



APPROVED 4/12/05

GOVERNING BOARD MINUTES

REGULAR MEETING, GOVERNING BOARD

DATE: TUESDAY, MARCH 8, 2005

6:00 P.M. (CLOSED SESSION) 7 P.M. (OPEN SESSION)

PALOMAR COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD ROOM, STUDENT SERVICES CENTER

1140 WEST MISSION ROAD

SAN MARCOS, CALIFORNIA

A. CALL TO ORDER

Nancy Chadwick, President, called the regular meeting of the Palomar Community College District Governing Board to order at 6:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT

MICHELE T. NELSON, PH.D., VICE PRESIDENT

MARK R. EVILSIZER, M.A., SECRETARY

RUTH LARSON, M.D., TRUSTEE

DARRELL L. McMULLEN, M.B.A., TRUSTEE

PAUL CHARAS, STUDENT TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President

Berta Cuaron, Assistant Superintendent/Vice President, Instruction

Joseph Madrigal, Assistant Superintendent/Vice President, Student Services

Jack Miyamoto, Ed.D., Interim Assistant Superintendent/Vice President, Human Resource Services

Joe Newmyer, Interim Assistant Superintendent/Vice President, Finance and Administrative Services

BB. CLOSED SESSION

The Board went into Closed Session at 6:05 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
5. Conference with Real Property Negotiator, pursuant to Government Code 54956.8. Property APNs as follows: 108-121 Parcel 11; 108-120 Parcels 62, 63, 64; 126-061 Parcel 06; 126-121 Parcel 14; 323-100 Parcels 04, 10, 11, 12; 323-482 Parcel 12; 323-500 Parcels 01, 05, 06, 07, 08, 09, 14; 323-501 Parcel 02.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
6. Consider granting honorary degree, pursuant to Ed. Code 72122.

ACTION TAKEN DURING CLOSED SESSION

- a. The Board voted unanimously in closed session, pursuant to Education Code, Section 72411(b), not to re-employ a classified employee, #000229425, for the 2005-2006 academic year and directs the Interim Assistant Superintendent/Vice President of Human Resources to send the appropriate notice.
- b. The Board voted unanimously in closed session, pursuant to Education Code, Sections 87607, 87609(b), and 87610(b), not to renew the probationary contract of a faculty employee, #005725540, as a tenured academic employee for the 2005-06 academic year and directs the Interim Assistant Superintendent/Vice President of Human Resources to send the notice pursuant to Education Code, Section 87610(b).

BBB. RECONVENE TO OPEN SESSION

The meeting reconvened to Open Session at 7:05 p.m.

STAFF PRESENT:

Jenny Akins, President, Confidential and Supervisory Team; Supervisor, Purchasing Services
Ken Jay, President, Administrative Association; Director, Business Services
Teresa Laughlin, President, The Faculty; Associate Professor, English
Becky McCluskey, President, CCE/AFT; Accounting Technician, Fiscal Services
Julie Ivey, Co-President, PFF/AFT; Part-Time Faculty, English
Josie Silva, Executive Assistant, Superintendent/Governing Board
Katie Townsend-Merino, President, Faculty Senate; Associate Professor, Behavioral Sciences

GUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Ms. Chadwick declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR ONE YEAR FROM THE MEETING DATE.

C. APPROVAL OF MINUTES

MSC Larson/Nelson

The Governing Board hereby approves the Minutes of the Regular Meeting of February 8, 2005, and the Minutes of the Special Meeting of February 22, 2005.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

Page 7, Remove Item 12.a.; 12.d.; and 12.e.

E. REPORT OF THE GOVERNING BOARD PRESIDENT

BOARD PRESIDENT NANCY CHADWICK commented that many organizations and individuals are working very hard on behalf of the community colleges. She reported that she attended the SDICCCA Alliance Meeting, along with Mr. Deegan, and the main focus is on the 80 million dollars equalization effort. She urges everyone to keep lobbying with the legislators and to convey your sentiments on this issue. She stated that we need to inform the legislators how Palomar College used the first 80 million dollars and we must make them aware of the benefits to our students. Ms. Chadwick said we need to strongly emphasize that Palomar College needs the equalization funds to improve its programs. She also spoke about issues relating to the formula driven process, programmed based funding and accountability.

