- lll. Course Number and Title: DNCE 162 Near and Middle Eastern Dance I
Discipline: Dance
Elective course in World Dance AA Degree Major or Certificate of Achievement
Transfer Acceptability: UC, CSU
Repeatability: May be taken 4 times

- mmm. Course Number and Title: DNCE 163 Near and Middle Eastern Dance II
Discipline: Dance
Elective course in World Dance AA Degree Major or Certificate of Achievement
Transfer Acceptability: UC, CSU
Repeatability: May be taken 4times

- nnn. Course Number and Title: DNCE 166 Franco Haitian Percussion and Song I
Discipline: Dance
Elective course in World Dance AA Degree Major or Certificate of Achievement
Transfer Acceptability: UC, CSU
Repeatability: May be taken 4 times

- ooo. Course Number and Title: DNCE 167 Franco Haitian Percussion and Song II
Discipline: Dance
Elective course in World Dance AA Degree Major or Certificate of Achievement
UC/CSU Transfer Course - Yes - Appropriate for both systems.
Transfer Acceptability: UC, CSU
Repeatability: May be taken 4 times

- ppp. Course Number and Title: DT 160 Environmental Architecture and Design
Environmental Arch/Design
Discipline: Drafting Technology
Required course in: Architectural Drafting Technology A.A. Degree Major or
Certificate of Achievement
Transfer Acceptability: UC/CSU
Grading Basis: Grade Only

- qqq. Course Number and Title: DT 185 Architectural 3D Studio MAX
Discipline: Drafting Technology
Elective course in AA/CA Architectural Drafting
Transfer Acceptability: CSU, UC
Repeatability: May be taken two times

- rrr. Course Number and Title: EME 75 EMT in the Workplace
Discipline: Emergency Medical Education
Requisites for this course: Prerequisite: Possess a valid current EMT-B, certificate;
Corequisite: EME 75L
Elective course in Paramedic Training AA Degree Major or Certificate of Achievement
Grading Basis: Graded only
- sss. Course Number and Title: EME 75L EMT in the Workplace Lab
Discipline: Emergency Medical Education
Requisites for this course: Corequisite: EME 75
Elective course in Paramedic Training AA Degree Major or Certificate of Achievement
- ttt. Course Number and Title: EME 211 Clinical Integration I
Discipline: Emergency Medical Education
Co-requisite: EME 207
Required course in Paramedic Training AA Degree or Certificate of Achievement
Grading Basis: Credit/No Credit Only
Repeatability: May be taken 2 times
- uuu. Course Number and Title: EME 212 Clinical Integration II
Discipline: Emergency Medical Education (EME)
Co-requisites: EME 208, EME 209
Required course in Paramedic Training AA Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times
- vvv. Course Number and Title: ENTT 100 Introduction to Entertainment Technology
Discipline: Entertainment Technology (ENTT)
Required course in Entertainment Technology Certificate of Achievement
Transfer Acceptability: CSU
- www. Course Number and Title: ESL 16 Grammar Skills for ESL Writers II
Discipline: English as a Second Language
- xxx. Course Number and Title: ESL 20 Academic Speaking for ESL
Discipline: English as a Second Language
Recommended Preparation: A minimum grade of C in ESL 3, or eligibility determined through the English as a Second Language placement process
- yyy. Course Title and Number: ESL 30.2 Computer Literacy For ESL II
Discipline: English as a Second Language
Prerequisite: A minimum grade of 'C' in ESL 30.1
- zzz. Course Number and Title: FASH 148 Digital Design for Fashion
Discipline: Fashion (FASH)
Transfer Acceptability: CSU
Repeatability: May be taken 2 times
- aaaa. Course Number and Title: FIRE 131 Emergency Preparedness
Discipline: Fire Technology (FIRE)
Prerequisites: FIRE 100
Required course in Fire Technology – Emergency Management AA Degree Major or Certificate of Achievement; Elective course in Fire Technology – General AA Degree Major or Certificate of Achievement
Distance Learning Offering(s): Online

