



GOVERNING BOARD AGENDA
REGULAR MEETING OF THE GOVERNING BOARD
DATE: NOVEMBER 8, 2005
4:00 P.M. (CLOSED SESSION) - 6:00 P.M. (OPEN SESSION)
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
1140 WEST MISSION ROAD
SAN MARCOS, CALIFORNIA

NOTICE TO PUBLIC: In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Open Session of the Board meets the second Tuesday of every month starting at 6:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.

A.	Call to Order (4:00 p.m.)	2
AA.	Roll Call	2
B.	Public Comments	2
C.	Recess to Closed Session	2
CC.	Reconvene to Open Session (6:00 p.m.).....	2
D.	Comments from Other Individuals or Groups	2
E.	Approval of Minutes	2
F.	Call for Removal of Items from or Changes to Agenda	2
G.	Report of the Governing Board President.....	3
H.	Report of the Governing Board Trustees	3
I.	Report of the Superintendent/President.....	3
J.	Approval of Consent Calendar Items	3
K.	Action on Items Removed from Consent Calendar	12
L.	Reports from College Groups	12
M.	Unfinished Business.....	12
N.	New Business	12
O.	Board Requests for Reports	15
P.	Recess to Closed Session	15
Q.	Reconvene to Open Session	15
R.	Adjournment.....	15

A. CALL MEETING TO ORDER: 4 p.m.

AA. ROLL CALL

Establishment of a Quorum

B. PUBLIC COMMENTS

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

C. RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Unrepresented Employee, pursuant to Government Code 54957.6.
 - a. Evaluation of Superintendent/President

CC. RECONVENE TO OPEN SESSION: 6 p.m.

Actions Taken In Closed Session

Pledge of Allegiance

D. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. **INFORMATION:** Comments from **Other** Individuals or Groups

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

E. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

The Governing Board hereby approves the Minutes of the Regular Meeting of October 11, 2005.

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

G. REPORT OF THE GOVERNING BOARD PRESIDENT

H. REPORTS OF THE GOVERNING BOARD TRUSTEES

Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report of Vice President for Instruction
 - a. Palomar’s Tutoring Program – Dr. Mark Vernoy and Ruth Barnaba
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
4. Report of Vice President for Human Resource Services

J. APPROVAL OF CONSENT CALENDAR ITEMS

NOTICE TO PUBLIC: There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

BUSINESS SERVICES

1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR THE PRIOR SIXTY DAYS

The Governing Board hereby reviews and approves the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the **2005-2006 fiscal year budget**:

Purchase Orders	0640155	through	0640189	\$	90,624.78
Travel	0650016	through	0650030	\$	3,522.27
Advertising/Increases	0660023	through	0660037	\$	75,548.65
Employment Ads	0665003	through	0665006	\$	2,558.00
Agreement/Services	0670301	through	0670378	\$	572,324.40
Repairs	0675030	through	0675046	\$	11,183.65
Agreement/Annual	0680140	through	0680148	\$	23,295.43
Utilities	0695041	through	0695041	\$	1,080.00
Library Orders	0625003	through	0625003	\$	8,000.00
				\$	<u>788,137.18</u>

2. RECOMMENDATION: ACTION - REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS

The Governing Board hereby ratifies and approves all **contracts and agreements** for the period September 1, 2005, through October 31, 2005, and entered into on behalf of the Palomar Community College District. **EXHIBIT J-2.**

FISCAL SERVICES

3. RECOMMENDATION: ACTION – APPROVE ANNUAL FINANCIAL STATUS REPORT (CCFS-311)

The Governing Board hereby approves the California Community Colleges Annual Financial Status Report (CCFS-311) for period ending June 30, 2005. **EXHIBIT J-3**

4. RECOMMENDATION: ACTION – APPROVE CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q)

The Governing Board hereby approves the California Community Colleges Quarterly Financial Status Report (CCFS-311Q) for quarter ending September 30, 2005. **EXHIBIT J-4**

5. RECOMMENDATION: ACTION – APPROVE THE QUARTERLY REPORT OF THE INTERIM DIRECTOR OF FISCAL SERVICES REGARDING DISCLOSURE OF DISTRICT INVESTMENTS

The Governing Board hereby approves the **Quarterly Report of the Interim Director of Fiscal Services regarding disclosure of District investments** as of September 30, 2005. **EXHIBIT J-5**

