



**GOVERNING BOARD AGENDA**  
**REGULAR MEETING, GOVERNING BOARD**  
**PALOMAR COMMUNITY COLLEGE DISTRICT**  
**GOVERNING BOARD ROOM, STUDENT SERVICES CENTER**  
**COLLEGE CAMPUS**  
**SAN MARCOS, CALIFORNIA**  
**TUESDAY, AUGUST 10, 2004**  
**6:00 P.M. (CLOSED SESSION) - 7:00 P.M. (OPEN SESSION)**

**NOTICE TO PUBLIC:** In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

*The Open Session of the Board meets the second Tuesday of every month starting at 7:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.*

A.	Call to Order (6 p.m.) .....	2
B.	Roll Call .....	2
BB.	Closed Session .....	2
BBB.	Open Session (7 p.m.) .....	2
C.	Approval of Minutes .....	2
D.	Call for Removal of Items from or Changes to Agenda .....	2
E.	Report of the Board President .....	2
F.	Reports of the Governing Board Members .....	2
G.	Report of the Interim Superintendent/President .....	2
H.	Consent Calendar .....	3
I.	Action on Items Removed from Consent Calendar .....	17
J.	Reports from College Groups .....	17
K.	Comments from Other Individuals or Groups .....	17
L.	Unfinished Business .....	17
M.	New Business .....	18
N.	Closed Session .....	23
O.	Reconvene to Open Session .....	24
P.	Adjournment .....	24

**A. CALL MEETING TO ORDER**

**B. ROLL CALL**

Establishment of a Quorum

**BB. CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Review of tort claim, pursuant to Government Code §54956.95.
6. Conference with Legal Counsel - Pending Litigation, pursuant to Government Code §54956.9: Brooks #GIN030374; PERB Case #LA-CE-4454-E.

**BBB. RECONVENE TO OPEN SESSION**

Pledge of Allegiance

**C. RECOMMENDATION: ACTION - APPROVAL OF MINUTES**

The Governing Board hereby approves the Minutes of the Regular Meeting of July 13, 2004.

**D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

**E. REPORT OF THE GOVERNING BOARD PRESIDENT**

**F. REPORTS OF THE GOVERNING BOARD MEMBERS**

**G. REPORT OF THE INTERIM SUPERINTENDENT/PRESIDENT**

1. Report of Vice President for Instruction
  - a. Status of Health Related Programs Meeting
  - b. Status of English 100 Sections
2. Report of Vice President for Student Services
3. Report of Interim Vice President for Finance and Administrative Services
4. Report of Vice President for Human Resource Services

**CONSENT CALENDAR**

***NOTICE TO PUBLIC:*** *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

**H. CONSENT CALENDAR**

**BUSINESS SERVICES**

**1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS**

The Governing Board hereby reviews and approves the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2004-2005 fiscal year budget:

Purchase Orders	0540000	through	0540023	\$	102,070.66
Travel	0550000	through	0550009	\$	2,691.52
Advertising/Increases	0560000	through	0560000	\$	162.18
Agreement/Services	0570000	through	0570100	\$	2,016,121.29
Repairs	0575000	through	0575015	\$	17,190.11
Agreement/Annual	0580000	through	0580068	\$	246,964.62
Utilities	0595000	through	0595027	\$	1,529,371.00
Procurement Card Time Period: 06/23-04 – 07/22/04				\$	87,021.48
				\$	<u>4,001,592.86</u>

**GIFTS**

**2. RECOMMENDATION: ACTION – ACCEPT GIFTS**

The Governing Board hereby accepts the following **gifts** and directs that an appropriate letter of appreciation be sent to the donors:

- a. Minerals, rocks, and geology books to be used in the geology labs and geology library, donated by **George McCammon**, 1090 Ridge Heights Drive, Fallbrook, California 92028. Cash value as estimated by donor is \$600.00.
- b. Various glassware and chemistry items to be used in the organic chemistry labs donated by **Dale Bird**, 38477 Clearbrook Drive, Murietta, California 92563. Cash value as estimated by donor is \$3,100.00.