- bbbb. Course Number and Title: FIRE 132 Fundamentals of Emergency Management
Discipline: Fire Technology (FIRE)
Prerequisites: FIRE 100
Required course in Fire Technology – Emergency Management AA Degree
Major or Certificate of Achievement; Elective course in Fire Technology –
General AA Degree
Major or Certificate of Achievement
Distance Learning Offering(s): Online
- cccc. Course Number and Title: FIRE 133 Disaster Mitigation
Discipline: Fire Technology (FIRE)
Prerequisites: FIRE 100
Required course in Fire Technology – Emergency Management AA Degree
Major or Certificate of Achievement; Elective course in Fire Technology –
General AA Degree
Major or Certificate of Achievement
Distance Learning Offering(s): Online
- dddd. Course Number and Title: GC 104 Motion and Sound
Discipline: Graphic Communications
Elective course in Interactive Web Multimedia and Audio AA Degree Major
or Certificate of Achievement
Repeatability: May be taken 4 times
- eeee. Course Number and Title: GC 248 / R GC 248 Acrobat for Print
Discipline: Graphic Communications (GC) / Graphic Communications – ROP
(R GC) Required course in Graphic Communications Emphasis in Electronic
Publishing AA Degree Major or Certificate of Achievement, Graphic
Communications Emphasis in Management AA Degree Major or Certificate of
Achievement, Graphic Communications Emphasis in Production AA Degree
Major or Certificate of Achievement
Transfer Acceptability: CSU
Repeatability: May be taken 4 times
- ffff. Course Number and Title: HE 100L Health Performance Lab
Discipline: Physical Education
Requisites for this course: Corequisite: HE 100
A.A. General Education area: Competence in Health and Physical Education
Transfer Acceptability: CSU, UC
Course may be offered as open entry/open exit
- gggg. Course Number and Title: INS 100 Introduction to Insurance
Discipline: Insurance
Required course in Commercial and Personal Insurance Services AA Degree
Major or Certificate of Achievement
Distance Learning Offering(s): Two Way Video, TV, Online
- hhhh. Course Number and Title: INS 110 Principles of Property and Liability Insurance
Discipline: Insurance
Prerequisites: A minimum grade of C in INS 100
Required course in Commercial and Personal Insurance Services AA Degree
Major or Certificate of Achievement
Distance Learning Offering(s): Two Way Video, TV, Online

- iii. Course Number and Title: INS 115 Personal Insurance
Disciplines: Insurance
Prerequisites: A minimum grade of C in INS 100
Required course in Commercial and Personal Insurance Services AA Degree
Major or Certificate of Achievement
Distance Learning Offering(s): Two Way Video, TV, Online
- jjjj. Course Number and Title: INS 120 Commercial Insurance
Discipline: Insurance
Prerequisite: A minimum grade of C in INS 100
Required course in Commercial and Personal Insurance Services AA Degree
Major or Certificate of Achievement
Distance Learning Offering(s): Two Way Video, TV, Online
- kkkk. Course Number and Title: INS 125 Insurance Code and Ethics
Discipline: Insurance
Prerequisites: A minimum grade of C in INS 100
Required course in Commercial and Personal Insurance Services AA Degree
Major or Certificate of Achievement
Distance Learning Offering(s): Two Way Video, TV, Online
Course Number and Title: MATH 107 Concepts of Elementary Mathematics I Laboratory
Discipline: Mathematics (MATH)
Prerequisite: Completion of or concurrent enrollment in MATH 105
Transfer Acceptability: UC, CSU
- llll. Course Number and Title: MATH 107, Concepts of Elementary Mathematics
Laboratory
Discipline: Mathematics (MATH)
Prerequisite: Completion of or concurrent enrollment in MATH 105
Transfer Acceptability: UC, CSU
- mmmm. Course Number and Title: MCS 122 Survey of Middle Eastern History
Discipline: Multicultural Studies (MCS)
Associate Degree General Education - D Social and Behavioral Sciences
CSU GE Area D: Social, Political, and Economic Institutions and
Behavior; Historical - D3 - Ethnic Studies
CSU GE Area D: Social, Political, and Economic Institutions and
Behavior; Historical - D6 - History
IGETC Area 4: Social and Behavioral Sciences - C. Ethnic Studies
IGETC Area 4: Social and Behavioral Sciences - F. History
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
- nnnn. Course Number and Title: OCN 195 Regional Field Studies in Oceanography
Discipline: Oceanography
Transfer Acceptability: UC, CSU
Repeatability: May be taken 4 times
- oooo. Course Number and Title: PE 204 Off Season Sports Conditioning
Discipline: Physical Education
Transfer Acceptability: CSU; UC
Repeatability: May be taken 4 times
Course may be offered as open entry/open exit
- pppp. Course Number and Title: PWM 56 Parks and Landscape Management
Discipline: Public Works Management (PWM)
Required course in Public Works Management AA Degree Major or Certificate of
Achievement

