



**GOVERNING BOARD MINUTES**  
**REGULAR MEETING, GOVERNING BOARD**  
**PALOMAR COMMUNITY COLLEGE DISTRICT**  
**GOVERNING BOARD ROOM, STUDENT SERVICES CENTER**  
**COLLEGE CAMPUS**  
**SAN MARCOS, CALIFORNIA**  
**TUESDAY, FEBRUARY 10, 2004**  
**6:00 P.M. (CLOSED SESSION) 7:00 P.M. (OPEN SESSION)**

**A. CALL TO ORDER**

Ralph G. Jensen, President, called the regular meeting of the Palomar Community College District Governing Board to order at 6:00 p.m.

**B. ROLL CALL**

**TRUSTEES PRESENT:**

RALPH G. JENSEN, B.A., PRESIDENT  
MICHELE T. NELSON, PH.D., VICE PRESIDENT  
NANCY C. CHADWICK, M.S.W., M.P.A., SECRETARY  
MARK R. EVILSIZER, M.A., TRUSTEE  
DARRELL L. McMULLEN, M.B.A., TRUSTEE  
AMADOR SOTO, STUDENT TRUSTEE

**EXECUTIVE ADMINISTRATORS PRESENT:**

Sherrill L. Amador, Ed.D., Superintendent/President  
Berta Cuaron, M.A., Assistant Superintendent/Vice President, Instruction  
Joseph Madrigal, M.A., Assistant Superintendent/Vice President, Student Services  
Jack Miyamoto, Ed.D., Assistant Superintendent/Vice President, Human Resource Services  
Jerry Patton, M.B.A., Assistant Superintendent/Vice President, Finance and Administrative Services

**BB. CLOSED SESSION**

The Board went into Closed Session at 6:02 p.m., to discuss:

3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
5. Review of tort claim, pursuant to Government Code 54956.95.
6. Consider granting honorary degree, pursuant to Ed. Code 72122.

**BBB. RECONVENE TO OPEN SESSION**

The meeting reconvened to Open Session at 7:00 p.m.

**STAFF PRESENT:**

Cheryl Ashour, CAST: Administrative Assistant, President's Office  
Barbara Baldrige, Executive Assistant to Superintendent/Governing Board  
Michelle Barton, Director, Institutional Research and Planning  
Ken Jay, President, Administrative Association; Director, Business Services  
Barbara Kelber, President, The Faculty; Associate Professor, English  
Herman Lee, Director, Enrollment Services  
Becky McCluskey, President, CCE/AFT; Accounting Technician, Fiscal Services, Escondido Center  
Mary Millet, Co-President, PFF/AFT; Adjunct Faculty, English  
Mike Rourke, Dean, Mathematics and the Natural and Health Sciences  
Steve Spear, President, Faculty Senate; Professor, Earth Sciences

**GUESTS:**

Carl Ehmann, Consultant, Professional Personnel Leasing, Incorporated  
Phoebe McCutcheon, Vicenti, Lloyd & Stutzman, LLP  
Others present are listed on the sign-in sheets.

**QUORUM ESTABLISHED**

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business. Mr. Jensen reported that the Board had voted in closed session to send employee Lorie Sousa, Institutional Research Analyst, a notice pursuant to Ed. Code Section 72411, and paragraph 2 of her employment contract.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

**C. APPROVAL OF MINUTES**

MSC Chadwick, Nelson

1. The Governing Board hereby approves the Minutes of the Regular Meeting of January 13, 2004.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

MSC Chadwick, McMullen

2. The Governing Board hereby approves the Minutes of the Special Meeting/Workshop of January 27, 2004.

The Vote was unanimous.

**D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

1. Dr. Amador called the Board's attention to the pink sheet that indicates that Item H-15-a, on page 7, has been removed from the agenda.
2. Dr. Amador noted that the pink sheet also lists the faculty members of the Presidential Search Committee and the committee facilitator, which will complete the blank spaces on item L-1 on page 12.

**E. REPORT OF THE GOVERNING BOARD PRESIDENT**

Mr. Jensen congratulated Dale Wallenius on another great Foundation Kickoff.

**F. REPORTS OF THE GOVERNING BOARD MEMBERS**

Dr. Nelson noted that the *Insight* arrived in the mail recently and that it was nicely done. She congratulated everyone involved in its production. She noted that a return envelope is included with the publication for those wishing to donate to the College.

Dr. Nelson reported that the Board members who attended the CCLC Legislative Conference in Sacramento found it to be a very productive meeting. All came away with a sense of optimism and hope for the first time in years. She expressed hope that the initiatives before the public at the March 2 election will be passed. She encouraged everyone to support them because they involve the health of our community and the recovery of this state.

Mr. Evilsizer reported that he had attended a breakfast in Oceanside to honor Dr. Martin Luther King, Jr. and celebrate his life. It served as a very strong reminder of the strength of Dr. King and his willingness to put himself out there to change many things that were going on in society. Much of the change he initiated was for the better. We still have a ways to go, and he served as an ideal model for nonviolent protest and civil disobedience.

Mr. Evilsizer reported that he had also attended the CCLC Legislative Conference and had an opportunity to meet with legislators. They heard from the legislators directly of the need to pass the propositions, particularly 57 and 58. Community colleges do benefit from them. The equalization money is finally there - \$80 million - \$60 million available now and \$20 million for COLA. It is the first time a Governor has recognized that there is some disparity in the way community colleges are funded throughout the state. It is an attempt to correct the under funding of some districts. We have a sitting Governor who recognizes there is a problem, and we need to support him on that for the good of our school and our students.

Mr. Evilsizer reported that he had attended the paramedic graduation on January 30. It is nice to see students achieving their goals for a new career path.

Mr. Evilsizer reported that he had spent some time with the Counseling Department on February 5 at their invitation to see what they do. They do a wonderful job of helping students plan their futures. He thanked them for sharing that information with him.

Ms. Chadwick echoed the sentiments of her colleagues. She asked that everyone talk to their friends, families, and strangers about getting these four propositions passed. It will take some effort on everyone's part to get these passed.

Ms. Chadwick reported that she also attended the paramedic graduation. She enjoys attending graduations as graduating students are our most important product. It is a wonderful experience for them and their families.

Ms. Chadwick reported that she had recently attended the San Marcos Gala, which is a Chamber of Commerce event. She noted that Joe Madrigal is a director and was also in attendance. The Chamber supports our campus and the San Marcos City Council is also a strong supporter.