**REPLACEMENT OF WARRANTS**

**3. RECOMMENDATION: ACTION – APPROVE DRAWING NEW WARRANTS**

The Governing Board hereby authorizes the Disbursing Officer to **draw new warrants** as follows:

Warrant #77070528, dated December 29, 2003, in the amount of \$2,009.63, payable to Gonzalo Meneses, 1094 Fulton Road, San Marcos, California 92069. Void due to stale date.

Warrant # 76-112181, dated September 12, 2003, in the amount of \$57.00 to Shannon L. Barker, PO Box 462354, Escondido, California 92046. Void due to stale dating.

## FISCAL SERVICES

4. **RECOMMENDATION: ACTION – APPROVE QUARTERLY REPORT OF CHIEF FINANCIAL OFFICER REGARDING DISCLOSURE OF DISTRICT INVESTMENTS**

The Governing Board hereby approves the **Quarterly Report of Chief Financial Officer Regarding Disclosure of District Investments** as of June 30, 2004. **EXHIBIT H-4**

5. **RECOMMENDATION: ACTION – APPROVE CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q)**

The Governing Board hereby approves the **California Community Colleges Quarterly Financial Status Report (CCFS-311Q)** for quarter ending June 30, 2004. **EXHIBIT H-5**

6. **RECOMMENDATION: ACTION – APPROVE REVOLVING CASH EXPENDITURES FOR MONTH OF JUNE, 2004**

The Governing Board hereby approves the **Revolving Cash Expenditures** for the month of June, 2004. **EXHIBIT H-6**

## DESTRUCTION OF RECORDS

7. **RECOMMENDATION: ACTION – CONFIRM THE CLASSIFICATION OF RECORDS TO CLASS 3 – DISPOSABLE, AND AUTHORIZE DESTRUCTION THEREOF**

The Governing Board hereby approves the records identified below, have been certified by the Assistant Superintendent/Vice President for Instruction, as designee of the Superintendent of the District, as accurate in detail; and,

**That** the aforesaid **records** are hereby confirmed to be **Class 3-Disposable**, and may be **destroyed** in accordance with Title 5, Division 6, Chapter 10, Section 59021 et seq. of the California Code of Regulations.

Adjunct Load Annualization  
Contract Load Averaging  
Contract Overloads  
Contract Overload Waivers  
Employee of the Month  
Instructor Loads  
Professional Growth Committee  
Summer Load Exceptions

## COMMUNITY DEVELOPMENT

8. **RECOMMENDATION: ACTION – APPROVE NEW COMMUNITY DEVELOPMENT CLASSES, AGREEMENTS, AND PERSONNEL**

The Governing Board hereby approves the following **new classes, agreements, and personnel** for providing **Community Development classes**.

**Fall, 2004**

- a. **Presenter:** Adney, Curtis  
**Name of Class:** Natural "A's" in All Your Classes!  
**Effective:** October 23, 2004  
**Instructor Rate:** 30% of fees collected  
**Fee to Student:** \$30.00  
**Terms:** Minimum of 10 students

- b.     **Presenter:**             Adney, Curtis  
       **Name of Class:**     What Were You Born to Do?  
       **Effective:**            October 23, 2004  
       **Instructor Rate:**    30% of fees collected  
       **Fee to Student:**     \$30.00  
       **Terms:**                Minimum of 10 students
- c.     **Presenter:**             Allen, Lewis  
       **Name of Class:**     Uniform Standards of Professional Appraisal Practice  
       **Effective:**            December 18-19, 2004  
       **Instructor Rate:**    40% of fees collected  
       **Fee to Student:**     \$199.00  
       **Terms:**                Minimum of 10 students
- d.     **Presenter:**             Evans, Jennifer  
       **Name of Class:**     Keiki Hula Dance Class  
       **Effective:**            September 21 – October 6, 2004  
       **Instructor Rate:**    30% of fees collected  
       **Fee to Student:**     \$59.00  
       **Terms:**                Minimum of 10 students
- e.     **Presenter:**             Gavin, Paul  
       **Name of Class:**     Divorce Workshop  
       **Effective:**            October 9, 2004  
       **Instructor Rate:**    \$162.84  
       **Fee to Student:**     \$25.00  
       **Terms:**                Minimum of 10 students
- f.     **Presenter:**             Lawn, Jessie  
       **Name of Class:**     Weapons Defense and Safety  
       **Effective:**            October 23, 2004  
       **Instructor Rate:**    30% of fees collected  
       **Fee to Student:**     \$50.00  
       **Terms:**                Minimum of 10 students
- g.     **Presenter:**             Mansfield, William  
       **Name of Class:**     Real Estate Appraisal Basics & Principles  
       **Effective:**            October 2 – December 5, 2004  
       **Instructor Rate:**    40% of fees collected  
       **Fee to Student:**     \$799.00  
       **Terms:**                Minimum of 10 students
- h.     **Presenter:**             Mumby, Tracey  
       **Name of Class:**     The Truth About Cats/Dogs Level 2  
       **Effective:**            October 23, 2004  
       **Instructor Rate:**    \$150.00  
       **Fee to Student:**     \$49.00  
       **Terms:**                Minimum of 10 students
- i.     **Presenter:**             Padiyar, Joy  
       **Name of Class:**     Pulsed Holography Classes  
       **Effective:**            September 25 & October 2, 2004  
       **Instructor Rate:**    No fee to instructor  
       **Fee to Student:**     \$129.00  
       **Terms:**                Minimum of 10 students



