



**GOVERNING BOARD AGENDA**  
**REGULAR MEETING, GOVERNING BOARD**  
**PALOMAR COMMUNITY COLLEGE DISTRICT**  
**GOVERNING BOARD ROOM, STUDENT SERVICES CENTER**  
**COLLEGE CAMPUS**  
**SAN MARCOS, CALIFORNIA**  
**TUESDAY, APRIL 8, 2003**  
**6:00 P.M. (CLOSED SESSION) - 7:00 P.M. (OPEN SESSION)**

**NOTICE TO PUBLIC:** In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

*The Open Session of the Board meets the second and fourth Tuesday of every month starting at 7:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.*

A.	Call to Order (6 p.m.) .....	2
B.	Roll Call .....	2
BB.	Closed Session .....	2
BBB.	Open Session (7 p.m.) .....	2
C.	Approval of Minutes .....	2
D.	Call for Removal of Items from or Changes to Agenda .....	2
E.	Report of the Board President .....	2
F.	Reports of the Governing Board Members .....	2
G.	Report of the Superintendent/President .....	2
H.	Consent Calendar .....	3-6
I.	Action on Items Removed from Consent Calendar .....	7
J.	Reports from College Groups .....	7
K.	Comments from Other Individuals or Groups .....	7
L.	Unfinished Business .....	7
M.	New Business .....	7-12
N.	Closed Session .....	13
O.	Reconvene to Open Session .....	13
P.	Adjournment .....	13

**A. CALL MEETING TO ORDER**

**B. ROLL CALL**

Establishment of a Quorum

**BB. CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.

**BBB. RECONVENE TO OPEN SESSION**

Pledge of Allegiance

**C. RECOMMENDATION: ACTION - APPROVAL OF MINUTES**

The Governing Board hereby approves the Minutes of the Regular Meeting of March 25, 2003.

**D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

**E. REPORT OF THE GOVERNING BOARD PRESIDENT**

**F. REPORTS OF THE GOVERNING BOARD MEMBERS**

**G. REPORT OF THE SUPERINTENDENT/PRESIDENT**

1. Report of Vice President for Instruction
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
  - a. Financial Information/Budget Update
4. Report of Vice President for Human Resource Services

**CONSENT CALENDAR**

***NOTICE TO PUBLIC:*** *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

**H. CONSENT CALENDAR**

**BUSINESS SERVICES**

**1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS**

The Governing Board hereby reviews and approves the following purchase transactions and contracts entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2002-2003 fiscal year budget.

Purchase Orders	0340518	through	0340566	\$ 84,850.80
Travel	0350111	through	0350114	\$ 1,527.99
Advertising/Increases	0360056	through	0360069	\$ 14,426.66
Agreement/Services	0370471	through	0370511	\$ 212,216.72
Repairs	0375099	through	0375101	\$ 7,464.12
Agreement/Annual	0380172	through	0380172	\$ 171.32
Utilities	0395094	through	0395096	\$ 2,634.85
Procurement Card	Time Period: 02/23/03 - 03/22/03			\$ 96,663.29
Total				<u>\$ 419,955.75</u>

**GIFTS**

**2. RECOMMENDATION: ACTION – ACCEPT GIFTS**

The Governing Board hereby accepts the following gifts and directs that an appropriate letter of appreciation be sent to the donors:

- a. Assortment of books and audio tapes, man’s leisure suit and matching tie for costume use, and Norman Corwin Collection of Radio Dramas, for Library and Theatre use, donated by **Luraine MacLeod**, 3497 North Sundown Lane, Oceanside, California 92057. “I’m donating the items listed to Palomar College as an expression of my gratitude for the outstanding training I received from Linda Sabo, Adjunct Instructor, Radio/TV/Film over the past several years. Her professionalism, high standards, rigorous on-camera technique practice opportunities, and personal encouragement have given me a strong foundation upon which to launch my acting career. Whether auditioning or performing, I continue to draw upon her knowledge base.” No cash value estimated by donor.
- b. Air Techniques A/T 2000 Developer for use in the Dental Assisting Department, donated by **Hidden Valley Orthodontics**, 950 E. Pennsylvania Avenue, #A, Escondido, California 92025. Total cash value as estimated by donor is \$3,000.00.
- c. Hewlett Packard 17” Monitor, 772n Pavilion digital video station, Photo Smart Printer, and Scanjet Scanner under new warranty, for use in the American Indian Studies Native American Language Curriculum, donated by **Hewlett Packard and the Southern California Tribal Chairmen’s Association**, P.O. Box 1470, Valley Center, California 92082. Total cash value as estimated by donor is \$1,364.00.

