



**GOVERNING BOARD AGENDA
 REGULAR MEETING, GOVERNING BOARD
 PALOMAR COMMUNITY COLLEGE DISTRICT**

ROOM D-10

**COLLEGE CAMPUS
 SAN MARCOS, CALIFORNIA
 TUESDAY, APRIL 22, 2003**

6:00 P.M. (CLOSED SESSION) - 7:00 P.M. (OPEN SESSION)

NOTICE TO PUBLIC: In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Open Session of the Board meets the second and fourth Tuesday of every month starting at 7:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.

- A. Call to Order (6 p.m.)2
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A. CALL MEETING TO ORDER

B. ROLL CALL

Establishment of a Quorum

BB. CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.

BBB. RECONVENE TO OPEN SESSION

Pledge of Allegiance

C. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

The Governing Board hereby approves the Minutes of the Regular Meeting of April 8, 2003.

CC. AMERICAN INDIAN COMMUNITY ELDERS

D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

E. REPORT OF THE GOVERNING BOARD PRESIDENT

F. REPORTS OF THE GOVERNING BOARD MEMBERS

G. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report of Vice President for Instruction
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
 - a. Financial/Budget Update
4. Report of Vice President for Human Resource Services
5. Report on Student Fee Board Policies and Administrative Procedures

CONSENT CALENDAR

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

H. CONSENT CALENDAR

**Resumption of
REGULAR AGENDA**

I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

J. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION:** Report of the **Faculty Senate**
2. **INFORMATION:** Report of the **Palomar Faculty Federation**
3. **INFORMATION:** Report of **The Faculty**
4. **INFORMATION:** Report of the **Administrative Association**
5. **INFORMATION:** Report of the **Confidential and Supervisory Team**
6. **INFORMATION:** Report of the **CCE/AFT**
7. **INFORMATION:** Report of the **Associated Student Government**

K. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. **INFORMATION:** Comments from **Other** Individuals or Groups

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L. UNFINISHED BUSINESS

M. NEW BUSINESS

1. RECOMMENDATION: ACTION – APPROVE HOLIDAY SCHEDULE FOR 2003-2004

The Governing Board hereby approves the following holiday schedule for 2003-2004:

Friday, July 4	Independence Day
Monday, September 1	Labor Day
Monday, November 10	Veterans' Day
Thursday, November 27	Thanksgiving Day
Friday, November 28	Local Holiday
Wednesday, December 24	(Admission Day)
Thursday, December 25	Christmas Day
Friday, December 26	Local Holiday
Monday, December 29	Added Board Holiday
Tuesday, December 30	Added Board Holiday
Wednesday, December 31	Local Holiday
Thursday, January 1	New Year's Day
Monday, January 19	Martin Luther King's Day
Friday, February 13	Lincoln's Day
Monday, February 16	Washington's Day
Friday, March 19	Spring Holiday
Monday, May 31	Memorial Day

2. RECOMMENDATION: ACTION – RECEIVE BIDS FOR LIBRARY ELECTRICAL DISTRIBUTION INSTALLATION; DESIGNATE LOWEST RESPONSIVE BIDDER; APPROVE CONTRACT WITH SERVICE ELECTRICAL SYSTEMS, INC., SUBJECT TO RECEIPT OF BONDING AND INSURANCE

The Governing Board hereby receives the following bids that were submitted on April 14, 2003, at the 2:00 p.m. bid opening on the **library electrical distribution installation project** at the San Marcos campus:

- | | | |
|----|---|-------------|
| 1. | Service Electrical Systems, Inc., Poway, California | \$66,685.00 |
| 2. | Stars Electric, San Diego, California | \$78,400.00 |

The Governing Board hereby declares the bid of **Service Electrical Systems, Inc.**, of Poway, California, in the amount of \$66,685.00, to be the lowest responsive bid, and approves awarding a contract to said company for said amount, subject to receipt of all required bonding and insurance certificates. **Exhibit M-2**

3. RECOMMENDATION: ACTION – APPROVE THE ADDITION OF A PERMANENT LINE ITEM ON THE GOVERNING BOARD AGENDA, UNDER NEW BUSINESS, FOR ADDING NEW AGENDA ITEMS FOR CONSIDERATION AT THE NEXT GOVERNING BOARD MEETING

The Governing Board hereby approves the addition of a permanent line item on its agenda, under new business, for **adding new agenda items** for consideration at its **next meeting**.

4. RECOMMENDATION: ACTION – APPROVE ADOPTION OF PUBLIC AGENCY RETIREMENT SYSTEM (PARS) TRUST, INCLUDING PARS SUPPLEMENTARY RETIREMENT PLAN (SRP) AS PART OF DISTRICT RETIREMENT PROGRAM

WHEREAS, it is to be determined to be in the best fiscal interest of the Palomar Community College District and the full-time faculty to provide a **retirement incentive offer** to **eligible full-time faculty** who wish to voluntarily exercise their option to separate from District Service. This retirement incentive is for the **academic year ending June, 2003, only**.

WHEREAS, the District is eligible to be a member of the Public Agency Retirement System (PARS), which has made available a Supplementary Retirement Plan (SRP), a retirement incentive, supplementing STRS/PERS and qualifying under the relevant sections of the Internal Revenue Code, the California Government Code, and the Education Code;

NOW THEREFORE, BE IT RESOLVED that:

1. The Governing Board of the Palomar Community College District hereby adopts the **PARS Trust**, including a separate agency trust specific to the District and includes the **PARS Supplementary Retirement Plan (SRP)** for **full-time faculty**, as part of the **District Retirement Program**, effective April 23, 2003; and
2. In order for the District to reach stated fiscal goals, a **minimum number of twenty (20) full-time faculty must enroll in the retirement incentive plan. If the minimum number of twenty (20) is not reached, the District may withdraw the retirement incentive.** If the District withdraws the retirement incentive, resignations may be rescinded.
3. The Governing Board of the District hereby appoints the Assistant Superintendent/ Vice President, Human Resource Services, as the District's Plan Administrator for the Public Agency Retirement System; and
4. The District's Plan Administrator is hereby authorized to execute the PARS legal documents on behalf of the District and to take whatever additional actions are necessary to maintain the District's participation in PARS and to maintain PARS compliance of any relevant regulation issued or as may be issued; therefore, authorizing him/her to take whatever additional actions are required to administer the District's PARS plan(s).

AYES:
NOES:
ABSENT:
ABSTAIN:

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

Dr. Sherrill L. Amador, the Secretary to the Governing Board of the Palomar Community College District of San Diego County, California, hereby certifies that the above foregoing resolution was duly and regularly adopted by said District at a regular meeting thereof held on April 22, 2003, and passed by a _____ vote of said Board.

IN WITNESS WHEREOF I have hereunto set my hand and seal this ____ day of April, 2003.

Secretary to the Governing Board of the
Palomar Community College District

N. ADJOURNMENT OF REGULAR MEETING

O. WORKSHOP

Educational and Facilities Master Plan (Master Plan 2022)

Draft of the Facilities Plan portion of Master Plan 2022 will be presented for discussion.

P. CLOSED SESSION

1. Conference regarding discussion with Unrepresented Employee, pursuant to Government Code 54957.6.

a. Evaluation of Superintendent/President

Q. RECONVENE TO OPEN SESSION

R. ADJOURNMENT