



GOVERNING BOARD AGENDA
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, MARCH 8, 2005
6:00 P.M. (CLOSED SESSION) - 7:00 P.M. (OPEN SESSION)

NOTICE TO PUBLIC: In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Open Session of the Board meets the second Tuesday of every month starting at 7:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.

A.	Call to Order (6 p.m.)	2
B.	Roll Call	2
BB.	Closed Session	2
BBB.	Open Session (7 p.m.)	2
C.	Approval of Minutes	2
D.	Call for Removal of Items from or Changes to Agenda	2
E.	Report of the Board President	2
F.	Reports of the Governing Board Members	2
G.	Report of the Superintendent/President	2
H.	Consent Calendar	3
I.	Action on Items Removed from Consent Calendar	9
J.	Reports from College Groups	9
K.	Comments from Other Individuals or Groups	9
L.	Unfinished Business	9
M.	New Business	9
N.	Agenda Items Requested by General Public	13
O.	Closed Session	14
P.	Reconvene to Open Session	14
Q.	Adjournment	14

A. CALL MEETING TO ORDER

B. ROLL CALL

Establishment of a Quorum

BB. CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
5. Conference with Real Property Negotiator, pursuant to Government Code 54956.8. Property APNs as follows: 108-121 Parcel 11; 108-120 Parcels 62, 63, 64; 126-061 Parcel 06; 126-121 Parcel 14; 323-100 Parcels 04, 10, 11, 12; 323-482 Parcel 12; 323-500 Parcels 01, 05, 06, 07, 08, 09, 14; 323-501 Parcel 02.
6. Consider granting honorary degree, pursuant to Ed. Code 72122.

BBB. RECONVENE TO OPEN SESSION

Pledge of Allegiance

C. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

The Governing Board hereby approves the Minutes of the Regular Meeting of February 8, 2005, and the Minutes of the Special Meeting of February 22, 2005.

D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

E. REPORT OF THE GOVERNING BOARD PRESIDENT

F. REPORTS OF THE GOVERNING BOARD MEMBERS

G. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report of Vice President for Instruction
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
Cell Towers – Mike Ellis
4. Report of Vice President for Human Resource Services

CONSENT CALENDAR

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

H. CONSENT CALENDAR

BUSINESS SERVICES

1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS

The Governing Board hereby reviews and approves the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2004-2005 fiscal year budget:

Purchase Orders	0540422	through	0540493	\$178,745.36
Travel	0550055	through	0550075	\$12,451.80
Advertising/Increases	0560049	through	0560060	\$21,042.38
Employment Ads	0565011	through	0565013	\$982.74
Agreement/Services	0570595	through	0570657	\$1,030,400.06
Repairs	0575079	through	0575093	\$10,180.50
Agreement/Annual	0580159	through	0580165	\$4,502.78
Utilities	0595053	through	0595056	\$9,869.00
				<u>\$ 1,268,174.62</u>

CONTRACTS

2. RECOMMENDATION: ACTION - REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS

The Governing Board hereby ratifies and approves all contracts and agreements for the period January 1, 2005, through February 28, 2005, and entered into on behalf of the Palomar Community College District. **EXHIBIT H-2**

FISCAL SERVICES

3. RECOMMENDATION: ACTION – APPROVE REVOLVING CASH EXPENDITURES FOR JANUARY, 2005

The Governing Board hereby approves the **Revolving Cash Expenditures** for the month of January, 2005. **EXHIBIT H-3**

GIFTS

4. RECOMMENDATION: ACTION – ACCEPT GIFTS

The Governing Board hereby accepts the following **gifts** and directs that an appropriate letter of appreciation be sent to the donors:

- a. Red Mountain Opacimeter, Model 1667, Serial #9110352, donated by Russell Gillis, 2075 Nutmeg Street, Escondido, CA 92026, to be used by students in Diesel Technology. Total cash value as estimated by donor is \$4,000.00.
- b. Celestron Telescope C8 and Accessories, Serial #846160, donated by Bill Harviltz, P.O. Box 517, Pauma Valley, CA 92061, to be used by students in the Astronomy Program. Total cash value as estimated by donor is \$1,000.00.