- d. Ten RoboDemo software licenses for use by the Academic Technology Group to create "how-to" Flash videos, donated by **eHelp Corporation** (Attn: Scott Givens), 10590 West Ocean Air Drive, San Diego, California 92130. Total cash value as estimated by donor is \$3,990.00.
- e. Auto parts for use in the Trades and Industry Department, donated by **North County Jeep**, 1501 Auto Park Way, Escondido, California 92029. Total cash value as estimated by donor is \$70,833.63.

## PERSONNEL

### 3. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS HISTORY

The Governing Board hereby approves the **Personnel Actions** report, which includes hires and pay rate changes for **student employees** for the month of **March, 2003, and short-term employees** for the month of **April, 2003. Exhibit H-3**

### 4. RECOMMENDATION: ACTION - RATIFY LEAVE OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Leave of Absence without pay and with benefits**, effective March 3, 2003, through May 24, 2003, to **TAMARA WEINTRAUB**, Associate Professor/Librarian, Library Media Center.
- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Leave of Absence without pay and with benefits**, effective April 17, 2003, through April 30, 2003, to **GORDANA HIGH**, Accountant, Fiscal Services.

### 5. RECOMMENDATION: ACTION – RATIFY NEW CLASSIFIED POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following **new classified position**:

- a. **Position: GUIDANCE SERVICES ADVISOR**  
Department: Upward Bound/Student Support Programs  
Position #: 6275                      New?: Yes  
Remarks: Funded – Upward Bound Federal Grant  
Sal Grade/Stp: **16/1**                      Salary: **\$2,421.16/month**  
% of position: 100%                      # of Mos: 12  
Effective: April 1, 2003  
Account(s): K-212200-471400-64300-1112310/100%

### 6. RECOMMENDATION: ACTION – RATIFY CLASSIFIED RECLASSIFICATION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following **classified position**:

- a. **Position: LIBRARY SYSTEMS SPECIALIST**  
Department: Library Media Center  
Name: Robert J. Call  
Position #: 5043                      New?: No  
Remarks: Position was Senior Library Media Technician, placement 19/10  
Effective: 7/1/2001  
% of position: 100%                      # of Mos: 12  
Sal Grade/Stp: **26/10**                      Salary: **\$3,970.26/month**  
Account(s): A-212200-317100-61200-0000000/100%

**7. RECOMMENDATION: ACTION - RATIFY CONTRACT CHANGE**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **change** to the following **academic contract**:

- a.     **Name:**            **LINDA LOCKLEAR**  
      **Remarks:**       20% release time for Spring, 2003, semester to work with the  
                              Hewlett Packard Tribal Digital Village project  
      **Effective:**       January 1, 2003, through May 23, 2003  
      **Account(s):**     K-131100-363500-20010-1812112/100%

**8. RECOMMENDATION: ACTION - RATIFY RESIGNATION**

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the **resignation** of the following **employees**:

- a.     **DONNA V. HOLLOMAN**, Administrative Secretary, Admissions, Records, and Veterans' Services, effective June 1, 2003 (last day of employment 5/31/2003).  
  
b.     **CHARLOTTE A. OHST**, American Sign Language/English Interpreter, Disabled Student Programs and Services, effective June 1, 2003 (last day of employment 5/31/2003).

**9. INFORMATION: RETIREMENT**

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board, under **Group I** (receives the same fully employer-paid lifetime health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a.     **ARLENE J. MARTINEZ**, Budget Technician, Fiscal Services, effective July 1, 2003.

