



**GOVERNING BOARD AGENDA**  
**REGULAR MEETING, GOVERNING BOARD**  
**PALOMAR COMMUNITY COLLEGE DISTRICT**  
**GOVERNING BOARD ROOM, STUDENT SERVICES CENTER**  
**COLLEGE CAMPUS**  
**SAN MARCOS, CALIFORNIA**  
**TUESDAY, JANUARY 11, 2005**  
**6:00 P.M. (CLOSED SESSION) - 7:00 P.M. (OPEN SESSION)**

**NOTICE TO PUBLIC:** In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

*The Open Session of the Board meets the second Tuesday of every month starting at 7:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.*

A.	Call to Order (6 p.m.) .....	2
B.	Roll Call .....	2
BB.	Closed Session .....	2
BBB.	Open Session (7 p.m.) .....	2
C.	Approval of Minutes .....	2
D.	Call for Removal of Items from or Changes to Agenda .....	2
E.	Report of the Board President .....	2
F.	Reports of the Governing Board Members .....	2
G.	Report of the Superintendent/President .....	2
H.	Consent Calendar .....	3
I.	Action on Items Removed from Consent Calendar .....	12
J.	Reports from College Groups .....	12
K.	Comments from Other Individuals or Groups .....	12
L.	Unfinished Business .....	12
M.	New Business .....	12
N.	Closed Session .....	13
O.	Reconvene to Open Session .....	13
P.	Adjournment .....	13

**A. CALL MEETING TO ORDER**

**B. ROLL CALL**

Establishment of a Quorum

**BB. CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
5. Conference with Real Property Negotiator, pursuant to Government Code 54956.8. Property APNs as follows: 108-121 Parcel 11; 108-120 Parcels 62, 63, 64; 126-061 Parcel 06; 126-121 Parcel 14; 323-100 Parcels 04, 10, 11, 12; 323-482 Parcel 12; 323-500 Parcels 01, 05, 06, 07, 08, 09, 14; 323-501 Parcel 02.
6. Review of tort claim, pursuant to Government Code 54956.95.
7. Conference with Legal Counsel - Anticipated Litigation, pursuant to Government Code 54956.9.

**BBB. RECONVENE TO OPEN SESSION**

Pledge of Allegiance

**C. RECOMMENDATION: ACTION - APPROVAL OF MINUTES**

The Governing Board hereby approves the Minutes of the Regular Meeting of December 14, 2004.

**D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

**E. REPORT OF THE GOVERNING BOARD PRESIDENT**

**F. REPORTS OF THE GOVERNING BOARD MEMBERS**

**G. REPORT OF THE SUPERINTENDENT/PRESIDENT**

1. Report of Vice President for Instruction
2. Report of Vice President for Student Services
  - a. Information on Bookstore Textbook Buybacks – Bruce Bishop
3. Report of Vice President for Finance and Administrative Services
  - a. Audit Report – Joe Newmyer
  - b. Fiscal Stability Task Force Mid-Year Report – Bonnie Dowd
4. Report of Vice President for Human Resource Services

**CONSENT CALENDAR**

**NOTICE TO PUBLIC:** *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

**H. CONSENT CALENDAR**

**BUSINESS SERVICES**

**1. RECOMMENDATION: ACTION – REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

The Governing Board hereby ratifies and approves all **contracts and agreements** for the period November 1, 2004 through December 31, 2004 and entered into on behalf of the Palomar Community College District, as detailed on **Exhibit H-1**.

**GIFTS**

**2. RECOMMENDATION: ACTION – ACCEPT GIFTS**

The Governing Board hereby accepts the following **gifts** and directs that an appropriate letter of appreciation be sent to the donors:

- a. Four large boxes of **hand-painted fabrics** donated by Adam & Moira Dewar, Island Batik, Inc., 1341 Distribution Way #12, Vista, CA 92083, to be used by students. Total cash value as estimated by donor is \$1,000.00

**TRAVEL**

**3. RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES**

The Governing Board hereby approves/ratifies **travel expenses** for the following persons:

- a. **Board Member**                      **NANCY C. CHADWICK**  
Advanced Funds?                      Yes  
For:    Transportation, lodging, registration, etc.  
To attend:                                      CA Community College League Workshop/Annual  
    Legislative Conference  
Location:                                      Sacramento, CA  
Date:    January 29-31, 2005  
Amount:                                        \$1,809.42  
Budget Acct. No.:                              575200-11-111100-66100-10-2005-0000000
  
- b. **Board Member**                      **MARK EVILSIZER**  
Advanced Funds?                      Yes  
For:    Transportation, lodging, registration, etc.  
To attend:                                      CA Community College League Workshop/Annual  
    Legislative Conference  
Location:                                      Sacramento, CA  
Date:    January 29-31, 2005  
Amount:                                        \$1,455.41  
Budget Acct. No.:                              575200-11-111100-66100-10-2005-0000000

- c.     **Board Member**           **RUTH LARSON**  
Advanced Funds?           Yes  
For:                         Transportation, lodging, registration, etc.  
To attend:                 CA Community College League Workshop/Annual  
                                      Legislative Conference  
Location:                 Sacramento, CA  
Date:                        January 29-31, 2005  
Amount:                    \$1,443.99  
Budget Acct. No.:         575200-11-111100-66100-10-2005-0000000
- d.     **Board Member**           **DARRELL L. MC MULLEN**  
Advanced Funds?           Yes  
For:                         Transportation, lodging, registration, etc.  
To attend:                 CA Community College League Workshop/Annual  
                                      Legislative Conference  
Location:                 Sacramento, CA  
Date:                        January 29-31, 2005  
Amount:                    \$1,451.06  
Budget Acct. No.:         575200-11-111100-66100-10-2005-0000000
- e.     **Board Member**           **MICHELE T. NELSON**  
Advanced Funds?           Yes  
For:                         Transportation, lodging, registration, etc.  
To attend:                 CA Community College League Workshop/Annual  
                                      Legislative Conference  
Location:                 Sacramento, CA  
Date:                        January 29-31, 2005  
Amount:                    \$1,268.93  
Budget Acct. No.:         575200-11-111100-66100-10-2005-0000000

#### **FISCAL SERVICES**

4.     **RECOMMENDATION: ACTION – APPROVE REVOLVING CASH EXPENDITURES**

The Governing Board hereby approves the **Revolving Cash Expenditures** for the month of November 2004, as indicated on **Exhibit H-4**.

#### **REPLACEMENT OF WARRANTS**

5.     **RECOMMENDATION: ACTION – APPROVE DRAWING NEW WARRANTS**

The Governing Board hereby authorizes the Disbursing Officer to **draw new warrants** as follows:

Warrant #76-121826, dated February 5, 2004, in the amount of \$72.00 to Josh Brody, 371 Brake Bay, Oceanside, CA 92057. Void due to stale date.

Warrant #76-128307, dated May 5, 2004, in the amount of \$54.00 to Benjamin Hopkins, 1345 Morning View Dr. #156, Escondido, CA 92026. Void due to stale date.

**PERSONNEL**

**6. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINE**

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals **equivalency to minimum qualifications** for the disciplines listed:

Stephen Hook – Dance  
 Zachary Pugh – English

**7. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/ President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Spring 2005 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

**SPRING 2005**

**DESIGN AND CONSUMER EDUCATION**

Yusim, Lynn	Interior Design B.S.J., Journalism 2 + Years Experience	\$43.06
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**ECONOMICS/HISTORY/POLITICAL SCIENCE**

Jones, Juli	History B.A., Political Science M.A., History	\$44.13
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**ENGLISH**

Carter, Jennifer	English B.A., English M.A., Literature and Writing Studies	\$44.13
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Martin, Susan	English B.A., English and Psychology M.A., English	\$44.13
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Pugh, Zachary	English B.A., Literature and Writing Studies Coursework and Experience	\$43.06
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Woiwode, Erica	English B.A., English M.A., Literature and Writing Studies	\$44.13
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**ENGLISH AS A SECOND LANGUAGE**

Davison, Patricia	English as a Second Language B.A., Philosophy M.A.T.L., Teaching of Language (TESOL)	\$44.13
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**LIFE SCIENCES**

Jensen, Thomas	Biology B.S., Zoology Ph.D., Biological Sciences	\$46.90
Langlois, Ronald	Biology B.A., Biology M.A., Biology	\$44.13

