



GOVERNING BOARD AGENDA
REGULAR MEETING OF THE GOVERNING BOARD
DATE: APRIL 12, 2005
5:00 P.M. (CLOSED SESSION) - 6:00 P.M. (OPEN SESSION)
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
1140 WEST MISSION ROAD
SAN MARCOS, CALIFORNIA

NOTICE TO PUBLIC: In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Open Session of the Board meets the second Tuesday of every month starting at 6:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.

A.	Call to Order (5:00 p.m.)	2
B.	Roll Call	2
C.	Public Comments	2
D.	Recess to Closed Session	2
DD.	Reconvene to Open Session (6:00 p.m.).....	2
E.	Comments from Other Individuals or Groups	3
F.	Approval of Minutes	3
G.	Report of the Governing Board President	
GG.	Report of Governing Board Trustees	3
H.	Report of the Superintendent/President.....	3
I.	Call for Removal of Items from or Changes to Agenda	3
J.	Approval of Consent Calendar Items	4
K.	Action on Items Removed from Consent Calendar	13
L.	Reports from College Groups	13
M.	Unfinished Business.....	13
N.	New Business	13
O.	Board Requests for Reports	21
P.	Recess to Closed Session	21
Q.	Reconvene to Open Session	21
R.	Adjournment.....	21

A. CALL MEETING TO ORDER: 5 p.m.

B. ROLL CALL

Establishment of a Quorum

C. PUBLIC COMMENTS

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

D. RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code, Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code, Section 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code, Section 54957.6.
5. Conference with Real Property Negotiator, pursuant to Government Code, Section 54956.8. Property APNs as follows: 108-121 Parcel 11; 108-120 Parcels 62, 63, 64; 126-061 Parcel 06; 126-121 Parcel 14; 323-100 Parcels 04, 10, 11, 12; 323-482 Parcel 12; 323-500 Parcels 01, 05, 06, 07, 08, 09, 14; 323-501 Parcel 02.
6. Review of tort claim, pursuant to Government Code Section 54956.95.
7. Conference with Legal Counsel - Existing Litigation, pursuant to Government Code, Section 54956.9a. Name of Case: Voth vs. Palomar Community College District; Superior Court, North County Judicial District

DD. RECONVENE TO OPEN SESSION: 6 p.m.

Actions Taken In Closed Session

Pledge of Allegiance

E. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. **INFORMATION: Comments from Other Individuals or Groups**

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

F. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

The Governing Board hereby approves the Minutes of the Regular Meeting of March 8, 2005.

ACCEPTANCE OF RETIREMENTS

*(An opportunity for the Board of Trustees to express appreciation and accept the retirements of employees with **ten (10)** or more years of service to the District.)*

Joel P. Rivera, Professor, Foreign Languages, effective May 31, 2005. He has served Palomar College for 27 years from September 1, 1977, to May 31, 2005.

G. REPORT OF THE GOVERNING BOARD PRESIDENT

GG. REPORTS OF GOVERNING BOARD TRUSTEES

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

H. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report of Vice President for Instruction

a. Update on Archaeology Program – Dr. Phil Debarros

2. Report of Vice President for Student Services

3. Report of Vice President for Finance and Administrative Services

4. Report of Vice President for Human Resource Services

I. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

J. APPROVAL OF CONSENT CALENDAR ITEMS

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

BUSINESS SERVICES

1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS

The Governing Board hereby reviews and approves the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2004-2005 fiscal year budget:

Re-Encumbered					
FY 2004 PO's	0500025	through	0500026	\$	4,896.56
Purchase Orders	0540494	through	0540575	\$	366,892.34
Travel	0550076	through	0550089	\$	8,060.07
Advertising/Increases	0560061	through	0560067	\$	7,796.32
Employment Ads	0565014	through	0565015	\$	462.50
Agreement/Services	0570658	through	0570717	\$	197,834.02
Repairs	0575094	through	0575107	\$	9,688.04
Agreement/Annual	0580166	through	0580168	\$	124.13
Utilities	0595057	through	0595060	\$	93,453.00
Procurement Card	Time Period: 01/23-05 – 02/22/05			\$	128,729.48
	Time Period: 02/23/04 – 03/22/05			\$	178,871.57
				\$	<u>966,808.03</u>

GIFTS

2. RECOMMENDATION: ACTION – ACCEPT GIFT

The Governing Board hereby accepts the following **gift** and directs that an appropriate letter of appreciation be sent to the donor:

- a. Chief Genesis Computerized Laser Measuring System, Serial Number G505853, Model No. WS 100-A, donated by Quality Chevrolet, 1550 Auto Parkway North, Escondido, CA 92020, to be used by students in the ROP Auto Body Program. Total cash value as estimated by donor is \$14,500.00.

