



**GOVERNING BOARD MINUTES  
REGULAR MEETING OF THE GOVERNING BOARD**

**DATE: JANUARY 10, 2006**

**4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)**

**PALOMAR COMMUNITY COLLEGE DISTRICT**

**GOVERNING BOARD ROOM, STUDENT SERVICES CENTER**

**1140 WEST MISSION ROAD**

**SAN MARCOS, CALIFORNIA**

**A. CALL TO ORDER**

Dr. Michele T. Nelson, President, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

**AA. ROLL CALL**

**TRUSTEES PRESENT:**

MICHELE T. NELSON, PH.D., PRESIDENT  
MARK R. EVILSIZER, M.A., VICE PRESIDENT  
DARRELL L. MC MULLEN, M.B.A., SECRETARY  
RUTH LARSON, M.D., TRUSTEE  
NANCY C. CHADWICK, M.S.W., M.P.A., TRUSTEE  
NEILL KOVRIG, STUDENT TRUSTEE

**EXECUTIVE ADMINISTRATORS PRESENT:**

Robert P. Deegan, Superintendent/President  
Berta Cuaron, Assistant Superintendent/Vice President, Instruction  
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services  
Jack Miyamoto, Ed.D., Interim Assistant Superintendent/Vice President, Human Resource Services  
Carmen Fernandez, D.B.A., Interim Assistant Superintendent/Vice President, Finance and Administrative Services

**B. PUBLIC COMMENTS – There were none.**

**C. RECESS TO CLOSED SESSION**

The Board went into Closed Session at 4:00 p.m., to discuss:

1. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
2. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
3. Conference with Legal Counsel regarding current litigation, pursuant to Government Code, § 54956.9(a).  
Voth vs. Palomar Community College District  
Lahijani vs. Palomar Community College District
4. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957.6.
5. Conference with Real Property Negotiator, pursuant to Government Code §54956.8.  
Initial discussion of potential sites in the southern portion of the district.
6. Public Employee Performance Evaluation, pursuant to Government Code §54957.  
Position title: Superintendent/President

**CC. RECONVENE TO OPEN SESSION**

The meeting reconvened to Open Session at 5:06 p.m. Dr. Nelson reported that the Board had voted unanimously in Closed Session to terminate probationary classified employee #006378547.

**STAFF PRESENT:**

Barbara Baldridge, Interim Executive Assistant, Superintendent/Governing Board  
Julie Ivey, Co-President, PFF/AFT; Part-Time Faculty, English  
Becky McCluskey, President, CCE/AFT; Accounting Technician, Fiscal Services  
Tom Plotts, President, Administrative Association; Director, Business Services  
Katie Townsend-Merino, President, Faculty Senate; Associate Professor, Behavioral Sciences

**GUESTS:**

Others present are listed on the sign-in sheets.

**QUORUM ESTABLISHED**

Following the pledge of allegiance to the flag, Dr. Nelson declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR ONE YEAR FROM THE MEETING DATE.

**D. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS – There were none.**

**E. APPROVAL OF MINUTES**

MSC Chadwick, Larson

The Governing Board approved the Minutes of the Regular Meeting of December 13, 2005.

The Governing Board approved the Minutes of the Special Meeting of December 20, 2005.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

1. Page 5: Item J-1-e. Revised:  
Amount line should be corrected to read:  
**\$1,343.17**
2. Page 10: Item J-10. Revised:  
Salary line should be corrected to read:  
Sal Rng/Stp: D/6 Salary: **\$5,849.44/month**

**G. REPORT OF THE GOVERNING BOARD PRESIDENT**

Dr. Nelson welcomed everyone back following the holiday break. She reported that enrollment figures are up, and the faculty and administration deserve credit for building a strong schedule that uses our facilities to the maximum.

Dr. Nelson congratulated Dr. Dowd and Mr. Tortarolo on their appointments as Vice Presidents. She also congratulated Katie Townsend-Merino on her appointment as instructional dean at Cañada College.

Dr. Nelson noted that the *Venture* catalog arrived yesterday and looks wonderful.

Dr. Nelson reported that all of the Trustees will be attending the CCLC Trustee and Legislative Conference at the end of the month in Sacramento. If equalization goes through, Palomar could receive an additional \$3.4 million.