**10. RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employee**:

- a.     **Name:**            **DENISE M. VANDER STOEL**  
      **Position:**       American Sign Language/English Interpreter  
      **Department:**   Disabled Student Programs and Services  
      **Position #:**    5851                    **New?:**            No  
      **Remarks:**     Replacement for Kyleigh Hawke; transfer for Ms. Vander Stoel.  
      **Sal Grade/Stp:** **31/3**                    **Salary:**        **\$3,847.62/month**  
      **% of Position:** 100%                    **# of Mos:**       10  
      **Effective:**     March 10, 2003  
      **Account #(s):**  A-212200-472100-64200-0000000/100%

**11. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINE**

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individual equivalency to minimum qualifications for the discipline listed:

Hector Hernandez – Physical Education

**12. RECOMMENDATION: ACTION – RATIFY ADJUNCT FACULTY EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following adjunct faculty, at the rates indicated for Spring, 2003, Summer, 2003, and Fall, 2003 (day and/or evening); said adjunct faculty are not scheduled to teach more than a 60-percent load in a single semester:

**SPRING, 2003**

**BUSINESS EDUCATION**

Severson, Jennifer	Paralegal Studies B.S., Paralegal Studies J.D., Law	\$40.71
--------------------	---	---------

**SUMMER, 2003**

**BEHAVIORAL SCIENCES**

Higgins, Joshua	Anthropology B.A., Economics M.A., Biblical Archaeology	\$38.24
-----------------	---	---------

**CHEMISTRY**

Kimbrough, Pamela	Chemistry B.S., Chemistry M.S., Chemistry	\$38.24
-------------------	---	---------

**PHYSICAL EDUCATION**

Hernandez, Hector	Physical Education B.A., Psychology 2 + Years Experience	\$37.01
-------------------	--	---------

**SPEECH, COMMUNICATIONS, FORENSICS & ASL**

Mosier, Laura	Speech B.A., Speech M.A., Communication	\$38.24
---------------	---	---------

**FALL, 2003**

**PUBLIC SAFETY**

Aladits, James	Administrative Justice B.S., Business Management M.B.A., Business Administration	\$38.24
----------------	--	---------

Holmerud, David	Fire Technology B.A., Board of Governors 2 + Years Experience	\$37.01
-----------------	---	---------

Sugahara, Ken	Fire Technology B.S., Business Administration 2 + Years Experience	\$37.01
---------------	--	---------

**Resumption of  
REGULAR AGENDA**

**I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

**J. REPORTS FROM COLLEGE GROUPS**

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of The Faculty**
4. **INFORMATION: Report of the Administrative Association**
5. **INFORMATION: Report of the Confidential and Supervisory Team**
6. **INFORMATION: Report of the CCE/AFT**
7. **INFORMATION: Report of the Associated Student Government**

**K. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS**

1. **INFORMATION: Comments from Other Individuals or Groups**

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

**L. UNFINISHED BUSINESS**

**M. NEW BUSINESS**

1. **RECOMMENDATION: ACTION - RECEIVE BIDS FOR PRINTING OF THE COLLEGE CATALOG**

The following bid was received by the Palomar Community College District from the firms indicated in response to Notice to Bidders published on February 20 and February 27, 2003:

**BIDDER**

Arvato Services, Inc.  
Valencia, CA 91355

**Arvato Services, Inc.**, is hereby found to be the lowest responsive bidder to the Palomar Community College District on the aforesaid **printing of the College Catalog**, and an agreement per attached price schedule, **Exhibit M-1**, is hereby authorized between this company and the District, subject to compliance with all insurance requirements.  
Funding source: Instruction Printing Account

**2. RECOMMENDATION: ACTION – APPROVE SABBATICAL LEAVES**

The Governing Board hereby approves the following **2003-2004 sabbatical leaves**:

**Full Year, 2003-2004**

Lisa Cox-Romain, Counseling  
Lillian Payn, Graphic Communications

**Fall, 2003**

Monika Brannick, Mathematics  
Linda Dudik, Economics, History, and Political Science  
Carolyn Funes, Library  
Marty Furch, English as a Second Language  
William Gullette, Communications  
Mark Hudelson, Art  
Michael Mufson, Performing Arts  
Ruben Murcia, Life Sciences  
Fergal O'Doherty, English  
Robert Sheppard, Communications  
Shayla Sivert, English as a Second Language  
Rocco Versaci, English  
Lori Waite, DSP&S – EOP&S

