



**GOVERNING BOARD MINUTES**  
**REGULAR MEETING, GOVERNING BOARD**  
**PALOMAR COMMUNITY COLLEGE DISTRICT**  
**GOVERNING BOARD ROOM, STUDENT SERVICES CENTER**  
**COLLEGE CAMPUS**  
**SAN MARCOS, CALIFORNIA**  
**TUESDAY, MARCH 9, 2004,**  
**6:00 P.M. (CLOSED SESSION) 7 P.M. (OPEN SESSION)**

**A. CALL TO ORDER**

Ralph G. Jensen, President, called the regular meeting of the Palomar Community College District Governing Board to order at 6:00 p.m.

**B. ROLL CALL**

**TRUSTEES PRESENT:**

RALPH G. JENSEN, B.A., PRESIDENT  
MICHELE T. NELSON, PH.D., VICE PRESIDENT  
NANCY C. CHADWICK, M.S.W., M.P.A., SECRETARY  
MARK R. EVILSIZER, M.A., TRUSTEE  
AMADOR SOTO, STUDENT TRUSTEE

**TRUSTEE ABSENT:**

DARRELL L. McMULLEN, M.B.A., TRUSTEE

**EXECUTIVE ADMINISTRATORS PRESENT:**

Berta Cuaron, M.A., Assistant Superintendent/Vice President, Instruction  
Joseph Madrigal, M.A., Assistant Superintendent/Vice President, Student Services  
Jack Miyamoto, Ed.D., Assistant Superintendent/Vice President, Human Resource Services  
Jerry Patton, M.B.A., Assistant Superintendent/Vice President, Finance and Administrative Services

**BB. CLOSED SESSION**

The Board went into Closed Session at 6:00 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.

**BBB. RECONVENE TO OPEN SESSION**

The meeting reconvened to Open Session at 7:02 p.m. There was no reportable action taken during Closed Session.

**STAFF PRESENT:**

Jenny Akins, Vice President, Confidential and Supervisory Team; Supervisor, Purchasing Services  
Barbara Baldrige, Executive Assistant to Superintendent/Governing Board  
Bruce Bishop, Director, Student Affairs  
Julie Ivey, Co-President, PFF; Part-Time Faculty  
Ken Jay, President, Administrative Association; Director, Business Services  
Barbara Kelber, President, The Faculty; Associate Professor, English  
Becky McCluskey, President, CCE/AFT; Accounting Technician, Fiscal Services, Escondido Center  
Steve Spear, President, Faculty Senate; Professor, Earth Sciences  
Rocco Versaci, Co-President, PFF; Associate Professor, English  
John Woods, Director, Athletics

**GUESTS:**

Carl Ehmann, Consultant, Professional Personnel Leasing, Incorporated  
Others present are listed on the sign-in sheets.

**QUORUM ESTABLISHED**

Following the pledge of allegiance to the flag, Mr. McMullen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

**C. APPROVAL OF MINUTES**

MSC Evilsizer, Nelson

The Governing Board hereby approves the Minutes of the Regular Meeting of February 10, 2004.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

The following changes to the agenda were reported:

1. Page 8:

Item H-12-a. Salary should be: **\$4,146.88**

Item H-12-e. Range should be 27/8; salary should be: **\$4,002.14**

**E. REPORT OF THE GOVERNING BOARD PRESIDENT – There was no report.**

**F. REPORTS OF THE GOVERNING BOARD MEMBERS**

Dr. Nelson congratulated the new presidents of the Palomar Faculty Federation.

Dr. Nelson reported that she will be attending the Poway State of the City Luncheon this week, representing both Palomar College and the Poway Business Park Association.

Dr. Nelson reported that she will be taking part in an accreditation visit in two weeks using the new accreditation standards. She enjoys serving on accreditation teams and finds it very illuminating, revealing, and validating. Palomar is a wonderful institution with a strong faculty, and visiting other colleges is always illuminating and informative.

Mr. Evilsizer also congratulated the new PFF co-presidents, Dr. Rocco Versaci and Julie Ivey.

Mr. Evilsizer reported that he had attended his first Palomar College men's basketball game on February 14. It was a spirited event and a lot of fun.

Mr. Evilsizer reported that he had met with the executive board of the Administrative Association in mid-February in order to get a better understanding with them for the things that they do and the things they represent for employees on campus.

Mr. Evilsizer attended a roundtable at the North County Times in Oceanside on February 25 regarding Latino issues. Education is still a big issue with that community. Their dropout rates, particularly among Latino boys, are still extremely high. There are many organizations that are working together to help bridge that gap.

Mr. Evilsizer also attended the grand opening of the Kellogg Library at Cal State San Marcos on March 3. He was also invited to attend the National Center for Latino Research. It is a research center being led by Dr. Geraldo Gonzalez, and it is a great resource for North County.

Mr. Evilsizer also has been interviewed by students from *The Telescope* and the Palomar television broadcasting department. He stated that it is always a pleasure to interact with these journalists.

Mr. Evilsizer reported that he attended one inning of men's baseball on March 4.

Ms. Chadwick congratulated the new PFF co-presidents.

Ms. Chadwick attended the State of North County address hosted by Supervisor Bill Horn. He talks about a number of issues, but doesn't speak a lot about education. However, he has always been supportive of us. Ms. Chadwick has met with him several times and is hopeful he will continue to support us.

Ms. Chadwick reported that she had attended the SDICCCA Trustees Annual meeting in Holtville. The new California Community Colleges Chancellor Mark Drummond was in attendance. He is an extraordinary sort of Renaissance man who is very candid and forthright when he speaks. He discussed his ideas for the new budget year. He also recently spoke before the state budget subcommittee and has also been appointed to the state chamber of commerce. He stated that the State of California is under-investing in the community college system. For every \$1.00 that the state spends in the community college system, it spends \$1.83 for CSU and almost \$4.00 for UC. Ms. Chadwick stated that it is important to follow this because he is going to trailblaze for us in a different kind of role in terms of the budget process. Our budget this year is going to be a struggle, even with the passage of Propositions 57 and 58.

## **G. REPORT OF THE SUPERINTENDENT/PRESIDENT**

### **1. Presidential Search Update**

Dr. Carl Ehmann presented an update and answered questions on the progress of the Presidential Search.

2. Report of Vice President for Instruction

Ms. Berta Cuaron reported that she will have a response to the request for an explanation of TERB procedures at the April Board meeting.

