



GOVERNING BOARD AGENDA
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, SEPTEMBER 14, 2004
6:00 P.M. (CLOSED SESSION) - 7:00 P.M. (OPEN SESSION)

NOTICE TO PUBLIC: In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Open Session of the Board meets the second Tuesday of every month starting at 7:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.

- A. Call to Order (6 p.m.)2
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- BB. Closed Session.....2
- BBB. Open Session (7 p.m.).....2
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- P. Adjournment23

A. CALL MEETING TO ORDER

B. ROLL CALL

Establishment of a Quorum

BB. CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
5. Conference with Real Property Negotiator, pursuant to Government Code 54956.8. Property APNs as follows: Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows: 108-121 Parcel 11; 108-120 Parcels 62, 63, 64; 126-061 Parcel 06; 126-121 Parcel 14; 323-100 Parcels 04, 10, 11, 12; 323-482 Parcel 12; 323-500 Parcels 01, 05, 06, 07, 08, 09, 14; 323-501 Parcel 02.
6. Conference with Legal Counsel - Anticipated Litigation, pursuant to Government Code 54956.9.

BBB. RECONVENE TO OPEN SESSION

Pledge of Allegiance

C. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

The Governing Board hereby approves the Minutes of the Regular Meeting of August 10, 2004, the Special Meeting of August 10, 2004, and the Special Meeting of August 26, 2004.

D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

E. REPORT OF THE GOVERNING BOARD PRESIDENT

F. REPORTS OF THE GOVERNING BOARD MEMBERS

G. REPORT OF THE INTERIM SUPERINTENDENT/PRESIDENT

1. Report of Vice President for Instruction
 - a. Introduction of New Contract Faculty
 - b. Update on Health Related Program Directions
 - c. College for Kids Program – Summer 2004
2. Report of Vice President for Student Services
3. Report of Interim Vice President for Finance and Administrative Services
4. Report of Vice President for Human Resource Services
 - a. Reclassification Process

CONSENT CALENDAR

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

H. CONSENT CALENDAR

BUSINESS SERVICES

1. RECOMMENDATION: ACTION – APPROVE REVOLVING CASH EXPENDITURES

The Governing Board hereby approves the **Revolving Cash Expenditures** for the month of July, 2004, as indicated on **Exhibit H-1**.

2. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS

The Governing Board hereby **reviews and approves** the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2004-2005 fiscal year budget:

Re-Encumbered				
FY 2004 PO's	0500000	through	0500002	\$11,039.95
Purchase Orders	0540024	through	0540078	\$245,867.87
Travel	0550010	through	0550014	\$1,627.59
Advertising/Increases	0560001	through	0560006	\$4,006.42
Agreement/Services	0570101	through	0570204	\$1,043,811.86
Repairs	0575016	through	0575025	\$19,400.00
Agreement/Annual	0580069	through	0580090	\$18,842.45
Utilities	0595028	through	0595036	\$17,621.05
Library Orders	0525000	through	0525002	\$22,000.00
Procurement Card	Time Period: 07/23-04 – 08/22/04			\$122,920.06
				<u>\$1,507,137.25</u>

3. RECOMMENDATION: ACTION - REVIEW AND APPROVE CONTRACT AND AGREEMENT RENEWALS

The Governing Board hereby **reviews and approves** all **contract and agreement renewals** for the period July 1, 2004, through June 30, 2005, (FY 2004-2005) entered into on behalf of the Palomar Community College District pursuant to resolution 96-18423 and 96-18424, adopted June 24, 1997, as detailed on **Exhibit H-3**.

4. RECOMMENDATION: ACTION - REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS

The Governing Board hereby ratifies and **approves** all contracts and agreements for the period July 1, 2004, through August 31, 2004, and entered into on behalf of the Palomar Community College District, as detailed on **Exhibit H-4**.

DESTRUCTION OF RECORDS

5. **RECOMMENDATION: ACTION - CONFIRM THE CLASSIFICATION OF RECORDS TO CLASS 3-DISPOSABLE, AND AUTHORIZE DESTRUCTION PURSUANT TO TITLE 5, §59028 CALIFORNIA ADMINISTRATIVE CODE**

The Governing Board hereby approves those records identified in the backup memorandum hereto, the substance of which is incorporated by this reference, has been certified by the Director of Fiscal Services, as designee of the Superintendent/President of the District, as accurate in detail; and,

The aforesaid records are hereby confirmed to be Class 3-Disposable, and may be destroyed in accordance with Title 5, Division 6, Chapter 10, §59021 et seq., of the California Code of Regulations. **(Exhibit H-5)**

FISCAL SERVICES

6. **RECOMMENDATION: ACTION – AUTHORIZE DISBURSING OFFICER TO DRAW NEW WARRANTS**

The Governing Board hereby authorizes the Disbursing Officer to **draw new warrants** as follows:

Warrant #76-115411, dated October 9, 2003, in the amount of \$201.00, to Tanya Leticia Terrazas, 4209 Borra Court, Oceanside, California, 92054. Void due to stale dating.