#### **H. REPORTS OF GOVERNING BOARD TRUSTEES**

Mr. Evilsizer wished everyone a belated happy new year. This month marks a full year since President Robert Deegan took office, and it has been a wonderful year.

Mr. Evilsizer reported that he had attended the Police Academy graduation in December, where the graduating class had dedicated their class to a fallen police officer with the San Francisco Police Department. That officer's family attended the graduation ceremony. He commended our program for bringing out the best in people.

Mr. Evilsizer reported that the Nurse Pinning Ceremony was a happy occasion. It is always delightful to see more health professionals entering the field.

Mr. Evilsizer thanked Mr. and Mrs. Deegan for hosting a holiday party at their home.

Mr. Evilsizer congratulated Dr. Dowd and Mr. Tortarolo for their new appointments.

Mr. Evilsizer thanked Dr. Miyamoto and Dr. Fernandez for their service to the College.

Mr. Evilsizer put forth the question, "What will it take for us to become the best community college in the nation? What measures would we hold ourselves to as an institution? What goals would we establish and try to achieve?" It is his hope that the Board will pursue answering these questions during the coming year.

Dr. Larson wished everyone a happy new year. She stated that the vision of becoming the most successful community college district for the students, community, teachers, staff, and everyone who works for us is a vision of teamwork. We are beginning to have even more excellence.

Dr. Larson thanked Dr. Dowd for accepting the challenges of her new position. She also thanked Mr. Tortarolo for accepting his new position. She expressed appreciation to Dr. Miyamoto and Dr. Fernandez for their work here.

Dr. Larson noted that President Deegan has brought this College teamwork and brought everyone on board. She will contemplate for the rest of the year what it looks like to be a great school for all involved.

Mr. McMullen noted that he will miss Dr. Miyamoto and that he has always been very professional. He also reported that he will miss Katie Townsend-Merino and wished her well.

Mr. McMullen reported that every month for the duration of his time on the Board, he has received copies of news article about Palomar for the previous month. The one that arrived this last week was very large. He complimented the marketing staff on the proliferation of positive articles recently.

Ms. Chadwick stated that she thinks we are the best institution in the United States. This is the beginning of our 60<sup>th</sup> year. She is happy and proud of the logo for the celebration.

Ms. Chadwick reported that she had also attended the Police and Nursing graduation ceremonies. Our most important product is the graduating student.

Ms. Chadwick noted that she will be attending the Legislative Conference in Sacramento. This year, we hope that the equalization funding will stay in the budget.

Ms. Chadwick will be in Washington, D.C., attending the ACCT National Legislative Conference. She and Mr. Deegan will meet with Congressman Darrell Issa. The Issa Family Foundation is a huge supporter of Palomar College. We will continue and solidify that linkage.

Mr. Kovrig wished everyone a happy new year.

Mr. Kovrig also attended the Police Academy graduation and the Nursing Pinning Ceremony. They were truly moving occasions.

Mr. Kovrig extended a warm welcome to Mr. Tortarolo and hearty congratulations to Dr. Dowd. He expressed a fond farewell to Dr. Fernandez and Dr. Miyamoto. He congratulated Ms. Merino on her new position.

## **I. REPORT OF THE SUPERINTENDENT/PRESIDENT**

Mr. Deegan wished everyone a happy new year. This is the 60<sup>th</sup> anniversary year for Palomar College. We will spend this year looking at what it takes to become one of the best community colleges in the country. We will be looking back at the earliest days and moving forward to see what has been done over 60 years to make this such a fine institution. We will celebrate those accomplishments for the entire year.

Mr. Deegan expressed his appreciation for Katie Townsend-Merino and read a list of her many accomplishments during her 19 years at Palomar College. He congratulated her on her appointment as dean of humanities at Cañada College. Dr. Larson added her appreciation for Ms. Townsend-Merino's many fine attributes.

### **1. Report of Vice President for Instruction**

Ms. Cuaron added her congratulations to Katie Townsend-Merino and thanked her for her efforts in solving past problems.

Student Learning Outcomes Report was presented by Barbara Kelber. **Exhibit I-1-a**

Curricunet Demonstration was presented by Teresa Laughlin. **Exhibit I-1-b**

Ms. Cuaron acknowledged the efforts of Diane Veach, Linda Balko, Jackie Martin-Klement, Linda Cox, Don Sullins, Teresa Laughlin, and Gloria Kerkhoff in bringing this project to reality.