qqqq. Course Number and Title: PWM 220 / WWT 220 Discharge Compliance Fundamentals
Discipline: Public Works Management (PWM)/Wastewater Tech Education (WWT)
Recommended Prep: Review the following websites: California State Water Resources Control Board www.waterboards.ca.gov, California State Water Resources Control Board San Diego www.waterboards.ca.gov/sandiego
Required course in Public Works Management AA Degree Major or Certificate of Achievement

rrrr. Course Number and Title: RTV 103/ENTT 103 Introduction to Audio-Visual Systems
Discipline: Radio and Television (RTV) / Entertainment Technology (ENTT)
Elective course in Radio and Television AA Degree Major or Certificate of Achievement
Transfer Acceptability: CSU

NON CREDIT COURSES

- a. Course Number and Title: N ADLT 716 PACE – People with Arthritis Can Exercise
Discipline: Noncredit Older Adult Education
Repeatability: No limit on repeatability.
- b. Course Number and Title: N ADLT 718 Introduction to Ceramics
Discipline: Noncredit Older Adult Education
Repeatability: No limit on repeatability.
- c. Course Number and Title: N BASC 200 Literacy/Adult Basic Education
Discipline: Noncredit Basic Education
Repeatability: No limit on repeatability
- d. Course Number and Title: N BASC 201 Math Placement Test Preparation
Discipline: Noncredit Basic Education
Repeatability: No limit on repeatability.
Distance Learning offering(s): TV
- e. Course Number and Title: N BASC 203 Basic Mechanical Skills
Discipline: Noncredit Basic Education
Repeatability: No limit on repeatability.
- f. Course Number and Title: N BASC 204 Basic Sewing Skills
Discipline: Noncredit Basic Education
Repeatability: No limit on repeatability.
- g. Course Number and Title: N BASC 205 Preparation for Child Development Careers
Discipline: Noncredit Basic Education
Repeatability: No limit on repeatability.
- h. Course Number and Title: N HSED 900 Rape Aggression Defense
Discipline: Noncredit Health and Safety Education
Repeatability: No limit on repeatability.
- i. Course Number and Title: N HSED 901 Certified Emergency Response Team
Discipline: Noncredit Health and Safety Education
Repeatability: No limit on repeatability.

- j. Course Number and Title: N HSED 902 Senior Volunteer Patrol Academy
Discipline: Noncredit Health and Safety Education
Repeatability: No limit on repeatability.
- k. Course Number and Title: N PRNT 101 Helping Your Child with Math
Discipline: Noncredit Parenting
Repeatability: No limit on repeatability.

Trustee Evilsizer commented that it was exciting that Palomar was adding Homeland Security curriculum to our course offerings. This seems to be an area of awareness to the general public and offers a lot of career opportunities for our students. He would like to advocate for multicultural sensitivity and diversity and that we impart to our students to be respectful of people from different ethnicities and cultures.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

22. APPROVED PROGRAMS FOR INCLUSION IN CURRICULUM

MSC Chadwick/Larson

The Governing Board approved the following programs which have been examined by the Curriculum Committee and are being recommended for inclusion in the Palomar College Curriculum, effective Fall, 2006:

- a. Program Title: Administration of Justice – Homeland Security
Discipline: Administration of Justice (AJ)
Award Type: A.A. Degree Major
Total Units: 33
- b. Program Title: Administration of Justice – Investigations
Discipline: Administration of Justice (AJ)
Award Type: A.A. Degree Major
Total Units: 36
- c. Program Title: Apprenticeship-Acoustical
Discipline: AP Apprenticeship-Acoustical (AP AC)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 34
- d. Program Title: Apprenticeship-Inside Wireman
Discipline: AP Inside Wireman (AP IW)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 56
- e. Program Title: World Dance
Discipline: Dance (DNCE)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 22-35

- f. Program Title: Fire Technology – Emergency Management
Discipline: Fire Technology (FIRE)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 30
- g. Program Title: Commercial and Personal Insurance Services
Discipline: Insurance (INS)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 32-35