Warrant # 76-110892, dated September 15, 2003, in the amount of \$474.00, to Matthew Newman, 3322 San Pasqual Trail, Escondido, California, 92025. Void due to stale dating.

Warrant #76-024246, dated August 28, 2000, in the amount of \$98.00, to Harold E. Johnson, 28357 Cole Grade Road, Valley Center, California, 92082. Void due to stale dating.

Warrant #76-110264, dated September 15, 2003, in the amount of \$66.50, to Amelia Venegas, 803 E. 3rd Street, Escondido, California, 92025. Void due to stale dating.

Warrant #76-122699, dated February 5, 2004, in the amount of \$123.00 to Kelli Joy Kellejian, 6480 Corte La Luz, Carlsbad, California, 92009. Void due to stale dating.

PERSONNEL

7. **RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY**

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **August, 2004, and short-term employees** for the month of **September, 2004**. **(Exhibit H-7)**

8. RECOMMENDATION: ACTION - RATIFY SALARY ADJUSTMENT TO ACADEMIC CONTRACT

The Governing Board ratifies the recommendation of the Interim Superintendent/President regarding the **correction** to the following **academic contracts**:

- a. Name: **DONNA D. COSENTINO**
Position: Assistant Professor, Photography
Department: Communications
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: **B/8** Salary: **\$5,222.65/month**
% of Position: 100% # of Mos: 10
Effective: August 20, 2004
Account #: A-111000-359100-10120-0611400/100%
- b. Name: **SANDRA J. ANDRE**
Position: Assistant Professor, Interior Design & Drafting
Department: Interior Design & Drafting Technology
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: **C/8** Salary: **\$5,420.02/month**
% of Position: 100% # of Mos: 10
Effective: August 20, 2004
Account #: A-111000-335500-13020-0000000/50%
A-111000-338500-09530-0000000/50%
- c. Name: **PATRICIA A. BRANDON**
Position: Assistant Professor, Chemistry
Department: Chemistry
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: **C/5** Salary: **\$4,827.49/month**
% of Position: 100% # of Mos: 10
Effective: August 20, 2004
Account #: A-111000-342200-19050-0000000/100%
- d. Name: **JENNIFER M. FERERRO**
Position: Assistant Professor, Child Development
Department: Child Development
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: **C/5** Salary: **\$5,024.93/month**
% of Position: 100% # of Mos: 10
Effective: August 20, 2004
Account #: A-111000-364200-13051-0000000/100%
- e. Name: **PERRI L. GILL**
Position: Assistant Professor, Mathematics
Department: Mathematics
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: **D/8** Salary: **\$5,617.50/month**
% of Position: 100% # of Mos: 10
Effective: August 20, 2004
Account #: A-111000-347200-17010-0000000/100%

- f. Name: **MARTIN M. JAPTOK**
Position: Assistant Professor, English
Department: English
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: **G/8** Salary: **\$6,209.83/month**
% of Position: 100% # of Mos: 10
Effective: August 20, 2004
Account #: A-111000-324200-15010-0000000/100%
- g. Name: **FREDRIC E. ROSE**
Position: Assistant Professor, Psychology
Department: Behavioral Sciences
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: **G/8** Salary: **\$6,209.83/month**
% of Position: 100% # of Mos: 10
Effective: August 20, 2004
Account #: A-111000-363500-20010-0000000/100%
- h. Name: **GARY S. SOSA**
Position: Assistant Professor, ESL
Department: English as a Second Language
Remarks: Increased range and step placement due to verification of previous related work experience and additional units taken.
Sal Rng/Stp: **E/8** Salary: **\$5,814.98/month**
% of Position: 100% # of Mos: 10
Effective: August 20, 2004
Account #: A-111000-325200-4930V-0000000/100%
- i. Name: **YAN TIAN**
Position: Assistant Professor, Mathematics
Department: Mathematics
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: **C/8** Salary: **\$5,420.02/month**
% of Position: 100% # of Mos: 10
Effective: August 20, 2004
Account #: A-111000-347200-17010-0000000/100%

9. RECOMMENDATION: ACTION - RATIFY CERTIFICATED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **employment** of the following **certificated employee**:

- a. Name: **LAURA B. MCCLELLAN-BREWER**
Position: Master Teacher I
Department: Child Development Center
Position #: 6021 New?: No
Remarks: Replacement for Sia Kaufman
Sal Rng/Stp: **D1/1** Salary: **\$2,523.51/month**
% of Position: 100% # of Mos: 12
Effective: October 4, 2004
Account #: U-111000-364300-69200-0000000/100%

10. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINE

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals **equivalency to minimum qualifications** for the disciplines listed:

- Wes Bertram – Automotive Technology
- Brian Boynton – Water Polo
- Nigel Cook – Apprenticeship
- Bonnie Frazier – Real Estate
- Michelle Gault – Business
- Mikiko Imamura-Seyller – Japanese
- Monique Johnson – Dance
- Samuel Johnson – Dance
- Jennifer Lawlor – Soccer
- Vincent March – Computer Technology
- Scia Maumausolo – Physical Education
- Wendy McMillan – Health
- Paul Miranda – American Indian Studies
- Lori Mitchell – Art
- Randall Nino – Psychology
- Jeremy Pecoraro – Cheerleading
- Eulogio Soleta – Culinary Arts
- Neha Tolani – Mathematics
- Kathleen Van Kirk – Psychology
- Joseph Waldron – Dance
- Rudy Zamora – Counseling

11. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Fall 2004 and Spring 2005 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

FALL 2004

AMERICAN INDIAN STUDIES

Hosey, Richard	American Indian Studies B.A., Anthropology J.D., Law	\$45.80
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Miranda, Paul	American Indian Studies A.A., Liberal Arts & Studies Eminence in the field	\$42.05
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ART

Allard, Tony	Art B.F.A., Painting M.F.A., Art	\$43.09
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Henderson, Valerie	Art B.F.A., Fine Arts M.F.A., Visual Arts	\$42.05
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Mitchell, Lori	Art A.A., General Studies B.F.A., Fine Arts Eminence in the field	\$42.05
Schaffer, Amanda	Art B.A., Liberal Arts B.F.A., Illustration M.F.A., Fine Arts	\$43.09
ATHLETICS		
Boynton, Brian	Water Polo B.S., Business Administration Eminence in the field	\$42.05
Lawlor, Jennifer	Soccer Eminence in the field	\$42.05
BEHAVIORAL SCIENCES		
Chapman, Paula	Psychology M.S., Child Development Ph.D., Family Relations	\$45.80
Nino, Randall	Psychology A.B., Psychology M.A., Psychology	\$43.09
Van Kirk, Kathleen	Psychology B.A., Family Resources/Human Development M.A., Human Resources/Counseling	\$43.09
Waller, Sara	Philosophy B.A., Philosophy M.A., Philosophy Ph.D., Philosophy	\$45.80
BUSINESS EDUCATION		
Brechtel, Donald	Business Education J.D., Law	\$45.80
Etta, Samuel	Accounting B.S., Management/Accounting M.B.A., Business Administration	\$43.09
Frazier, Bonnie	Real Estate Coursework and 6+ years experience	\$42.05
Gault, Michelle	Business Education M.A., Career Development/Counseling M.S., OL Specialization MS Eminence in the field	\$45.80
Hall, Kevin	Real Estate B.B.A., Business Administration M.B.A., Financial Management	\$43.09

Potts, Andrew	Business Education A.B., Government M.B.A., Government Ed.D., Higher Education	\$45.80
CHEMISTRY		
Vaghefi, Morteza	Chemistry M.S., Food & Nutrition Ph.D., Chemistry	\$45.80
CHILD DEVELOPMENT		
Conde, Linda	Child Development B.A., Early Childhood Education M.A., Educational Administration	\$43.09
Groves, Michelle	Child Development B.A., Child Development M.A., Education	\$43.09
Jacobs, Mark	Child Development B.A., Speech/Theatre/Dance M.S., Child Development & Family Life	\$44.55
COMPUTER SCIENCE		
Hennessy, Caren	Computer Science A.B., Political Science M.B.A., Business Administration	\$43.09
DENTAL ASSISTING		
Wood, Alexia	Dental Assisting B.S., Management 2+ years experience	\$42.05
DESIGN AND CONSUMER EDUCATION		
Fowler, Barbara	Interior Design B.A., Psychology M.A., Education-Psychology 2+ years experience	\$43.09
Tucker, Linda	Fashion B.F.A., Fine Arts M.S., Home Economics	\$43.09
EARTH SCIENCE		
Akers, Glenn	Geography B.A., Geography B.A., History & Anthropology M.A., Geography M.A., Divinity	\$45.80
Robinson, Kevin	Oceanography B.S., Geological Sciences M.S., Geological Sciences	\$43.09

ECONOMICS/HISTORY/POLITICAL SCIENCE		
Geranssayeh, Jafar	Economics B.S., Social Science & Economics Ph.D., Social Science & Economics	\$45.80
ENGLISH		
St. Dennis, Allison	English B.A., Religion M.A., English/Literature	\$43.09
ENGLISH AS A SECOND LANGUAGE		
Farouq, Zakia	English as a Second Language B.S., Education, Elementary Education and Special Education M.S., Education, TESOL	\$43.09
Oberem, Tracy	English as a Second Language B.A., English M.A., Linguistics	\$43.09
EXTENDED OPPORTUNITY PROGRAMS & SERVICES		
Zamora, Rudy	Counselor B.A., Criminal Justice Coursework and 2 years experience	\$42.05
FOREIGN LANGUAGE		
Griswold, Linda	Spanish B.A., Language M.A., Spanish	\$43.09
Imamura-Seyller, Mikiko	Japanese B.A., Education M.A., Education/English	\$42.05
LIBRARY		
Costantino, Connie	Library B.S., Elementary Education M.L.S., Library Sciences Ph.D., Educational Administration	\$45.80
LIFE SCIENCE		
Kloetzer, William	Biology B.A., Biology M.S., Science Research Ph.D., Anatomy	\$45.80
Mueller, Lia	Zoology B.S., Biology (Zoology) B.A., Environmental Studies M.S., Biological Sciences	\$43.09
MATHEMATICS		
Bithell, Randy	Mathematics B.A., Mathematics M.A., Mathematics	\$43.09