### **2. Report of Vice President for Student Services**

Bookstore Report was presented by Bruce Bishop and Walt Della-Santina. **Exhibit I-2-a**

### **3. Report of Vice President for Finance and Administrative Services**

Dr. Fernandez assured the Board that no change orders have been duplicated. A very comprehensive study regarding the granite was done, and all change orders are distinct. The estimate going into this was about \$990 thousand. To date, we have stayed below that estimate, and it appears we will finish below the estimate. Our construction supervisor, Chris Miller, and C. W. Driver's managers have done an exceptional job keeping costs down. A meeting has been set with the geological tech consultant to go over their report.

High-tech Building Granite Change Orders Report was presented by Mike Ellis (**Exhibit I-3-a**). He also reported that the last piece of the structural frame was put in place today.

### **4. Report of Vice President for Human Resource Services – There was no report.**

Mr. Deegan complimented Human Resource Services for the fine work they have done during the hiring process for the new Vice Presidents.

Mr. Deegan thanked Dr. Miyamoto and Dr. Fernandez for the work they have done as Interim Vice Presidents. Dr. Dowd will begin as Vice President for Finance and Administrative Services on January 17. Mr. Tortarolo will begin as Vice President for Human Resource Services on January 24.

Mr. Deegan thanked the Governing Board members for their efforts on the issue of equalization. If Governor Schwarzenegger's proposal is approved and the \$130 million in equalization is fully funded, Palomar would see nearly \$3.5 million in additional dollars.

At this time a brief break was taken.

**J. APPROVAL OF CONSENT CALENDAR ITEMS**

**TRAVEL**

**1. APPROVED TRAVEL EXPENSES**

MSC Larson, Evilsizer

The Governing Board hereby approves/ratifies **travel expenses** for the following persons:

- |    |  |  |
|----|--|--|
| a. | <b>Board Member</b><br>Advanced Funds?<br>For:<br><br>To attend:<br>Location:<br>Date:<br>Amount:<br>Budget Acct. No.: | <b>MICHELE T. NELSON</b><br>Yes<br>Transportation, mileage, meals, lodging, registration, etc.<br>CCLC Trustees and Annual Legislative Conference<br>Sacramento, California<br>January 29-30, 2006<br>\$878.65<br>575200-11-111100-66100-10-2005-0000000     |
| b. | <b>Board Member</b><br>Advanced Funds?<br>For:<br><br>To attend:<br>Location:<br>Date:<br>Amount:<br>Budget Acct. No.: | <b>RUTH LARSON</b><br>Yes<br>Transportation, mileage, meals, lodging, registration, etc.<br>CCLC Trustees and Annual Legislative Conference<br>Sacramento, California<br>January 27-30, 2006<br>\$1,377.08<br>575200-11-111100-66100-10-2005-0000000         |
| c. | <b>Board Member</b><br>Advanced Funds?<br>For:<br><br>To attend:<br>Location:<br>Date:<br>Amount:<br>Budget Acct. No.: | <b>DARRELL L. McMULLEN</b><br>Yes<br>Transportation, mileage, meals, lodging, registration, etc.<br>CCLC Trustees and Annual Legislative Conference<br>Sacramento, California<br>January 27-30, 2006<br>\$1,410.23<br>575200-11-111100-66100-10-2005-0000000 |
| d. | <b>Board Member</b><br>Advanced Funds?   | <b>MARK EVILSIZER</b><br>Yes   |

For: Transportation, mileage, meals, lodging, registration,  
etc.  
To attend: CCLC Trustees and Annual Legislative Conference  
Location: Sacramento, California  
Date: January 27-30, 2006  
Amount: \$1,499.57  
Budget Acct. No.: 575200-11-111100-66100-10-2005-0000000

e.     **Board Member**            **NANCY C. CHADWICK**  
Advanced Funds?            Yes  
For:                            Transportation, mileage, meals, lodging, registration,  
  etc.  
To attend:                    CCLC Trustees and Annual Legislative Conference  
Location:                     Sacramento, California  
Date:                         January 28-30, 2006  
Amount:                      \$1,343.17  
Budget Acct. No.:            575200-11-111100-66100-10-2005-0000000

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**FISCAL SERVICES**

**2.     APPROVED BANK SIGNATURE AUTHORIZATIONS FOR PERIOD JANUARY 17, 2006, THROUGH JUNE 30, 2006**

MSC    Larson, Evilsizer

The Governing Board authorizes the following to deposit/withdraw funds currently deposited in California Bank & Trust, San Marcos, California for Palomar Community College Financial Aid, Federal Account, and for Palomar Community College Food Services Account:

Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and  
Administrative Services

or

Robert P. Deegan, Superintendent/President

The Governing Board authorizes the following to deposit/withdraw funds currently deposited to the Palomar Community College Transfer Account deposited in California Bank & Trust, San Marcos, California:

Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and  
Administrative Services

or

Robert P. Deegan, Superintendent/President.