**Spring, 2004**

Christine Barkley, English  
Robert Barry, Communications  
David Boyd, Performing Arts  
Alexis Ciurczak, Library  
Chris Feddersohn, Cabinet & Furniture Technology  
Jose Fernandez, Counseling  
Tim Hernandez, Counseling  
Lee Kerckhove, Behavioral Sciences  
David Michael Lockett, Behavioral Sciences  
Michael Mumford, Mathematics  
Jose Rangel, Multicultural Studies  
Marilyn Soucek, Behavioral Sciences  
Alan Trujillo, Earth Sciences

**3. RECOMMENDATION: ACTION – APPROVE GENERAL STUDIES A.A. DEGREE PROGRAM CHANGE**

The Governing Board hereby approves the following revision to the General Studies A.A. Degree program:

Program Title: General Studies  
Discipline(s): General Studies  
Effective term: Fall 2003

**General Studies**

**PROGRAM OFFERING**

This program is designed for students who may not be planning to transfer to a four-year college and who need to explore possibilities before committing themselves to a major program. The program may serve the purposes of students who have been out of school and who need to review and assess their academic skills and interests before deciding on a definite major program. Students planning to transfer to a four-year institution are cautioned

that this curriculum may not provide for completion of the lower-division requirements for transfer to a four-year institution.

### **General Studies**

#### **Courses required for an A.A. Degree Major**

##### **Select One Emphasis**

Only one course may double-count between the A.A. general education requirements and the selected emphasis. Students may receive only one General Studies major.

##### **Arts and Humanities Emphasis (Select 18 units minimum)**

AIS 100, 105, 135, 145, 150  
AMS 100  
ANTH 135, 155  
ART 100, 102, 104, 105, 163, 164, 165, 166, 167, 168, 169  
AS 100, 115, 116  
ASL 100, 101, 110, 205, 206  
CHIN 101, 105, 106, 110, 115, 116, 130, 201, 205, 206  
CINE 100, 102, 103, 110, 120  
CS 100, 105, 110, 115, 155  
DNCE 100, 101, 104, 105  
DT 120  
ENG 202, 203, 205, 210, 211, 215, 220, 221, 225, 226, 230, 240, 245, 250, 255, 260, 270, 280, 290  
ESL 101, 102, 103  
FASH 130, 132  
FREN 101, 105, 106, 110, 130, 131, 140, 201, 210  
GERM 101, 105, 106, 110, 115, 116, 201, 210  
HIST 105, 106  
HUM 100, 101  
ID 115  
ITAL 101, 110, 201, 205, 206  
JAPN 101, 105, 106, 110, 201, 210  
JOUR 101  
JS 100  
LAT 101, 110, 201, 210  
MUS 100, 101, 102, 103, 104, 166, 167, 169, 170, 171  
PHIL 100, 101, 105, 110, 115, 120, 255  
PHOT 100, 125  
RS 101, 105, 110, 120  
RTV 100, 101  
SPAN 101, 105, 106, 110, 115, 116, 201, 205, 206, 210, 240, 241  
SPCH 100, 105, 115, 125  
TA 100, 104, 125, 140, 141, 150  
TAG 101, 105, 106, 110, 201, 205, 206  
READ 110, 120

##### **Science and Mathematics Emphasis (Select 18 units minimum\*)**

ANTH 100  
ASTR 100, 120, 205, 206  
BIOL 100, 101, 102, 105, 106, 107, 110, 114, 118, 120, 130, 131, 185, 200, 201  
BOT 100, 101, 110, 115  
BUS 110  
CHEM 100, 102, 110, 115, 210  
ENGR 210  
ES 100  
FCS 185  
GEOG 100, 110, 115, 125  
GEOL 100, 110, 120, 125, 150  
MATH 56, 60, 100, 105, 110, 115, 120, 130, 135, 140, 200  
MICR 200

OCN 100, 101, 115  
PHSC 100  
PHYS 101, 102, 120, 200, 201, 230  
PSYC 205, 210  
SOC 205  
ZOO 100, 101, 110, 111, 115, 116, 120, 145, 200, 203, 205

\*Although not listed, related lab courses may be included as part of the 18 unit minimum.