TRAVEL

3. RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES

The Governing Board hereby approves/ratifies **travel expenses** for the following persons:

- a. **Board Member** **NANCY CHADWICK**
 Advanced Funds? Yes
 For: Transportation, lodging, registration, meals
 To attend: 2005 Trustees Conference
 Location: San Francisco, CA
 Date: April 29 – May 1, 2005
 Amount: \$1,393.02
 Budget Acct. No.: 575200-11-111100-66100-10-2005-0000000

- b. **Board Member** **RUTH LARSON**
For: Transportation, lodging, registration, meals
To attend: 2005 Trustees Conference
Location: San Francisco, CA
Date: April 29 – May 1, 2005
Amount: \$1,187.49
Budget Acct. No.: 575200-11-111100-66100-10-2005-0000000
- c. **Board Member** **MICHELE NELSON**
For: Transportation, lodging, registration, meals
To attend: 2005 Trustees Conference
Location: San Francisco, CA
Date: April 29 – May 1, 2005
Amount: \$1,186.33
Budget Acct. No.: 575200-11-111100-66100-10-2005-0000000

REPLACEMENT OF WARRANTS

4. **RECOMMENDATION: ACTION – AUTHORIZE DRAWING NEW WARRANTS**

The Governing Board hereby authorizes the Disbursing Officer to **draw new warrants** as follows:

Warrant #76-134950, dated September 14, 2004, in the amount of \$27.00, to **Juan Carlos Rodriguez**, 4739 Yuma Avenue #C, Oceanside, CA 92057. Void due to stale date.

Warrant #76-131639, dated July 8, 2004, in the amount of \$35.00, to **Susan A. Connelly**, 3505 Ridgecrest Drive, Carlsbad, CA 92008. Void due to stale date.

Warrant #76-107174, dated July 17, 2003, in the amount of \$122.00, to **Maria Angela Santini**, 495 San Pasqual Valley Road #138, Escondido, CA 92027. Void due to stale date.

PERSONNEL

5. **RECOMMENDATION: ACTION – AUTHORIZE BUSINESS PROCEDURES**

The Governing Board hereby approves that the following business procedures be authorized, effective April 13, 2005:

- a. Additional person designated to ascertain and certify that each employee of the District has taken the oath of allegiance required by Government Code, § 3100 et seq., Chapter 8 Division 4, Title 1:

Abigail Corona

- b. Additional persons designated to ascertain and certify that each employee of the District meets I-9 regulations:

Abigail Corona

6. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINE

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals **equivalency to minimum qualifications** for the disciplines listed:

- Amanda Stern-Pirlot – Oceanography
- Roger Fewkes – Sheet Metal Technology
- William Duggins – Electrical Technology
- Guillermo Rubio – Drywall Technology
- Phillip Rivera, Jr. – Drywall Technology
- Fred Hayes, Jr. – Automotive Technology
- Scott Seitz – Administration of Justice
- Peter Miranda – Administration of Justice
- Damian Jackson – Administration of Justice
- Byron Campbell – Athletics
- Stephennie Stuart – Computer Assisted Legal Research
- Crystal-Lane Swift – Speech Communication

7. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/ President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Spring, Summer, and Fall 2005 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

SPRING 2005

ATHLETICS

Campbell, Byron	Physical Education B.S., Criminal Law Enforcement Palomar College Asst. Wrestling Coach – 5 Seasons	\$43.06
-----------------	---	---------

BEHAVIORAL SCIENCES

Cullity, Sharon	Sociology B.A., Sociology M.A., Sociological Practice	\$44.13
-----------------	---	---------

Smolich, Lisa	Anthropology B.A., Anthropology M.A., Anthropology	\$44.13
---------------	--	---------

BUSINESS EDUCATION

Stuart, Stephennie	Paralegal Studies A.A., Paralegal Studies 6+ Years Experience	\$43.06
--------------------	---	---------

ECONOMICS/HISTORY/POLITICAL SCIENCE

Moore, Christine	History M.A., History	\$44.13
------------------	--------------------------	---------

Skov, Iva Lee	Economics Ph.D., Economics	\$46.90
---------------	-------------------------------	---------

EMERGENCY MEDICAL EDUCATION

Pursley, Donald	Emergency Medical Education A.A., Paramedic Training 6+ Years Experience	\$43.06
-----------------	--	---------

OCCUPATIONAL & NONCREDIT PROGRAMS

Duggins, William	Apprenticeship – Electrical Technology General Journeyman Electrician Certificate Eminence in the Field of Electrical Technology	Paid by sponsor: San Diego Electrical Training Trust
Fewkes, Roger	Apprenticeship – Sheet Metal Technology A.S., Apprenticeship Technology/Sheet Metal 6+ Years Experience	Paid by sponsor: San Diego Sheet Metal Joint Apprenticeship & Journeyman Training Center
Farquar, Chris	Apprenticeship – Electrical Technology B.S., Electrical Engineering 8+ Years Experience	Paid by sponsor: San Diego Electrical Training Trust
Mendiola, David	Apprenticeship – Electrical Technology B.S., Electrical Technology – Electrical Power 6+ Years Experience	Paid by sponsor: San Diego Electrical Training Trust
Rivera Jr., Phillip	Apprenticeship – Drywall Technology Eminence in the Field – Drywall Technology	Paid by sponsor: Southern California Drywall/Lather Joint Apprenticeship & Training Committee
Rubio, Guillermo	Apprenticeship – Drywall Technology Eminence in the Field – Drywall Technology	Paid by sponsor: Southern California Drywall/Lather Joint Apprenticeship & Training Committee