Ms. Chadwick continued her report regarding the budget and said that when May 13 rolls around, we'll have a clearer picture of what the financial situation is terms of the State of California and the community colleges. Ms. Chadwick feels very optimistic about the future of Palomar and stated that there are many things to look forward to.

She concluded by stating that she hopes that everyone will continue to help lobby, that legislators will listen to us, especially our students. Legislators are very interested to learn what we did with the equalization money that community colleges received, so again she urges everyone to inform them.

F. REPORTS OF THE GOVERNING BOARD MEMBERS

TRUSTEE MICHELE NELSON reported that she attended the Poway State-of-the-City Breakfast, along with Dr. Ruth Larson, and Mr. Deegan. She commented that Mr. Deegan was introduced and must have "struck the right note" because he made the headlines in the Poway Chieftain the next day.

TRUSTEE MARK EVILSIZER congratulated the faculty for ratifying their contract and acknowledged their hard work. Mr. Evilsizer reported that he attended the Palomar musical, "Tommy," and thought it was a fantastic musical. Mr. Evilsizer complimented the student journalists who write for *The Telescope*. He commented that the student newspaper is a very informative publication and thoroughly enjoys reading it.

TRUSTEE DARRELL MCMULLEN expressed his appreciation to everyone for their work on the faculty contract.

TRUSTEE RUTH LARSON thanked everyone involved with the faculty contract. She reported on her attendance at the San Marcos Rotary Club meeting, the Poway Chamber of Commerce Breakfast, and at the SDICCCA dinner on February 10th. Dr. Larson thanked Trustee Chadwick for being a candidate on the CCCT Board, and also thanked Jane Conway for giving her a tour of Health Services.

STUDENT TRUSTEE PAUL CHARAS said he was overjoyed that the faculty finally has a contract.

G. REPORT OF THE SUPERINTENDENT/PRESIDENT

PRESIDENT ROBERT DEEGAN reported on the Governor's proposed budget and said that the 80 million dollars of equalization money was back on the budget for the May revise. He commented that it is important that everyone continue their efforts to push for these funds.

Mr. Deegan reported that everyone is invited to attend the College forums that are scheduled on March 16 and March 18. This is an opportunity to discuss the State-of-the-College and answer questions from staff.

Mr. Deegan also reported on his attendance at the Poway State-of-the-City Breakfast and the City of San Marcos Town Hall Meeting on Public Safety.

Mr. Deegan commented that since Strategic Plan 2005 has been completed preparations are underway for Strategic Plan 2008. He said the various Councils, faculty, and staff are working together to develop this plan.

1. Report of Vice President for Instruction

VICE PRESIDENT BERTA CUARON reported that Dean Wilma Owens was installed as the CCCOAE President. She feels confident that Dean Owens will do a great job. She also reported that Emergency Medical Education Program received its initial accreditation under the leadership of Dean Owens, Debbi Workman, and other faculty and staff. She further acknowledged Patty Dixon, who was recently appointed by Assembly Speaker Nunez to serve on the Curriculum Development and Supplemental Materials Commission.

Lastly, Ms. Cuaron acknowledged the work of the writing team for the Accreditation Progress Report that was submitted to ACCJC. The writing team consisted of Michele Barton, President Deegan, Nancy Horio, Kelley Hudson Mac-Isaac, Barbara Kelber, Becky McCluskey, Katie Townsend-Merino, Marilee Nebelsick-Tagg, Sara Thompson, Lori Waite, and herself.

2. Report of Vice President for Student Services

VICE PRESIDENT JOE MADRIGAL informed the Board that several student achievement awards will be presented at the next Board meeting.

3. Report of Vice President for Finance and Administrative Services

INTERIM VICE PRESIDENT JOE NEWMYER handed out suggested revisions to the Board Contract Review Policy. He reviewed the changes and suggestions to this document. The revised document will be brought back for approval.

