



**GOVERNING BOARD AGENDA  
REGULAR MEETING OF THE GOVERNING BOARD**

**DATE: JUNE 14, 2005**

**5:00 P.M. (CLOSED SESSION) - 6:00 P.M. (OPEN SESSION)**

**PALOMAR COMMUNITY COLLEGE DISTRICT**

**GOVERNING BOARD ROOM, STUDENT SERVICES CENTER**

**1140 WEST MISSION ROAD**

**SAN MARCOS, CALIFORNIA**

***NOTICE TO PUBLIC:*** In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

*The Open Session of the Board meets the second Tuesday of every month starting at 6:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.*

A.	Call to Order (5:00 p.m.) .....	2
B.	Roll Call .....	2
C.	Public Comments .....	2
D.	Recess to Closed Session .....	2
DD.	Reconvene to Open Session (6:00 p.m.).....	2
E.	Comments from Other Individuals or Groups .....	2
F.	Approval of Minutes .....	3
G.	Report of the Governing Board President.....	3
GG.	Report of Governing Board Trustees.....	3
H.	Report of the Superintendent/President.....	3
I.	Call for Removal of Items from or Changes to Agenda .....	3
J.	Approval of Consent Calendar Items .....	4
K.	Action on Items Removed from Consent Calendar .....	14
L.	Reports from College Groups .....	14
M.	Unfinished Business.....	14
N.	New Business .....	14
O.	Board Requests for Reports .....	20
P.	Recess to Closed Session .....	21
Q.	Reconvene to Open Session .....	21
R.	Adjournment.....	21

**A. CALL MEETING TO ORDER: 5 p.m.**

**B. ROLL CALL**

Establishment of a Quorum

**C. PUBLIC COMMENTS**

**In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.**

**D. RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code, §54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code, §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code, §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code, §54957.6.
5. Conference with Real Property Negotiators, pursuant to Government Code § 54956.8.  
Property: APNs as follows: 323-100-01, 04, 09, 11, 12; 323-482-12; 323-500-01, 07, 08, 09, 14; 323-501-02; 323-070-46-00; 323-110-68; 323-110-22; 323-110-65; 323-110-44; 323-110-66; 323-110-69; 323-110-70; 323-110-71; 323-110-55; and 323-110-26.  
Agency Negotiators: Robert Deegan, Joe Newmyer, Jim Goodell, and David Rodriguez.  
Negotiating Parties: District and Property Owners.  
Under Negotiation: Price and terms of payment.
6. Conference with Real Property Negotiators, pursuant to Government Code § 54956.8.  
Property: Approximately 80 acres of real property generally located at the northeast corner of Interstate 15 and State Route 76, near Fallbrook.  
Agency Negotiators: Robert Deegan, Joe Newmyer, Jim Goodell, and David Rodriguez  
Negotiating Parties: District and Passerelle, LLC  
Under Negotiation: Price and terms of payment

**DD. RECONVENE TO OPEN SESSION: 6 p.m.**

Actions Taken In Closed Session

Pledge of Allegiance

**E. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS**

1. **INFORMATION:** Comments from **Other** Individuals or Groups

**In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.**

**F. RECOMMENDATION: ACTION - APPROVAL OF MINUTES**

1. The Governing Board hereby approves the minutes of the Regular Meeting of May 10, 2005.
2. The Governing Board hereby approves the minutes of the Special Meeting of May 31, 2005.

**ACCEPTANCE OF RETIREMENTS**

An opportunity for the Board of Trustees to express appreciation and accept the retirements of employees with **ten (10) or more years of service to the District**.

- a. **Mary A. Tennant**, Veteran's Services Advisor, Veterans' Services, effective July 30, 2005. She has served Palomar College for **21 years** from January 1, 1984, to July 29, 2005.
- b. **Barbara D. Clay**, Financial Aid Advisor, Financial Aid & Scholarships, effective July 1, 2005. She has served Palomar College for **31 years** from July 26, 1973, to June 30, 2005.

**G. REPORT OF THE GOVERNING BOARD PRESIDENT**

**GG. REPORTS OF GOVERNING BOARD TRUSTEES**

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

**H. REPORT OF THE SUPERINTENDENT/PRESIDENT**

1. **Report of Vice President for Instruction**
  - a. Telescope and Journalism Accomplishments – Wendy Nelson
2. **Report of Vice President for Student Services**
3. **Report of Vice President for Finance and Administrative Services**
4. **Report of Vice President for Human Resource Services**

**I. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

**J. APPROVAL OF CONSENT CALENDAR ITEMS**

***NOTICE TO PUBLIC:*** *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

**BUSINESS SERVICES**

**1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS**

The Governing Board hereby reviews and approves the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2004-2005 fiscal year budget:

Re-Encumbered				
FY 2004 PO's	0500028	through	0500028	\$ 191.14
Purchase Orders	0540644	through	0540732	\$ 436,072.75
Travel	0550101	through	0550105	\$ 6,685.18
Advertising/Increases	0560086	through	0560111	\$ 171,812.88
Employment Ads	0565020	through	0565020	\$ 123.44
Agreement/Services	0570785	through	0570893	\$ 247,936.76
Repairs	0575123	through	0575128	\$ 7,173.50
Procurement Card	Time Period: 03/23-04 – 04/22/04			\$ 122,504.96
Time Period: 04/23/04 – 05/22/05				\$ 158,933.90
				<u>\$ 1,151,434.51</u>

**FISCAL SERVICES**

**2. RECOMMENDATION: ACTION – APPROVE REVOLVING CASH EXPENDITURES**

The Governing Board hereby approves the **Revolving Cash Expenditures** for the month of April, 2005. (**EXHIBIT J-2**)

**REPLACEMENT OF WARRANTS**

**3. RECOMMENDATION: ACTION – AUTHORIZE DRAWING NEW WARRANT**

The Governing Board hereby authorizes the Disbursing Officer to **draw new warrant** as follows:

- a. Warrant #76-059508, dated October 4, 2001, in the amount of \$30.00, to Amy E. Winchell, 2335 Duraznitos Road, Ramona, CA 92065. Void due to stale date.

**GIFTS**

**4. RECOMMENDATION: ACTION – ACCEPT GIFT**

The Governing Board hereby accepts the following **gift** and directs that an appropriate letter of appreciation be sent to the donor:

- a. HPd 135 printer, serial number 5G/BU21OQK, model number C7297A, donated by **Liz LaBrand**, 1927 Eagle Summit Place, Escondido, CA 92026, to be used by students. Total cash value as estimated by donor is \$400.00.

**PERSONNEL**

**5. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINE**

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals **equivalency to minimum qualifications** for the disciplines listed:

David Ross - Administration of Justice  
 Gina Sanders - Mathematics  
 Rhoda Van Tassel - Art

**6. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/ President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Summer and Fall 2005 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

**SUMMER 2005**

**BEHAVIORAL SCIENCES**

Mickes, Laura	Psychology B.A., Psychology M.A., Psychology	\$44.13
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**CHILD DEVELOPMENT**

Harper, Michelle	Child Development B.S., Human Development M.S., Psychology	\$44.13
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**EARTH SCIENCES**

Bruton, James	Astronomy B.S., Education M.S., Software Engineering M.S., Astronomy	\$46.90
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**ECONOMICS/HISTORY/POLITICAL SCIENCE**

Altamirano, Nelson	Economics M.A., Economics M.P.I.A., Pacific International Affairs Ph.D., International Affairs	\$46.90
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**MATHEMATICS DEPARTMENT**

Sanders, Gina	Mathematics B.S., Mathematics Coursework and Experience	\$43.06
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**OCCUPATIONAL & NONCREDIT PROGRAMS**

McBride, Marla	Community Education B.S., Education 2+ Years Experience	\$43.06
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**PUBLIC SAFETY PROGRAMS**

Ross, David	Administration of Justice Eminence in the Field - Police Force	\$43.06
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- b. Position: **Assistant Professor, Librarian**  
 Name: Vacant  
 Department: Library  
 Position #: 6340                      New: Yes  
 % of Position: 100%                      # Mos.: 10  
 Effective: June 15, 2005  
 Account #: A-125000-317100-61200-0000000/100%
  
- c. Position: **Assistant Professor, Philosophy**  
 Name: Vacant  
 Department: Behavioral Sciences  
 Position #: 6341                      New: Yes  
 % of Position: 100%                      # Mos.: 10  
 Effective: June 15, 2005  
 Account #: A-111000-363400-15090-0000000/100%
  
- d. Position: **Assistant Professor, English as a Second Language**  
 Name: Vacant  
 Department: English as a Second Language  
 Position #: 6343                      New: Yes  
 % of Position: 100%                      # Mos.: 10  
 Effective: June 15, 2005  
 Account #: A-111000-325200-4930V-0000000/100%

**9. RECOMMENDATION: ACTION - RATIFY ACADEMIC EMPLOYMENT**

The Governing Board ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **academic employees**:

- a. Name: **ELLEN B. WELLER**  
 Position: Assistant Professor, Music  
 Degrees: B.A., Music  
                   M.A., Music  
                   Ph.D., Music  
 Department: Performing Arts  
 Position #: 5154                      New: No  
 Sal Rng/Stp: **G/1**                      Salary: **\$5,274.93/month**  
 % of Position: 100%                      # of Mos: 10  
 Effective: August 19, 2005  
 Account #: A-111000-327300-10030-0000000/100%
  
