



**GOVERNING BOARD AGENDA
 REGULAR MEETING, GOVERNING BOARD
 PALOMAR COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
 COLLEGE CAMPUS
 SAN MARCOS, CALIFORNIA
 TUESDAY, MARCH 11, 2003
 6:00 P.M. (CLOSED SESSION) - 7:00 P.M. (OPEN SESSION)**

NOTICE TO PUBLIC: In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Open Session of the Board meets the second and fourth Tuesday of every month starting at 7:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.

A.	Call to Order (6 p.m.)	2
B.	Roll Call	2
BB.	Closed Session	2
BBB.	Open Session (7 p.m.)	2
C.	Approval of Minutes	2
D.	Call for Removal of Items from or Changes to Agenda	2
E.	Report of the Board President	2
F.	Reports of the Governing Board Members	2
G.	Report of the Superintendent/President	2
H.	Consent Calendar	3-9
I.	Action on Items Removed from Consent Calendar	9
J.	Reports from College Groups	9
K.	Comments from Other Individuals or Groups	10
L.	Unfinished Business	10
M.	New Business	10-15
N.	Closed Session	15
O.	Reconvene to Open Session	15
P.	Adjournment	15

A. CALL MEETING TO ORDER

B. ROLL CALL

Establishment of a Quorum

BB. CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
5. Review of tort claims, pursuant to Government Code 54956.95.

BBB. RECONVENE TO OPEN SESSION

Pledge of Allegiance

C. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

The Governing Board hereby approves the Minutes of the Regular Meeting of February 25, 2003.

D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

E. REPORT OF THE GOVERNING BOARD PRESIDENT

F. REPORTS OF THE GOVERNING BOARD MEMBERS

G. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report of Vice President for Instruction
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
 - a. Report #2 – Financial Status Report
 - b. Purchase Order Reporting
4. Report of Vice President for Human Resource Services
5. Presentation of Educational Master Plan Draft – Dr. Mark Vernoy
6. Accreditation Site Team Exit Report

CONSENT CALENDAR

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

H. CONSENT CALENDAR

BUSINESS SERVICES

1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS

The Governing Board hereby reviews and approves all purchase transactions and contracts entered into on behalf of the Palomar Community College District, as detailed on **Exhibit H-1**. All purchases listed are made against the 2002-2003 fiscal year budget.

Purchase Orders	0340461	through	0340517	\$ 100,683.85
Travel	0350097	through	0350110	\$ 3,721.64
Advertising/Increases	0360040	through	0360055	\$ 19,728.85
Employment Ads	0365013	through	0365014	\$ 1,484.55
Agreement/Services	0370439	through	0370470	\$ 131,781.32
Repairs	0375091	through	0375098	\$ 4,085.26
Agreement/Annual	0380165	through	0380171	\$ 2,149.72
Procurement Card	Time Period: 01/23/03 - 02/22/03			<u>\$ 103,836.93</u>
TOTAL				<u>\$ 367,472.12</u>

GIFTS

2. RECOMMENDATION: ACTION – ACCEPT GIFTS

The Governing Board hereby accepts the following gifts and directs that an appropriate letter of appreciation be sent to the donors:

- a. Miscellaneous airline training manuals and videotapes for use as student training aids in the Earth Sciences Department, donated by **D. Andrew Johnson**, P.O. Box 2628, Rancho Santa Fe, California 92067. No cash value estimated by donor.
- b. Sony stereo, CD, tape player system to be used in Room 6, Child Development Center, donated by **LaVern Brack**, Palomar College employee. Total cash value as estimated by donor is \$250.00.
- c. Two studio cameras, two camera control units, camera cables, two tripods, four traveling cases for use in the Radio and Television Department's TV studio, donated by **Sea World of California**, 500 Sea World Drive, San Diego, California 92109. Total cash value as estimated by donor is \$46,600.00.
- d. Assorted optical technology reference books, frames, and lenses to be used as supplemental materials and supplies for instruction in the Optical Technology program, donated by **Kathy Friedman**, P.O. Box 151505, San Diego, California 92175. Total cash value as estimated by donor is \$300.00.