At this time, **Mr. Mike Ellis, Director of Facilities**, gave a presentation on the proposed installation of the cell towers.

4. Report of Vice President for Human Resource Services

INTERIM VICE PRESIDENT JACK MIYAMOTO reported that negotiations began on August 21, 2001, and thanked everyone for their participation.

CONSENT CALENDAR

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

H. CONSENT CALENDAR

1. REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS

MSC McMullen/Evilsizer

The Governing Board hereby reviews and approves the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2004-2005 fiscal year budget:

Purchase Orders	0540422	through	0540493	\$178,745.36
Travel	0550055	through	0550075	\$12,451.80
Advertising/Increases	0560049	through	0560060	\$21,042.38
Employment Ads	0565011	through	0565013	\$982.74
Agreement/Services	0570595	through	0570657	\$1,030,400.06
Repairs	0575079	through	0575093	\$10,180.50
Agreement/Annual	0580159	through	0580165	\$4,502.78
Utilities	0595053	through	0595056	<u>\$9,869.00</u>
				<u>\$ 1,268,174.62</u>

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

2. REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS

MSC McMullen/Evilsizer

The Governing Board hereby ratifies and approves all contracts and agreements for the period January 1, 2005, through February 28, 2005, and entered into on behalf of the Palomar Community College District. **EXHIBIT H-2**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

3. APPROVE REVOLVING CASH EXPENDITURES FOR JANUARY, 2005

MSC McMullen/Evilsizer

The Governing Board hereby approves the **Revolving Cash Expenditures** for the month of January, 2005. **EXHIBIT H-3**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

4. ACCEPT GIFTS

MSC McMullen/Evilsizer

The Governing Board hereby accepts the following **gifts** and directs that an appropriate letter of appreciation be sent to the donors:

- a. Red Mountain Opacimeter, Model 1667, Serial #9110352, donated by Russell Gillis, 2075 Nutmeg Street, Escondido, CA 92026, to be used by students in Diesel Technology. Total cash value as estimated by donor is \$4,000.00.
- b. Celestron Telescope C8 and Accessories, Serial #846160, donated by Bill Harvilltz, P.O. Box 517, Pauma Valley, CA 92061, to be used by students in the Astronomy Program. Total cash value as estimated by donor is \$1,000.00.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

5. AUTHORIZE DRAWING NEW WARRANT

MSC McMullen/Evilsizer

The Governing Board hereby authorizes the Disbursing Officer to **draw new warrant** as follows:

Warrant #76-129558, dated June 3, 2004, in the amount of \$124.00 to Brenda Karina Ramirez, 950 Taylor Avenue #11, Vista, CA 92084. Void due to stale dating.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**6. CONFIRM CLASSIFICATION OF RECORDS TO CLASS 3-DISPOSABLE; AND
AUTHORIZE DESTRUCTION PURSUANT TO TITLE 5, §16023 THROUGH §16028,
CALIFORNIA ADMINISTRATIVE CODE**

MSC McMullen/Evilsizer

The Governing Board hereby approves the records identified below, which have been certified by the Director of Enrollment Services, as designee of the Superintendent of the District, as accurate in detail; and approves that the following **records** are hereby confirmed to be **Class 3-Disposable**, and may be **destroyed** in accordance with Article 2, Sections 16023 through 16028, of Article 5, California Administrative Code.

Spring/Summer/Fall 2000

Applications
Course Request - Add/Drop forms
Drop Rosters and Cards
Attendance Rosters
Community Ed Applications
Deposit Worksheets

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

7. RATIFY PART-TIME FACULTY EMPLOYMENT

MSC McMullen/Evilsizer

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring 2005 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

SPRING 2005

OCCUPATIONAL & NONCREDIT PROGRAMS

Sheckler, Phillip	Apprenticeship – Electrical Technology 4+ Years Experience	Paid by San Diego Electrical Training Trust
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Mues, Patricia	Community Education A.B., Political Science 2+ Years Experience	\$43.06
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PERFORMING ARTS

Jensen, Kimberly	Dance B.F.A., Dance M.F.A., Dance	\$44.13
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REGIONAL OCCUPATIONAL PROGRAM

Mushet, Cynthia	Culinary Arts B.A., Anthropology 2+ Years Experience	\$43.06
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The Vote was unanimous.

