



APPROVED JULY 12, 2005

GOVERNING BOARD MINUTES

REGULAR MEETING OF THE GOVERNING BOARD

DATE: JUNE 14, 2005

5:00 P.M. (CLOSED SESSION) - 6:00 P.M. (OPEN SESSION)

PALOMAR COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD ROOM, STUDENT SERVICES CENTER

1140 WEST MISSION ROAD

SAN MARCOS, CALIFORNIA

A. CALL TO ORDER

Nancy Chadwick, President, called the regular meeting of the Palomar Community College District Governing Board to order at 5:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT
MICHELE T. NELSON, PH.D., VICE PRESIDENT
MARK R. EVILSIZER, M.A., SECRETARY
RUTH LARSON, M.D., TRUSTEE
DARRELL L. McMULLEN, M.B.A., TRUSTEE
PAUL CHARAS, STUDENT TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jack Miyamoto, Ed.D., Assistant Superintendent/Vice President, Human Resource Services
Joe Newmyer, Interim Assistant Superintendent/Vice President, Finance and Administrative Services

C. PUBLIC COMMENTS

D. RECESS TO CLOSED SESSION

The Board went into Closed Session at 5:00 p.m., to discuss:

6. Conference with Real Property Negotiators, pursuant to Government Code § 54956.8.
Property: Approximately 80 acres of real property generally located at the northeast corner of Interstate 15 and State Route 76, near Fallbrook.
Agency Negotiators: Robert Deegan, Joe Newmyer, Jim Goodell, and David Rodriguez
Negotiating Parties: District and Passerelle, LLC
Under Negotiation: Price and terms of payment
5. Conference with Real Property Negotiators, pursuant to Government Code § 54956.8.
Property: APNs as follows: 323-100-01, 04, 09, 11, 12; 323-482-12; 323-500-01, 07, 08, 09, 14; 323-501-02; 323-070-46-00; 323-110-68; 323-110-22; 323-110-65; 323-110-44; 323-110-66; 323-110-69; 323-110-70; 323-110-71; 323-110-55; and 323-110-26.
Agency Negotiators: Robert Deegan, Joe Newmyer, Jim Goodell, and David Rodriguez.
Negotiating Parties: District and Property Owners.
Under Negotiation: Price and terms of payment.
1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code, §54957.6.

2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code, §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code, §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code, §54957.6.

DD. RECONVENE TO OPEN SESSION

The meeting reconvened to Open Session at 6:02 p.m.

Board President Nancy Chadwick reported the following action taken in Closed-Session:

The Board reviewed the request for reconsideration in the Lahijani matter and voted not to reconsider. The vote was unanimous of those Board members present (Trustee Evilsizer arrived late, therefore, absent for the vote).

Roll Call Vote:

Chadwick – Aye
Evilsizer – Absent
Larson – Aye
McMullen – Aye
Nelson - Aye

STAFF PRESENT:

Jenny Akins, President, Confidential and Supervisory Team; Supervisor, Purchasing Services
Norma Bean, President, Administrative Association; Director, Business Services
Becky McCluskey, President, CCE/AFT; Accounting Technician, Fiscal Services, Escondido Center
Julie Ivey, Co-President, PFF/AFT; Part-Time Faculty, English
Josie Silva, Executive Assistant, Superintendent/Governing Board
Katie Townsend-Merino, President, Faculty Senate; Associate Professor, Behavioral Sciences
Rocco Versaci, Co-President, PFF/AFT; Associate Professor, English

GUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Ms. Chadwick declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR ONE YEAR FROM THE MEETING DATE.

E. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS – There were none

F. APPROVAL OF MINUTES

MSC Larson/Nelson

The Governing Board hereby approves the Minutes of the Regular Meeting of May 10, 2005, with the following correction: **(in bold)**

Add vote to section DD.

Action reported in closed session: The Governing Board reviewed and rejected the administrative law judge's proposed decision. Based on the record of the hearing, the Governing Board has determined that there is cause not to reemploy probationary instructor, Dr. Roya Lahijani, for the 2005-2006 academic year, and directs the Superintendent/President to send the notice required by Education Code, Section 87740(c), to Dr. Lahijani on or before May 15, 2005, stating that her service will not be required for the 2005-2006 academic year.

The Vote was: 4 Aye; 1 Nay (Evilsizer)

ACCEPTANCE OF RETIREMENTS

On behalf of the District, Vice President Madrigal acknowledged the retirements of Mary A. Tennant and Barbara D. Clay, and expressed his appreciation for their many years of service to the District.

G. REPORT OF THE GOVERNING BOARD PRESIDENT

Board President Nancy Chadwick gave an update on the state budget. She encouraged everyone to lobby the "Big Five" to keep equalization funds for community colleges in the budget.

President Chadwick reported on her attendance at the Palomar College Commencement, the Transfer Reception, the Telescope Awards Dinner; Scholarship Awards Dinner, the Nursing Pinning Ceremony, the Woodworking Awards Ceremony; Upward Bound, the Apprenticeship Program graduation, the Paramedics graduation, the Bravura Awards celebration, and the Wine & Dine fundraiser.

GG. REPORTS OF GOVERNING BOARD TRUSTEES

Trustee Michele Nelson commended Palomar College retired faculty member, **Barbara Schnelker**, Sociologist, for being named on the **2005 National List of Outstanding College and University Faculty Members**. Trustee Nelson acknowledged Vice President Madrigal and his staff for an outstanding job for commencement. She also reported that she attended the Wine & Dine fundraiser.

Trustee Darrell McMullen reported that he had the opportunity to meet with the auditors who were interviewing various representatives of the District last week regarding a new compliance requirement that requires the auditors to go through a series of questions regarding fraud detection. He was very pleased that Palomar was compliant in this area.