- b. Name: **KATHLEEN A. GROVE**  
 Position: Assistant Professor, Sociology  
 Degrees: B.A., Sociology  
                   M.A., Sociology  
                   Ph.D., Sociology  
 Department: Behavioral Sciences  
 Position #: 5381                      New: Yes  
 Sal Rng/Stp: **G/8**                      Salary: **\$6,785.46/month**  
 % of Position: 100%                      # of Mos: 10  
 Effective: August 19, 2005  
 Account #: A-111000-363700-22080-0000000/100%

- c.      Name:            **LINDA D. MORROW**  
          Position:       Assistant Professor/Librarian  
          Degrees:        B.S., Education  
                          M.A., Educational Technology & Instructional Design  
                          M.S., Library Science  
          Department:   Library  
          Position #:    6340                                New:                Yes  
          Sal Rng/Stp:   **C/1**                           Salary:             **\$4,411.91/month**  
          % of Position: 100%                           # of Mos:         10  
          Effective:     August 19, 2005  
          Account #:    A-125000-317100-61200-0000000/100%
- d.      Name:            **RYAN DILLON EMERICK**  
          Position:       Assistant Professor, Philosophy  
          Degrees:        B.A., Philosophy  
                          M.A., Philosophy  
          Department:   Behavioral Sciences  
          Position #:    6341                                New:                Yes  
          Sal Rng/Stp:   **F/1**                           Salary:             **\$5,059.16/month**  
          % of Position: 100%                           # of Mos:         10  
          Effective:     August 19, 2005  
          Account #:    A-111000-363400-15090-0000000/100%

**10.    RECOMMENDATION: ACTION – APPROVE CONTRACTS FOR ASSISTANT SUPERINTENDENTS/VICE PRESIDENTS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **contracts** for the following **Assistant Superintendents/Vice Presidents** effective July 1, 2005, through June 30, 2007:

Cuaron, Berta C.  
Assistant Superintendent/Vice President, Instruction

Madrigal, Joseph L.  
Assistant Superintendent/Vice President, Student Services

**11.    RECOMMENDATION: ACTION – APPROVE REIMBURSEMENT OF CANDIDATES FOR SECOND-LEVEL INTERVIEW EXPENSES**

The Governing Board hereby approves **reimbursement of travel expenses** for second level interviews for the following:

- a.      **JACALYN ASKIN**  
          For:            Airfare, rental car, parking, gas, and meals  
          To Attend:     Second level interview for the position of Assistant Superintendent/Vice President, Finance & Administrative Services  
          Location:      Tucson, AZ, to San Diego, CA  
          Date:           May 17, 2005  
          Amount:        \$270.17  
          Account #:     575400-12-611200-67600-10-2005-1612080/100%

- b.      **CHARLES HINKLEY**  
          For:            Airfare, hotel, and rental car  
          To Attend:     Second level interview for the position of Assistant Professor, Philosophy  
          Location:      San Antonio, TX, to San Diego, CA  
          Date:           May 25, 2005  
          Amount:        \$729.04  
          Account #:     575400-12-611200-67600-10-2005-1612080/100%



- b.      Position:       **Tutorial Assistant**  
          Name:         Vacant  
          Department:  Tutoring Services  
          Position #:   5773                   New?: No  
          Remarks:    Position was 50%  
          Sal Grade/Step: **9/1**                   Salary: **\$1,616.04/month**  
          % of Position: 75%                   # Mos: 10  
          Effective:    June 13, 2005  
          Account #:    A-212200-477100-61110-0000000/100%
- c.      Position:       **Senior Administrative Secretary**  
          Name:         Shirley A. Owen  
          Department:  Instruction Office  
          Position #:   6231                   New?: No  
          Remarks:    Change of Location from Escondido Center to San Marcos  
          Sal Grade/Step: 23/25 "Y-Rated"       Salary: **\$5,362.16/month**  
          % of Position: 100%               # Mos: 12  
          Effective:    June 13, 2005  
          Account #:    B-212200-354200-60910-0000000/100%

**15.    RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a.      Name:           **ELIZABETH L. ZERMEÑO**  
          Position:    Counseling Support Specialist  
          Department:  Counseling  
          Position #:   5832                   New?:        No  
          Remarks:    Replacement for Susan Robbins  
          Sal Grade/Step: **16/1**               Salary:       **\$2,556.13/month**  
          % of Position: 100%               # of Mos:     12  
          Effective:    May 16, 2005  
          Account #:    A-212200-462100-63100-0000000/100%  
          Normal Work Schedule: Monday – Thursday, 10:00 am – 7:00 pm; Friday, 7:30 am – 4:00 pm. A 3% salary differential will be paid for hours worked between 6:00 pm and 10:00 pm.
- b.      Name:           **ALFRED VENTURA**  
          Position:    Instructional Support Assistant I (Ceramics)  
          Department:  Art  
          Position #:   6344                   New?:        Yes  
          Remarks:    Position approved 4/12/05  
          Sal Grade/Step: **16/1**               Salary:       **\$1,150.26/month**  
          % of Position: 45%               # of Mos:     11  
          Effective:    July 5, 2005  
          Account #:    A-221000-322200-10020-0000000/100%  
          Normal Work Schedule: Monday – Thursday, 8:00 am – 12:00 pm; Friday, 8:00 am – 10:00 am.