4. Report of Vice President for Student Services

Mr. Joe Madrigal reported that we have been notified by the Department of Education that Palomar College has met the two eligibility criteria to be designated as a Title 5 institution. That will allow us to continue with our data gathering and look forward to submitting a grant in the near future. The immediate benefits of this eligibility are that we will be exempt from the waiver of the non-federal share requirement of the federal work study program, the federal supplemental educational opportunity grant program, and the student support services TRIO program. This will add up to considerable savings. Mr. Madrigal acknowledged the efforts of Michelle Barton and Calvin One Deer Gavin for their efforts in gathering this information.

Mr. Madrigal asked Bruce Bishop to make an announcement. Mr. Bishop reported that the Palomar College Cheerleaders, coached by Paul Groom, won the first place team trophy competing with 40 colleges and universities from across the United States at the national tournament in Las Vegas last weekend. In addition to that, two members of the squad, competing in a boy-girl team partner event, also took first place in that event. Mr. Groom is assisted by Tim Passelaqua and Jeff McQueen, two volunteer coaches. This trip was paid for by ASG student activity funds and by the over \$30,000 raised by the cheerleading squad, which they have earned this year in their own independent fund raising.

Mr. Madrigal asked John Woods to make an announcement. Mr. Woods acknowledged Paul Groom and the cheerleading squad for the wonderful job they do for the athletic teams. They represent us well and support athletic programs.

Mr. Woods reported that each year, the Commission on Athletics asks the affiliate organizations that are associated with the commission to select one of their own who typifies what they believe is the "best of the best." This year, Bruce Swart, Palomar's Athletic Trainer, has been selected Athletic Trainer of the Year of the California Community Colleges. The criteria they use are community service, service to the organization, and years of service. Mr. Swart fills that criteria and has served Palomar in this capacity for 25 years. He will be acknowledged at the convention on April 1. Mr. Swart stated that he is very humbled and honored to receive this award. He stated that Palomar is a great place to work. He is a strong supporter of community colleges, and he graduated from Fullerton College. That helped him decide to become an athletic trainer. Palomar has the best athletes, the best coaches, and he has the best support staff of student trainers. This award is for all of them.

5. Report of Vice President for Finance and Administrative Services – There was no report.

6. Report of Vice President for Human Resource Services – There was no report.

**CONSENT CALENDAR**

**H. CONSENT CALENDAR**

**BUSINESS SERVICES**

**1. REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS**

MSC Nelson, Chadwick

The Governing Board hereby reviews and approves the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2003-2004 fiscal year budget:

Re-Encumbered				
FY 2003 PO's	0400028	through	0400029	\$ 106,288.73
Purchase Orders	0440337	through	0440402	\$ 229,379.58
Travel	0450061	through	0450077	\$ 3,823.25
Advertising/Increases	0460048	through	0460060	\$ 17,783.26
Employment Ads	0465012	through	0465016	\$ 1,524.00
Agreement/Services	0470391	through	0470425	\$ 81,540.36
Repairs	0475080	through	0475097	\$ 14,220.05
Agreement/Annual	0480163	through	0480165	\$ 1,599.49
Utilities	0495058	through	0495058	\$ .00
Library Orders	0425003	through	0425003	\$ 10,000.00
Procurement Card	Time Period: 01/23/04 - 02/22/04			\$ 121,612.18
	Total			<u>\$ 587,770.90</u>

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**GIFTS**

**2. ACCEPT GIFTS**

MSC Nelson, Chadwick

The Governing Board hereby accepts the following **gifts** and directs that an appropriate letter of appreciation be sent to the donors:

- a. Four new videos: "Running Fence," "Valley Curtain," "Islands," and "Christo in Paris," for use in the Art Department classes, donated by **Charles Koehler**, P.O. Box 2928, Santa Rosa, California 95405-0928. Total cash value as estimated by donor is \$159.80.
- b. Twenty cartons of art books for the Art Department library, donated by **Katie Phalen**, 17055 Bernardo Oaks Drive, San Diego, California 92128. Total cash value as estimated by donor is \$12,150.00.
- c. "Handbook of Psychology," 12 volume set, for use in psychological research in the Behavioral Sciences Department, donated by **Dr. Mark Vernoy**, Dean, Social and Behavioral Sciences. Total cash value as estimated by donor is \$1,800.00.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

## TRAVEL

### 3. APPROVE TRAVEL EXPENSES

MSC Nelson, Chadwick

The Governing Board hereby approves/ratifies **travel expenses** for the following person:

- a. **Mark R. Evilsizer**
- |                   |  |
|-------------------|--|
| Advanced Funds?   | Yes  |
| For:              | Mileage, parking, meals, registration, miscellaneous |
| To attend:        | CCCT Annual Trustees Conference                      |
| Location:         | Long Beach, California                               |
| Date:             | April 30 – May 2, 2004                               |
| Amount:           | \$614.13   |
| Budget Acct. No.: | 575200-11-111100-66100-10-2004-0000000               |

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

## FISCAL SERVICES

### 4. APPROVE BUDGET ADJUSTMENTS

MSC Nelson, Chadwick

The Governing Board of the Palomar Community College District hereby approves **Budget Adjustments** from the Adopted budget **through February 15, 2004**. This report shows adjustments made to the Adopted Budget as of February 15, 2004. **Exhibit H-4**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

### 5. AUTHORIZE DRAWING NEW WARRANTS

MSC Nelson, Chadwick

The Governing Board hereby authorizes the Disbursing Officer to **draw new warrants** as follows:

Warrant #76-112191, dated 9/15/2003, in the amount of \$55.00 to Jared Rodriguez, 505 San Pasqual Valley Road Apt #167, Escondido, CA 92027. Void due to stale dating.

Warrant #76-108292, dated 7/24/2003, in the amount of \$500.00 to Arckay Santos, 1042 Chestnut Street, Escondido, CA 92025. Void due to stale dating.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

## CONTRACTS

### 6. REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY DAYS

MSC Nelson, Chadwick

The Governing Board hereby ratifies and approves all **contracts and agreements** for the period January 1, 2004, through February 29, 2004, and entered into on behalf of the Palomar Community College District, as detailed on **Exhibit H-6**.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

## PERSONNEL

### 7. APPROVE PERSONNEL ACTIONS/HISTORY

MSC Nelson, Chadwick

The Governing Board hereby approves the **Personnel Actions** report, which includes hires and pay rate changes for **student employees** for the month of **February, 2004, and short-term employees** for the months of **March, 2004. Exhibit H-7**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

### 8. RATIFY TERMINATION

MSC Nelson, Chadwick

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the **termination** of **Stephen E. Keith**, Police Sergeant, Campus Police, effective February 24, 2004, (last date in paid status, February 23, 2004).