Trustee McMullen said he attended the Wine & Dine fundraiser event. He complimented Debbie Stanley and her staff for a job well done.

Trustee Mark Evilsizer commented on the community college budget. He stated that the budget is looking better for community colleges, but still have a long way to go in terms of equalization.

Trustee Evilsizer said he was honored to be able to participate in all of the events occurring this month. He reported on his attendance at The Bravura Awards, the Transfer Reception, the

Telescope Awards, the Scholarship Night, the Nursing Pinning Ceremony, Upward Bound, and GEAR UP, and the Palomar College commencement ceremony. He also mentioned that the Palomar College Foundation had an honorary toast for President Deegan.

Trustee Evilsizer reported that he had the opportunity to serve with a number of people on the Bond Consultant Committee and feels it is opening up a new era for the college by adding to the facilities of our District and accommodating the growth and students in the future.

Trustee Ruth Larson reported on her attendance at the Palomar College Commencement and felt it was very heartwarming. She thanked everyone for their work during commencement and also thanked the students and their families.

Trustee Larson said she attended the Wine & Dine fundraiser event. She stated that she is very excited about the possibility of a bond issue and working with everyone on raising money for our college.

H. REPORT OF THE SUPERINTENDENT/PRESIDENT

President Robert Deegan thanked the Commencement Committee, in particular Donna Greene who has chaired that committee for years; he thanked all who participated and everyone who helped set up the commencement exercise for our students. He also thanked all of the Board members for attending all of the events.

Mr. Deegan gave a brief update on the state budget and commented that we are cautiously optimistic that we will get some equalization funds. He said he has sent a letter to the "Big Five" on behalf of the District voicing our concerns.

1. Report of Vice President for Instruction

Vice President Berta Cuaron announced that because of a last minute conflict, the report by Wendy Nelson has been postponed. Ms. Cuaron reported on the opening of the new Adjunct Faculty Office Workroom which is located in the old police department office building. The offices are being supplied with computers, telephones, copier, and plenty of workroom and offices. It will be open by the first day of summer session. She invited everyone to the Open House ceremony on Tuesday, June 28.

Ms. Cuaron also acknowledged that June intersession has been very successful and that there is a very good chance of achieving our FTES growth and CAP. Ms. Cuaron acknowledged and commended the division deans, department chairs, and faculty that really helped gear up, not only during spring, eight-week fast track session, but also intersession; 80 sections were added between intersession and summer to ensure that we have the capacity to achieve our growth. She looks forward to a very productive and positive summer session.

2. Report of Vice President for Student Services

Vice President Joe Madrigal reported that approximately 275 grammar school students from the Alvin Dunn and San Marcos Elementary Schools visited Palomar College through the efforts of the GEAR UP Program at Palomar College under the leadership of Calvin One Deer Gavin. He feels this is a great experience for the students and thanked Mr. Gavin and his staff for this annual event.

Mr. Madrigal acknowledged Paul Groom, who was honored on May 28, 2005, by the National Office of Pop Warner. Mr. Groom received the Pop Warner Keynote Speaker Award from the National Director of Scholastics and Media Relations for Pop Warner at the 45th Annual Scholar All American Banquet. The keynote speaker's award is awarded to an individual for their commitment for going above and beyond in the lives of children as a positive influence and role model.

3. Report of Vice President for Finance and Administrative Services

Vice President Joe Newmyer announced that a tentative budget will be presented to the Board in two weeks. He gave a brief status report on the state budget.

4. Report of Vice President for Human Resource Services

Vice President Jack Miyamoto thanked Mike Ellis, Director of Facilities, for the work that was done converting the old police department headquarters into the Adjunct Faculty Offices in such a short timeline. He commended Mr. Ellis and his staff for completing the job so graciously and getting it ready on time.

**Resumption of
 REGULAR AGENDA**

I. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

J. CONSENT CALENDAR (CHANGES in BOLD)

4.a. Correct last name of donor: Liz LaBlond

13.a. Emergency **Medical** Education

21. Include the following names to list:

One-year Contracts for Educational and Classified Administrators:

1. **Bianchi, Americo, Manager of Web Services, Educational Television**
2. **Gropen, Laura A., Manager of Marketing Services, Educational Television**
3. **Morrow, Blaine, Project Director, e-Conferencing, Educational Television**
4. **Taramasco, Michelle A., Manager of Client Services, Educational Television**

J. APPROVAL OF CONSENT CALENDAR ITEMS

1. REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS

MSC Nelson/McMullen

The Governing Board hereby reviews and approves the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2004-2005 fiscal year budget:

Re-Encumbered				
FY 2004 PO's	0500028	through	0500028	\$ 191.14
Purchase Orders	0540644	through	0540732	\$ 436,072.75
Travel	0550101	through	0550105	\$ 6,685.18
Advertising/Increases	0560086	through	0560111	\$ 171,812.88
Employment Ads	0565020	through	0565020	\$ 123.44
Agreement/Services	0570785	through	0570893	\$ 247,936.76
Repairs	0575123	through	0575128	\$ 7,173.50
Procurement Card	Time Period: 03/23-04 – 04/22/04			\$
	122,504.96			
	Time Period: 04/23/04 – 05/22/05			\$ 158,933.90
				<u>\$ 1,151,434.51</u>

The Vote was unanimous.

2. APPROVE REVOLVING CASH EXPENDITURES

MSC Nelson/McMullen

The Governing Board hereby approves the **Revolving Cash Expenditures** for the month of April, 2005. (**EXHIBIT J-2**)

The Vote was unanimous.

