



GOVERNING BOARD MINUTES
SPECIAL MEETING/WORKSHOP, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
ROOM D-10
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, JANUARY 27, 2004
6:00 P.M. (CLOSED SESSION), 7:00 P.M. (OPEN SESSION)

A. CALL TO ORDER

Ralph G. Jensen, President, called the special meeting/workshop of the Palomar Community College District Governing Board to order at 6:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, B.A., PRESIDENT
MICHELE T. NELSON, PH.D., VICE PRESIDENT
NANCY C. CHADWICK, M.S.W., M.P.A., SECRETARY
MARK R. EVILSIZER, M.A., TRUSTEE
DARRELL L. McMULLEN, M.B.A., TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:

Sherrill L. Amador, Ed.D., Superintendent/President
Berta Cuaron, M.A., Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, M.A., Assistant Superintendent/Vice President, Student Services
Jack Miyamoto, Ed.D., Assistant Superintendent/Vice President, Human Resource Services
Jerry Patton, M.B.A., Assistant Superintendent/Vice President, Finance and Administrative Services

BB. CLOSED SESSION

The Board went into Closed Session at 6:00 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.

Closed session ended at 6:40 p.m.

RECONVENE TO OPEN SESSION

The meeting reconvened to Open Session at 7 p.m. Mr. Jensen reported that the Board in closed session took action to send employee #005327976 and employee number 000841042 a notice pursuant to Education Code, Section 72411, and paragraph 2 of their Employment Contracts.

GUESTS

Dr. Sandra Cook, Executive Director of Enrollment Services, San Diego State University
Ms. Cherine Heckman, Director of Admissions, California State University, San Marcos
Mr. Nathan Evans, Associate Director, Admissions and Relations with Schools,
University of California, San Diego

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

Dr. Amador advised the Board that a correction was made to item D.2., the Co-Chairs of the Presidential Search Committee should be an administrator appointed by the President, and a faculty member appointed by the Faculty Senate.

D. NEW BUSINESS

1. SELECT FIRM TO ASSIST IN SUPERINTENDENT/PRESIDENT SEARCH

MSC Chadwick, Nelson

The Governing Board hereby selects **Professional Personnel Leasing, Incorporated**, one of the six firms that have submitted proposals, to assist in the search for a new Superintendent/President. **Exhibit D-1**

The vote was unanimous.

2. APPROVE APPOINTMENT OF SEARCH COMMITTEE MEMBERS

MSC McMullen, Nelson

The Governing Board hereby approves the appointment of the following members of the Presidential Search Committee:

MEMBER	TITLE	GROUP
Mr. Bob Hahn	President First National Bank of North County	President, President's Associates Community Member
Mr. George L. Liggins, M.P.H., Ph.D.	President/CEO Bacton Assay Systems, Inc.	President, Palomar College Foundation Community Member
Ms. Berta Cuaron	Vice President Instruction	Co-Chair Administrator
Mr. Joe Madrigal	Vice President Student Services	Administrator
Ms. Carmen Eckman	Academic Department Assistant Life Sciences	Classified
Ms. Sue Doran	Systems Module Functional Specialist Admissions & Records	Classified
Ms. Becky McCluskey	Accounting Technician Fiscal Services	Classified
Mr. Dan Dryden	Administrative Secretary Disability Resource Center	Classified
Mr. Terry Gray	Academic Technology Supervisor Academic Resource Center	CAST
Ms. Theo Brockett	Manager, Education Center Escondido Center	Administrative Association
Ms. Cindy Sabato	Director, Communications Advancement	Administrative Association
Mr. Amador Soto	Student	ASG
		Co-Chair Faculty
		Faculty
		Faculty
		Faculty
		Faculty
		Faculty
		Faculty
		PFF
		Adjunct Faculty
Ms. Barbara Baldrige	Executive Assistant President's Office	Committee Facilitator
Ms. Josie Silva (alternate)	Administrative Assistant Human Resource Services	Alternate-Committee Facilitator

The vote was unanimous.

3. **APPROVE SIDE LETTER OF AGREEMENT BETWEEN DISTRICT AND PALOMAR FACULTY FEDERATION COVERING ACADEMIC AND CERTIFICATED EMPLOYEES OF CHILD DEVELOPMENT CENTER FOR 2001 – 2004**

MS Chadwick, McMullen

The Governing Board hereby approves the Side Letter of Agreement between the District and the Palomar Faculty Federation covering academic and certificated employees of the Child Development Center. The District and the Palomar Faculty Federation agree that this Side Letter of Agreement fully resolves and settles the issues of (1) the Child Development Center Salary Schedules for 2001/2002, 2002/2003 and 2003/2004, and (2) correct placement on the Salary Schedule for Susan Wronski and Carol Mitton; that the contents of this Side Letter of Agreement will be placed in the collective bargaining agreement once it is entered into; and that neither party has any additional obligation to negotiate over the items identified herein. **Exhibit D-3**

(See action taken below)

E. **DISCUSSION ITEMS**

1. Discussion of current and future transfer and enrollment management issues with admissions staff from California State University San Marcos, San Diego State University, and University of California San Diego

Representatives from the indicated universities were present to discuss issues relating to transfer requirements, enrollment, and Palomar student statistics at their universities. Several staff members from Counseling were present to ask and answer questions.

Mr. Jensen advised the Board that due to the lengthy discussion following Item D.3., the motion for item D.3. was not put to a vote. At this time Mr. Jensen accepted the motion made by Ms. Chadwick, seconded by Mr. McMullen, to approve the Side Letter of Agreement between the District and the Palomar Faculty Federation covering academic and certificated employees of the Child Development Center for 2001–2004.

The vote was unanimous

F. **ADJOURNMENT**

The meeting was adjourned at 8:50 p.m.