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

23. APPROVED REMOVAL OF COURSES FROM CURRICULUM

MSC Chadwick/Larson

The Governing Board approved the removal of the courses which have been examined by the Curriculum Committee and are being recommended for removal from the Palomar College Curriculum, effective Fall, 2006:

CREDIT COURSES

- a. Course Title and Number: AERO 150 Airport Management
Discipline: Aeronautics
A.A. degree and certificate program (s): Elective Course in AA/CA Aeronautical Operations and Management; Recommended Elective in AA/CA Aircraft Commercial Pilot
Reason for Deactivation: Inactive
- b. Course Number and Title: AJ 80 Vehicle Operations
Discipline: Administration of Justice
Reason for Deactivation: Police Academy courses combined to larger unit courses.
- c. Course Number and Title: AJ 82 First Aid for Law Enforcement
Discipline: Administration of Justice
Reason for Deactivation: Police Academy courses combined to larger unit courses.
- d. Course Number and Title: AJ 105 Criminal Evidence and Procedures
Discipline: Administration of Justice
Reason for Deactivation: Course grouped in a Police Academy format.
- e. Course Number and Title: AJ 114 Report Writing
Discipline: Administration of Justice
Reason for Deactivation: Police Academy courses combined to larger unit courses.
- f. Course Number and Title: AJ 117A Patrol Tactics 1
Discipline: Administration of Justice
Reason for Deactivation: Police Academy courses combined to larger unit courses.
- g. Course Number and Title: AJ 117B Patrol Tactics 2
Discipline: Administration of Justice
Reason for Deactivation: Police Academy courses combined to larger unit courses.

- h. Course Number and Title: AJ 117C Patrol Tactics 3
Discipline: Administration of Justice
Reason for Deactivation: Police Academy courses combined to larger unit courses.
- i. Course Number and Title: AJ 117D Patrol Tactics 4
Discipline: Administration of Justice
Reason for Deactivation: Police Academy courses combined to larger unit courses.
- j. Course Number and Title: AJ 118A Basic Firearms
Discipline: Administration of Justice
Reason for Deactivation: Police Academy courses combined to larger unit courses.
- k. Course Number and Title: AJ 118B Tactical Firearms
Discipline: Administration of Justice
Reason for Deactivation: Police Academy courses combined to larger unit courses.
- l. Course Number and Title: AJ 119A Law Enforcement Procedures Review 1
Discipline: Administration of Justice
Reason for Deactivation: Police Academy courses combined to larger unit courses.
- m. Course Number and Title: AJ 119B Law Enforcement Procedures Review 2
Discipline: Administration of Justice
Reason for Deactivation: Police Academy courses combined to larger unit courses.
- n. Course Number and Title: AJ 119C Law Enforcement Procedures Review 3
Discipline: Administration of Justice
Reason for Deactivation: Police Academy courses combined to larger unit courses.
- o. Course Number and Title: AJ 120 Defense Tactics
Discipline: Administration of Justice
Reason for Deactivation: Police Academy courses combined to larger unit courses.
- p. Course Number and Title: AJ 122 Police Fitness
Discipline: Administration of Justice
Reason for Deactivation: Police Academy courses combined to larger unit courses.
- q. Course Number and Title: AJ 135 Traffic Control
Discipline: Administration of Justice
Elective Course in: Administration of Justice – Law Enforcement
AA Degree Major
Reason for Deactivation: Police Academy courses combined to larger unit courses.
- r. Course Title and Number: BUS 122 Call Center Services
Discipline: Business Education
Required course in Call Center Representative Certificate of Proficiency
Distance Learning offering(s): Online
Reason for Deactivation: Low demand

- s. Course Title and Number: CSIS 229 Windows System Administration
Discipline: Computer Science and Information Systems
Transfer Acceptability: CSU
Reason for Deactivation: Inactive

- t. Course Number and Title: GC 205 Graphics Estimating and Pricing
Discipline: Graphic Communications
Recommended Preparation: GC 105
Required Course in Graphic Communications Management AA Degree Major or Certificate of Achievement, Graphic Communications Production AA Degree Major or Certificate of Achievement, and Screen Printing AA Degree Major or Certificate of Achievement; Elective Course in Electronic Publishing AA Degree Major or Certificate of Achievement
Transfer Acceptability: CSU
Distance Learning : TV, Online
Reason for Deactivation: Inactive