**NURSING EDUCATION**

Minor, Geneva	Nursing B.S.N., Nursing M.S.N., Nursing	\$44.13
Shoukry, Christina	Nursing B.S.N., Nursing M.S.N., Nursing	\$44.13

**OCCUPATIONAL & NONCREDIT PROGRAMS**

Bell, Sandra	Community Education B.S., Education M.A., Education	\$45.62
Lanoue, Raymond	Community Education B.Ed., Education M.Ed., Education	\$44.13

**MATHEMATICS**

Blamey, Thomas	Mathematics B.S., Mathematics M.A., Statistics	\$44.13
Bunch, Henry	Mathematics B.S., Mathematics M.S., Mathematics Ph.D., Mathematics	\$46.90

**PERFORMING ARTS**

Hook, Steven	Dance Eminence in the field of Ballet and Dance	\$43.06
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**PUBLIC SAFETY PROGRAMS**

Bird, James	Administration of Justice B.A., Latin American Studies M.A., Latin American Studies	\$44.13
Kogler, Gregory	Administration of Justice B.A., Psychology M.P.A., Public Administration	\$44.13

**SPEECH COMMUNICATIONS/FORENSICS/AMERICAN SIGN LANGUAGE**

Gershwind, Reed	American Sign Language B.S., Business Administration M.B.A., Business Administration 2 + Years Experience	\$44.13
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**8. RECOMMENDATION: ACTION - RATIFY NEW ACADEMIC POSITIONS**

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the following **academic positions**:

- a. Position: **Assistant Professor, Fire Technology**  
Name: Vacant  
Department: Public Safety Programs  
Position #: 6315                      New: Yes  
% of Position: 100%                      # Mos.: 10  
Effective: January 12, 2005  
Account #: A-111000-336300-21330-0000000/100%
  
- b. Position: **Assistant Professor, Speech**  
Name: Vacant  
Department: Speech Communications/Forensics/ASL  
Position #: 6317                      New: Yes  
% of Position: 100%                      # Mos.: 10  
Effective: January 12, 2005  
Account #: A-111000-329300-15060-0000000/100%
  
- c. Position: **Assistant Professor, Emergency Medical Education**  
Name: Vacant  
Department: Emergency Medical Education  
Position #: 5186                      New: Yes  
% of Position: 100%                      # Mos.: 10  
Effective: January 12, 2005  
Account #: A-111000-334200-12500-0000000/100%

**9. RECOMMENDATION: ACTION - RATIFY ACADEMIC EMPLOYMENT**

The Governing Board ratifies the recommendation of the Interim Superintendent/President regarding the **employment** of the following **academic employees**:

- a. Name: **MARY J. CASSONI**  
Position: Assistant Professor, Business  
Degrees: B.A., Biology  
M.B.A., Business Administration  
Department: Business Education  
Position #: 5340                      New: No  
Remarks: Replacement for Joan Blumeyer  
Sal Rng/Stp: **D/1**                      Salary: **\$4,337.20/month**  
% of Position: 100%                      # of Mos: 10  
Effective: January 18, 2005  
Account #: A-111000-357100-05140-0000000/100%
  
- b. Name: **HENRY P. ORDILLE**  
Position: Assistant Professor, Emergency Medical Education  
Degrees: B.A., Psychology  
A.A., Liberal Arts  
2+ Years Experience  
Department: Emergency Medical Education  
Position #: 5186                      New: Yes  
Remarks: Position approved January 11, 2005  
Sal Rng/Stp: **B/1**                      Salary: **\$3,932.47/month**  
% of Position: 100%                      # of Mos: 10  
Effective: August 19, 2005  
Account #: A-111000-334200-12500-0000000/100%

c. Name: **CARL J. LOFTHOUSE**  
Position: Assistant Professor, Fire Technology  
Degrees: B.A., Psychology  
A.A., Liberal Arts  
2+ Years Experience  
Department: Public Safety Programs  
Position #: 6315 New: Yes  
Remarks: Position approved January 11, 2005  
Sal Rng/Stp: **B/1** Salary: **\$3,932.47/month**  
% of Position: 100% # of Mos: 10  
Effective: January 18, 2005  
Account #: A-111000-336300-21330-0000000/100%