- c. Name: **BERNADETTE J. REED**  
Position: Instructional Support Assistant I (Glass)  
Department: Art  
Position #: 6345 New?: No  
Remarks: Position approved 4/12/05  
Sal Grade/Stp: **16/1** Salary: **\$1,150.26/month**  
% of Position: 45% # of Mos: 11  
Effective: July 5, 2005  
Account #: A-221000-322200-10020-0000000/100%  
Normal Work Schedule: Monday – Thursday, 12:00 pm – 4:00 pm; Friday, 12:00 pm – 2:00 pm.
- d. Name: **JAVIER A. WILLIAMS**  
Position: Financial Aid Specialist  
Department: Financial Aid & Scholarships  
Position #: 5559 New?: No  
Remarks: Replacement for Ann Marie Johnston; lateral transfer for Mr. Williams.  
Sal Grade/Stp: **20/5** Salary: **\$3,427.59/month**  
% of Position: 100% # of Mos: 12  
Effective: June 13, 2005  
Account #: A-212200-475100-64600-0000000/100%  
Normal Work Schedule: Monday – Thursday, 10:00 am – 7:00 pm; Friday, 7:30 am – 4:30 pm. A 3% salary differential will be paid for hours worked 6:00 pm and 10:00 pm.

**16. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY**

The Governing Board hereby approves the Personnel Actions/History report, which includes hires and pay rate changes for student employees for the month of May 2005, and short-term employees for the month of June 2005. **(EXHIBIT J-16)**

**17. RECOMMENDATION: ACTION - RATIFY STIPENDS FOR DESIGNATED BILINGUAL INTERPRETERS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the bilingual stipend for the following employees who are designated bilingual interpreters:

Monica Y. Colon-Cruz, Senior Office Specialist, English as a Second Language, effective April 4, 2005.

Veronica Briseno, Senior Office Specialist, English as a Second Language, effective March 7, 2005.

Oscar L. Lopez, Senior Office Specialist, English as a Second Language, effective February 28, 2005.

**18. RECOMMENDATION: ACTION - RATIFY LEAVES OF ABSENCE**

a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **40% Personal Leave of Absence without pay and with no effect on benefits**, effective July 1, 2005, through December 31, 2005, to **Dorothy Farrell**, Staff Assistant, Counseling & Matriculation.

b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting (up to) a **100% Family Leave of Absence without pay and with no effect on benefits**, effective May 12, 2005, through August 31, 2005, to **Gilda Williamson**, Maintenance Painter, Facilities.

**19. RECOMMENDATION: ACTION - RATIFY DENIAL OF REQUEST FOR LEAVE**

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President **denying the request for a personal leave of absence for Salvador Orozco Lopez**, Custodian I, Custodial Services.

**20. RECOMMENDATION: ACTION - RATIFY PLACEMENT ON 39-MONTH RE-EMPLOYMENT LIST**

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President placing Mr. Salvador Orozco Lopez on a 39-month re-employment list. Placement will be effective June 15, 2005, and until September 14, 2008, in accordance with Education Code, Section 88195.

**21. RECOMMENDATION: ACTION – APPROVE CONTRACTS FOR EDUCATIONAL AND CLASSIFIED ADMINISTRATORS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **contracts** for the following **administrators** for the 2005-2006 fiscal year:

**One-year Contracts for Educational Senior Administrators**

Garlow, Katheryn	Dean of Language & Literature
Halttunen, Lynda G.	Dean of Counseling Services
Owens, Wilma G.	Dean of Career, Technical & Extended Education
Schwerdtfeger, Patrick M.	Dean of Arts, Media, Business, & Computing Systems
Thompson, Sara L.	Dean of Mathematics and the Natural Health Sciences
Vernoy, Mark W.	Dean of Social & Behavioral Sciences

**One-year Contracts for Educational and Classified Administrators**

Barnaba, Ruth V.	Coordinator, Tutoring Services
Barton, Michelle A.	Director, Research/Planning
Bean, Norma M.	Director, Extended Education
Bishop, Bruce E.	Director of Student Affairs
Borden, Richard C.	Institutional Research Analyst
Brockett, Theo Y.	Manager Education Center, Palomar College Escondido Center
Cerda, Angela M.	Fiscal Administrator, Educational Television
Cerda, Phillip J.	Manager of Broadcast Operations, Educational Television
Conway, Mary Jayne	Director of Health Services
Ellis, Michael D.	Director, Facilities
Faas, Lisa J.	Manager, Digital Satellite Network, Educational Television
Fish, Judith K.	Director, Regional Occupational Program
Flores, Esperanza	Manager of Payroll, Payroll Services
Gannett, Katherine G.	Manager, Library Staff Services, Library Media Center
Gavin, Calvin One Deer	Director, Grant Funded Student Support Programs
Haines, Ronald R.	Director, Disability Resource Center
Hoffman, Janet S.	Manager, Education Center/Counselor
Horio, Nancy J.	Manager, Human Resource Services
Hudson-MacIsaac, Kelley	Manager, Facility Planning/Environmental Health and Safety
Jay, Kenneth P.	Director of Business Services
Larmer, G. Patrick	Manager, Theatre Operations, Performing Arts
Lee, Herman C.	Director, Enrollment Services
McClure, Scott R.	Manager, Systems and Programming, Information Systems