**G. REPORT OF THE SUPERINTENDENT/PRESIDENT**

1. Report by Presidential Search Committee Consultant

Dr. Carl Ehmann discussed the process and timeline of events to occur during the Presidential Search. **Exhibit G-1**

2. Report of Vice President for Instruction

a. Student Access to the "Golden Four"

Berta Cuaron, Mike Rourke, and Michelle Barton presented a report on student demand for, access to, and success in classes that offer the "Golden Four" skill requirements for transfer to four-year universities – written communication, oral communication, critical thinking, and mathematics. **(Exhibit G-2a)** Ms. Cuaron acknowledged the input of Mark Vernoy, Katheryn Garlow, and Pat Schwerdtfeger in the preparation of this report. They met with the Faculty Senate President, Faculty President, and department chairs in these areas in order to share the information contained in this report. Many of the planning strategies shown at the end of the report were recommendations from the department chairs. Ms. Cuaron acknowledged the input of Anne Hohman, Jay Wiestling, Pat Mills, Haydn Davis, Lynda Halttunen, Herman Lee, Gloria Kerkhoff, and Theresa Egkan.

Mr. Evilsizer commented that it seems as though the critical thinking, math, and oral communication are doing a much better job of meeting student demand than the English requirement. It really stands out – we are really missing the mark. Mr. McMullen commented that it is related to class maximums. Ms. Cuaron responded that planning strategies will go forward, and this data will be shared and used in the schedule development process. The strategies to improve student access are as follows:

- Utilize current data for schedule development process
- Develop class schedule based on student demand
- Offer sections throughout all scheduling patterns
- Review and maximize classroom utilization (match class maximum to classroom capacity)
- Expand offerings at Center and sites
- Review option of offering more on-line sections
- Review student success rate in different time blocks
- Continue dialog for planning strategies

Mr. Evilsizer thanked everyone involved for making the report easy to understand and producing a powerful report.

Ms. Chadwick stated that the report was very credible, very critical, and substantially leading the way in terms of integrating the student learning for success and the enrollment management model. This gives us an insight as to how we can use that to set up some models and modules. This is good work and the kind of thing we should be about here.

Dr. Amador thanked the group for their report and stated that this is the beginning of getting ready for the accreditation process of student learning outcomes, the measurement of that, the evidence we are using, and what we are doing to change institutionally to accommodate what we have learned.

3. Report of Vice President for Student Services

Joe Madrigal reported that the Palomar College GEAR UP Partnership program, a United States Department of Education grant-funded program, will receive a sixth year of funding. The academic-achievement and college-preparation program is completing its fifth year in partnership with the San Marcos Unified School District. The United States Congress just passed the omnibus appropriations bill that gave 1999 grantees an additional year of funding so that they could serve their first cohort through high school graduation and college enrollment. With the sixth year at San Marcos High School, our GEAR UP program will be able to work closely with the 650 seniors as they plan for post-secondary education. GEAR UP has worked with the seniors since their 7<sup>th</sup> grade and helped school personnel and parents to direct the future plans of each student during each year. Many more seniors in the Class of 2005 plan to attend college, especially Palomar College, compared to any graduation class prior. The GEAR UP grant will continue its efforts with the SMUSD, Boys and Girls Club of San Marcos, and other community-based organizations that contribute to the partnership goals and objectives for students, parents, and teachers. Mr. Madrigal stated that he is happy to see this program continued and will bring back a report regarding the number of students who will be focusing on Palomar.

Ms. Chadwick asked how much the grant was. Mr. Madrigal responded that Calvin One Deer Gavin informed him that the total grant was \$1.8 million.

4. Report of Vice President for Finance and Administrative Services

a. Audit Report

Jerry Patton presented an overview of the most recent audit of the College's finances. Phoebe McCutcheon, auditor from Vicenti, Lloyd & Stutzman, discussed the audit with the Board and answered questions. **Exhibit G-4a**

Ms. Chadwick asked about the two findings which were carryovers from the prior year. One has been partially implemented; the other has not been implemented.

She asked if we have a plan to implement them. Herman Lee reaffirmed the written statement on the District's response to the audit findings. The on-line instructor drop roster has been revised to include a last date of activity, completed by the instructor with each drop, which will now be used as the official drop date instead of the date of transaction. Also, the student late add form has been revised to include instructor verification of class participation prior to the census date authorizing our claim for FTES.

Ms. Chadwick asked about the projected liability of \$34.6 million for retiree benefits and the direction to follow on this. Mr. Patton responded that the Board has authorized putting aside \$500,000 annually. Ms. Chadwick asked about the full liability and how we are incorporating that into our plans. Ms. McCutcheon responded that we are waiting for information from GASB, and a section of the audit states that it has not been reported in lieu of receipt of this information. Once it is issued, there will be a time period before it is incorporated.

5. Report of Vice President for Human Resource Services

a. Middle Management Position and Salary Comparison Study

Dr. Amador noted that this report is in response to Trustee Chadwick's request. Jack Miyamoto presented a report on a recent Middle Management Survey of Position and Salary Comparisons he had performed on the 16 comparable colleges agreed upon by the District and the faculty and our neighboring San Diego County colleges. He noted that the survey indicated the salary at step 1 for each college. **Exhibit G-5a**

Ms. Chadwick asked how many of our people are hired at step 1. Dr. Miyamoto responded that most of them are. Ms. Chadwick noted that the sample is surprisingly large in that a lot of colleges responded. She suggested that these figures be used to clear up the "fog" on this subject. She thanked Dr. Miyamoto for his report.

Mr. Evilsizer asked if these are purely salaries, not including benefits. Dr. Miyamoto responded affirmatively. Colleges normally pay benefits from \$6,000 to \$12,000 per year, per employee.

Dr. Amador wished everyone a happy President's Day and noted that the College is celebrating Washington and Lincoln's birthday with a long weekend. She also wished everyone a happy Valentine's Day.

**CONSENT CALENDAR**

**H. CONSENT CALENDAR**

**BUSINESS SERVICES**

**1. REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS**

MSC McMullen, Chadwick

The Governing Board hereby reviews and approves the following purchase transactions and contracts entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2003-2004 fiscal year budget:

Re-Encumbered				
FY 2003 PO's	0400026	through	0400027	\$ 1,135.00
Purchase Orders	0440211	through	0440336	\$ 581,920.75
Travel	0450039	through	0450060	\$ 8,286.50
Advertising/Increases	0460026	through	0460047	\$ 80,826.84
Employment Ads	0465009	through	0465011	\$ 1,200.33
Agreement/Services	0470332	through	0470390	\$ 271,816.51
Repairs	0475060	through	0475079	\$ 20,151.82
Agreement/Annual	0480155	through	0480162	\$ 7,223.98
Utilities	0495057	through	0495057	\$ 700.75
Procurement Card	Time Period: 10/23/03 - 11/22/03			\$ 90,936.32
	Time Period: 11/23/03 - 12/22/03			\$ 70,477.28
	Time Period: 12/23/03 - 01/22/04			\$ 98,162.87
	Total			\$ <u>1,232,838.95</u>