**10. RECOMMENDATION: ACTION - RATIFY CORRECTION TO ACADEMIC CONTRACT**

The Governing Board ratifies the recommendation of the Interim Superintendent/President regarding the **correction** to the following **academic contract**:

a. Name: **APRIL CUNNINGHAM**  
Position: Assistant Professor/Librarian (one year temporary assignment)  
Department: Library  
Remarks: Increased step placement due to verification of previous related work experience.  
Sal Rng/Stp: **C/3** Salary: **\$4,539.44/month**  
% of Position: 100% # of Mos: 11  
Effective: August 20, 2004  
Account #: A-125000-317100-61200-0000000/100%

**11. RECOMMENDATION: ACTION - RATIFY ADMINISTRATIVE EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **employment** of the following **administrative employee**:

a. Name: **SARA L. THOMPSON**  
Position: Instructional Dean  
Department: Mathematics and the Natural and Health Sciences  
Position #: 5232 New: No  
Remarks: Replacement for Michael Rourke; promotion for Ms. Thompson.  
Sal Grade/Stp: **75/1** Salary: **\$7,545.90/month**  
% of Position: 100% # of Mos: 12  
Effective: January 1, 2005  
Account #: A-123100-341100-60110-0000000/100%

**12. RECOMMENDATION: ACTION - RATIFY CHANGE TO CLASSIFIED POSITION**

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **change** of the following **classified positions**:

a. Position: **Assessment Assistant**  
Name: Susan M. Rogers  
Department: Counseling Services  
Position #: 5762 New?: No  
Remarks: Position was 45%; funded – Matriculation funds  
Sal Grade/Stp: 16/7 Salary: **\$3,108.82/month**  
% of Position: 100% # Mos: 12  
Effective: January 1, 2005  
Account #: K-212200-441100-63200-1612120/100%

**13. RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **employment** of the following **classified employees**:

- a.     Name:           **ERICA L. DAVIS**  
       Position:      Counseling Support Specialist  
       Department:    Counseling  
       Position #:     5527           New?:            No  
       Remarks:      Replacement for Megan Schwerdtfeger  
       Sal Grade/Stp: 16/1           Salary:           **\$1,115.77/month**  
       % of Position: 45%           # of Mos:        12  
       Effective:     January 4, 2005  
       Account #:     A-212200-462100-63100-0000000/100%
- b.     Name:           **LUCILLE P. ROWE**  
       Position:      Accountant  
       Department:    Fiscal Services  
       Position #:     6200           New?:            No  
       Remarks:      Replacement for Johnnie L. Fortune, Jr.  
       Sal Grade/Stp: **32/1**           Salary:           **\$3,665.25/month**  
       % of Position: 100%          # of Mos:        12  
       Effective:     January 3, 2005  
       Account #:     A-212200-551100-67200-0000000/100%
- c.     Name:           **SHAWNA H. HEARN**  
       Position:      Supervisor, Employment Services  
       Department:    Human Resource Services  
       Position #:     5024           New?:            No  
       Remarks:      Replacement for Eloisa Castro; promotion for Ms. Hearn. Position  
                          is in the Confidential and Supervisory Team.  
       Sal Grade/Stp: **48/1**           Salary:           **\$3,876.85/month**  
       % of Position: 100%          # of Mos:        12  
       Effective:     January 1, 2005  
       Account #:     A-212100-611100-66600-0000000/100%
- d.     Name:           **CELINA DE LA TORRE**  
       Position:      Human Resources Assistant I  
       Department:    Human Resource Services  
       Position #:     5021           New?:            No  
       Remarks:      Replacement for Teresa Villalobos  
       Sal Grade/Stp: **16/1**           Salary:           **\$2,479.51/month**  
       % of Position: 100%          # of Mos:        12  
       Effective:     January 3, 2005  
       Account #:     A-212200-611100-66600-0000000/100%
- e.     Name:           **DEVONAY I. OLSON**  
       Position:      American Sign Language/English Interpreter  
       Department:    Disability Resource Center  
       Position #:     6119           New?:            No  
       Remarks:      Replacement for Kelly Snow; transfer for Ms. Olson.  
       Sal Grade/Stp: **31/5**           Salary:           **\$3,259.54/month**  
       % of Position: 75%           # of Mos:        10  
       Effective:     January 18, 2005  
       Account #:     A-212200-472100-64200-0000000/100%