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

### 9. RATIFY CLASSIFIED EMPLOYMENT

MSC Nelson, Chadwick

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **DENISE M. VANDER STOEL**  
Position: Interpreter Program Coordinator  
Department: Disability Resource Center  
Position #: 5706 New?: No  
Remarks: Replacement for Marilyn Starwalker; promotion for Ms. Vander Stoel.  
Sal Grade/Step: **35/3** Salary: **\$4,243.78/month**  
% of Position: 100% # of Mos: 12  
Effective: February 17, 2004  
Account #(s): A-212200-472100-64200-0000000/100%

- b.     Name:           **SUSAN L. ROBBINS**  
Position:        Counseling Support Specialist  
Department:     Counseling and Matriculation  
Position #:      5832           New?:            No  
Remarks:        Replacement for Lisa Galbreath  
Sal Grade/Stp:  **16/1**           Salary:           **\$2,421.16/month**  
% of Position:  100%           # of Mos:        12  
Effective:       February 26, 2004  
Account #(s):   A-212200-462100-63100-0000000/50%  
                  A-212200-462100-63100-0611400/50%  
Normal work schedule: Monday, 8:00 am – 5:00 pm; Tuesday and Wednesday,  
10:00 am – 7:00 pm; Thursday, 8:00 am – 5:00 pm; Friday, 7:30 am – 4:00 pm.  
3% differential paid for hours worked between 6:00 pm and 10:00 pm.
- c.     Name:           **SAIDA MUNOZ-PEREZ**  
Position:        EOP&S Staff Assistant  
Department:     Extended Opportunity Programs & Services  
Position #:      5554           New?:            No  
Remarks:        Replacement for Rose Golden; funded - EOP&S.  
Sal Grade/Stp:  **23/1**           Salary:           **\$2,871.29/month**  
% of Position:  100%           # of Mos:        12  
Effective:       March 8, 2004  
Account #(s):   K-212200-473100-64300-1612060/100%
- d.     Name:           **MEGAN M. SCHWERDTFEGER**  
Position:        Counseling Support Specialist  
Department:     Counseling and Matriculation  
Position #:      5527           New?:            No  
Remarks:        Replacement for Sherry Urban  
Sal Grade/Stp:  **16/1**           Salary:           **\$1,089.52/month**  
% of Position:  45%           # of Mos:        12  
Effective:       March 1, 2004  
Account #(s):   A-212200-462100-63100-0000000/100%  
Normal work schedule: Monday and Friday, 8:00 am – 10:30 am and 12:30 pm  
– 4:00 pm; Wednesday, 1:00 pm – 7:00 pm; 3% differential paid for hours  
worked between 6:00 pm and 10:00 pm.
- e.     Name:           **ELOISA CASTRO**  
Position:        Supervisor, Employment Services  
Department:     Human Resource Services  
Position #:      5024           New?:            No  
Remarks:        Replacement for Nancy Horio. Promotion for Ms. Castro. Position  
is in the Confidential and Supervisory Team.  
Sal Grade/Stp:  **48/1**           Salary:           **\$3,785.61/month**  
% of Position:  100%           # of Mos:        12  
Effective:       March 10, 2004  
Account #(s):   A-212100-611100-66600-0000000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**10. GRANT EQUIVALENCY FOR DISCIPLINE**

MSC Nelson, Chadwick

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals **equivalency to minimum qualifications** for the disciplines listed:

David Bennett - Aeronautics  
Mathew Fuzie – Parks and Recreation  
Jesus Ramirez – Emergency Medical Education

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**11. RATIFY PART-TIME FACULTY EMPLOYMENT**

MSC Nelson, Chadwick

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **part-time faculty**, at the rates indicated for Spring, 2004 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60-percent load in a single semester:

**SPRING 2004**

**EARTH SCIENCES**

Bennett, David	Aeronautics Extensive Air Traffic Control Training and 6+ Years Experience in Aeronautics	\$37.01
Schuck, Jerome	Aeronautics B.A., Accounting 2+ Years Experience	\$37.01

**EMERGENCY MEDICAL EDUCATION**

Ramirez, Jesus	Emergency Medical Education Coursework and 6+ Years Experience as Emergency Medical Technician	\$37.01
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**ENGLISH AS A SECOND LANGUAGE**

Colls, Guillermo	English As A Second Language (Non-Credit) B.A., Communication M.A., Linguistics	\$38.24
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**LIBRARY SCIENCE**

Cunningham, April	Library Technology B.A., Literature/Writing M.L.I.S., Library and Information Science	\$38.24
Ganguli, Vicki	Library Technology B.S., Biology M.S., Library Science	\$38.24

Moran, Laurel	Library Technology B.A., History M.L.I.S., Library and Information Science J.D., Law	\$40.71
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**OCCUPATIONAL & NONCREDIT PROGRAMS**

Baker, James	Apprenticeship – Sheet Metal Coursework Journeyman’s Certificate 6+ Years Experience	Paid by sponsor San Diego Sheet Metal Joint Apprenticeship and Journeyman Training Center
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Fuzie, Mathew	Parks and Recreation Coursework and 6+ Years Experience in Parks and Recreation	\$37.01
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**PERFORMING ARTS**

Ingber, Jonathon	Music B.M., Trumpet Performance M.M., Trumpet Performance	\$38.24
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**REGIONAL OCCUPATIONAL PROGRAMS**

Perez, John	ROP Drafting Technology Preliminary Designated Subjects Vocational Education Teaching Credential Part-Time in Drafting Occupations	\$37.01
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**TRADES & INDUSTRY**

Schertzer, Doulgas	Welding B.S., Electrical Engineering 2+ Years Experience	\$37.01
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**12. RATIFY CLASSIFIED RECLASSIFICATION**

MSC Nelson, Chadwick

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following **classified positions**:

a.	Position:	<b>Academic Evaluator/Advisor</b>		
	Department:	Evaluations & Records		
	Name:	Marsha I. Doughty		
	Position #:	5731	New?:	No
	Remarks:	Position was Grade 20		
	Effective:	July 1, 2003		
	% of Position:	100%	# Mos:	12
	Sal Grade/Stp:	<b>24/19</b>	Salary:	<b>\$4,146.88</b>
	Account #:	A-212200-422200-62100-0811650/100%		