Student Trustee Advisory Vote: Aye

8. RATIFY CORRECTION TO ACADEMIC CONTRACT

MSC McMullen/Evilsizer

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the correction to the following academic contract:

a. Name: **CARL J. LOFTHOUSE**
Position: Assistant Professor, Fire Technology
Degree: A.A., General Education
2+ Years Experience
Department: Public Safety Programs
Position #: 6315 New: Yes
Remarks: Increased step placement due to verification of previous related work experience.
Sal Grade/Step: B/8 Salary: \$5,348.52/month
% of Position: 100% # Mos: 10
Effective: January 18, 2005
Account #: A-111000-336300-21330-0000000/100%

b. Name: **HENRY P. ORDILLE**
 Position: Assistant Professor, Emergency Medical Education
 Degrees: B.A., Psychology
 A.A., Liberal Arts
 2+ Years Experience
 Department: Emergency Medical Education
 Position #: 5186 New: Yes
 Remarks: Increased step placement due to verification of previous related
 work experience.
 Sal Grade/Stp: B/8 Salary: \$5,348.52/month
 % of Position: 100% # Mos: 10
 Effective: August 19, 2005
 Account #: A-111000-334200-12500-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. RATIFY CERTIFICATED EMPLOYMENT

MSC McMullen/Evilsizer

The Governing Board hereby ratifies the recommendation of the Superintendent/
President regarding the employment of the following certificated employee:

a. Name: **GAYLE A. JONES**
 Position: Teacher II
 Department: Child Development Center
 Position #: 6162 New?: No
 Remarks: Replacement for Farhana Karim
 Sal Grade/Stp: C/2 Salary: \$2,369.22/month
 % of Position: 100% # of Mos: 12
 Effective: February 14, 2005
 Account #: U-111000-364300-69200-000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. RATIFY NEW CLASSIFIED POSITION

MSC McMullen/Evilsizer

The Governing Board hereby ratifies the recommendation of the
Superintendent/President regarding the following classified position:

Position: **STAFF ASSISTANT**
Name: Vacant
Department: Facilities
Position #: 6314 New: Yes
Remarks: Funded -
Sal Grade/Stp: 23/1 Salary: \$2,940.49/month
% of Position: 100% # Mos.: 12
Effective: March 8, 2005
Account #: A-212200-541100-65110-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. RATIFY CLASSIFIED EMPLOYMENT

MSC McMullen/Evilsizer

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following classified employees:

- a. Name: **ABIGAIL CORONA**
Position: Human Resources Assistant II
Department: Human Resource Services
Position #: 5022 New?: No
Remarks: Replacement for Maria Johnson
Sal Grade/Stp: 18/1 Salary: \$2,603.87/month
% of Position: 100% # Mos: 12
Effective: March 1, 2005
Account #: A-212200-611100-66600-0000000/100%
- b. Name: **OSCAR L. LOPEZ**
Position: Senior Office Specialist (Bilingual English/Spanish)
Department: English as a Second Language at the Escondido Education Center

Position #: 5130 New?: No
Remarks: Replacement for Jeannette Martinez; position was 100% and reduced to 45%; change to position approved 2/8/05.
Sal Grade/Stp: 14/1 Salary: \$1,062.65/month
% of Position: 45% # Mos: 12
Effective: February 28, 2005
Account #: A-212200-325100-60910-0000000/100%
Normal Work Schedule: Monday – Thursday, 3:30 pm – 8:00 pm. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm.
- c. Name: **VERONICA BRISEÑO**
Position: Senior Office Specialist (Bilingual English/Spanish)
Department: English as a Second Language at the Escondido Education Center