b. Name: **KATHLEEN N. YOUNG**  
Position: Assistant Professor, Psychology  
Department: Behavioral Sciences  
Remarks: Increased step placement due to verification of previous related work experience.  
Sal Rng/Stp: **G/8** Salary: **\$6,209.83/month**  
% of Position: 100% # of Mos: 10  
Effective: August 20, 2004  
**Account #:** **A-111000-363500-20010-0000000/100%**

**13. RECOMMENDATION: ACTION - RATIFY ACADEMIC EMPLOYMENT**

The Governing Board ratifies the recommendation of the Interim Superintendent/President regarding the **employment** of the following **academic employees**:

a. Name: **JENNIFER FERERRO**  
Position: Assistant Professor, Child Development  
Degree: B.A., Communication Disorders & Speech Science  
M.S., Child Development  
Department: Child Development  
Position #: 5177 New: No  
Remarks: Replacement for Patrick Schwerdtfeger  
Sal Rng/Stp: **C/1** Salary: **\$4,037.64/month**  
% of Position: 100% # of Mos: 10  
Effective: August 20, 2004  
**Account #:** **A-111000-364200-13051-0000000/100%**

b. Name: **DONNA D. COSENTINO**  
Position: Assistant Professor, Photography  
Degree: A.A., General Education  
6+ Years Experience  
Department: Communications  
Position #: 6310 New: Yes  
Remarks: Position approved on August 10, 2004  
Sal Rng/Stp: **B/1** Salary: **\$3,839.93/month**  
% of Position: 100% # of Mos: 10  
Effective: August 20, 2004  
**Account #:** **A-111000-359100-10120-0000000/100%**

c. Name: **PATRICIA A. BRANDON**  
Position: Assistant Professor, Chemistry  
Degree: B.A., Chemistry  
M.A., Analytical Chemistry  
Department: Chemistry  
Position #: 6309 New: Yes  
Remarks: Position approved August 10, 2004  
Sal Rng/Stp: **C/1** Salary: **\$4,037.64/month**  
% of Position: 100% # of Mos: 10  
Effective: August 20, 2004  
**Account #:** **A-111000-342200-19050-0000000/100%**

d. Name: **NANCY J. PINCE**  
 Position: Assistant Professor, Nursing (Medical-Surgical Content)  
 Degree: B.S.N., Nursing  
 M.S.N., Nursing (pending)  
 Department: Nursing Education  
 Position #: 5994                      New:                      No  
 Remarks: Replacement for Deborah Bennett  
 Sal Rng/Stp: **B/1**                      Salary:                      **\$3,839.93/month**  
 % of Position: 100%                      # of Mos:                      10  
 Effective: August 20, 2004  
**Account #:** **A-111000-348200-12030-0611400/100%**