REPLACEMENT OF WARRANT

5. RECOMMENDATION: ACTION – AUTHORIZE DRAWING NEW WARRANT

The Governing Board hereby authorizes the Disbursing Officer to **draw new warrant** as follows:

Warrant #76-129558, dated June 3, 2004, in the amount of \$124.00 to Brenda Karina Ramirez, 950 Taylor Avenue #11, Vista, CA 92084. Void due to stale dating.

DESTRUCTION OF RECORDS

6. RECOMMENDATION: ACTION – CONFIRM CLASSIFICATION OF RECORDS TO CLASS 3-DISPOSABLE; AND AUTHORIZE DESTRUCTION PURSUANT TO TITLE 5, §16023 THROUGH §16028, CALIFORNIA ADMINISTRATIVE CODE

The Governing Board hereby approves the records identified below, which have been certified by the Director of Enrollment Services, as designee of the Superintendent of the District, as accurate in detail; and approves that the following **records** are hereby confirmed to be **Class 3-Disposable**, and may be **destroyed** in accordance with Article 2, Sections 16023 through 16028, of Article 5, California Administrative Code.

Spring/Summer/Fall 2000

Applications
Course Request - Add/Drop forms
Drop Rosters and Cards
Attendance Rosters
Community Ed Applications
Deposit Worksheets

PERSONNEL

7. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring 2005 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

SPRING 2005

OCCUPATIONAL & NONCREDIT PROGRAMS

Sheckler, Phillip	Apprenticeship – Electrical Technology 4+ Years Experience	Paid by San Diego Electrical Training Trust
Mues, Patricia	Community Education A.B., Political Science 2+ Years Experience	\$43.06

PERFORMING ARTS

Jensen, Kimberly	Dance B.F.A., Dance M.F.A., Dance	\$44.13
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REGIONAL OCCUPATIONAL PROGRAM

Mushet, Cynthia Culinary Arts \$43.06
B.A., Anthropology
2+ Years Experience

8. RECOMMENDATION: ACTION - RATIFY CORRECTION TO ACADEMIC CONTRACT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the correction to the following academic contract:

- a. Name: **CARL J. LOFTHOUSE**
Position: Assistant Professor, Fire Technology
Degree: A.A., General Education
2+ Years Experience
Department: Public Safety Programs
Position #: 6315 New: Yes
Remarks: Increased step placement due to verification of previous related work experience.
Sal Grade/Stp: B/8 Salary: \$5,348.52/month
% of Position: 100% # Mos: 10
Effective: January 18, 2005
Account #: A-111000-336300-21330-0000000/100%
- b. Name: **HENRY P. ORDILLE**
Position: Assistant Professor, Emergency Medical Education
Degrees: B.A., Psychology
A.A., Liberal Arts
2+ Years Experience
Department: Emergency Medical Education
Position #: 5186 New: Yes
Remarks: Increased step placement due to verification of previous related work experience.
Sal Grade/Stp: B/8 Salary: \$5,348.52/month
% of Position: 100% # Mos: 10
Effective: August 19, 2005
Account #: A-111000-334200-12500-0000000/100%

9. RECOMMENDATION: ACTION - RATIFY CERTIFICATED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following certificated employee:

- a. Name: **GAYLE A. JONES**
Position: Teacher II
Department: Child Development Center
Position #: 6162 New?: No
Remarks: Replacement for Farhana Karim
Sal Grade/Stp: C/2 Salary: \$2,369.22/month
% of Position: 100% # of Mos: 12
Effective: February 14, 2005
Account #: U-111000-364300-69200-000000/100%

10. RECOMMENDATION: ACTION - RATIFY NEW CLASSIFIED POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the following classified position:

Position: **STAFF ASSISTANT**
Name: Vacant
Department: Facilities
Position #: 6314 New: Yes
Remarks: Funded -
Sal Grade/Stp: 23/1 Salary: \$2,940.49/month
% of Position: 100% # Mos.: 12
Effective: March 8, 2005
Account #: A-212200-541100-65110-0000000/100%

11. RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following classified employees:

- a. Name: **ABIGAIL CORONA**
Position: Human Resources Assistant II
Department: Human Resource Services
Position #: 5022 New?: No
Remarks: Replacement for Maria Johnson
Sal Grade/Stp: 18/1 Salary: \$2,603.87/month
% of Position: 100% # Mos: 12
Effective: March 1, 2005
Account #: A-212200-611100-66600-0000000/100%
- b. Name: **OSCAR L. LOPEZ**
Position: Senior Office Specialist (Bilingual English/Spanish)
Department: English as a Second Language at the Escondido Education Center
Position #: 5130 New?: No
Remarks: Replacement for Jeannette Martinez; position was 100% and reduced to 45%; change to position approved 2/8/05.
Sal Grade/Stp: 14/1 Salary: \$1,062.65/month
% of Position: 45% # Mos: 12
Effective: February 28, 2005
Account #: A-212200-325100-60910-0000000/100%
Normal Work Schedule: Monday – Thursday, 3:30 pm – 8:00 pm. A 3% night differential will be paid for hours worked between 6:00 pm and 10:00 pm.
- c. Name: **VERONICA BRISEÑO**
Position: Senior Office Specialist (Bilingual English/Spanish)
Department: English as a Second Language at the Escondido Education Center
Position #: 6294 New?: Yes
Remarks: Position approved 2/8/05
Sal Grade/Stp: 14/1 Salary: \$1,062.65/month
% of Position: 45% # Mos: 12
Effective: March 7, 2005
Account #: A-212200-325100-60910-0000000/100%
Normal Work Schedule: Monday–Thursday, 7:30am–12:00 pm

12. RECOMMENDATION: ACTION – RATIFY RECLASSIFICATION OF CLASSIFIED POSITIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the reclassification of the following classified positions:

- a. Position: **INVENTORY CONTROL TECHNICIAN**
 Department: Facilities Department
 Name: Diane D. Rabe
 Position #: 5808 New?: No
 Remarks: Position was Inventory Control Technician, Grade 13
 Effective: January 1, 2005
 % of position: 100% # Mos: 12
 Sal Grade/Stp: 16/10 Salary: \$3,186.69/month
 Account: A-212200-545100-67740-0000000/100%
- b. Position: **INFORMATION SERVICES TECHNICIAN**
 Department: Escondido Education Center
 Name: David J. Clayton
 Position #: 6110 New?: No
 Remarks: Position was Instructional Computer Lab Technician, Grade 25
 Effective: January 1, 2005
 % of position: 100% # Mos: 12
 Sal Grade/Stp: 30/6 Salary: \$4,342.28/month
 Account: B-212200-354200-60910-0611400/100%
- c. Position: **COMMUNICATIONS ASSISTANT I**
 Department: Communications Office
 Name: Susan E. Martin
 Position #: 5730 New?: No
 Remarks: Position was Administrative Secretary, Grade 19
 Effective: January 1, 2005
 % of position: 75% # Mos: 12
 Sal Grade/Stp: 20/3 Salary: \$2,260.05/month
 Account: A-212200-212200-67120-0000000/100%
- d. Position: **COMMUNICATIONS ASSISTANT II**
 Department: Communications Office
 Name: Mary T. Chase
 Position #: 5850 New?: No
 Remarks: Position was Staff Aide, Grade 20
 Effective: January 1, 2005
 % of position: 45% # Mos: 12
 Sal Grade/Stp: 22/7 Salary: \$1,620.54/month
 Account: A-212200-212200-67120-0000000/100%
- e. Position: **COMMUNICATIONS ASSISTANT II**
 Department: Communications Office
 Name: Melinda Finn
 Position #: 5848 New?: No
 Remarks: Position was Public Information Assistant, Grade 20
 Effective: January 1, 2005
 % of position: 75% # Mos: 12
 Sal Grade/Stp: 22/7 Salary: \$2,700.89/month
 Account: A-212200-212200-67120-0000000/100%