3. AUTHORIZE DRAWING NEW WARRANT

MSC Nelson/McMullen

The Governing Board hereby authorizes the Disbursing Officer to **draw new warrant** as follows:

- a. Warrant #76-059508, dated October 4, 2001, in the amount of \$30.00, to Amy E. Winchell, 2335 Duraznitos Road, Ramona, CA 92065. Void due to stale date.

The Vote was unanimous.

4. ACCEPT GIFT

MSC Nelson/McMullen

The Governing Board hereby accepts the following **gift** and directs that an appropriate letter of appreciation be sent to the donor:

- a. HPd 135 printer, serial number 5G/BU21OQK, model number C7297A, donated by **Liz LaBlond**, 1927 Eagle Summit Place, Escondido, CA 92026, to be used by students. Total cash value as estimated by donor is \$400.00.

The Vote was unanimous.

5. GRANT EQUIVALENCY FOR DISCIPLINE

MSC Nelson/McMullen

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals **equivalency to minimum qualifications** for the disciplines listed:

David Ross - Administration of Justice
Gina Sanders - Mathematics
Rhoda Van Tassel - Art

The Vote was unanimous.

6. RATIFY PART-TIME FACULTY EMPLOYMENT

MSC Nelson/McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Summer and Fall 2005 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

SUMMER 2005		
BEHAVIORAL SCIENCES		
Mickes, Laura	Psychology B.A., Psychology M.A., Psychology	\$44.13
CHILD DEVELOPMENT		
Harper, Michelle	Child Development B.S., Human Development M.S., Psychology	\$44.13
EARTH SCIENCES		
Bruton, James	Astronomy B.S., Education M.S., Software Engineering M.S., Astronomy	\$46.90
ECONOMICS/HISTORY/POLITICAL SCIENCE		
Altamirano, Nelson	Economics M.A., Economics M.P.I.A., Pacific International Affairs Ph.D., International Affairs	\$46.90
MATHEMATICS DEPARTMENT		
Sanders, Gina	Mathematics B.S., Mathematics Coursework and Experience	\$43.06
OCCUPATIONAL & NONCREDIT PROGRAMS		
McBride, Marla	Community Education B.S., Education 2+ Years Experience	\$43.06
PUBLIC SAFETY PROGRAMS		
Ross, David	Administration of Justice Eminence in the Field - Police Force	\$43.06
FALL 2005		
ART DEPARTMENT		
Dilley, Steven	Art B.A., Studio Art M.F.A., Ceramics	\$44.13
Van Tassel, Rhoda	Art B.A., English M.A., English	\$44.13
Wilson, Helen	Art B.A., English M.F.A., Painting	\$44.13
ECONOMICS/HISTORY/POLITICAL SCIENCE		
Kupfer, Brian	Political Science B.S., Political Science M.A., Political Anthropology M.A., Politics	\$46.90

- b. Position: **Assistant Professor, Philosophy**
Name: Vacant
Department: Behavioral Sciences
Position #: 6341 New: Yes
% of Position: 100% # Mos.: 10
Effective: June 15, 2005
Account #: A-111000-363400-15090-0000000/100%
- c. Position: **Assistant Professor, English as a Second Language**
Name: Vacant
Department: English as a Second Language
Position #: 6343 New: Yes
% of Position: 100% # Mos.: 10
Effective: June 15, 2005
Account #: A-111000-325200-4930V-0000000/100%

The Vote was unanimous.

9. RATIFY ACADEMIC EMPLOYMENT

MSC Nelson/McMullen

The Governing Board ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **academic employees**:

- a. Name: **ELLEN B. WELLER**
Position: Assistant Professor, Music
Degrees: B.A., Music
M.A., Music
Ph.D., Music
Department: Performing Arts
Position #: 5154 New: No
Sal Rng/Stp: **G/1** Salary: **\$5,274.93/month**
% of Position: 100% # of Mos: 10
Effective: August 19, 2005
Account #: A-111000-327300-10030-0000000/100%
- b. Name: **KATHLEEN A. GROVE**
Position: Assistant Professor, Sociology
Degrees: B.A., Sociology
M.A., Sociology
Ph.D., Sociology
Department: Behavioral Sciences
Position #: 5381 New: Yes
Sal Rng/Stp: **G/8** Salary: **\$6,785.46/month**
% of Position: 100% # of Mos: 10
Effective: August 19, 2005
Account #: A-111000-363700-22080-0000000/100%

- c. Name: **LINDA D. MORROW**
Position: Assistant Professor/Librarian
Degrees: B.S., Education
M.A., Educational Technology & Instructional Design
M.S., Library Science
Department: Library
Position #: 6340 New: Yes
Sal Rng/Stp: **C/1** Salary: **\$4,411.91/month**
% of Position: 100% # of Mos: 10
Effective: August 19, 2005
Account #: A-125000-317100-61200-0000000/100%
- d. Name: **RYAN DILLON EMERICK**
Position: Assistant Professor, Philosophy
Degrees: B.A., Philosophy
M.A., Philosophy
Department: Behavioral Sciences
Position #: 6341 New: Yes
Sal Rng/Stp: **F/1** Salary: **\$5,059.16/month**
% of Position: 100% # of Mos: 10
Effective: August 19, 2005
Account #: A-111000-363400-15090-0000000/100%

The Vote was unanimous.

10. APPROVE CONTRACTS FOR ASSISTANT SUPERINTENDENTS/VICE PRESIDENTS

MSC Nelson/McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the contracts for the following Assistant Superintendents/Vice Presidents effective July 1, 2005, through June 30, 2007:

Cuaron, Berta C.
Assistant Superintendent/Vice President, Instruction

Madrigal, Joseph L.
Assistant Superintendent/Vice President, Student Services

The Vote was unanimous.