TRAVEL

6. RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES

The Governing Board hereby approves/ratifies **travel expenses** for the following persons:

- | | | |
|----|---------------------|--|
| a. | Board Member | NANCY CHADWICK |
| | Advanced Funds? | Yes |
| | For: | Conference registration, mileage |
| | To attend: | 2005 Higher Education Law & Policy Institute |
| | Location: | San Diego, CA |
| | Date: | December 4-6, 2006 |
| | Amount: | \$650.00 |
| | Budget Acct. No.: | 575200-11-111100-66100-10-2006-0000000 |
| b. | Board Member | RUTH LARSON |
| | Advanced Funds? | Yes |
| | For: | Transportation, lodging, registration |
| | To attend: | 2005 CCLC Annual Convention |
| | Location: | San Francisco, CA |
| | Date: | November 17-19, 2005 |
| | Amount: | \$1,284.75 |
| | Budget Acct. No.: | 575200-11-111100-66100-10-2006-0000000 |

f. Position: **ASSISTANT PROFESSOR/ENGLISH**
 Name: Vacant
 Department: English
 Position #: 5098 New: Yes
 % of Position: 100% # Mos.: 10
 Effective: November 12, 2005
 Account #: A-111000-324200-15010-0000000/100%

g. Position: **ASSISTANT PROFESSOR/ENGLISH**
 Name: Vacant
 Department: English
 Position #: 6354 New: Yes
 % of Position: 100% # Mos.: 10
 Effective: November 12, 2005
 Account #: A-111000-324200-15010-0000000/100%

h. Position: **ASSISTANT PROFESSOR/COACH**
 Name: Vacant
 Department: Physical Education/Athletics
 Position #: 6356/6357 New: Yes
 % of Position: 100% # Mos.: 10
 Effective: November 12, 2005
 Account #: A-122100-367300-08350-0000000/57%
 A-111000-367200-08370-0000000/23%
 A-111000-431200-08350-0000000/20%

i. Position: **ASSISTANT PROFESSOR/PHYSICS & ENGINEERING**
 Name: Vacant
 Department: Engineering
 Position #: 6092 New: Yes
 % of Position: 100% # Mos.: 10
 Effective: November 12, 2005
 Account #: A-111000-349200-09010-0000000/100%

j. Position: **ASSISTANT PROFESSOR/LIFE SCIENCES**
 Name: Vacant
 Department: Life Sciences
 Position #: 5228 New: Yes
 % of Position: 100% # Mos.: 10
 Effective: November 12, 2005
 Account #: A-111000-346700-04100-0000000/100%

k. Position: **ASSISTANT PROFESSOR/ART**
 Name: Vacant
 Department: Art
 Position #: 5083 New: Yes
 % of Position: 100% # Mos.: 10
 Effective: November 12, 2005
 Account #: A-111000-322200-10020-0000000/100%

l. Position: **ASSISTANT PROFESSOR/MATHEMATICS**
 Name: Vacant
 Department: Mathematics
 Position #: 5273 New: Yes
 % of Position: 100% # Mos.: 10
 Effective: November 12, 2005
 Account #: A-111000-347200-17010-0000000/100%

- m. Position: **ASSISTANT PROFESSOR/MATHEMATICS**
 Name: Vacant
 Department: Mathematics
 Position #: 6358 New: Yes
 % of Position: 100% # Mos.: 10
 Effective: November 12, 2005
 Account #: A-111000-347200-17010-0000000/100%
- n. Position: **ASSISTANT PROFESSOR/PSYCHOLOGY**
 Name: Vacant
 Department: Behavioral Sciences
 Position #: 5425 New: Yes
 % of Position: 100% # Mos.: 10
 Effective: November 12, 2005
 Account #: A-111000-363500-20010-0000000/100%
- o. Position: **ASSISTANT PROFESSOR/BUSINESS**
 Name: Vacant
 Department: Business Education
 Position #: 6359 New: Yes
 % of Position: 100% # Mos.: 10
 Effective: November 12, 2005
 Account #: A-111000-357100-05010-0000000/100%

9. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Fall 2005 and Spring 2006 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

FALL 2005

OCCUPATIONAL & NONCREDIT PROGRAMS

Payne, Scott	Apprenticeship – Drywall	Paid by sponsor: Southern California Drywall/Lather Joint Apprenticeship & Training Committee
	Journeyman Certificate	
	Coursework	
	6+ Years Experience	