**One-year Contracts for Educational and Classified Administrators - continued**

Medel, Tom	Manager, Education Center, Poway/Mt. Carmel
Miner, Annette J.	Director of PInES
Oggel, Mark R.	Director of Communications
O'Neill, Yasue	Coordinator, International Education
Plotts, Thomas B.	Director, Public Safety
Safranek, Teri	Director, Workforce and Community Development
San Agustin, Mary S.	Director, Financial Aid and Scholarships
Smith, Mollie	Director, Occupational & Noncredit Programs
Stadler, Anne K.	Director, EOP&S/CARE
	Director of Development & Governmental Relations/Exec Dir, Foundation
Stanley, Deborah E.	
Vargas, Jose I.	Manager, Network and Technical Services, Information Svcs.
Veach, Diane M.	Manager, Instruction Office
Woodcock, Anna	Institutional Research Analyst
Woods, John F.	Director, Athletics

**22. INFORMATION - RETIREMENTS**

On behalf of the Governing Board of the Palomar Community College District, the following **retirements** have been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group I** (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Mary A. Tennant**, Veteran's Services Advisor, Veterans' Services, effective July 30, 2005. She has served Palomar College for 21 years from January 1, 1984, to July 29, 2005.
- b. **Barbara D. Clay**, Financial Aid Advisor, Financial Aid & Scholarships, effective July 1, 2005. She has served Palomar College for 31 years from July 26, 1973, to June 30, 2005.

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group III**:

- a. **Colene Hicken**, Senior Office Specialist, Tenure Review & Evaluations, effective July 1, 2005.

**23. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a \$500 annual stipend, prorated on a monthly basis, effective July 1, 2005:

Employee Name: Lisa Hornsby  
Position: Senior Administrative Secretary  
Department: Language & Literature  
Course of Study: B.S. Degree

Employee Name: Glenda Valenzuela  
Position: Business Services Technician  
Department: Mail Services  
Course of Study: Job Related

**Resumption of  
REGULAR AGENDA**

**K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

**L. REPORTS FROM COLLEGE GROUPS**

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the Confidential and Supervisory Team**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

**M. UNFINISHED BUSINESS**

**N. NEW BUSINESS**

1. **RECOMMENDATION: ACTION - APPROVE FINAL PROJECT PROPOSAL FOR S-BUILDING MODERNIZATION**

The Governing Board hereby approves the Final Project Proposal for the S-Building Modernization for the Palomar Community College District with the terms and conditions set forth in Title 5 of the Code of Regulations commencing with Section 527001.5 and following;

In accordance with the California Education Code, Section 81837, the plans and specifications for the S-Building Modernization Project shall be submitted to, and approved in writing by the Board of Governors of the California Community Colleges, prior to letting of a contract for construction of the Project.

The letting of a contract for construction of the S- Building Modernization Project is conditioned upon Project funding allocated to the Project through the Board of Governors of the California Community Colleges from the Public Works Board in accordance with Section 8 of the Budget Act.

2. **RECOMMENDATION: ACTION – APPROVE FIVE-YEAR CONSTRUCTION PLAN**

The Governing Board hereby approves the Palomar Community College District's **Five-Year Construction Plan. (EXHIBIT N-2)**

3. **RECOMMENDATION: ACTION - AUTHORIZE PERSON TO SIGN PURCHASE ORDERS AND CONTRACTS FOR FISCAL YEAR 2005-06**

The Governing Board of the Palomar Community College District hereby authorizes **Joe Newmyer** to sign purchase orders, contracts and agreements on behalf of the District for fiscal year 2005-06, pursuant to California Education Code, Sections 81655-81656.

4. **RECOMMENDATION: ACTION - APPROVE FIELD COURSE TO LIFE SCIENCES FIELD COURSE TRIP TO BELIZE, CENTRAL AMERICA, FOR THE 2005/06 INTERSESSION**

The Palomar Community College District's Life Sciences field course trip to Belize, Central America, scheduled for December 27, 2005, through January 7, 2006, is hereby approved; that the following courses shall be offered during the field course: (a) Biology 195A Field Studies in Natural History, (b) Biology 195B Field Studies in Ecology, (c) Biology 195C Field Studies in Marine Biology, (d) Biology 195E, Field Studies in Tropical Biology.