**Social and Behavioral Sciences Emphasis (Select 18 units minimum)**

AIS 101, 102, 120, 125, 130, 140, 165  
AJ 100  
ANTH 105, 110, 115, 126, 130, 140, 145, 150  
AMS 110, 200  
AS 101, 102, 110, 120, 125, 126  
CHDV 100, 110, 115  
COMM 100, 105  
COUN 120  
CS 101, 102, 120, 125  
ECON 100, 101, 102, 110, 115  
ENG 150  
FCS 101  
GEOG 105  
HIST 101, 102, 107, 108, 109, 110, 114, 130, 140, 141, 150, 151  
JS 105  
MCS 100, 110, 165, 200  
POSC 100, 101, 102, 105, 110, 115, 140, 150  
PSYC 100, 105, 110, 115, 120, 125, 130, 145  
SOC 100, 105, 110, 115, 120, 125, 145, 200  
SPCH 120, 131

**4. RECOMMENDATION: ACTION – CAST BALLOT FOR TEN CANDIDATES FOR CALIFORNIA COMMUNITY COLLEGE TRUSTEES BOARD OF DIRECTORS**

The Governing Board hereby casts its ballot for the following (no more than) ten candidates for the **California Community College Trustees Board of Directors** of the Community College League of California. Candidates are as follows:

Edward C. Ortell, Citrus CCD	_____
Jess H. Reyes, Contra Costa CCD	_____
Donald L. Singer, San Bernardino CCD	_____
Maria Nieto Senour, San Diego CCD*	_____
John Moore, Cerritos CCD*	_____
Mary Mason, Foothill-De Anza CCD*	_____
Patricia Miljanich, San Mateo, CCD	_____
Georgia L. Mercer, Los Angeles, CCD*	_____
Bill McMillin, Ohlone, CCD	_____
Michele R. Jenkins, Santa Clarita CCD*	_____
Walter G. Howald, Coast CCD	_____
Charles H. Hayden, Desert CCD*	_____
Dawn M. Wright, San Jose-Evergreen CCD	_____
John S. Williams, So. Orange County CCD	_____
Anthony E. Bugarin, San Joaquin Delta CCD*	_____
Mark Takano, Riverside CCD*	_____
Thomas J. Clark, Long Beach CCD	_____
Luis Villegas, Santa Barbara CCD*	_____

\*denotes incumbent

5. **RECOMMENDATION: ACTION – SET TERM OF OFFICE, SET COMPENSATION, AND AFFORD PRIVILEGE TO CAST ADVISORY VOTE FOR NON-VOTING STUDENT TRUSTEE FOR 2003-2004**

The Governing Board of the Palomar Community College District in accordance with Board Policy 11.1, hereby sets the **compensation for the non-voting Student Trustee** for 2002-2003, for a **one-year term**, at **\$420.00 per month** and affords the Student Trustee the privilege to **cast an advisory vote**, although the vote shall not be included in determining the vote required to carry any measure before the Board.

6. **RECOMMENDATION: ACTION – APPROVE RETURN TO ONE REGULAR GOVERNING BOARD MEETING PER MONTH**

The Governing Board hereby approves the return to **one regular Governing Board meeting per month** commencing in May, 2003, as outlined in current Board Procedure 12.3, as revised on February 13, 2001, which reads as follows:

**12.3**

***Regular Meetings***

The Governing Board meets on the second Tuesday of each month at 7:00 p.m. Any item for the agenda must be in the President's Office by 5 p.m. on the Monday eight days prior to each Tuesday meeting. The fourth Tuesday of the month will be kept open for special meetings, orientations, workshops, or training sessions, should they be needed.

7. **RECOMMENDATION: ACTION - APPROVE ISSUANCE OF 2003 TAX AND REVENUE ANTICIPATION NOTES AND PARTICIPATION IN COMMUNITY COLLEGE LEAGUE OF CALIFORNIA CASH FLOW FINANCING PROGRAM**

**BE IT RESOLVED**, That the Governing Board of the Palomar Community College District hereby approves issuance of **2003 Tax and Revenue Anticipation Notes** (hereinafter "TRANS") in an amount not to exceed \$5,000,000.00 dated July 1, 2003, with maturity not to exceed thirteen (13) calendar months thereafter, through the statewide financing program sponsored by the Community College League of California; and the Assistant Superintendent/Vice President, Finance and Administrative Services, or Director, Fiscal Services, alone, are hereby authorized and directed, for and in the name and on behalf of the District to execute all documents, including but not limited to, the Note Purchase Agreement, including the Pricing Confirmation, and the 2003 Tax and Revenue Anticipation Note, in substantially the form presented herewith, and to execute, deliver, and record all documents requiring same, to all required and interested parties; true and correct copies of all documents referred to herein, are approved in substantially this same form as presented, are on file with the Secretary to the Board, and the terms thereof are incorporated by this reference and made a part of this Resolution.