Churchyard, James	Mathematics B.A., Education/English B.A., English M.A., Mathematics	\$43.09
Hendrix, Homer	Mathematics B.A., Math M.S., Education M.A., Math	\$45.80
Johnson, Tracy	Mathematics B.S., Environmental & Systematic Biology M.A., Mathematics	\$43.09
Tolani, Neha	Mathematics M.A., Computational Molecular Biology	\$43.09
NURSING		
Wilson, Julie	Nursing B.S.N., Nursing 2+ years experience	\$42.05
OCCUPATIONAL & NONCREDIT PROGRAMS		
Byron, Robert	Community Education A.B., History, French, Political Science M.P.A., Public Administration	\$43.09
Cook, Nigel	Apprenticeship - Electrician SDETT sponsor: Eminence in the field SDETT	Paid by SDETT
McGuire, Melissa	Community Education B.A., History M.A., History	\$43.09
Staude, John	Community Education B.S. M.A. Ph.D., History	\$45.80
PERFORMING ARTS		
Johnson, Monique	Dance Eminence in the field	\$42.05
Johnson, Samuel	Dance Eminence in the field	\$42.05
Kimery, Elizabeth	Theatre B.M., Music M.F.A., Theatre	\$43.09
Waldron, Joseph	Dance M.A., Liberal Arts and Sciences Eminence in the field	\$43.09

SPEECH COMMUNICATIONS/FORENSICS/AMERICAN SIGN LANGUAGE		
Carter, Gary	Speech B.S., Communications M.A., Speech M.A., Education: Counselor Education	\$45.80
Cole, Carnel	American Sign Language A.A., ASL/English Interpreter Training Program B.A., Human Development 2+ years experience	\$42.05
Graves, Thomas	Speech M.S., Speech Communication	\$43.09
Houde, Lincoln	Speech B.A., Psychology M.A., Speech Communication	\$44.55
Papazis, Elias	American Sign Language B.A., Accounting 2+ years experience	\$42.05
TRADE & INDUSTRY		
Bertram, Wes	Automotive Technology Eminence in the field	\$42.05
Brouillette, Thomas	Automotive Technology A.A., General Studies 6+ years experience	\$42.05
Magoski, Morris	Automotive Technology A.A., Social Science 6+ years experience	\$42.05
<u>SPRING 2005</u>		
PUBLIC SAFETY		
Skaja, Eric	Administration of Justice B.A., Sociology 2+ years experience	\$42.05

12. RECOMMENDATION: ACTION - RATIFY ASSIGNED TIME TO ACADEMIC CONTRACTS

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **assigned time and monthly stipends** for faculty for the 2004-2005 Academic Year:

Name	Assignment/Department/Position	Assigned Time	Monthly Stipend
Boyajian, David	Chair, Chemistry Department	20%	\$388.60
Canon, Terri	Chair, CSIS Department	60%	\$440.30
Carpenter, Carey	Chair, Life Sciences Department	60%	\$440.30
Cater, Judy	Chair, Library Technology Department	20%	\$388.60
Crouthamel, Steve	Chair, American Indian Studies Department	20%	\$388.60
Davis, Haydn	Chair, Behavioral Sciences Department	40%	\$414.50
Eckhart, Judy	Chair, Nursing Education Department	60%	\$440.30

Name	Assignment/Department/Position	Assigned Time	Monthly Stipend
Esteban, Jose	Chair, Economics, History & Political Science Department	60%	\$440.30
Evans, Martha	Chair, Foreign Languages Department	60%	\$440.30
Fernandez, Jose	Chair, Counseling Department	20%	\$388.60
Forsyth, David	Chair, Business Education Department	60%	\$440.30
Furch, Marty	Chair, English as a Second Language Department	60%	\$440.30
Galli, Nancy	Chair, Design and Consumer Education Department	40%	\$414.50
Hohman, Anne	Chair, English Department	60%	\$440.30
Levy, Stan	Director, Reading Services	20%	\$388.60
McDonough, Bruce	Chair, Cooperative Education Department	20%	\$388.60
Mills, Patrick	Chair, Speech Communications/Forensics/ASL Department	40%	\$414.50
Mufson, Michael	Chair, Performing Arts Department	60%	\$440.30
Nakajima, Takashi	Chair, Physics and Engineering Department	20%	\$388.60
Rollins, Wade	Chair, Graphic Communications Department	20%	\$388.60
Rudy, Denise	Director, Dental Assisting Program	20%	\$388.60
Schaeffer, Joe	Chair, Trade and Industry Department	40%	\$414.50
Schultz, Jay	Co-Chair, Art Department	30%	\$220.15
Stachelek, Paul	Chair, Communications Department	40%	\$414.50
Steirnagle, Michael	Co-Chair, Art Department	30%	\$220.15
Studinka, Diane	Chair, Child Development Department	20%	\$388.60
Trujillo, Al	Chair, Earth Sciences Department	40%	\$414.50
Valdez, John	Chair, Multicultural Studies Department	20%	\$388.60
Vetter, Robert	Chair, Physical Education Department	60%	\$440.30
Wiestling, Jay	Chair, Mathematics Department	80%	\$466.20
Workman, Debi	Director, Emergency Medical Education Department	40%	\$414.50
Anfinson, Cynthia	Math Center Director	20%	
Boyd, David	Theatre Technical Director	20%	
Chen, Lihe	ESL Evening Coordinator - San Marcos	25%	
Crossen, Jon	Wellness Fitness Center Coordinator	25%	
Crowe, Judy	Tenure and Evaluations Review Coordinator	80%	
DeBarros, Philip	Archaeology Coordinator	20%	
Dowd, Bonnie	Academic Technology Resources Coordinator	60%	
Dowd, Bonnie	Secretary, Faculty Senate	20%	
Furch, Marty	ESL Coordinator	25%	
Gach, Peter	Artist in Residence – President’s Association	40%	
Gordon, Sherry	Past-President Designee of the Faculty Senate	20%	
Gowen, Brent	Senate Representative, Learning Outcomes Task Force	20%	
Henson, Lynne	ESL Student Related Activities	25%	
Huffman, Karen	J. Wiley Publisher Project	40%	
Kelber, Barbara	President, The Faculty	20%	
Kelber, Barbara	Co-Chair, Learning Outcomes Task Force	50%	
Khurana, Nimoli	ESL Coordinator - Fallbrook	25%	
Laughlin, Teresa	Curriculum Committee Co-Chair	20%	
Laughlin, Teresa	Curriculum Representative, Learning Outcomes Task Force	20%	

