



GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, SEPTEMBER 14, 2004
6:00 P.M. (CLOSED SESSION) 7 P.M. (OPEN SESSION)

A. CALL TO ORDER

Ralph G. Jensen, President, called the regular meeting of the Palomar Community College District Governing Board to order at 6:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, B.A., PRESIDENT
MICHELE T. NELSON, PH.D., VICE PRESIDENT
NANCY C. CHADWICK, M.S.W., M.P.A., SECRETARY
MARK R. EVILSIZER, M.A., TRUSTEE
DARRELL L. McMULLEN, M.B.A., TRUSTEE
PAUL CHARAS, STUDENT TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:

Richard A. Jones, Ed.D., Interim Superintendent/President
Berta Cuaron, M.A., Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, M.A., Assistant Superintendent/Vice President, Student Services
Jack Miyamoto, Ed.D., Assistant Superintendent/Vice President, Human Resource Services
Joe Newmyer, M.A., Interim Assistant Superintendent/Vice President, Finance and Administrative Services

BB. CLOSED SESSION

The Board went into Closed Session at 6:03 p.m., to discuss:

5. Conference with Real Property Negotiator, pursuant to Government Code 54956.8. Property APNs as follows: Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows: 108-121 Parcel 11; 108-120 Parcels 62, 63, 64; 126-061 Parcel 06; 126-121 Parcel 14; 323-100 Parcels 04, 10, 11, 12; 323-482 Parcel 12; 323-500 Parcels 01, 05, 06, 07, 08, 09, 14; 323-501 Parcel 02.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.

BBB. RECONVENE TO OPEN SESSION

The meeting reconvened to Open Session at 7:00 p.m. There was no reportable action taken during Closed Session.

STAFF PRESENT:

Jenny Akins, President, Confidential and Supervisory Team; Supervisor, Purchasing Services
Ken Jay, President, Administrative Association; Director, Business Services
Barbara Kelber, President, The Faculty; Associate Professor, English
Becky McCluskey, President, CCE/AFT; Accounting Technician, Fiscal Services, Escondido Center
Julie Ivey, Co-President, PFF/AFT; Part-Time Faculty, English
Josie Silva, Executive Assistant, Superintendent/Governing Board
Katie Townsend-Merino, President, Faculty Senate; Associate Professor, Behavioral Sciences
Rocco Versaci, Co-President, PFF/AFT; Associate Professor, English

GUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Chadwick, McMullen

The Governing Board hereby approves the minutes of the Regular Meeting of August 10, 2004;
The Governing Board hereby approves the minutes of the Special Meeting of August 10, 2004;
The Governing Board hereby approves the minutes of the Special Meeting of August 26, 2004.

The Vote was unanimous (1 abstention for August 26, 2004 meeting – Jensen)
Student Trustee Advisory Vote: Aye

D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

At this time, Dr. Richard Jones announced that he would like to move Item M-5 for discussion now.

5. INFORMATION: ADMINISTRATIVE PROCEDURE – NAMING OF BUILDINGS

Pursuant to public requests to rename the library to the Esther Nesbin Library, the attached exhibit describes the steps that are necessary to rename a District building. **(Exhibit M-5)**

The following individuals spoke in support of renaming the library to the Esther Nesbin Library:

1. Roy "Pat" Archer
2. Edna Pulver
3. Max Altmann
4. Richard Borenitz
5. Tom Humphrey
6. Fred Huber Memorandum to Board

After discussing the issue, it was motioned by Dr. Nelson to act on this issue after the proper administrative guidelines (A.P. 7.134) have been followed. Motion carried.

It was also motioned by Ms. Chadwick to present this item to the Board at the earliest date possible. Motion carried.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

E. REPORT OF THE GOVERNING BOARD PRESIDENT

Mr. Ralph Jensen gave the following report:

I would like to compliment Jim Bowen on his sartorial splendor tonight. I was really disappointed this week. On September 10th I received an invitation to attend the Indian conference at Pauma and it was for September 8, unfortunately I received it on September 10, as well as an invitation for a reception also held on September 8.

F. REPORTS OF THE GOVERNING BOARD MEMBERS

Dr. Michele Nelson gave the following report:

The Gala Committee has been meeting all year long and it is beginning to culminate and things pulled together. These are wonderful committed people from the community that worked so hard all year long to make this gala happen. The gala is scheduled on October 2 and it will be an event not to be missed. They are going to have some wonderful things and the festivities will be fun.

I also attended the Poway Business Park Association Retreat, looking forward to what exactly the Poway Business Park does as it interfaces with the Chamber of Commerce and the entire city. It is always interesting to hear how Palomar is received and we certainly are considered a major player in that area.

Mr. Mark Evilsizer gave the following report:

I attended the Plenary Session. It was an opportunity to meet new faculty and to launch the new fall semester on a very positive note. I would have attended the adjunct faculty session, but I was not informed about it. I would have attended if I had been apprised of that. I want to thank my fellow trustees who were here on August 26 with their unanimous vote to release the part time equity money.

I went to the San Marcos Street Faire on Sunday, August 29th. It was a very hot day in San Marcos, but they had a terrific turn out. Palomar College had an outreach booth, Liz Geary and some others were there to talk about Palomar College with the general community and talked about some of our programs.

I attended the tenth police academy graduation from Palomar College. It was held at the new Mission High School. You talk about a beautiful facility, everybody I talked to said it was state of the art, fantastic, and it really is. It was nice to see so many graduates completing their course of study.

I also attended the Prez at the Rez at the Pauma Indian Reservation. It was in the Tribal Hall next to the Palomar College Education Center. Mark Vernoy, Dr. Jones, and Nancy were there. My chest swelled with pride when I heard from the Native Americans of how highly regarded Palomar College's programs are to them. I guess we really have some good accolades with regard to culture and with language. I was really proud to hear that. We were highly acclaimed.

I also had an opportunity to meet with a few North County dentists who strongly advocate for and support a new Dental Hygiene Program somewhere in North County. I am hoping that we can offer it here at Palomar College. Dental Hygienists get paid between \$41 and \$45 dollars per hour, a college degree is not needed, and work as little or as many hours a week as you want. It is a really great program for students. I think we can sharpen our pencils and make a way to make that happen.

Gear Up hosted a team building exercise at Guajome Park Academy, Vista Unified School District, for some boys that are part of Encuentros Leadership of North County San Diego, and they attend San Marcos Middle School. The Ropes course is designed for team building and for people to figure ways to solve problems collaboratively as a group rather than as individuals. It was a very well done program. I was proud that Palomar plays an important role with educational opportunities like that.

I was also able to sneak in and listen at MiraCosta College on Friday when they welcomed their new incoming president, Dr. Victoria Munoz Richart. She speaks three languages; some of you may have heard that in the newspaper. She was very well received there. Dr. Tim Dong who preceded her as President of MiraCosta talked in his speech about how their students are required to participate in civic activities out in the community and says it really helps develop responsibilities among their students. I would like for us to explore that and have a discussion on civic participation on how we may be able to help the community and our students both, with something like that.

Finally, but not least, I would like to introduce to the Board, Dr. Alan Larson. Dr. Larson is the Chair of the Palomar Pomerado Health District. He is here to share information with the Board on Proposition BB, which is a bond measure that they hope to get passed this November.

At this time Dr. Larson gave a report on Proposition BB. He stated, "I'm here tonight to speak not as a chair or trustee, I'm here because of the peculiarity of the election laws. I'm here to speak to you as one of your constituents and to speak as a physician from Poway and a private citizen. I'm here to ask for support for a public health and safety measure called Prop BB."

Dr. Larson said the trauma center at Palomar Hospital is the only trauma center in this District. The employees are overworked, the facility is at capacity, and emergency rooms are full at both hospitals, Palomar Hospital and Pomerado Hospital. Many times surgeries must be postponed.

Facilities are stressed; the State of California has mandated that all hospitals meet seismic requirements to sustain an earthquake. At Palomar Medical Center the building is 70% seismically challenged. This is an unfunded mandate; and Pomerado Hospital needs to double its size.

According to Dr. Larson, the solution is Prop BB – the Board of Directors is asking the public to consider a general obligation bond that requires 2/3 of the public to support. The purpose of the bond is to build new trauma centers, new hospitals, and meet the health and safety needs of our community. The bond is for \$450 million of the projected \$750 million needed. We expect to raise the balance from donations and private sources.