The Vote was unanimous.  
 Student Trustee Advisory Vote: Aye

## GIFTS

### 2. ACCEPT GIFTS

MSC McMullen, Chadwick

The Governing Board hereby accepts the following gifts and directs that an appropriate letter of appreciation be sent to the donors:

- a. Two Lone Goose 5-in-1 flight timers with mounting brackets and three Lone Goose 5-in-1 flight timers with sound annunciation and mounts to be used on flight simulators in the lab for the instrument flight course, donated by **David Barrett**, 2034 Costa Vista Way, Oceanside, California 92054. Total cash value as estimated by donor is \$589.60.
- b. Stained glass pieces for use in student projects in the glassblowing classes, donated by **Don Kraft**, 4182 Sorrento Valley Blvd, San Diego, California 92121. Total cash value as estimated by donor is \$250.00.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

## DESTRUCTION OF RECORDS

### 3. CONFIRM CLASSIFICATION OF RECORDS TO CLASS 3-DISPOSABLE; AND AUTHORIZE DESTRUCTION PURSUANT TO TITLE 5, §16023 THROUGH §16028, CALIFORNIA ADMINISTRATIVE CODE

MSC McMullen, Chadwick

The Governing Board hereby approves the records identified below, the substance of which is incorporated by this reference, which have been certified by the Director of Enrollment Services, as designee of the Superintendent of the District, as accurate in detail; and approves that the following **records** are hereby confirmed to be **Class 3-Disposable**, and may be **destroyed** in accordance with Article 2, Sections 16023 through 16028, of Article 5, California Administrative Code.

Summer/Fall 1999

- Applications
- Course Requests
- Add/Drop forms
- Drop rosters and cards
- Attendance rosters
- Community Education Applications

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

## FISCAL SERVICES

4. **APPROVE QUARTERLY FINANCIAL STATUS REPORT FOR QUARTER ENDING DECEMBER 31, 2003**

MSC McMullen, Chadwick

The Governing Board hereby approves the **California Community Colleges Quarterly Financial Status Report (CCFS-311Q)** for quarter ending December 31, 2003. **Exhibit H-4**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

5. **APPROVE QUARTERLY REPORT OF CFO REGARDING DISCLOSURE OF DISTRICT INVESTMENTS AS OF DECEMBER 31, 2003**

MSC McMullen, Chadwick

The Governing Board hereby approves the **Quarterly Report of Chief Financial Officer Regarding Disclosure of District Investments** as of December 31, 2003. **Exhibit H-5**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

6. **APPROVE REVOLVING CASH EXPENDITURES FOR DECEMBER, 2003**

MSC McMullen, Chadwick

The Governing Board hereby approves the **Revolving Cash Expenditures** for the month of December, 2003. **Exhibit H-6**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

7. **AUTHORIZE DRAWING NEW WARRANTS**

MSC McMullen, Chadwick

The Governing Board hereby authorizes the Disbursing Officer to **draw new warrants** as follows:

1. Warrant #76-103419 Dated 5/29/03, in the amount of \$45.00 to Mark S. Light, 1323 Rock Springs Road, San Marcos, CA 92069. Void due to stale dating.
2. Warrant #76-135515 Dated 3/26/96, in the amount of \$19.66 to Yolanda Ayele, 948 Cornwell Court, San Marcos, CA 92069. Void due to stale dating.
3. Warrant #76-098496 Dated 2/20/03, in the amount of \$345.00 to WESTOP, 60 West Olsen Road #3700, Thousand Oaks, CA 91360. Void due to stale dating.
4. Warrant #76-094697 Dated 2/11/03, in the amount of \$5.00 to Erin R. Guanzon, 730 Avenida Abeja, San Marcos, CA 92069. Void due to stale dating.

5. Warrant #76-075049 Dated 5/2/02, in the amount of \$3.00 to Carlo Cavalluzzi, 1285 Granada Way, San Marcos, CA 92069. Void due to stale dating.
6. Warrant # 76-081734 Dated 8/8/02, in the amount of \$57.00 to Elizabeth Dicter, 2116 Sea Island Place, San Marcos, CA 92069. Void due to stale dating.
7. Warrant #76-041737 Dated 2/13/03, in the amount of \$27.00 to Juan Luna, 228 East Drive, Vista, CA 92083. Void due to stale dating.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**8. ACCEPT AUDIT REPORT**

MSC McMullen, Chadwick

The Governing Board hereby accepts the **Audit Report** of the Palomar Community College District, Year Ended June 30, 2003, as prepared by Vicenti, Lloyd, Stutzman LLP, 2100-A Foothill Boulevard, La Verne, California 91750.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**PERSONNEL**

**9. APPROVE PERSONNEL ACTIONS/ HISTORY**

MSC McMullen, Chadwick

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **January, 2004, and short-term employees** for the month of **February, 2004. Exhibit H-9**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**10. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a one-time lump sum stipend of \$2,000.00 effective February 1, 2004, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name:	Adriana Ayala
Position:	Academic Department Assistant
Department:	Nursing Education
Course of Study:	Paralegal Program

Employee Name:	Marjory Adcock
Position:	Graphic Specialist III
Department:	Graphic Communications
Course of Study:	G.E./Transfer Courses

**11. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a \$500.00 annual stipend, prorated on a monthly basis, effective February 1, 2004:

Employee Name: Marcela Gomez  
Position: Sr. Office Specialist  
Department: ESL  
Course of Study: BA Degree Courses

Employee Name: Michelle Usher  
Position: Senior Office Specialist  
Department: Child Development Center  
Course of Study: Work-Related Courses

**12. RATIFY RESIGNATIONS**

MSC McMullen, Chadwick

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the **resignation** of the following employees:

- a. **SIA H. KAUFMAN**, Teacher, Child Development Center, effective January 17, 2004, (last day of employment January 16, 2004).
- b. **CUONG V. NGUYEN**, PIC/BOGW Program Coordinator, Student Affairs, effective January 26, 2004, (last day of employment January 23, 2004).