PUBLIC SAFETY PROGRAMS

Brust, Philip	Administration of Justice A.S., Administration of Justice B.S., Public Administration	\$43.06
Jackson, Damian	Administration of Justice Eminence in the Field – Police Academy	\$43.06
Miranda, Peter	Administration of Justice Eminence in the Field – Police Academy	\$43.06
Seitz, Scott	Administration of Justice Eminence in the Field – Police Academy	\$43.06

TRADES & INDUSTRY DEPARTMENT

Hayes, Fred	Automotive Technology Eminence in the Field – Automotive Technology	\$43.06
-------------	--	---------

SUMMER 2005

BEHAVIORAL SCIENCES

Golden, Debra	Psychology	\$45.62
	B.A., Psychology	
	M.A., Psychology	

EARTH SCIENCE

Stern-PirLOT, Amanda	Oceanography	\$44.13
	B.A., Environmental Studies	
	M.S., Ecology	

ECONOMICS/HISTORY/POLITICAL SCIENCE

Berry, Harold	History	\$46.90
	M.A., History	
	M.S., Mass Communication	
	M.A., Theatre	

MATHEMATICS DEPARTMENT

Rosen, Andrew	Mathematics	\$44.13
	B.A., Mathematics	
	M.S., Mathematics	

SPEECH COMMUNICATIONS/FORENSICS/AMERICAN SIGN LANGUAGE

Harrell, Christina	Speech Communication	\$44.13
	B.A., Communication Studies/Psychology	
	M.A., Speech Communication	

Swift, Crystal-Lane	Speech Communication	\$43.06
	B.A., Communication Arts	
	Coursework and Experience	

FALL 2005

DESIGN & CONSUMER EDUCATION

Libolt, Rachael	Fashion and Related Technologies	\$43.06
	B.A., Home Economics	
	2+ Years Experience	

ECONOMICS/HISTORY/POLITICAL SCIENCE

Diab, Tony	Economics	\$44.13
	B.A., Political Science/Economics	
	M.A., Economics	

FOREIGN LANGUAGES

Johnston, James	French	\$44.13
	B.A., Education – French	
	M.A., French	

GRAPHIC COMMUNICATIONS

Terry, Melvin	Graphic Communications/Multimedia	\$43.06
	B.F.A., Multimedia Design	
	2+ Years Experience	

PUBLIC SAFETY PROGRAMS

Friedrich, Eric	Administration of Justice	\$43.06
	A.S., Criminal Justice	
	B.S., Criminal Justice Administration	

8. RECOMMENDATION: ACTION – RATIFY REHIRING OF PROBATIONARY FACULTY

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **rehiring** for the **2005-2006 academic year** of the following as **two-year probationary faculty members**:

Sandra Andre	Design & Consumer Education
Peter Bowman	Economics, History and Political Science
Patricia Brandon	Chemistry
Donna Cosentino	Communications
Daniel Early	Physical Education/Athletics
Jennifer Fererro	Child Development
Perri Gill	Mathematics
Martin Japkok	English
Ingram Ober	Art
Nancy Pince	Nursing Education
Fredric Rose	Behavioral Sciences
Karl Seiler	Physical Education/Athletics
Gary Sosa	English as a Second Language
Yan Tian	Mathematics
Kathleen Young	Behavioral Sciences
Jennifer Zabzdyr	Chemistry

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **rehiring** for the **2005-2006 academic year** of the following as **three/four-year probationary faculty members**:

Adelina Acevedo	Dental Assisting
Chantal Flanagan	Nursing Education
Denise Rudy	Dental Assisting
Barbara Servatka	Nursing Education

9. RECOMMENDATION: ACTION – RATIFY GRANTING OF TENURE

The Governing Board hereby ratifies the recommendation of the Superintendent/ President regarding the **granting of tenure** effective for the **2005-2006 academic year** to the following faculty members:

Bahram Alidaee	Mathematics
Rosa Antonecchia	Counseling
Mark Bealo	Graphic Communications
Rosemarie Cecere	Communications
Craig Chamberlin	Mathematics
Deborah Dozier	American Indian Studies
Susanna Grenz	Economics, History and Political Science
Patrick Hahn	Communications
Karan Huskey	Counseling
William Jahnel	Economics, History and Political Science
Kalyna Lesyna	Behavioral Sciences
Christopher Lowry	Speech Communication/Forensics/ASL
Chantal Maher	Foreign Languages
Ronald Mancao	Physical Education/Athletics
Karen Mifflin	Mathematics
Anne-Marie Mobilia	Behavioral Sciences
Roger Morrisette	Behavioral Sciences
Patrick O'Brien	Equal Opportunity Programs and Services
Stephen Perry	Computer Science/Information Systems
Renee Roth	Counseling
Robert Sasse	Child Development
Kathleen Sheahan	Foreign Languages
Jon Stone	Trade & Industry
Kevin Struxness	Speech Communication/Forensics/ASL

10. RECOMMENDATION: ACTION - RATIFY NEW CLASSIFIED POSITIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/ President regarding the following **classified position**:

- a. Position: **Instructional Support Assistant I (Ceramics)**
 Name: Vacant
 Department: Art
 Position #: 6344 New: Yes
 Sal Grade/Stp: **16/1** Salary: **\$1,115.78/month**
 % of Position: 45% # Mos.: 12
 Effective: April 12, 2005
 Account #: A-212200-322200-10020-0000000/100%