**14. RECOMMENDATION: ACTION - RATIFY ONE-YEAR TEMPORARY REPLACEMENT ACADEMIC EMPLOYMENT**

The Governing Board ratifies the recommendation of the Interim Superintendent/President regarding the **employment** of the following **one-year temporary replacement academic employee**:

a. Name: **APRIL D. CUNNINGHAM**  
 Position: Assistant Professor/Librarian  
 Degree: B.A., Literature/Writing  
 M.L.I.S., Library and Information Science  
 Department: Library  
 Position #: 6308                      New:                      No  
 Remarks: Temporary one-year replacement for Alexis Ciurczak while on Fulbright Scholarship.  
 Sal Rng/Stp: **C/1**                      Salary:                      **\$4,037.64/month**  
 % of Position: 100%                      # of Mos:                      10  
 Effective: August 20, 2004  
**Account #:** **A-125000-317100-61200-000000/100%**

**15. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINE**

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals **equivalency to minimum qualifications** for the disciplines listed:

Jamila Camel - Counseling  
 Pamela Spinner - Dance

**16. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Summer and Fall 2004 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60 percent load in a single semester:

**SUMMER, 2004**

**EXTENDED OPPORTUNITY PROGRAMS & SERVICES**

Camel, Jamila	Counseling	\$37.01
	B.A., Sociology	
	Coursework and 2 years experience	

**OCCUPATIONAL & NONCREDIT PROGRAMS**

Salinsky, Judy	Community Education	\$37.01
	B.A., Dance	
	2 + Years Experience	

**PERFORMING ARTS**

Spinner, Pamela	Dance A.B., English M.A., Education Eminence in the field	\$38.24
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**FALL, 2004**

**BEHAVIORAL SCIENCES**

Chafin, Sky	Psychology B.S., Psychology M.A., Psychology	\$39.47
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**BUSINESS EDUCATION**

Casey, Dennis	Business B.A., Social Science M.B.A., Business Administration	\$38.24
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Cushing, Brian	Business A.S., Marketing Management B.S., Marketing M.S., Business Administration	\$38.24
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Payan, Carlos	Business B.A., History M.B.A., Business Administration	\$38.24
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Steitz, Kenneth	Business B.S., Vocational Education Studies B.B.A., Business Administration M.B.A., Business Administration	\$39.47
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**CHEMISTRY**

Dickinson, Ann	Chemistry A.B., Chemistry Ph.D., Chemistry	\$40.71
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**CHILD DEVELOPMENT**

Burgess, Dawn	Child Development B.S., Elementary Education/Early Childhood M.A., Elementary Education	\$38.24
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**COMMUNICATIONS**

Chelesnik, Jon	Communications B.S., Radio/Television 2+ Years Experience	\$37.01
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**COMPUTER SCIENCE**

Arana, Philip	Computer Science B.S., Chemistry 2 + Years Experience Ph.D., Chemistry	\$40.71
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Han, James	Computer Science B.S., Math & Computer Science M.S., Computer Science & Engineering	\$38.24
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Natale, Alessandro	Computer Science B.S., Computer Science 2 + Years Experience	\$37.01
White, Quentin	Computer Science B.S., Liberal Arts & Sciences 2 + Years Experience	\$37.01
<b>ENGLISH</b>		
Baringer, Sandra	English M.A., English J.D., Law	\$40.71
<b>ENGLISH AS A SECOND LANGUAGE</b>		
Baildon, Sherri	English as a Second Language B.A., Spanish M.A., TESOL	\$38.24
<b>LIFE SCIENCE</b>		
Stewart, Alison	Biology B.S., Conservation Biology M.S., Biological Science Education	\$38.24
Vanderschaegen, Phillip	Biology B.S., Biology M.S., Wildlife California Community College Lifetime Credential: Biological Sciences	\$41.94
Veazey, Greg	Biology B.A., Biology-Chemistry M.S., Biological Sciences	\$38.24
<b>NURSING</b>		
Nicoletti, Tamara	Nursing B.S.N., Nursing M.S.N., Family Nurse Practitioner	\$38.24
Steen, Carl	Nursing B.S.N., Nursing 2 + Years Experience M.B.A., Healthcare Administration	\$38.24
<b>OCCUPATIONAL &amp; NONCREDIT PROGRAMS</b>		
De la Pena, Santiago	Community Education B.A., Psychology 2 + Years Experience	\$37.01
<b>PUBLIC SAFETY</b>		
Lofthouse, Carl	Fire Technology A.A., General Education 6+ Years Experience	\$37.01

**17. RECOMMENDATION: ACTION - RATIFY ADMINISTRATIVE EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **employment** of the following **administrative employee**:

a. Name: **SARA L. THOMPSON**  
Position: Interim Instructional Dean  
Department: Mathematics and the Natural and Health Sciences  
Position #: 5232 New: No  
Remarks: Interim replacement for Dr. Michael Rourke  
Sal Grade/Stp: **75/1** Salary: **\$7,368.33/month**  
% of Position: 100% # of Mos: 12  
Effective: August 9, 2004  
Account #: A-123100-341100-60110-0000000/100%

**18. RECOMMENDATION: ACTION - RATIFY NEW CLASSIFIED POSITIONS**

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the following **new classified positions**:

b. Position: **Custodian I**  
Name: Vacant  
Department: Facilities  
Position #: 6305 New: Yes  
Remarks: Funded – Follett Bookstore revenue.  
Sal Grade/Stp: **8/1** Salary: **\$1,993.12**  
% of Position: 100% # Mos.: 12  
Effective: August 11, 2004  
Account #: A-212200-542200-65300-0811209/100%

c. Position: **Custodian I**  
Name: Vacant  
Department: Facilities  
Position #: 6306 New: Yes  
Remarks: Funded - Follett Bookstore revenue.  
Sal Grade/Stp: **8/1** Salary: **\$1,993.12**  
% of Position: 100% # Mos.: 12  
Effective: August 11, 2004  
Account #: A-212200-542200-65300-0811209/100%

**19. RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **employment** of the following **classified employees**:

a. Name: **PAUL F. GROOM**  
Position: Student Activities Coordinator  
Department: Office of Student Affairs  
Position #: 5704 New: No  
Remarks: Replacement for Chris Nguyen; funded – 80% Palomar Identification Card fees and 20% Student Activity fees.  
Sal Grade/Stp: **25/1** Salary: **\$3,016.01/month**  
% of Position: 100% # of Mos: 12  
Effective: August 2, 2004  
Account #s: A-212200-451100-64910-0811520/80%  
A-212200-451100-64910-1812600/20%

- b. Name: **TINA M. ANDREWS**  
Position: Fiscal Specialist  
Department: Educational Television/CCCConfer  
Position #: 6235 New: Yes  
Remarks: Position approved June 11, 2004; funded – e-Conferencing; promotion for Ms. Andrews.  
Sal Grade/Step: **30/2** Salary: **\$3,579.00/month**  
% of Position: 100% # of Mos: 12  
Effective: August 2, 2004  
Account #: K-212200-318100-61320-1612191/100%
- c. Name: **MARIA F. LIMON DE GONZALEZ**  
Position: Financial Aid Specialist  
Department: Financial Aid & Scholarships  
Position #: 6292 New: Yes  
Remarks: Position approved July 13, 2004; funded – BFAP-SFAA; transfer for Ms. Limon de Gonzalez.  
Sal Grade/Step: **20/5** Salary: **\$3,246.60/month**  
% of Position: 100% # of Mos: 12  
Effective: August 16, 2004  
Account #: K-212200-475100-64600-1612002/100%

**20. RECOMMENDATION: ACTION – APPROVE REIMBURSEMENT OF TRAVEL EXPENSES FOR SECOND-LEVEL INTERVIEWS**

The Governing Board of the Palomar Community College District hereby approves **reimbursement** of travel expenses for **second-level interviews** for the following:

- a. **TIM ABERLE**  
For: Airfare, car rental, hotel, food  
To Attend: Second interview for Assistant Professor, Physical Education/Assistant Football Coach  
Location: Selah, WA to San Diego, CA  
Date: June 22, 2004  
Amount: \$583.75  
Account #: 575400-12-611200-67600-10-2005-1612080/100%

**21. RECOMMENDATION: ACTION - RATIFY LEAVES OF ABSENCE**

- a. The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting a **7.5% Personal Leave of Absence without pay and with no effect on benefits**, effective August 23, 2004, through December 18, 2004, to **Dennis Casey**, Academic Department Assistant, Computer Science and Information Systems (to teach)
- b. The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting a **22.5% Personal Leave of Absence without pay and with no effect on benefits**, effective August 23, 2004, through December 17, 2004, to **Shelli Douglass**, Senior Office Specialist, Educational Television/CCCConfer (to teach.)
- c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **7.5% Personal Leave of Absence without pay and with no effect on benefits**, effective August 21, 2004, through December 18, 2004 to **Kelly Patrick**, Library Media Technician II, Library Media Center (to teach).