5. RECOMMENDATION: ACTION - RATIFY RESIGNATION

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the **resignation** of the following **employee**:

- a. **ROBERT L. SURBECK**, Satellite and Television Broadcast Control Operator, Educational Television, effective March 1, 2003 (last day of employment 2/28/2003).

6. RECOMMENDATION: ACTION – RATIFY ADJUNCT FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following adjunct faculty, at the rates indicated for Spring, 2003 (day and/or evening); said adjunct faculty are not scheduled to teach more than a 60-percent load in a single semester:

SPRING, 2003

ATHLETICS

Garvin, Gee Gee	Athletics B.S., Recreation Management 2 + Years Experience	\$37.01
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CAREER & TECHNICAL EDUCATION

Rodriguez, Fernando	Apprenticeship – Electrician A.A., Industrial Arts Teaching 4+ Years Experience	Paid by sponsor: Riverside San Bernardino Electrical JATC
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ENGLISH AS A SECOND LANGUAGE

Conde, Jose	English As A Second Language (Non-Credit) M.D., Medicine	\$40.71
Ortiz, Augustin	English As A Second Language (Non-Credit) M.A., Counseling Psychology	\$38.24

PHYSICAL EDUCATION

Farmer, LeAnne	Physical Education B.A., Psychology M.S., Physical Education	\$38.24
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STUDENT SUPPORT SERVICES

Sanchez, Gabriel	TRIO B.A., Sociology B.A., Psychology M.A., Education (Counseling)	\$38.24
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7. RECOMMENDATION: ACTION - APPROVE REDUCTION IN FORCE

WHEREAS, due to lack of work and/or lack of funds, the Governing Board hereby finds that it is in the best interest of the District to reduce and/or eliminate the following positions, which are held by regular classified employees of the District, pursuant to Education Code Sections 88014, 88015, 88117, and 88127; and also Board Policy CCE/AFT-15 entitled, "Layoffs":

<u>Position</u>	<u>Position Number</u>
Accounting Assistant (.50 FTE CCCSAT/.50 FTE e-Conference)	6273
Legal Coordinator (1.0 FTE e-Conference)	6224
Program Research Specialist (1.0 FTE e-Conference)	6089
Satellite & Telecast Broadcast Control Operator (.45 FTE CCCSAT)	6228
Satellite & Telecast Broadcast Control Operator (.45 FTE CCCSAT)	6227
Satellite & Telecast Broadcast Control Operator (.45 FTE CCCSAT)	6229
Senior Office Specialist (1.0 FTE e-Conference)	6212
Web Analyst (.50 FTE CCCSAT/.50 FTE e-Conference)	6217

AND WHEREAS, due to lack of work and/or lack of funds, the Governing Board finds that it is in the best interest of the District to reduce and/or eliminate the above-designated positions.

NOW, THEREFORE, BE IT RESOLVED, That the above-designated positions shall be reduced and/or eliminated as of April 18, 2003.

BE IT FURTHER RESOLVED, That the Governing Board sincerely regrets this action but is taking this action in compliance with applicable law and in the best interest of the District.

BE IT FURTHER RESOLVED, That the Superintendent/President or designee is authorized and directed to give timely and proper layoff to all affected employees.

ADOPTED, this eleventh day of March, 2003, by the Governing Board of the Palomar Community College District.

_____/ _____
Secretary to the Board / Date

8. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a \$500 annual stipend, prorated on a monthly basis, effective February 1, 2003:

Employee Name: Marcela Gomez
Position: Sr. Office Specialist
Department: ESL
Course of Study: BA Degree Courses

Employee Name: Kelly Snow
Position: Sign Language Interpreter
Department: DSP&S
Course of Study: AA Degree Courses

In accordance with the Professional Growth Program for Classified Employees in the Classified Unit, the following employee is granted a one-time lump sum stipend of \$2,000 effective February 1, 2003, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name: Alison Beckett
Position: Academic Department Assistant
Department: ESL
Course of Study: Career-Related Courses

9. RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **ANN M. BARNES**
Position: Curricular Schedules Technician
Department: Instruction Office
Position #: 5028 New?: No
Remarks: Replacement for Janice Burton; rehired from 39-month re-employment list.
Sal Grade/Stp: **23/3** Salary: **\$3,166.88/month**
% of Position: 100% # of Mos: 12
Effective: February 11, 2003
Account #(s): A-212200-311100-60910-0000000/100%
- b. Name: **ADRIANA VELAZCO**
Position: Admissions Assistant
Department: Admissions & Records at Palomar College Escondido Center
Position #: 5483 New?: No
Remarks: Replacement for Gloria Saltz
Sal Grade/Stp: **16/1** Salary: **\$1,089.52/month**
% of Position: 45% # of Mos: 12
Effective: March 3, 2003
Account #(s): A-212200-421100-62100-0000000/100%
- c. Name: **LILIA M. VEGA**
Position: Instructional Support Assistant IV
Department: Life Sciences
Position #: 5867 New?: No
Remarks: Replacement for Julie Klein
Sal Grade/Stp: **27/1** Salary: **\$2,375.16/month**
% of Position: 75% # of Mos: 10
Effective: March 17, 2003
Account #(s): A-222000-346200-04010-0000000/100%

10. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS HISTORY

The Governing Board hereby approves the **Personnel Actions** report, which includes hires and pay rate changes for **student employees** for the month of **February, 2003**, and **short-term employees** for the month of **March, 2003**. **Exhibit H-10**

11. RECOMMENDATION: ACTION - RATIFY REHIRING OF PROBATIONARY FACULTY

The Governing Board of the Palomar Community College District hereby ratifies the recommendation of the Superintendent/President regarding the rehiring for the 2003-2004 academic year of the following as second-year probationary faculty members:

Margaret Banta-Ford	Communications
Ronald Burgher	Computer Science/Information Systems
Annette Squires	Mathematics
Margaret Faulkner	Performing Arts
Nicholas Green	Computer Science/Information Systems
Jerry Jenkins	English
Susan Miller	Behavioral Sciences
Leanne Maunu	English

The Governing Board of the Palomar Community College District ratifies the recommendation of the Superintendent/President regarding the rehiring for the 2003-2004 and 2004-2005 academic years of the following as three-/four-year probationary faculty members:

Bahram Alidaee	Mathematics
Rosa Antonecchi	Counseling and Matriculation
Mark Bealo	Graphic Communication
Deborah Bennett	Nursing Education
Rosemarie Cecere	Communications
Craig Chamberlin	Mathematics
Deborah Dozier	Mathematics
Susanna Grenz	Economics, History, and Political Science
Ashley Guaragna	Art
Patrick Hahn	Communications
Karan Huskey	Counseling and Matriculation
William Jahnel	Economics, History, and Political Science
Roya Lahijani	Life Sciences
Kalyna Lesyna	Behavioral Sciences
Christopher Lowry	Speech Communication/Forensics/ASL
Chantal Maher	Foreign Languages
Ronald Mancao	Physical Education/Athletics
Karen Mifflin	Mathematics
Anne-Marie Mobilia	Behavioral Sciences
Roger Morrissette	Behavioral Sciences
Patrick O'Brien	Equal Opportunity Programs and Services
Stephen Perry	Computer Science/Information Systems
Freddy Ramirez	Equal Opportunity Programs and Services
Renee Roth	Financial Aid and Scholarships
Robert Sasse	Child Development
Kathleen Sheahan	Foreign Languages
John Stone	Trade and Industry
Kevin Struxness	Speech Communication/Forensics/ASL

12. RECOMMENDATION: ACTION - RATIFY GRANTING OF TENURE

The Governing Board of the Palomar Community College District ratifies the recommendation of the Superintendent/President regarding the granting of tenure effective for the 2003-2004 academic year to the following faculty members:

Michael Finton	Emergency Medical Education
Carolyn Lowther	English as a Second Language
Karen McGurk	Nursing Education
Katharina Meek	Art
Larry Roberts	Public Safety Programs
Wade Rollins	Graphic Communications
Thomas Ventimiglia	Counseling and Matriculation

COUNSEL AND CONTRACTS

13. RECOMMENDATION: ACTION - REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY DAYS

The Governing Board hereby ratifies and approves all contracts and agreements for the period January 1, 2003, through February 28, 2003, entered into on behalf of the Palomar Community College District, as detailed on **Exhibit H-13**.