SPRING 2006

AMERICAN INDIAN STUDIES

Alegre, Riley	American Indian Studies	\$44.13
	A.A., General Liberal Arts & Sciences	
	B.A., Business Administration	
	M.A., History	

BUSINESS EDUCATION

Adams, Paula	Accounting	\$44.13
	A.A., Business Administration	
	B.A., Public Administration	
	G.M.B.A., Business Administration	
Wolking, Jeffrey	Business Education	\$44.13
	M.B.A., Business Administration	

ECONOMICS/HISTORY/POLITICAL SCIENCE

Culhane, Richard History \$46.90
B.A., History
M.A., History
Ph.D., History

FOREIGN LANGUAGES

Kendall, Michelle French \$44.13
B.A., French/Philosophy
M.A., French Literature

GRAPHIC COMMUNICATIONS

Brown, Linda Graphic Communications/Multimedia \$43.06
B.A., Interdisciplinary Computing & the Arts
2+ Years Experience

10. RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **MICHAEL CHAPMAN**
Position: Custodian I
Department: Facilities/Custodial Services
Position #: 5661 New?: No
Remarks: Replacement for Arturo Medina
Sal Grade/Stp: **8/1** Salary: **\$2,156.83/month**
% of Position: 100% # Mos.: 12
Effective: November 28, 2005
Account #: A-212200-542200-65300-0000000/100%
Normal Work Schedule: Monday – Thursday, 10:00 pm – 6:30 am; Friday, 5:00 pm – 1:30 am. A 3% salary differential will be paid for hours worked between 6:00 pm and 10:00 pm, and a 5% salary differential will be paid for hours worked between 10:00 pm and 6:00 am.
- b. Name: **MATTHEW WETTLAUFER**
Position: Instructional Support I
Department: Computer Science & Information Systems
Position #: 6031 New?: No
Remarks: Replacement for Gerald Swaim
Sal Grade/Stp: **16/1** Salary: **\$1,572.00/month**
% of Position: 60% # Mos.: 10
Effective: November 14, 2005
Account #: A-212200-358100-07040-0000000/100%
Normal Work Schedule: Monday – Thursday, 4:00 pm – 10:00 pm. A 3% salary differential will be paid for hours worked between 6:00 pm and 10:00 pm.
- c. Name: **JENNIFER MARTIN**
Position: Senior Administrative Secretary
Department: Arts, Media, Business and Computing Systems Division
Position #: 5309 New?: No
Remarks: Replacement for Diana Olson
Sal Grade/Stp: **23/9** Salary: **\$3,963.22/month**
% of Position: 100% # Mos.: 12
Effective: November 9, 2005
Account #: A-212200-351100-60910-0000000/100%

d. **Name:** **WENDY ANTES**
 Position: Staff Assistant
 Department: Facilities
 Position #: 6314 New?: No
 Remarks: Replacement for Deborah Adler
 Sal Grade/Stp: **23/1** Salary: **\$3,107.13/month**
 % of Position: 100% # Mos.: 12
 Effective: November 21, 2005
 Account #: A-212200-541100-65110-0000000/100%

11. RECOMMENDATION: ACTION – RATIFY RECLASSIFICATION OF CLASSIFIED POSITIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following classified **positions**:

a. **Position:** **EDUCATION CENTER ASSISTANT**
 Department: Mt Carmel Center
 Name: Robyn E. Vinci-Gladish
 Position #: 5324 New?: No
 Remarks: Position was Grade 13
 Effective: November 9, 2005
 % of position: 50% # Mos.: 12
 Sal Grade/Stp: 16/25 Salary: **\$1,957.73/month**
 Account #: J-212200-354300-60910-0000000/100%

b. **Position:** **EDUCATION CENTER ASSISTANT**
 Department: Camp Pendleton Center
 Name: Teresa M. Nelson
 Position #: 5855 New?: No
 Remarks: Position was Grade 13
 Effective: November 9, 2005
 % of position: 45% # Mos.: 12
 Sal Grade/Stp: 16/5 Salary: **\$1,432.85/month**
 Account #: G-212200-354150-60910-0000000 /100%