- f. Position: **SENIOR OFFICE SPECIALIST**
Department: Human Resource Services
Name: Dalia Lopez
Position #: 6159 New?: No
Remarks: Position was Office Specialist, Grade 10
Effective: March 1, 2005
% of position: 100% # Mos: 12
Sal Grade/Stp: 14/4 Salary: \$2,734.49/month
Account: A-212200-611100-66600-0611400/100%
- g. Position: **ASSISTANT MAINTENANCE ELECTRICIAN**
Department: Facilities Department
Name: Richard K. Gallagher
Position #: 5755 New?: No
Remarks: Position was Maintenance Technician, Grade 13
Effective: January 1, 2005
% of position: 100% # Mos: 12
Sal Grade/Stp: 24/7 Salary: \$3,783.31/month
Account: A-212200-542100-65100-0000000/100%
- h. Position: **COUNSELING SUPPORT SPECIALIST**
Department: Extended Opportunity Programs & Services
Name: Angela K. Stanley
Position #: 6206 New?: No
Remarks: Position was Office Specialist, Grade 10
Effective: January 1, 2005
% of position: 45% # Mos: 12
Sal Grade/Stp: 16/4 Salary: \$1,292.13/month
Account: K-212200-473100-64300-1612060 /100%

13. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board hereby approves the Personnel Actions/History report, which includes hires and pay rate changes for student employees for the month of February, 2005, and short-term employees for the month of March, 2005. **EXHIBIT H-13**

14. RECOMMENDATION: ACTION – RATIFY EMPLOYEE RESIGNATION

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the resignation of the following employee:

Susan L. Robbins, Counseling Support Specialist, Counseling, effective February 5, 2005 (last day of employment February 4, 2005).

15. RECOMMENDATION: ACTION – APPROVE REIMBURSEMENT OF CANDIDATE FOR SECOND-LEVEL INTERVIEW EXPENSES

The Governing Board hereby approves reimbursement of travel expenses for second level interview for the following:

Name: **JAMES HUYCK**
For: Airfare, airport parking, rental car, hotel, and meals
To Attend: Second level interview for the position of
Director of Development and Intergovernmental Relations/Executive
Director for the Foundation
Location: Sacramento, CA to San Diego, CA
Date: February 1, 2005 – February 2, 2005
Amount: \$540.78
Account #: 575400-12-611200-67600-10-2005-1612080/100%

16. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the Professional Growth Program for Classified Employees, the following employee is **granted** a one-time lump sum stipend of \$2,000 effective March 1, 2005, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name:	Traci Sickinger
Position:	Systems Module Functional Specialist
Department:	Fiscal Services
Course of Study:	Job Related

<p style="text-align: center;">Resumption of REGULAR AGENDA</p>
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I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

J. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of The Faculty**
4. **INFORMATION: Report of the Administrative Association**
5. **INFORMATION: Report of the Confidential and Supervisory Team**
6. **INFORMATION: Report of the CCE/AFT**
7. **INFORMATION: Report of the Associated Student Government**

K. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. **INFORMATION: Comments from Other Individuals or Groups**

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a **five-minute time limit per person**. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

L. UNFINISHED BUSINESS

M. NEW BUSINESS

1. **RECOMMENDATION: ACTION – APPROVE FINAL RATIFICATION OF A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE DISTRICT AND THE PALOMAR FACULTY FEDERATION**

The Governing Board hereby **approves** the final ratification of a collective bargaining agreement between the Palomar Community College District and the Palomar Faculty Federation, AFT Local 6161. **EXHIBIT M-1**

2. **RECOMMENDATION: ACTION – APPROVE THE PALOMAR COMMUNITY COLLEGE DISTRICT 2005 ACCREDITATION PROGRESS REPORT**

The Governing Board of the Palomar Community College District hereby approves the 2005 Accreditation Progress Report and authorizes the Superintendent or designee to submit the report to the Accrediting Commission for Community and Junior Colleges (ACCJC). **EXHIBIT M-2**

3. **RECOMMENDATION: ACTION – APPROVE PALOMAR COMMUNITY COLLEGE DISTRICT 2004-2005 STUDENT EQUITY PLAN**

The **Governing Board** hereby **approves** the District's 2004-2005 Student Equity Plan which has been reviewed by all shared governance constituent groups of the college.