- b.      **Position:**                    **Academic Evaluator/Advisor**  
          **Department:**            Evaluations & Records  
          **Name:**                    Valerie D. Smith  
          **Position #:**            5890                                New?:            No  
          **Remarks:**            Position was Grade 20  
          **Effective:**            July 1, 2003  
          **% of Position:**        100%                               # Mos:            12  
          **Sal Grade/Stp:**       **24/10**                             Salary:            **\$3,782.60**  
          **Account #:**            A-212200-421100-62100-0000000/100%
- c.      **Position:**                    **Academic Evaluator/Advisor**  
          **Department:**            Evaluations & Records  
          **Name:**                    Cheryl L. Takala  
          **Position #:**            5466                                New?:            No  
          **Remarks:**            Position was Grade 20  
          **Effective:**            July 1, 2003  
          **% of Position:**        100%                               # Mos:            12  
          **Sal Grade/Stp:**       **24/9**                               Salary:            **\$3,751.93**  
          **Account #:**            A-212200-421100-62100-0000000/100%
- c.      **Position:**                    **Academic Evaluator/Advisor**  
          **Department:**            Evaluations & Records  
          **Name:**                    Kathleen A. Graves  
          **Position #:**            5826                                New?:            No  
          **Remarks:**            Position was Grade 20  
          **Effective:**            July 1, 2003  
          **% of Position:**        100%                               # of Mos:        12  
          **Sal Grade/Stp:**       **24/3**                               Salary:            **\$3,246.61**  
          **Account #:**            A-212200-421100-62100-0000000/100%
- d.      **Position:**                    **Senior Academic Evaluator/Advisor**  
          **Department:**            Evaluations & Records  
          **Name:**                    Richard G. Herren  
          **Position #:**            5467                                New?:            No  
          **Remarks:**            Position was Grade 23  
          **Effective:**            July 1, 2003  
          **% of Position:**        100%                               # Mos:            12  
          **Sal Grade/Stp:**       **27/8**                               Salary:            **\$4,002.14**  
          **Account #:**            A-212200-421100-62100-0000000/100%
- e.      **Position:**                    **Lead Programmer Analyst**  
          **Department:**            Information Services  
          **Name:**                    Mark S. Hopkins  
          **Position #:**            5738                                New?:            No  
          **Remarks:**            Position was Programmer Analyst, Grade 45  
          **Effective:**            March 10, 2004  
          **% of Position:**        100%                               # Mos:            12  
          **Sal Grade/Stp:**       **50/3**                               Salary:            **\$6,119.13**  
          **Account #:**            A-212200-561100-67800-0000000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**13. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the **Professional Growth Program for Classified Employees**, the following employees are granted a **one-time lump sum stipend of \$2,000.00** effective February 1, 2004, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name: Peggy Richardson  
Position: Library Public Services Supervisor  
Department: Library Media Center  
Course of Study: AA Degree/Women's Studies

**14. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the **Professional Growth Program for Classified Employees**, the following employees are granted a **\$500.00 annual stipend**, prorated on a monthly basis, effective February 1, 2004:

Employee Name: Daniel Jani  
Position: Instructional Computer Lab Tech  
Department: Academic Technology Resources Ctr.  
Course of Study: BS Degree/Computer Science

**15. RATIFY RESIGNATIONS**

MSC Nelson, Chadwick

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the **resignation** of the following employees:

- a. **RENE M. ROBELIN**, Master Teacher, Child Development Center, effective February 9, 2004, (last day of employment February 8, 2004).
- b. **LORIE A. SOUSA**, Institutional Research Analyst, Research & Planning, effective February 21, 2004, (last day of employment February 20, 2004).
- c. **JOSE G. CELIS-CELIS**, Gear Up Outreach Coordinator, Grant Funded Student Support Programs, effective February 28, 2004, (last day of employment February 27, 2004).
- d. **KEVIN J. ARMENTANO**, Police Academy Training Officer, Public Safety Programs, effective February 29, 2004, (last day of employment February 28, 2004).

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**16. INFORMATION: RETIREMENT**

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board, under **Group II** (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **OLIVIA ROMERO-WALSH**, Academic Department Assistant, Occupational & Non-Credit Programs, February 29, 2004.

**17. RATIFY LEAVES OF ABSENCE**

MSC Nelson, Chadwick

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Leave of Absence without pay and with no effect on benefits**, effective March 13, 2004, through April 24, 2004, and **50% Family Leave of Absence without pay and with no effect on benefits**, effective April 25, 2004, through July 18, 2004, to **Meei-chun Gau**, Academic Department Assistant, Graphic Communications.
- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **33% Personal Leave of Absence without pay and with no effect on benefits**, effective January 20, 2004, through May 22, 2004, to **Steven W. Miller**, Associate Professor, Art Department.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

- 18. Item was removed from the Consent Calendar for discussion.

<b>Resumption of REGULAR AGENDA</b>
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**I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

**18. RATIFY ASSIGNED TIME TO ACADEMIC CONTRACT**

MSC Nelson, Chadwick

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **assigned time** for the following faculty for the Spring, 2004, Semester:

Name	Assignment	Department/Position	Assigned Time
Merino, Katherine L.	Chair	The Committee on Committees	20%

Mr. Evilsizer asked "What is The Committee on Committees?" Steve Spear responded that this committee keeps track of who is on what committee and the elections. The last two people who have had that position already had some release time for other positions they were in. The Senate has 1.4 people release time to spread around. Because The Committee on Committees has become such a monstrous job, Katie Merino has been designated to Chair this committee and is doing an excellent job.

Dr. Miyamoto added that it is not just a faculty concern with all the shared governance committees that we have. The Senate has a horrendous job of appointing faculty to all those committees.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

## **J. REPORTS FROM COLLEGE GROUPS**

### **1. INFORMATION**

#### **Report of the Faculty Senate**

Steve Spear gave the following report:

We approved the new Tenure and Evaluations Coordinator through 2006, Judy Crowe from Nursing Education. It has been subsequently approved by Dr. Amador. She will take over at the end of this semester.

We approved a small change in the professional development policy, and that will be going to SPC at its next meeting in early April.

We have a new Faculty Senate web site, which is a vast improvement over the other one. I want to express thanks to Elaine Armstrong, Chris Norcross, and Mike Arguello, who put that together. There is a link to The Committee on Committees.