c. **Position:** **EDUCATION CENTER ASSISTANT**
 Department: Camp Pendleton Center
 Name: Aaron M. Schnarr
 Position #: 5859 New?: No
 Remarks: Position was Grade 13
 Effective: November 9, 2005
 % of position: 25% # Mos.: 12
 Sal Grade/Stp: 16/5 Salary: **\$796.03/month**
 Account #: G-212200-354150-60910-0000000 /100%

d. **Position:** **EDUCATION CENTER ASSISTANT**
 Department: Camp Pendleton Center
 Name: Silvia Vosburg
 Position #: 5860 New?: No
 Remarks: Position was Grade 13
 Effective: November 9, 2005
 % of position: 100% # Mos.: 12
 Sal Grade/Stp: 16/5 Salary: **\$3,184.11/month**
 Account #: G-212200-354150-60910-0000000 /100%

- e. **Position:** **EDUCATION CENTER ASSISTANT**
Department: Camp Pendleton Center
Name: Susan W. Butler
Position #: 5865 New?: No
Remarks: Position was Grade 13
Effective: November 9, 2005
% of position: 75% # Mos.: 12
Sal Grade/Stp: 16/7 Salary: **\$2,463.76/month**
Account #: G-212200-354150-60910-0000000 /100%
- f. **Position:** **EDUCATION CENTER SPECIALIST**
Department: Fallbrook Center
Name: Nancy J. Compian
Position #: 5001 New?: No
Remarks: Position was Grade 15
Effective: November 9, 2005
% of position: 100% # Mos.: 12
Sal Grade/Stp: 18/21 Salary: **\$3,951.28/month**
Account #: E-212200-354250-60910-0000000 /100%
- g. **Position:** **EDUCATION CENTER SPECIALIST**
Department: Ramona Center
Name: Barbara A. Llamas
Position #: 5317 New?: No
Remarks: Position was Grade 15
Effective: November 9, 2005
% of position: 45% # Mos.: 12
Sal Grade/Stp: 18/7 Salary: **\$1,553.49/month**
Account #: F-212200-354450-60910-0000000 /100%
- h. **Position:** **EDUCATION CENTER SPECIALIST**
Department: Pauma Valley Center
Name: Naida M. Garcia
Position #: 5376 New?: No
Remarks: Position was Grade 15
Effective: November 9, 2005
% of position: 100% # Mos.: 12
Sal Grade/Stp: 18/16 Salary: **\$3,761.49/month**
Account #: I-212200-354350-60910-0000000 /100%
- i. **Position:** **EDUCATION CENTER SPECIALIST**
Department: Mt Carmel Center
Name: Helen B. Reynolds
Position #: 5699 New?: No
Remarks: Position was Grade 15
Effective: November 9, 2005
% of position: 50% # Mos.: 12
Sal Grade/Stp: 18/15 Salary: **\$1,854.19/month**
Account #: C-212200-354400-60910-0000000 /100%
- j. **Position:** **EDUCATION CENTER SPECIALIST**
Department: Borrego Springs Center
Name: Lynn Wilderson
Position #: 5857 New?: No
Remarks: Position was Grade 15
Effective: November 9, 2005
% of position: 25% # Mos.: 12
Sal Grade/Stp: 18/5 Salary: **\$836.51/month**
Account #: H-212200-354100-60910-0000000 /100%

12. RECOMMENDATION: ACTION - RATIFY TEMPORARY ADMINISTRATIVE EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the interim **employment** of the following **administrative employee**:

- a. Name: **CARMEN F. FERNANDEZ**
 Position: Interim Assistant Superintendent/Vice President
 Finance and Administrative Services
 Degrees: B.B.A., Management
 M.B.A., Business Administration
 D.B.A., Business Administration (Human Resource Management)
 Sal Grade/Step: 79/3 Salary: \$9,713.81/month
 Effective: October 24, 2005, through December 31, 2005

13. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **October, 2005**, and **short-term employees** for the month of **November, 2005**. **EXHIBIT J-13**

14. RECOMMENDATION: ACTION - RATIFY LEAVE OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **20% Personal Leave of Absence without pay and with no effect on benefits**, effective November 22, 2005, through July 1, 2006, to **Jo Anne M. Giese**, Administrative Assistant, Administrative Services.
- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **26.67% Personal Leave of Absence without pay and with no effect on benefits**, effective January 17, 2006, through May 20, 2006, to **Daniel K. Clegg**, Associate Professor, Mathematics Department.

15. INFORMATION - RETIREMENT

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group III**:

- a. **Maria T. Johnson**, Personnel Specialist, Human Resource Services, effective February 3, 2006.