That all agreements and contracts necessary to carry out this field course to Belize, Central America, are hereby authorized between the Palomar Community College District and the following vendors: (a) Continental Airlines; (b) American Airlines; (c) Maya Island Air; (d) Belize Marine Trek. Advance deposits as may be required by these vendors are hereby authorized. The estimated cost per student is not expected to exceed \$2,300.00. Fee includes transportation, lodging, activities, and three meals per day while in Belize. (EXHIBIT N-4)

5. **RECOMMENDATION: ACTION - APPROVE STATE OF CALIFORNIA, DEPARTMENT OF EDUCATION, CHILD DEVELOPMENT DIVISION, AGENCY ANNUAL REPORT FOR CHILD DEVELOPMENT CENTERS, AND AUTHORIZE SECRETARY TO THE GOVERNING BOARD TO EXECUTE REPORT**

The Governing Board of the Palomar Community College District hereby approves the annual Agency Self-Evaluation Report for the Child Development Center and authorizes the Secretary to the Governing Board to sign all documents evidencing said approval by the Board. (EXHIBIT N-5)

6. **RECOMMENDATION: ACTION - ACCEPT AND APPROVE CHANGE ORDER #2 FOR HIGH TECHNOLOGY LABORATORY/CLASSROOM BUILDING**

The Governing Board hereby accepts and approves Change Order #2 in the amount of Fifty-six thousand three hundred seventy-one (\$56,371.00) Dollars, pertaining to Job No. 712, High Technology Laboratory/Classroom Building project; original contract approved by the Governing Board on October 12, 2004, as detailed on the accompanying memorandum in support hereof. (EXHIBIT N-6)

7. **RECOMMENDATION: ACTION – APPROVE RESOLUTION TO REIMBURSE THE DISTRICT FOR EXPENSES INCURRED**

The Governing Board of the Palomar Community College District hereby approves the following resolution:

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
PALOMAR COMMUNITY COLLEGE DISTRICT  
REGARDING ITS INTENTION TO ISSUE  
TAX-EXEMPT GENERAL OBLIGATION BONDS**

**WHEREAS**, the Board of Trustees of the Palomar Community College District (the "District") desires to finance the costs of acquiring land, acquiring, constructing, reconstruction and/or equipping of college facilities as provided in Exhibit A hereto and incorporated herein (the "Project");

**WHEREAS**, the District intends to finance the acquisition, construction, reconstruction and/or equipping of the Project or portions of the Project with the proceeds of the sale of general obligation bonds or other forms of debt, the interest upon which is excluded from gross income for federal income tax purposes (the "Obligations"); and

**WHEREAS**, prior to the issuance of the Obligations the District desires to incur certain capital expenditures (the "Expenditures") with respect to the Project from available moneys of the District;

**WHEREAS**, the Board of Trustees has determined that those moneys to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the District for the Expenditures from the proceeds of the Obligations; and

**NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE PALOMAR COMMUNITY COLLEGE DISTRICT DOES HEREBY RESOLVE, ORDER, AND DETERMINE AS FOLLOWS:**

**SECTION 1.** The District hereby states its intention and reasonably expects to reimburse Project costs incurred prior to the issuance of the Obligations with proceeds of the Obligations. Exhibit A describes either the general character, type, purpose, and function of the Project, or the fund or account from which Project costs are to be paid and the general functional purpose of the fund or account.

**SECTION 2.** The reasonably expected maximum principal amount of the first series of Obligations from which reimbursements will be made is \$300,000,000.00.

**SECTION 3.** This resolution is being adopted not later than 60 days after the payment of the original Expenditures (the "Expenditures Dates or Dates").

**SECTION 4.** The District will make a reimbursement allocation, which is a written allocation that evidences the District's use of proceeds of the Obligations to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. If both the District and a licensed architect or engineer certify that at least 5 years is necessary to complete construction of the Project, the maximum reimbursement period is changed from 3 years to 5 years.

**SECTION 5.** Each Expenditure will be either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditure), (b) a cost of issuance with respect to the Obligations, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the District so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the District.

**SECTION 6.** This resolution is consistent with the budgetary and financial circumstances of the District, as of the date hereof. No moneys from sources other than the Obligations are, or are reasonably expected to be reserved, allocated on a long-term basis, or otherwise set aside by the District (or any related party) pursuant to their budget or financial policies with respect to the Project costs. To the best of our knowledge, this Board is not aware of the previous adoption of official intents by the District that have been made as a matter of course for the purpose of reimbursing expenditures and for which tax-exempt obligations have not been issued.

**SECTION 7.** This resolution is adopted as official action of the District in order to comply with Treasury Regulation §1.150-2 and any other regulations of the Internal Revenue Service relating to the qualification for reimbursement of District expenditures incurred prior to the date of issue of the Obligations.