FISCAL SERVICES

14. RECOMMENDATION: ACTION – APPROVE DRAWING NEW WARRANT

The Governing Board hereby authorizes the Disbursing Officer to draw a new warrant as follows:

Warrant # 76-062853, dated 11/15/01, in the amount of \$34.00, to Bradley J. Bowman, 2550 Black Canyon Road, Ramona, CA 92065

Resumption of REGULAR AGENDA

I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

J. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of The Faculty**
4. **INFORMATION: Report of the Administrative Association**
5. **INFORMATION: Report of the Confidential and Supervisory Team**
6. **INFORMATION: Report of the CCE/AFT**
7. **INFORMATION: Report of the Associated Student Government**

K. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. **INFORMATION: Comments from Other Individuals or Groups**

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

L. UNFINISHED BUSINESS

M. NEW BUSINESS

1. **RECOMMENDATION: ACTION – APPROVE ADOPTION OF BP 1100 – THE PALOMAR COMMUNITY COLLEGE DISTRICT**

The Governing Board hereby approves the **adoption of BP 1100 – The Palomar Community College District** as follows:

BP 1100 - THE PALOMAR COMMUNITY COLLEGE DISTRICT

The District has been named the Palomar Community College District. The name is the property of the District. No person shall, without the permission of the Board, use this name or the name(s) of any college(s) or other facilities of the District, or any abbreviation of them, to imply, indicate or otherwise suggest that an organization, product or service is connected or affiliated with, or is endorsed, favored, supported, or opposed by, the District.

The District consists of the following college(s), education center(s), and sites:

Palomar College San Marcos Campus
Palomar College Escondido Center
and sites at:
Borrego Springs
Camp Pendleton
Fallbrook
Mt. Carmel
Pauma
Poway
Ramona

Education Code Section 72000(b)

Approved by SPC: 2/18/03

2. RECOMMENDATION: ACTION – APPROVE DELETION OF BP 1.1 – MISSION STATEMENT AND ADOPTION OF BP 1200 – DISTRICT MISSION

The Governing Board hereby approves the **deletion of BP 1.1 – Mission Statement** and the **adoption of BP 1200 – District Mission** as follows:

BP 1200 - DISTRICT MISSION

The mission of the Palomar Community College District:

Palomar College is an educational leader committed to quality learning. We provide our community the knowledge, information, skills, and aesthetic appreciation necessary to live responsibly, effectively, and creatively in an interdependent and changing world.

To achieve its mission, the Palomar Community College District follows the mission of the California Community College System as determined by the State Legislature.

The mission is evaluated and revised on a regular basis.

WASC/ACCJC Standard One

Approved by SPC: 2/18/03

3. RECOMMENDATION: ACTION – APPROVE ADOPTION OF BP 3200 – ACCREDITATION

The Governing Board hereby approves the **adoption of BP 3200 – Accreditation** as follows:

BP 3200 - Accreditation

The Superintendent/President shall ensure the District complies with the accreditation process and standards of the Accrediting Commission of Community and Junior Colleges and of accrediting bodies of other District programs that seek special accreditation.

The Superintendent/President shall keep the Board informed of approved accrediting organizations and the status of accreditations.

The Superintendent/President shall ensure that the Board is involved in any accreditation process in which Board participation is required.

The Superintendent/President shall provide the Board with a summary of any accreditation report and any actions taken or to be taken in response to recommendations in an accreditation report.

Accreditation Eligibility Requirement 20, Standard IV.B.1.i

Approved by SPC: 3/4/03

4. RECOMMENDATION: ACTION – APPROVE ADOPTION OF BP 3250 – INSTITUTIONAL PLANNING

The Governing Board hereby approves the **adoption of BP 3250 – Institutional Planning** as follows:

BP 3250 - Institutional Planning

The Superintendent/President shall ensure that the District has and implements a broad-based comprehensive, systematic and integrated system of planning that involves appropriate segments of the college community and is supported by institutional effectiveness research.

The planning system shall include plans required by law, including, but not limited to,

- Long-range educational or academic master plan
- Facilities plan
- Faculty and staff diversity plan
- Student equity plan
- Matriculation plan
- Transfer Center plan
- Cooperative Work Experience plan
- EOPS plan

The Superintendent/President shall submit those plans for which Board approval is required by Title 5 to the Board.

The Superintendent/President shall inform the Board about the status of planning and the various plans.

The Superintendent/President shall ensure the Board has an opportunity to assist in developing the general institutional mission and goals for the comprehensive plans.

Accreditation Standard I.B; Title 5, Sections 51008, 51010, 51027, 53003, 54220, 55250, 55400 et seq., 55510, 56270 et seq.

Approved by SPC : 3/4/03

5. RECOMMENDATION: ACTION – APPROVE ADOPTION OF BP 3300 – PUBLIC RECORDS

The Governing Board hereby approves the **adoption of BP 3300 – Public Records** as follows:

BP 3300 - Public Records

The Superintendent/President shall establish procedures for records management, including access by the public, that comply with the requirements of the California Public Records Act.

Government Code Sections 6250, et seq.

Approved by SPC : 3/4/03

6. Item removed from agenda.

7. INFORMATION: 2003 CCCT BOARD ELECTION

At the April 8 meeting, the Governing Board will be asked to vote for ten candidates for the **California Community College Trustees Board of Directors** of the Community College League of California. Candidates are as follows:

Edward C. Ortell, Citrus CCD	Jess H. Reyes, Contra Costa CCD
Donald L. Singer, San Bernardino CCD	Maria Nieto Senour, San Diego CCD*
John Moore, Cerritos CCD*	Mary Mason, Foothill-De Anza CCD*
Patricia Miljanich, San Mateo, CCD	Georgia L. Mercer, Los Angeles, CCD*
Bill McMillin, Ohlone, CCD	Michele R. Jenkins, Santa Clarita CCD*
Walter G. Howald, Coast CCD	Charles H. Hayden, Desert CCD*
Dawn M. Wright, San Jose-Evergreen CCD	John S. Williams, So. Orange County CCD
Anthony E. Bugarin, San Joaquin Delta CCD*	Mark Takano, Riverside CCD*
Thomas J. Clark, Long Beach CCD	Luis Villegas, Santa Barbara CCD*

*denotes incumbent

8. RECOMMENDATION: ACTION – GRANT HONORARY ASSOCIATE IN HUMANE ARTS DEGREE

The Governing Board hereby confers the degree of **Associate in Humane Arts** with all rights, benefits, and privileges appertaining thereto, in recognition of distinguished community service, upon **ARLYNE INGOLD**. The degree will be conferred at the commencement ceremony on May 23, 2003.

9. INFORMATION: SABBATICAL LEAVES

The Governing Board will be asked to approve the following 2003-2004 sabbatical leaves at the April 8 meeting:

Full Year, 2003-2004

Lisa Cox-Romain, Counseling
Lillian Payn, Graphic Communications

Fall, 2003

Monika Brannick, Mathematics
Linda Dudik, Economics, History, and Political Science
Carolyn Funes, Library
Marty Furch, English as a Second Language
William Gullette, Communications
Mark Hudelson, Art
Michael Mufson, Performing Arts
Ruben Murcia, Life Sciences
Fergal O'Doherty, English
Robert Sheppard, Communications
Shayla Sivert, English as a Second Language
Rocco Versaci, English
Lori Waite, DSP&S – EOP&S

Spring, 2004

Christine Barkley, English
Robert Barry, Communications
David Boyd, Performing Arts
Alexis Ciurczak, Library
Chris Feddersohn, Cabinet & Furniture Technology
Jose Fernandez, Counseling
Tim Hernandez, Counseling
Lee Kerckhove, Behavioral Sciences
David Michael Lockett, Behavioral Sciences
Michael Mumford, Mathematics
Jose Rangel, Multicultural Studies
Marilyn Soucek, Behavioral Sciences
Alan Trujillo, Earth Sciences