**22. RECOMMENDATION: ACTION - RATIFY RESIGNATION**

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting the **resignation** of the following **employee**:

- a. **JOHNNIE L. FORTUNE, JR.**, Accountant, Fiscal Services, effective July 31, 2004 (last day of employment July 30, 2004).

**23. INFORMATION - RETIREMENT**

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Dr. Richard A. Jones, Interim Superintendent/President, as authorized by the Governing Board, under Group I (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

**TONI J. GRIFFITH**, Staff Aide, Emergency Medical Education, effective June 25, 2004. She has served Palomar College for over 23 years, from December 1, 1980, to June 24, 2004.

On Behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Dr. Richard A. Jones, Interim Superintendent/President, as authorized by the Governing Board, under Group III:

**BARBARA C. ANAYA**, Staff Assistant, Communications/Marketing, effective September 1, 2004.

**24. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a \$500 **annual stipend**, prorated on a monthly basis, effective July 1, 2004:

Employee Name: Alonna Farrar  
Position: Graphic Specialist I  
Department: Print Services  
Course of Study: Work Related Courses

Employee Name: Terri Hafiz-Fetter  
Position: Office Specialist  
Department: Mathematics  
Course of Study:

In accordance with the Professional Growth Program for Classified Employees, the following employee is granted a **one-time** lump sum **stipend** of \$2,000 effective July 1, 2004, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name: Kara Garavito  
Position: Supervisor, District Cashiering  
Department: Fiscal Services  
Course of Study: BA Degree

Employee Name: Charles Mazarakes  
Position: Graphic Specialist I  
Department: Print Services  
Course of Study: Work Related

**Resumption of  
REGULAR AGENDA**

**I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

**J. REPORTS FROM COLLEGE GROUPS**

1. **INFORMATION:** Report of the **Faculty Senate**
2. **INFORMATION:** Report of the **Palomar Faculty Federation**
3. **INFORMATION:** Report of **The Faculty**
4. **INFORMATION:** Report of the **Administrative Association**
5. **INFORMATION:** Report of the **Confidential and Supervisory Team**
6. **INFORMATION:** Report of the **CCE/AFT**
7. **INFORMATION:** Report of the **Associated Student Government**

**K. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS**

1. **INFORMATION:** Comments from **Other** Individuals or Groups

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

**L. UNFINISHED BUSINESS**

**M. NEW BUSINESS**

1. **RESOLUTION PRESENTED AT THE REQUEST OF THE PALOMAR FACULTY FEDERATION TABLED AT PREVIOUS MEETING**

In recognition of Contingent, Part-time, Adjunct, and Non-tenured Faculty in the State of California Public Institutions of Higher Education and In Support of the Ongoing Efforts to Raise Public Awareness and to Achieve Fair and Equitable Treatment;

**Whereas** the California system of public higher education, being widely recognized as one of the finest in the nation and attracting students from all over the world, has traditionally depended upon a core of tenured faculty and faculty who seek to attain full-time tenured positions based on achievement in teaching, research, and ancillary professional services; and

**Whereas** in the last decade, instruction in California Community Colleges, California State University and University of California has become dependent on a growing number of part-time, adjunct, full-time non-tenure-track faculty, and graduate student employees who together represent nearly two-thirds of the faculty, resulting in an erosion of the tenure system and a reduction in academic and support services available to college and university students; and

**Whereas** these contingent faculty members teach with distinction and make major contributions to the institutions they serve despite inadequate compensation and benefits, lack of professional support, and little or no opportunity to advance to full-time tenured positions, which has resulted in low morale, high turnover, and, ultimately, damage to the profession:

**Be It Now Resolved** that the Palomar College Governing Board urge the California legislature to:

**(1) recognize** the contributions of part-time, adjunct faculty, full-time non-tenure-track faculty, and graduate student employees who teach in California colleges and universities.

**(2) support** efforts to raise public awareness of deteriorating working and learning conditions in the State's higher education system.

**(3) promote** solutions which provide fair and equitable treatment for contingent faculty in higher education including but not limited to creating fair hiring practices, equity in pay and benefits, and ensuring the right to a stable career path for all who enter the three systems of public higher education desiring permanent tenured positions;

**(4) reaffirm** the State's promise to California students by opposing further cuts and re-establishing a stable academic workforce.

2. **RECOMMENDATION: ACTION - APPROVE FIRST AMENDMENT TO AGREEMENT WITH PanAmSat FOR FULL-TIME TRANSPONDER CAPACITY FOR CCCSAT**

The Governing Board hereby approves the first amendment between Palomar Community College District and PanAmSat Corporation to provide full-time transponder capacity to the California Community Colleges Network (CCCSAT) operated by the District under a grant from the Chancellor's office.

This Amendment will reduce the monthly fee for transponder capacity from a "guaranteed feed" of \$28,000.00 to a "pre-emptive feed" of \$16,200.00 and extend the original contract term to June 30, 2007. The reduction in fees will assist CCCSAT in meeting its 04-05 budget. **EXHIBIT M-2**

3. **RECOMMENDATION: ACTION - APPROVE 2004/05 CHILD DEVELOPMENT AGREEMENT CONTRACT NUMBER: GPRE-4316, STATE PRESCHOOL, ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

The Governing Board hereby approves Child Development Services **agreement**, Contract Number: GPRE-4316, State Preschool, between California Department of Education and Palomar Community College District, effective July 1, 2004, through June 30, 2005; and accepts funding in the amount of \$183,544.00 to **operate the State preschool programs** at the San Marcos and Escondido Child Development Centers.

The Governing Board hereby authorizes, Joe Newmyer, Interim Vice President, Finance & Administrative Services, and Ken Jay, Director of Business Services to sign contract documents of the California Department of Education – Child Development Services. **EXHIBIT M-3**

4. **RECOMMENDATION: ACTION – APPROVE AGREEMENT WITH ALLAN PETERSEN & ASSOCIATES FOR PREPARATION AND APPROVAL OF PROPOSED COLLEGE CENTERS**

The Governing Board hereby approves an **agreement** with Allan Petersen & Associates, an educational and facilities planning firm, to **prepare** the necessary **paperwork** seeking official center status for **two potential instructional operation centers** located in Poway and Fallbrook, California, and shepherd the District through the state approval process in accordance with guidelines established by the State of California to obtain the necessary approvals of the applications from the State Department of Finance Demographic Research Unit, the Board of Governors of the California Community College, and the California Postsecondary Education Commission. Total fee for services not to exceed \$38,000.00 within an 18-month period. **EXHIBIT M-4**

5. **RECOMMENDATION: APPROVE AGREEMENT WITH CONSTRUCTION TESTING & ENGINEERING, INC., FOR MATERIAL TESTING AND INSPECTION SERVICES FOR THE CONSTRUCTION OF THE HIGH TECHNOLOGY LABORATORY/CLASSROOM BUILDING**

The Governing Board hereby approves an **agreement** with Construction Testing & Engineering, Inc., 2414 Vineyard Avenue, Suite G, Escondido, California 92029, to **provide material testing and inspection services** required through the Department of State Architect (DSA) on the construction of the High-Technology Laboratory/Classroom Building. Total cost of contract for services is \$203,745.00. Services will be provided during the construction of the High Technology Laboratory/Classroom Building. **EXHIBIT M-5**

6. **RECOMMENDATION: ACTION – APPROVE AGENDA ITEMS FOR CONSIDERATION AT NEXT MEETING**

The Governing Board hereby approves the following agenda items for consideration at the next meeting:\_\_\_\_\_

**N. CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Review of tort claim, pursuant to Government Code §54956.95.
6. Conference with Legal Counsel - Pending Litigation, pursuant to Government Code §54956.9: Brooks #GIN030374; PERB Case #LA-CE-4454-E.

**O. RECONVENE TO OPEN SESSION**

**P. ADJOURNMENT**