16. RECOMMENDATION: ACTION - RATIFY RESIGNATION

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the **resignation** of the following **employees**:

- a. **Veronica Briseno**, Senior Office Specialist, English as a Second Language, effective October 21, 2005 (last day of employment October 20, 2005).

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the Confidential and Supervisory Team**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

M. UNFINISHED BUSINESS

N. NEW BUSINESS

1. **RECOMMENDATION: ACTION - AUTHORIZE PERSON TO SIGN PURCHASE ORDERS AND CONTRACTS FOR FISCAL YEAR 2005-06**

The Governing Board of the Palomar Community College District hereby authorizes **Dr. Carmen Fernandez, Interim Assistant Superintendent/Vice President, Finance and Administrative Services**, to sign purchase orders, contracts, and agreements on behalf of the District for fiscal year 2005-06, pursuant to California Education Code, §81655-81656.

2. **RECOMMENDATION: ACTION - APPROVE SIGNATURES FOR COUNTY BUSINESS**

The Governing Board of Palomar Community College District hereby approves the following **business procedures** be authorized as of August 1, 2005.

- a. Persons authorized, pursuant to the provisions of the Education Code Section 85232, to sign any and all school orders in the name of the District, drawn on the funds of the District:

Dr. Carmen Fernandez, Interim Assistant Superintendent/Vice President,
Finance and Administrative Services and
Robert P. Deegan, Superintendent/President or
Kenneth Jay, Director of Business Services

- b. Person authorized to receive mail from the Accounting Section of the San Diego County Office of Education:

Phyllis Laderman, Interim Director of Fiscal Services or
Kenneth Jay, Director of Business Services

EXHIBIT N-2

3. RECOMMENDATION: ACTION - DESIGNATE DECEMBER 13, 2005, MEETING AS "ANNUAL ORGANIZATIONAL MEETING"

The Governing Board of the Palomar Community College District hereby designates the Regular Meeting scheduled for **December 13, 2005, 5 p.m.**, as the "**Annual Organizational Meeting.**" The meeting is to be held in the Governing Board room on the San Marcos Campus. Regular meeting of the Governing Board will commence immediately following the Annual Organizational Meeting.

4. RECOMMENDATION: ACTION - APPROVE AGREEMENT WITH SAN FRANCISCO COMMUNITY COLLEGE DISTRICT FOR 2005-2006 CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM

The Governing Board hereby approves an **agreement** between the **Palomar Community College District and San Francisco Community College District** for implementation of the **2005-2006 California Early Childhood Mentor Program**. Funding of the project comes from the California Department of Education through the San Francisco Community College District. The term of the agreement will be September 1, 2005, through June 30, 2006. **EXHIBIT N-4**

5. RECOMMENDATION: ACTION – AUTHORIZATION TO EXECUTE CONTRACT WITHIN THE LIMITS OF AVAILABLE FUNDS ON JOB NO. B-6006 RE-ROOFING PROJECT DURING THE WINTER SEMESTER BREAK

The Governing Board hereby authorizes Dr. Carmen Fernandez, Interim Vice President, Finance and Administrative Services, or Ken Jay, Director, Business Services, to execute a contract within the limits of available funding to the lowest responsive bidder for **re-roofing of various buildings** at the San Marcos campus and Escondido Center. This project will be competitively bid and work and completion of the project shall be during winter semester break, December 17, 2005, through January 16, 2006. **EXHIBIT N-5**

6. RECOMMENDATION: ACTION – AUTHORIZATION TO EXECUTE CONTRACT WITHIN THE LIMITS OF AVAILABLE FUNDS ON JOB NO. B-6007, SIDEWALK IMPROVEMENT PROJECT, DURING THE WINTER SEMESTER BREAK

The Governing Board hereby authorizes Dr. Carmen Fernandez, Interim Vice President, Finance and Administrative Services or Ken Jay, Director, Business Services, to execute contracts within the limits of available funding to the lowest responsive bidder for Job No. B-6007, **Sidewalk Improvement Project** at the San Marcos campus. This project will be competitively bid and work and completion of the project shall be during winter semester break, December 17, 2005, – January 16, 2006. **EXHIBIT N-6**