**8. RECOMMENDATION: ACTION - AUTHORIZE THE SELECTION OF FIVE VENDORS FOR AWARD OF BID # B-5009: BROADCAST & RECORDING EQUIPMENT AND RATIFY CONTRACTS FOR EQUIPMENT**

The Governing Board hereby authorizes the selection of the following five vendors as the lowest responsive bidder for the applicable bid items and the amounts as shown below and hereby ratifies the contracts between the District and the vendors for said bid items and amounts. The Governing Board hereby rejects all bids for Bid Items # 1 and # 10. The total amount of the awarded contracts is \$52,356.42.

<b>AWARDED VENDORS</b>	<b>Awarded Bid Item #</b>	<b>Total Contract Amount, Including Sales Taxes</b>	<b>Contract Award Date</b>
<b>B&amp;H Photo - Video Pro-Audio</b> 420 9 <sup>th</sup> Ave. New York, NY 10001	<b>5</b>	<b>\$ 1,076.42</b>	May 26, 2005
<b>Telex Communications Inc.</b> 12000 Portland Ave. S. Burnsville, MN 55337	<b>3</b>	<b>\$ 3,966.65</b>	May 19, 2005
<b>Troxell Communications Inc.</b> 10606 Camino Ruiz, Ste 8, PMB 220 San Diego, CA 92126	<b>11</b>	<b>\$ 12,508.97</b>	May 19, 2005
<b>TV Magic Inc.</b> 4887 Ronson Ct., Ste. D San Diego, CA 92111	<b>4, 6, 9</b>	<b>\$ 14,346.93</b>	May 19, 2005
<b>Videotape Products</b> 2721 W. Magnolia Blvd. Burbank, CA 91505	<b>2, 7, 8</b>	<b>\$ 20,457.45</b>	May 19, 2005

The above vendors responded to a request for bids for various broadcast and recording equipment requested by the Comm/RTV, ETV, and CCCSAT departments as detailed in **EXHIBIT N-8**.

**9. RECOMMENDATION: ACTION – APPROVE EMPLOYMENT OF CONSULTANT IN PREPARATION FOR SUBMITTING A BOND MEASURE**

The Governing Board hereby approves the hiring of \_\_\_\_\_ to assist the District in preparation for submitting a bond measure to the electorate for approval.

**10. RECOMMENDATION: ACTION – SCHEDULE SPECIAL MEETING ON TUESDAY, JUNE 28, 2005.**

The Governing Board hereby schedules a **Special Meeting** on Tuesday, **June 28, 2005**, for the main purpose of previewing and adopting the FY 2005-06 tentative budget and other District business.

**11. RECOMMENDATION: ACTION – SCHEDULE GOVERNING BOARD RETREAT AND BOARD WORKSHOPS**

The Governing Board hereby schedules a **Retreat** on **Saturday, July 16, 2005**, location and topics to be determined.

The Governing Board hereby schedules a **Board Workshop** on **Tuesday, July 26, 2005**, location and topics to be determined.

The Governing Board hereby schedules a **Board Workshop** on **Tuesday, August 23, 2005**, location and topics to be determined.

**12. RECOMMENDATION: ACTION - APPROVE PROPERTY ACQUISITION AGREEMENT**

Approve and authorize the Superintendent/President to enter into an "Option Agreement & Joint Escrow Instructions" with Passerelle, LLC, for the purchase of approximately 80 acres of real property generally located at the northeast corner of Interstate 15 and State Route 76, near Fallbrook.

**13. RECOMMENDATION: ACTION - APPROVE RESOLUTION OF APPRECIATION TO STUDENT TRUSTEE**

**BE IT RESOLVED**, That the members of the Governing Board of the Palomar Community College District do hereby express their **sincere appreciation** to **PAUL CHARAS**, who has served as President of the Associated Student Government and Student Trustee from June, 8, 2004, through May 10, 2005, and who, throughout his tenure in office, has rendered outstanding service and provided responsible leadership, and who, as a result, has accomplished a great deal for the betterment of the students at Palomar College.

**14. RECOMMENDATION: ACTION – APPROVE RESOLUTION URGING SUSTAINED AND INCREASED FEDERAL FUNDING FOR THE “TRIO” AND “GEAR UP” PROGRAMS IN THE U.S. DEPARTMENT OF EDUCATION**

**WHEREAS**, our nation has asserted a commitment to providing educational opportunity for all Americans regardless of economic circumstances, race, or ethnic background, and;

**WHEREAS**, in support of this commitment, Congress established a series of programs to help low-income Americans enter college, graduate, and move on to participate more fully in the nation’s economic and social life, and;

**WHEREAS**, these programs are funded under Title IV of the Higher Education Act of 1965, are referred to as the TRIO programs (initially just three programs) and GEAR UP programs, now number 4,000 specific programs, and serve more than two million low-income Americans, many of whom are in grades six through fourteen, and;