The Governing Board authorizes the following to deposit/withdraw funds currently deposited to the Palomar Community College Revolving Cash Fund in California Bank & Trust, San Marcos, California:

Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and  
Administrative Services

or

Robert P. Deegan, Superintendent/President.

The Governing Board authorizes the following to deposit/withdraw funds currently deposited to the Palomar Community College District Associated Students of Palomar College in California Bank & Trust, San Marcos, California:

Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and  
Administrative Services

or

Robert P. Deegan, Superintendent/President

and

Neill Kovrig, President, Associated Student Government

The Governing Board authorizes the following to deposit/withdraw funds deposited to the Palomar Community College District EOPS Emergency Loan Fund in California Bank & Trust, San Marcos, California:

Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and  
Administrative Services  
or  
Robert P. Deegan, Superintendent/President.

The Governing Board authorizes the following to deposit/withdraw funds deposited to the Palomar Community College in the San Diego County Treasury:

Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and  
Administrative Services  
or  
Robert P. Deegan, Superintendent/President.

The Governing Board authorizes two of the following to deposit/withdraw funds currently deposited to the Palomar College Payroll Account (automatic payroll deposit account) in California Bank & Trust, San Marcos, California:

Robert P. Deegan, Superintendent/President  
Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and  
Administrative Services  
Esperanza Flores, Manager, Payroll Services  
Janien A. Lau-Thompson, Payroll Assistant - Withdraw only  
Cynthia Battaglia, Payroll Assistant - Deposit only

The Governing Board authorizes the following to deposit/withdraw funds deposited to the Palomar Community College, State of California--Cal Grant Account in California Bank & Trust, San Marcos, California:

Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and  
Administrative Services  
or  
Robert P. Deegan, Superintendent/President.

The Governing Board authorizes the following to deposit/withdraw funds deposited to the Palomar Community College, Payroll Electronic Funds Transfer Account for State Taxes in California Bank & Trust, San Marcos, California:

Esperanza Flores, Manager, Payroll Services,  
or  
Cynthia Battaglia, Payroll Assistant,  
and  
Robert P. Deegan, Superintendent/President  
or  
Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and  
Administrative Services

The Governing Board authorizes the following to deposit/withdraw funds deposited to the Palomar College/Tenancies, Escondido Center in California Bank & Trust, San Marcos, California:

Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and  
Administrative Services  
or  
Robert P. Deegan, Superintendent/President

The Governing Board authorizes the following to deposit/withdraw funds deposited to the Palomar College Payroll Electronic Funds Transfer-Federal Taxes account in California Bank & Trust, San Marcos, California:

Esperanza Flores, Manager, Payroll Services,  
or  
Cynthia Battaglia, Payroll Assistant  
and  
Robert P. Deegan, Superintendent/President  
or  
Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and  
Administrative Services **Exhibit J-2**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**3. APPROVED SIGNATURES FOR COUNTY BUSINESS**

MSC Larson, Evilsizer

The Governing Board of Palomar Community College District hereby approves the authorization of the following **business procedures** as of January 17, 2006:

Persons authorized, pursuant to the provisions of the Education Code Section 85232, to sign any and all school orders in the name of the District, drawn on the funds of the District:

Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and  
Administrative Services,  
Robert P. Deegan, Superintendent/President  
or  
Kenneth Jay, Director of Business Services

Persons authorized to receive mail from the Accounting Section of the San Diego County Office of Education:

Phyllis Laderman, Interim Director of Fiscal Services  
or  
Kenneth Jay, Director of Business Services

Persons authorized to designate employees that can authorize and process wire transfers with the County of San Diego:

Bonnie Ann Dowd, Assistant Superintendent/Vice President, Finance and  
Administrative Services,  
or  
Robert P. Deegan, Superintendent/President **Exhibit J-3**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**3-a. AUTHORIZED DRAWING NEW WARRANT**