- b. Position: **Instructional Support Assistant I (Glass)**
 Name: Vacant
 Department: Art
 Position #: 6345 New: Yes
 Sal Grade/Stp: **16/1** Salary: **\$1,115.78/month**
 % of Position: 45% # Mos.: 12
 Effective: April 12, 2005
 Account #: A-212200-322200-10020-0000000/100%

c. Position: **Instructional Support Assistant I (Photography)**
 Name: Vacant
 Department: Communications
 Position #: 6346 New: Yes
 Sal Grade/Stp: **16/1** Salary: **\$1,115.78/month**
 % of Position: 45% # Mos.: 12
 Effective: April 12, 2005
 Account #: A-221000-359100-10120-0000000/100%

11. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **March, 2005, and short-term employees** for the month of **April, 2005. EXHIBIT J-11**

12. RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **JAMES T. DAVIS, JR.**
 Position: Maintenance Ventilating Mechanic/Welder
 Department: Facilities/Building Services
 Position #: 5651 New?: No
 Remarks: Replacement for LaVern Brack
 Sal Grade/Stp: **27/1** Salary: **\$3,243.20/month**
 % of Position: 100% # of Mos: 12
 Effective: March 21, 2005
 Account #: A-212200-542100-65100-0000000/100%
- b. Name: **ANNA K. MORRISON**
 Position: Business Services Technician
 Department: Print Services
 Position #: 6160 New?: No
 Remarks: Replacement for Tina Riley; funded – 24% Comet Copy and 76% PFE.
 Sal Grade/Stp: **20/1** Salary: **\$2,734.49/month**
 % of Position: 100% # of Mos: 12
 Effective: April 4, 2005
 Account #s: A-212200-534200-67750-0811432/24%
 A-212200-534200-67750-0611400/76%
- c. Name: **MONICA Y. COLON**
 Position: Senior Office Specialist
 Department: English as a Second Language
 Position #: 5128 New?: No
 Remarks: Replacement for Alison Beckett; position was 75%; change to position approved 2/8/05; funded – 27% Matriculation.
 Sal Grade/Stp: **14/1** Salary: **\$2,361.44/month**
 % of Position: 100% # of Mos: 12
 Effective: April 4, 2005
 Account #s: A-212200-325100-60910-0000000/73%
 A-212200-325100-63210-1612122/27%

- d. Name: **DONA DAY**
Position: CalWORKs Accounting Assistant
Department: Extended Opportunity Programs & Services
Position #: 6307 New?: Yes
Remarks: Position approved 10/12/04; funded – CalWORKs.
Sal Grade/Step: **16/1** Salary: **\$1,115.78/month**
% of Position: 45% # of Mos: 12
Effective: April 18, 2005
Account #: K-212200-331200-64920-1612150/100%
- e. Name: **KIMBERLY KRESS-HARTWELL**
Position: Foundation Scholarship Assistant
Department: Palomar College Foundation
Position #: 6326 New?: Yes
Remarks: Position approved 2/8/05
Sal Grade/Step: **20/1** Salary: **\$2,050.87/month**
% of Position: 75% # of Mos: 12
Effective: April 1, 2005
Account #: A-212200-212100-67100-0000000/100%
- f. Name: **PAULINE D. RILEY**
Position: Foundation Accountant
Department: Palomar College Foundation
Position #: 6325 New?: Yes
Remarks: Position approved 2/8/05
Sal Grade/Step: **32/1** Salary: **\$3,665.25/month**
% of Position: 100% # of Mos: 12
Effective: April 6, 2005
Account #: A-212200-212100-67100-0000000/100%

13. RECOMMENDATION: ACTION - RATIFY DENIAL OF REQUEST FOR LEAVE

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President **denying the request for a personal leave of absence** for **DEBBY JONES**, Project Director of the CCCSAT Project.

14. RECOMMENDATION: ACTION - RATIFY RESIGNATION

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the **resignation** of the following **employee**:

- a. **Cecilia G. Rocha**, Staff Assistant, GEAR UP, Grant Funded Student Support Programs, effective March 12, 2005 (last day of employment March 11, 2005).
- b. **Margaret A. Reyzer**, College Health Nurse, Health Services, effective April 16, 2005 (last day of employment April 15, 2005).

15. RECOMMENDATION: ACTION - RATIFY LEAVES OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence without pay and with no effect on benefits**, effective April 1, 2005, through June 24, 2005, to **Terry D. Jakobs**, Skilled Maintenance Technician, Building Services.
- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence without pay and with no effect on benefits**, effective April 8, 2005, through April 15, 2005, and a **50% Family Medical Leave of Absence without pay and with no effect on benefits**, effective April 16, 2005, through September 16, 2005, to **Melissa E. G. Lopez**, Academic Department Assistant, Physical Education.

16. INFORMATION - RETIREMENT

On Behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Robert P. Deegan, Superintendent/ President, as authorized by the Governing Board, under **Group I** (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Joel P. Rivera**, Professor, Foreign Languages, effective May 31, 2005. He has served Palomar College for 27 years from September 1, 1977 to May 31, 2005.