**Exhibit M-7**

8. **RECOMMENDATION: ACTION - ACCEPT AND APPROVE CHANGE ORDER #4 FOR STUDENT UNION REMODEL PROJECT**

The Governing Board hereby accepts and approves **Change Order #4** pertaining to the **Student Union Remodel** project; original contract approved by the Governing Board on July 15, 2002, as detailed on the accompanying memorandum in support hereof. Total amount of Change Order #4 is \$8,650.00. **Exhibit M-8**

9. **DISCUSSION: TASK FORCE CREATION TO ADDRESS PROPOSED BUDGET REDUCTIONS FOR FY 2003-2004**

**10. RECOMMENDATION: ACTION – RECONSIDER RESOLUTION 02-20758 ON REDUCTION IN FORCE**

The Governing Board hereby reconsiders Resolution 02-20758 on Reduction In Force adopted by the Governing Board on March 11, 2003:

**APPROVE REDUCTION IN FORCE**

MSC            Jensen, Nelson

**RESOLUTION NO. 02-20758**

**WHEREAS**, due to lack of work and/or lack of funds, the Governing Board hereby finds that it is in the best interest of the District to reduce and/or eliminate the following positions, which are held by regular classified employees of the District, pursuant to Education Code Sections 88014, 88015, 88117, and 88127; and also Board Policy CCE/AFT-15 entitled, "Layoffs":

<u>Position</u>	<u>Position Number</u>
Accounting Assistant (.50 FTE CCCSAT/.50 FTE e-Conference)	6273
Legal Coordinator (1.0 FTE e-Conference)	6224
Program Research Specialist (1.0 FTE e-Conference)	6089
Satellite & Telecast Broadcast Control Operator (.45 FTE CCCSAT)	6228
Satellite & Telecast Broadcast Control Operator (.45 FTE CCCSAT)	6227
Satellite & Telecast Broadcast Control Operator (.45 FTE CCCSAT)	6229
Senior Office Specialist (1.0 FTE e-Conference)	6212
Web Analyst (.50 FTE CCCSAT/.50 FTE e-Conference)	6217

**NOW, THEREFORE, BE IT RESOLVED**, That the above-designated positions shall be reduced and/or eliminated as of April 18, 2003.

**BE IT FURTHER RESOLVED**, That the Governing Board sincerely regrets this action but is taking this action in compliance with applicable law and in the best interest of the District.

**BE IT FURTHER RESOLVED**, That the Superintendent/President or designee is authorized and directed to give timely and proper layoff to all affected employees.

**ADOPTED**, this eleventh day of March, 2003, by the Governing Board of the Palomar Community College District.

The Vote: 4 Aye, 1 Nay (Chadwick)  
Student Trustee Advisory Vote: Aye

**11. RECOMMENDATION: ACTION – APPROVE DELETION OF BP 20 – ORGANIZATION FOR ADMINISTRATION AND ADOPTION OF BP 3100 – ORGANIZATIONAL STRUCTURE**

The Governing Board hereby approves the deletion of BP 20 – Organization for Administration and approves the adoption of BP 3100 – Organizational Structure, which reads as follows:

**BP 3100 - Organizational Structure**

The Superintendent/President shall establish organizational charts that delineate the lines of responsibility and fix the general duties of employees within the District. The organizational charts are subject to review by the Board.

*Ed. Code 72400 (Note: Refer to existing BP 6.2 – Management: The Board delegates the authority for the District administration to the Superintendent of the District)*

**N. CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
5. Conference regarding discussion with Unrepresented Employee, pursuant to Government Code 54957.6.
  - a. Evaluation of Superintendent/President

**O. RECONVENE TO OPEN SESSION**

**P. ADJOURNMENT**