11. APPROVE REIMBURSEMENT OF CANDIDATES FOR SECOND-LEVEL INTERVIEW EXPENSES

MSC Nelson/McMullen

The Governing Board hereby approves **reimbursement of travel expenses** for second level interviews for the following:

- a. **JACALYN ASKIN**
For: Airfare, rental car, parking, gas, and meals
To Attend: Second level interview for the position of Assistant Superintendent/Vice President, Finance & Administrative Services
Location: Tucson, AZ, to San Diego, CA
Date: May 17, 2005
Amount: \$270.17
Account #: 575400-12-611200-67600-10-2005-1612080/100%

- b. **CHARLES HINKLEY**
For: Airfare, hotel, and rental car
To Attend: Second level interview for the position of
Assistant Professor, Philosophy
Location: San Antonio, TX, to San Diego, CA
Date: May 25, 2005
Amount: \$729.04
Account #: 575400-12-611200-67600-10-2005-1612080/100%
- c. **JAMES SUTTON**
For: Airfare, hotel, taxi service, and parking
To Attend: Second level interview for the position of
Assistant Professor, Sociology
Location: Columbus, OH, to San Diego, CA
Date: May 16, 2005
Amount: \$676.69
Account #: 575400-12-611200-67600-10-2005-1612080/100%
- d. **FUSAKO YOKOTOB**
For: Airfare, hotel, taxi service, and parking
To Attend: Second level interview for the position of
Assistant Superintendent/Vice President,
Human Resource Services
Location: Sacramento, CA to San Diego, CA
Date: May 19, 2005
Amount: \$381.93
Account #: 575400-12-611200-67600-10-2005-1612080/100%

The Vote was unanimous.

12. RATIFY COMPULSORY LEAVE OF ABSENCE:

MSC Nelson/McMullen

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding a **100% compulsory leave of absence without pay and without benefits effective June 15, 2005, to Barry C. Reed, Associate Professor, Art Department.**

The Vote was unanimous.

15. RATIFY CLASSIFIED EMPLOYMENT

MSC Nelson/McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **ELIZABETH L. ZERMEÑO**
Position: Counseling Support Specialist
Department: Counseling
Position #: 5832 New?: No
Remarks: Replacement for Susan Robbins
Sal Grade/Stp: **16/1** Salary: **\$2,556.13/month**
% of Position: 100% # of Mos: 12
Effective: May 16, 2005
Account #: A-212200-462100-63100-0000000/100%
Normal Work Schedule: Monday – Thursday, 10:00 am – 7:00 pm; Friday, 7:30 am – 4:00 pm. A 3% salary differential will be paid for hours worked between 6:00 pm and 10:00 pm.
- b. Name: **ALFRED VENTURA**
Position: Instructional Support Assistant I (Ceramics)
Department: Art
Position #: 6344 New?: Yes
Remarks: Position approved 4/12/05
Sal Grade/Stp: **16/1** Salary: **\$1,150.26/month**
% of Position: 45% # of Mos: 11
Effective: July 5, 2005
Account #: A-221000-322200-10020-0000000/100%
Normal Work Schedule: Monday – Thursday, 8:00 am – 12:00 pm; Friday, 8:00 am – 10:00 am.
- c. Name: **BERNADETTE J. REED**
Position: Instructional Support Assistant I (Glass)
Department: Art
Position #: 6345 New?: No
Remarks: Position approved 4/12/05
Sal Grade/Stp: **16/1** Salary: **\$1,150.26/month**
% of Position: 45% # of Mos: 11
Effective: July 5, 2005
Account #: A-221000-322200-10020-0000000/100%
Normal Work Schedule: Monday – Thursday, 12:00 pm – 4:00 pm; Friday, 12:00 pm – 2:00 pm.
- d. Name: **JAVIER A. WILLIAMS**
Position: Financial Aid Specialist
Department: Financial Aid & Scholarships
Position #: 5559 New?: No
Remarks: Replacement for Ann Marie Johnston; lateral transfer for Mr. Williams.
Sal Grade/Stp: **20/5** Salary: **\$3,427.59/month**
% of Position: 100% # of Mos: 12
Effective: June 13, 2005
Account #: A-212200-475100-64600-0000000/100%
Normal Work Schedule: Monday – Thursday, 10:00 am – 7:00 pm; Friday, 7:30 am – 4:30 pm. A 3% salary differential will be paid for hours worked 6:00 pm and 10:00 pm.

The Vote was unanimous.

16. APPROVE PERSONNEL ACTIONS/HISTORY

MSC Nelson/McMullen

The Governing Board hereby approves the Personnel Actions/History report, which includes hires and pay rate changes for student employees for the month of May 2005, and short-term employees for the month of June 2005. **(EXHIBIT J-16)**

The Vote was unanimous

17. RATIFY STIPENDS FOR DESIGNATED BILINGUAL INTERPRETERS

MSC Nelson/McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the bilingual stipend for the following employees who are designated bilingual interpreters:

Monica Y. Colon-Cruz, Senior Office Specialist, English as a Second Language, effective April 4, 2005.

Veronica Briseno, Senior Office Specialist, English as a Second Language, effective March 7, 2005.

Oscar L. Lopez, Senior Office Specialist, English as a Second Language, effective February 28, 2005.

The Vote was unanimous.

18. RATIFY LEAVES OF ABSENCE

MSC Nelson/McMullen

a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **40% Personal Leave of Absence without pay and with no effect on benefits**, effective July 1, 2005, through December 31, 2005, to **Dorothy Farrell**, Staff Assistant, Counseling & Matriculation.

b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting (up to) a **100% Family Leave of Absence without pay and with no effect on benefits**, effective May 12, 2005, through August 31, 2005, to **Gilda Williamson**, Maintenance Painter, Facilities.