MSC Larson, Evilsizer

The Governing Board hereby authorizes the Disbursing Officer to draw a new warrant as follows:

Warrant #76-135169 Dated 9/16/04 in the amount of \$35.00 to Soukoufeh Zaghian, 17271 Tam-O-Shantar Drive, Poway, CA 92064. Void due to stale dating.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**CONTRACTS**

**4. REVIEWED AND APPROVED CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY DAYS**

MSC Larson, Evilsizer

The Governing Board hereby ratifies and approves all **contracts and agreements for the period November 1, 2005, through December 31, 2005**, and entered into on behalf of the Palomar Community College District, as detailed on **Exhibit J-4**.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**PERSONNEL**

**5. APPROVED PERSONNEL ACTIONS/HISTORY**

MSC Larson, Evilsizer

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** and **short-term employees** for the month of **January, 2006**. **EXHIBIT J-5**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**6. RATIFIED CLASSIFIED EMPLOYMENT**

MSC Larson, Evilsizer

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employee**:

- a.     **Name:**                 **JORGE VILLALOBOS**  
       **Position:**         Senior Office Specialist  
       **Department:**     English as a Second Language  
       **Position #:**       5129                     New?:       No  
       **Remarks:**        Replacement for Marcela Gomez; funded – 50% Non-Credit  
                                  Matriculation; this is a voluntary demotion for Mr. Villalobos.  
       **Sal Grade/Stp:**   **14/1**                     **Salary: \$2,495.27/month**  
       **% of Position:**   100%                     **# of Mos:        12**  
       **Effective:**        January 11, 2006  
       **Account #(s):**     K-212200-325100-63210-1612122/50%  
                                  A-212200-325100-60910-0000000/50%  
       **Normal Work Schedule:** Monday–Thursday, 12:00 p.m.– 8:30 p.m.; Friday, 8:30 a.m.–  
                                  5:00 p.m. A 3% salary differential will be paid for hours worked between 6:00 p.m. and  
                                  10:00 p.m.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**7. RATIFIED RECLASSIFICATION OF CLASSIFIED POSITION**

MSC Larson, Evilsizer

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following classified **position**:

- a.     **Position:**            **PERSONNEL TECHNICIAN**  
       **Department:**     Human Resource Services  
       **Name:**             Maria T. Johnson  
       **Position #:**       5023                     New?:       No  
       **Remarks:**        Position was Personnel Specialist, Grade 20  
       **Effective:**        January 1, 2006  
       **% of position:**   100%                     **# of Mos:        12**  
       **Sal Grade/Stp:**   22/15                     **Salary:           \$4,091.97/month**  
       **Account #:**        A-212200-611100-66600-0000000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

8. **APPROVED REIMBURSEMENT OF CANDIDATES FOR SECOND-LEVEL INTERVIEW EXPENSES**

MSC Larson, Evilsizer

The Governing Board hereby approves **reimbursement of travel expenses** for second-level interviews for the following:

a. **MARION BOENHEIM**

For: Mileage and hotel  
To Attend: Open forum and second-level interview for the position of Assistant Superintendent/Vice President, Human Resource Services  
Location: Holtville, CA to San Marcos, CA  
Dates: December 7 and December 9, 2005  
Amount: \$360.36  
Account #: 575400-12-611200-67600-10-2005-1612080/100%

b. **WADE FRARY**

For: Airfare, hotel, rental car, meals, parking fees, toll road fees, mileage, and gas  
To Attend: Open forum for the position of Assistant Superintendent/Vice President, Human Resource Services  
Location: Larkspur, CO to San Marcos, CA  
Dates: December 7, 2005  
Amount: \$857.59  
Account #: 575400-12-611200-67600-10-2005-1612080/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

9. **RATIFIED ACADEMIC EMPLOYMENT**

MSC Larson, Evilsizer

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **academic employee**:

a. Name: **KYLE D. WILLIAMS**  
Position: Assistant Professor, Radio & Television  
Department: Communications  
Degrees: B.A., Radio – TV Broadcasting  
M.A., Communications  
Position #: 6322 New: Yes  
Remarks: Position approved June 14, 2005  
Sal Rng/Stp: **C/1** Salary: **\$4,522.21/month**  
% of Position: 100% # of Mos: 10  
Effective: January 17, 2006  
Account #: A-111000-359100-06030-0000000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**10. RATIFIED CORRECTION TO ACADEMIC CONTRACT**