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of The Faculty**
4. **INFORMATION: Report of the Administrative Association**
5. **INFORMATION: Report of the Confidential and Supervisory Team**
6. **INFORMATION: Report of the CCE/AFT**
7. **INFORMATION: Report of the Associated Student Government**

M. UNFINISHED BUSINESS

N. NEW BUSINESS

1. **RECOMMENDATION: ACTION – VOTE FOR UP TO TEN CANDIDATES FOR CCCT BOARD ELECTION – 2005**

The Governing Board hereby casts its vote for **up to ten** of the following candidates for the **CCCT Board**:

- | | |
|---|---|
| <input type="checkbox"/> Mary Anne Rooney (Ventura) | <input type="checkbox"/> Dennis Henderson (Victor Valley) |
| <input type="checkbox"/> Georgia L. Mercer (Los Angeles)* | <input type="checkbox"/> Charles Hayden, Jr. (Desert)* |
| <input type="checkbox"/> Jeanette Mann (Pasadena) | <input type="checkbox"/> Walter G. Howald (Coast)* |
| <input type="checkbox"/> Bill McMillin (Ohlone) | <input type="checkbox"/> Kathleen Burke-Kelly (Glendale) |
| <input type="checkbox"/> Maria Elena Serna (San Joaquin Delta) | <input type="checkbox"/> Rosanne Bader (Mt. San Antonio) |
| <input type="checkbox"/> Donald L. Singer (San Bernardino)* | <input type="checkbox"/> Luis Villegas (Santa Barbara)* |
| <input type="checkbox"/> Tom Clark (Long Beach)* | <input type="checkbox"/> Rich Grosch (San Diego) |
| <input type="checkbox"/> Brian Conley (Rancho Santiago) | <input type="checkbox"/> Mark Takano (Riverside)* |
| <input type="checkbox"/> Chris Constantin (West Valley-Mission) | <input type="checkbox"/> Fred M. Tobar (San Jose-Evergreen) |
| <input type="checkbox"/> Nancy C. Chadwick (Palomar) | |

* Incumbent

2. **RECOMMENDATION: ACTION - AUTHORIZE PAYROLL DEDUCTIONS TO PURCHASE TAX SHELTERED ANNUITIES FROM PLAN MEMBER SECURITIES CORPORATION**

The Governing Board hereby approves PlanMember Securities Corporation (hereinafter "PlanMember"), 6187 Carpinteria Avenue, Carpinteria, CA 93013, to be added to the District's approved list of vendors issuing tax sheltered annuities; and authorizes payroll deduction for the purpose of purchasing tax sheltered annuities from PlanMember.

3. **RECOMMENDATION: ACTION - APPROVE AGREEMENT FOR LEGAL SERVICES WITH THE LAW FIRM OF CURRIER & HUDSON**

The Governing Board hereby authorizes renewing the agreement between Palomar Community College District and the law firm of Currier & Hudson, a professional corporation, commencing July 1, 2005, and terminating June 30, 2006, for delivery of special legal services primarily under the direction of the Assistant Superintendent/Vice President of Human Resources of the District on matters of personnel, collective bargaining, employment and legal issues directly related thereto. **EXHIBIT N-3**

4. **RECOMMENDATION: ACTION – ACCEPT AS FINAL AND COMPLETE, JOB NO. B-5003 STATE SCHEDULED MAINTENANCE FOR ELECTRICAL UPGRADE AT THE ESCONDIDO EDUCATION CENTER; AUTHORIZE RELEASE OF BID SECURITY IN THIRTY-FIVE DAYS; RELEASE THE BONDS AND RECORD NOTICE OF COMPLETION**

The Governing Board hereby accepts the Job No. B-5003 State scheduled maintenance for electrical upgrade at the Escondido Education Center (hereinafter "Project"), in accordance with the bid awarded by the District on January 11, 2005, to Stars Electric, (the "Contractor"), San Diego, CA, as complete and final; and the Superintendent/ President is authorized to execute and file the Notice of Completion including execution of the verification as Secretary of the Governing Board. The total amount of this contract is \$198,440.00 and all money due and owing to the Contractor, with the exception of the five (5%) retention, shall be paid, and following the expiration of thirty-five (35) calendar days from the date this resolution is recorded, the Retention shall be paid to the Contractor, provided no liens are filed within this period. The bid security posted by Stars Electric, shall be returned to this Contractor and all bonds shall be released, within the time and in the manner as provided by law. **EXHIBIT N-4**

5. **INFORMATION: ESCROW AGREEMENT FOR SECURITY DEPOSITS IN LIEU OF RETENTION FOR C. E. WYLIE CONSTRUCTION COMPANY ON JOB NO. 712 CONSTRUCTION OF HIGH TECHNOLOGY LABORATORY/ CLASSROOM BUILDING**

C. E. Wylie Construction Company, General Contractor, for the construction of the High Technology Laboratory/Classroom Building, Job No. 712, has requested the District to enter into an escrow agreement for security deposits in lieu of retention through Comerica Bank, 275 Battery Street, Suite 1100, San Francisco, CA 94111. Under Section 22300 of the Public Contract Code of the State of California, the Contractor has the option to deposit securities with the Escrow Agent as a substitute for retention earnings required to be withheld by the District pursuant to the contract.