The Vote was unanimous.

19. RATIFY DENIAL OF REQUEST FOR LEAVE

MSC Nelson/McMullen

a. The Governing Board hereby ratifies the recommendation of the Superintendent/President **denying the request for a personal leave of absence** for **Salvador Orozco Lopez**, Custodian I, Custodial Services.

The Vote was unanimous.

20. RATIFY PLACEMENT ON 39-MONTH RE-EMPLOYMENT LIST

MSC Nelson/McMullen

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President placing Mr. Salvador Orozco Lopez on a 39-month re-employment list. Placement will be effective June 15, 2005, and until September 14, 2008, in accordance with Education Code, Section 88195.

The Vote was unanimous.

21. APPROVE CONTRACTS FOR EDUCATIONAL AND CLASSIFIED ADMINISTRATORS

MSC Nelson/McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the contracts for the following administrators for the 2005-2006 fiscal year:

One-year Contracts for Educational Senior Administrators

Garlow, Katheryn	Dean of Language & Literature
Halttunen, Lynda G.	Dean of Counseling Services
Owens, Wilma G.	Dean of Career, Technical & Extended Education
Schwerdtfeger, Patrick M.	Dean of Arts, Media, Business, & Computing Systems
Thompson, Sara L.	Dean of Mathematics and the Natural Health Sciences
Vernoy, Mark W.	Dean of Social & Behavioral Sciences

One-year Contracts for Educational and Classified Administrators

Barnaba, Ruth V.	Coordinator, Tutoring Services
Barton, Michelle A.	Director, Research/Planning
Bean, Norma M.	Director, Extended Education
Bianchi, Americo	Manager of Web Services, Educational Television
Bishop, Bruce E.	Director of Student Affairs
Borden, Richard C.	Institutional Research Analyst
Brockett, Theo Y.	Manager Education Center, Palomar College Escondido Center
Cerda, Angela M.	Fiscal Administrator, Educational Television
Cerda, Phillip J.	Manager of Broadcast Operations, Educational Television
Conway, Mary Jayne	Director of Health Services
Ellis, Michael D.	Director, Facilities
Faas, Lisa J.	Manager, Digital Satellite Network, Educational Television
Fish, Judith K.	Director, Regional Occupational Program
Flores, Esperanza	Manager of Payroll, Payroll Services
Gannett, Katherine G.	Manager, Library Staff Services, Library Media Center
Gavin, Calvin One Deer	Director, Grant Funded Student Support Programs
Gropen, Laura A.	Manager of Marketing Services, Educational Television
Haines, Ronald R.	Director, Disability Resource Center
Hoffman, Janet S.	Manager, Education Center/Counselor
Horio, Nancy J.	Manager, Human Resource Services
Hudson-MacIsaac, Kelley	Manager, Facility Planning/Environmental Health and Safety
Jay, Kenneth P.	Director of Business Services
Larmer, G. Patrick	Manager, Theatre Operations, Performing Arts
Lee, Herman C.	Director, Enrollment Services
McClure, Scott R.	Manager, Systems and Programming, Information Systems
Medel, Tom	Manager, Education Center, Poway/Mt. Carmel
Miner, Annette J.	Director of PInES

Morrow, Blaine	Project Director, e-Conferencing, Educational Television
Oggel, Mark R.	Director of Communications
O'Neill, Yasue	Coordinator, International Education
Plotts, Thomas B.	Director, Public Safety
Safranek, Teri	Director, Workforce and Community Development
San Agustin, Mary S.	Director, Financial Aid and Scholarships
Smith, Mollie	Director, Occupational & Noncredit Programs
Stadler, Anne K.	Director, EOP&S/CARE
	Director of Development & Governmental Relations/Exec Dir, Foundation
Stanley, Deborah E.	
Taramasco, Michelle A.	Manager of Client Services, Educational Television
Vargas, Jose I.	Manager, Network and Technical Services, Information Svcs.
Veach, Diane M.	Manager, Instruction Office
Woodcock, Anna	Institutional Research Analyst
Woods, John F.	Director, Athletics

The Vote was unanimous.

22. INFORMATION - RETIREMENTS

On behalf of the Governing Board of the Palomar Community College District, the following retirements have been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under Group I (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Mary A. Tennant**, Veteran's Services Advisor, Veterans' Services, effective July 30, 2005. She has served Palomar College for 21 years from January 1, 1984, to July 29, 2005.
- b. **Barbara D. Clay**, Financial Aid Advisor, Financial Aid & Scholarships, effective July 1, 2005. She has served Palomar College for 31 years from July 26, 1973, to June 30, 2005.

On behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under Group III:

- a. **Colene Hicken**, Senior Office Specialist, Tenure Review & Evaluations, effective July 1, 2005.

23. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a \$500 annual stipend, prorated on a monthly basis, effective July 1, 2005:

Employee Name: Lisa Hornsby
Position: Senior Administrative Secretary
Department: Language & Literature
Course of Study: B.S. Degree

Employee Name: Glenda Valenzuela
Position: Business Services Technician
Department: Mail Services
Course of Study: Job Related

K. **ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR** – There was none.

L. **REPORTS FROM COLLEGE GROUPS**

1. **INFORMATION**

Report of the Faculty Senate – No report

2. **INFORMATION**

Report of the Palomar Faculty Federation

Dr. Rocco Versaci thanked the District for getting the adjunct faculty offices together so quickly and for the open house event.

3. **INFORMATION**

Report of the Administrative Association

Vice President Norma Bean thanked the Administration and the District for the Administrative Retreat which was held last Friday. She said the Administrative Association membership appreciates and acknowledges the District's contribution for their retreat.