Position #: 6294 New?: Yes
Remarks: Position approved 2/8/05
Sal Grade/Stp: 14/1 Salary: \$1,062.65/month
% of Position: 45% # Mos: 12
Effective: March 7, 2005
Account #: A-212200-325100-60910-0000000/100%
Normal Work Schedule: Monday–Thursday, 7:30am–12:00 pm

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

h. Position: **COUNSELING SUPPORT SPECIALIST**
Department: Extended Opportunity Programs & Services
Name: Angela K. Stanley
Position #: 6206 New?: No
Remarks: Position was Office Specialist, Grade 10
Effective: January 1, 2005
% of position: 45% # Mos: 12
Sal Grade/Stp: 16/4 Salary: \$1,292.13/month
Account: K-212200-473100-64300-1612060 /100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. APPROVE PERSONNEL ACTIONS/HISTORY

MSC McMullen/Evilsizer

The Governing Board hereby approves the Personnel Actions/History report, which includes hires and pay rate changes for student employees for the month of February, 2005, and short-term employees for the month of March, 2005. **EXHIBIT H-13**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. RATIFY EMPLOYEE RESIGNATION

MSC McMullen/Evilsizer

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the resignation of the following employee:

Susan L. Robbins, Counseling Support Specialist, Counseling, effective February 5, 2005 (last day of employment February 4, 2005).

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. APPROVE REIMBURSEMENT OF CANDIDATE FOR SECOND-LEVEL INTERVIEW EXPENSES

MSC McMullen/Evilsizer

The Governing Board hereby approves reimbursement of travel expenses for second level interview for the following:

Name: **JAMES HUYCK**
For: Airfare, airport parking, rental car, hotel, and meals
To Attend: Second level interview for the position of
Director of Development and Intergovernmental Relations/Executive
Director for the Foundation
Location: Sacramento, CA to San Diego, CA
Date: February 1, 2005 – February 2, 2005
Amount: \$540.78
Account #: 575400-12-611200-67600-10-2005-1612080/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

16. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the Professional Growth Program for Classified Employees, the following employee is **granted** a one-time lump sum stipend of \$2,000 effective March 1, 2005, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name:	Traci Sickinger
Position:	Systems Module Functional Specialist
Department:	Fiscal Services
Course of Study:	Job Related

**Resumption of
REGULAR AGENDA**

I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

J. REPORTS FROM COLLEGE GROUPS

1. INFORMATION: Report of the Faculty Senate

Ms. Katie Townsend-Merino expressed her appreciation to everyone for their involvement in the first ever faculty contract. She reported that Mr. Deegan attended the Faculty Senate meeting and further commented that the Faculty Senate was appreciative for his commitment to participatory governance. Ms. Townsend-Merino said that the Faculty Senate also met with Kelley Hudson Mac-Isaac, Interim Chief Tony Cruz, and Interim Sergeant Mike Vafeados regarding the planned "Active Shooter Training." Also invited to the Faculty Senate meeting was Michele Barton, who gave a brief presentation on the survey of student engagement.

Furthermore, Ms. Townsend-Merino reported that the Faculty Senate recommends that the Tenure & Evaluation Review Board review its policies, procedures, and timelines with regard to developing a more informative tenure and evaluation process, which includes developmental mentoring.

2. INFORMATION: Report of the Palomar Faculty Federation

Ms. Julie Ivey reported that the faculty voted overwhelmingly to approve its first faculty contract; the count was 151 "yes" votes and 4 "no" votes. She also thanked the members of the negotiating team.

3. INFORMATION: Report of The Faculty

Ms. Teresa Laughlin reported that The Faculty met on March 2nd, and acted on a resolution honoring Bill Bedford. Ms. Laughlin then read the resolution to the Board.

4. INFORMATION: Report of the Administrative Association

Mr. Ken Jay congratulated all those involved in finalizing the faculty contract. He reported that the Administrative Association had its annual meeting and Mr. Deegan was in attendance. He further stated that Diane Veach received the Administrative Association Employee Of The Year Award

5. **INFORMATION: Report of the Confidential and Supervisory Team**

On behalf of the Confidential and Supervisory Team, Ms. Jenny Akins extended her congratulations to the faculty and to Diane Veach.