Name	Assignment/Department/Position	Assigned Time	Monthly Stipend
Laughlin, Teresa	Curricunet Faculty Representative	20%	
Lowther, Carol	ESL Evening Coordinator – Escondido Center	25%	
McDonald, Steve	English 10/50 Coordinator	13.33%	
Nebelsick-Tagg, Marilee	Vice President, Faculty Senate	20%	
Paes De Barros, Deborah	Faculty-Member-at-Large, Learning Outcomes Task Force	20%	
Roberts, Larry	Faculty-Member-at-Large, Learning Outcomes Task Force	20%	
Sivert, Shayla	ESL Morning Coordinator, San Marcos	25%	
Sosa, Gary	ESL Morning Coordinator, San Marcos	25%	
Studinka, Diane	Liaison to the Children's Center	20%	
Townsend-Merino, Katie	President, Faculty Senate	60%	
VACANT	Director, Planetarium	50%	
Versaci, Rocco	Director, English Lab	50%	
Waite, Lori	Professional Development Coordinator	80%	
Weldele, Colleen	ESL Student Related Activities	25%	

13. RECOMMENDATION: ACTION - RATIFY NEW CLASSIFIED POSITION

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the following **classified position**.

- a. Position: **CalWORKS Staff Assistant**
 Name: Vacant
 Department: EOP&S
 Position #: 6295 New: Yes
 Remarks: Funded – Categorical Funds
 Sal Grade/Stp: **23/1** Salary: **\$2,871.29**
 % of Position: 100% # Mos.: 12
 Effective: September 14, 2004
 Account #: K-212200-331200-64700-1612020/100%

14. RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **CAROLYN B. MCCONNELL**
 Position: Financial Aid Specialist
 Department: Financial Aid & Scholarships
 Position #: 6290 New?: Yes
 Remarks: Position approved July 13, 2004; funded – BFAP-SFAA funds.
 Sal Grade/Stp: 20/1 Salary: **\$2,670.14/month**
 % of Position: 100% # of Mos: 12
 Effective: August 16, 2004
 Account #: K-212200-475100-64600-1612002/100%

- b. Name: **ROBERT M. SEDILLO**
Position: Financial Aid Specialist
Department: Financial Aid & Scholarships
Position #: 6291 New?: Yes
Remarks: Position approved July 13, 2004; funded – BFAP-SFAA funds.
Sal Grade/Stp: 20/1 Salary: **\$2,670.14/month**
% of Position: 100% # of Mos: 12
Effective: August 16, 2004
Account #: K-212200-475100-64600-1612002/100%
- c. Name: **JOSE L. RAMIREZ**
Position: Noncredit Matriculation Assistant
Department: English as a Second Language
Position #: 6296 New?: Yes
Remarks: Position approved July 13, 2004; funded – Noncredit Matriculation.
Sal Grade/Stp: 23/1 Salary: **\$2,871.29/month**
% of Position: 100% # of Mos: 12
Effective: August 23, 2004
Account #: K-212200-325100-63210-1612122/100%

15. RECOMMENDATION: ACTION – RATIFY RECLASSIFICATION OF CLASSIFIED POSITIONS

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **reclassification** of the following classified **positions**:

- a. **Position: WEB DEVELOPMENT SPECIALIST**
Department: Educational TV/CCCConfer
Name: Evic Oropilla
Position #: 6219 New?: No
Remarks: Position was Web Designer, Range 27
Effective: July 1, 2004
% of position: 100% # of Mos: 12
Sal Grade/Stp: **32/3** Salary: **\$3,944.50/month**
Account #: K-212200-318100-61320-1612191/100%
- b. **Position: LEAD COMMUNITY SERVICE OFFICER**
Department: Campus Police
Name: Karen A. Boguta
Position #: 6195 New?: No
Remarks: Position was Community Service Officer, Range 11
Effective: September 1, 2004
% of position: 100% # of Mos: 12
Sal Grade/Stp: **14/1** Salary: **\$2,305.87/month**
Account #: K-212200-543100-69500-1812070/75%
A-212200-543100-69500-0811020/25%
- b. **Position: LEAD COMMUNITY SERVICE OFFICER**
Department: Campus Police
Name: Diana L. McPherson
Position #: 6912 New?: No
Remarks: Position was Community Service Officer, Range 11
Effective: September 1, 2004
% of position: 100% # of Mos: 12
Sal Grade/Stp: **14/4** Salary: **\$2,670.14/month**
Account #: A-212200-543100-69500-0811020/25%
K-212200-543100-69500-1812070/75%

b. **Position:** **POLICE DEPARTMENT RECORDS SPECIALIST**
Department: Campus Police
Name: Judith A. Wind
Position #: 5716 New?: No
Remarks: Position was Community Service Officer, Range 11
Effective: September 1, 2004
% of position: 100% # of Mos: 12
Sal Grade/Stp: **18/3** Salary: **\$2,803.83/month**
Account #: K-212200-543100-69500-1812070/75%
 A-212200-543100-69500-0811020/25%

16. RECOMMENDATION: ACTION - RATIFY LEAVES OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting a **100% Family Medical Leave of Absence without pay and with no effect on benefits**, effective August 23, 2004, through December 18, 2004, to **Shiela S. Musser**, ASL/English Interpreter, Disability Resource Center.
- b. The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting a **40% Personal Leave of Absence without pay and with no effect on benefits**, effective September 15, 2004, through December 31, 2004, to **Melissa Kloz**, Financial Aid Advisor, Financial Aid & Scholarships.

17. RECOMMENDATION: ACTION - RATIFY RESIGNATION

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting the **resignation** of the following **employees**:

- c. **Eileen M. Bundoc**, Benefits Specialist, Human Resource Services, effective September 10, 2004 (last day of employment September 9, 2004).
- d. **Ryan J. Banks**, Police Officer I, Campus Police, effective September 1, 2004 (last day of employment August 31, 2004).

18. INFORMATION - RETIREMENT

On Behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Dr. Richard A. Jones, Interim Superintendent/President, as authorized by the Governing Board, under Group I (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Helen V. Johnson**, Personnel Specialist, Human Resource Services, effective September 18, 2004. She has served Palomar College for 20 years, from September 12, 1984, to September 17, 2004.

On Behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by Dr. Richard A. Jones, Interim Superintendent/President, as authorized by the Governing Board, under Group II (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Sandra Wick**, Senior Accounting Assistant, Food Services, effective October 5, 2004.

19. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a \$500.00 **annual stipend**, prorated on a monthly basis, effective September 1, 2004:

Employee Name: Myrna A. Valencia
Position: Instructional Computer Lab Tech
Department: Academic Technology
Course of Study: Nursing Degree

Employee Name: Patricia Roberts
Position: Articulation/Asst Specialist
Department: Counseling
Course of Study: Certificate of Competency in Computers

20. RECOMMENDATION: ACTION - RATIFY STIPEND FOR DESIGNATED BILINGUAL INTERPRETER

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting the **bilingual stipend** for the following employees who are **designated bilingual interpreters**:

- a. **MARIA F. LIMON DE GONZALEZ**, Financial Aid Specialist, Financial Aid & Scholarships, effective August 16, 2004.
- b. **DEBORAH E. SMEDLEY**, Senior Accounting Assistant, Fiscal Services, effective August 16, 2004.
- c. **PATRICIA REYES**, Senior Accounting Assistant, Fiscal Services, effective August 16, 2004.

21. RECOMMENDATION: ACTION - RATIFY PLACEMENT ON RE-EMPLOYMENT LIST

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President **placing MR. JOSE HERNANDEZ on a 39-month re-employment list**. Placement will be effective September 15, 2004, through December 14, 2007, in accordance with Education Code Section 88192.

TRAVEL

22. RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES

The Governing Board hereby approves/ratifies **travel expenses** for the following persons:

- a. **Mark Evilsizer**
Advanced Funds? Yes
For: Mileage, parking, meal
To attend: CCLC Leadership Forum
Location: Long Beach, CA
Date: September 20, 2004
Amount: \$82.50
Budget Acct. No.: 575200-11-111100-66100-10-2005-0000000

- b. **Michele Nelson**
Advanced Funds? Yes
For: Mileage, parking, meal
To attend: CCLC Leadership Forum
Location: Long Beach, CA
Date: September 20, 2004
Amount: \$82.50
Budget Acct. No.: 575200-11-111100-66100-10-2005-0000000

- c. **Richard Jones**
Advanced Funds? Yes
For: Mileage, parking, meal
To attend: CCLC Leadership Forum
Location: Long Beach, CA
Date: September 20, 2004
Amount: \$82.50
Budget Acct. No.: 575200-11-211100-66200-10-2005-0000000