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**13. RATIFY ASSIGNED TIME TO ACADEMIC CONTRACT**

MSC McMullen, Chadwick

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **assigned time** for faculty for the Spring, 2004, Semester:

<u>Name</u>	<u>Assignment</u>	<u>Department/Position</u>	<u>Assigned Time</u>
Kelber, Barbara N.	President	The Faculty	20%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**14. RATIFY CORRECTION OF ASSIGNED TIME TO ACADEMIC CONTRACT**

MSC McMullen, Chadwick

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **correction of assigned time and monthly stipend** for faculty for the 2003-2004 Academic Year:

Name	Assignment	Department/Position	Assigned Time	Monthly Stipend
Houser, Jerry	Chair	Earth Sciences	40%	\$414.50

The Vote was unanimous.  
 Student Trustee Advisory Vote: Aye

**15. Item removed from agenda.**

**16. RATIFY CLASSIFIED RECLASSIFICATION**

MSC McMullen, Chadwick

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following **classified positions**.

- a. Position: **Academic Evaluator/Advisor**  
 Department: Evaluations and Records  
 Name: Kathleen A. Graves  
 Position #: 6164 New?: No  
 Remarks: Position was Sr. Office Specialist, Grade 14  
 Effective: July 1, 2003  
 % of Position: 100% # of Mos: 12  
 Sal Grade/Stp: **20/3** Salary: **\$2,942.43**  
 Account #: A-212200-421100-62100-0000000/100%
  
- b. Position: **Academic Department Assistant**  
 Department: Speech Communications/Forensics/ASL  
 Name: Vacant  
 Position #: 5179 New?: No  
 Remarks: Reclassification to 100% Academic Department Assistant. Position was 50% Academic Department Assistant and 50% Staff Aide.  
 Effective: February 11, 2004  
 % of Position: 100% # Mos: 12  
 Sal Grade/Stp: **19/1** Salary: **\$2,605.14**  
 Account #: A-212200-329100-60910-0000000/100%



**CHEMISTRY**

Thiyagarajah, Selakilli                      Chemistry                      \$38.24  
M.S., Chemistry

**COMPUTER SCIENCE AND INFORMATION SYSTEMS**

Merrill, Christopher                      Computer Science and Information Systems                      \$39.47  
A.B., Mathematics  
M.S., Computer Information & Control  
Engineering

**EARTH SCIENCES**

Aguilar Henriquez, Alexis                      Geography                      \$40.71  
B.S., Mechanical Engineering  
M.S., Environmental Studies  
Ph.D., Geography

Boisvert, Genevieve                      Oceanography                      \$38.24  
M.S., Oceanography

**ENGLISH**

Esposito, John                      English                      \$38.24  
B.A., Linguistics  
M.A., Linguistics

**ENGLISH AS A SECOND LANGUAGE**

Nguyen, Thuy                      English As A Second Language                      \$38.24  
B.S., Individual and Family Development  
M.A., Education and Psychology with CLAD  
Emphasis

**FOREIGN LANGUAGES**

Diaz, Walberto                      Spanish                      \$38.24  
M.A., Spanish

**MULTICULTURAL STUDIES**

Palmer, Errol                      Africana Studies                      \$40.71  
B.A., English  
M.P.A., Public Administration  
Ph.D., Political Science

Walker, Daniel                      Africana Studies                      \$40.71  
B.A., Psychology  
M.A., History  
Ph.D., History

**OCCUPATIONAL AND NONCREDIT PROGRAMS**

Swersky, Suzanne                      Community Education                      \$37.01  
B.A., History and Psychology  
2+ Years Experience

**PERFORMING ARTS**

Hinton, Lizabeth                      Theater Arts                      \$38.24  
B.A., Drama  
M.F.A., Drama

Wardinsky, Scott	Dance Experience in the Discipline of Dance	\$37.01
<b>PHYSICS &amp; ENGINEERING</b>		
Borland, Glenn	Engineering B.S., Electrical Engineering 2+ Years Experience	\$37.01
<b>PUBLIC SAFETY</b>		
Bunn, Joseph	Fire Technology Coursework and 6+ Years Experience in Fire Science and Technology	\$37.01
<b>REGIONAL OCCUPATION PROGRAMS</b>		
Reich, Les	ROP Computer Science Information Systems Coursework and 6+ Years Experience in Computer Technology	\$37.01
<b>SPEECH COMMUNICATIONS/FORENSICS/ASL</b>		
Armstrong, Michelle	Speech B.A., Communication: Public Address M.A., Journalism and Public Relations	\$38.24
<b>TRADES &amp; INDUSTRY</b>		
Brooks, Albert	Cabinet and Furniture Technology Eminence in Field of Cabinetry and Furniture Making	\$37.01
Witter, Mark	Cabinet and Furniture Technology B.A., Liberal Arts 2+ Years Experience	\$37.01

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**20. RATIFY CLASSIFIED EMPLOYMENT**

MSC McMullen, Chadwick

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **BELINDA K. RICHHART**  
 Position: Financial Aid Services Coordinator  
 Department: Financial Aid and Scholarships  
 Position #: 6286      New?: Yes  
 Remarks: Position approved 12/9/03; promotion for Ms. Richhart; funded – BFAP-SFAA.  
 Sal Grade/Step: **25/5**      Salary: **\$3,666.08/month**  
 % of Position: 100%      # of Mos: 12  
 Effective: January 20, 2004  
 Account #(s): K-212200-475100-64600-1612000/100%

- b.     Name:           **DELLAS E. TORRISI**  
       Position:       Client Services Assistant  
       Department:    Educational Television  
       Position #:     6271           New?:           No  
       Remarks:       Replacement for Lameka Ingram; funded – CCC Confer.  
       Sal Grade/Step: **20/1**           Salary:           **\$2,670.14/month**  
       % of Position:  100%           # of Mos:        12  
       Effective:      January 26, 2004  
       Account #(s):  K-212200-318100-61320-1612191/100%
- c.     Name:           **GRANT J. BROWN**  
       Position:       Community Service Officer  
       Department:    Palomar College Police Department  
       Position #:     6193           New?:           No  
       Remarks:       Replacement for Judith Harzewski; funded – Parking Lot Fees.  
       Sal Grade/Step: **11/1**           Salary:           **\$2,142.73/month**  
       % of Position:  100%           # of Mos:        12  
       Effective:      February 11, 2004  
       Account #(s):  K-212200-543100-69500-1812070/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

21.    **Item was removed from the Consent Calendar for discussion.**
22.    **Item was removed from the Consent Calendar for discussion.**

**TRAVEL**

23.    **APPROVE TRAVEL EXPENSES**

The Governing Board hereby approves/ratifies travel expenses for the following persons:

MSC    McMullen, Chadwick

- a.     **NANCY C. CHADWICK**  
       Advanced Funds?    Yes  
       For:                Mileage, meal, registration  
       To attend:         SDICCCA Annual Trustees Dinner and Workshop  
       Location:          Imperial Valley, California  
       Date:               February 25, 2004  
       Amount:            \$151.25  
       Budget Acct. No.:  575200-11-111100-66100-10-2004-0000000
- b.     **DARRELL L. McMULLEN**  
       Advanced Funds?    Yes  
       For:                Mileage, meal, registration  
       To attend:         SDICCCA Annual Trustees Dinner and Workshop  
       Location:          Imperial Valley, California  
       Date:               February 25, 2004  
       Amount:            \$151.25  
       Budget Acct. No.:  575200-11-111100-66100-10-2004-0000000