6. **INFORMATION: Report of the CCE/AFT**

Ms. Becky McCluskey also congratulated the District and the faculty, and commented that all of the years of hard work have finally come to a conclusion.

7. **INFORMATION: Report of the Associated Student Government**

Mr. Paul Charas introduced members of the Associated Student Government who were present at the Board meeting. He reported that the Escondido Student Union Project is moving along and is hoping to have an election sometime this fall.

K. **COMMENTS FROM OTHER INDIVIDUALS AND GROUPS**

Lorena Duarte – MECHA
Manuel Galaviz – MECHA
Juan Carlos Meza – MECHA
Julio Lopez – MECHA
Ray Lopez – MECHA

Roya Lahijani – Tenure Denial
Jeffrey M. Costello – Dr. Lahijani Dismissal of Tenure

L. **UNFINISHED BUSINESS**

M. **NEW BUSINESS**

1. **APPROVE FINAL RATIFICATION OF A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE DISTRICT AND THE PALOMAR FACULTY FEDERATION**

MSC McMullen/Evilsizer

The Governing Board hereby **approves** the final ratification of a collective bargaining agreement between the Palomar Community College District and the Palomar Faculty Federation, AFT Local 6161. **EXHIBIT M-1**

Roll Call Vote:
Student Trustee – Aye
Chadwick – Aye
Nelson – Aye
Evilsizer – Aye
McMullen – Aye
Larson – Aye

AT THIS TIME appropriate signatures were obtained to endorse the new **Faculty Contract**.

2. **APPROVE THE PALOMAR COMMUNITY COLLEGE DISTRICT 2005 ACCREDITATION PROGRESS REPORT**

MSC Evilsizer/Larson

The Governing Board of the Palomar Community College District hereby approves the 2005 Accreditation Progress Report and authorizes the Superintendent or designee to submit the report to the Accrediting Commission for Community and Junior Colleges (ACCJC). **EXHIBIT M-2**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE PALOMAR COMMUNITY COLLEGE DISTRICT 2004-2005 STUDENT EQUITY PLAN**

MSC Larson/Nelson

RESOLUTION NO. 05-20811

The **Governing Board** hereby **approves** the District's 2004-2005 Student Equity Plan which has been reviewed by all shared governance constituent groups of the college.

In order to promote student success for all students, the governing board of each community college district is required to adopt a student equity plan for each college in the district (Title 5, Section 54220). The student equity plan contains student success indicators (standards) as they relate to the Board of Governors policy on student equity implementation for each college. **EXHIBIT M-3**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **ACCEPT GRANT FROM CALIFORNIA COMMUNITY COLLEGES: BUSINESS/CIS STATEWIDE ADVISORY COMMITTEE TO ASSIST IN THE DEVELOPMENT OF AN ASSOCIATE'S DEGREE IN ENTERTAINMENT TECHNOLOGY**

MSC Nelson/Larson

The Palomar Community College District hereby accepts a **grant** in the amount of \$9,300.00 from the California Community Colleges, Statewide Discipline/Industry Collaborative for Business/CIS Education Mini-Grants. This grant will assist in the development of an Associate's degree program in **Entertainment Technology** through the Performing Arts department. Funds shall be dispersed on or about April 29, 2005. **EXHIBIT M-4**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE AGREEMENT WITH VICENTI, LLOYD, STUTZMAN, LLP, FOR DISTRICT AUDIT SERVICES**

MSC McMullen/Larson

The Governing Board hereby approves an agreement for audit services pursuant to California Education Code § 84040, for three fiscal years ending June 30, 2005, June 30, 2006, and June 30, 2007, with Vicenti, Lloyd, Stutzman, LLP, Business Consultants and CPA's, which agreement may be terminated by either party upon thirty (30) days notice to the other. Compensation for the audit services shall be in the amount of \$61,300.00 for FY 2004-2005; \$64,490.00 for FY 2005-2006; and \$67,690.00 for FY 2006-2007, plus reimbursement for mileage at the approved IRS rate for the years served.