- d. **Mark Evilsizer**
Advanced Funds? Yes
For: Mileage, parking, meals, registration, hotel, misc.
To attend: ACCT Trustee Conference
Location: New Orleans, LA
Date: October 6-9, 2004
Amount: \$2,500.00
Budget Acct. No.: 575200-11-111100-66100-10-2005-0000000

22. RECOMMENDATION: ACTION – EXCUSE ABSENCE OF TRUSTEE

In accordance with Section 72425(c) of the California Education Code, the Governing Board hereby finds that the absence of **Ralph Jensen** from the Governing Board Special Meeting held **August 26, 2004**, is **excused** due to a personal business commitment made prior to the Board's decision to hold a meeting on that date.

Resumption of REGULAR AGENDA

I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

J. REPORTS FROM COLLEGE GROUPS

- 1. **INFORMATION: Report of the Faculty Senate**
- 2. **INFORMATION: Report of the Palomar Faculty Federation**
- 3. **INFORMATION: Report of The Faculty**
- 4. **INFORMATION: Report of the Administrative Association**
- 5. **INFORMATION: Report of the Confidential and Supervisory Team**
- 6. **INFORMATION: Report of the CCE/AFT**
- 7. **INFORMATION: Report of the Associated Student Government**

K. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. **INFORMATION: Comments from Other Individuals or Groups**

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a **five-minute time limit per person**. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

L. UNFINISHED BUSINESS

M. NEW BUSINESS

1. **RECOMMENDATION: ACTION – APPROVE RESOLUTION OF THE PALOMAR COMMUNITY COLLEGE DISTRICT GOVERNING BOARD OPPOSING THE CONSOLIDATION OF THE COMMUNITY COLLEGE CHANCELLOR'S OFFICE INTO A DIVISION OF HIGHER EDUCATION REPORTING TO THE SECRETARY OF EDUCATION**

WHEREAS, the California Performance Review (CPR) **proposes to consolidate** the Community College Chancellor's Office, the California Postsecondary Education Commission, the California Student Aid Commission and the Bureau for Private and Postsecondary and Vocational Education into a single Division of Higher Education reporting to the Secretary of Education; and

WHEREAS, the Chancellor's Office, unlike the other agencies the CPR proposes to consolidate into a Division of Higher Education, is a key element in the delivery of higher education to Californians, and carries out responsibilities that are distinctly different from those of the other agencies; and

WHEREAS, the Chancellor's Office and the other agencies the CPR proposes to consolidate share few, if any, overlapping functions; and

WHEREAS, all three systems of public higher education in California—the University of California, the California State University, and the California Community Colleges—currently have **independent governing boards** that provide informed and knowledgeable policy direction to their respective systems; and

WHEREAS, the consolidation of the Chancellor's Office into a Division of Higher Education reporting to the Secretary of Education implies the inevitable elimination of the Board of Governors of the California Community Colleges or a radical minimization of its role; and

WHEREAS, the elimination of the Board of Governors and consolidation of the Chancellor's Office into a Division of Higher Education within the bureaucracy of the executive branch of State government would inevitably diminish the standing of the California Community Colleges as a system of higher education in California; and

WHEREAS, the elimination of the Board of Governors would **deprive** the community colleges (the largest of the three higher education systems in California) of an independent voice; and

WHEREAS, the Board of Governors, as an independent governing board, and the Chancellor's Office, as an agency responsible to the Board of Governors, render the community colleges more accountable to the public and less vulnerable to political interference than they would be as part of a Division of Higher Education reporting to the Secretary of Education; and

WHEREAS, the Board of Governors and the Chancellor of the California Community Colleges has considerable discretionary authority over the allocation of funds appropriated to community colleges by the Legislature, the approval of programs of study at community colleges, and the funding of college building and capital improvement projects; and

WHEREAS, the Board of Governors and the Chancellor of the California Community Colleges exercise their discretionary authority openly, after full opportunity for public comment and debate, and with appropriate regard for the principal of local control; and

WHEREAS, the proposed consolidation of the Chancellor's Office into a Division of Higher Education would shift discretionary authority affecting the education of nearly two million Californians to a Deputy Secretary for Education, reducing public involvement in and oversight of the decision-making process and rendering the colleges more vulnerable to political interference; and

WHEREAS, the California Community College system, organized under the Board of Governors and the Chancellor's Office, is already the most cost-effective segment of higher education in the State, and consolidation of the Chancellor's Office with several dissimilar agencies within the bureaucracy of the executive branch of State Government would jeopardize the system's effectiveness without any apparent cost savings; and

WHEREAS, it will not serve the public interest to radically change a system that has had such powerful and remarkable results through the years, and the proposed consolidation of the Chancellor's Office into a Division of Higher Education would not benefit community colleges or their students;

BE IT RESOLVED, that the **Palomar Community College District opposes** the California Performance Review's recommendation to consolidate the Community College Chancellor's Office, the California Postsecondary Education Commission, the California Student Aid Commission and the Bureau for Private and Postsecondary and Vocational Education into a single Division of Higher Education reporting to the Secretary of Education and opposes the elimination of the California Community Colleges Board of Governors.