In order to promote student success for all students, the governing board of each community college district is required to adopt a student equity plan for each college in the district (Title 5, Section 54220). The student equity plan contains student success indicators (standards) as they relate to the Board of Governors policy on student equity implementation for each college. **EXHIBIT M-3**

4. **RECOMMENDATION: ACTION – ACCEPT GRANT FROM CALIFORNIA COMMUNITY COLLEGES: BUSINESS/CIS STATEWIDE ADVISORY COMMITTEE TO ASSIST IN THE DEVELOPMENT OF AN ASSOCIATE'S DEGREE IN ENTERTAINMENT TECHNOLOGY**

The Palomar Community College District hereby accepts a **grant** in the amount of \$9,300.00 from the California Community Colleges, Statewide Discipline/Industry Collaborative for Business/CIS Education Mini-Grants. This grant will assist in the development of an Associate's degree program in **Entertainment Technology** through the Performing Arts department. Funds shall be dispersed on or about April 29, 2005. **EXHIBIT M-4**

5. **RECOMMENDATION: ACTION – APPROVE AGREEMENT WITH VICENTI, LLOYD, STUTZMAN, LLP, FOR DISTRICT AUDIT SERVICES**

The Governing Board hereby approves an agreement for audit services pursuant to California Education Code § 84040, for three fiscal years ending June 30, 2005, June 30, 2006, and June 30, 2007, with Vicenti, Lloyd, Stutzman, LLP, Business Consultants and CPA's, which agreement may be terminated by either party upon thirty (30) days notice to the other. Compensation for the audit services shall be in the amount of \$61,300.00 for FY 2004-2005; \$64,490.00 for FY 2005-2006; and \$67,690.00 for FY 2006-2007, plus reimbursement for mileage at the approved IRS rate for the years served.

In addition, the District shall retain the services of this firm for the preparation of financial statements in compliance with GASB (Government Accounting Standards Board) Statements No. 34 and 35. It is anticipated that the engagement of these services will take approximately 60-80 hours at a cost ranging from \$6,600 to \$8,800. **EXHIBIT M-5**

6. RECOMMENDATION: ACTION – APPROVE REVISED BOARD POLICY 156.1 REPORTING ABSENCES

The Governing Board of the Palomar Community College District hereby approves the revised Board Policy 156.1 Reporting Absences as shown below:

**B.P. 156.1
Reporting Absences**

Faculty members are responsible for recording absences on their monthly Employee Absence Report and returning the report to Payroll Services.

In the event that a faculty member is absent he/she will contact the following people in the following order until he/she has reported his/her absence:

- Academic Department Office
- Office of the Director/Manager of the Palomar College Escondido Center, or Palomar College site (only if the class is offered at a site other than the San Marcos Campus)
- Office of the Division Dean
- Office of the Asst. Superintendent/Vice President for Instruction
- Campus Police

Posting Classes

Once notified by the faculty member, the person contacted will be responsible for posting the official notice on the appropriate classroom door(s).

7. RECOMMENDATION: ACTION – REINSTATE BOARD POLICY 403.2 ENROLLMENT FEE WAIVER

The Governing Board of the Palomar Community College District hereby approves the reinstatement of Board Policy 403.2 Enrollment Fee Waiver as follows:

**BP 403.2
Enrollment Fee Waiver (85-11299, 94-16817, 97-18584)**

The Governing Board of the Palomar Community College District shall, effective for classes which begin after March 9, 2005, exempt from the enrollment fee any private or public elementary or secondary school pupil admitted to Palomar College as a special part-time student for credit classes. The attendance of the student must be authorized by a letter of permission from the school.

For purposes of this policy, a special part-time student is a student who registers in 12 units or less per semester at Palomar College. Credit for courses completed shall be at the college level but may be transferred back to the school district for fulfillment of graduation requirements. *EC 72252, 76001; GB 6-10-86, GB 1-17-95, GB 10-14-97*

8. **RECOMMENDATION: ACTION – APPROVE RESOLUTION IN SUPPORT OF THE NORTH COUNTY TRANSIT DISTRICT SPRINTER LIGHT RAIL SYSTEM**

WHEREAS, Palomar College is a California Community College that serves more than 27,000 students seeking academic, career, and personal advancement in North San Diego County;

WHEREAS, Palomar College is a commuter college with no residential facilities so that all students are transported to and from classes on a daily basis;

WHEREAS, public transportation provides economic benefits to students, staff, and guests who do not own cars or do not wish to drive cars to the campus, and provides environmental benefits by reducing air pollution and traffic congestion;

WHEREAS, the Sprinter light rail system will link Palomar College with the cities of Escondido, Vista, and Oceanside where more than 12,000 of our students reside; and

WHEREAS, North County Transit District has pledged to build a Sprinter station directly in front of the Palomar College San Marcos campus and to operate the Sprinter from 5:00 a.m. to 9:00 p.m. daily at the same fare as the current bus service.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Palomar Community College District endorses and supports the building and implementation of the North County Transit District Sprinter light rail system as a benefit to our educational community.

9. **RECOMMENDATION: ACTION – CHANGE TIME OF DAY OF GOVERNING BOARD MEETINGS**

BE IT RESOLVED, That the **Regular Meetings** of the Governing Board of the Palomar Community College District shall be held on the **second Tuesday** of each month, **closed session** beginning at 5 p.m., **open session** beginning at **6 p.m.**, in the **Governing Board Room, Student Services Center, San Marcos Campus**, commencing **April 12, 2005**. The fourth Tuesday of the month will be kept open for special meetings, orientations, workshops, or training sessions, should they be needed. Deadline to submit items for the Board agenda shall be ten days prior to Governing Board meeting.

10. **RECOMMENDATION: ACTION – APPROVE DRAFT OF LETTER TO COMMUNITY REGARDING PUBLIC HEARING ON THE PROPOSED INSTALLATION OF CELL TOWERS**

The Governing Board hereby approves the **letter** that will be sent to the College community regarding notification of the **public hearing** on the proposed installation of three cell towers on District property. **EXHIBIT M-10**

11. INFORMATION: SABBATICAL LEAVES

An item will appear on the agenda for the **April 12, 2005**, meeting requesting the Governing Board to vote on the approval of **sabbatical leaves** for **2005-2006** for the following faculty members. **EXHIBIT M-11**

FULL YEAR 2005-2006

Maria Miller, Counseling Department

FALL 2005

Andrea Bell, English Department
Steven Crouthamel, American Indian Studies Department
Peter Gach, Performing Arts Department
Anne Hohman, English Department
Suzann Norton, Disability Resource Center
Wade Rollins, Graphic Communications Department
Jay Schultz, Art Department
Steven Spear, Earth Sciences Department
Anne Voth, Mathematics Department

SPRING 2006

Yvonne Anderson, Economics/ History/Political Science Department
Stephen McDonald, English Department
Melissa Smith, Speech Communication/Forensics/American Sign Language Department
Michael Steirnagle, Art Department
Thomas Ventimiglia, Counseling Department
Colleen Weldele, English as a Second Language Department

12. INFORMATION: CCCT BOARD ELECTION – 2005

An item will appear on the agenda for the **April 12, 2005**, meeting requesting the Governing Board to vote for ten candidates for the **CCCT Board**. **EXHIBIT M-12**

13. RECOMMENDATION: ACTION – GRANT HONORARY ASSOCIATE IN HUMANE ARTS DEGREE

The Governing Board hereby confers the degree of **Associate in Humane Arts** with all rights, benefits, and privileges appertaining thereto, in recognition of distinguished community service, upon _____. The degree will be conferred at the commencement ceremony in May.

14. RECOMMENDATION: ACTION – APPROVE AGENDA ITEMS FOR CONSIDERATION AT NEXT MEETING

The Governing Board hereby approves the following agenda items for consideration at the next meeting:_____

Pending Reports

Grant Application Process (Nelson)
Federal Budget Impact on Palomar College (Chadwick)
Renew and Update Board Policies (Larson)

N. ITEMS REQUESTED BY GENERAL PUBLIC

1. REQUEST: REVIEW ASSOCIATED STUDENT GOVERNMENT RESPONSIBILITIES, BYLAWS, AND ELECTION CODES

Donnie Boyle, member of the general public and student at Palomar College, hereby requests that a review of the Associated Students Government responsibilities, bylaws, and election codes be conducted. **EXHIBIT N-1**

O. CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
5. Conference with Real Property Negotiator, pursuant to Government Code 54956.8. Property APNs as follows: 108-121 Parcel 11; 108-120 Parcels 62, 63, 64; 126-061 Parcel 06; 126-121 Parcel 14; 323-100 Parcels 04, 10, 11, 12; 323-482 Parcel 12; 323-500 Parcels 01, 05, 06, 07, 08, 09, 14; 323-501 Parcel 02.
6. Consider granting honorary degree, pursuant to Ed. Code 72122.

P. RECONVENE TO OPEN SESSION

Q. ADJOURNMENT