The Code allows the Escrow Holder to invest the retention in an interest bearing account and pay the interest to the Contractor. The District can also withdraw monies from the account if the Contractor defaults in its obligations under the construction contract, in the same manner as if the District were still controlling the retention. The Escrow Holder cannot disburse any of the principal sum of retention to the Contractor at any time without prior approval of the District.

6. RECOMMENDATION: ACTION – APPROVE SABBATICAL LEAVES FOR 2005-2006

The Governing Board hereby approves sabbatical leaves for 2005-2006 for the following persons:

FULL YEAR 2005-2006

Maria Miller, Counseling Department

FALL 2005

Andrea Bell, English Department
Steven Crouthamel, American Indian Studies Department
Peter Gach, Performing Arts Department
Anne Hohman, English Department
Nimoli Khurana, English as a Second Language Department
Suzann Norton, Disability Resource Center
Wade Rollins, Graphic Communications Department
Jay Schultz, Art Department
Steven Spear, Earth Sciences Department
Anne Voth, Mathematics Department

SPRING 2006

Yvonne Anderson, Economics/History/Political Science Department
Stephen McDonald, English Department
Melissa Smith, Speech Communication/Forensics/American Sign Language Department
Michael Steirnagle, Art Department
Thomas Ventimiglia, Counseling Department
Colleen Weldele, English as a Second Language Department

7. RECOMMENDATION – ACTION: APPROVE COURSES FOR INCLUSION IN CURRICULUM

The Governing Board hereby **approves the following courses** which have been examined by the Curriculum Committee and are being recommended for **inclusion in the Palomar College Curriculum**:

a. Course Number and Title: ARAB 101A Arabic IA

Discipline: Arabic

Dually listed as: N/A

A.A. degree and certificate program(s): N/A

A.A. General Education category (area): C

C SU General Education category (area): C2

UC/IGETC General Education category (area): 6

Distance Learning offering(s): N/A

Discipline for Minimum Qualification: Foreign Languages

Requires Master's Degree: Yes

Effective: Fall 2005

ARAB 101A Arabic IA

(3)

3 hours lecture

Note: Covers the first half of first semester Arabic.

Transfer acceptability: CSU: UC – ARAB 101A and 101B combined: maximum credit, 5 units: UC – both courses must be taken for transfer credit to be given.

Arabic 101A and 101B are equivalent to the first semester of an elementary level course in Arabic. This elementary level course is a study of the Arabic language and Arabic-speaking cultures, with emphasis on the development of communicative skills and basic structures. This beginning-level course is for students with no previous coursework in Arabic.

- b. Course Number and Title: ARAB 101B Arabic IB**
Discipline: Arabic
Dually listed as: N/A
A.A. degree and certificate program(s): N/A
A.A. General Education category (area): C
C SU General Education category (area): C2
UC/IGETC General Education category (area): 6
Distance Learning offering(s): N/A
Discipline for Minimum Qualification: Foreign Languages
Requires Master's Degree: Yes
Effective: Fall 2005

ARAB 101B Arabic IB (3)

3 hours lecture

Prerequisite: ARAB 101A or one year of high school Arabic

Note: Covers the second half of first semester Arabic.

Transfer acceptability: CSU: UC – ARAB 101A and 101B combined: maximum credit, 5 units: UC – both courses must be taken for transfer credit to be given. Arabic 101A and 101B are equivalent to the first semester of an elementary level course in Arabic. ARAB 101B is a continuation of ARAB 101A. This elementary level course is a study of the Arabic language and Arabic-speaking cultures, with emphasis on the development of communicative skills and basic structures

- c. Course Number and Title: ARAB 102A Arabic IIA**
Discipline: Arabic
Dually listed as: N/A

A.A. degree and certificate program(s): N/A
A.A. General Education category (area): C
C SU General Education category (area): C2
UC/IGETC General Education category (area): 6
Distance Learning offering(s): N/A
Discipline for Minimum Qualification: Foreign Languages
Requires Master's Degree: Yes
Effective: Fall 2005

ARAB 102A Arabic IIA (3)

3 hours lecture

Prerequisite: ARAB 101B or two years of high school Arabic

Note: Covers the first half of second semester Arabic.

Transfer acceptability: CSU: UC – ARAB 102A and 102B combined: maximum credit, 5 units: UC – both courses must be taken for transfer credit to be given. Arabic 102A and 102B are equivalent to the second semester of an elementary level course in Arabic. This elementary level course is a study of the Arabic language and Arabic-speaking cultures, with emphasis on the development of communicative skills and basic structures

- d. Course Number and Title: ARAB 102B Arabic IIB**
Discipline: Arabic
Dually listed as: N/A
A.A. degree and certificate program(s): N/A
A.A. General Education category (area): C
C SU General Education category (area): C2
UC/IGETC General Education category (area): 6
Distance Learning offering(s): N/A
Discipline for Minimum Qualification: Foreign Languages
Requires Master's Degree: Yes
Effective: Fall 2005

ARAB 102B Arabic IIB (3)

3 hours lecture

Prerequisite: ARAB 102A or two years of high school Arabic

Note: Covers the second half of second semester Arabic..