- f. Name: **LUCILE E. NELSON**  
Position: Benefits Specialist  
Department: Human Resource Services  
Position #: 5733 New?: No  
Remarks: Replacement for Eileen Bundoc  
Sal Grade/Stp: **20/1** Salary: **\$2,734.49/month**  
% of Position: 100% # of Mos: 12  
Effective: December 20, 2004  
Account #: A-212200-611100-66600-0000000/100%
- g. Name: **TSUNG LEE**  
Position: Instructional Support Assistant IV  
Department: Chemistry  
Position #: 5242 New?: No  
Remarks: Replacement for Agaton Mateo  
Sal Grade/Stp: **27/1** Salary: **\$3,243.20/month**  
% of Position: 100% # of Mos: 12  
Effective: January 10, 2005  
Account #: A-221000-342200-19050-0000000/100%

**14. RECOMMENDATION: ACTION – RATIFY RECLASSIFICATION OF CLASSIFIED POSITION:**

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **reclassification** of the following classified **position**:

- a. **Position: INSTRUCTIONAL SUPPORT ASSISTANT II**  
Department: Performing Arts  
Name: Karen A. Warner  
Position #: 5093 New?: No  
Remarks: Position was Visual Media Technician, Grade 15  
Effective: January 18, 2005  
% of position: 100% # of Mos: 11  
Sal Grade/Stp: **22/19** Salary: **\$4,044.58/month**  
Account #: A-221000-322200-60910-0000000/100%

**15. RECOMMENDATION: ACTION – AUTHORIZE BUSINESS PROCEDURES**

The Governing Board hereby approves that the following **business procedures** be authorized, effective January 12, 2005:

- a. Additional persons designated to ascertain and certify that each employee of the District has taken the oath of allegiance required by Government Code Section 3100 et seq., Chapter 8 Division 4, Title 1:
- Celina de la Torre  
Nancy J. Horio  
Lucile E. Nelson
- b. Additional persons designated to ascertain and certify that each employee of the District meets I-9 regulations:
- Celina de la Torre  
Nancy J. Horio  
Lucile E. Nelson

**16. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/ HISTORY**

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **December, 2004, and short-term employees** for the month of **January, 2005. EXHIBIT H-16**

**17. RECOMMENDATION: ACTION - RATIFY STIPEND FOR DESIGNATED BILINGUAL INTERPRETER**

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting the **bilingual stipend** for the following employee who is a **designated bilingual interpreter**:

**CELINA DE LA TORRE**, Human Resources Assistant I, Human Resource Services, effective January 3, 2005.

**18. RECOMMENDATION: ACTION - RATIFY LEAVES OF ABSENCE**

- a. The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting a **20% Personal Leave of Absence without pay and with no effect on benefits**, effective January 18, 2005, through May 21, 2005, to **Molly L. Copeland**, Teacher I, Child Development Instruction & Services Center, for educational purposes.
- b. The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting a **7.5% Personal Leave of Absence without pay and with no effect on benefits**, effective January 18, 2005, through May 21, 2005, to **Paul F. Groom**, Student Activities Coordinator, Student Affairs, to teach.
- c. The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting a **10% Personal Leave of Absence without pay and with no effect on benefits**, effective January 20, 2005, through May 20, 2005, to **Glenna R. Long**, Senior Library Media Technician, Library Media Center, to teach.

**19. RECOMMENDATION: ACTION - RATIFY RESIGNATION**

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting the **resignations** of the following **employees**:

- a. **Shui-Chi J. Szitta**, Staff Aide, Extended Opportunity Programs & Services, effective January 1, 2005 (last day of employment December 31, 2004).
- b. **Pamela L. Brown**, Institutional Research Analyst, Research & Planning, effective February 1, 2005 (last day of employment January 31, 2005).
- c. **Marianne Swift Gifford**, Teacher II, Child Development Instructions & Services Center, effective January 4, 2005 (last day of employment January 3, 2005).
- d. **Jose A. Zepeda, Sr.**, Custodian I, Facilities, effective December 22, 2004 (last day of employment December 21, 2004).
- e. **Carlos Vargas**, Police Sergeant, Campus Police, effective January 18, 2005 (last day of employment January 17, 2005).
- f. **Jennifer Burton**, Business Services Technician, Print Services, effective 12/13/04 (hiring approved at the December Board meeting, but decided not to accept the position).