**WHEREAS**, the TRIO and GEAR UP programs help families and students overcome social and cultural barriers, and students who participate in the programs are more likely to remain in college and earn an undergraduate degree than students from similar backgrounds who do not participate, and;

**WHEREAS**, the TRIO and GEAR UP programs are conducted one on one between professional staff and students, performance based, targeted on “at-risk” students, focused on early intervention, reality based, and community based, and;

**WHEREAS**, the TRIO and GEAR UP programs mirror the nation’s multicultural and multiethnic society, from sixth-graders to community college re-entry adults to veterans, and TRIO college graduates work across all economic sectors while increasing the diversity of careers and terminal education degrees, and;

**WHEREAS**, more than 1,200 colleges, universities, community colleges, and agencies, including Palomar College, offer TRIO and GEAR UP programs through funds received in competitive grants, and;

**WHEREAS**, Palomar College has been hosting TRIO's Student Support Services Program since 1984 and hosts a TRIO/Upward Bound program, a TRIO/Educational Opportunity Center for north county, and a GEAR UP partnership program, with assistance to many first-generation, low-income, and disabled students in achieving academic goals, and;

**WHEREAS**, all sixth through twelfth grade San Marcos Middle School and high school students participate in Palomar's GEAR UP program to some extent, with more than 20,000 students, parents, and teachers having benefited since fall of 1999, and;

**WHEREAS**, despite a proven track record for student success and program results, some TRIO programs and the GEAR UP program are proposed for elimination;

**NOW, THEREFORE**, be it resolved that the Governing Board of the Palomar Community College District urges and encourages the Congress of the United States and the U.S. Department of Education to maintain the TRIO programs and GEAR UP partnership program and to increase the necessary funding, in the interests of education opportunity for all Americans and a future workforce that is more highly educated.

**15. RECOMMENDATION: ACTION - REJECT BID OF KHAVARI CONSTRUCTION INC., ON JOB NO. 1004, ETV/CCCSAT NOC REMODEL**

The Governing Board hereby rejects the bid submitted by Khavari Construction Inc., San Diego, CA, in the amount of \$60,000.00, for the remodel of the ETV/CCCSAT office in the P-Building, on the San Marcos campus, due to the bid exceeding available funds for the project.

The Governing Board request that the bid security posted by Khavari Construction, Inc., be returned to this bidder with the thanks of the Governing Board to Khavari Construction for their efforts in submitting this bid. **(EXHIBIT N-15)**

**16. RECOMMENDATION: ACTION - APPROVE REQUEST FROM REGIONAL OCCUPATIONAL PROGRAM (ROP) TO ESTABLISH A CAPITAL RESERVE FUND**

The Governing Board hereby approves Regional Occupational Program (ROP) to establish and maintain a capital reserve fund to facilitate accumulation of sufficient funding to replace/acquire equipment and technology required to meet industry standards and current practices. **(EXHIBIT N-16)**

**O. BOARD REQUESTS FOR REPORTS**

The Governing Board hereby approves the following agenda items for consideration at the next meeting: \_\_\_\_\_

**Pending Reports:**

- Grant Application Process (Nelson)
- Federal Budget Impact on Palomar College (Chadwick)
- Contract Policy – Draft (Chadwick)
- ASG Budget (Evilsizer)
- Sabbatical Leave Process (Nelson)
- Professional Services-Policy & Monitoring (Evilsizer)
- Identify funds and process to hire a Nursing Program consultant (Evilsizer)
- Request agenda item to reserve the fourth Tuesday of July and August, 2005, to conduct Board workshops (Larson)
- Research the possibility of creating a faculty diversity program on campus to increase the diversity of faculty (Nelson)

**P. RECESS TO CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code, §54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code, §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code, §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code, §54957.6.
5. Conference with Real Property Negotiators, pursuant to Government Code § 54956.8.  
Property: APNs as follows: 323-100-01, 04, 09, 11, 12; 323-482-12; 323-500-01, 07, 08, 09, 14; 323-501-02; 323-070-46-00; 323-110-68; 323-110-22; 323-110-65; 323-110-44; 323-110-66; 323-110-69; 323-110-70; 323-110-71; 323-110-55; and 323-110-26.  
Agency Negotiators: Robert Deegan, Joe Newmyer, Jim Goodell, and David Rodriguez.  
Negotiating Parties: District and Property Owners.  
Under Negotiation: Price and terms of payment.
6. Conference with Real Property Negotiators, pursuant to Government Code § 54956.8.  
Property: Approximately 80 acres of real property generally located at the northeast corner of Interstate 15 and State Route 76, near Fallbrook.  
Agency Negotiators: Robert Deegan, Joe Newmyer, Jim Goodell, and David Rodriguez  
Negotiating Parties: District and Passerelle, LLC  
Under Negotiation: Price and terms of payment

**Q. RECONVENE TO OPEN SESSION**

**R. ADJOURNMENT**