We approved a new Rationale for New Faculty Hires form that will be used for next year.

We approved doing away with instructor signatures on Credit/No Credit forms, which puts us in compliance with the Ed. Code.

We approved the governance structure request for the new Learning Outcomes Council, which will go to SPC at their next meeting. We made only a few minor suggested changes. I want to personally thank the task force for all the work they have done. I hope that all of those people will volunteer for the new council, because we have 16 faculty slots that we are going to need to fill on that. It will also be the job of The Committee on Committees to find those 16 people, which will not be an easy task.

The administrative evaluation forms have been mailed out to full-time faculty, and we hope for a good return.

Lastly, I have two very serious concerns, which I would like to briefly read:

First, the Faculty Senate has concerns about Academic Due Process. The Faculty Senate needs confirmation from the District that Academic Due process is open to all who wish to resolve a conflict. The Faculty Senate has directed the Professional Procedures Committee to look into the matter of potential past denial of access to Academic Due Process in order that the Senate might aid any individuals who have been denied such access. The Senate requests that if there have been such instances in the past that these be re-examined to ensure fairness for all. We seek clarification now as to what situations require Academic Due Process and which require union grievance procedures prior to the enactment of a contract. We seek assurances that after a contract is signed, conflicts that do not bear directly upon contract-related issues will still be able to be resolved through Academic Due Process. We also seek clarification, from the District's point of view, in what situations does Academic Due process not apply? And if there are such situations, what specific other remedies exist?

And lastly, I'm sure the Board is well aware of this:

An incident occurred late last month in an English class that can only be described as a hate crime. As I am sure the Board is aware, the instructor who was verbally attacked has written an eloquent letter to the North County Times that was published last Sunday in which he explained the incident in general terms. This kind of incident, although not physically violent, is nonetheless hostile and offensive; and any reasonable person would consider such verbal abuse to be threatening, intimidating, and humiliating. I am sure we all agree that this type of behavior is not acceptable at Palomar College. There was a general consensus at the Faculty Senate meeting yesterday that more needs to be done for all staff and students to deal with these kinds of behavior.

First, we need to increase awareness on the part of all members of the Palomar Community that abusive behavior, physical or verbal is not acceptable. We need more training both in and out of classroom environments to bring this point home.

Second, we need more follow-ups after such an incident occurs. While the perpetrator may run and hide, the campus police should follow up each incident by interviewing staff and students who were witnesses both to assure us that there is tracking of the incidents and to reassure us that these incidents are taken seriously.

Third, we need to have more tools in our toolbox to deal with discipline or other actions if and when the perpetrator is known.

As to this last matter, at the next SPC meeting, I will be bringing, as an individual, a modification to Board Policy 111 that will add language from proposed AB 1582 dealing with abusive conduct. I hope my modest proposal meets with the approval of all campus groups and constituencies.

2. **INFORMATION**

**Report of the Palomar Faculty Federation**

Julie Ivey gave the following report:

I am glad to have the opportunity to build upon the sound foundation laid down by my predecessors Mary Ann Drinan and Mary Millet. I look forward to working with Rocco and the members of the new PFF E Board, Bill Bedford, Judy Cater, Karen Dayberry, Judy Dolan, Jackie Martin Klement, Dara Perales, Perry Snyder, and Dan Sourbeer. I see a great opportunity for the District to show some vision in dealing with a student's intrusion into a faculty member's classroom and uttering a hateful epithet. An editorial in the *North County Times* dismissed the incident as isolated and saw no way that the Campus Police or the District could protect the faculty member's classroom from such intrusions. But the incident was not just the matter of an intruder trying to drive a wedge between an instructor and his students, it was also a chance for students to benefit from counselors speaking to the class, to whom they could ask questions and perhaps become educated in tolerance and diversity so that respect for faculty will be encouraged and such intrusions may not happen in the future. I feel that my job as a union leader will not only be to support individual faculty members and enforce working conditions in the contract but to work with the other campus groups to defend freedom of expression and collegiality.

Rocco Versaci gave the following report:

The outgoing and incoming executive boards of the PFF met last Thursday to discuss various challenges currently facing Palomar faculty members, including some specific incidents concerning particular individuals. Both boards voted unanimously to issue a statement to the Governing Board, which I will now read.

The members of the PFF executive board wish to express in no uncertain terms that we are committed to ensuring the fair treatment of all faculty members. We will not stand idle when faculty members are denied their right to academic due process, nor will we stand idle when specific faculty members are targeted for disparate treatment by the administration. We are now advising the Governing Board that both of these situations, which violate the Board's stated policy on both academic due process and academic freedom, are a reality on this campus. At this time, we will not name in open session the specific faculty members and administrators involved. What we will do is state for the record that the PFF will vigorously defend such situations as they arise, and we look forward to a time when true collegiality is restored to Palomar College.

Bruce Bishop commented that, as the Director of Student Affairs and the administrator in charge of discipline at Palomar College, his office takes very seriously these kinds of behaviors when they happen by students. The existing Palomar College Student Code of Conduct has very specific language that addresses abusive, offensive, insulting, and threatening language aimed at any staff member. The problem is that the District walks a very fine line in their attempts to monitor and check speech. We have the first amendment to the Constitution, which guarantees people the right to free speech, and we have to protect that right. That means that we cannot prohibit speech before it happens. About three years ago, we had similar incidences of this case. They were isolated incidences, and the College addressed that issue at the time by sending out an e-mail message to all staff under Mr. Bishop's, Dr. Boggs', and then Police Chief Tom Plotts' signatures indicating that we really do need to be more sensitive, more careful, and more responsive when this kind of behavior occurs. Since that memo went out, Mr. Bishop has not received a report of a single incident in his office related to this kind of behavior until the most recent one occurred last week. He regularly receives reports from Campus Police regarding all incidents involving students and has not received a report of this type of incident in the last two or three years. He assured the faculty, staff, Governing Board, and community that when these kinds of allegations and incidents do happen, they respond as immediately and as seriously as they possibly can. Those involved in the investigation of the recent incident have met and are pursuing a course of action. He assured the Board that it is being taken very seriously. However, their hands are tied in terms of what they can do. The identity of the individual who violated the comfort zone of this faculty member is still unknown. If he is identified, he will be subject to the sanction of the Office of Student Affairs.