Dr. Larson asked for the support of the Palomar Community College District. Dr. Jones said a resolution will be placed on next month's agenda in support of Proposition BB.

Ms. Nancy Chadwick gave the following report:

I too have been very busy. It's a wonderful thing to be busy because all of these events are proud examples of what Palomar means to all of us. The first event I attended during the summer was the Upward Bound Program with all of the students that have participated in the summer program. It is very interesting.

I also attended the full time faculty plenary session. I am very impressed with how things are moving along. Next year I hope to have an invitation for the part time faculty session. I would have been there, I just didn't know. We have such a wonderful faculty and I am really proud of how things are going here.

I too attended the police academy graduation. This is a wonderful event because it really has a somber and dignified process. It really speaks to how well these programs are managed. The quality of the students graduating is very impressive. The person that was the outstanding graduate I know will someday be the California Attorney General.

I had the opportunity to spend the day at the Pauma site for the North County American Indian Education Council Conference. What a wonderful group of people. It is a great experience for me to hear all about this. Of course I knew about the Palomar program which is one of the best in the country if not the best.

I also attended SDICCCA yesterday. As a matter of fact Darrell and I were both there. We were very excited about this year's prospects about continuing the effort that the under funded districts put together this year in terms of budget lobbying. We received \$80 million in this budget from equalization money, and are going for step two which is another \$80 million next year. We are really excited about this. The only thing that is not going to make it as easy as last year is the fact that we will not have Dede Alpert. But we are going to find somebody to replace her in terms of our power base as we want to keep moving on this.

I want to make a comment about a call that I had recently received from a faculty member, and then subsequently another faculty member who pointed out to me that in the recent meetings where we talked about the health sciences programs and the review that had been presented, and I must say a very good review that Berta Cuaron worked with the directors of these programs, apparently I said that I was not supporting Dental Assisting. If I said that, I misspoke because I do support Dental Assisting. I think it is a great program. Certainly I must have misspoken and am glad it was pointed out to me.

The other thing that I want to comment about is that I would like to also support Mark's comments about dental hygiene. We need a career ladder in this field and it would be wonderful if this school could proceed to get a program on board. I know this is a very lengthy process, but I am hopeful that at some point the health sciences review group can look at this or at least bring it to the table. I am very aware of how long it takes to put these programs in place, but you have to have a starting point. I strongly urge our serious consideration of the addition of the dental hygiene program.

Mr. Darrell McMullen gave the following report:

As Palomar's SDICCCA representative, I want to thank you, Nancy, for being there because I showed up ten minutes late. The comment made as I came in was, "There's the late Mr. McMullen." I said, "I would rather have you say, arrived late than late because I am very much alive."

We started at SDICCCA about three years ago to try to make all the community colleges and the legislators recognize the need for a different funding process than the one currently being used and move to one that is based on FTE. I think we are probably there. Dede Alpert has helped us as well as the Governor who pushed through the \$80,000,000 in his budget. In the case of Palomar, it amounts to a little over \$2,000,000, so we are grateful for that. One of the things that came up is that throughout the state SDICCCA has received comments from various legislators and they really appreciate the manner in which we went about it. It wasn't just that of educating, but the fact that we were always professional, we weren't backstabbing, we weren't trying to point the finger at somebody else, and we just did it in a very logical professional process. One thing I would like to comment on is the fact that the Board of Governors is going to recommend for next year's budget another \$80,000,000 to keep us in check, plus growth, plus COLA. That's exciting and hopefully that will go through as well.

Mr. Paul Charas gave the following report:

I attended the Student Trustee Conference sponsored by the CCLC in San Francisco. It was good to meet other student trustees, mainly it reaffirmed most of my beliefs that I held about what I should be doing and everything I am going to be doing is for Palomar College and for the community. It was interesting meeting some of my counterparts. I now know how lucky you are to have me as the ASG President.

G. REPORT OF THE SUPERINTENDENT/PRESIDENT

Dr. Richard Jones gave the following report:

I also went to the Pauma Indian Reservation and it was impressive. I was very impressed with what I learned about how well we are received and how effective our program is.

The search consultant for the president, Dr. Carl Ehmann, called me to discuss his calendar. As you know, candidates are being screened and the committee is in the process of interviewing shortly. They expect to have the finalists passed on to the Board early October, which means that the committee chairs will come to the Board and discuss the finalists that the committee is recommending. It is anticipated that the forums will be held in October. Carl scheduled his life based upon your original schedule for hiring the president and consequently he will be in Europe from October 9 through October 30. He will be back to work with the trustees and the finalists, and maybe work with you on further investigation of finalists, and of course any coordination for site visits for the candidates. I just wanted to bring you up to date, Carl will be here through the committee interviews and then leaving, and back again at the end of October.

I would like the trustees to participate in various trustee workshops. The Community College League of California is having its trustee orientation workshop on January 29-30, so should we have any new trustees, I would certainly encourage them to go. I have also sent you material about the Association of Community College Trustees. The national association is holding its meeting in New Orleans, LA, October 6-9, and I have tried to persuade you all to attend, but only one trustee so far is planning to attend that conference. The League's annual conference for trustees will be in San Francisco, May 29 through June 1.

Moving on to California Performance Review, there will be a special meeting at Long Beach City College on September 20, 2004, and we will carpool with Ms. Katie Townsend-Merino. Dr. Nelson, Mr. Evilsizer, Ms. Bonnie Dowd, and I will also be attending. This meeting is going to be speaking of the thirty-three recommendations related to community colleges from the CA Performance Review, one of which is an item on tonight's agenda as a resolution.

Since this is the season of elections, I will mention that on September 21st, I have invited all seven candidates for this Board of Trustees to gather in the President's Office from 6:30-9:00 p.m., for an orientation about the California community college system, the Education Code, Title 5, etc., and all of the marvelous things that people need to understand if they are going to take on that kind of responsibility. You are all welcome to join us if you like.

1. Report of Vice President for Instruction

Ms. Berta Cuaron gave the following report:

As you know this fall we hired sixteen new contract faculty. This evening I am really delighted to introduce four brand new faculty members who are sitting in the back of the classroom. I invited all 16 new faculty, but these were the ones that were able to join us tonight, perhaps in October we will have a few more. In Political Science we have Assistant Professor Peter Bowman, who has eight years of teaching experience at Palomar College. He received his BA in Political Science from UCSD, and his MA in Political Science from Arkansas State University. One of our own alum, Donna Cosentino, who has sixteen years of teaching experience and is also a graduate from Palomar College; coming back as an Assistant Professor in Photography; has years of experience in the profession of photography; and has her AA in General Education. In mathematics, Perri Gill has taught for us as an adjunct for several years; an AA from Mesa College; a BA in Liberal Arts from Loma Linda University; and an MA in mathematics from San Diego State; three years in teaching experience as an elementary teacher; and nine years as an adjunct college professor. Dr. Martin Japtok, Assistant Professor in English. He has his MA in American Studies from Johannesburg University in Germany; his Ph.D. in English from UC Davis; and comes to us with 16 years of teaching experience. We are very fortunate to have hired our sixteen new faculty and I know the department chairs and faculty, feel that we got the crème de la crème. We had a great orientation for them just before the semester started. We are calling them our class of 2004. I wanted to offer this opportunity to them to be welcomed by you and the Palomar community.

We are in week four of the fall semester and I just can't believe it. The campus is busy and students are everywhere. It's just a nice buzz and healthy feeling again. I wanted to acknowledge the faculty leadership, our department chairs and faculty who really reached out to our students who were banging on the classroom doors, because I know that in many cases at the encouragement of the Faculty Senate, our faculty members have opened the doors to their classroom and have taken many more students just to ensure that we try to improve our enrollment and reach out to our students. I want to thank Katie Townsend-Merino, as our Faculty Senate President, for the encouragement

she sent to the entire faculty community. I think it was very well received and has been a very positive step for us. I wanted to thank you, Katie, for doing that.

Just to let you know that the health related programs met on August 12th. Faculty included Perry Carpenter, Life Sciences Chair; Kathy Clyne, Nursing Education; Judy Eckhart, Director of Nursing Education; Dean Wilma Owens; Denise Rudy, Director of Dental Assisting; Dean Sara Thompson; and Debbie Workman, Director of EME. We had a very good first meeting for about an hour and a half. We talked about the commonalities of goals and issues that those programs face, as well as looking at new directions on how the programs can work together; how they can collaborate; what opportunities we may have if the programs were in one division; facility wise if they were housed logistically close together how that would enable them to be more support for each other. We have another meeting on September 28, so we will continue that dialogue. I have heard your plea tonight for Dental Hygiene and I am certain we will get to the point in our meetings to have that same discussion as well as other directions that the programs may want to go. Our process requires us to take some time in discussions, to look at all avenues and options, and to proceed with caution as to where we want to go.

Lastly, this summer we piloted a College for Kids program. I have invited Terri Safraneck and Dean Wilma Owens to talk about the successes of that program and a few glitches, but overall it was a wonderful program for a pilot and something we look forward to doing next summer and perhaps beyond that depending on needed demand from the community.

At this time Terri Safraneck and Linda Kurokawa gave a PowerPoint presentation on the College for Kids Program.

One final comment, I wanted to report back that Dr. Jones, Katheryn Garlow, and myself have been invited to participate at a meeting and dialogue with the English Department tomorrow afternoon. That concludes my report.

2. Report of Vice President for Student Services

Mr. Joe Madrigal gave the following report:

I would like to take this opportunity to say some very nice things about a program we have here at Palomar. It is one of our best kept secrets and that is our Veterans Program. We have approximately 550-560 veterans attending here. If you can imagine the most bureaucratic of all the bureaucracies this is it, and in order to follow all of the guidelines and regulations and be compliant with the VA Administration, it takes a yeoman's work. Recently we had a compliance audit at Palomar College and the representative met with me on an exit interview. He mentioned to me that Palomar College has one of the finest programs in the state. I want to take this opportunity publicly to acknowledge the two employees that are responsible for the excellent quality of the program. I would like to recognize and introduce to the Board Judy Duncan, who is the Veterans Services Supervisor, and I would like to recognize Mary Tennant, she is the Advisor. From a seniority point of view, Judy has been at this institution for 30 years and we are very indebted to Judy for 30 years of knowledge. We are so indebted for everything she knows about the program. We had one little clerical mistake in all of the records we examined, that is just unheard of, they are batting 99.9%. Thank you very much Judy.

At this time Trustee Chadwick asked about the Veterans Memorial. Mary Tennant commented that they are still in need of money. They have raised about \$13,000. The

wall has been built, the granite ordered, and the plaques of each branch of the service have also been ordered. Ms. Tennant invited everyone to the Veterans Memorial celebration on November 11, at 2:00 p.m.

3. Report of Vice President for Finance and Administrative Services

There was no report.

4. Report of Vice President for Human Resource Services

Dr. Jack Miyamoto reported on the Reclassification Process at the request of Mr. Evilsizer.

Dr. Miyamoto also responded to Mr. Evilsizer's request for information on issuing certificates to retirees of the District. He said that all faculty retirees last year were recognized at the Faculty Tea, which was held in May. The other groups on campus have not had an opportunity to be formally recognized, but classified staff can be recognized at the Classified Staff Development Day, and the Administrative Association members and CAST can do so during their respective retreats. Dr. Miyamoto expressed that if the Board wishes to have a formal presentation at a Board meeting, this can also be done.

CONSENT CALENDAR

H. CONSENT CALENDAR

1. APPROVE REVOLVING CASH EXPENDITURES

MSC Nelson, Chadwick

The Governing Board hereby approves the **Revolving Cash Expenditures** for the month of July, 2004, as indicated on **Exhibit H-1**.

The Vote was unanimous.
 Student Trustee Advisory vote: Aye

2. REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS

MSC Nelson, Chadwick

The Governing Board hereby **reviews and approves** the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2004-2005 fiscal year budget:

Re-Encumbered				
FY 2004 PO's	0500000	through	0500002	\$11,039.95
Purchase Orders	0540024	through	0540078	\$245,867.87
Travel	0550010	through	0550014	\$1,627.59
Advertising/Increases	0560001	through	0560006	\$4,006.42
Agreement/Services	0570101	through	0570204	\$1,043,811.86
Repairs	0575016	through	0575025	\$19,400.00
Agreement/Annual	0580069	through	0580090	\$18,842.45
Utilities	0595028	through	0595036	\$17,621.05
Library Orders	0525000	through	0525002	\$22,000.00
Procurement Card	Time Period: 07/23-04 – 08/22/04			\$122,920.06
				<u>\$1,507,137.25</u>

The Vote was unanimous.

Student Trustee Advisory vote: Aye

3. **REVIEW AND APPROVE CONTRACT AND AGREEMENT RENEWALS**

MSC Nelson, Chadwick

The Governing Board hereby **reviews and approves** all **contract and agreement renewals** for the period July 1, 2004, through June 30, 2005, (FY 2004-2005) entered into on behalf of the Palomar Community College District pursuant to resolution 96-18423 and 96-18424, adopted June 24, 1997, as detailed on **Exhibit H-3**.

The Vote was unanimous.

Student Trustee Advisory vote: Aye

4. Item was removed from the Consent Calendar by Mr. Evilsizer.

5. **CONFIRM THE CLASSIFICATION OF RECORDS TO CLASS 3-DISPOSABLE, AND AUTHORIZE DESTRUCTION PURSUANT TO TITLE 5, §59028 CALIFORNIA ADMINISTRATIVE CODE**

MSC Nelson, Chadwick

The Governing Board hereby approves those records identified in the backup memorandum hereto, the substance of which is incorporated by this reference, has been certified by the Director of Fiscal Services, as designee of the Superintendent/President of the District, as accurate in detail; and,

The aforesaid records are hereby confirmed to be Class 3-Disposable, and may be destroyed in accordance with Title 5, Division 6, Chapter 10, §59021 et seq., of the California Code of Regulations. **(Exhibit H-5)**

The Vote was unanimous.

Student Trustee Advisory vote: Aye

6. **AUTHORIZE DISBURSING OFFICER TO DRAW NEW WARRANTS**

MSC Nelson, Chadwick

The Governing Board hereby authorizes the Disbursing Officer to **draw new warrants** as follows:

Warrant #76-115411, dated October 9, 2003, in the amount of \$201.00, to Tanya Leticia Terrazas, 4209 Borra Court, Oceanside, California, 92054. Void due to stale dating.

Warrant # 76-110892, dated September 15, 2003, in the amount of \$474.00, to Matthew Newman, 3322 San Pasqual Trail, Escondido, California, 92025. Void due to stale dating.

Warrant #76-024246, dated August 28, 2000, in the amount of \$98.00, to Harold E. Johnson, 28357 Cole Grade Road, Valley Center, California, 92082. Void due to stale dating.

Warrant #76-110264, dated September 15, 2003, in the amount of \$66.50, to Amelia Venegas, 803 E. 3rd Street, Escondido, California, 92025. Void due to stale dating.

Warrant #76-122699, dated February 5, 2004, in the amount of \$123.00 to Kelli Joy Kellejian, 6480 Corte La Luz, Carlsbad, California, 92009. Void due to stale dating.

The Vote was unanimous.
Student Trustee Advisory vote: Aye

7. APPROVE PERSONNEL ACTIONS/HISTORY

MSC Nelson, Chadwick

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **August, 2004, and short-term employees** for the month of **September, 2004. (Exhibit H-7)**

The Vote was unanimous.
Student Trustee Advisory vote: Aye

8. RATIFY SALARY ADJUSTMENT TO ACADEMIC CONTRACT

MSC Nelson, Chadwick

The Governing Board ratifies the recommendation of the Interim Superintendent/President regarding the **correction** to the following **academic contracts**:

- a. Name: **DONNA D. COSENTINO**
Position: Assistant Professor, Photography
Department: Communications
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: **B/8** Salary: **\$5,222.65/month**
% of Position: 100% # of Mos: 10
Effective: August 20, 2004
Account #: A-111000-359100-10120-0611400/100%
- b. Name: **SANDRA J. ANDRE**
Position: Assistant Professor, Interior Design & Drafting
Department: Interior Design & Drafting Technology
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: **C/8** Salary: **\$5,420.02/month**
% of Position: 100% # of Mos: 10
Effective: August 20, 2004
Account #: A-111000-335500-13020-0000000/50%
A-111000-338500-09530-0000000/50%
- c. Name: **PATRICIA A. BRANDON**
Position: Assistant Professor, Chemistry
Department: Chemistry
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: **C/5** Salary: **\$4,827.49/month**
% of Position: 100% # of Mos: 10
Effective: August 20, 2004
Account #: A-111000-342200-19050-0000000/100%

- d. Name: **JENNIFER M. FERERRO**
Position: Assistant Professor, Child Development
Department: Child Development
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: **C/5** Salary: **\$5,024.93/month**
% of Position: 100% # of Mos: 10
Effective: August 20, 2004
Account #: A-111000-364200-13051-0000000/100%
- e. Name: **PERRI L. GILL**
Position: Assistant Professor, Mathematics
Department: Mathematics
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: **D/8** Salary: **\$5,617.50/month**
% of Position: 100% # of Mos: 10
Effective: August 20, 2004
Account #: A-111000-347200-17010-0000000/100%
- f. Name: **MARTIN M. JAPTOK**
Position: Assistant Professor, English
Department: English
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: **G/8** Salary: **\$6,209.83/month**
% of Position: 100% # of Mos: 10
Effective: August 20, 2004
Account #: A-111000-324200-15010-0000000/100%
- g. Name: **FREDRIC E. ROSE**
Position: Assistant Professor, Psychology
Department: Behavioral Sciences
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: **G/8** Salary: **\$6,209.83/month**
% of Position: 100% # of Mos: 10
Effective: August 20, 2004
Account #: A-111000-363500-20010-0000000/100%
- h. Name: **GARY S. SOSA**
Position: Assistant Professor, ESL
Department: English as a Second Language
Remarks: Increased range and step placement due to verification of previous related work experience and additional units taken.
Sal Rng/Stp: **E/8** Salary: **\$5,814.98/month**
% of Position: 100% # of Mos: 10
Effective: August 20, 2004
Account #: A-111000-325200-4930V-0000000/100%

- i. Name: **YAN TIAN**
Position: Assistant Professor, Mathematics
Department: Mathematics
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: **C/8** Salary: **\$5,420.02/month**
% of Position: 100% # of Mos: 10
Effective: August 20, 2004
Account #: A-111000-347200-17010-0000000/100%

The Vote was unanimous.
Student Trustee Advisory vote: Aye

9. RATIFY CERTIFICATED EMPLOYMENT

MSC Nelson, Chadwick

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **employment** of the following **certificated employee**:

- a. Name: **LAURA B. MCCLELLAN-BREWER**
Position: Master Teacher I
Department: Child Development Center
Position #: 6021 New?: No
Remarks: Replacement for Sia Kaufman
Sal Rng/Stp: **D1/1** Salary: **\$2,523.51/month**
% of Position: 100% # of Mos: 12
Effective: October 4, 2004
Account #: U-111000-364300-69200-0000000/100%

The Vote was unanimous.
Student Trustee Advisory vote: Aye

10. GRANT EQUIVALENCY FOR DISCIPLINE

MSC Nelson, Chadwick

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals **equivalency to minimum qualifications** for the disciplines listed:

Wes Bertram – Automotive Technology
Brian Boynton – Water Polo
Nigel Cook – Apprenticeship
Bonnie Frazier – Real Estate
Michelle Gault – Business
Mikiko Imamura-Seyller – Japanese
Monique Johnson – Dance
Samuel Johnson – Dance
Jennifer Lawlor – Soccer
Vincent March – Computer Technology
Scia Maumausolo – Physical Education
Wendy McMillan – Health
Paul Miranda – American Indian Studies

Lori Mitchell – Art
Randall Nino – Psychology
Jeremy Pecoraro – Cheerleading
Eulogio Soleta – Culinary Arts
Neha Tolani – Mathematics
Kathleen Van Kirk – Psychology
Joseph Waldron – Dance
Rudy Zamora – Counseling

The Vote was unanimous.
Student Trustee Advisory vote: Aye

11. RATIFY PART-TIME FACULTY EMPLOYMENT

MSC Nelson, Chadwick

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Fall 2004 and Spring 2005 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

FALL 2004

AMERICAN INDIAN STUDIES

Hosey, Richard	American Indian Studies B.A., Anthropology J.D., Law	\$45.80
Miranda, Paul	American Indian Studies A.A., Liberal Arts & Studies Eminence in the field	\$42.05

ART

Allard, Tony	Art B.F.A., Painting M.F.A., Art	\$43.09
Henderson, Valerie	Art B.F.A., Fine Arts M.F.A., Visual Arts	\$42.05
Mitchell, Lori	Art A.A., General Studies B.F.A., Fine Arts Eminence in the field	\$42.05
Schaffer, Amanda	Art B.A., Liberal Arts B.F.A., Illustration M.F.A., Fine Arts	\$43.09

ATHLETICS

Boynton, Brian	Water Polo B.S., Business Administration	\$42.05
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	Eminence in the field	
Lawlor, Jennifer	Soccer Eminence in the field	\$42.05
BEHAVIORAL SCIENCES		
Chapman, Paula	Psychology M.S., Child Development Ph.D., Family Relations	\$45.80
Nino, Randall	Psychology A.B., Psychology M.A., Psychology	\$43.09
Van Kirk, Kathleen	Psychology B.A., Family Resources/Human Development M.A., Human Resources/Counseling	\$43.09
Waller, Sara	Philosophy B.A., Philosophy M.A., Philosophy Ph.D., Philosophy	\$45.80
BUSINESS EDUCATION		
Brechtel, Donald	Business Education J.D., Law	\$45.80
Etta, Samuel	Accounting B.S., Management/Accounting M.B.A., Business Administration	\$43.09
Frazier, Bonnie	Real Estate Coursework and 6+ years experience	\$42.05
Gault, Michelle	Business Education M.A., Career Development/Counseling M.S., OL Specialization MS Eminence in the field	\$45.80
Hall, Kevin	Real Estate B.B.A., Business Administration M.B.A., Financial Management	\$43.09
Potts, Andrew	Business Education A.B., Government M.B.A., Government Ed.D., Higher Education	\$45.80
CHEMISTRY		
Vaghefi, Morteza	Chemistry M.S., Food & Nutrition Ph.D., Chemistry	\$45.80
CHILD DEVELOPMENT		
Conde, Linda	Child Development	\$43.09

	B.A., Early Childhood Education M.A., Educational Administration	
Groves, Michelle	Child Development B.A., Child Development M.A., Education	\$43.09
Jacobs, Mark	Child Development B.A., Speech/Theatre/Dance M.S., Child Development & Family Life	\$44.55
COMPUTER SCIENCE		
Hennessy, Caren	Computer Science A.B., Political Science M.B.A., Business Administration	\$43.09
DENTAL ASSISTING		
Wood, Alexia	Dental Assisting B.S., Management 2+ years experience	\$42.05
DESIGN AND CONSUMER EDUCATION		
Fowler, Barbara	Interior Design B.A., Psychology M.A., Education-Psychology 2+ years experience	\$43.09
Tucker, Linda	Fashion B.F.A., Fine Arts M.S., Home Economics	\$43.09
EARTH SCIENCE		
Akers, Glenn	Geography B.A., Geography B.A., History & Anthropology M.A., Geography M.A., Divinity	\$45.80
Robinson, Kevin	Oceanography B.S., Geological Sciences M.S., Geological Sciences	\$43.09
ECONOMICS/HISTORY/POLITICAL SCIENCE		
Geranssayeh, Jafar	Economics B.S., Social Science & Economics Ph.D., Social Science & Economics	\$45.80
ENGLISH		
St. Dennis, Allison	English B.A., Religion M.A., English/Literature	\$43.09
ENGLISH AS A SECOND LANGUAGE		
Farouq, Zakia	English as a Second Language B.S., Education, Elementary Education and	\$43.09

	Special Education M.S., Education, TESOL	
Oberem, Tracy	English as a Second Language B.A., English M.A., Linguistics	\$43.09
EXTENDED OPPORTUNITY PROGRAMS & SERVICES		
Zamora, Rudy	Counselor B.A., Criminal Justice Coursework and 2 years experience	\$42.05
FOREIGN LANGUAGE		
Griswold, Linda	Spanish B.A., Language M.A., Spanish	\$43.09
Imamura-Seyller, Mikiko	Japanese B.A., Education M.A., Education/English	\$42.05
LIBRARY		
Costantino, Connie	Library B.S., Elementary Education M.L.S., Library Sciences Ph.D., Educational Administration	\$45.80
LIFE SCIENCE		
Kloetzer, William	Biology B.A., Biology M.S., Science Research Ph.D., Anatomy	\$45.80
Mueller, Lia	Zoology B.S., Biology (Zoology) B.A., Environmental Studies M.S., Biological Sciences	\$43.09
MATHEMATICS		
Bithell, Randy	Mathematics B.A., Mathematics M.A., Mathematics	\$43.09
Churchyard, James	Mathematics B.A., Education/English B.A., English M.A., Mathematics	\$43.09
Hendrix, Homer	Mathematics B.A., Math M.S., Education M.A., Math	\$45.80
Johnson, Tracy	Mathematics B.S., Environmental & Systematic Biology M.A., Mathematics	\$43.09

Tolani, Neha	Mathematics M.A., Computational Molecular Biology	\$43.09
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NURSING

Wilson, Julie	Nursing B.S.N., Nursing 2+ years experience	\$42.05
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OCCUPATIONAL & NONCREDIT PROGRAMS

Byron, Robert	Community Education A.B., History, French, Political Science M.P.A., Public Administration	\$43.09
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Cook, Nigel	Apprenticeship - Electrician SDETT sponsor: Eminence in the field SDETT	Paid by SDETT
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McGuire, Melissa	Community Education B.A., History M.A., History	\$43.09
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Staude, John	Community Education B.S. M.A. Ph.D., History	\$45.80
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PERFORMING ARTS

Johnson, Monique	Dance Eminence in the field	\$42.05
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Johnson, Samuel	Dance Eminence in the field	\$42.05
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Kimery, Elizabeth	Theatre B.M., Music M.F.A., Theatre	\$43.09
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Waldron, Joseph	Dance M.A., Liberal Arts and Sciences Eminence in the field	\$43.09
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PHYSICAL EDUCATION

Maumausolo, Scia	Physical Education B.A., Psychology M.A., Human Performance and Sport	\$43.09
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McMillan, Wendy	Health B.A., Physical Education M.A., Educational Counseling 2+ years experience	\$43.09
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Pecoraro, Jeremy	Cheerleading A.A. B.A.	\$42.05
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2+ years experience

PHYSICS/ENGINEERING

Wein, Agatha	Physics B.S., Earth Sciences M.S., Earth Sciences	\$43.09
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PUBLIC SAFETY

Lebidine, Paul	Public Safety B.A., Political Science J.D., Law	\$45.80
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Stangeland, Joel	Fire Technology A.A., Liberal Arts and Sciences A.A., Emergency Medical Technician-Paramedic B.A., Liberal Studies	\$42.05
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Thompson, George	Fire Technology B.A., Business Administration 2+ years experience	\$42.05
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READING

Higgins, Jeanelle	Reading B.A., Religion M.A., Education: C&I-Multicultural	\$43.09
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REGIONAL OCCUPATIONAL PROGRAMS

March, Vincent	Computer Technology Coursework and 6 years experience	\$42.05
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Reid, Robert	Culinary Arts A.S., Food Service Occupations 6 years experience	\$42.05
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Samsen, Edward	Optical Technology A.A.S., Ophthalmic B.B.A., Marketing 2 years experience	\$42.05
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Soleta, Eulogio	Culinary Arts Eminence in the field	\$42.05
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SPEECH COMMUNICATIONS/FORENSICS/AMERICAN SIGN LANGUAGE

Carter, Gary	Speech B.S., Communications M.A., Speech M.A., Education: Counselor Education	\$45.80
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Cole, Carnel	American Sign Language A.A., ASL/English Interpreter Training Program B.A., Human Development 2+ years experience	\$42.05
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Graves, Thomas	Speech M.S., Speech Communication	\$43.09
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Houde, Lincoln	Speech B.A., Psychology M.A., Speech Communication	\$44.55
Papazis, Elias	American Sign Language B.A., Accounting 2+ years experience	\$42.05
TRADE & INDUSTRY		
Bertram, Wes	Automotive Technology Eminence in the field	\$42.05
Brouillette, Thomas	Automotive Technology A.A., General Studies 6+ years experience	\$42.05
Magoski, Morris	Automotive Technology A.A., Social Science 6+ years experience	\$42.05
<u>SPRING 2005</u>		
PUBLIC SAFETY		
Skaja, Eric	Administration of Justice B.A., Sociology 2+ years experience	\$42.05

12. RATIFY ASSIGNED TIME TO ACADEMIC CONTRACTS

MSC Nelson, Chadwick

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the assigned time and monthly stipends for faculty for the 2004-2005 Academic Year:

<u>Name</u>	<u>Assignment/Department/Position</u>	<u>Assigned Time</u>	<u>Monthly Stipend</u>
Boyajian, David	Chair, Chemistry Department	20%	\$388.60
Canon, Terri	Chair, CSIS Department	60%	\$440.30
Carpenter, Carey	Chair, Life Sciences Department	60%	\$440.30
Cater, Judy	Chair, Library Technology Department	20%	\$388.60
Crouthamel, Steve	Chair, American Indian Studies Department	20%	\$388.60
Davis, Haydn	Chair, Behavioral Sciences Department	40%	\$414.50
Eckhart, Judy	Chair, Nursing Education Department	60%	\$440.30
Esteban, Jose	Chair, Economics, History & Political Science Department	60%	\$440.30
Evans, Martha	Chair, Foreign Languages Department	60%	\$440.30
Fernandez, Jose	Chair, Counseling Department	20%	\$388.60
Forsyth, David	Chair, Business Education Department	60%	\$440.30
Furch, Marty	Chair, English as a Second Language Department	60%	\$440.30
Galli, Nancy	Chair, Design and Consumer Education Department	40%	\$414.50
Hohman, Anne	Chair, English Department	60%	\$440.30

Levy, Stan	Director, Reading Services	20%	\$388.60
McDonough, Bruce	Chair, Cooperative Education Department	20%	\$388.60
Mills, Patrick	Chair, Speech Communications/ Forensics/ASL Department	40%	\$414.50
Mufson, Michael	Chair, Performing Arts Department	60%	\$440.30
Nakajima, Takashi	Chair, Physics and Engineering Department	20%	\$388.60
Rollins, Wade	Chair, Graphic Communications Department	20%	\$388.60
Rudy, Denise	Director, Dental Assisting Program	20%	\$388.60
Schaeffer, Joe	Chair, Trade and Industry Department	40%	\$414.50
Schultz, Jay	Co-Chair, Art Department	30%	\$220.15
Stachelek, Paul	Chair, Communications Department	40%	\$414.50
Steirnagle, Michael	Co-Chair, Art Department	30%	\$220.15
Studinka, Diane	Chair, Child Development Department	20%	\$388.60
Trujillo, Al	Chair, Earth Sciences Department	40%	\$414.50
Valdez, John	Chair, Multicultural Studies Department	20%	\$388.60
Vetter, Robert	Chair, Physical Education Department	60%	\$440.30
Wiestling, Jay	Chair, Mathematics Department	80%	\$466.20
Workman, Debi	Director, Emergency Medical Education Department	40%	\$414.50
Anfinson, Cynthia	Math Center Director	20%	
Boyd, David	Theatre Technical Director	20%	
Chen, Lihe	ESL Evening Coordinator - San Marcos	25%	
Cnossen, Jon	Wellness Fitness Center Coordinator	25%	
Crowe, Judy	Tenure and Evaluations Review Coordinator	80%	
DeBarros, Philip	Archaeology Coordinator	20%	
Dowd, Bonnie	Academic Technology Resources Coordinator	60%	
Dowd, Bonnie	Secretary, Faculty Senate	20%	
Furch, Marty	ESL Coordinator	25%	
Gach, Peter	Artist in Residence – President's Association	40%	
Gordon, Sherry	Past-President Designee of the Faculty Senate	20%	
Gowen, Brent	Senate Representative, Learning Outcomes Task Force	20%	
Henson, Lynne	ESL Student Related Activities	25%	
Huffman, Karen	J. Wiley Publisher Project	40%	
Kelber, Barbara	President, The Faculty	20%	
Kelber, Barbara	Co-Chair, Learning Outcomes Task Force	50%	
Khurana, Nimoli	ESL Coordinator - Fallbrook	25%	
Laughlin, Teresa	Curriculum Committee Co-Chair	20%	
Laughlin, Teresa	Curriculum Representative, Learning Outcomes Task Force	20%	
Laughlin, Teresa	Curricunet Faculty Representative	20%	
Lowther, Carol	ESL Evening Coordinator – Escondido Center	25%	
McDonald, Steve	English 10/50 Coordinator	13.33%	
Nebelsick-Tagg, Marilee	Vice President, Faculty Senate	20%	
Paes De Barros,	Faculty-Member-at-Large, Learning	20%	

Deborah

Outcomes Task Force

Roberts, Larry	Faculty-Member-at-Large, Learning Outcomes Task Force	20%
Sivert, Shayla	ESL Morning Coordinator, San Marcos	25%
Sosa, Gary	ESL Morning Coordinator, San Marcos	25%
Studinka, Diane	Liaison to the Children's Center	20%
Townsend-Merino, Katie	President, Faculty Senate	60%
VACANT	Director, Planetarium	50%
Versaci, Rocco	Director, English Lab	50%
Waite, Lori	Professional Development Coordinator	80%
Weldele, Colleen	ESL Student Related Activities	25%

13. RATIFY NEW CLASSIFIED POSITION

MSC Nelson, Chadwick

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the following classified position.

- a. Position: **CalWORKS Staff Assistant**
 Name: Vacant
 Department: EOP&S
 Position #: 6295 New: Yes
 Remarks: Funded – Categorical Funds
 Sal Grade/Stp: **23/1** Salary: **\$2,871.29**
 % of Position: 100% # Mos.: 12
 Effective: September 14, 2004
 Account #: K-212200-331200-64700-1612020/100%

The Vote was unanimous.
Student Trustee Advisory vote: Aye

14. RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT

MSC Nelson, Chadwick

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **CAROLYN B. MCCONNELL**
 Position: Financial Aid Specialist
 Department: Financial Aid & Scholarships
 Position #: 6290 New?: Yes
 Remarks: Position approved July 13, 2004; funded – BFAP-SFAA funds.
 Sal Grade/Stp: 20/1 Salary: **\$2,670.14/month**
 % of Position: 100% # of Mos: 12
 Effective: August 16, 2004
 Account #: K-212200-475100-64600-1612002/100%

- c. **Position:** **LEAD COMMUNITY SERVICE OFFICER**
Department: Campus Police
Name: Diana L. McPherson
Position #: 6912 New?: No
Remarks: Position was Community Service Officer, Range 11
Effective: September 1, 2004
% of position: 100% # of Mos: 12
Sal Grade/Stp: **14/4** Salary: **\$2,670.14/month**
Account #: A-212200-543100-69500-0811020/25%
 K-212200-543100-69500-1812070/75%
- d. **Position:** **POLICE DEPARTMENT RECORDS SPECIALIST**
Department: Campus Police
Name: Judith A. Wind
Position #: 5716 New?: No
Remarks: Position was Community Service Officer, Range 11
Effective: September 1, 2004
% of position: 100% # of Mos: 12
Sal Grade/Stp: **18/3** Salary: **\$2,803.83/month**
Account #: K-212200-543100-69500-1812070/75%
 A-212200-543100-69500-0811020/25%

The Vote was unanimous.
Student Trustee Advisory vote: Aye

16. RATIFY LEAVES OF ABSENCE

MSC Nelson, Chadwick

- a. The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting a **100% Family Medical Leave of Absence without pay and with no effect on benefits**, effective August 23, 2004, through December 18, 2004, to **Shiela S. Musser**, ASL/English Interpreter, Disability Resource Center.
- b. The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting a **40% Personal Leave of Absence without pay and with no effect on benefits**, effective September 15, 2004, through December 31, 2004, to **Melissa Kloz**, Financial Aid Advisor, Financial Aid & Scholarships.

The Vote was unanimous.
Student Trustee Advisory vote: Aye

17. RATIFY RESIGNATION

MSC Nelson, Chadwick

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting the resignation of the following employees:

- a. **Eileen M. Bundoc**, Benefits Specialist, Human Resource Services, effective September 10, 2004 (last day of employment September 9, 2004).

- b. **Ryan J. Banks**, Police Officer I, Campus Police, effective September 1, 2004 (last day of employment August 31, 2004).

The Vote was unanimous.
Student Trustee Advisory vote: Aye

18. INFORMATION - RETIREMENT

On Behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by Dr. Richard A. Jones, Interim Superintendent/President, as authorized by the Governing Board, under Group I (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Helen V. Johnson**, Personnel Specialist, Human Resource Services, effective September 18, 2004. She has served Palomar College for 20 years, from September 12, 1984, to September 17, 2004.

On Behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by Dr. Richard A. Jones, Interim Superintendent/President, as authorized by the Governing Board, under Group II (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Sandra Wick**, Senior Accounting Assistant, Food Services, effective October 5, 2004.

19. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a \$500.00 **annual stipend**, prorated on a monthly basis, effective September 1, 2004:

Employee Name: Myrna A. Valencia
Position: Instructional Computer Lab Tech
Department: Academic Technology
Course of Study: Nursing Degree

Employee Name: Patricia Roberts
Position: Articulation/Asst Specialist
Department: Counseling
Course of Study: Certificate of Competency in Computers

20. RATIFY STIPEND FOR DESIGNATED BILINGUAL INTERPRETER

MSC Nelson, Chadwick

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting the bilingual stipend for the following employees who are designated bilingual interpreters:

- a. **MARIA F. LIMON DE GONZALEZ**, Financial Aid Specialist, Financial Aid & Scholarships, effective August 16, 2004.
- b. **DEBORAH E. SMEDLEY**, Senior Accounting Assistant, Fiscal Services, effective August 16, 2004.
- c. **PATRICIA REYES**, Senior Accounting Assistant, Fiscal Services, effective August 16, 2004.

The Vote was unanimous.
Student Trustee Advisory vote: Aye

21. RATIFY PLACEMENT ON RE-EMPLOYMENT LIST

MSC Nelson, Chadwick

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President **placing MR. JOSE HERNANDEZ on a 39-month re-employment list**. Placement will be effective September 15, 2004, through December 14, 2007, in accordance with Education Code Section 88192.

The Vote was unanimous.
Student Trustee Advisory vote: Aye

22. APPROVE TRAVEL EXPENSES

MSC Nelson, Chadwick

The Governing Board hereby approves/ratifies **travel expenses** for the following persons:

- a. **Mark Evilsizer**

Advanced Funds?	Yes
For:	Mileage, parking, meal
To attend:	CCLC Leadership Forum
Location:	Long Beach, CA
Date:	September 20, 2004
Amount:	\$82.50
Budget Acct. No.:	575200-11-111100-66100-10-2005-0000000
- b. **Michele Nelson**

Advanced Funds?	Yes
For:	Mileage, parking, meal
To attend:	CCLC Leadership Forum
Location:	Long Beach, CA
Date:	September 20, 2004
Amount:	\$82.50

Budget Acct. No.: 575200-11-111100-66100-10-2005-0000000

c. **Richard Jones**

Advanced Funds? Yes
For: Mileage, parking, meal
To attend: CCLC Leadership Forum
Location: Long Beach, CA
Date: September 20, 2004
Amount: \$82.50
Budget Acct. No.: 575200-11-211100-66200-10-2005-0000000

d. **Mark Evilsizer**

Advanced Funds? Yes
For: Mileage, parking, meals, registration, hotel, misc.
To attend: ACCT Trustee Conference
Location: New Orleans, LA
Date: October 6-9, 2004
Amount: \$2,500.00
Budget Acct. No.: 575200-11-111100-66100-10-2005-0000000

The Vote was unanimous.
Student Trustee Advisory vote: Aye

22. EXCUSE ABSENCE OF TRUSTEE

MSC Nelson, Chadwick

In accordance with Section 72425(c) of the California Education Code, the Governing Board hereby finds that the absence of **Ralph Jensen** from the Governing Board Special Meeting held **August 26, 2004**, is **excused** due to a personal business commitment made prior to the Board's decision to hold a meeting on that date.

The Vote was unanimous.
Student Trustee Advisory vote: Aye

Resumption of REGULAR AGENDA

I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

4. REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS

MSC Chadwick, Nelson

The Governing Board hereby ratifies and **approves** all contracts and agreements for the period July 1, 2004, through August 31, 2004, and entered into on behalf of the Palomar Community College District, as detailed on **Exhibit H-4**.

Mr. Evilsizer inquired into an item under contracts.

The Vote was unanimous.
Student Trustee Advisory vote: Aye

J. REPORTS FROM COLLEGE GROUPS

1. INFORMATION

Report of the Faculty Senate

Katie Townsend-Merino gave the following report:

I feel like school just started and I also feel that it has been going on for a long time at the same time. We have had three Senate meetings since I last saw you and they have been very collegial. I think that reflects a general positive tone on campus. I really appreciate that. We are waiting on six new senators who will be elected and seated, and a new faculty vice president who will be working with Barb in the next few weeks. We are also working to fill our open committee positions so we can more effectively share the shared governance, meaning that I don't have to do it all, that we all share the shared governance. We are working on filling those.

As you heard, I will be attending the California Performance Review meeting. I am looking forward to that and I think it is one issue we will all agree on - the problems that may be in store for us. I appreciate your thanks to me, but it's not really me, it's the faculty.

I was trying to get a handle on how many students the faculty added. Michele worked very hard in her office to get that information to me. 3,879 students added classes beginning the first day of classes until census using add codes. Certainly a number of those might be switching from one Psych 100 section to another, a number of those may be using an add code the professor gave them, and it turns out someone dropped and it would have been open anyway, but clearly a very large portion of those were faculty who allowed students beyond their class load. They added a total of (not individual classes) 5,137 classes. That's a significant contribution to the FTES, which I'm not clear we can grow, but at least we can stabilize. I really want to extend my thanks to the faculty. I generally don't know faculty who don't take those extra students, but I really appreciate those efforts and wanted to recognize them.

I will talk to the Professional Development Coordinator and make sure you are aware of the different plenary sessions and orientations that first week. We just changed Professional Development Coordinators and I'm not sure how those communications get released, but I will make sure that you are all aware of the different orientations that we have the week before classes start.

I also wanted to thank Dr. Jones for the Faculty for verifying today that in fact the academic due process procedure as outlined in our faculty manual is available to any faculty that may want to use it.

2. INFORMATION

Report of the Palomar Faculty Federation

Julie Ivey gave the following report:

My part-time and full-time colleagues are pleased that the Board and the District agreed to release the state equity money to part-time faculty who waited three long years to get it. My two part-time colleagues, Sandy Doerfel and Richie Mann, who died during the waiting period helped start the PFF, in part to get humane treatment of part-time faculty.

The optimist in me wants to view the release as not motivated by any political strategy and timing, but a sincere effort to end the negotiations marathon and finally settle all remaining issues towards a contract that will be fair and equitable for all faculty. The PFF has seen some very encouraging signs in the August 27 face to face mediation and also in the settlement of conflicts involving three of our full-time faculty members in their favor.

Let's hope that the next few months will reveal that my optimism, my looking up, is well placed

3. **INFORMATION**

Report of The Faculty

Dr. Barbara Kelber gave the following report:

The Faculty is back to work. I want to join Berta and everyone in welcoming our 16 new faculty members. We appreciate the opportunity to have those new full-time members with us. The plenary session went very well. I thought the feeling there, the kind of commitment to a new beginning and a new day, set just the right tone for us, and I hope we can continue in that. I want to thank Lori Waite, Terri Canela, and Berta Cuaron, again, for that day.

I talked to the Faculty in the afternoon of the plenary session about a couple of initiatives, and I would like to discuss those with you now. One of the things we determined at the end of last year, but will move forward with this year, is to try to encourage a campus environment that promotes an appreciation of diversity while honoring free speech and tolerance. Those two things can sometimes be in natural tension – free speech and tolerance. But when we talked as a faculty with the campus police and with our broader community at the end of last year, we saw the challenge: if we have an incident of hate speech but we want to allow free speech in an academic environment, what we are saying is that we really want to model free speech with tolerance. We suggest that although in an academic environment we encourage "free" speech, no speech can necessarily be absolutely value-free. In other words, it can be free, but we can also respond to it in a way that suggests a critique. We can say what we think of it and respond powerfully to it. We want to encourage that as a faculty and we are going to continue working with the police force in what will become a working group to respond to hate or bias incidents on campus. We are also looking forward to October 6, during Comet Week, to celebrate diversity, free speech, and tolerance.

The other initiative that is important to the faculty this year is the work of the Learning Outcomes Council and the work of faculty in relation to that Learning Outcomes Council. The Council is a large one. Vice President Cuaron and I co-chair that Council and there is a nine-member coordinating committee within that. The five faculty members who are on that coordinating committee will be attending a conference sponsored by the State Accrediting Commission in October, and Vice President Cuaron and Michele Barton will attend with us. There will be others from our campus there, also. We are determined to move forward with the idea that our Learning Outcomes work should come from the bottom up, from the individual instructor, moving up through the course and department level to programs, majors, and then at the level of the institution. We are committed to this work and we appreciate the commitment of the administration and the District in supporting us in that work.

Finally, I just want to add my thanks for the release of the parity money for our adjunct colleagues. I am especially thankful for the voices that have spoken up for that cause all along. I am thankful, of course, that it is being done now rather than later. I welcome it and I thank you very much for it.

4. **INFORMATION**

Report of the Administrative Association – There was no report.

5. **INFORMATION**

Report of the Confidential and Supervisory Team – There was no report.

6. **INFORMATION**

Report of the CCE/AFT – There was no report.

7. **INFORMATION**

Report of the Associated Student Government

Paul Charas gave the following report:

It is getting to the fun times. We have pretty much taken care of most of the internal housekeeping type things, bylaw revisions and those kinds of things. I should share part of my philosophy of what the State should be doing. We have ASAC, CALSAC, and CCLC, we have a plethora of different organizations that advocate on the Students' behalf and I am more than happy to let them do so because I'm sure they're better at it than we are. Our main focus this year is going to be what can we do to make a positive difference in the lives of Palomar students. For example, the Campus Police is partnering up in helping the Child Development Center move in Escondido, these types of things, something that will make a positive difference. At our last ASG Board meeting we endorsed the idea of giving up the game room for classroom space.

At this time, Dr. Miyamoto updated the Board on the distribution of the retro parity funds. He stated that with the help of Joe Newmyer and Espy Flores, additional people have been hired so that retro checks could be distributed earlier than January, as first predicted. Espy Flores will guarantee that these checks will be ready for adjuncts by the December payroll.

Ms. Townsend-Merino then commented, "The faculty senate wishes to express it's chagrin that the District did not release the interest it had earned on the parity money along with the parity money."

Dr. Nelson confirmed that the District did contribute money toward this distribution. Mr. Newmyer also explained to Ms. Townsend-Merino that the parity money amounted to \$4.28 per hour which used up all the parity money. They then received an additional 1.75%. It is estimated to be in excess of \$200,000 per year. That is an additional amount paid over and above the parity. He commented that the way interest rates have been during the last few years, it is more than any interest the District collected on the parity money. Dr. Miyamoto said that the first two years the District received \$940,000 in parity money, the last two years the District received \$838,000. The District has committed itself to fund the entire \$940,000 from general fund money.

K. **COMMENTS FROM OTHER INDIVIDUALS OR GROUPS** – There were none.

L. **UNFINISHED BUSINESS** – There was none.

M. NEW BUSINESS

1. APPROVE RESOLUTION OF THE PALOMAR COMMUNITY COLLEGE DISTRICT GOVERNING BOARD OPPOSING THE CONSOLIDATION OF THE COMMUNITY COLLEGE CHANCELLOR'S OFFICE INTO A DIVISION OF HIGHER EDUCATION REPORTING TO THE SECRETARY OF EDUCATION

MSC Chadwick, McMullen

RESOLUTION NO. 04-20795

WHEREAS, the California Performance Review (CPR) **proposes to consolidate** the Community College Chancellor's Office, the California Postsecondary Education Commission, the California Student Aid Commission and the Bureau for Private and Postsecondary and Vocational Education into a single Division of Higher Education reporting to the Secretary of Education; and

WHEREAS, the Chancellor's Office, unlike the other agencies the CPR proposes to consolidate into a Division of Higher Education, is a key element in the delivery of higher education to Californians, and carries out responsibilities that are distinctly different from those of the other agencies; and

WHEREAS, the Chancellor's Office and the other agencies the CPR proposes to consolidate share few, if any, overlapping functions; and

WHEREAS, all three systems of public higher education in California—the University of California, the California State University, and the California Community Colleges—currently have **independent governing boards** that provide informed and knowledgeable policy direction to their respective systems; and

WHEREAS, the consolidation of the Chancellor's Office into a Division of Higher Education reporting to the Secretary of Education implies the inevitable elimination of the Board of Governors of the California Community Colleges or a radical minimization of its role; and

WHEREAS, the elimination of the Board of Governors and consolidation of the Chancellor's Office into a Division of Higher Education within the bureaucracy of the executive branch of State government would inevitably diminish the standing of the California Community Colleges as a system of higher education in California; and

WHEREAS, the elimination of the Board of Governors would **deprive** the community colleges (the largest of the three higher education systems in California) of an independent voice; and

WHEREAS, the Board of Governors, as an independent governing board, and the Chancellor's Office, as an agency responsible to the Board of Governors, render the community colleges more accountable to the public and less vulnerable to political interference than they would be as part of a Division of Higher Education reporting to the Secretary of Education; and

WHEREAS, the Board of Governors and the Chancellor of the California Community Colleges has considerable discretionary authority over the allocation of funds appropriated to community colleges by the Legislature, the approval of programs of study at community colleges, and the funding of college building and capital improvement projects; and

WHEREAS, the Board of Governors and the Chancellor of the California Community Colleges exercise their discretionary authority openly, after full opportunity for public comment and debate, and with appropriate regard for the principal of local control; and

WHEREAS, the proposed consolidation of the Chancellor's Office into a Division of Higher Education would shift discretionary authority affecting the education of nearly two million Californians to a Deputy Secretary for Education, reducing public involvement in and oversight of the decision-making process and rendering the colleges more vulnerable to political interference; and

WHEREAS, the California Community College system, organized under the Board of Governors and the Chancellor's Office, is already the most cost-effective segment of higher education in the State, and consolidation of the Chancellor's Office with several dissimilar agencies within the bureaucracy of the executive branch of State Government would jeopardize the system's effectiveness without any apparent cost savings; and

WHEREAS, it will not serve the public interest to radically change a system that has had such powerful and remarkable results through the years, and the proposed consolidation of the Chancellor's Office into a Division of Higher Education would not benefit community colleges or their students;

BE IT RESOLVED, that the **Palomar Community College District opposes** the California Performance Review's recommendation to consolidate the Community College Chancellor's Office, the California Postsecondary Education Commission, the California Student Aid Commission and the Bureau for Private and Postsecondary and Vocational Education into a single Division of Higher Education reporting to the Secretary of Education and opposes the elimination of the California Community Colleges Board of Governors.

PASSED AND ADOPTED by the Governing Board of the Palomar Community College District this 14th day of September, 2004, by the following vote:

AYES: 5
NOES: 0
ABSENT: 0

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Richard A. Jones, Ed.D., Secretary to the Governing Board of the Palomar Community College District of San Diego County, do hereby certify that the foregoing is a true copy of a resolution adopted by said Board at a regular meeting thereof held at its regular place of meeting at the time and by the vote stated, which resolution is on file in the office of the Board and that the matter of adopting this resolution duly appeared on the agenda of said Board as required by law.

Richard A. Jones, Ed.D.
Interim Superintendent/President

Secretary to the Governing Board

The Vote was unanimous.
Student Trustee Advisory vote: Aye

2. **APPROVE AGREEMENT WITH MARLENE IMIRZIAN & ASSOCIATES ARCHITECTS, LTD., FOR PROFESSIONAL SERVICES FOR THE HIGH TECH LABORATORY/ CLASSROOM BUILDING BIDDING & CONSTRUCTION ADMINISTRATION PHASES**

MSC Chadwick, McMullen

The Governing Board hereby approves the agreement with Marlene Imirzian Architects and Associates, Ltd., to perform professional services and coordinate the services of the design team of Engineers working under the overall supervision of the Architect for the bidding and construction administration phases of the High Technology Laboratory/ Classroom Building. The professional architectural and engineering services fee for the scope of work is \$406,000.00. Payment for these services will come from the State Chancellor's Office Capital Outlay Program for this project. **(Exhibit M-2)**

The Vote was unanimous.
Student Trustee Advisory vote: Aye

3. **APPROVE FIELD COURSE TO SANTA CATALINA ISLAND FOR SPRING 2005**

MSC Chadwick, Nelson

The Governing Board hereby approves the Palomar Community College District's Spring 2005, co-listed Life Science and Earth Science field course to Santa Catalina Island. Students participating in this field course may enroll in one of the following courses: (a) Biology 195A, Field Studies in Natural History, 1 unit; (b) Biology 195B, Field Studies in Ecology, 1 unit; (c) Biology 195D, Field Studies in Island Ecology, 1 unit; (d) Biology 195F Field Studies in Animal Ecology, 1 unit; (e) Geography 195 Regional Field Studies in Geography, 1 unit.

All agreements and contracts necessary to carry out this spring field course to Santa Catalina Island are hereby authorized between the Palomar Community College District and the following vendors: (a) Catalina Express; (b) Two Harbors Cabins; (c) Two Harbors Dive & Recreation Center; (d) Safari Bus. Advance deposits, if required by these vendors, are hereby authorized. The estimated cost per student is \$150.00. **(Exhibit M-3)**

The Vote was unanimous.
Student Trustee Advisory vote: Aye

4. **ADOPT NOTICE OF PUBLIC HEARING FOR 2004-2005 ANNUAL FINANCIAL BUDGET REPORT (CFS-311)**

MSC Nelson, McMullen

The Governing Board hereby approves the public inspection of the proposed 2004-2005 Annual Financial and Budget Report of the Palomar Community College District on Friday, October 1, 2004, through Tuesday, October 12, 2004, 8:00 a.m. to 5:00 p.m., Fiscal Services, Room A-2, Administration Building, Palomar College, 1140 West Mission Road, San Marcos, California.

The Governing Board of the Palomar Community College District will conduct a Public Hearing on the Annual Financial and Budget Report at a meeting of the Governing Board on Tuesday, October 12, 2004, 7:00 p.m., Governing Board Conference Room, Palomar College, 1140 West Mission Road, San Marcos, California. Said **Revised** Notice of Public Hearing is to be published by the North County Times on September 13, 14, or 15, 2004. **(Exhibit M-4)**

The Vote was unanimous.
Student Trustee Advisory vote: Aye

5. Item moved to section D. for information.

6. **INFORMATION: DIRECTOR OF DEVELOPMENT AND GOVERNMENTAL RELATIONS/
EXECUTIVE VICE PRESIDENT OF FOUNDATION**

Information on the job classification of the Director of Development and Governmental Relations/Executive Vice President of Foundation, formerly known as the Chief Advancement Officer/Executive Vice President of Foundation.
(Exhibit M-6)

7. **DISCUSSION: AGENDA ITEMS FOR CONSIDERATION AT NEXT MEETING**

The Governing Board hereby approves the following agenda items for consideration at the next meeting:

Ms. Chadwick requested to have the following items on the next Board agenda:

- Resolution In Support Of The Repeal Of The North County Recycled Solid Waste Disposal Initiative (Proposition C) Adopted In 1994
- Resolution In Support Of Proposition BB.

P. **ADJOURNMENT**

The meeting was adjourned at 9:02 p.m.

President

Secretary