- u. Course Number and Title: IT 110 How Things Work
Discipline: Industrial Technology
Stand alone course
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Repeatability: May be taken 2 times.
Reason for Deactivation: Inactive

- v. Course Title and Number: OIS 215 Law Office Procedures II
Discipline: Office Information Systems
Required course in Legal Secretary A.A. Degree Major or Certificate of Achievement; Recommended Elective course in Legal Support Assistant Certificate of Proficiency
Reason for Deactivation: Inactive

- w. Course Title and Number: PKS 100 Resources and Outdoor Recreation
Discipline: Parks and Recreation Management
Required Course in AA/CA Parks and Recreation Management
Transfer Acceptability: CSU
Reason for Deactivation: Inactive

- x. Course Title and Number: PKS 101 Parks Maintenance
Discipline: Parks and Recreation Management
Required Course in AA/CA Parks and Recreation Management
Reason for Deactivation: Inactive

- y. Course Title and Number: PKS 102 Plant and Pest Identification
Discipline: Parks and Recreation Management
Required Course in AA/CA Parks and Recreation Management
Transfer Acceptability: CSU
Reason for Deactivation: Inactive

- z. Course Title and Number: PKS 103 Park: Function, Management and Liability
Discipline: Parks and Recreation Management
Required Course in AA/CA Parks and Recreation Management
Transfer Acceptability: CSU
Reason for Deactivation: Inactive

- aa. Course Title and Number: PKS 110 Elementary Recreational Resource Design
Discipline: Parks and Recreation Management
Elective Course in AA/CA Parks and Recreation Management
Transfer Acceptability: CSU
Reason for Deactivation: Inactive
- bb. Course Title and Number: PKS 120 Principles of Plant Growth
Discipline: Parks and Recreation Management
Required Course in AA/CA Parks and Recreation Management
Transfer Acceptability: CSU
Reason for Deactivation: Inactive
- cc. Course Title and Number: PKS 197 Parks Topics
Discipline: Parks and Recreation Management
Transfer Acceptability: CSU
Reason for Deactivation: Inactive
- dd. Course Title and Number: QAT 100 Quality Assurance Concepts/TQM
Discipline: Quality Assurance Technology
Recommended Preparation in QAT 110, QAT 120, QAT 125
Required Course in AA/CA Quality Assurance Technology
Reason for Deactivation: Inactive
- ee. Course Title and Number: QAT 105 Quality Assurance Control Communication
and Human Factors
Discipline: Quality Assurance Technology
Required Course in AA/CA Quality Assurance Technology
Reason for Deactivation: Inactive
- ff. Course Title and Number: QAT 110 Statistical Quality Control – Theory
Discipline: Quality Assurance Technology
Elective Course in AA/CA Quality Assurance Technology
Reason for Deactivation: Inactive
- gg. Course Title and Number: QAT 115 Inspection Techniques and Application
Discipline: Quality Assurance Technology
Required Course in AA/CA Quality Assurance Technology
Reason for Deactivation: Inactive
- hh. Course Title and Number: QAT 120 Planning and Analysis – Theory and Principles
Discipline: Quality Assurance Technology
Required Course in AA/CA Quality Assurance Technology
Reason for Deactivation: Inactive
- ii. Course Title and Number: QAT 121 Planning and Analysis – Techniques and
Applications
Discipline: Quality Assurance Technology
Required Course in AA/CA Quality Assurance Technology
Reason for Deactivation: Inactive
- jj. Course Title and Number: QAT 125 Quality and Reliability Management
Discipline: Quality Assurance Technology
Elective Course in AA/CA Quality Assurance Technology
Reason for Deactivation: Inactive
- kk. Course Title and Number: QAT 130 Introduction to ISO 9000
Discipline: Quality Assurance Technology
Required Course in AA/CA Quality Assurance Technology
Reason for Deactivation: Inactive

- ll. Course Title and Number: QAT 135 Quality System Auditing
Discipline: Quality Assurance Technology
Required Course in AA/CA Quality Assurance Technology
Distance Learning offering(s): Online
Reason for Deactivation: Inactive

- mm. Course Title and Number: QAT 197 Quality Assurance Technology Topics
Discipline: Quality Assurance Technology
Elective Course in AA/CA Quality Assurance Technology
Reason for Deactivation: Inactive