In addition, the District shall retain the services of this firm for the preparation of financial statements in compliance with GASB (Government Accounting Standards Board) Statements No. 34 and 35. It is anticipated that the engagement of these services will take approximately 60-80 hours at a cost ranging from \$6,600 to \$8,800. **EXHIBIT M-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE REVISED BOARD POLICY 156.1 REPORTING ABSENCES**

MSC McMullen/Nelson

The Governing Board of the Palomar Community College District hereby approves the revised Board Policy 156.1 Reporting Absences as shown below:

**B.P. 156.1
Reporting Absences**

Faculty members are responsible for recording absences on their monthly Employee Absence Report and returning the report to Payroll Services.

In the event that a faculty member is absent he/she will contact the following people in the following order until he/she has reported his/her absence:

- Academic Department Office
- Office of the Director/Manager of the Palomar College Escondido Center, or Palomar College site (only if the class is offered at a site other than the San Marcos Campus)
- Office of the Division Dean
- Office of the Asst. Superintendent/Vice President for Instruction
- Campus Police

Posting Classes

Once notified by the faculty member, the person contacted will be responsible for posting the official notice on the appropriate classroom door(s).

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. REINSTATE BOARD POLICY 403.2 ENROLLMENT FEE WAIVER

MSC Larson/Nelson

The Governing Board of the Palomar Community College District hereby approves the reinstatement of Board Policy 403.2 Enrollment Fee Waiver as follows:

**BP 403.2
Enrollment Fee Waiver (85-11299, 94-16817, 97-18584)**

The Governing Board of the Palomar Community College District shall, effective for classes which begin after March 9, 2005, exempt from the enrollment fee any private or public elementary or secondary school pupil admitted to Palomar College as a special part-time student for credit classes. The attendance of the student must be authorized by a letter of permission from the school.

For purposes of this policy, a special part-time student is a student who registers in 12 units or less per semester at Palomar College. Credit for courses completed shall be at the college level but may be transferred back to the school district for fulfillment of graduation requirements. *EC 72252, 76001; GB 6-10-86, GB 1-17-95, GB 10-14-97*

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

**8. APPROVE RESOLUTION IN SUPPORT OF THE NORTH COUNTY
TRANSIT DISTRICT SPRINTER LIGHT RAIL SYSTEM**

MSC McMullen/Evilsizer

RESOLUTION NO. 05-20812

WHEREAS, Palomar College is a California Community College that serves more than 27,000 students seeking academic, career, and personal advancement in North San Diego County;

WHEREAS, Palomar College is a commuter college with no residential facilities so that all students are transported to and from classes on a daily basis;

WHEREAS, public transportation provides economic benefits to students, staff, and guests who do not own cars or do not wish to drive cars to the campus, and provides environmental benefits by reducing air pollution and traffic congestion;

WHEREAS, the Sprinter light rail system will link Palomar College with the cities of Escondido, Vista, and Oceanside where more than 12,000 of our students reside; and

WHEREAS, North County Transit District has pledged to build a Sprinter station directly in front of the Palomar College San Marcos campus and to operate the Sprinter from 5:00 a.m. to 9:00 p.m. daily at the same fare as the current bus service.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Palomar Community College District endorses and supports the building and implementation of the North County Transit District Sprinter light rail system as a benefit to our educational community.

Neill K. Kovrig, Traffic Safety Commissioner for the City of San Marcos

Mr. Kovrig expressed his concerns regarding the safety of students from the rail station to Palomar College. He urged the Board to postpone voting on a resolution until all litigation involving the City of San Marcos has been heard. Ms. Chadwick responded that plans have not been finalized and thanked Mr. Kovrig for his comments.

Stefan Marks, Manager of Service Development to the North County

Transit District – Mr. Marks thanked the Board and gave an informational presentation on the Sprinter. A lengthy discussion ensued, with comments for and against this project.

