



APPROVED 10/11/2005

GOVERNING BOARD MINUTES

REGULAR MEETING OF THE GOVERNING BOARD

DATE: SEPTEMBER 13, 2005

5:00 P.M. (CLOSED SESSION) - 6:00 P.M. (OPEN SESSION)

PALOMAR COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD ROOM, STUDENT SERVICES CENTER

1140 WEST MISSION ROAD

SAN MARCOS, CALIFORNIA

A. CALL TO ORDER

Nancy Chadwick, President, called the regular meeting of the Palomar Community College District Governing Board to order at 5:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT

MICHELE T. NELSON, PH.D., VICE PRESIDENT

MARK R. EVILSIZER, M.A., SECRETARY

RUTH LARSON, M.D., TRUSTEE

DARRELL L. McMULLEN, M.B.A., TRUSTEE

NEILL KOVRIG, STUDENT TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President

Joseph Madrigal, Assistant Superintendent/Vice President, Student Services

Jack Miyamoto, Ed.D., Interim Assistant Superintendent/Vice President, Human Resource Services

Joe Newmyer, Interim Assistant Superintendent/Vice President, Finance and Administrative Services

EXECUTIVE ADMINISTRATORS ABSENT:

Berta Cuaron, Assistant Superintendent/Vice President, Instruction

C. PUBLIC COMMENTS – There were none.

D. RECESS TO CLOSED SESSION

The Board went into Closed Session at 5:00 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference with Real Property Negotiators, pursuant to Government Code §54956.8.
Property: APNs as follows: 323-100-01, 04, 09, 11, 12; 323-482-12; 323-500-01, 07, 08, 09, 14; 323-501-02; 323-070-46-00; 323-110-68; 323-110-22; 323-110-65; 323-110-44; 323-110-66; 323-110-69; 323-110-70; 323-110-71; 323-110-55; and 323-110-26.
Agency Negotiators: Robert Deegan, Joseph Newmyer, Jim Goodell, and David Rodriguez.
Negotiating Parties: District and Property Owners.
Under Negotiation: Price and terms of payment.

5. Conference with Real Property Negotiators, pursuant to Government Code §54956.8. Property: Approximately 80 acres of real property generally located at the northeast corner of Interstate 15 and State Route 76, near Fallbrook.
Agency Negotiators: Robert Deegan, Joseph Newmyer, Jim Goodell, and David Rodriguez
Negotiating Parties: District and Passerelle, LLC
Under Negotiation: Price and terms in agreement.

DD. RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6 p.m. There was no reportable action taken during Closed Session.

STAFF PRESENT:

Jenny Akins, President, Confidential and Supervisory Team; Supervisor, Purchasing Services
Tom Plotts, President, Administrative Association; Director, Business Services
Becky McCluskey, President, CCE/AFT; Accounting Technician, Fiscal Services
Julie Ivey, Co-President, PFF/AFT; Part-Time Faculty, English
Josie Silva, Executive Assistant, Superintendent/Governing Board
Katie Townsend-Merino, President, Faculty Senate; Associate Professor, Behavioral Sciences

GUESTS:

Those present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Ms. Chadwick declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR ONE YEAR FROM THE MEETING DATE.

ACKNOWLEDGEMENTS

On behalf of Vice President Berta Cuaron who was absent due to illness, **Dean Mark Vernoy** introduced the following new faculty members:

Matthew Estes, History
Linda Morrow, Library

At this time Vice President Joe Madrigal acknowledged the retirement of **Bruce Swart**, Athletic Trainer, who has been with the District for twenty-six years. Athletic Director, John Woods, reminisced on Mr. Swart's contributions to Palomar College. Mr. Swart received his minister's license and will retire to pursue this new career.

Mr. Joe Madrigal also presented a special recognition to **Junius Dion**, a student whose poem received the Editor's Choice Award, Outstanding Achievement in Poetry award, and Merit in Poetry award.

At this time, Dr. Vernoy introduced new faculty member, **Dr. Kathleen A. Grove**, Sociology.

Dr. Pat Schwerdtfeger acknowledged the retirement of **Diana Olson**, Sr. Administrative Secretary, who has worked for the District for thirty-three years. Dr. Schwerdtfeger commented that Ms. Olson exemplifies the best of the classified employees and is an extremely competent individual. She will be greatly missed.

DDD. PUBLIC HEARING – PROPOSED 2005-2006 BUDGET

1. PRESENTATION OF PROPOSED 2005-2006 BUDGET

Mr. Joe Newmyer presented the proposed budget for the 2005-2006 fiscal year.

2. OPEN PUBLIC HEARING ON PROPOSED 2005-2006 BUDGET

Board President Nancy Chadwick opened the public hearing.

Mr. Newmyer answered questions regarding the proposed 2005-06 budget. Since this will be Mr. Newmyer's last meeting, he was acknowledged for his contributions to the District during the past year.

3. CLOSE PUBLIC HEARING

After no further comments or questions, Board President Chadwick closed the public hearing.

4. APPROVE ADOPTION OF ANNUAL FINANCIAL AND BUDGET REPORT

MSC Evilsizer/Larson

RESOLUTION NO. 05-20842

BE IT RESOLVED, That the Palomar Community College District **Annual Financial and Budget Report** be approved. This is the Financial Report for Fiscal Year 2004-2005 and the Budget Report for Fiscal Year 2005-2006. **EXHIBIT DDD-4**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

E. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS – There were none.

F. APPROVAL OF MINUTES

MSC McMullen/Larson

The Governing Board hereby approves the Minutes of the Regular Meeting of August 9, 2005.

The Vote: 4 Aye; 1 Abstention (Evilsizer)
Student Trustee Advisory Vote: Aye

MSC Larson/McMullen

The Governing Board hereby approves the Minutes of the Special Meeting of August 30, 2005.

The Vote was unanimous.
Student Trustee Advisory Vote: Abstain

G. REPORT OF THE GOVERNING BOARD MEMBERS

Board President Nancy Chadwick reported on her attendance at the ACCT National Conference which was held in Seattle, Washington. She commented that topics such as enrollment, board retreats, first amendment rights, arbitration, mediation, etc., were among the subjects under discussion at the workshops.

Ms. Chadwick said she attended the orientation sessions for the adjunct faculty and contract faculty. She encouraged everyone to keep current on the status of the legislative bills affecting community colleges and stated that equalization will once again be the main focus of advocacy.

Vice President Michele Nelson – no report

Trustee Mark Evilsizer reported that he also attended the part-time faculty plenary session and the contract faculty luncheon. He further commented that during the Board's last special meeting session, the Board evaluated itself and is in the process of developing its Board goals.

Mr. Evilsizer also reported on his attendance at the ACCT National Conference in Seattle, Washington. He gave a brief summary on the workshops he attended.

Mr. Evilsizer acknowledged that the GEAR UP program received a grant for an additional twelve million dollars for seven years. He was pleased to hear that the program has expanded to include Vista Unified School District.

On behalf of the Encuentros Leadership of North County, Mr. Evilsizer thanked everyone who will be volunteering their time at the October 8th event which will be held at Mission Hills High School.

At this time Mr. Evilsizer introduced Mr. Charles Cleveland and Mr. Jim Bell, who are advocates of solar energy. Mr. Cleveland and Mr. Bell gave a presentation on the benefits of solar energy.

Trustee Darrell McMullen – no report.

Trustee Ruth Larson expressed an interest in the possibility of Palomar participating in some type of "solar energy" program, which not only helps the District, but also the environment. Trustee Larson commented that she also attended the adjunct faculty and contract faculty plenary sessions. She said she particularly enjoyed listening to the *Campus Explorations* session on *Ethics*.

Student Trustee Neill Kovrig reported on his attendance at the ACCT National Conference in Seattle, Washington, and said many of the workshops he attended dealt with the high school-community college transition. He also reported on his attendance at the San Marcos City Council meeting and updated the Board on various ongoing issues.

H. REPORT OF THE SUPERINTENDENT/PRESIDENT

President Robert Deegan thanked everyone in the community, students, faculty, and staff who have donated to assist the victims of Hurricane Katrina. He thanked the Director of Foundation, Debbie Stanley, and the Director of Student Affairs, Bruce Bishop, for their leading roles in the effort to accept donations for the victims.

Mr. Deegan reported on his attendance at the SDICCA meeting and said there was discussion on AB 1646, which will allow evacuees who are located in San Diego to attend California community colleges. Under AB 1646, community colleges would be able to waive the non-residence tuition.

He further commented that as it currently reads any students who were enrolled or who have been admitted to colleges in the affected states, would be allowed to enroll in any community college in California.

Mr. Deegan gave an update on enrollment for the Fall semester. He also said informed the Board that the District is currently recruiting fifteen new faculty positions for the coming year.

Mr. Deegan said that SDICCCA CEOs will be meeting with State Chancellor Drummond regarding equalization. He said concerns will be presented to the State Chancellor and is hopeful that SDICCCA can seek State Chancellor Drummond's support very early in the budget cycle for next year.

President Deegan thanked interim Vice President Joe Newmyer for the outstanding work that he has done this year and commented that there has never been anyone who has been a better CEO than Mr. Joe Newmyer.

1. Report of Vice President for Instruction

On behalf of Vice President Berta Cuaron, **Dr. Pat Schwerdtfeger** invited and encouraged everyone to attend the Performing Arts Department performances. Dr. Schwerdtfeger also mentioned that The Boehm Gallery has opened its first show with the San Diego Museum of Art Artists Guild. He also said that Campus Explorations will feature a discussion and movie on *Ethics In Journalism*.

Because Vice President Cuaron was ill today, the sabbatical leave report will be presented to the Board at its next meeting.

2. Report of Vice President for Student Services

Vice President Joe Madrigal reported that the GEAR UP program received a new twelve million dollar grant. He summarized the details of the grant.

3. Report of Vice President for Finance and Administrative Services – No report

4. Report of Vice President for Human Resource Services - No report

Resumption of REGULAR AGENDA

I. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

Item J.6. was removed from Consent Calendar.

J. APPROVAL OF CONSENT CALENDAR ITEMS

1. REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS

MSC Nelson/McMullen

The Governing Board hereby reviews and approves the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2005-2006 fiscal year budget:

Re-Encumbered				
FY 2005 PO's	0600000	through	0600013	\$ 23,347,061.46
Purchase Orders	0640021	through	0640110	\$ 290,740.95
Travel	0650005	through	0650010	\$ 1,600.79
Advertising/Increases	0660003	through	0660015	\$ 21,937.08
Employment Ads	0665002	through	0665002	\$ 26.10
Agreement/Services	0670076	through	0670196	\$ 1,484,741.24
Repairs	0675010	through	0675021	\$ 12,338.26
Agreement/Annual	0680046	through	0680105	\$ 238,090.82
Utilities	0695031	through	0695039	\$ 28,430.00
Library Orders	0625001	through	0625002	\$ 17,000.00
Procurement Card	Time Period: 06/23/05 – 07/22/05			\$ 133,785.96
Time Period: 07/23/05 – 08/22/05				\$ 171,484.58
				<u>\$ 25,747,237.24</u>

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

2. REVIEW AND APPROVE CONTRACT AND AGREEMENT RENEWALS

MSC Nelson/McMullen

The Governing Board hereby ratifies and approves **all contracts and agreements** for the period July 1, 2005, through June 30, 2006, and entered into on behalf of the Palomar Community College District. **EXHIBIT J-2**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

3. REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS

MSC Nelson/McMullen

The Governing Board hereby ratifies and approves all **contracts and agreements** for the period July 1, 2005, through August 31, 2005, and entered into on behalf of the Palomar Community College District. **EXHIBIT J-3**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

4. **ACCEPT GIFTS**

MSC Nelson/McMullen

The Governing Board hereby accepts the following **gifts** and directs that an appropriate letter of appreciation be sent to the donors:

- a. Flat file mat board holder (Oak cabinet on wheels), full-size mats, sketchbooks, watercolor paper, and tracing paper, donated by **Marshall Byer**, 2076 Warmlands Avenue, Vista, CA 92084-3334, to be used by students in the Art Department. Total cash value as estimated by donor is \$800.00.
- b. Baton, baton holder, ASP holder, handcuffs case, two handcuffs, two gloves, radio holder, gun belt, regular belt, badge holder, boots, single magazine holder, bag three key holders, two handcuff keys, and citation book case; donated by **Eric Field**, 906 Brighton Court, Vista, CA 92081, to be used by Palomar Police Officers only. Total cash value as estimated by donor is \$500.00.
- c. Handicapped W/C Scooter donated by **California Mobility**, 1221 Linda Vista, San Marcos, CA 92069, to be used by handicapped students. Total cash value as estimated by donor is \$2,300.00.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

5. **APPROVE 2005-2006 GANN AMENDMENT LIMIT**

MSC Nelson/McMullen

RESOLUTION NO. 05-20834

WHEREAS, In November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment; and,

WHEREAS, The provisions of that amendment establish maximum appropriation limitations, commonly called "Gann Limits" for public agencies, including school districts; and

WHEREAS, The District must establish a Gann Limit for the 2005-2006 fiscal year in accordance with the provisions of the Gann Amendment and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED, That this Board does provide public notice that the attached calculations and documentation of the 2005-2006 Gann Limit are made in accord with applicable constitutional and statutory law and that this Board does hereby declare that the appropriations in the 2005-2006 budget do not exceed the limitations imposed by the Gann Amendment;

AND BE IT FURTHER RESOLVED, That the Superintendent/President provide copies of this resolution along with appropriate attachments to interested citizens of this District.

Attachment: California Community Colleges 2005-2006 Gann Limit Worksheet showing 2005-2006 Appropriations Limit of \$102,028,778 and a 2005-2006 Appropriations Subject to Limit of \$73,908,067. **EXHIBIT J-5**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

6. **Removed from Consent Calendar for further discussion at the request of Trustee Nelson.**

7. **GRANT EQUIVALENCY FOR DISCIPLINE**

MSC Nelson/McMullen

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals **equivalency to minimum qualifications** for the disciplines listed:

Bush, Andrea – Spanish
Courtney, Melinda – World Regional Geography
Falconer, Bruce – Administration of Justice
Hoff, Theresa – Reading
Johnson, Paula – Africana Studies
Kelly, Timothy – Administration of Justice
Knudsen, Karen – Computer Science and Information Systems
Langdon, Clifton – American Sign Language
Norskog, Jack – Computer Science and Information Systems
Sako, Gerald – Arabic
Zambrano, Frank – Carpentry Apprenticeship

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

8. **RATIFY PART-TIME FACULTY EMPLOYMENT**

MSC Nelson/McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Fall 2005 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

FALL 2005

AMERICAN INDIAN STUDIES

Aldern, Jared	American Indian Studies M.A., History and Environmental Studies	\$44.13
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ART DEPARTMENT

Flores, Tobias	Art M.F.A., Art	\$44.13
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Scherer, Gwendolyn	Art A.B., Art M.A., Art History	\$44.13
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BEHAVIORAL SCIENCES

Cefalu, Rita	Religious Studies M.A., Biblical Exegesis M.A.T., Theology	\$46.90
Hill, Juan	Psychology M.A., Psychology Ph.D., Clinical Psychology	\$46.90
Umali Kopp, Christine	Psychology B.A., Psychology M.A., Culture & Human Behavior Psy.D., Culture & Human Behavior	\$46.90

BUSINESS EDUCATION

Burkland, Susan	Paralegal Studies B.A., Radio – Television J.D., Law	\$46.90
Haddock, Scott	Paralegal Studies B.A., Speech Communication J.D., Law	\$46.90
Molokwu, Victor	Accounting M.B.A., Business Administration M.P.A., Public Administration Certified Public Accountant	\$46.90

CHEMISTRY

Love, Shubhangi	Chemistry California Community Colleges Instructor Credential in Chemistry	\$43.06
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CHILD DEVELOPMENT

Zink, Rozella	Child Development B.S., Child Development M.A., Human Behavior	\$44.13
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COMMUNICATIONS

Buckner, Kathleen	Journalism B.A., Communications M.A., Organizational Management	\$44.13
Perry, Ann	Journalism A.B., English M.S., Journalism	\$44.13

DESIGN AND CONSUMER EDUCATION

Chzyk, Sabrina	Nutrition B.S.A., Food Science & Human Nutrition 2+ Years Experience	\$43.06
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EARTH SCIENCES

Courtney, Melinda World Regional Geography \$44.13
B.A., History
M.A., History
Coursework and Experience

ENGLISH

Gray, Barbara English \$44.13
A.B., English Literature
M.A., English

ENGLISH AS A SECOND LANGUAGE

Chou, Ai Lien Community Education – Noncredit \$46.90
B.A., Liberal Arts
M.Ed., English as a Second Language
Ed.D., Bilingual Education

Devlin, Mark Community Education-Noncredit \$44.13
B.A., Business
M.A., Teaching English to Speakers
of Other Languages

McGill, Linda Community Education – Noncredit \$43.06
B.A., English
Certificate in the Teaching of English
as a Second Language
2+ Years Experience

Munger, Pamela Community Education – Noncredit \$43.06
B.A., Literature
2+ Years Experience

Sheik, Habib Community Education – Noncredit \$46.90
B.S., Crop Production
A.B., English
M.A., Linguistics
Ph.D., English

FOREIGN LANGUAGES

Bush, Andrea Spanish \$44.13
B.A., Dance
M.Ed., Secondary Education
Coursework and Experience

Robinson, Naini Japanese \$44.13
B.A., Japanese
M.A., Japanese

Sako, Gerald Arabic \$43.06
B.S., Physics
2+ Years Experience

LIFE SCIENCES

Strader, Diane Medical Insurance Coding \$44.13
M.S., Nursing

MATHEMATICS

Sadatmand, Kamal	Mathematics M.S., Software Engineering Ed.D., Computer Education California Community Colleges Instructor Credential in Mathematics	\$46.90
Siegrist, James	Mathematics M.A., Mathematical Scholarship	\$44.13

MULTICULTURAL STUDIES

Johnson, Paula	Africana Studies B.A., Liberal Arts Coursework and Experience	\$43.06
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NURSING EDUCATION

Adams, Heather	Nursing B.S.N., Nursing 2+ Years Experience	\$43.06
Senn, Joni	Nursing B.S.N., Nursing 2+ Years Experience	\$43.06

OCCUPATIONAL & NONCREDIT PROGRAMS

Lawler, James	Construction Inspection A.A., Construction Inspection 6+ Years Experience	\$43.06
Love, Curtis	Apprenticeship – Drywall Preliminary Designated Subjects Vocational Education Teaching Credential: Full Time in Welding; Drywall Installation; Carpentry	Paid by sponsor: So. California Drywall/Lather Joint Apprenticeship & Training Committee
Zambrano, Frank	Apprenticeship – Carpentry Eminence in the Field – Carpentry	Paid by sponsor: So. California Carpentry Joint Apprenticeship & Training Committee

PHYSICAL EDUCATION

Wilson, Charles	Physical Education B.S., Physical Education M.Ed., Physical Education	\$44.13
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PUBLIC SAFETY PROGRAMS

Blumenthal, Matthew	Administration of Justice B.A., Liberal Arts & Sciences – Geography M.A., Management 2+ Years Experience	\$44.13
Cotteen, Scott	Administration of Justice A.A., General Studies B.P.A., Criminal Justice 2+ Years Experience	\$43.06
Falconer, Bruce	Administration of Justice Eminence in the Field – Public Safety	\$43.06
Kelly, Timothy	Administration of Justice Eminence in the Field – Public Safety	\$43.06
Licata, Craig	Fire Technology A.A., Fire Technology 6+ Years Experience	\$43.06

READING SERVICES

Hoff, Theresa	Reading B.A., Liberal Studies M.A., Education Coursework and Experience	\$44.13
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REGIONAL OCCUPATIONAL PROGRAM

Busch, Marc	Computer Science and Information Systems A.S., Electronics Technology B.S., Industrial Technology – Electronics 2+ Years Experience	\$43.06
Guerra, Ramiro	Culinary Arts A.O.S., Culinary Arts 6+ Years Experience	\$43.06
Kegley, John	Computer Science and Information Systems B.S., Management 2+ Years Experience	\$43.06
Knudsen, Karen	Computer Science and Information Systems Eminence in the Field – Information Technology	\$43.06
Norskog, Jack	Computer Science and Information Systems Eminence in the Field – Computer Repair	\$43.06

SPEECH COMMUNICATIONS/FORENSICS/AMERICAN SIGN LANGUAGE

Langdon, Clifton	American Sign Language A.A., Liberal Arts and Sciences Coursework and Experience	\$43.06
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The Vote was unanimous.

Student Trustee Advisory Vote: Aye

10. RATIFY RECLASSIFICATION OF CLASSIFIED POSITIONS

MSC Nelson/McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following classified **positions**:

- a. **Position:** **COUNSELING SUPPORT SPECIALIST**
Department: Counseling Services
Name: Debbie J. Cheesman
Position #: 6078 New?: No
Remarks: Position was Office Specialist, Grade 10
Effective: July 1, 2005
% of position: 45% # of Mos: 12
Sal Grade/Stp: 16/5 Salary: **\$1,751.26/month**
Account #: A-212200-462100-63100-0000000/100%

- b. **Position:** **PAYROLL TECHNICIAN**
Department: Payroll Department
Name: Jacqueline S. Wood
Position #: 5751 New?: No
Remarks: Position was Payroll Assistant II, Grade 18
Effective: July 1, 2005
% of position: 100% # of Mos: 12
Sal Grade/Stp: 22/9 Salary: **\$3,867.67/month**
Account #: A-212200-559100-67310-0000000/100%

- c. **Position:** **PAYROLL TECHNICIAN**
Department: Payroll Department
Name: Eillen D. Waller
Position #: 5598 New?: No
Remarks: Position was Payroll Assistant II, Grade 18
Effective: July 1, 2005
% of position: 100% # of Mos: 12
Sal Grade/Stp: 22/3 Salary: **\$3,346.04/month**
Account #: A-212200-559100-67310-0000000/100%

- d. **Position:** **INFORMATION SERVICES SUPPORT SPECIALIST**
Department: Information Services
Name: Kathleen D. Davis
Position #: 5816 New?: No
Remarks: Position was Information Services Support Specialist, Grade 23
Effective: July 1, 2005
% of position: 100% # of Mos: 12
Sal Grade/Stp: 28/13 Salary: **\$4,640.13/month**
Account #: A-212200-561100-67800-0000000/100%

- e. **Position:** **INFORMATION SERVICES SUPPORT SPECIALIST**
Department: Information Services
Name: JoAnn K. Ellis
Position #: 5845 New?: No
Remarks: Position was Information Services Support Specialist, Grade 23
Effective: July 1, 2005
% of position: 100% # of Mos: 12
Sal Grade/Stp: 28/7 Salary: **\$4,406.53/month**
Account #: A-212200-561100-67800-0000000/100%

f. **Position:** **ADMISSIONS ASSISTANT**
Department: International Education
Name: Ronald E. Bonner
Position #: 5814 New?: No
Remarks: Position was Admissions Assistant, Grade 16
Effective: July 1, 2005
% of position: 100% # of Mos: 12
Sal Grade/Stp: 20/8 Salary: **\$3,652.66/month**
Account #: A-212200-424100-62100-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. RATIFY RECLASSIFICATION OF ADMINISTRATIVE POSITION

MSC Nelson/McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following **administrative position**:

a.. **Position:** **INTERNATIONAL STUDENT ADVISOR/COORDINATOR**
Department: International Education
Name: Yasue O'Neill
Position #: 5462 New?: No
Remarks: Position was International Student Advisor/Coordinator, Grade 45
Effective: July 1, 2003
% of position: 100% # of Mos: 12
Sal Grade/Stp: 50/7 Salary: **\$5,347.20/month**
Account #: A-212100-421100-62100-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. RATIFY CLASSIFIED EMPLOYMENT

MSC Nelson/McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

a. Name: **JODY HALL**
Position: Staff Assistant
Department: Escondido Center
Position #: 5320 New?: No
Remarks: Replacement for Glynda Knighten; promotion for Ms. Hall.
Sal Grade/Stp: **23/1** Salary: **\$3,107.13/month**
% of Position: 100% # of Mos: 12
Effective: August 15, 2005
Account #: B-212200-354200-60910-0000000/100%

- b. Name: **IRENE S. DOOLEY**
Position: Employment Specialist
Department: Human Resource Services
Position #: 6158 New?: No
Remarks: Replacement for Eloisa Castro.
Sal Grade/Stp: **20/1** Salary: **\$2,889.46/month**
% of Position: 100% # of Mos: 12
Effective: August 29, 2005
Account #: A-212200-611100-66600-0000000/100%
- c. Name: **MARCELA GOMEZ**
Position: ESL Student Specialist (Bilingual English-Spanish)
Department: English as a Second Language
Position #: 6327 New?: Yes
Remarks: Position approved 8/9/05; promotion for Ms. Gomez;
funded – Non-Credit Matriculation.
Sal Grade/Stp: **20/4** Salary: **\$3,346.04/month**
% of Position: 100% # of Mos: 12
Effective: September 12, 2005
Account #: K-212200-325100-63210-1612122/100%
- d. Name: **JORGE G. VILLALOBOS**
Position: ESL Student Specialist (Bilingual English-Spanish)
Department: English as a Second Language
Position #: 6328 New?: Yes
Remarks: Position approved 8/9/05; funded – Non-Credit Matriculation.
Sal Grade/Stp: **20/1** Salary: **\$1,300.26/month**
% of Position: 45% # of Mos: 12
Effective: September 19, 2005
Account #: K-212200-325100-63210-1612122/100%
- e. Name: **ULISES NAVA**
Position: Enrollment Services Specialist
Department: Enrollment Services
Position #: 5478 New?: No
Remarks: Replacement for Linda Herritt
Sal Grade/Stp: **20/1** Salary: **\$2,889.46/month**
% of Position: 100% # of Mos: 12
Effective: September 1, 2005
Account #: A-212200-421100-62100-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. RATIFY LEAVE OF ABSENCE - CORRECTION

MSC Nelson/McMullen

- a. The Governing Board hereby ratifies the corrected recommendation of the Superintendent/President granting a **100% Family Leave of Absence without pay and with no effect on benefits**, effective August 30, 2005, through November 21, 2005, to **Jo Anne M. Giese**, Administrative Assistant, Administrative Services.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. RATIFY LEAVE OF ABSENCE

MSC Nelson/McMullen

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **7.5% Personal Leave of Absence without pay and with no effect on benefits**, effective August 22, 2005, through December 17, 2005, to **Kelly Patrick**, Library Media Tech II, Library Media Center, to teach.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

15. RATIFY RESIGNATIONS

MSC Nelson/McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the resignation of the following employees:

- a. **Susan E. Martin**, Communications Assistant I, Communications/Marketing, effective August 20, 2005 (last day of employment August 19, 2005).
- b. **Brooke A. Bowden**, Tutor, Tutoring Center, effective August 19, 2005 (last day of employment August 18, 2005).
- c. **Ana E. Salas**, Administrative Secretary, Educational Television, effective August 20, 2005 (last day of employment August 19, 2005).
- d. **Adriana Ayala**, Academic Department Assistant, Nursing Education, effective August 12, 2005 (last day of employment August 11, 2005).
- e. **Deborah S. Adler**, Staff Assistant, Facilities, effective August 25, 2005 (last day of employment August 24, 2005).
- f. **Margaret A. Banta-Ford**, Assistant Professor, Communications, effective May 20, 2006 (last day of employment May 19, 2006).
- g. **Karen E. Miller**, Master Teacher I, Child Development Center, effective August 27, 2005 (last day of employment August 26, 2005).
- h. **Lasea Usini**, Assessment Assistant, Counseling, effective September 7, 2005 (last day of employment September 6, 2005).

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

16. RATIFY STIPENDS FOR DESIGNATED BILINGUAL INTERPRETERS

MSC Nelson/McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the bilingual stipends for the following employees designated as bilingual interpreters:

Javier A. Williams, Financial Aid Specialist, Financial Aid, effective September 1, 2005.

Marcela Gomez, ESL Student Specialist, English as a Second Language, effective September 12, 2005.

Jorge G. Villalobos, ESL Student Specialist, English as a Second Language, effective September 12, 2005.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

17. APPROVE REIMBURSEMENT OF CANDIDATES FOR SECOND-LEVEL INTERVIEW EXPENSES

MSC Nelson/McMullen

The Governing Board hereby approves **reimbursement of travel expenses** for an interview for the following:

a. **RONALD ROOT**

For: Mileage and hotel
To Attend: Interview for the position of
Interim Assistant Superintendent/Vice President,
Finance & Administrative Services
Location: Sun City West, AZ, to San Marcos, CA
Date: August 25, 2005
Amount: \$396.57
Account #: 575400-12-611200-67600-10-2006-1612080/100%

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

18. APPROVE PERSONNEL ACTIONS/HISTORY

MSC Nelson/McMullen

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **August, 2005, and short-term employees** for the month of **September, 2005. EXHIBIT J-18**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

19. INFORMATION - RETIREMENT

On behalf of the Governing Board of the Palomar Community College District, the following retirements have been accepted by Robert P. Deegan, Superintendent/ President, as authorized by the Governing Board, under Group I (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Diana J. Olson**, Senior Administrative Secretary, Arts, Media, Business and Computing Systems, effective October 1, 2005. She has served Palomar College for 33 years from November 1, 1971, to September 30, 2005.
- b. **Bruce J. Swart**, Athletic Trainer, Athletics, effective October 4, 2005. He has served Palomar College for 26 years from February 15, 1979, to October 4, 2005.
- c. **Barry C. Reed**, Professor, Art, effective August 10, 2005. He has served Palomar College for 28 years from September 1, 1977, to August 10, 2005.

20. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARD

In accordance with the Professional Growth Program for Classified Employees, the following employee is granted a \$500 annual stipend, prorated on a monthly basis, effective September 1, 2005:

Employee Name: Michael T. Hill
 Position: Supervisor of Construction/Weekend
 Department: Facilities
 Course of Study:A.A. Degree

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

6. RATIFY ASSIGNED TIME TO ACADEMIC CONTRACTS

MSC Nelson/Larson

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the assigned time and monthly stipends for faculty for the 2005-2006 Academic Year:

Name	Assignment/Department/Position	Assigned Time	Monthly Stipend
Boyajian, David	Chair Chemistry Department	40%	\$458.33
Canon, Terrie	Chair CSIS Department	60%	\$500.00
Cater, Judy	Chair Library Technology Department	20%	\$416.67
Deen, Patty	Chair Earth Sciences Department	40%	\$458.33
Dixon, Patricia	Chair American Indian Studies Department	20%	\$416.67
Eckhart, Judy	Chair Nursing Education Department	80%	\$541.66
Esteban, Jose	Chair Economics, History & Political Science Department	60%	\$500.00
Ferges, Ralph	Chair Life Sciences Department	60%	\$500.00
Fernandez, Jose	Chair Counseling Department	20%	\$416.67
Forsyth, David	Chair Business Education Department	60%	\$500.00
Fowler, Grace	Chair Graphic Communications Department	20%	\$416.67
Furch, Marty	Chair English as a Second Language	60%	\$500.00

Name	Assignment/Department/Position	Department	Assigned Time	Monthly Stipend
Galli, Nancy	Chair	Design and Consumer Education Department	40%	\$458.33
Gomez, Carlos	Chair	Foreign Languages Department	60%	\$500.00
Levy, Stan	Director	Reading Services	20%	\$416.67
McDonough, Bruce	Chair	Cooperative Education Department	20%	\$416.67
Mills, Patrick	Chair	Speech Communications/ Forensics/ASL Department	40%	\$458.33
Mufson, Michael	Chair	Performing Arts Department	60%	\$500.00
Nakajima, Takashi	Chair	Physics and Engineering Department	20%	\$416.67
Nelson, Wendy	Chair	Communications Department	40%	\$458.33
Orton, Bruce	Chair	English Department	80%	\$541.67
Rudy, Denise	Director	Dental Assisting Program	40%	\$458.33
Schaeffer, Joe	Chair	Trade and Industry Department	40%	\$458.33
Steirnagle, Michael	Chair	Art Department	60%	\$500.00
Studinka, Diane	Chair	Child Development Department	20%	\$416.67
Townsend-Merino, Katie	Chair	Behavioral Sciences Department	60%	\$541.67
Valdez, John	Chair	Multicultural Studies Department	20%	\$416.67
Vetter, Robert	Chair	Physical Education Department	60%	\$500.00
Wiestling, Jay	Chair	Mathematics Department	80%	\$541.67
Workman, Debi	Director	Emergency Medical Education Department	40%	\$458.33

Name	Assignment/Department/Position	Assigned Time
Anfinson, Cynthia	Math Center Director	20%
Boyd, David	Theatre Technical Director	20%
Brannick, Monika	Faculty Senate Chair of Committee on Committees	20%
Crossen, Jon	Wellness Fitness Center Coordinator	25%
DeBarros, Philip	Archaeology Coordinator	20%
Dowd, Bonnie	Academic Technology Resources Coordinator	60%
Dowd, Bonnie	Faculty Senate Secretary	20%
Drinan, Mary Ann	Tenure and Evaluations Review Coordinator	60%
Furch, Marty	English as a Second Language Computer Lab Coord.	27%
Gach, Peter	Artist in Residence – President's Association	40%
Gowen, Brent	Past-President Designee of the Faculty Senate	10%
Gowen, Brent	Senate Rep., Learning Outcomes Coordinating Com.	20%
Kelber, Barbara	Co-Chair, Learning Outcomes Council	50%
Lane, Mark	Director, Planetarium	40%
Laughlin, Teresa	Curriculum Committee Co-Chair	20%
Laughlin, Teresa	Curriculum Rep./Learning Outcomes Coordinating Com.	20%
Lienhart, Shannon	Palomar Faculty Federation Secretary	25%
Martin-Klement, Jackie	Palomar Faculty Federation Treasurer	50%
Nebelsick-Tagg, Marilee	Vice President, Faculty Senate	10%
Paes De Barros, Deborah	Faculty-Member-at-Large, Learning Outcomes Coordinating Committee	20%
Pistone, Joseph	Palomar Faculty Federation Webmaster	25%
Studinka, Diane	Liaison to the Children's Center	20%
Townsend-Merino, Katie	President, Faculty Senate	60%
Versaci, Rocco	Palomar Faculty Federation Co-President	50%
Waite, Lori	Professional Development Coordinator	60%
Waite, Lori	Faculty-Member-at-Large, Learning Outcomes Coord. Com.	20%
Zacharias, Gary	Director, English Lab	25%

At this time, Trustee Michele Nelson expressed her concerns about the reassigned time and release time of several faculty members. After a brief discussion, the motion was carried to ratify the assigned time to academic contracts.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION

Report of the Faculty Senate

Ms. Katie Townsend-Merino reported on the activities of the Faculty Senate. She also informed the Board that she was recently appointed to the Statewide Academic Senate Sub-Committee on relationships with local senates, which is for people who are serving as current presidents and past presidents to mentor new faculty senate presidents. Ms. Townsend-Merino thanked Mr. Joe Newmyer for his help during the past year and also shared her concerns regarding the end fund balance.

2. INFORMATION

Report of the Palomar Faculty Federation

Ms. Julie Ivey thanked Trustee Evilsizer for attending her breakout session during the adjunct faculty orientation. She informed the Board that a negotiation session is planned for Friday.

3. INFORMATION

Report of the Administrative Association – no report

4. INFORMATION

Report of the Confidential and Supervisory Team – no report

5. INFORMATION

Report of the CCE/AFT

Ms. Becky McCluskey congratulated Diana Olson and Bruce Swart on their retirements and said they will be greatly missed. Ms. McCluskey also thanked Mr. Joe Newmyer for the help he has given to CCE.

6. INFORMATION

Report of the Associated Student Government

Neill Kovrig reported on the status of the ASG bylaws revisions and also summarized the ASG events planned for the fall semester. Mr. Kovrig invited the Board to the ASG retreat which will be held on September 30, in Rancho Bernardo.

M. UNFINISHED BUSINESS – There was none.

N. NEW BUSINESS

1. RECEIVE BIDS FOR PRINTING OF CLASS SCHEDULES

MSC Larson/Nelson

The following bid was received by the Palomar Community College District in response to Notice to Bidders for "**Bid #B-6002: Printing of Class Schedules**" published on July 26, 2005, and August 2, 2005, from the firms indicated on the attached exhibit:

BIDDER

San Dieguito Printers
1880 Diamond St.
San Marcos, CA 92078

San Dieguito Printers is hereby found to be the lowest responsive bidder to Palomar Community College District on the aforesaid bid, and an agreement per the price schedule shown for this Bidder on the attached exhibit is hereby authorized between this company and the District, subject to compliance with all insurance requirements. The term of this purchase agreement is for the initial one-year period of approximately October 3, 2005, through September 30, 2006, with the option to annually renew for two (2) full additional years during the tenure of this agreement.

Funding Source: Marketing Communications printing account . **EXHIBIT N-1**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

2. APPROVE SUBSTITUTION OF SUBCONTRACTOR (KONE, INC.) JOB NO. 712, HIGH TECHNOLOGY/LABORATORY CLASSROOM BUILDING

MSC McMullen/Larson

The Governing Board hereby approves the request by C. E. Wylie Construction Company, general contractor for the High Technology Laboratory/Classroom Building, to substitute KONE, Inc., ("KONE") for another subcontractor for §14205, §14240, and §14250, Elevators, on the project as authorized under Public Contract Code §4107. The substitution of product that KONE submitted was not an equal substitution and was rejected by the project architect. In accordance with Pubic Contract Code §4107, a certified letter was sent to KONE, notifying of the request for substitution and an opportunity to object. No objection was received by KONE within the required five working days and is deemed consent to the substitution.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

3. **APPROVE SUBSTITUTION OF SUBCONTRACTOR (INTERRA, INC.) ON JOB NO. 712, HIGH TECHNOLOGY/LABORATORY CLASSROOM BUILDING**

MSC Larson/Nelson

The Governing Board hereby approves the request by C. E. Wylie Construction Company, general contractor for the High Technology Laboratory/Classroom Building, to substitute Interra, Inc., ("INTERRA") for another subcontractor for the Fixed Audience Seating on the project, as authorized under Public Contract Code §4107. The substitution of product that INTERRA submitted was rejected by the project architect on the basis that the product did not meet the specifications. In accordance with Public Contract Code §4107, a certified letter was sent to INTERRA, notifying of the request for substitution and an opportunity to object. No objection was received by INTERRA within the required five working days and is deemed consent to the substitution.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

4. **ACCEPT AND APPROVE CHANGE ORDER #5 FOR HIGH TECHNOLOGY LABORATORY/CLASSROOM BUILDING**

MSC Larson/Nelson

RESOLUTION NO. 05-20835

The Governing Board hereby accepts and approves Change Order #5 in the amount of \$30,532.00, pertaining to Job No. 712, High Technology Laboratory/Classroom Building project; original contract approved by the Governing Board on October 12, 2004, as detailed on **EXHIBIT N-4**.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

5. **ACCEPT AND APPROVE CHANGE ORDER #1 FOR BASEBALL FACILITY & PRACTICE FIELDS PROJECT**

MSC McMullen/Larson

RESOLUTION NO. 05-20836

The Governing Board hereby accepts and approves Change Order #1 (in the amount of **\$0.00**) pertaining to project; original contract approved by the Governing Board on April 14, 2004, as detailed on **EXHIBIT N-5**.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

6. **APPROVE 2005/06 CHILD DEVELOPMENT AGREEMENT CONTRACT NUMBER: CCAP-4227 TODDLER CHILD CARE RESOURCE PROGRAM, ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION, AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

MSC Evilsizer/Nelson

RESOLUTION NO. 05-20837

The Governing Board hereby approves Child Development Services agreement, Contract Number CCAP-4277, between California Department of Education and Palomar Community College District, effective July 1, 2005, through June 30, 2006; and accepts funding in the amount of \$2,537.00 for support of Toddler Child Care Resources Program on the San Marcos campus.

The Governing Board hereby authorizes, Joe Newmyer, Interim Vice President, Finance & Administrative Services, and Ken Jay, Director of Business Services to sign contract documents of the California Department of Education – Child Development Services.
EXHIBIT N-6

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE 2005/06 CHILD DEVELOPMENT AGREEMENT CONTRACT NUMBER: CRPM-4090, FACILITIES RENOVATION & REPAIR, ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION, AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

MSC Larson/McMullen

RESOLUTION NO. 05-20838

The Governing Board hereby approves Child Development Services agreement, Contract Number CRPM-4090, between California Department of Education and Palomar Community College District, effective July 1, 2005, through June 30, 2007; and accepts funding in the amount of **\$15,000.00** for improvements to the San Marcos and Escondido Child Development Centers.

The Governing Board hereby authorizes Joe Newmyer, Interim Vice President, Finance & Administrative Services, and Ken Jay, Director of Business Services, to sign contract documents of the California Department of Education – Child Development Services.
EXHIBIT N-7

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE AMENDMENT TO LEASE FOR OFFICE SPACE AT 365 SO. RANCHO SANTA FE ROAD, SAN MARCOS, CA, FOR CCC CONFER ADMINISTRATIVE OFFICES**

MSC Larson/Nelson

The Governing Board hereby approves an amendment to an existing lease with NetReit, a California Corporation, for administrative office space for CCC Confer, located at 365 So. Rancho Santa Fe Road, San Marcos, CA 92069. The amendment modifies the square footage, term and the base rent of the lease. The amendment to the lease shall be for eight (8) months, commencing October 1, 2005, and ending February 28, 2006, for approximately 2,399 square feet, in the monthly amount of **\$3,886.38**.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

9. **APPROVE AGREEMENT WITH ESTUDIO INTERNACIONAL SAMPERE TO OFFER SPANISH CLASSES IN MADRID, SPAIN**

MSC Larson/Evilsizer

The Governing Board hereby approves an agreement between the **Palomar Community College District** and **Estudio Internacional Sampere**, Lagasca, 16, Madrid, Spain, for the purpose of allowing the District's Foreign Languages Department to conduct a **Study Abroad Program in Madrid, Spain**, from May 20, 2006, to June 17, 2006. Classes will be offered in Spanish 101, 102, 201, 202, 235, and 195. In addition to the program price, program participants will be responsible for paying for all fees including transportation, housing, insurance, books, materials, and personal expenses.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

10. **APPROVE AGREEMENT WITH THE CENTER OF LANGUAGES, ENSENADA, BAJA CALIFORNIA, MEXICO**

MSC Larson/ Nelson

The Governing Board hereby approves an amended agreement with the **Center of Languages**, Ensenada, Mexico for the purpose of conducting a **Study Abroad Program in Ensenada, Baja California**, Mexico, for academic years 2005 through 2008. Participants enrolled in 1 to 3 units of SPAN 296, pay all program costs and are responsible for arranging their own transportation.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

11. **APPROVE AGREEMENT WITH SOLEXICO LANGUAGE & CULTURAL CENTER FOR STUDY ABROAD PROGRAM IN OAXACA, MEXICO, DECEMBER 30, 2005 – JANUARY 15, 2006**

MSC Larson/Nelson

The Governing Board hereby approves an agreement between **Palomar Community College District and Solexico Language & Cultural Center**, Oaxaca, Mexico, for the purpose of conducting a Study Abroad Program in **Oaxaca, Mexico**, on December 30, 2005, through January 15, 2006. Classes will be offered in Spanish 101A, 101B, 102A, 102B, 201A, 201B, 235, and 296. In addition to program price, program participants will be responsible for paying for all fees including transportation, housing, insurance, books, materials, and personal expenses.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

12. **APPROVE CONSULTANT AGREEMENT WITH LPA ARCHITECTS AS ARCHITECT FOR DISTRICT**

MSC Nelson/Larson

RESOLUTION NO. 05-20839

The Governing Board hereby approves the selection of **LPA Architects**, 5161 California Avenue, Suite 100, Irvine, CA 92617, for consultant services as **District architect** and authorizes the District to enter into a contract with LPA. The term of the agreement will be on a year to year basis for up to five calendar years. LPA will provide architectural services to the District to include, but not limited to, master planning design, design drawings, cost estimating, and construction drawings of new construction, as well as remodels.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

13. **APPROVE CONSULTANT AGREEMENTS WITH RBC DAIN RAUSCHER, UBS FINANCIAL SERVICES, AND A. G. EDWARDS & SONS FOR BOND FINANCING/UNDERWRITING SERVICES**

MSC McMullen/Nelson

RESOLUTION NO. 05-20840

The Governing Board hereby approves the selection and authorizes the District to enter in consultant agreements with RBC Dain Rauscher (RBC), 777 S. Figueroa St., Ste. 850, Los Angeles, CA 90017; UBS Financial Services, Inc., (UBS), 1 California St., Ste. 2700, San Francisco, CA 94111; and A. G. Edwards & Sons (AGE), 333 S. Hope St., Ste. 3700, Los Angeles, CA 90071, in assisting the District on bond financial/underwriting services.

RBC AND UBS will act as Co-Senior Management Underwriters, and AGE will act as Co-Manager. Payment for the services of **the Financial Consultants/Underwriters**, are contingent on the District Governing Board passage of a resolution calling for a General Obligation Ballot Measure in the year 2006, and the passage by the voters at the election on which this ballot measure appears. Payment of services will not be an expenditure of the District's general fund, but will be covered as a result of a successful election.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

14. **APPROVE AGREEMENT WITH RUTAN & TUCKER, LLP, ATTORNEYS AT LAW, FOR SPECIALIZED LEGAL SERVICES**

MSC Larson/Nelson

RESOLUTION NO. 05-20841

The Governing Board hereby approves an agreement between **Palomar Community College District and Rutan & Tucker, LLP, Attorneys at Law** (hereinafter "Firm"), 611 Anton Blvd., 14th Floor, Costa Mesa, CA 92626-1931. The Firm shall provide specialized legal services. The Firm shall bill for their services requested by District, at the rate of \$225.00 per hour for all attorney time and established hourly rates for paralegal and document clerk time. District shall reimburse the Firm for any direct costs and expenses incurred in the course of providing the services herein, including but not limited to long distance telephone calls, messenger and other delivery fees, parking, travel expenses, photocopy and facsimile costs.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

15. **SCHEDULE GOVERNING BOARD WORKSHOPS**

MSC Nelson/Larson

The Governing Board hereby schedules a **Board Workshop on September 22, 2005**; time, location, and topic to be determined.

After a brief discussion, it was decided to schedule the Governing Board Workshop on **Tuesday, September 20, 2005, beginning at 4:30 p.m.**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

16. **EXCUSE ABSENCE OF TRUSTEE**

MSC McMullen/Larson

In accordance with Section 72425(c) of the California Education Code, the Governing Board hereby finds that the absence of **Trustee Mark Evilsizer** from the Regular Meeting of the Governing Board held **August 9, 2005**, is **excused** due to personal necessity

The Vote: 4 Aye 1 Abstention (Evilsizer)

Student Trustee Advisory Vote: Aye

O. **BOARD REQUESTS FOR REPORTS**

The Governing Board hereby approves the following agenda items for consideration at future meetings:

1. Grant Application Process (Nelson)
2. Sabbatical Leave Process (Nelson)
3. Professional Services-Policy & Monitoring (Evilsizer)
4. Identify funds and process to hire a Nursing Program consultant (Evilsizer)
5. Report on Tutoring Services

6. Report on Solar Energy at Palomar College (approach, alternative sources, future planning)

R. **ADJOURNMENT**

The meeting was adjourned at 8:03 p.m.