- nn. Course Title and Number: SURV 100 Plane Surveying
Discipline: Surveying
Prerequisite Course in SURV 101, SURV 125
Required Course in Surveying
Transfer Acceptability: CSU, UC
Reason for Deactivation: Inactive

- oo. Course Title and Number: SURV 101 Advanced Plane Surveying
Discipline: Surveying
Prerequisite Course in SURV 105, SURV 110, SURV 115, SURV 120, SURV 130
Required Course in Surveying
Transfer Acceptability: CSU, UC
Reason for Deactivation: Inactive

- pp. Course Title and Number: SURV 105 Survey Map Production
Discipline: Surveying
Required Course in Surveying
Transfer Acceptability: CSU
Reason for Deactivation: Inactive

- qq. Course Title and Number: SURV 110 Control Surveying and Photogrammetry
Discipline: Surveying
Required Course in Surveying
Transfer Acceptability: CSU
Reason for Deactivation: Inactive

- rr. Course Title and Number: SURV 115 Legal Principles
Discipline: Survey
Required Course in Surveying
Transfer Acceptability: CSU
Reason for Deactivation: Inactive

- ss. Course Title and Number: SURV 120 Boundary Control
Discipline: Surveying
Required Course in Surveying
Transfer Acceptability: CSU
Reason for Deactivation: Inactive

- tt. Course Title and Number: SURV 125 Surveying Math and Drafting
Discipline: Surveying
Required Course in Surveying
Transfer Acceptability: CSU
Reason for Deactivation: Inactive

- uu. Course Title and Number: SURV 130 Construction Surveying
Discipline: Surveying
Required Course in Surveying
Transfer Acceptability: CSU
Reason for Deactivation: Inactive
- vv. Course Title and Number: SURV 197 Surveying Topics
Discipline: Surveying
Transfer Acceptability: CSU
Reason for Deactivation: Inactive

NON CREDIT COURSES

- a. Course Number and Title: CNED 80 Personal Protection and Self-Defense
Discipline: Community Education
- b. Course Number and Title: CNED 395 Oil Painting
Discipline: Community Education
- c. Course Number and Title: CNED 437 Portrait/Figure Drawing and Painting
Discipline: Community Education
- d. Course Number and Title: CNED 439 Preparation for Childbirth
Discipline: Community Education
- e. Course Number and Title: CNED 591 Watercolor Technique
Discipline: Community Education
- f. Course Number and Title: CNED 600 40-Hour Hazwoper Certification
Discipline: Community Education
- g. Course Number and Title: CNED 646 Learning Skills - Handicapped
Discipline: Community Education

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

24. APPROVED REMOVAL OF PROGRAMS FROM CURRICULUM

MSC McMullen/Larson

The Governing Board approved the removal of the following programs, which have been examined by the Curriculum Committee and are being recommended for removal from the Palomar College curriculum, effective Fall 2006:

- a. Program Title: Call Center Representative
Discipline: Business Education
Award Type: Certificate of Proficiency
Reason for Deactivation: Low Demand
- b. Program Title: Parks and Recreation Management
Discipline: Parks and Recreation Management
Award Type: A.A. Degree Major or Certificate of Achievement
Reason for Deactivation: Inactive
- c. Program Title: Quality Assurance Technology
Discipline: Quality Assurance Technology
Award Type: A.A. Degree Major or Certificate of Achievement
Reason for Deactivation: Inactive

- d. Program Title: Surveying
Discipline: Surveying
Award Type: A.A. Degree Major or Certificate of Achievement
Reason for Deactivation: Inactive

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

O. BOARD REQUESTS FOR REPORTS

- 1. Grant Application Process (Nelson)
- 2. Professional Services-Policy & Monitoring (Evilsizer)
- 3. Governmental Affairs Liaison (Evilsizer)
- 4. Workshop on the Carver Model (Nelson)
- 5. Draft a resolution to show support and lobby for restoration of funding for TRIO, GEAR UP, Upward Bound, Talent Search, LEAP Programs (Evilsizer)
- 6. Report of Department of Labor 30 highest occupation listings (How many of these occupations are being addressed through programs, courses, or certificates at Palomar College; also information on wages) (Evilsizer)
- 7. Draft a resolution to support *Keeping the Promise* community college initiative (Larson)

R. ADJOURNMENT

The meeting was adjourned at 7:22 p.m.