4. **INFORMATION**

Report of the Confidential and Supervisory Team

CAST President Jenny Akins reported on the CAST retreat that was recently held. She thanked Mr. Deegan for spending time at the retreat and for presenting the service pins as well as the employee of the year award. This year's CAST Employee of the Year is Diane Cummins, Supervisor of Business Services and the Mailroom.

5. **INFORMATION**

Report of the CCE/AFT

CCE/AFT President Becky McCluskey reported on the CCE elections. She announced the officers that were (re)elected: Tricia Frady, Sr. Vice President; Chris Norcross, Secretary; Connie Rodriguez, Grievance Officer; and Becky McCluskey, President. The stewards are: Jean Ruff, Michael Jordan, and Ernie Carson. The other officers that were not up for re-election are Buddy Springer, Jr. VP; and Delores Silva, Treasurer. She also thanked Francesca Gonzales, Chris Norcross, George Holt, Chris Wick, Melissa Lopez for all of their hard work. Ms. McCluskey congratulated Barbara Clay and Mary Tennant for their well deserved retirements. On a last note, Ms. McCluskey expressed her disappointment regarding a classified position on tonight's agenda that is being allowed to be filled at 45% from a 100% contract.

7. **INFORMATION**

Report of the Associated Student Government

Neil Kovrig spoke on behalf of the ASG. He reported on Springfest as well as the "P" mountain project. He said ASG approved funding for the Veterans' Memorial to help in the upkeep and addition of names to the Veterans' Memorial. Another item that was funded was the wireless technology upgrade in the library. He also said ASG has been continuing with its bylaw revisions. Furthermore, the ASG conducted elections the last

week of school and those elections were held on-line. He mentioned that there have been claims of impropriety in the election, which has prompted an investigation. Mr. Kovrig thanked Phi Beta Kappa for their participation and assistance at the commencement ceremonies and at numerous other events.

M. **UNFINISHED BUSINESS** – There was none.

N. **NEW BUSINESS**

1. **APPROVE FINAL PROJECT PROPOSAL FOR S-BUILDING MODERNIZATION**

MSC Nelson/McMullen

RESOLUTION NO. 05-20818

The Governing Board hereby approves the Final Project Proposal for the S-Building Modernization for the Palomar Community College District with the terms and conditions set forth in Title 5 of the Code of Regulations commencing with Section 527001.5 and following;

In accordance with the California Education Code, Section 81837, the plans and specifications for the S-Building Modernization Project shall be submitted to, and approved in writing by the Board of Governors of the California Community Colleges, prior to letting of a contract for construction of the Project.

The letting of a contract for construction of the S- Building Modernization Project is conditioned upon Project funding allocated to the Project through the Board of Governors of the California Community Colleges from the Public Works Board in accordance with Section 8 of the Budget Act.

The Vote was unanimous.

2. **APPROVE FIVE-YEAR CONSTRUCTION PLAN**

MSC McMullen/Nelson

The Governing Board hereby approves the Palomar Community College District's **Five-Year Construction Plan. (EXHIBIT N-2)**

The Vote was unanimous.

3. **AUTHORIZE PERSON TO SIGN PURCHASE ORDERS AND CONTRACTS FOR FISCAL YEAR 2005-06**

MSC Larson/Nelson

The Governing Board of the Palomar Community College District hereby authorizes **Joe Newmyer** to sign purchase orders, contracts and agreements on behalf of the District for fiscal year 2005-06, pursuant to California Education Code, Sections 81655-81656.

The Vote was unanimous

4. **APPROVE FIELD COURSE TO LIFE SCIENCES FIELD COURSE TRIP TO BELIZE, CENTRAL AMERICA, FOR THE 2005/06 INTERSESSION**

MSC Larson/Nelson

The Palomar Community College District's Life Sciences field course trip to Belize, Central America, scheduled for December 27, 2005, through January 7, 2006, is hereby approved; that the following courses shall be offered during the field course: (a) Biology 195A Field Studies in Natural History, (b) Biology 195B Field Studies in Ecology, (c) Biology 195C Field Studies in Marine Biology, (d) Biology 195E, Field Studies in Tropical Biology.

That all agreements and contracts necessary to carry out this field course to Belize, Central America, are hereby authorized between the Palomar Community College District and the following vendors: (a) Continental Airlines; (b) American Airlines; (c) Maya Island Air; (d) Belize Marine Trek. Advance deposits as may be required by these vendors are hereby authorized. The estimated cost per student is not expected to exceed \$2,300.00. Fee includes transportation, lodging, activities, and three meals per day while in Belize. **(EXHIBIT N-4)**

The Vote was unanimous.

5. **APPROVE STATE OF CALIFORNIA, DEPARTMENT OF EDUCATION, CHILD DEVELOPMENT DIVISION, AGENCY ANNUAL REPORT FOR CHILD DEVELOPMENT CENTERS, AND AUTHORIZE SECRETARY TO THE GOVERNING BOARD TO EXECUTE REPORT**

MSC McMullen/Nelson

The Governing Board of the Palomar Community College District hereby approves the annual Agency Self-Evaluation Report for the Child Development Center and authorizes the Secretary to the Governing Board to sign all documents evidencing said approval by the Board. **(EXHIBIT N-5)**

The Vote was unanimous.

6. **ACCEPT AND APPROVE CHANGE ORDER #2 FOR HIGH TECHNOLOGY LABORATORY/CLASSROOM BUILDING**

MSC Larson/Evilsizer

RESOLUTION NO. 05-20819

The Governing Board hereby accepts and approves Change Order #2 in the amount of Fifty-six thousand three hundred seventy-one (\$56,371.00) Dollars, pertaining to Job No. 712, High Technology Laboratory/Classroom Building project; original contract approved by the Governing Board on October 12, 2004, as detailed on the accompanying memorandum in support hereof. **(EXHIBIT N-6)**

The Vote was unanimous.

7. **APPROVE RESOLUTION TO REIMBURSE THE DISTRICT FOR EXPENSES INCURRED**

MSC Nelson/Larson

RESOLUTION NO. 05-20820

The Governing Board of the Palomar Community College District hereby approves the following resolution:

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
PALOMAR COMMUNITY COLLEGE DISTRICT
REGARDING ITS INTENTION TO ISSUE
TAX-EXEMPT GENERAL OBLIGATION BONDS**

WHEREAS, the Board of Trustees of the Palomar Community College District (the "District") desires to finance the costs of acquiring land, acquiring, constructing, reconstruction and/or equipping of college facilities as provided in Exhibit A hereto and incorporated herein (the "Project");

WHEREAS, the District intends to finance the acquisition, construction, reconstruction and/or equipping of the Project or portions of the Project with the proceeds of the sale of general obligation bonds or other forms of debt, the interest upon which is excluded from gross income for federal income tax purposes (the "Obligations"); and

WHEREAS, prior to the issuance of the Obligations the District desires to incur certain capital expenditures (the "Expenditures") with respect to the Project from available moneys of the District;

WHEREAS, the Board of Trustees has determined that those moneys to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the District for the Expenditures from the proceeds of the Obligations; and

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE PALOMAR COMMUNITY COLLEGE DISTRICT DOES HEREBY RESOLVE, ORDER, AND DETERMINE AS FOLLOWS:

SECTION 1. The District hereby states its intention and reasonably expects to reimburse Project costs incurred prior to the issuance of the Obligations with proceeds of the Obligations. Exhibit A describes either the general character, type, purpose, and function of the Project, or the fund or account from which Project costs are to be paid and the general functional purpose of the fund or account.

SECTION 2. The reasonably expected maximum principal amount of the first series of Obligations from which reimbursements will be made is \$300,000,000.00.

SECTION 3. This resolution is being adopted not later than 60 days after the payment of the original Expenditures (the "Expenditures Dates or Dates").

SECTION 4. The District will make a reimbursement allocation, which is a written allocation that evidences the District's use of proceeds of the Obligations to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. If both the District and a licensed architect or engineer certify that at least 5 years is necessary to complete construction of the Project, the maximum reimbursement period is changed from 3 years to 5 years.

EXHIBIT A

The Project includes the acquisition, construction, renovation and equipping of all projects listed in the District's Master Plan 2022, including all architectural, environmental, engineering, financing, permitting expenses and the like. The Project also includes the acquisition of approximately 80 acres of land located within the Passerelle property lying at the northeast intersection of California Highway 76 and Interstate 15, in the community of Fallbrook in North San Diego County for use as a community college center.

The Vote was unanimous

8. AUTHORIZE THE SELECTION OF FIVE VENDORS FOR AWARD OF BID # B-5009: BROADCAST & RECORDING EQUIPMENT AND RATIFY CONTRACTS FOR EQUIPMENT

MSC McMullen/Larson

RESOLUTION NO. 05-20821

The Governing Board hereby authorizes the selection of the following five vendors as the lowest responsive bidder for the applicable bid items and the amounts as shown below and hereby ratifies the contracts between the District and the vendors for said bid items and amounts. The Governing Board hereby rejects all bids for Bid Items # 1 and # 10. The total amount of the awarded contracts is \$52,356.42.

AWARDED VENDORS	Awarded Bid Item #	Total Contract Amount, Including Sales Taxes	Contract Award Date
B&H Photo - Video Pro-Audio 420 9 th Ave. New York, NY 10001	5	\$ 1,076.42	May 26, 2005
Telex Communications Inc. 12000 Portland Ave. S. Burnsville, MN 55337	3	\$ 3,966.65	May 19, 2005
Troxell Communications Inc. 10606 Camino Ruiz, Ste 8, PMB 220 San Diego, CA 92126	11	\$ 12,508.97	May 19, 2005
TV Magic Inc. 4887 Ronson Ct., Ste. D San Diego, CA 92111	4, 6, 9	\$ 14,346.93	May 19, 2005
Videotape Products 2721 W. Magnolia Blvd. Burbank, CA 91505	2, 7, 8	\$ 20,457.45	May 19, 2005

The above vendors responded to a request for bids for various broadcast and recording equipment requested by the Comm/RTV, ETV, and CCCSAT departments as detailed in **EXHIBIT N-8.**

The Vote was unanimous.

9. **APPROVE EMPLOYMENT OF CONSULTANT IN PREPARATION FOR SUBMITTING A BOND MEASURE**

MSC McMullen/Larson

RESOLUTION NO. 05-20822

The Governing Board hereby approves the hiring of **The Tramutola Group** to assist the District in preparation for submitting a bond measure to the electorate for approval.

The Vote was unanimous.

10. **SCHEDULE SPECIAL MEETING ON TUESDAY, JUNE 28, 2005.**

MSC Larson/Evilsizer

The Governing Board hereby schedules a **Special Meeting** on Tuesday, **June 28, 2005**, for the main purpose of previewing and adopting the FY 2005-06 tentative budget and other District business.

The Vote was unanimous.

11. **SCHEDULE GOVERNING BOARD RETREAT AND BOARD WORKSHOPS**

MSC Evilsizer/Larson

The Governing Board hereby schedules a **Retreat** on **Saturday, July 16, 2005**, location and topics to be determined.

The Governing Board hereby schedules a **Board Workshop** on **Tuesday, July 26, 2005**, location and topics to be determined.

~~The Governing Board hereby schedules a **Board Workshop** on **Tuesday, August 23, 2005**, location and topics to be determined.~~

After a brief discussion, the Board **postponed action** on the **Board Workshop** scheduled on **Tuesday, August 23, 2005**, until further notice.

The Vote was unanimous.

12. **APPROVE PROPERTY ACQUISITION AGREEMENT**

MSC McMullen/Larson

RESOLUTION NO. 05-20823

Approve and authorize the Superintendent/President to enter into an "Option Agreement & Joint Escrow Instructions" with Passerelle, LLC, for the purchase of approximately 80 acres of real property generally located at the northeast corner of Interstate 15 and State Route 76, near Fallbrook.

The Vote was unanimous.

13. **APPROVE RESOLUTION OF APPRECIATION TO STUDENT TRUSTEE**

MSC McMullen/Nelson

RESOLUTION NO. 05-20824

BE IT RESOLVED, That the members of the Governing Board of the Palomar Community College District do hereby express their **sincere appreciation** to **PAUL CHARAS**, who has served as President of the Associated Student Government and Student Trustee from June, 8, 2004, through May 10, 2005, and who, throughout his tenure in office, has rendered outstanding service and provided responsible leadership, and who, as a result, has accomplished a great deal for the betterment of the students at Palomar College.

The Vote was unanimous.

14. **APPROVE RESOLUTION URGING SUSTAINED AND INCREASED FEDERAL FUNDING FOR THE "TRIO" AND "GEAR UP" PROGRAMS IN THE U.S. DEPARTMENT OF EDUCATION**

MSC McMullen/Larson

RESOLUTION NO. 05-20825

WHEREAS, our nation has asserted a commitment to providing educational opportunity for all Americans regardless of economic circumstances, race, or ethnic background, and;

WHEREAS, in support of this commitment, Congress established a series of programs to help low-income Americans enter college, graduate, and move on to participate more fully in the nation's economic and social life, and;

WHEREAS, these programs are funded under Title IV of the Higher Education Act of 1965, are referred to as the TRIO programs (initially just three programs) and GEAR UP programs, now number 4,000 specific programs, and serve more than two million low-income Americans, many of whom are in grades six through fourteen, and;

WHEREAS, the TRIO and GEAR UP programs help families and students overcome social and cultural barriers, and students who participate in the programs are more likely to remain in college and earn an undergraduate degree than students from similar backgrounds who do not participate, and;

WHEREAS, the TRIO and GEAR UP programs are conducted one on one between professional staff and students, performance based, targeted on "at-risk" students, focused on early intervention, reality based, and community based, and;

WHEREAS, the TRIO and GEAR UP programs mirror the nation's multicultural and multiethnic society, from sixth-graders to community college re-entry adults to veterans, and TRIO college graduates work across all economic sectors while increasing the diversity of careers and terminal education degrees, and;

WHEREAS, more than 1,200 colleges, universities, community colleges, and agencies, including Palomar College, offer TRIO and GEAR UP programs through funds received in competitive grants, and;

WHEREAS, Palomar College has been hosting **TRIO's** Student Support Services Program since 1984 and hosts a TRIO/Upward Bound program, a TRIO/Educational Opportunity Center for north county, and a **GEAR UP** partnership program, with

assistance to many first-generation, low-income, and disabled students in achieving academic goals, and;

WHEREAS, all sixth through twelfth grade San Marcos Middle School and high school students participate in Palomar's **GEAR UP** program to some extent, with more than 20,000 students, parents, and teachers having benefited since fall of 1999, and;

WHEREAS, despite a proven track record for student success and program results, some TRIO programs and the **GEAR UP** program are proposed for elimination;

NOW, THEREFORE, be it resolved that the Governing Board of the Palomar Community College District urges and encourages the Congress of the United States and the U.S. Department of Education to maintain the **TRIO** programs and **GEAR UP** partnership program and to increase the necessary funding, in the interests of education opportunity for all Americans and a future workforce that is more highly educated.

At this time, Mr. **Calvin One Deer Gavin**, Director of Grant Funded Student Support Programs, thanked the Board for acting on this resolution. He said that most of the funds that we receive for **Trio and GEAR UP** (Federal grants) are proposed for elimination in Washington, D.C., with the current 05-06 budget and it is critical that we voice our concerns. He thanked Mr. Mark Oggel for writing this resolution, and thanked the Board for considering the passing of this resolution. At time point, Mr. Gavin introduced his staff.

The Vote was unanimous.

15. **REJECT BID OF KHAVARI CONSTRUCTION INC., ON JOB NO. 1004, ETV/CCCSAT NOC REMODEL**

MSC Evilsizer/Nelson

The Governing Board hereby rejects the bid submitted by Khavari Construction Inc., San Diego, CA, in the amount of \$60,000.00, for the remodel of the ETV/CCCSAT office in the P-Building, on the San Marcos campus, due to the bid exceeding available funds for the project.

The Governing Board request that the bid security posted by Khavari Construction, Inc., be returned to this bidder with the thanks of the Governing Board to Khavari Construction for their efforts in submitting this bid. **(EXHIBIT N-15)**

The Vote was unanimous.

16. **APPROVE REQUEST FROM REGIONAL OCCUPATIONAL PROGRAM (ROP) TO ESTABLISH A CAPITAL RESERVE FUND**

MSC Evilsizer/Nelson

The Governing Board hereby approves Regional Occupational Program (ROP) to establish and maintain a capital reserve fund to facilitate accumulation of sufficient funding to replace/acquire equipment and technology required to meet industry standards and current practices. **(EXHIBIT N-16)**

The Vote was unanimous.

O. **BOARD REQUESTS FOR REPORTS**

At this point President Deegan introduced the new Director of Communications, Mr. Mark Oggel.

R. **ADJOURNMENT**

The meeting was adjourned at 7:09 p.m.