The Vote: 4 Ayes 1 Abstention (Nelson)

Student Trustee Advisory Vote: Nay

9. CHANGE TIME OF DAY OF GOVERNING BOARD MEETINGS

MSC Nelson/Evilsizer

RESOLUTION NO. 05-20813

BE IT RESOLVED, That the Regular Meetings of the Governing Board of the Palomar Community College District shall be held on the **second Tuesday** of each month, **closed session** beginning at 5 p.m., **open session** beginning at **6 p.m.**, in the **Governing Board Room, Student Services Center, San Marcos Campus**, commencing **April 12, 2005**. The fourth Tuesday of the month will be kept open for special meetings, orientations, workshops, or training sessions, should they be needed. Deadline to submit items for the Board agenda shall be ten days prior to Governing Board meeting.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

10. APPROVE DRAFT OF LETTER TO COMMUNITY REGARDING PUBLIC HEARING ON THE PROPOSED INSTALLATION OF CELL TOWERS

MSC Nelson/Larson

The Governing Board hereby approves the **letter** that will be sent to the College community regarding notification of the **public hearing** on the proposed installation of three cell towers on District property. **EXHIBIT M-10**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

11. INFORMATION: SABBATICAL LEAVES

An item will appear on the agenda for the **April 12, 2005**, meeting requesting the Governing Board to vote on the approval of **sabbatical leaves** for **2005-2006** for the following faculty members. **EXHIBIT M-11**

FULL YEAR 2005-2006

Maria Miller, Counseling Department

FALL 2005

Andrea Bell, English Department
Steven Crouthamel, American Indian Studies Department
Peter Gach, Performing Arts Department
Anne Hohman, English Department
Suzann Norton, Disability Resource Center
Wade Rollins, Graphic Communications Department
Jay Schultz, Art Department
Steven Spear, Earth Sciences Department
Anne Voth, Mathematics Department

SPRING 2006

Yvonne Anderson, Economics/ History/Political Science Department
Stephen McDonald, English Department
Melissa Smith, Speech Communication/Forensics/American Sign Language Department
Michael Steirnagle, Art Department
Thomas Ventimiglia, Counseling Department
Colleen Weldele, English as a Second Language Department

12. INFORMATION: CCCT BOARD ELECTION – 2005

An item will appear on the agenda for the **April 12, 2005**, meeting requesting the Governing Board to vote for ten candidates for the **CCCT Board**. **EXHIBIT M-12**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. GRANT HONORARY ASSOCIATE IN HUMANE ARTS DEGREE

MSC Nelson/Larson

The Governing Board hereby confers the degree of **Associate in Humane Arts** with all rights, benefits, and privileges appertaining thereto, in recognition of distinguished community service, upon **OTTO ROEMMICH**. The degree will be conferred at the commencement ceremony in May.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. APPROVE AGENDA ITEMS FOR CONSIDERATION AT NEXT MEETING

The Governing Board hereby approves the following agenda items for consideration at the next meeting: Allied Health Sciences Report and Contract Review Policy (Chadwick)

Pending Reports

Grant Application Process (Nelson)
Federal Budget Impact on Palomar College (Chadwick)

N. ITEMS REQUESTED BY GENERAL PUBLIC

1. REQUEST: REVIEW OF ASSOCIATED STUDENT GOVERNMENT RESPONSIBILITIES, BYLAWS, AND ELECTION CODES

Donnie Boyle, member of the general public and student at Palomar College, hereby requests that a review of the Associated Students Government responsibilities, bylaws, and election codes be conducted. **EXHIBIT N-1**

Donnie Boyle, Student – Expressed his concerns regarding some of the legalities in the bylaws of the Associated Student Government and regarding distribution of ASG funds.

Neill K. Kovrig, ASG Vice President – Responded to Mr. Boyle's concerns.

A lengthy discussion ensued. A follow-up report will be presented by Mr. Deegan at the next Board meeting.

Q. ADJOURNMENT

The meeting adjourned at 9:04 p.m.

President

Secretary