Transfer acceptability: CSU: UC – ARAB 102A and 102B combined: maximum credit, 5 units: UC – both courses must be taken for transfer credit to be given. Arabic 102A and 102B are equivalent to the second semester of an elementary course in Arabic. Arabic 102B is a continuation of Arabic 102A. This elementary level course is a study of the Arabic language and Arabic-speaking cultures, with emphasis on the development of communicative skills and basic structures

- e. Course Number and Title: ARAB 201A Arabic IIIA**
Discipline: Arabic
Dually listed as: N/A
A.A. degree and certificate program(s): N/A
A.A. General Education category (area): C
C SU General Education category (area): C2
UC/IGETC General Education category (area): 6
Distance Learning offering(s): N/A
Discipline for Minimum Qualification: Foreign Languages
Requires Master's Degree: Yes
Effective: Fall 2005

ARAB 201A Arabic IIIA (3)

3 hours lecture

Prerequisite: ARAB 102B or three years of high school Arabic

Note: Covers the first half of third semester Arabic.

Transfer acceptability: CSU: UC – ARAB 201A and 201B combined: maximum credit, 5 units: UC – both courses must be taken for transfer credit to be given. Arabic 201A and 201B are equivalent to the third semester of an intermediate course in Arabic. This intermediate level course is a study of the Arabic language and Arabic-speaking cultures, focusing on intermediate level structures and readings of culturally relevant authentic materials. Emphasis is on developing oral, listening, reading and writing skills in order to acquire proficiency in Arabic. Class is largely conducted in Arabic.

- f. Course Number and Title: ARAB 201B Arabic IIIB**
Discipline: Arabic
Dually listed as: N/A
A.A. degree and certificate program(s): N/A
A.A. General Education category (area): C
C SU General Education category (area): C2
UC/IGETC General Education category (area): 6
Distance Learning offering(s): N/A
Discipline for Minimum Qualification: Foreign Languages
Requires Master's Degree: Yes
Effective: Fall 2005

ARAB 201B Arabic IIIB (3)

3 hours lecture

Prerequisite: ARAB 201A

Note: Covers the second half of third semester Arabic.

Transfer acceptability: CSU: UC – ARAB 201A and 201B combined: maximum credit, 5 units: UC – both courses must be taken for transfer credit to be given. Arabic 201A and 201B are equivalent to the third semester of an intermediate level course in Arabic. ARAB 201B is a continuation of ARAB 201A. This intermediate level course is a study of the Arabic language and Arabic-speaking cultures, focusing on intermediate level structures and readings of culturally relevant authentic materials. Emphasis is on developing oral, listening, reading and writing skills in order to acquire proficiency in Arabic. Class is largely conducted in Arabic.

- g. Course Number and Title: MUS 138 Cuban and Brazilian Drumming II**
Short description: Cuban/Brazilian Drumming II
Discipline: MUSIC
Dually listed as: DNCE 138
A.A. degree and certificate program(s): Recommended elective in Dance
A.A. General Education category (area): N/A
C SU General Education category (area): N/A
UC/IGETC General Education category (area): N/A
Distance Learning offering(s): N/A
Discipline for Minimum Qualification: Music
Requires Master's Degree: Yes
Effective: Fall 2005

MUS 138 Cuban and Brazilian Drumming II (1, 1.5, 2)

2, 3, or 4 hours lecture/laboratory

Prerequisite: DNCE/MUS137

Note: Dually listed as DNCE 138; may be taken 4 times

Transfer acceptability: CSU; UC

Intermediate level drum, percussion and song classes in the traditions of Escola de Samba from Rio de Janeiro, Brazil and Afro-Cuban traditions, Rumba, Congo, makuta from Cuba. Develop ability to work as part of a drum ensemble.

8. RECOMMENDATION – ACTION: APPROVE REMOVAL OF COURSE FROM CURRICULUM

The Governing Board hereby **approves the removal of the following course**, which has been examined by the Curriculum Committee and is being recommended for removal from the Palomar College curriculum:

- a. **Course Title and Number: LAT 110 Elementary Latin**
Discipline(s): Latin
Dually listed as: N/A
A.A. degree and certificate program(s): N/A
A.A. General Education category: A.A. Degree, IV Major, Option 1 – General Studies; A.A. Degree, VI, C. Humanities
CSU General Education category: Area C: 2. Humanities
UC/IGETC General Education category: N/A
Distance Learning offerings: N/A
Catalog Page of Course Description: 176
Reason for Deactivation: Inactive
Effective Term: Fall 2005

9. INFORMATION: FIRST READING – APPROVE REVISED BOARD POLICY 550 - USE OF DISTRICT FACILITIES (92-15349)

At the next Governing Board meeting, an item will appear on the agenda for approval of the following revised policy:

**B.P. 550
Use of District Facilities**

Palomar College is an educational leader committed to quality learning. We provide our community knowledge, information, skills, and aesthetic appreciation necessary to live responsibly, effectively and creatively in an interdependent and changing world.

Palomar College is a learning community dedicated to achieving student success and cultivating a love of learning. We strive to improve performance and outcomes based on evidence. To provide the highest quality learning and cultural experiences, we are guided by our core values of:

- Achieving excellence in teaching, learning, and service;
- Fostering integrity as the foundation for all we do;
- Providing access to our programs and services;
- Ensuring equity and fair treatment in all policies, processes, and procedures;
- Celebrating diversity in people, philosophies, cultures, beliefs, programs, and learning environments;
- Supporting inclusiveness of individual and community viewpoints in collaborative decision-making processes;
- Promoting mutual respect and trust through open communication and actions;
- Supporting innovation to enhance and enrich learning environments and services.