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**Resumption of  
REGULAR AGENDA**

**I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

**17. RATIFY CONTRACT CHANGE**

MSC Evilsizer, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President that the **reassigned time** to the following academic contracts be approved:

- a. Name : **LINDA LOCKLEAR**  
Remarks: 20% reassigned time for Spring, 2004, semester to work with the Hewlett Packard Tribal Digital Village Project  
Effective: January 20, 2004 through May 22, 2004  
Account #: K-131100-363500-20010-1812112/100%
- b. Name : **KAREN HUFFMAN**  
Remarks: 40% reassigned time for Spring, 2004, semester to work on innovative project to develop educational tools focusing on core concepts for the introduction to psychology course  
Effective: January 20, 2004 through May 22, 2004  
Account #: A-133100-363500-20010-0000000/100%

Mr. Evilsizer stated that he wanted to understand reassigned time and asked where the money comes from for it. It was noted that the organizations involved provide the funds.

The Vote was unanimous.

**21. RATIFY DENIAL OF REQUEST FOR LEAVE**

MSC Evilsizer, Nelson

The Governing Board hereby ratifies the recommendation of the Superintendent/President **disapproving the request for leave of absence** for **OLIVIA ROMERO-WALSH**, and that Ms. Romero-Walsh's name be **placed on a re-employment list**, effective February 11, 2004, through August 10, 2007, in accordance with Education Code Section 88192.

Mr. Evilsizer asked if a re-employment list means that if a person is laid off, do they then have their name placed on a list so that if there is an opportunity for rehire they would be hired. Dr. Miyamoto responded affirmatively. He added that both of the individuals in items 21 and 22 have physical ailments that preclude them from working. When an individual runs out of all their sick leave, all of their 100-day half-pay leave, and are still unable to return to work, they are then placed on the 39-month re-employment list.

Mr. Evilsizer asked the reason why the Board is being asked to disapprove the request for leave of absence of the employee in item 21. Dr. Miyamoto stated that the employee is unable to work, has gone through the Workers Comp system, and has gone through all of our leaves. It has been almost three years since she has been able to work. That has created a situation where the department cannot fill the job because there is a person occupying the job. It is very difficult for that office to run without someone in that position.

The Vote was unanimous.

**22. RATIFY PLACEMENT ON RE-EMPLOYMENT LIST**

MSC Evilsizer, Nelson

The Governing Board hereby ratifies the recommendation of the Superintendent/President **placing EMMETT G. LOGAN on a re-employment list.** Placement will be effective February 11, 2004, through August 10, 2007, in accordance with Education Code Section 88192.

The Vote was unanimous.

**J. REPORTS FROM COLLEGE GROUPS**

**1. INFORMATION**

**Report of the Faculty Senate**

Steve Spear reported that Trustee Nelson had asked him to explain how the faculty had selected its members on the Presidential Search Committee. They first put out a call for volunteers to the entire faculty, both full-time and part-time. Full-time faculty were selected by division; part-timers were selected at large from their entire group. Some divisions had only one volunteer; some had multiple volunteers. There was no volunteer from the Library. There were several part-time volunteers. Then they went back out for anyone at large to take care of the lack of a Library representative. They then polled the faculty, one to the full-time and one to the part-time. The part-timers were to pick one from their group. The full-time faculty members were asked to choose one from every division. The Senate confirmed the membership on Monday, based upon the poll results. PFF selected their representative on their own. The committee then chose the Co-Chair.

Dr. Nelson asked how many full-time faculty members responded with a vote. Mr. Spear responded that not everyone voted in every category, but it appears that 124 persons voted, which would be 44%.

Mr. Spear reported that the Senate has made several committee appointments and approved routine curriculum matters. They approved the course discontinuance policy. They also have approved the new administrator evaluation forms, which will be utilized in the next few months. They are currently struggling with the draft policy and procedures for copyrights. It was in an ad hoc committee, but some felt the policy was a little too broad; consequently, it is being reviewed/revised. Hopefully, it will be ready in March or April.

2. **INFORMATION**

**Report of the Palomar Faculty Federation**

Mary Millet stated that PFF is very happy to see the resolutions to approve Propositions 55-58 on tonight's agenda and hope they pass. She also commented that you can take numbers and do just about anything with them, and that goes for anybody. She stated that goes for the figures used in their article, those that Ken used in his, and those that Dr. Miyamoto presented tonight. Depending on how you group these colleges, whether you take an average state-wide, whether you take an average of local colleges, or whether you take an average of the regional colleges, the information comes out differently. She continued, stating that one thing she did notice about the report we had tonight is that we have 44 positions listed and the next highest college has 21 listed. So it appears that we have more positions; maybe that isn't the case, but that's what the figures would tell us. Also, where you see the biggest differences in salaries, oftentimes it is because there are only two or three colleges being compared. She stated that we need to agree that statistics can be used however we want to use them, to say pretty much whatever we want them to say, unless we agree on which statistics we are going to use, which colleges we are going to use, and so forth. The PFF appreciates Dr. Miyamoto's presentation and the fact that Trustee Chadwick asked for this to be done.

Dr. Amador noted that when this type of survey is made, we look at our positions and see if another college has that position. It doesn't look at all the other positions the other colleges have that we don't have. For example, Mt. SAC has more Vice Presidents and many more Deans than we do.

3. **INFORMATION**

**Report of The Faculty**

Barbara Kelber expressed her appreciation to the Board for arranging for the transfer workshop last month. It was so informative and interesting. She is learning a lot by attending these meetings, listening, and trying to take it back to the Faculty Senate. We want to see what we can do to move forward, bring those transfer numbers up, and make our students and our faculty aware of the task before us.

She commented on the *Insight* magazine which arrived at her home. She was happy to see the profile about Linda Dudik's class and the profile of another faculty member and the work she is doing in science. Dr. Kelber stated that she appreciated these profiles.

She also noted that they are working on bringing the employees of the College together to talk about the characteristics they seek in the next President. She appreciates the support the Board expressed at the last meeting. An open forum was held recently where employees were invited to provide input. Dr. Kelber thanked Ken Jay and Becky McCluskey for speaking with her after the last Board meeting about how to move forward. She did not want the faculty to come forward with something prescriptive or overly planned because to be an honest and open exchange, it would have to come from all of us. Approximately 50 persons attended the open forum. People had the opportunity to speak to the state of the College now, our hopes for where we'll be going, and the kinds of things we might like to see in the next President.

Dr. Kelber also met with Dr. Miyamoto to discuss the process and the possibility of her working with the committee to report on whatever they learn during the forums and to talk with Carl Ehmann about the pamphlet and what the qualities will be. They are looking at a mid-March deadline for feedback. She spoke with Cindy Sabato and Theo Brockett, who are representing the Administrative Association and CAST. They had put forth questions and requested feedback from their members prior to the forum and brought those responses with them to the forum. Dr. Kelber will pass the AA/CAST questions on to the CCE and faculty so that they can be looking at the same kind of questions. There was agreement that there should be a follow-up forum. The next forum is scheduled for February 26, 2:30 p.m., in P-18. It will also be open to students and community members. At that time, she will ask participants where they want to go from there. She may propose one final meeting on March 11, perhaps at night. She stated that she had a difficult time, after reviewing all of the exchange during the forum, to find a voice that reflects everyone, with all the divergent ideas and attitudes about the state of the College. There is not absolute consensus.

Mr. Evilsizer stated that he is glad she is making efforts to be inclusive.

4. **INFORMATION**

**Report of the Administrative Association**

Ken Jay stated that the AA welcomes Dr. Miyamoto's report comparing AA members' salaries to those of other districts. His report shows that for comparable positions, our association members are paid, on average, 12½% less than their counterparts are at these other institutions. Mr. Jay stated that this confirms AA's report of last October in which they reviewed the Chancellor's Office data for fall, 2002, using the traditional cohort group of large, single-campus systems. Palomar College ranked as follows: Average compensation for educational administrators – 4<sup>th</sup> from the bottom out of 15; average compensation for classified administrators – 6<sup>th</sup> from the bottom out of 15. AA's original analysis and Dr. Miyamoto's report clearly indicate that members of the AA are not excessively paid in comparison to their peers. Whether or not their compensation significantly lags behind their counterparts, AA hopes these findings do two things: Put to rest the misinformation that Palomar mid-level administrators are excessively compensated; and provide the District with impetus to conduct a comprehensive middle-management salary review aiming to align Palomar's compensation levels with those of peer institutions.

5. **INFORMATION**

**Report of the Confidential and Supervisory Team** – There was no report.

6. **INFORMATION**

**Report of the CCE/AFT** – There was no report.

7. **INFORMATION**

**Report of the Associated Student Government**

Amador Soto reported that ASG will have a meeting tomorrow in Escondido Center, where they will be appointing two new Senators. They are starting to work on Spring Fest.

Ms. Chadwick asked if the students are planning to work to get Propositions 55-58 passed. Mr. Soto responded that there has not been any organized effort to do so. The students will be going to Sacramento and also to Washington, D.C. Ms. Chadwick noted that John Vasconcellos had stated that one of the most striking, important, and influential actions was the rally the students held last year. It made a big impression on the legislators. This is the kind of thing we need to do in order to make our case.

Dr. Nelson noted that any student articles or letters to the local student paper would be very beneficial in terms of support of these propositions. We need to help students understand what is at stake here.

**K. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS**

1. Lois Meyer addressed the Board regarding Kiely Keane-Alt.
2. Daniel Finkenthal addressed the Board regarding the fraud of TERB.

**L. UNFINISHED BUSINESS**

**1. RECOMMENDATION: ACTION – APPROVE APPOINTMENT OF FACULTY MEMBERS OF PRESIDENTIAL SEARCH COMMITTEE**

MSC Chadwick, Nelson

The Governing Board hereby approves the appointment of the following **faculty members** of the Presidential Search Committee, one of whom will be the **Co-Chair**, and the non-voting **committee facilitator**:

MEMBER	TITLE	GROUP
Michael Mufson	Arts/Media/Business/Computing Systems	Faculty
Kevin Barrett	Career/Technical/Extended Education	Faculty
Rocco Versaci	Languages/Literature	Faculty, Co-Chair
Shannon Lienhart	Mathematics/Natural & Health Sciences	Faculty
Mary Ann Drinan	Social/Behavioral Sciences	Faculty
Jo-Anne Lesser	Student Services	Faculty
Fergal O'Doherty	At Large	Faculty
Bettina Heinz	At Large	PFF
Gene Jackson	At Large	Adjunct Faculty
Josie Silva	Administrative Assistant Human Resource Services	Committee Facilitator (non-voting)

Mr. Evilsizer reported that he has been approached by a member of PACRA with a request that they be allowed to appoint a member to the committee. They suggested Dr. Fred Huber. Ms. Chadwick noted that she has also been contacted by numerous members of PACRA who were also interested in participating in the process. As this matter was not on tonight's agenda, it could not be discussed at this time.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**M. NEW BUSINESS**

**1. EXCUSE ABSENCE OF STUDENT TRUSTEE**

MSC Chadwick, Nelson

In accordance with Section 72425(c) of the California Education Code, the Governing Board finds that the absence of **Amador Soto** from the Governing Board Meeting held **January 27, 2004**, is excused due to attendance not needed at workshop.

The Vote was unanimous.

**2. APPROVE RESOLUTION SUPPORTING PROPOSITION 55 - THE KINDERGARTEN - UNIVERSITY PUBLIC EDUCATION FACILITIES BOND ACT OF 2004**

MSC Chadwick, Soto

**RESOLUTION 04-20775**

**WHEREAS**, California's K-12 schools, community colleges, and public universities face tremendous needs in classroom construction, restoration and earthquake retrofitting; and

**WHEREAS**, more than 2.4 million students are enrolled in California's public higher education system, which includes the University of California, the California State University, and the California Community Colleges; and

**WHEREAS**, the Kindergarten-University Public Education Facilities Bond Act of 2004 will help prepare students for the workplace of the 21st century and high-skilled, high-wage jobs; and

**WHEREAS**, more than \$35 billion per year is contributed to the state's economy through California's three higher education systems, and there is a direct correlation between California's future economic and cultural prosperity and the availability of educational opportunities for its citizens through community colleges and other higher education institutions; and

**WHEREAS**, the total unmet facilities needs for the community college system have been estimated at approximately \$14.8 billion to fund needed new facilities and upgrade existing buildings to meet enrollment growth and provide students access to new technologies; and

**WHEREAS**, the Kindergarten-University Public Education Facilities Bond Act of 2004 would provide \$2.3 billion for public higher education facilities including \$920 million over the next two years for the California Community Colleges for building projects to serve the educational needs of the system's 1.75 million students; and

**WHEREAS**, California's historical policy of access to higher education for all eligible students is threatened, and

**WHEREAS**, the Palomar Community College District believes that every effort should be made to inform voters about the impact of passage of the Kindergarten-University Public Education Facilities Bond Act of 2004 on local residents and students and their community college(s); now

**THEREFORE, BE IT RESOLVED**, that the Governing Board of the Palomar Community College District supports the Kindergarten-University Public Education Facilities Bond Act of 2004 and encourages students and voters to become aware of the pros and cons of passage of the Kindergarten-University Public Education Facilities Bond Act of 2004 and the impact of its passage upon Palomar College.

Mr. Evilsizer noted that although Palomar College won't receive money directly from this bond, it would be to our benefit. He asked Dr. Amador to explain how Palomar would benefit. She responded that all the priority 1 items in our system would be funded by the bond, and then each year a certain amount of money is designated for capital outlay from the system budget. We have priority 2 items, and we would then move up to priority 1 for the next funding sequence.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

3. **APPROVE RESOLUTION SUPPORTING PROPOSITION 56 - THE BUDGET ACCOUNTABILITY ACT**

MSC Chadwick, Evilsizer

**RESOLUTION 04-20776**

**WHEREAS**, the Budget Accountability Act on the March, 2004, state ballot would require a 55 percent rather than a two-thirds vote of the Senate and Assembly to adopt a state budget; and

**WHEREAS**, the Budget Accountability Act would provide incentives for lawmakers to progress with their work, including: withholding salary and expenses from the Governor and Legislature if the budget is not passed and signed by the constitutional deadline; requiring the Legislature to remain in session and not act on other legislation until the budget is adopted, except in response to an emergency declared by the Governor; providing for a "rainy day" reserve fund of five percent to be established in good years to cushion the state from severe cuts in a bad economy; and requiring the state ballot pamphlet that goes to voters at each election to contain a brief summary of how the state spends the money it receives; and

**WHEREAS**, California is one of only three states (in addition to Rhode Island and Arkansas) in which a two-thirds majority is needed to approve a state budget; and

Whereas, the high vote threshold has been cited as the primary reason the Legislature frequently has been unable to adopt a timely budget, having missed the June 15 deadline for adopting a budget eighteen times in the last 22 years and having begun a new fiscal year without an approved budget in place nine times over the past thirteen years; and

**WHEREAS**, the Palomar Community College District Governing Board does not have sufficient information for adopting an appropriate budget when the Legislature has not acted by its deadline;

**THEREFORE, BE IT RESOLVED**, that the Governing Board of Palomar Community College District supports the Budget Accountability Act and encourages voters to become aware of the pros and cons of passage of the Budget Accountability Act and the impact of its passage upon the District.

Mr. Jensen stated that for those who don't think they are paying enough taxes, this is the measure for them. It gives the legislators in Sacramento carte blanche, and he urged a vote against it.

The Vote: 3 Aye, 2 Nay (McMullen, Jensen)  
Student Trustee Advisory Vote: Aye

4. **APPROVE RESOLUTION SUPPORTING PROPOSITION 57 – THE ECONOMIC RECOVERY BOND ACT**

MSC Chadwick, Evilsizer

**RESOLUTION 04-20777**

**WHEREAS**, the Economic Recovery Bond Act (Proposition 57) on the March, 2004, state ballot is a one-time bond of up to fifteen billion dollars to retire the state deficit; and

**WHEREAS**, state spending has exceeded revenues for three years, creating funding losses and volatility in state funding which have undermined stable, predictable and adequate funding to community colleges; and

**WHEREAS**, this bond measure would consolidate the deficit and allow California to restore fiscal stability without raising taxes; and

**WHEREAS**, California needs to set its fiscal house in order to start building for the future; and

**WHEREAS**, Proposition 57 will allow community colleges to continue to provide quality programs and services for students and assist them in preparing for employment or transfer to a four-year university; and

**WHEREAS**, Proposition 57 will keep the state solvent and prevent drastic cuts in education, health care, local government and public safety; and

**WHEREAS**, Proposition 57 will present the voters with the opportunity to determine whether a deficit bond should be enacted to provide fiscal stability for California's future; and

**WHEREAS**, this bond measure will not take effect unless voters also approve the California Balanced Budget Act (Proposition 58), which prohibits borrowing to pay deficits ever again and requires enactment of a balanced budget; and

**WHEREAS**, the failure of this bond could result in mid- and future-year cuts for public education including community colleges, thus placing extreme hardship upon community colleges and the students they serve as well as all other publicly-funded agencies;

**WHEREAS**, Proposition 57 is fully funded by dedicating one-quarter cent for the existing sales tax rate; and

**WHEREAS**, Proposition 57 would require no tax increase to pay the deficit bond;

**THEREFORE, BE IT RESOLVED**, that the Trustees of the Palomar Community College District support Proposition 57 (The Economic Recovery Bond Act) and encourage voters to become aware of the implications of its passage upon Palomar Community College District.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

5. **APPROVE RESOLUTION SUPPORTING PROPOSITION 58 - THE CALIFORNIA BALANCED BUDGET ACT**

MSC Chadwick, McMullen

**RESOLUTION 04-20778**

**WHEREAS**, Proposition 58 (The Balanced Budget Act) requires the enactment of a balanced budget, addresses fiscal emergencies, and establishes a budget reserve; and

**WHEREAS**, Proposition 58 amends the California Constitution to require enactment of a balanced state budget, establish a state budget reserve, and place limits on future borrowing to finance state budget deficits; and

**WHEREAS**, the Balanced Budget Act would require the Governor and Legislature to enact a balanced budget, and require the legislature to postpone other action until a budget is adopted; and

**WHEREAS**, Proposition 58 would require that spending not exceed income each fiscal year, and establish a reserve of at least \$8 billion; and

**WHEREAS**, Proposition 58 would prohibit borrowing in the future to pay off deficits; and

**WHEREAS**, the balanced budget and debt limitation provisions in Proposition 58 are likely to result in more immediate actions to correct budgetary shortfalls;

**WHEREAS**, the provisions above would become operative only if the voters approve Proposition 57 (The Economic Recovery Bond Act) as well as Proposition 58; and

**WHEREAS**, if this measure fails, the result will be massive reductions to the California community college system, the students served by that system, and other public agencies;

**THEREFORE, BE IT RESOLVED**, that the Governing Board of the Palomar Community College District supports Proposition 58 (The California Balanced Budget Act) and encourages voters to become aware of the implications of its passage upon Palomar Community College District.

Mr. Evilsizer pointed out that Proposition 58 is in tandem with 57, so both of them must pass in order to implement the new laws.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

6. **APPROVE ADOPTION OF STATEWIDE AVERAGE RATE OF \$149 PER UNIT FOR 2004-05 NONRESIDENT TUITION FEE; \$10 PER UNIT CAPITAL OUTLAY, MAINTENANCE, AND EQUIPMENT FEE; AND A \$25 NONREFUNDABLE INTERNATIONAL STUDENT APPLICATION PROCESSING FEE EFFECTIVE SUMMER, 2004**

MSC Chadwick, McMullen

**RESOLUTION 04-20779**

**BE IT RESOLVED**, That the Palomar Community College District shall adopt the Statewide Average Rate of \$149 per unit of credit for the 2004-2005 Nonresident Tuition Fee for all nonresident students;

**BE IT FURTHER RESOLVED**, That Palomar Community College District charge nonresident students who are both citizens and residents of a foreign country \$10 per unit of credit for the 2004-2005 Fiscal Year. This \$10 fee is for the purposes of capital outlay, maintenance and equipment expenditures which are not covered in the above calculated Nonresident Tuition Fee and is authorized under Education Code 76141.

**BE IT FURTHER RESOLVED**, That Palomar Community College District charge a non-refundable International Student Application Processing Fee of \$25.

**BE IT FURTHER RESOLVED**, That these fees be effective beginning with the Summer 2004 session. **Exhibit M-6**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

7. **REJECT CLAIM**

MSC McMullen, Chadwick

The Governing Board of the Palomar Community College District hereby **rejects the claim** for personal injuries filed by **Robert R. Benson Jr.** and refers it to the District's Claim Administrator for handling.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

8. **APPROVE LEASE PURCHASE FINANCING AGREEMENT FOR NEW CONSTRUCTION OF PORTABLE BUILDING FOR CAMPUS POLICE AND AUTHORIZE SIGNERS OF AGREEMENT**

MSC Chadwick, McMullen

**RESOLUTION 04-20780**

The Palomar Community College District (the "District") desires to enter into that certain Lease-Purchase Agreement dated as of February 1, 2004, by and between the District and the **Public Capital Corporation**, for the purpose of financing a portable building to relocate Campus Police to the San Marcos campus. The District desires to designate Jerry R. Patton, Vice President, Finance and Administrative Services, and Ken Jay, Director, Business Services, as authorized signers of the Agreement.

**NOW THEREFORE, BE IT RESOLVED BY THE PALOMAR COMMUNITY COLLEGE DISTRICT:**

Section 1. That the District will enter into a Lease Purchase Agreement with Public Capital Corporation, for the purpose of financing Portable Building.

Section 2. The District will designate Jerry R. Patton, Vice President, Finance and Administrative Services, and Ken Jay, Director, Business Services, as authorized signers of the Lease Purchase Agreement dated as of February 1, 2004, by and between the District and Public Capital Corporation. **Exhibit M-8**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**9. AUTHORIZATION FOR SOLICITATION OF BIDS FOR VARIOUS CONSTRUCTION PROJECTS SCHEDULED IN SPRING, 2004**

MSC Chadwick, Nelson

The Governing Board hereby authorizes the Office of Contract Services to competitively bid those construction projects identified in the attached memorandum as **Exhibit M-9**, and incorporated herein by this reference, as the construction projects to be undertaken in Spring, 2004, and to execute contracts within the limits of available funding to the lowest, responsive bidders in each area of work described in **Exhibit M-9**, subject to later ratification by the Governing Board.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**10. APPROVE CHANGE OF NAMES ON TAX-SHELTERED ANNUITY PROVIDER AND CUSTODIAL ACCOUNT AGREEMENTS**

MSC McMullen, Chadwick

The Governing Board hereby approves an amended tax-sheltered annuity agreement changing the name of the annuity provider from Aid Association for Lutherans to Thrivent Financial for Lutherans, and changing the name of the custodial account from Lutheran Brotherhood Sec Corp. to Thrivent Investment Management, Inc. The Governing Board authorizes the Vice President of Finance and Administrative Services to execute all documents required to carry out this action, effective January 1, 2004.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

11. **APPROVE 2003-2004 CHILD DEVELOPMENT AGREEMENT CONTRACT NUMBER FIMS-3546, INSTRUCTIONAL MATERIALS, ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

MSC Nelson, Chadwick

The Governing Board hereby approves **Child Development Services** agreement, Contract Number FIMS-3546, between the Palomar Community College District and **California Department of Education**, effective July 1, 2003, through June 30, 2004, and accepts funding in the amount of \$998.00 for instructional materials for the Child Development Centers.

The Governing Board hereby authorizes, Jerry R. Patton, Vice President, Finance and Administrative Services, and Ken Jay, Director, Business Services, to sign contract documents of the California Department of Education – Child Development Services. **Exhibit M-11**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

12. **APPROVE AGENDA ITEMS FOR CONSIDERATION AT NEXT MEETING**

The Governing Board approved the listing of the following items on the agenda for consideration at the next meeting:

- a. At some future agenda, find a way that we can take a look at all of our health sciences programs beginning with nursing, and see how we might want to put a group together to study these programs so that we can begin to integrate and position ourselves to possibly expand or develop a consortium. Recently, CSU San Marcos got a huge amount of money for their nursing program because they were positioned and they worked very hard on it. We have such an outstanding nursing program and have done so much that even though we have had little addition to that program, we need to start looking at our horizon for at least a decade. Ms. Chadwick asked to put this item on the agenda for future consideration because it's going to take some doing in terms of review of where our programs are, how we might get a work group together to look at these, and perhaps construct, over a period of time, some recommendations about where we can go with these programs.
- b. Adding another member to the Presidential Search Committee from the PACRA organization. PACRA should be asked to select its representative if it is approved. It was noted that doing so would require a 2/3 majority vote to pass.
- c. The salary schedule for the Superintendent/President position on the next agenda as it compares to county-wide and state-wide figures.
- d. A comparison of Palomar's salaries in all the various categories with other districts, including classified and faculty, etc.

- e. TERB and who has the responsibility for it. Mr. Evilsizer stated that he thinks tenure and evaluation is a sacred trust and is very important in academia. It needs to be nurtured and protected, and he wants to make sure we are complying with it. Dr. Amador pointed out that TERB is a bargaining issue. PFF has a proposal, and we have a tentative agreement. The District will address the concerns about compliance.
- f. Ground water problems that had been flooding our neighbors. Mike Ellis responded that we studied all the District's water utilities in the area and found that the homeowner on the northwestern boundary had a major water leak and had the storm drains blocked. That has been taken care of now. We are in the process of monitoring the water table. This should take care of the person to the south. However, we will wait and see if this solves the problem.

**N. CLOSED SESSION** - There was no additional closed session.

**P. ADJOURNMENT**

The meeting was adjourned at 9:12 p.m.

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President

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Secretary