Jerry Patton noted that all offices that have interaction, such as Campus Police, must try to be more sensitive to the situation. It behooves all administrative offices to take those same kind of actions, have training, and have awareness when these issues occur that they need to be responded to immediately and in the appropriate manner.

3. **INFORMATION**

**Report of The Faculty**

Barbara Kelber gave the following report:

The Follow-up Forum took place on February 26, and the next installment will be in the hands of the Search committee co-chairs, Vice-President Berta Cuaron and Professor Rocco Versaci. That forum is scheduled for this Thursday, March 11, 4:30 – 6 p.m.

Throughout this process, I've been receiving e-mail responses to the calls for feedback, as many people have chosen to participate in that way, and I still hope to hear from many more. While the Follow-up Forum was not as well attended as the first, it offered one very clear benefit as a result – the powerful dynamic of a small group of willing participants. There were representatives of all employee groups present, as well as several members of the Search Committee.

The most important addition to the conversation came from Amador Soto, ASG President, who brought with him the input he had elicited from his fellow students in the ASG. In addition to the many ideas that had come before, a few primary points have come through loud and clear in this most recent exchange, and they offer important refinements to the ideas generated in the first Open Forum.

These points are distilled from many email responses, and they were expressed very strongly in the Follow-up Forum on February 26:

1. There is clear consensus about the need for a President who will interact with students directly and engage in the life of the campus. We hope this new President will visit with students in the Student Center, for example, or attend meetings of the ASG on occasion.
2. The campus community, across constituencies, desires mutually respectful relationships between employee groups, and we seek a leader who will model respectfulness to all.
3. We are committed, as a unified community, to clear communication of our wishes to the Governing Board. We hope to impress upon the Board members our strong expectation that they will be open with regard to the goals for this new President and responsive to employee groups' concerns, whether they come from administrators, classified staff, or faculty members.

Dr. Carl Ehmann, the consultant hired to facilitate the search, spoke about the position pamphlet that will advertise our search for a new President. He used the metaphor of "invitation" to describe it, and that metaphor is an apt one. As a campus community, we must recognize our responsibility for preparing the accommodations, the space into which this person will be invited to take a leadership role.

These forums, along with the email exchanges around this issue, serve the significant purpose of self-examination as a part of these preparations, as we ask ourselves questions about who we are and what we need here at Palomar. I am glad to have had the opportunity to pursue this conversation, both in person and via email with my colleagues from so many corners of the campus.

My sincere hope is that the conversations will go on, and we'll continue to grow in self-awareness. Certainly our new President will benefit from a clear and meaningful message, communicated by each of us from the start, indicating that this invitation to leadership comes from people who take proud ownership of the campus we call home.

I want to add a few thoughts about the incident that occurred recently in Professor Fergal O'Doherty's classroom, and about his editorial describing that incident in last Sunday's *North County Times*. I'm glad to hear from Bruce Bishop that there will be, in fact, an institutional response, signaling to the entire campus community that we are to take this matter seriously.

I set aside the remarks I had originally prepared for this report when I saw the letter of response in the *North County Times* opinion section yesterday. I want to address that response directly because it seems to capture a familiar "what's the big deal?" attitude, a reaction that could drive the issue back into silence, into the margins to which Professor O'Doherty refers in his writing. This response poses several questions, one of which suggests that this was, in fact, an isolated incident, asking, "Was it more than this?" Of course it represents more, in the way that powerful stories of personal experience always do.

The dangerous subtext implied in the questions has to do with the cultural currents of discrimination and homophobia that can appear to authorize an outburst like the one that Professor O'Doherty describes. The writer of the opinion also considers the reaction of the police, asking, "What should they have done, beyond trying to calm his fears?" I agree with Steve Spear in his suggestion that the campus police could be better trained to address such situations. Certainly, at the very least, they could have appeared at the next meeting of that class to ask the obvious questions: "Did anyone get a good look at the guy? Can you describe what you saw?" The appearance of the police in this capacity would signify a serious response, a gesture communicating the institution's unwillingness to tolerate the hate and the intimidation.

Now a word about Professor O'Doherty. He is a man of great integrity, a remarkably talented teacher. He has moved into the office next to mine, so he's been my next-door neighbor this semester. I want to share a concrete example of how this plays out beyond that immediate moment of threat and hostility in the classroom and consider the situation for students who witness such a thing. After the incident occurred, the class didn't meet again until after the weekend. That Tuesday, a student from the class came to Fergal's office, and I could hear her speaking to him about the situation which, clearly, she felt they shared. She said, "I'm worried about class today, I'm worried about what will happen. I carried it around with me all weekend. Are you worried?" She was clearly afraid and deeply troubled by the situation. Professor O'Doherty, of course, said all the right things to put her at ease and encourage her to share her thoughts with him, and I was very moved by what I heard, the response of a true and valuable teacher.

So this isn't just about protecting a professor. This has real effects for every student who encounters it. Without a strong, supportive response, these students are less inclined to report incidents of this kind, because the idea of asking for "protection" is complex where issues of gay and lesbian identity are concerned. If a comparable incident had occurred in my classroom, if a charged epithet were shouted aggressively into that space, the impulse to protect would have been more immediate, almost automatic, and perhaps the same would be true if such a thing happened to an African- American colleague. But homophobia complicates the issue of protection for many people, as matters of sexual identity go to the heart of our attitudes about power, aggression, and protection. Nevertheless, as an institution of higher education, we must face the complication and confront the difficulty. We are obligated to do so.

4. **INFORMATION**

Report of the **Administrative Association** – There was no report.

5. **INFORMATION**

Report of the **Confidential and Supervisory Team** – There was no report.

6. **INFORMATION**

Report of the **CCE/AFT**

Becky McCluskey gave the following report:

We are very appreciative of the \$1,000 Dr. Amador contributed to us out of her budget for Classified Staff Development Day. Since then, we have been informed others have come forward to donate additional funds and/or services. We would like to thank them as well. They are: Administrative Association, CCC Confer, Aramark, and various people on the Classified Staff Development Day Committee. Thank you very much.

The granting of only one-half day has been a great disappointment to the staff. Many have come forward to CCE to express their concerns and dissatisfaction. There is a general feeling the classified staff are not being appreciated for the enormous contribution they make in helping make Palomar the success that it is. We strongly feel that all the employee groups are deserving of a full day of recognition for all they do and contribute to this campus. For next year, we strongly urge the District to work more closely with the constituent groups to ensure that each employee be given the recognition they deserve.