The California Education Code extends the power to the Governing Board of the Palomar Community College District to "grant the use of college facilities or grounds 'for a variety of public uses' upon such terms and conditions as the Board deems proper," subject to restrictions and limitations set by the Code. Palomar Community College instructional programs have priority in the use of Palomar Community College facilities, and student and community activity needs follow in priority.

No use shall be inconsistent with the use of the buildings or grounds for Palomar Community College purposes, or interfere with the regular conduct of instruction. (Ed Code, Section 82531)

Palomar Community College reserves the right to deny rental of its facilities to any group, individual, or activity which, in the judgment of the Administration, is not consistent with the mission, goals, objectives and safety procedures of the institution; which could result in the destruction of property or bodily injury to participants; or which conflicts with educational activities.

Civic Center events held by organizations, clubs or associations organized for cultural activities and general character building or welfare purposes or public agencies or senior citizens organizations that are held without charge or solicitation (Civic Center Act – Ed Code, Section 38130 et seq.). Whenever any college facility or grounds is required for educational purpose, a Use of Facilities application may be denied or canceled in accordance with Governing Board policies. Palomar Community College, at its discretion, shall have the right to cancel and terminate a Civic Center Application immediately and without notice upon its discovery of a violation of any term, condition, or provision of the permit or practice of discrimination on the part of the lessor. Should any such violation occur, the college, at its discretion, shall have the right to deny any future requests by the lessor for the use of any college property or facilities.

In recognition of the direct and indirect expenses imposed upon facilities and personnel for other than regular use, a use fee shall be charged. The Governing Board may charge a rental fee for direct costs associated with the facility use, or for fair rental value of the facility or grounds. The associated procedures specify which activities shall be charged direct costs and which shall be charged fair rental value. Ed Code, Sections 82530 et seq., 109000 et seq., 81378; GB 10-85, GB 11-10-92

10. RECOMMENDATION: ACTION – RECEIVE BIDS FOR PRINTING OF CLASS SCHEDULES

The following bid was received by the Palomar Community College District in response to Notice to Bidders for “**Bid #B-5007: Printing of Class Schedules**” published on February 22, 2005, and March 1, 2005, from the firms indicated in the attached **Exhibit N-10**.

BIDDER: VQS Enterprises, Inc.
1081 Poinsettia Avenue
Vista, CA 92081

VQS Enterprises, Inc., is hereby found to be the lowest responsive bidder to Palomar Community College District on the aforesaid bid, and an agreement per the price schedule shown for this Bidder on the attached **Exhibit N-10** is hereby authorized between this company and the District, subject to compliance with all insurance requirements. The term of the purchase agreement is for the initial one-year period of approximately May 1, 2005, through April 30, 2006, with the option to annually renew for two (2) full additional years during the tenure of this agreement.

Funding Source: Marketing Communications Printing Account **EXHIBIT N-10**

11. RECOMMENDATION: ACTION – REJECT CLAIM

The Governing Board of the Palomar Community College District hereby rejects the claim for personal injury damages filed by **Joshua Lake** and refers it to the District's Claim Administrator for handling.

12. RECOMMENDATION: ACTION – RATIFY FY 2004–2005 SALARY SCHEDULES FOR CLASSIFIED EMPLOYEES REPRESENTED BY CCE/AFT LOCAL 4522, ADMINISTRATIVE ASSOCIATION MEMBERS, CONFIDENTIAL AND SUPERVISORY TEAM MEMBERS, SENIOR ADMINISTRATORS, AND EXECUTIVE ADMINISTRATORS

The Governing Board hereby ratifies the FY 2004-2005 salary schedules for classified employees represented by CCE/AFT Local 4522, Administrative Association members, Confidential and Supervisory Team members, senior administrators, and executive administrators, that reflect a 3.09% increase effective July 1, 2004.

O. BOARD REQUESTS FOR REPORTS

The Governing Board hereby approves the following agenda items for consideration at the next meeting:_____

Pending Reports:

Grant Application Process (Nelson)
Federal Budget Impact on Palomar College (Chadwick)
Allied Health Services Report (Chadwick)
Contract Policy – Draft (Chadwick)

P. RECESS TO CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code, Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code, Section 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code, Section 54957.6.
5. Conference with Real Property Negotiator, pursuant to Government Code, Section 54956.8. Property APNs as follows: 108-121 Parcel 11; 108-120 Parcels 62, 63, 64; 126-061 Parcel 06; 126-121 Parcel 14; 323-100 Parcels 04, 10, 11, 12; 323-482 Parcel 12; 323-500 Parcels 01, 05, 06, 07, 08, 09, 14; 323-501 Parcel 02.
6. Review of tort claim, pursuant to Government Code Section 54956.95.
7. Conference with Legal Counsel - Existing Litigation, pursuant to Government Code, Section 54956.9a. Name of Case: Voht vs. Palomar Community College District; Superior Court, North County Judicial District

Q. RECONVENE TO OPEN SESSION

R. ADJOURNMENT