PASSED AND ADOPTED by the Governing Board of the Palomar Community College District this _____ day of _____, 2004, by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Richard A. Jones, Ed.D., Secretary to the Governing Board of the Palomar Community College District of San Diego County, do hereby certify that the foregoing is a true copy of a resolution adopted by said Board at a regular meeting thereof held at its regular place of meeting at the time and by the vote stated, which resolution is on file in the office of the Board and that the matter of adopting this resolution duly appeared on the agenda of said Board as required by law.

Richard A. Jones, Ed.D.
Interim Superintendent/President
Secretary to the Governing Board

2. RECOMMENDATION: ACTION - APPROVE AGREEMENT WITH MARLENE IMIRZIAN & ASSOCIATES ARCHITECTS, LTD., FOR PROFESSIONAL SERVICES FOR THE HIGH TECH LABORATORY/CLASSROOM BUILDING BIDDING & CONSTRUCTION ADMINISTRATION PHASES

The Governing Board hereby approves the agreement with Marlene Imirzian Architects and Associates, Ltd., to perform professional services and coordinate the services of the design team of Engineers working under the overall supervision of the Architect for the bidding and construction administration phases of the High Technology Laboratory/ Classroom Building. The professional architectural and engineering services fee for the scope of work is \$406,000.00. Payment for these services will come from the State Chancellor's Office Capital Outlay Program for this project. **(Exhibit M-2)**

3. RECOMMENDATION: ACTION - APPROVE FIELD COURSE TO SANTA CATALINA ISLAND FOR SPRING 2005

The Governing Board hereby approves the Palomar Community College District's Spring 2005, co-listed Life Science and Earth Science field course to Santa Catalina Island. Students participating in this field course may enroll in one of the following courses: (a) Biology 195A, Field Studies in Natural History, 1 unit; (b) Biology 195B, Field Studies in Ecology, 1 unit; (c) Biology 195D, Field Studies in Island Ecology, 1 unit; (d) Biology 195F Field Studies in Animal Ecology, 1 unit; (e) Geography 195 Regional Field Studies in Geography, 1 unit.

All agreements and contracts necessary to carry out this spring field course to Santa Catalina Island are hereby authorized between the Palomar Community College District and the following vendors: (a) Catalina Express; (b) Two Harbors Cabins; (c) Two Harbors Dive & Recreation Center; (d) Safari Bus. Advance deposits, if required by these vendors, are hereby authorized. The estimated cost per student is \$150.00. **(Exhibit M-3)**

4. RECOMMENDATION: ACTION – ADOPT NOTICE OF PUBLIC HEARING FOR 2004-2005 ANNUAL FINANCIAL BUDGET REPORT (CFS-311)

The Governing Board hereby approves the public inspection of the proposed 2004-2005 Annual Financial and Budget Report of the Palomar Community College District on Friday, October 1, 2004, through Tuesday, October 12, 2004, 8:00 a.m. to 5:00 p.m., Fiscal Services, Room A-2, Administration Building, Palomar College, 1140 West Mission Road, San Marcos, California.

The Governing Board of the Palomar Community College District will conduct a Public Hearing on the Annual Financial and Budget Report at a meeting of the Governing Board on Tuesday, October 12, 2004, 7:00 p.m., Governing Board Conference Room, Palomar College, 1140 West Mission Road, San Marcos, California. Said **Revised** Notice of Public Hearing is to be published by the North County Times on September 13, 14, or 15, 2004. **(Exhibit M-4)**

5. INFORMATION: ADMINISTRATIVE PROCEDURE – NAMING OF BUILDINGS

Pursuant to public requests to rename the library to the Esther Nesbin Library, the attached exhibit describes the steps that are necessary to rename a District building. **(Exhibit M-5)**

6. INFORMATION: DIRECTOR OF DEVELOPMENT AND GOVERNMENTAL RELATIONS/ EXECUTIVE VICE PRESIDENT OF FOUNDATION

Pursuant to requests for more information on the job classification of the Director of Development and Governmental Relations/Executive Vice President of Foundation, formerly known as the Chief Advancement Officer/Executive Vice President of Foundation. **(Exhibit M-6)**

7. **RECOMMENDATION: ACTION – APPROVE AGENDA ITEMS FOR CONSIDERATION AT NEXT MEETING**

The Governing Board hereby approves the following agenda items for consideration at the next meeting:_____

N. **CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
5. Conference with Real Property Negotiator, pursuant to Government Code 54956.8. Property APNs as follows: Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows: 108-121Parcel 11; 108-120 Parcels 62, 63, 64; 126-061Parcel 06; 126-121Parcel 14; 323-100 Parcels 04, 10, 11, 12; 323-482 Parcel 12; 323-500 Parcels 01, 05, 06, 07, 08, 09, 14; 323-501 Parcel 02.
6. Conference with Legal Counsel - Anticipated Litigation, pursuant to Government Code 54956.9.

O. **RECONVENE TO OPEN SESSION**

P. **ADJOURNMENT**