7. **INFORMATION**

**Report of the Associated Student Government**

Amador Soto reported that the ASG will be participating in the cleanup of the arboretum on April 21 (Earth Day). In two weeks ASG will be going to Washington, D.C.

K. **COMMENTS FROM OTHER INDIVIDUALS OR GROUPS** – There were none.

L. **UNFINISHED BUSINESS** – There was none.

M. **NEW BUSINESS**

1. **APPROVE COURSE TO MEET MULTICULTURAL COURSE REQUIREMENT**

MSC Chadwick, Nelson

The Governing Board hereby approves the following course, which has been reviewed by Subcommittee C of the Curriculum Committee, to meet the **Multicultural Course Requirement**, effective Fall, 2004:

SOC 115 Introduction to Women's Studies      All Sections

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

2. **APPROVE COURSES FOR INCLUSION IN CURRICULUM**

MSC Chadwick, Evilsizer

The Governing Board hereby approves the **courses** listed on **Exhibit M 1-5**, which have been examined by the Curriculum Committee and are being recommended for **inclusion in the Palomar College curriculum**.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

3. **APPROVE PROGRAMS FOR INCLUSION IN CURRICULUM**

MSC Chadwick, Evilsizer

The Governing Board hereby approves the **programs** listed on **Exhibit M 1-5**, which have been examined by the Curriculum Committee and are being recommended for **inclusion in the Palomar College curriculum**.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

4. **APPROVE REMOVAL OF COURSES FROM CURRICULUM**

MSC Chadwick, Evilsizer

The Governing Board hereby approves the removal of the **courses** listed on **Exhibit M 1-5**, which have been examined by the Curriculum Committee and are being recommended for **removal from the Palomar College Curriculum**.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

5. **APPROVE REMOVAL OF PROGRAMS FROM CURRICULUM**

MSC Chadwick, Evilsizer

The Governing Board hereby approves the removal of the **programs** listed on **Exhibit M 1-5**, which have been examined by the Curriculum Committee and are being recommended for **removal from the Palomar College curriculum**.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

6. **APPROVE ADOPTION OF BP 6820 – SMOKING AND DELETION OF BP 105 – SMOKING**

MSC Soto, Nelson

In accordance with California State Law, the Governing Board hereby approves the **adoption of BP 6820 – Smoking** shown below:

**BP 6820  
Smoking**

There shall be no smoking permitted in buildings or within 20 feet of buildings at Palomar College or in areas designated as “No Smoking” by the College.  
*Government Code Section 7596-7598, AB 846*

and the **deletion of current BP 105 – Smoking** as shown below:

**BP 105  
Smoking (86-11842, 95-17640)**

There shall be no smoking permitted in buildings or within 7.5 feet of buildings at Palomar College.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

7. **GRANT HONORARY ASSOCIATE IN HUMANE ARTS DEGREE**

MSC Chadwick, Nelson

The Governing Board hereby confers the degree of **Associate in Humane Arts** with all rights, benefits, and privileges appertaining thereto, in recognition of distinguished community service, upon **ANGELO MITCHELL**. The degree will be conferred at the commencement ceremony on May 21, 2004.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

8. **APPROVE HOLIDAY SCHEDULES**

MSC Nelson, Chadwick

The Governing Board hereby approves the **Holiday Schedule for 2004-2005 (Exhibit M-8a)** and the **Winter Holiday Schedules for 2004-2005 and 2005-2006 (Exhibit M-8b)**.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

9. **ADD A MEMBER OF PACRA TO THE PRESIDENTIAL SEARCH COMMITTEE**

MSC Chadwick, Evilsizer

The Governing Board hereby approves of the **addition of a member of PACRA**, to be **selected by PACRA**, to serve on the **Presidential Search Committee**. (Requires 2/3 approval)

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

10. **DECLARE PIANO SURPLUS AND AUTHORIZE GREENE MUSIC OF SAN MARCOS TO CONDUCT LOCAL AUCTION PURSUANT TO DISTRICT PROCEDURES 552, SURPLUS INVENTORY**

MSC Chadwick, Nelson

The Governing Board hereby declares the piano, identified in the attached memorandum as **Exhibit M-10**, and incorporated herein by this reference, surplus and that the piano shall be consigned to Greene Music of San Marcos, for reconditioning and then sold at a local auction pursuant to District Procedures 552, to be conducted by Greene Music of San Marcos which company is hereby appointed as the auctioneer.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

11. **APPROVE ACCEPTANCE OF PROFESSIONAL DEVELOPMENT FUNDS**

MSC Chadwick, Nelson

The Governing Board hereby accepts \$3,000.00 from the Region Ten Consortium located at Cuyamaca Community College. The funds will be used for travel and conference expenses for vocational faculty at Palomar College. The funds shall be posted to a Professional Development - Travel Account. **Exhibit M-11**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

12. **ACCEPT FUNDS AND APPROVE CONTRACT WITH CALIFORNIA DEPARTMENT OF EDUCATION FOR AMERICAN SIGN LANGUAGE DISTANCE LEARNING GRANT: THE DISTANCE LEARNING PROGRAM FOR INTERPRETERS IN EDUCATIONAL SETTINGS**

MSC Chadwick, Nelson

The Governing Board hereby accepts a grant and approves agreement #2385 with the California Department of Education in the amount of \$250,000.00. Palomar College's American Sign Language program was selected for the grant to provide distance learning education and skill development to working sign language interpreters who serve deaf and hard-of-hearing students in K-12 setting in rural and remote areas throughout California in order that the interpreters can meet State Board adopted qualification standards by 2007. The term of the contract is for three years.