**Resumption of  
REGULAR AGENDA**

**I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

**J. REPORTS FROM COLLEGE GROUPS**

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of The Faculty**
4. **INFORMATION: Report of the Administrative Association**
5. **INFORMATION: Report of the Confidential and Supervisory Team**
6. **INFORMATION: Report of the CCE/AFT**
7. **INFORMATION: Report of the Associated Student Government**

**K. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS**

1. **INFORMATION: Comments from Other Individuals or Groups**

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a **five-minute time limit per person**. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

**L. UNFINISHED BUSINESS**

**M. NEW BUSINESS**

1. **RECOMMENDATION: ACTION – ACCEPT AUDIT REPORT**

The Governing Board hereby accepts the **Audit Report** of the Palomar Community College District, Year Ended June 30, 2004, as prepared by Vicenti, Lloyd, & Stutzman LLP, 2210 E. Route 66, Glendora, CA 91740. **EXHIBIT M-1**

2. **RECOMMENDATION: ACTION – AUTHORIZE THE SELECTION OF CCL CONTRACTING INC., AND RATIFY CONTRACT FOR SERVICES**

The Governing Board hereby authorizes the selection of **CCL Contracting, Inc.**, Post Office Box 1624, San Marcos, CA (hereinafter "CCL"), as the lowest responsive bidder in the amount of **\$129,000.00** and hereby ratifies the contract dated December 10, 2004, between the District and CCL, in the said amount.

The above contractor responded to a request for bids on the replacement of sewer lines at the Student Services Center and D-Building on the San Marcos campus. **EXHIBIT M-2**

**3. RECOMMENDATION: ACTION – ACCEPT RESCISSION OF LOWEST BID BASED ON CLERICAL ERROR FROM SYNERGY ELECTRIC COMPANY; AUTHORIZE THE SELECTION OF STARS ELECTRIC, INC., AS LOWEST RESPONSIVE BIDDER AND RATIFY CONTRACT FOR SERVICES**

The Governing Board received the seven (7) **bids** as detailed on the attached exhibit, following the bid opening of the Electrical Upgrade/Escondido Education Center, Job No. B-5003, (the “Project”) on November 4, 2004; and acknowledges receipt of timely communication of a clerical mistake in its bid by the apparent lowest bidder, Synergy Electric Company, Santee, CA (“Synergy”), in the amount of \$174,977.00.

Based upon the provisions of Public Contract Code, Section 5105 et seq., the Board **accepts rescission** of the bid by Synergy based upon its clerical error in transposing the numbers of a quotation amount. **EXHIBIT M-3**

The Governing Board hereby authorizes the selection of **Stars Electric, Inc.**, Post Office Box 261103, San Diego, CA (hereinafter “Stars”), as the lowest responsive bidder in the amount of **\$198,440.00** and hereby ratifies the contract dated November 10, 2004, between the District and Stars, in the said amount. **EXHIBIT M-3**

**4. RECOMMENDATION: ACTION – APPROVE AGENDA ITEMS FOR CONSIDERATION AT NEXT MEETING**

The Governing Board hereby approves the following agenda items for consideration at the next meeting:\_\_\_\_\_

**N. CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
5. Conference with Real Property Negotiator, pursuant to Government Code 54956.8. Property APNs as follows: 108-121 Parcel 11; 108-120 Parcels 62, 63, 64; 126-061Parcel 06; 126-121Parcel 14; 323-100 Parcels 04, 10, 11, 12; 323-482 Parcel 12; 323-500 Parcels 01, 05, 06, 07, 08, 09, 14; 323-501 Parcel 02.
6. Review of tort claim, pursuant to Government Code 54956.95.
7. Conference with Legal Counsel - Anticipated Litigation, pursuant to Government Code 54956.9.

**O. RECONVENE TO OPEN SESSION**

**P. ADJOURNMENT**