MSC Larson, Evilsizer

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **correction** to the following **academic contract**:

- a. Name: **RUSSELL C. MCDONALD**  
Position: Assistant Professor/Financial Aid Academic Counselor  
Department: Financial Aid & Scholarships  
Remarks: Increased step placement due to verification of previous related counseling experience.
- |                |                                    |           |                         |
|----------------|------------------------------------|-----------|-------------------------|
| Position #:    | 6149                               | New:      | No                      |
| Sal Rng/Stp:   | <b>D/6</b>                         | Salary:   | <b>\$5,849.44/month</b> |
| % of Position: | 100%                               | # of Mos: | 11                      |
| Effective:     | October 17, 2005                   |           |                         |
| Account #:     | A-122100-475100-64600-0611400/100% |           |                         |

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**11. RATIFIED LEAVES OF ABSENCE**

MSC Larson, Evilsizer

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Leave of Absence without pay and with no effect on benefits**, effective December 16, 2005, through March 10, 2006, to **Molly L. Copeland**, Teacher I, Child Development Center.
- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **7.5% Personal Leave of Absence without pay and with no effect on benefits**, effective January 17, 2006, through May 19, 2006, to **Kelly Patrick**, Library Media Technician II, Library, to teach.
- c. Item was held for further discussion.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**12. GRANTED EQUIVALENCY FOR DISCIPLINE**

MSC Larson, Evilsizer

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals **equivalency to minimum qualifications** for the disciplines listed:

Allen, Sharon – Multicultural Studies  
Bell, Holly – English as a Second Language  
Frederick, William – Fire Technology  
Garey, Jennifer – American Indian Studies

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**13. RATIFIED PART-TIME FACULTY EMPLOYMENT**

MSC Larson, Evilsizer

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Spring, 2006 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60-percent load in a single semester:

**SPRING, 2006**

**AMERICAN INDIAN STUDIES**

Garey, Jennifer	American Indian Studies B.A., Sociology/Anthropology Coursework and Experience	\$43.06
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**ART**

Kirkpatrick, Michiyo	Art B.F.A., Advertising Design M.F.A., Art	\$44.13
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**BEHAVIORAL SCIENCES**

Chester, Traci	Psychology B.A., Liberal Arts and Sciences – Psychology M.S.W., Social Work	\$44.13
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Flowe, Heather	Psychology Ph.D., Psychology	\$46.90
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Harrison, Kelly	Religious Studies B.A., Speech Communication M.A., Theology	\$44.13
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Jones, Joshua	Sociology B.S., Anthropology M.A., Sociological Practice	\$44.13
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**BUSINESS EDUCATION**

Connelly, Gary	Real Estate B.S., Business Administration – Accounting M.B.A., Business	\$44.13
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Higley, William	Business Education B.S., Applied Science & Engineering M.B.A., Business Administration	\$44.13
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**COMMUNICATIONS**

Nee, Rebecca	Radio and Television B.A., Political Science M.S., Journalism	\$44.13
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Siminou, Rebecca	Photography B.A., Visual & Performing Arts 2+ Years Experience	\$43.06
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**DESIGN & CONSUMER EDUCATION**

Lindsey, Wilma Interior Design \$43.06  
B.A., Religious Studies  
2+ Years Experience

Thornbury, Robert Drafting Technology \$43.06  
B.V.E., Vocational Education  
2+ Years Experience

**ECONOMICS/HISTORY/POLITICAL SCIENCE**

Alkire, Carolyn Economics \$46.90  
M.S., Agricultural and Resource Economics  
Ph.D., Public Policy

Frank, Alison Economics \$44.13  
B.A., Economics  
M.A., Business Economics

**ENGLISH**

Wenzell, James English \$44.13  
M.A., English

**ENGLISH AS A SECOND LANGUAGE**

Bell, Holly Community Education-Noncredit \$43.06  
B.S., Biochemistry and Cell Biology  
Coursework and Experience

Marabian, Barbara Community Education-Noncredit \$43.06  
B.S., Elementary Education  
Professional Certificate in TESOL  
(Teaching English to Speakers of Other Languages)