The Governing Board hereby authorizes, Jerry R. Patton, Vice President, Finance and Administrative Services, and Ken Jay, Director, Business Services, to sign contract documents of the California Department of Education – American Sign Language Distance Learning Grant: The Distance Learning Program for Interpreters in Educational Settings. **Exhibit M-12**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

13. **APPROVE ACCEPTANCE AS FINAL AND COMPLETE RE-ROOFING PROJECT FOR STUDENT SERVICES CENTER BY COOK COATINGS, INC; AUTHORIZE RELEASE OF BID SECURITY IN THIRTY-FIVE DAYS, RELEASE BONDS, AND RECORD NOTICE OF COMPLETION**

MSC Chadwick, Evilsizer

The Governing Board hereby accepts the re-roofing project of the Student Services Center in accordance with the bid awarded by the District on January 13, 2004, to Cook Coatings, Inc., (the "Contractor"), 19955 Calle Lobito, Murrieta, California, as complete and final; and the Superintendent/President is authorized to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The total amount of this contract is \$83,600.00; and all money due and owing to the Contractor, with the exception of the ten percent (10%) retention of \$8,360.00 (the "Retention") shall be paid; and following the expiration of thirty-five calendar days from the date of this action, the Retention shall be paid to the Contractor, providing no liens are filed within this period. The bid security posted by Cook Coatings, Inc., shall be returned to this Contractor and all other bonds be released within the time and in the manner as provided by law. **Exhibit M-13**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

14. **APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN PALOMAR COMMUNITY COLLEGE DISTRICT AND MARINE CORPS BASE, CAMP PENDLETON**

MSC Chadwick, Nelson

The Governing Board hereby approves the Memorandum of Understanding (MOU) between the Palomar Community College District and Marine Corps Base, Camp Pendleton, California, effective February 26, 2004, for a continuous period, with annual reviews, or until terminated by either party. The purpose of the agreement is to provide guidelines and procedures for delivering undergraduate degrees, certificates, and courses at Camp Pendleton. Three percent of gross tuition income from Camp Pendleton students will be applied by the District to support the learning environment at Camp Pendleton, such as reference materials, equipment, and classroom learning environment at the base library/education center. **Exhibit M-14**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**15. INFORMATION: SABBATICAL LEAVES**

An item will appear on the agenda for the **April 13** meeting requesting the Governing Board to vote on the approval of **sabbatical leaves** for **2004-2005** for the following faculty members as outlined on **Exhibit M-15**:

**Fall 2004**

Louise Boehm, Art Department  
Lisa DuBois, Earth Sciences  
Candice Francis, Life Sciences  
Terry Humphrey, Behavioral Sciences  
Mark Lane, Earth Sciences  
Elizabeth Lowe (Pearson), Life Sciences  
Christine Oatman, Art Department  
Jorge Saavedra, Mathematics  
Anthony W. Smith, Computer Science and Information Systems  
Richard Stegman, Computer Science and Information Systems  
Cristina Tejeda, Design & Consumer Education  
Anne Voth, Mathematics  
Gary Zacharias, English Department

**Spring 2005**

Michael Arguello, Economics, History and Political Science  
G.D.(Doug) Durrant, Art Department  
Russell Filbeck, Trades and Industry  
Maura Gage, Life Sciences  
Sherry Gordon, Business Education  
Lori Graham, Design and Consumer Education  
Robert Jones, Mathematics  
Shannon Lienhart, Mathematics  
Patriceann Mead, Performing Arts  
Dennis O'Neil, Behavioral Sciences  
Susan Snow, Mathematics  
Paul Stachelek, Communications Department

**16. RATIFY REHIRING OF PROBATIONARY FACULTY**

MSC Chadwick, Soto

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **rehiring** for the **2004-2005 academic year** of the following as **second-year probationary faculty members**:

Adelina Acevedo	Dental Assisting
Chantal Flanagan	Nursing Education
Denise Rudy	Dental Assisting
Barbara Servatka	Nursing Education

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **rehiring** for the **2004-2005 and 2005-2006 academic years** of the following as **three-/four-year probationary faculty members**:

Margaret Banta-Ford	Communications
Ronald Burgher	Computer Science/Information Systems
Margaret Faulkner	Performing Arts
Nicholas Green	Computer Science/Information Systems
Jerry Jenkins	English
Leanne Maunu	English
Clifford Meyer	Trade and Industry
Susan Miller	Behavioral Sciences
Annette Squires	Mathematics

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**17. RATIFY GRANTING OF TENURE**

MSC Chadwick, Soto

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the granting of **tenure effective** for the **2004-2005 academic year** to the following faculty members:

John Aegerter II	Physical Education
Madelyn Byrne	Performing Arts
Terrie Canon	Computer Science/Information Systems
Grace Fowler	Graphic Communications
Sherry Goldsmith	Disability Resource Center
Dewi Hokett	Speech Communication/Forensics/ASL
Catherine Jain	Earth Sciences
Gloria Kerkhoff	Counseling
Jo Anne Lesser	Counseling
Wendy Nelson	Communications
Jon Panish	English
Jennifer Paris	Library Technology
Craig Thompson	English
Carla Thomson	Reading Services
Cynthia Torgison	Mathematics
Steven White	Athletics
Susan Zolliker	English

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**18. INFORMATION: CCCT BOARD ELECTION – 2004**

An item will appear on the agenda for the **April 13** meeting requesting the Governing Board to vote for ten candidates for the **CCCT Board**. **Exhibit M-18**

Dr. Nelson asked Ms. Chadwick to determine which candidates running for office are from districts that are under-funded and report this information back to the Board.

**19. APPROVE AGENDA ITEMS FOR CONSIDERATION AT NEXT MEETING**

The Governing Board hereby approves the following items to be placed on the agenda for consideration at the next meeting:

- a. Dr. Nelson asked for a report at some time in the future on the status of our transfer degree. There are some issues from CSU and UC that are pending. She would like to know the current thinking on the matter and what our approach is going to be, hearing both from the Curriculum Committee and the Senate.
- b. Dr. Nelson has been reading about better student success as measured by retention in classes, persistence, completion, and progression onto the next level if classes are short-term, such as eight weeks. She wonders if we are taking that into consideration in terms of schedule planning.
- c. Mr. Evilsizer noted that Dr. Karen Haynes has taken the helm as Cal State San Marcos President. He suggested that she be invited to our campus and welcomed with a reception.
- d. Mr. Evilsizer would like an update on Palomar's under-funded FTES count.
- e. Mr. Evilsizer would like a report on special materials required by instructors, which should be available in the bookstore at a reasonable cost. Students are unable to procure these items at other locations, in particular a special journal required in the language class. Do we have a policy whereby faculty can communicate to the bookstore about special materials that are required of students and that these materials be made available in the bookstore at a reasonable price?
- f. Mr. Evilsizer would like to see an audit of student representation fees. He wants to know how much this amounts to per year and how it is spent. He would also like to know what other revenue comes into the College, such as the bookstore, cafeteria, and vending machines. Are students benefiting from this revenue?
- g. Mr. Evilsizer asked for a list by case number of legal cases, won or lost, and what the dollar expenditure was on each case number back to the year 2000. He would like to get an understanding of some of the legal expenditures the District incurs.

**N. ADJOURNMENT**

The meeting was adjourned at 8:02 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary