



**GOVERNING BOARD AGENDA
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT**

Room D-10

**COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, OCTOBER 14, 2003**

6:00 P.M. (CLOSED SESSION) - 7:00 P.M. (OPEN SESSION)

NOTICE TO PUBLIC: In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Open Session of the Board meets the second and fourth Tuesday of every month starting at 7:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.

- A. Call to Order (6 p.m.)2
- B. Roll Call2
- BB. Closed Session.....2
- BBB. Open Session (7 p.m.)2
- BBBB. Public Hearing – Proposed 2003-2004 Budget.....2
- C. Approval of Minutes2
- D. Call for Removal of Items from or Changes to Agenda.....2
- E. Report of the Board President2
- F. Reports of the Governing Board Members2
- G. Report of the Superintendent/President.....3
- H. Consent Calendar3-10
- I. Action on Items Removed from Consent Calendar 10
- J. Reports from College Groups 10-11
- K. Comments from Other Individuals or Groups..... 11
- L. Unfinished Business 11
- M. New Business 11-14
- N. Closed Session 14
- O. Reconvene to Open Session 14
- P. Adjournment 14

A. CALL MEETING TO ORDER

B. ROLL CALL

Establishment of a Quorum

BB. CLOSED SESSION

1. Pending Litigation Pursuant To Government Code Section 54956.9(a)/Conference With Legal Counsel – Unfair Practice Charge in PERB Case Number LA-CE-4453-E filed by the Palomar Faculty Federation.
2. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
3. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
4. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
5. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
6. Public Employee Performance Evaluation, pursuant to Government Code 54957.
 - a. Superintendent/President

BBB. RECONVENE TO OPEN SESSION

Pledge of Allegiance

BBBB. PUBLIC HEARING – PROPOSED 2003-2004 BUDGET

1. **PRESENTATION OF PROPOSED 2003-2004 BUDGET**
2. **OPEN PUBLIC HEARING ON PROPOSED 2003-2004 BUDGET**
3. **CLOSE PUBLIC HEARING**
4. **RECOMMENDATION: ACTION – APPROVE ADOPTION OF ANNUAL FINANCIAL AND BUDGET REPORT**

BE IT RESOLVED, That the Palomar Community College District **Annual Financial and Budget Report** be approved. This is the Financial Report for Fiscal Year 2002-2003 and the Budget Report for Fiscal Year 2003-2004. **Exhibit BBBB-4**

C. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

1. The Governing Board hereby approves the Minutes of the Regular Meeting of September 9, 2003.
2. The Governing Board hereby approves the Minutes of the Workshop Meeting of September 23, 2003.

D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

E. REPORT OF THE GOVERNING BOARD PRESIDENT

F. REPORTS OF THE GOVERNING BOARD MEMBERS

GIFTS

2. RECOMMENDATION: ACTION – ACCEPT GIFTS

The Governing Board hereby accepts the following **gifts** and directs that an appropriate letter of appreciation be sent to the donors

- a. GE Refrigerator/Freezer for the Grounds Services lunch room, donated by **Rick Kratcoski**, 2110 Foster, Oceanside, California, 92054. Total cash value as estimated by donor is \$150.00.
- b. Two Kenmore 130 Air Purifiers for use in Disability Resource Center offices, donated by **Rick Kratcoski**, 2110 Foster, Oceanside, California, 92054. Total cash value as estimated by donor is \$100.00.

FISCAL SERVICES

3. RECOMMENDATION: ACTION – APPROVE DRAWING NEW WARRANT

The Governing Board hereby authorizes the Disbursing Officer to **draw a new warrant** as follows:

Warrant #76-092664 dated January 16, 2003, in the amount of \$500.00, to San Marcos Economic Development Corporation, 435 E. Carmel St, San Marcos, California 92078-4362 Void due to stale date.

COMMUNITY SERVICES

4. RECOMMENDATION: ACTION – APPROVE NEW CLASSES, AGREEMENTS, AND PERSONNEL FOR PROVIDING COMMUNITY SERVICES CLASSES

The Governing Board hereby approves the following new classes, agreements, and personnel for providing Community Services classes:

Spring, 2004

- a. Presenter: Ken Rockwell
Name of Class: Turn Your Photos into Big Bucks!
Effective: March 9, 2004
Instructor Rate: 30% of fees collected
Fee to Student: \$39
Terms: Minimum of 10 students
- b. Presenter: Neal Pellecchia
Name of Class: Figurative Sculpture
Effective: Feb. 10, 2004
Instructor Rate: 30% of fees collected
Fee to Student: \$139
Terms: Minimum of 10 students
- c. Presenter: John Hokkanen
Name of Class: Finding and Funding Your Investment Property with the Internet
Effective: March 20, 2004
Instructor Rate: 30% of fees collected
Fee to Student: \$49
Terms: Minimum of 10 students

- d. Presenter: Notary Public Seminars (Devorah Luna – Contact)
 Name of Class: Notary Public Loan Signing Agent Course
 Effective: February 28, 2004
 Instructor Rate: 40% of fees collected
 Fee to Student: \$99 - plus a \$20 certificate fee and a \$35 materials fee
 Terms: Minimum of 15 students
- e. Presenter: Case-McCrea, Ann
 Name of Class: 10 Steps to Make Money with Your Web-Site
 Effective: March 6, 2004
 Instructor Rate: 30% of fees collected
 Fee to Student: \$79
 Terms: Minimum of 10 students
- f. Presenter: Hedley, Paul
 Name of Class: Modern Day Moonlighting – The Migration from Job
 Security to Income Security
 Effective: February 10, 2004
 Instructor Rate: 25% of fees collected
 Fee to Student: \$39
 Terms: Minimum of 10 students
- g. Presenter: Russ Parmenter
 Name of Class: Beginning Scuba Instruction
 Effective: Feb 5, 2004
 Instructor Rate: No Fee
 Fee to Student: \$195 + \$75 student materials fee (includes scuba gear +
 book)
 Terms: Minimum of 5 students
- h. Presenter: Russ Parmenter
 Name of Class: Intermediate/Advanced Scuba Instruction
 Effective: February 5, 2004
 Instructor Rate: No Fee
 Fee to Student: \$250 + \$45 student materials fee
 Terms: Minimum of 5 students
- i. Presenter: Dick Nelson
 Name of Class: Dynamic Duo Trip: Tour of Hsi Lai Temple and Richard
 Nixon Library
 Effective: March 6, 2004
 Instructor Rate: \$25 per hour
 Fee to Student: \$69
 Terms: Minimum of 25 students
- j. Presenter: Bill Jahnel
 Name of Class: Renaissance Pleasure Faire – Southern California
 Effective: May 22 , 2004
 Instructor Rate: Flat rate \$200
 Fee to Student: \$69
 Terms: Minimum of 25 students

PERSONNEL

5. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/ HISTORY

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **September, 2003, and short-term employees** for the month of **October, 2003. Exhibit H-5**

6. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a one-time lump-sum stipend of \$2,000.00 effective September 1, 2003, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name: Mona Smith
Position: Academic Department Assistant
Department: Mathematics
Course of Study: Degree-Related Courses

Employee Name: Anne Stephan
Position: Library Media Technician I
Department: Library/Media Center
Course of Study: Job-Related Courses

7. RECOMMENDATION: ACTION - RATIFY LEAVE OF ABSENCE

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Leave of Absence without pay and with benefits**, effective October 23, 2003, through November 7, 2003, to **ERIN J. MESSERSMITH**, Technology Training Coordinator, Human Resource Services.

8. RECOMMENDATION: ACTION – RATIFY CLASSIFIED RECLASSIFICATION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following **classified positions**:

a. **Position: HEALTH PROGRAMS SPECIALIST**
Department: Nursing Education - 70%; Dental Assisting Programs - 20%;
Medical Assisting Programs - 10%

Name: Vacant
Position #: 5300, 5246 New?: No
Remarks: Position was Health Programs Coordinator, grade 23
Effective: October 1, 2003
% of position: 100% # of Mos: 11
Sal Grade/Step: **20/1** Salary: **\$2,670.14/month**
Account(s): A-212200-344100-60910-0000000/20%
A-212200-346400-60910-0000000/10%
A-212200-348100-60910-0000000/70%

9. RECOMMENDATION: ACTION - RATIFY RESIGNATIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the **resignation** of the following **employees**:

- a. **MIREYA GUTIERREZ**, Guidance Services Advisor, Upward Bound, effective October 2, 2003 (last day of employment 10/1/2003).
- b. **GENE LARUE, JR.**, Police Officer I, Campus Police, effective September 24, 2003 (last day of employment 9/23/2003).
- c. **MICHAEL J. SCRANTON**, Police Officer I, Campus Police, effective September 5, 2003 (last day of employment 9/4/2003).
- d. **JUDITH M. HARZEWSKI**, Community Services Officer, Campus Police, effective October 10, 2003 (last day of employment 10/9/2003).
- e. **LEONE M. SMITH**, Instructional Support Assistant II, Palomar College at Escondido, effective October 4, 2003 (last day of employment 10/3/2003).

10. RECOMMENDATION: ACTION - TERMINATE WITH RE-EMPLOYMENT PREFERENCE

The Governing Board hereby approves that the employment of **HARRISON R. PURCELL**, Senior Office Specialist, Regional Occupational Program, be terminated effective October 21, 2003, and that he be placed on a re-employment list until January 21, 2007, in accordance with Education Code Section 88195 and Board Policy CCE/AFT-14.

11. RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **PAMELA D. GRASSO**
Position: Advancement Office & College Foundation Coordinator
Department: Communications/Marketing
Position #: 5686 New?: No
Remarks: Replacement for Judith Mancuso
Sal Grade/Step: **35/1** Salary: **\$3,848.83/month**
% of Position: 100% # of Mos: 12
Effective: September 11, 2003
Account #(s): A-212200-212100-67110-0000000/100%

- b. Name: **JAVIER A. WILLIAMS**
Position: Assessment Technician
Department: Counseling & Matriculation
Position #: 6085 New?: No
Remarks: Replacement for Beth McConnell; transfer for Mr. Williams.
Sal Grade/Step: **20/4** Salary: **\$3,092.06/month**
% of Position: 100% # of Mos: 12
Effective: September 10, 2003
Account #(s): A-212200-462100-63900-0611400/100%

- c. Name: **AMY A. PETERS**
Position: GEAR UP Outreach Coordinator
Department: GEAR UP
Position #: 6280 New?: Yes
Remarks: Position approved 8/12/03; funded - GEAR UP Federal Grant.
Sal Grade/Stp: **20/1** Salary: **\$2,670.14/month**
% of Position: 100% # of Mos: 12
Effective: September 25, 2003
Account #(s): K-212200-471200-64990-1112320/100%
- d. Name: **ZACHARY A. BUTALID**
Position: GEAR UP Outreach Coordinator
Department: GEAR UP
Position #: 6283 New?: Yes
Remarks: Position approved 8/12/03; funded - GEAR UP Federal Grant.
Sal Grade/Stp: **20/1** Salary: **\$2,670.14/month**
% of Position: 100% # of Mos: 12
Effective: September 29, 2003
Account #(s): K-212200-471200-64990-1112320/100%
- e. Name: **JOSE G. CELIS**
Position: GEAR UP Outreach Coordinator
Department: GEAR UP
Position #: 6260 New?: No
Remarks: Replacement for Barry Zeait; funded - GEAR UP Federal Grant.
Sal Grade/Stp: **20/1** Salary: **\$2,670.14/month**
% of Position: 100% # of Mos: 12
Effective: September 22, 2003
Account #(s): K-212200-471200-64990-1112320/100%
- f. Name: **MELISSA E. GRANT LOPEZ**
Position: Academic Department Assistant
Department: Physical Education
Position #: 5437 New?: No
Remarks: Replacement for Jane Hankin; transfer for Ms. Grant Lopez.
Sal Grade/Stp: **19/4** Salary: **\$3,016.01/month**
% of Position: 100% # of Mos: 12
Effective: November 3, 2003
Account #(s): A-212200-367100-60910-0000000/100%
- g. Name: **JEANELLE L. HIGGINS**
Position: Instructional Support Assistant I
Department: Reading Services, Palomar College at Escondido
Position #: 6100 New?: No
Remarks: Replacement for Lyudmilla Gilanian
Sal Grade/Stp: **16/1** Salary: **\$726.35/month**
% of Position: 30% # of Mos: 10
Effective: October 6, 2003
Account #(s): A-221000-328200-4930T-0000000/100%
Note: Normal work schedule: Tuesday, 10:00 am - 2:00 pm;
Wednesday, 4:00 pm - 8:00 pm; Thursday, 10:00 am - 2:00 pm.
3% differential paid for hours worked between 6:00 pm and 10:00 pm.

- h. Name: **CATHY M. HAWKINS**
Position: Health Programs Specialist
Department: Nursing Education - 70%; Dental Assisting Programs - 20%;
Medical Assisting Programs - 10%
Position #: 5300, 5246 New?: No
Remarks: Replacement for Janice Burton; position reclassification approved
10/14/03; voluntary demotion for Ms. Hawkins.
Sal Grade/Step: **20/24** Salary: **\$3,949.40/month**
% of Position: 100% # of Mos: 11
Effective: October 20, 2003
Account #(s): A-212200-344100-60910-0000000/20%
A-212200-346400-60910-0000000/10%
A-212200-348100-60910-0000000/70%
- i. Name: **DEBORAH E. BROOKS**
Position: Senior Office Specialist
Department: Regional Occupational Program
Position #: 5812 New?: No
Remarks: Invoking seniority rights to lower classification due to elimination of
current position; funded – ROP.
Sal Grade/Step: **14/18** Salary: **\$3,217.18/month**
% of Position: 100% # of Mos: 12
Effective: October 22, 2003
Account(s): K-212200-337100-62100-1812080/100%

12. RECOMMENDATION: ACTION - RATIFY CORRECTION TO ACADEMIC CONTRACT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **correction** to the following **academic contract**:

- a. Name: **CHANTAL M. FLANAGAN**
Degree: B.S., Nursing, M.S., Nursing
Position: Assistant Professor (Psychiatric Mental Health Nursing)
Department: Nursing Education
Remarks: Increased step placement due to verification of previous related
work experience.
Sal Grade/Step: **D/8** Salary: **\$5,617.50/month**
% of position: 100%
of Mos: 10
Effective: August 22, 2003
Account #(s): A-111000-348200-12030-0000000/100%

13. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINE

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individual **equivalency to minimum qualifications** for the discipline listed:

Ronald Mansur – Emergency Medical Education

14. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **part-time faculty**, at the rates indicated for Fall, 2003 (day and/or evening); said part-time faculty are not scheduled to teach more than a 60-percent load in a single semester:

FALL 2003

COUNSELING

Mendez-Chavarria, Raquel	Counseling A.A., General Studies B.A., Psychology M.E., Counseling	\$40.71
--------------------------	---	---------

EMERGENCY MEDICAL EDUCATION

Fried, Raymond	Emergency Medical Education A.A., Paramedic Training 6+ Years' Experience	\$37.01
Mansur, Ronald	Emergency Medical Education Eminence in the Field of Emergency Medical Education	\$37.01

ENGLISH

Moulton, Heather	English B.A., English M.A., Literature & Writing Studies	\$38.24
------------------	--	---------

MATHEMATICS

Lopez, Joann	Mathematics A.A., Liberal Arts & Sciences B.A., Mathematics M.A., Mathematics	\$38.24
Wissner, Leonard	Mathematics B.S., Mathematics M.S., Mathematics	\$39.47

PHYSICS & ENGINEERING

McClelland, John	Physical Science B.S., Mathematics B.S., Physics Ph.D., Science Education	\$40.71
------------------	--	---------

**Resumption of
 REGULAR AGENDA**

I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

J. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of The Faculty**

4. **INFORMATION: Report of the Administrative Association**
5. **INFORMATION: Report of the Confidential and Supervisory Team**
6. **INFORMATION: Report of the CCE/AFT**
7. **INFORMATION: Report of the Associated Student Government**

K. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. **INFORMATION: Comments from Other Individuals or Groups**

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a **five-minute time limit per person**. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

L. UNFINISHED BUSINESS

M. NEW BUSINESS

1. **RECOMMENDATION: ACTION - DECLARE ELECTRONIC EQUIPMENT IN THE OCCUPATIONAL & NONCREDIT PROGRAM DEPARTMENT SURPLUS PURSUANT TO CALIFORNIA EDUCATION CODE SECTION 81450**

The Governing Board of the Palomar Community College District hereby declares that the electronic equipment used in the Electronics and Computer Hardware Technology classes identified in the attached memorandum to be surplus, in accordance with California Education Code Section 81450; and,

That the aforesaid surplus equipment shall be offered to students to acquire for a nominal consideration. Fair market value of the electronic equipment is not sufficient to cover the cost of an advertised auction. All proceeds from the equipment shall be deposited to the Occupational & Noncredit Programs/Electronics & Computer Hardware Technology Department Foundation's account. **Exhibit M-1**

2. **RECOMMENDATION: ACTION - APPROVE AGREEMENT WITH HISPANICA COLEGIO INTERNACIONAL FOR STUDY ABROAD CLASSES IN NERJA, SPAIN, JUNE 5 to JULY 2, 2004**

The Governing Board of the Palomar Community College District hereby approves an agreement between the Palomar Community College District and Hispanica Colegio Internacional for the purpose of allowing the District's Foreign Languages Department to conduct Spanish classes in a study abroad program during the period of June 5, 2004, through July 2, 2004. **Exhibit M-2**

3. **RECOMMENDATION: ACTION - APPROVE AGREEMENT WITH SAN FRANCISCO COMMUNITY COLLEGE DISTRICT FOR 2003-2004 CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM**

The Governing Board hereby approves an agreement between the Palomar Community College District and the San Francisco Community College District for implementation of the 2003-2004 California Early Childhood Mentor Program. Funding to Palomar comes from the California Department of Education through the San Francisco Community College District. The term of the agreement will be September 1, 2003, through June 30, 2004. **Exhibit M-3**

4. RECOMMENDATION: ACTION - APPROVE AGREEMENTS WITH YOSEMITE COMMUNITY COLLEGE DISTRICT, CHILD DEVELOPMENT TRAINING CONSORTIUM

The Governing Board hereby approves agreement number 04-25217 between the Palomar Community College District (hereinafter "Palomar") and the Yosemite Community College District, Child Development Training Consortium (hereinafter "YCCD-CDTC") effective August 1, 2003, through July 31, 2004. Palomar shall provide college credit to enrolled students required to obtain or renew a child development permit and YCCD-CDTC shall pay to Palomar an amount not to exceed \$18,750.00.

The Governing Board hereby approves agreement number 04-D25217 between the Palomar Community College District (hereinafter "Palomar") and the Yosemite Community College District, Child Development Training Consortium (hereinafter "YCCD-CDTC") effective August 1, 2003, through July 31, 2004. The Governing Board hereby approves Diane Studinka as District Campus Coordinator for FY 2003-04, for the aforesaid program offered to students obtaining or renewing a child development permit and YCCD-CDTC shall pay to Palomar an amount not to exceed \$7,500.00 for these services. **Exhibit M-4**

5. RECOMMENDATION: ACTION - APPROVE ACCEPTANCE AS FINAL AND COMPLETE ENERGY-RELATED PROJECTS BY CAL AIR, INC.; AUTHORIZE RELEASE OF BID SECURITY IN THIRTY-FIVE DAYS, RELEASE BONDS AND RECORD NOTICE OF COMPLETION

The Governing Board hereby accepts the energy conservation services and equipment furnished and installed on the San Marcos Campus in accordance with the bid awarded by the District on April 2, 2002 to **Cal Air, Inc.**, (the "Contractor"), 110 Venture Street, San Marcos, California, as complete and final; and the Superintendent/President is authorized to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The total amount of this contract is \$1,350,000.00; and all money due and owing to the Contractor, with the exception of the five percent (5%) retention, shall be paid; and following the expiration of thirty-five (35) calendar days from the date this action is recorded, the retention shall be paid to the Contractor, provided no liens are filed within this period. The bid security posted by Cal Air, Inc., shall be returned to this Contractor and all bonds shall be released within the time and in the manner as provided by law. **Exhibit M-5**

6. RECOMMENDATION: ACTION – APPROVE RESOLUTION OF APPRECIATION FOR SUPERVISOR PAM SLATER

Whereas the Palomar Community College District Governing Board values a strong performing arts program for students of music, theatre, and dance, and

Whereas the Howard Brubeck Theatre is a resource both for performing arts instruction and a cultural center for the community, and

Whereas Supervisor Pam Slater awarded funding grants provided by San Diego County for much-needed renovations to the Howard Brubeck Theatre, and

Whereas Supervisor Pam Slater encourages the arts through participation and support,

Now, therefore, be it resolved that the Palomar Community College District Governing Board acclaims sincere gratitude to **Supervisor Pam Slater** and expresses appreciation for her support of Palomar Community College District facilities and programs, and

Be it further resolved that on October 19, 2003, the Palomar Community College District will offer public thanks and awards to Supervisor Pam Slater.

7. RECOMMENDATION: ACTION – ADOPT 2003-2004 GOVERNING BOARD GOALS

At the September 23, 2003, workshop, the **Governing Board's 2003-2004 Goals** were formulated by the Board, using as a framework the Strategic Plan 2005 Goals, the 2003-2004 Annual Implementation Plan Goals, the progress made on 2002-2003 Governing Board Goals, and the Master Plan 2022 to set the direction and provide the support for administration and staff.

The Governing Board hereby adopts the following 2003-2004 Governing Board Goals:

**Palomar Community College District
2003-2004 Governing Board Goals
Formulated at Workshop - September 23, 2003**

STUDENT SUCCESS

1. Continue collaboration and data sharing with K-12 schools to improve college readiness of their students.
2. Develop and implement an enrollment management plan.

TEACHING AND LEARNING EXCELLENCE

1. Support implementation of Student Equity Plan and the EEOC Plan to achieve and celebrate diversity among students and staff.

ORGANIZATIONAL AND PROFESSIONAL DEVELOPMENT

1. Continue to implement, provide training on, evaluate, and revise governance and organizational structures to promote inclusiveness, action, and accountability.
2. Link institutional review processes with planning processes and student learning outcomes assessment.
3. Develop, implement, and evaluate annually a five-year plan that makes progress toward achieving the 75 full-time/25 part-time faculty teaching ratio.
4. Provide an environment that results in fair and equitable employee contracts and sustain the climate of mutual respect and cooperation.

FACILITIES IMPROVEMENT

1. Evaluate the feasibility and funding mechanisms to implement Master Plan 2022.
2. Continue to enhance the safety and security of the San Marcos campus and College Centers.

RESOURCE MANAGEMENT

1. Link planning to resource allocation, including reallocation of funds, where appropriate.
2. Continue to seek external funding and support through grants and partnerships with government agencies, education institutions, business, and industry.
3. Implement a comprehensive District-wide Technology Master Plan, which focuses on student learning outcomes and effective administrative processes, staffing, and budget allocations.
4. Continue advocacy efforts to achieve student access and equitable funding at the local, state, and federal levels.

8. RECOMMENDATION: ACTION – APPROVE WORKSHOP TO DISCUSS TRANSFER ISSUES WITH STAFF FROM CALIFORNIA STATE UNIVERSITY SAN MARCOS, SAN DIEGO STATE UNIVERSITY, AND UNIVERSITY OF CALIFORNIA SAN DIEGO TO BE ONLY ITEM ON AGENDA AT OCTOBER 28, 2003, BOARD MEETING; HOLD MEETING IN D-10

The Governing Board hereby approves that, unless an item requiring urgent action arises, a **workshop to discuss transfer issues with staff from California State University San Marcos, San Diego State University, and University of California San Diego** be the only item on the agenda at the October 28, 2003, meeting and that the meeting be held in **D-10**.

9. RECOMMENDATION: ACTION – APPROVE CANCELLATION OF DECEMBER 23, 2003, GOVERNING BOARD MEETING

The Governing Board hereby approves the cancellation of the regularly scheduled meeting of December 23, 2003.

10. RECOMMENDATION: ACTION – APPROVE AGENDA ITEMS FOR CONSIDERATION AT NEXT MEETING

The Governing Board hereby approves the listing of the following items on the agenda for consideration at the next meeting: _____

N. CLOSED SESSION

1. Pending Litigation Pursuant To Government Code Section 54956.9(a)/Conference With Legal Counsel – Unfair Practice Charge in PERB Case Number LA-CE-4453-E filed by the Palomar Faculty Federation.
2. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
3. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
4. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
5. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
6. Public Employee Performance Evaluation, pursuant to Government Code 54957.
 - a. Superintendent/President

O. RECONVENE TO OPEN SESSION

P. ADJOURNMENT