



**GOVERNING BOARD AGENDA**  
**REGULAR MEETING OF THE GOVERNING BOARD**  
**DATE: JULY 12, 2005**  
**5:00 P.M. (CLOSED SESSION) - 6:00 P.M. (OPEN SESSION)**  
**PALOMAR COMMUNITY COLLEGE DISTRICT**  
**GOVERNING BOARD ROOM, STUDENT SERVICES CENTER**  
**1140 WEST MISSION ROAD**  
**SAN MARCOS, CALIFORNIA**

**NOTICE TO PUBLIC:** In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

*The Open Session of the Board meets the second Tuesday of every month starting at 6:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.*

A.	Call to Order (5:00 p.m.) .....	2
B.	Roll Call .....	2
C.	Public Comments .....	2
D.	Recess to Closed Session .....	2
DD.	Reconvene to Open Session (6:00 p.m.).....	2
DDD.	Administration of Oath of Office to Student Trustee.....	2
E.	Comments from Other Individuals or Groups .....	2
F.	Approval of Minutes .....	2
G.	Report of the Governing Board President	
GG.	Report of Governing Board Trustees .....	3
H.	Report of the Superintendent/President.....	3
I.	Call for Removal of Items from or Changes to Agenda .....	3
J.	Approval of Consent Calendar Items .....	3
K.	Action on Items Removed from Consent Calendar .....	16
L.	Reports from College Groups .....	16
M.	Unfinished Business.....	16
N.	New Business .....	16
O.	Board Requests for Reports .....	19
P.	Recess to Closed Session .....	19
Q.	Reconvene to Open Session .....	19
R.	Adjournment.....	19

**A. CALL MEETING TO ORDER: 5 p.m.**

**B. ROLL CALL**

Establishment of a Quorum

**C. PUBLIC COMMENTS**

**In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.**

**D. RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.

2. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.

3. Conference with Real Property Negotiators, pursuant to Government Code § 54956.8.  
Property: APNs as follows: 323-100-01, 04, 09, 11, 12; 323-482-12; 323-500-01, 07, 08, 09, 14; 323-501-02; 323-070-46-00; 323-110-68; 323-110-22; 323-110-65; 323-110-44; 323-110-66; 323-110-69; 323-110-70; 323-110-71; 323-110-55; and 323-110-26.

Agency Negotiators: Robert Deegan, Joseph Newmyer, Jim Goodell, and David Rodriguez.  
Negotiating Parties: District and Property Owners.  
Under Negotiation: Price and terms of payment.

4. Conference with Real Property Negotiators, pursuant to Government Code § 54956.8.  
Property: Approximately 80 acres of real property generally located at the northeast corner of Interstate 15 and State Route 76, near Fallbrook.

Agency Negotiators: Robert Deegan, Joseph Newmyer, Jim Goodell, and David Rodriguez  
Negotiating Parties: District and Passerelle, LLC  
Under Negotiation: Price and terms in agreement.

**DD. RECONVENE TO OPEN SESSION: 6 p.m.**

Actions Taken In Closed Session

Pledge of Allegiance

**DDD. ADMINISTRATION OF OATH OF OFFICE TO STUDENT TRUSTEE**

**E. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS**

1. **INFORMATION:** Comments from **Other** Individuals or Groups

**In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.**

**F. RECOMMENDATION: ACTION - APPROVAL OF MINUTES**

The Governing Board hereby approves the Minutes of the Regular Meeting of June 14, 2005.

The Governing Board hereby approves the Minutes of the Special Meeting of June 28, 2005.

**G. REPORT OF THE GOVERNING BOARD PRESIDENT**

**GG. REPORTS OF GOVERNING BOARD TRUSTEES**

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

**H. REPORT OF THE SUPERINTENDENT/PRESIDENT**

1. Report of Vice President for Instruction
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
4. Report of Vice President for Human Resource Services

**I. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

**J. APPROVAL OF CONSENT CALENDAR ITEMS**

***NOTICE TO PUBLIC: There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.***

**BUSINESS SERVICES**

**1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS**

The Governing Board hereby reviews and approves the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2004-2005 fiscal year budget:

Re-Encumbered				
Purchase Orders	0540733	through	0540922	\$ 687,721.25
Travel	0550106	through	0550106	\$ 213.40
Advertising/Increases	0560112	through	0560127	\$ 37,802.14
Agreement/Services	0570894	through	0571035	\$ 1,428,754.69
Repairs	0575129	through	0575135	\$ 13,656.01
Agreement/Annual	0580173	through	0580174	\$ 71.12
Procurement Card	Time Period: 05/23-05 – 06/22/05			\$ 168,934.43
				<u>\$ 2,337,153.04</u>

## **FISCAL SERVICES**

### **2. RECOMMENDATION: ACTION - APPROVE SIGNATURES FOR COUNTY BUSINESS**

The Governing Board of Palomar Community College District hereby approves the following **business procedures** be authorized, effective August 1, 2005.

- a. Persons authorized, pursuant to the provisions of the Education Code, Section 85232, to sign any and all school orders in the name of the District, drawn on the funds of the District:

Joseph Newmyer, Interim Assistant Superintendent/Vice President,  
Finance and Administrative Services,  
Robert P. Deegan, Superintendent/President, or  
Kenneth Jay, Director of Business Services

- b. Person authorized to receive mail from the Accounting Section of the San Diego County Office of Education:

Phyllis Laderman, Interim Director of Fiscal Services, or  
Kenneth Jay, Director of Business Services

#### **EXHIBIT J-2**

### **3. RECOMMENDATION: ACTION – APPROVE BANK SIGNATURE AUTHORIZATIONS EFFECTIVE AUGUST 1, 2005**

The Governing Board authorizes the following to deposit/withdraw funds currently deposited in California Bank & Trust, San Marcos, California, for Palomar Community College District Financial Aid, Federal Account, and for Palomar Community College District Food Services Account:

Robert P. Deegan, Superintendent/President, and  
Joseph Newmyer, Interim Assistant Superintendent/Vice President,  
Finance and Administrative Services, or  
Kenneth Jay, Director of Business Services

The Governing Board authorizes the following to deposit/withdraw funds currently deposited to the Palomar Community College Transfer Account deposited in California Bank & Trust, San Marcos, California:

Robert P. Deegan, Superintendent/President, and  
Joseph Newmyer, Interim Assistant Superintendent/Vice President,  
Finance and Administrative Services, or  
Kenneth Jay, Director of Business Services

The Governing Board authorizes the following to deposit/withdraw funds currently deposited to the Palomar Community College Revolving Cash Fund in California Bank & Trust, San Marcos, California:

Robert P. Deegan, Superintendent/President, and  
Joseph Newmyer, Interim Assistant Superintendent/Vice President,  
Finance and Administrative Services, or  
Kenneth Jay, Director of Business Services

The Governing Board authorizes the following to deposit/withdraw funds currently deposited to the Palomar Community College District Associated Students of Palomar College in California Bank & Trust, San Marcos, California:

Robert P. Deegan, Superintendent/President, and  
Joseph Newmyer, Interim Assistant Superintendent/Vice President,  
Finance and Administrative Services, or  
Kenneth Jay, Director of Business Services  
and  
Neil Kovrig, President, Associated Student Government, or  
Vice President, Associated Student Government

The Governing Board authorizes the following to deposit/withdraw funds deposited to the Palomar Community College District EOP&S Emergency Loan Fund in California Bank & Trust, San Marcos, California:

Robert P. Deegan, Superintendent/President, and  
Joseph Newmyer, Interim Assistant Superintendent/Vice President,  
Finance and Administrative Services, or  
Kenneth Jay, Director of Business Services

The Governing Board authorizes the following to deposit/withdraw funds deposited to the Palomar Community College District in the San Diego County Treasury:

Robert P. Deegan, Superintendent/President, and  
Joseph Newmyer, Interim Assistant Superintendent/Vice President,  
Finance and Administrative Services, or  
Kenneth Jay, Director of Business Services

The Governing Board authorizes two of the following to deposit/withdraw funds currently deposited to the Palomar College Payroll Account (automatic payroll deposit account) in California Bank & Trust, San Marcos, California:

Robert P. Deegan, Superintendent/President,  
Joseph Newmyer, Interim Assistant Superintendent/Vice President,  
Finance and Administrative Services,  
Kenneth Jay, Director, Business Services,  
Esperanza Flores, Manager, Payroll Services,  
Janien A. Lau-Thompson, Payroll Assistant - Withdraw only,  
Cynthia Battaglia, Payroll Assistant - Deposit only

The Governing Board authorizes the following to deposit/withdraw funds deposited to the Palomar Community College District, State of California--Cal Grant Account in California Bank & Trust, San Marcos, California:

Robert P. Deegan, Superintendent/President,  
Joseph Newmyer, Interim Assistant Superintendent/Vice President,  
Finance and Administrative Services, or  
Kenneth Jay, Director of Business Services

The Governing Board authorizes the following to deposit/withdraw funds deposited to the Palomar Community College District, Payroll Electronic Funds Transfer Account for State Taxes in California Bank & Trust, San Marcos, California:

Esperanza Flores, Manager, Payroll Services, or  
Cynthia Battaglia, Payroll Assistant, and  
Robert P. Deegan, Superintendent/President, or  
Joseph Newmyer, Interim Assistant Superintendent/Vice President,  
Finance and Administrative Services, or  
Kenneth Jay, Director of Business Services

The Governing Board authorizes the following to deposit/withdraw funds deposited to the Palomar College/Tenancies, Escondido Center, in California Bank & Trust, San Marcos, California:

Robert P. Deegan, Superintendent/President,  
Joseph Newmyer, Interim Assistant Superintendent/Vice President,  
Finance and Administrative Services, or  
Kenneth Jay, Director of Business Services

The Governing Board authorizes the following to deposit/withdraw funds deposited to the Palomar College Payroll Electronic Funds Transfer-Federal Taxes account in California Bank & Trust, San Marcos, California:

Esperanza Flores, Manager, Payroll Services, or  
Cynthia Battaglia, Payroll Assistant,  
Robert P. Deegan, Superintendent/President,  
Joseph Newmyer, Interim Assistant Superintendent/Vice President,  
Finance and Administrative Services, or  
Kenneth Jay, Director of Business Services

#### **EXHIBIT J-3**

#### **REPLACEMENT OF WARRANTS**

#### **4. RECOMMENDATION: ACTION – AUTHORIZE DRAWING NEW WARRANTS**

The Governing Board hereby authorizes the Disbursing Officer to **draw new warrants** as follows:

- a. Warrant #77078656, dated October 20, 2004, in the amount of \$1,743.90, payable to Reginald D. Owens, 1269 Sunflow Drive, Oceanside, CA 92056. Void due to stale date.
- b. Warrant #77071054, dated December 23, 2003, in the amount of \$290.00 payable to Louis A. Rodriguez, 573 Butterwood Avenue, San Marcos, CA 92069. Void due to stale date.
- c. Warrant #76-120217, dated January 22, 2004, in the amount of \$69.00 to Lilyanne L. Williams, 35569 Rice Canyon Road, Fallbrook, CA 92028. Void due to stale date.

#### **PERSONNEL**

#### **5. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINE**

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals **equivalency to minimum qualifications** for the disciplines listed:

Adelmann, Victoria – Child Development  
Conrad, Robert – Geography  
Jennum, Sheri – Physical Education  
Mosleh, Sahar – Computer Science & Information Systems

**6. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/ President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Summer and Fall 2005 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60-percent load in a single semester:

**SUMMER 2005**

**BEHAVIORAL SCIENCES**

McGrevy, David	Psychology B.A., Psychology M.A., Guidance & Counseling M.A., Psychology Ph.D., Psychology	\$46.90
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**ENGLISH AS A SECOND LANGUAGE**

Colabucci, Patrick	English as a Second Language M.Ed., Secondary Education/English Education	\$44.13
Zunic, Koraljka	English as a Second Language B.A., International Studies M.A.TEP, TESOL	\$44.13

**PERFORMING ARTS**

Richardson, Glenn	Music B.A., Music M.A., Music	\$44.13
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**PHYSICAL EDUCATION**

Jennum, Sheri	Physical Education B.A., Behavioral Science J.D., Law 2+ Years Experience	\$46.90
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**FALL 2005**

**BEHAVIORAL SCIENCES**

Boyle, Kathleen	Psychology Ph.D., Psychology	\$46.90
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**BUSINESS EDUCATION**

McQuade, Lisa	Accounting B.S., Business Administration Certified Public Accountant	\$43.06
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**CHEMISTRY**

Hanna, Edmond	Chemistry M.S., Chemistry	\$44.13
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**CHILD DEVELOPMENT**

Adelmann, Victoria	Child Development B.A., Behavioral Science M.A., Counseling Psychology Coursework and Experience	\$44.13
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**COMPUTER SCIENCE & INFORMATION SYSTEMS**

Mosleh, Sahar Computer Science & Information Systems \$43.06  
B.S., Computer Engineering  
2+ Years Experience

**EARTH SCIENCES**

Conrad, Robert Geographic Information Systems \$43.06  
B.A., Geography  
2+ Years Experience

Galantowicz, Anne Geography \$44.13  
B.S., Social Studies Education  
M.A., Geography

**ECONOMICS/HISTORY/POLITICAL SCIENCE**

Silverman, Bruce Economics \$45.62  
M.A., Economics

**LIFE SCIENCES**

Chang, Jennie Microbiology \$46.90  
M.S., Microbiology  
Ph.D., Immunology

**NURSING EDUCATION**

Forrister, Susan Nursing \$44.13  
M.S.N., Nursing

Hunter, Patricia Nursing \$44.13  
M.S.N., Nursing

**PERFORMING ARTS**

Lopez-Yanez, Ruth Music \$44.13  
B.M., Music  
M.A., Music

**PUBLIC SAFETY PROGRAMS**

Doucette, Jodi Administration of Justice \$46.90  
J.D., Law

**7. RECOMMENDATION: ACTION - RATIFY CORRECTION TO ACADEMIC CONTRACT**

The Governing Board ratifies the recommendation of the Superintendent/President regarding the **correction** to the following **academic contract**:

- a. Name: **LINDA D. MORROW**  
Position: Librarian/Assistant Professor  
Department: Library  
Remarks: Increased salary grade and step due to verification of educational background and previous related work experience.  
Sal Rng/Stp: **D/8** Salary: **\$6,138.22/month**  
% of Position: 100% # of Mos: 10  
Effective: August 19, 2005  
Account #: A-125000-317100-61200-0000000/100%







- b. Name: **ANGELINA E. ARZATE**  
 Position: Financial Aid Systems Module Functional Specialist  
 Department: Financial Aid & Scholarships  
 Position #: 6130 New?: No  
 Remarks: Replacement for April Grommo; promotion for Ms. Arzate; funded–PFE  
 Sal Grade/Stp: **39/1** Salary: **\$4,480.35/month**  
 % of Position: 100% # of Mos: 12  
 Effective: July 1, 2005  
 Account #: A-212200-475100-64600-0611400/100%
- c. Name: **TERESA A. FILSON**  
 Position: Academic Department Assistant  
 Department: Occupational & Noncredit Programs  
 Position #: 5692 New?: No  
 Remarks: Replacement for Olivia Walsh. Position was 100%; change to position approved 6/14/05.  
 Sal Grade/Stp: **19/1** Salary: **\$1,237.66/month**  
 % of Position: 45% # of Mos: 12  
 Effective: July 18, 2005  
 Account #: A-212200-352100-60910-0000000/100%  
 Normal Work Schedule: Monday and Tuesday, 12:00 pm–5:00 pm;  
 Wednesday and Thursday, 12:00 pm–4:00 pm.
- d. Name: **MELISSA E. KLOZ**  
 Position: Administrative Secretary  
 Department: Tenure and Evaluations Review Board  
 Position #: 5864 New?: No  
 Remarks: Replacement for Colene Hicken; voluntary demotion for Ms. Kloz. Position was Senior Office Specialist, Grade 14; reclassification of position approved 7/12/05.  
 Sal Grade/Stp: **19/5** Salary: **\$2,507.57/month**  
 % of Position: 75% # of Mos: 10  
 Effective: August 1, 2005  
 Account #: A-212200-314100-60910-0000000/100%  
 Normal Work Schedule: Monday–Friday, 8:00 am–3:00 pm.
- e. Name: **MICHAEL A. WULF**  
 Position: Financial Aid Advisor  
 Department: Financial Aid & Scholarships  
 Position #: 5564 New?: No  
 Remarks: Replacement for Melissa Kloz; funded – 11% Enrollment Fees.  
 Sal Grade/Stp: **24/1** Salary: **\$3,106.45/month**  
 % of Position: 100% # of Mos: 12  
 Effective: August 1, 2005  
 Account #s: A-212200-475100-64600-0000000/89%  
 A-212200-475100-64600-0811010/11%
- f. Name: **VICTOR M. RODRIGUEZ-ELLIS**  
 Position: Skilled Maintenance Technician  
 Department: Facilities/Building Services  
 Position #: 6350 New?: Yes  
 Remarks: Position approved 7/12/05  
 Sal Grade/Stp: **17/1** Salary: **\$2,619.58/month**  
 % of Position: 100% # of Mos: 12  
 Effective: July 9, 2005  
 Account #: A-212200-542100-65100-0000000/100%

g. Name: **ANEL B. CARDONA-GONZALEZ**  
Position: EOP&S Staff Assistant (Bilingual)  
Department: Extended Opportunity Programs & Services  
Position #: 5554 New?: No  
Remarks: Replacement for Saida Muñoz; transfer for Ms. Cardona-Gonzalez.  
Funded – EOP&S.  
Sal Grade/Step: **23/2** Salary: **\$3,184.14/month**  
% of Position: 100% # of Mos: 12  
Effective: July 1, 2005  
Account #: K-212200-473100-64300-1612060/100%

**14. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY**

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **June, 2005, and short-term employees** for the month of **July, 2005. EXHIBIT J-14**

**15. RECOMMENDATION: ACTION – RATIFY RECLASSIFICATION OF CLASSIFIED AND SUPERVISORY TEAM POSITIONS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following **classified and supervisory team positions**:

a. **Position: SUPERVISOR OF ADMISSIONS**  
Department: Admissions  
Name: Benjamin E. Moss  
Position #: 5482 New?: No  
Remarks: Position was Grade 45  
Effective: September 1, 2004  
% of position: 100% # of Mos: 12  
Sal Grade/Step: 48/6 Salary: **\$4,916.92/month**  
Account #: A-212100-422100-62100-0000000/100%

b. **Position: SUPERVISOR OF ADMISSIONS**  
Department: Admissions  
Name: Ralph W. Baker  
Position #: 5470 New?: No  
Remarks: Position was Grade 45  
Effective: September 1, 2004  
% of position: 100% # of Mos: 12  
Sal Grade/Step: 48/6 Salary: **\$4,916.92/month**  
Account #: A-212100-422100-62100-0000000/100%

**16. RECOMMENDATION: ACTION - RATIFY STIPENDS FOR DESIGNATED BILINGUAL INTERPRETERS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the **bilingual stipend** for the following employee, **designated as a bilingual interpreter**:

**Mariela L. Castellano-Arrendondo**, GEARUP Outreach Coordinator, Grant Funded Student Support Programs, effective September 20, 2004.

**Anel B. Cardona-Gonzalez**, EOP&S Staff Assistant, Extended Opportunity Programs & Services, effective July 1, 2005.

**17. RECOMMENDATION: ACTION - RATIFY LEAVES OF ABSENCE**

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **26.6% Family Leave of Absence without pay and with no effect on benefits**, effective August 22, 2005, through September 30, 2005, to **Wendy Metzger**, Professor, Mathematics.
- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **26.6% Personal Leave of Absence without pay and with no effect on benefits**, effective October 1, 2005, through December 17, 2005, to **Wendy Metzger**, Professor, Mathematics.
- c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **50% Personal Leave of Absence without pay and with no effect on benefits**, effective June 7, 2005 through August 18, 2005, to **Karen Miller**, Master Teacher I, Child Development Center.

**18. RECOMMENDATION: ACTION - RATIFY RESIGNATIONS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the **resignation** of the following **employees**:

- a. **Louvenia E. Henderson**, Instructional Support Assistant II, Business Education, effective June 20, 2005 (last day of employment June 19, 2005).
- b. **Linda Herritt**, Enrollment Services Specialist, Enrollment Services, effective August 11, 2005 (last day of employment August 10, 2005).
- c. **Amy A. Peters**, GEAR UP Outreach Coordinator, Grant Funded Student Support Programs, effective July 28, 2005 (last day of employment July 27, 2005).

**19. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a \$500 annual stipend, prorated on a monthly basis, effective July 1, 2005:

Employee Name: Daniel Jani  
Position: Instructional Computer Lab Technician  
Department: Academic Technology  
Course of Study: B.S. Degree

Employee Name: Judith A. Smith  
Position: Library Media Technician II  
Department: Library Media Center  
Course of Study: A.A. Degree

Employee Name: Brenda Morris  
Position: Academic Department Assistant  
Department: Earth Sciences  
Course of Study: B.A. Degree

Employee Name: Kelly Snow  
Position: ASL/English Interpreter  
Department: Disability Resource Center  
Course of Study: B.A. Degree

Employee Name: Denise VanderStoel  
Position: Interpreter Program Coordinator  
Department: Disability Resource Center  
Course of Study: A.A. Degree

Employee Name: Darla Mulder  
Position: Academic Department Assistant  
Department: Reading Services  
Course of Study: Job Related

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a one-time lump sum stipend of \$2,000 effective July 1, 2005, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name: Luke Bisagna  
Position: Broadcast Operator  
Department: Educational Television  
Course of Study: A.A. Degree

Employee Name: Larissa Baumann  
Position: Senior Telephone Operator  
Department: Information Services/Telephone Services  
Course of Study: B.A. Degree

**20. RECOMMENDATION: ACTION - APPROVE NEW COMMUNITY DEVELOPMENT CLASSES, AGREEMENTS, AND PERSONNEL**

The Governing Board hereby approves the following new classes, agreements, and personnel for providing Community Services classes.

**Summer 2005**

**COLLEGE FOR KIDS INSTRUCTORS:**

Name: Kaylin McClain  
Services: Teach 2 weeks of Cheer Camp – Full Time  
Effective: July 18  
Instructor Rate: \$28.00 per hour  
Fees to Student: \$85.00 for 15 hrs of instruction  
Terms: Min 10/Max 20

Name: Pamela Yonker  
Services: Teach 2 weeks of Cooking – Full Time  
Effective: July 18  
Instructor Rate: \$30.00 per hour  
Fees to Student: \$85.00 for 15 hrs of instruction  
Terms: Min 10/Max 20

Name: Jennifer McCormick  
Services: Teach 1 week of Theater for Kids – Part Time  
Effective: July 18  
Instructor Rate: \$28.00 per hour  
Fees to Student: \$85.00 for 15 hrs of instruction  
Terms: Min 10/Max 20

**REGULAR VENTURE INSTRUCTORS:**

Name: Mineko Takane Moreno  
Services: Sushi 101 – Sushi for Beginners  
Effective: September 25, 2005  
Instructor Rate: Flat fee \$500.00 per class  
Fees to Student: \$65.00  
Terms: Min 12/Max 20

**Resumption of  
REGULAR AGENDA**

**K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

**L. REPORTS FROM COLLEGE GROUPS**

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the Confidential and Supervisory Team**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

**M. UNFINISHED BUSINESS**

**N. NEW BUSINESS**

1. **RECOMMENDATION: ACTION - ACCEPT AND APPROVE CHANGE ORDER #3 FOR HIGH TECHNOLOGY LABORATORY/CLASSROOM BUILDING**

The Governing Board hereby accepts and approves Change Order #3 in the amount of \$338,873.00, pertaining to Job No. 712, High Technology Laboratory/Classroom Building project; original contract approved by the Governing Board on October 12, 2004.  
**EXHIBIT N-1**

2. **RECOMMENDATION: ACTION - REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

The Governing Board hereby ratifies and approves all contracts and agreements for the period May 1, 2005, through June 30, 2005, and entered into on behalf of the Palomar Community College District. **EXHIBIT N-2**

3. **RECOMMENDATION: ACTION – AUTHORIZATION TO EXECUTE CONTRACTS WITHIN THE LIMITS OF AVAILABLE FUNDS ON JOB NO. B-6001, FLOOR COVERING REPLACEMENT PROJECTS**

The Governing Board hereby authorizes Joseph Newmyer, Interim Vice President, Finance and Administrative Services, or Ken Jay, Director, Business Services, to execute a contract within the limits of available funding to the lowest responsive bidder for Job No. B-6001, Floor Covering Replacement Projects, at the San Marcos campus and Escondido Center. This project will be competitively bid and work and completion of the construction project shall be during the period of July, 2005, through January, 2006. **EXHIBIT N-3**

4. **RECOMMENDATION: ACTION - APPROVE 2005/06 CHILD DEVELOPMENT AGREEMENT CONTRACT NUMBER: CCAM-5010, CAMPUS CHILD CARE, ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

The Governing Board hereby approves Child Development Services agreement, Contract Number: CCAM-5010, Campus Child Care, between California Department of Education and Palomar Community College District, effective July 1, 2005, through June 30, 2006; and accepts funding in the amount of \$163,483.00 to subsidize child care for income qualifying Palomar College students at the San Marcos and Escondido Child Development Centers.

The Governing Board hereby authorizes Joe Newmyer, Interim Vice President, Finance & Administrative Services, or Ken Jay, Director of Business Services, to sign contract documents of the California Department of Education – Child Development Services.

**EXHIBIT N-4**

5. **RECOMMENDATION: ACTION - APPROVE 2005/06 CHILD DEVELOPMENT AGREEMENT CONTRACT NUMBER: CPRE-5312, STATE PRESCHOOL, ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

The Governing Board hereby approves Child Development Services agreement, Contract Number: CPRE-5312, State Preschool, between California Department of Education and Palomar Community College District, effective July 1, 2005, through June 30, 2006; and accepts funding in the amount of \$187,967.00 to provide two state preschool programs (morning & afternoon sessions) for the Child Development Centers.

The Governing Board hereby authorizes Joe Newmyer, Interim Vice President, Finance & Administrative Services, or Ken Jay, Director of Business Services, to sign contract documents of the California Department of Education – Child Development Services.

**EXHIBIT N-5**

6. **RECOMMENDATION: ACTION – RATIFY FY 2004–2005 SALARY SCHEDULES FOR FULL-TIME FACULTY REPRESENTED BY THE PFF/AFT, CLASSIFIED EMPLOYEES REPRESENTED BY CCE/AFT LOCAL 4522, ADMINISTRATIVE ASSOCIATION MEMBERS, CONFIDENTIAL AND SUPERVISORY TEAM MEMBERS, SENIOR ADMINISTRATORS, AND EXECUTIVE ADMINISTRATORS**

The Governing Board hereby ratifies the FY 2004-2005 salary schedules for full-time faculty represented by the PFF/AFT, classified employees represented by CCE/AFT Local 4522, Administrative Association members, Confidential and Supervisory Team members, senior administrators, and executive administrators, that reflect a 2.5% growth increase earned in 2004-2005, effective July 1, 2004.

7. **RECOMMENDATION: ACTION – SCHEDULE GOVERNING BOARD WORKSHOPS**

The Governing Board hereby schedules a **Board Workshop** on **Tuesday, August 30, 2005**, location, time, and topic to be determined.

**8. INFORMATION: FIRST READING – APPROVE REVISION OF B.P. 540 PURCHASING**

At the next Governing Board meeting, an item will appear on the agenda for approval of the following revised policy:

**B.P. 540  
Purchasing**

The Governing Board has the sole authority and responsibility for purchase contracts of the District. The Governing Board may designate certain individuals as being authorized to sign purchase orders and certain contractual documents on its behalf, subject to ratification. Only those persons' names may obligate the District on behalf of the Governing Board. Furthermore, the Governing Board recognizes the need to establish guidelines for conducting day-to-day purchasing procedures as defined by the Purchasing Procedures Handbook.

The Governing Board shall review, prior to signature and implementation, the following contracts:

- All contracts meeting the dollar requirements for mandatory public bidding under Public Contract Code section 20111(a). ~~These purchases would be for equipment, materials, supplies, or services which do not constitute a "public project." (Currently the limit is \$62,400.)~~ This review requirement includes agreements related to contract/grant funded programs meeting these parameters.
- All public project contracts meeting the dollar requirements for mandatory public bidding under Public Contract Code, Sections 20111(b) and 20651(b). ~~Currently, the requirement for public projects and construction services is not annually adjusted. Such public projects must be bid if the total expenditures exceed \$15,000.~~ This review requirement includes agreements related to contract/grant funded programs meeting these parameters.
- All multi-year contracts excluding maintenance, repair, and service agreements; hardware and software maintenance and license renewals.
- All real estate purchase or lease agreements except leasing of classroom space.

**9. INFORMATION: FIRST READING – APPROVE REVISION OF B.P. 470 ATHLETIC FUNDING**

At the next Governing Board meeting, an item will appear on the agenda for approval of the following revised policy:

**BP 470  
ATHLETIC FUNDING  
~~Associated Student Government Budget (70-3084)~~**

~~The following items were adopted for incorporation in the District Associated Student Government budget policies:~~

- A. ~~The District shall assume financial responsibility for the Athletic Program. Income received from athletic events shall be placed in a trust fund. These monies may be used to provide for those related athletic expenses which cannot legally be financed by the District. All surplus funds in the trust shall carry over to the following year.~~

- ~~B. Funding of publications (Telescope, Bravura), forensics, theatre arts, music, art, and dance, shall be from the Bookstore net profit. Such monies shall be specifically designated to the activities listed above and, thus, assure their continuing to function as a part of the total program of the Associated Student Government and the College. If the Bookstore income is greater than the budgeted activities, surplus monies shall go to the general fund of the Associated Student Government.~~
- ~~C. All other Associated Student Government expenses shall be funded by the profit from the Student Activity card and any other sources of income.~~
- ~~D. Where admission charges are made for activities such as dances and plays, those students holding a Student Activity Card shall be given a reduced price or admitted free. All athletic events shall be free to Palomar students. GB 4-13-74~~

**10. RECOMMENDATION: ACTION – EXCUSE ABSENCE OF TRUSTEE**

In accordance with Section 72425(c) of the California Education Code, the Governing Board hereby finds that the absence of **Dr. Michele Nelson** from the Special Meeting of the Governing Board held **June 28, 2005**, is **excused** due to personal necessity.

**11. RECOMMENDATION: ACTION – EXCUSE ABSENCE OF TRUSTEE**

In accordance with Section 72425(c) of the California Education Code, the Governing Board hereby finds that the absence of **Darrell McMullen** from the Special Meeting of the Governing Board held **June 28, 2005**, is **excused** due to personal necessity.

**O. BOARD REQUESTS FOR REPORTS**

The Governing Board hereby approves the following agenda items for consideration at the next meeting:

**Pending Reports:**

1. Grant Application Process (Nelson)
2. ASG Budget (Evilsizer)
3. Sabbatical Leave Process (Nelson)
4. Professional Services-Policy & Monitoring (Evilsizer)
5. Identify funds and process to hire a Nursing Program consultant (Evilsizer)
6. Research the possibility of creating a faculty diversity program on campus to increase the diversity of faculty (Nelson)

**P. RECESS TO CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
3. Conference with Real Property Negotiator, pursuant to Government Code 54956.8.  
Property APNs as follows: 323-100-01, 04, 09, 11, 12; 323-482-12; 323-500-01, 07, 08, 09, 14; 323-501-02; 323-070-46-00; 323-110-68; 323-110-22; 323-110-65; 323-110-44; 323-110-66; 323-110-69; 323-110-70; 323-110-71; 323-110-55; and 323-110-26.  
Agency Negotiators: Robert Deegan, Joseph Newmyer, Jim Goodell, and David Rodriguez.  
Negotiating Parties: District and Property Owners.  
Under Negotiation: Price and terms of payment.
4. Conference with Real Property Negotiators, pursuant to Government Code § 54956.8.  
Property: Approximately 80 acres of real property generally located at the northeast corner of Interstate 15 and State Route 76, near Fallbrook.  
Agency Negotiators: Robert Deegan, Joseph Newmyer, Jim Goodell, and David Rodriguez  
Negotiating Parties: District and Passerelle, LLC  
Under Negotiation: Price and terms in agreement.

**Q. RECONVENE TO OPEN SESSION**

**R. ADJOURNMENT**