Scharer-Filatova, Iryna Community Education-Noncredit \$44.13  
B.A., Foreign Language and Literature (English)  
M.A., Foreign Language and Literature (English)  
Professional Certificate in TESOL  
(Teaching English to Speakers of Other Languages)

**LIFE SCIENCES**

Flavier, Albert Biology \$46.90  
M.S., Biology  
Ph.D., Plant Pathology

**MULTICULTURAL STUDIES**

Allen, Sharon Multicultural Studies \$44.13  
M.A., Mythological Studies  
Coursework and Experience

**OCCUPATIONAL & NONCREDIT PROGRAMS**

Onofre, Ismael Apprenticeship – Carpentry Paid by  
Journeyman Certificate sponsor:  
Coursework Southern California  
6+ Years Experience Carpentry  
Joint Apprenticeship  
& Training Committee



15. **RATIFIED NEW CLASSIFIED POSITIONS**

MSC Larson, Evilsizer

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the following **new classified positions**:

- a. Position: **Senior Accounting Assistant**  
Name: Vacant  
Department: Enrollment Services  
Position #: 6360                      New:                      Yes  
Sal Grade/Stp: **20/1**                      Salary:                      **\$2,889.46/month**  
% of Position: 100%                      # Mos.:                      12  
Effective: January 11, 2006  
Account #: A-212200-552100-67200-0000000/100%
- b. Position: **Clinical Coordinator**  
Name: Vacant  
Department: Emergency Medical Education  
Position #: 6361                      New:                      Yes  
Sal Grade/Stp: **23/1**                      Salary:                      **\$1,432.85/month**  
% of Position: 45%                      # Mos.:                      12  
Effective: January 11, 2006  
Account #: A-212200-334100-60910-0000000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

16. **INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the **Professional Growth Program for Classified Employees**, the following employee is granted a **\$500 annual stipend**, prorated on a monthly basis, effective February 1, 2006:

Employee Name: R. Pixie Valle-Peters  
Position: Campus Services Assistant  
Department: Escondido Center  
Course of Study: Job Related

**Resumption of  
REGULAR AGENDA**

**K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

At the request of Trustee Evilsizer the following item from the Consent Calendar was held for further discussion:

**11. RATIFIED LEAVE OF ABSENCE**

MSC Larson, Evilsizer

- c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Personal Leave of Absence without pay and without benefits**, effective January 17, 2006, through May 20, 2006, to **Katherine L. Merino**, Professor, Behavioral Sciences Department.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**L. REPORTS FROM COLLEGE GROUPS**

**1. INFORMATION - Report of the Faculty Senate**

Katie Townsend-Merino reported that the Senate had not met since the last Board meeting. She stated that she is excited about the challenges and opportunities ahead; however, today she has had an incredibly heavy heart. She feels like she has grown up here. Her best friends and many of the people she respects most are here at Palomar. Working with Mr. Deegan and Ms. Cuaron saw how good administration can support the work of faculty in a positive manner. She will use both of them as models for the kind of administrator she hopes to be. Ms. Townsend-Merino also conveyed her respect for Becky McCluskey and her efforts for her people, Ken Jay and their time together working on RAC last year, and Tom Plotts who is wonderful to work with. She noted that this campus has many wonderful people. She thanked everyone for the opportunities she has had here.

**2. INFORMATION - Report of the Palomar Faculty Federation**

Julie Ivey thanked Katie for setting a wonderful example as Senate President and for speaking up and giving reports at various meetings.

Ms. Ivey noted that it will be strange not having Dr. Miyamoto across the negotiations table from PFF. She thanked him for setting the example of cooperation and productivity that has been the process of negotiations for the past month. She hopes they can conclude their reopeners and open up the next contract with Dr. Down and Mr. Tortarolo and continue that same cooperative spirit.

3. **INFORMATION - Report of the Administrative Association**

Tom Plotts stated that it has been a pleasure working with Katie Townsend-Merino and congratulated her on her new endeavors. He welcomed Dr. Dowd and Mr. Tortarolo to their new positions.

4. **INFORMATION - Report of the Confidential and Supervisory Team**

There was no report.

5. **INFORMATION - Report of the CCE/AFT**

Becky McCluskey stated that it has been a pleasure working with Carmen Fernandez, Jack Miyamoto, and Katie Townsend-Merino.

6. **INFORMATION - Report of the Associated Student Government**

Neill Kovrig reported the Associated Students will begin meeting again next week and that Welcome Week is scheduled to reorient everyone back to campus. Region 10 for Student Government will be reactivated and meet on February 24 on our campus. Mr. Kovrig expressed his respect and good wishes for Katie Townsend-Merino.

**M. UNFINISHED BUSINESS** – There was none.

**N. NEW BUSINESS**

1. **APPROVED SUBSTITUTION OF ELECTRICAL SUB-CONTRACTOR ON BASEBALL FACILITY & PRACTICE FIELDS PROJECT – SAN MARCOS CAMPUS**

MSC Chadwick, McMullen

The Governing Board hereby approves the request by Wier Construction Corporation (“Wier”), general contractor for the Baseball Facility & Practice Fields Project, to **substitute** for Ace Electric, Inc. (“Ace”), as its electrical sub-contractor as authorized under Public Contract Code § 4107 on the grounds that Wier and Ace were unable to negotiate a contract; the notice and opportunity to object required under § 4107 (a) (9) has been waived by Ace in writing dated December 9, 2005. **Exhibit N-1**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

2. **AUTHORIZED PERSON TO SIGN PURCHASE ORDERS AND CONTRACTS FOR FISCAL YEAR 2005-06**

MSC Chadwick, Larson

The Governing Board of the Palomar Community College District hereby authorizes **Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services to sign purchase orders, contracts and agreements** on behalf of the District for fiscal year 2005-06, pursuant to California Education Code Sections 81655-81656.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

3. **AUTHORIZED SELECTION OF ST. THOMAS ENTERPRISES AS LOWEST RESPONSIVE BIDDER FOR JOB NO. B-6009, NORTH WING REMODEL/ESCONDIDO CENTER AND RATIFIED CONTRACT FOR SERVICES**

MSC Evilsizer, McMullen

The Governing Board hereby authorizes the selection of St. Thomas Enterprises, 3817 Palm Drive, Bonita, CA 91902, as the lowest responsive bidder for **Job No. B-6009, North Wing Remodel/Escondido Center** and hereby ratifies a contract between the District and St Thomas Enterprises, in the total amount of \$286,000.00.

St. Thomas Enterprises responded to a request for bids on the remodel of the north wing at the Escondido Center, as detailed in **Exhibit N-3**.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

4. **REJECTED ALL BIDS FOR BID #B-6004: DOCUMENT IMAGING SYSTEM, AND AUTHORIZE SOLICITATION OF NEW REQUEST FOR BID PROPOSALS FOR DOCUMENT IMAGING SYSTEM**

MSC McMullen, Evilsizer

The Governing Board hereby rejects all bids that were submitted for **Bid #B-6004** on November 17, 2005, at the 2:00 p.m. bid opening as non-responsive as detailed in the attached **Exhibit N-4** and authorizes Purchasing Services to **publish a new notice** calling for **bid proposals** for a **document imaging system** pursuant to Education Code Section 81645.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

5. **RECEIVED BIDS FOR COMPUTER TO PLATE EQUIPMENT**

MSC Chadwick, Evilsizer

Bids were received by the Palomar Community College District in response to Notice to Bidders for "**Bid #B-6005: Computer to Plate Equipment**" published on October 19, 2005, and October 26, 2005, from the firms indicated in the attached **Exhibit N-5**.

<b><u>Bid Item: Desc.</u></b>	<b><u>BIDDER</u></b>	<b><u>TOTAL BID PRICE</u></b>
Computer to Plate Equipment	Reynolds Graphic Arts, Corp. 8640 Argent St. Santee, CA 92071	\$94,870.00

**Reynolds Graphic Arts, Corp.** is hereby found to be the lowest responsive bidder to Palomar Community College District for the computer to plate equipment comprising Bid #B-6005, and an agreement per the price schedule as listed in the attached **Exhibit N-5** is hereby authorized between this company and the District for the Item. **Funding Source:** Print Services Department

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**O. BOARD REQUESTS FOR REPORTS** – There were none.

1. Grant Application Process (Nelson)
2. Professional Services-Policy & Monitoring (Evilsizer)
3. Report on Solar Energy at Palomar College (Evilsizer)
4. Governmental Affairs Liaison (Evilsizer)
6. Workshop on the Carver Model (Nelson)

**P. RECESS TO CLOSED SESSION** – There was no additional Closed Session.

**R. ADJOURNMENT**

The meeting was adjourned at 7:16 p.m.