7. RECOMMENDATION: ACTION - APPROVE AMENDMENT NO. 01, 2005/06 CHILD DEVELOPMENT AGREEMENT CONTRACT NUMBER: CCAM-5010, CAMPUS CHILD CARE; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT

The Governing Board hereby approves **Amendment No. 01, Child Development Services agreement**, Contract Number: CCAM-5010, between California Department of Education and Palomar Community College District, effective July 1, 2005, through June 30, 2006; and authorizes, Dr. Carmen Fernandez, Interim Vice President, Finance & Administrative Services, and/or Ken Jay, Director of Business Services, to sign contract documents of the California Department of Education – Child Development Services. **EXHIBIT N-7**

8. **RECOMMENDATION: ACTION - APPROVE MEMORANDUM OF UNDERSTANDING FOR FISCAL YEAR 2005-2006 WITH THE SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR R.O.P. PROGRAMS AND SERVICES FUNDED BY THE CARL D. PERKINS VOCATIONAL AND TECHNICAL EDUCATION ACT OF 1998 (VTEA)**

The Governing Board hereby approves a **Memorandum of Understanding** (MOU) between the San Diego County Superintendent of Schools (County) and the Palomar Community College District (District) for Fiscal Year **2005-2006**, pursuant to which ROP programs and services will be provided by the District and funded through the County under the **Carl D. Perkins Vocational Technology Education Act of 1998** (VTEA); initial funding to be paid to the District shall be **\$78,661.00** (seventy eight thousand, six hundred sixty one dollars). **EXHIBIT N-8**

9. **RECOMMENDATION: ACTION – AUTHORIZATION TO EXECUTE CONTRACT FOR BID # B-6008: ASBESTOS REMOVAL PROJECTS**

The Governing Board hereby authorizes Dr. Carmen Fernandez, Interim Vice President, Finance and Administrative Services, or Ken Jay, Director, Business Services, to execute a contract within the limits of available funding to the **lowest responsive bidder** for Bid #B-6008. This bid is scheduled to be publicly opened on or before November 29, 2005, and is for **various asbestos removal projects** during the remainder of FY 2006. The initial three projects need to be performed during the December winter break, December 19, 2005, through January 1, 2006. Because the selected contractor must obtain required permits at least ten days prior to the start of these initial projects, the award must be made, the required insurance certificates and bonds must be received, and the purchase order must be issued all prior to the next Governing Board meeting of December 13, 2005. The contract award will be brought back to the Governing Board for ratification at the December 13, 2005, Governing Board meeting. **EXHIBIT N-9**

10. **RECOMMENDATION: ACTION - APPROVE AMENDMENT 01, 2005/06 CHILD DEVELOPMENT AGREEMENT, CONTRACT NUMBER: CPRE-5312 STATE PRESCHOOL; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

The Governing Board hereby approves Amendment No. 01, **Child Development Services agreement**, Contract Number: CPRE-5312, between California Department of Education and Palomar Community College District, effective July 1, 2005, through June 30, 2006; and authorizes Dr. Carmen Fernandez, Interim Assistance Superintendent/Vice President, Finance and Administrative Services, and/or Ken Jay, Director of Business Services, to sign contract documents of the California Department of Education – Child Development Services. **EXHIBIT N-10**

11. **RECOMMENDATION: ACTION - APPROVE AGREEMENT WITH FORESTER INSTITUTO INTERNACIONAL FOR STUDY ABROAD PROGRAM IN SAN JOSE, COSTA RICA, DECEMBER 29, 2005, THROUGH JANUARY 15, 2006**

The Governing Board hereby approves an agreement between Palomar Community College District and **Forester Instituto Internacional**, for the purpose of conducting a **Study Abroad Program in San Jose, Costa Rica**, on December 29, 2005, through January 15, 2006. Classes will be offered in Spanish 50, 101A 101B, 102A, 102B, 201A, 201B, 202A, 202B, 235 and 296. Cost is \$1,050.00 plus airfare. Cost includes all academic program fees, mid-week excursion, daily room and board, and books. Students are responsible for paying Palomar College registration fees of \$26 per unit for California residents, and travel insurance.

O. BOARD REQUESTS FOR REPORTS

The Governing Board hereby approves the following agenda items for consideration at the next meeting: _____

P. RECESS TO CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Unrepresented Employee, pursuant to Government Code 54957.6.
 - a. Evaluation of Superintendent/President

Q. RECONVENE TO OPEN SESSION

R. ADJOURNMENT