10. RECOMMENDATION: ACTION - ACCEPT AS FINAL AND COMPLETE THE INTERIOR AND EXTERIOR PAINTING PROJECT; AUTHORIZE RELEASE OF BID SECURITY IN THIRTY-FIVE DAYS; RELEASE THE BONDS AND RECORD NOTICE OF COMPLETION

The Governing Board of the Palomar Community College District hereby accepts the Interior and Exterior Painting Project as performed on the San Marcos campus and Escondido Center in accordance with the bid awarded by the Palomar Community College District, on October 8, 2002, to E. Bitsakis Painting, Inc., (the "Contractor"), 1941 N. Gaffey Street, San Pedro, CA 90731.

The project is hereby accepted as complete and final; and the Superintendent/President is authorized to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The total amount of this contract is \$197,075.50 and all money due and owing to the Contractor, with the exception of the ten percent (10%) retention of \$19,707.55, (the "Retention") shall be paid, and following the expiration of thirty-five (35) calendar days from the date this resolution is recorded, the Retention shall be paid to the Contractor, providing no liens are filed within this period. The bid security posted by E. Bitsakis Painting, Inc., shall be returned to this Contractor and all other bonds be released within the time and in the manner as provided by law.

Exhibit M-10

11. RECOMMENDATION: ACTION - ACCEPT AND APPROVE CHANGE ORDER #3 FOR STUDENT UNION REMODEL PROJECT

The Governing Board hereby accepts and approves Change Order #3 pertaining to the Student Union Remodel project; original contract approved by the Governing Board on July 15, 2002, as detailed on the accompanying memorandum in support hereof. Total amount of additive items on change order #3 are \$36,965.00; total amount of deductive items on change order #3 are \$11,437.00; total net cost of change order #3 is \$25,528.00. **Exhibit M-11**

12. RECOMMENDATION: ACTION - APPROVE AGREEMENT WITH SOLEXICO LANGUAGE CULTURAL CENTER FOR STUDY ABROAD PROGRAM IN OAXACA, MEXICO, DECEMBER 27, 2003 – JANUARY 10, 2004

The Governing Board hereby approves an agreement between Palomar Community College District and Solexico Language Cultural Center, Oaxaca, Mexico, for the purpose of conducting a Study Abroad Program in Oaxaca, Mexico on December 27, 2003, through January 10, 2004. Classes will be offered in Spanish 50, 105, 106, 115, 116, Spanish 215, 216, 235, and Spanish 296. Program price is \$860.00, plus airfare, and shall be paid by program participants and not from District funds. **Exhibit M-12**

13. RECOMMENDATION: ACTION - APPROVE PLANS AND SPECIFICATIONS FOR ATHLETIC AND PHYSICAL EDUCATION FIELDS PROJECT AND AUTHORIZE NOTICE CALLING FOR BIDS TO CONSTRUCT PROJECT IN ACCORDANCE WITH APPROVED PLANS

The Governing Board hereby approves the plans and specifications prepared by Purkiss, Rose, RSI Architects for the Athletic and Physical Education Fields Project (hereinafter the "Project") and authorizes notice calling for bids pursuant to California Education Code § 81641 to construct the Project in accordance with the plans and specifications approved herein. **Exhibit M-13**

14. RECOMMENDATION: ACTION – REJECT CLAIM

The Governing Board of the Palomar Community College District hereby **rejects the claim** for personal injuries filed by **Mary Jane Lynch** and refers it to the District's Claim Administrator for handling.

15. RECOMMENDATION: ACTION – REJECT CLAIM

The Governing Board of the Palomar Community College District hereby rejects the claim for personal injuries filed by **Hannelore P. Brinkenhoff** and refers it to the District's Claim Administrator for handling.

16. RECOMMENDATION: ACTION – REJECT CLAIM

The Governing Board of the Palomar Community College District hereby rejects the claim for personal injuries filed by **Greg McClellan** and refers it to the District's Claim Administrator for handling.

N. CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
5. Review of tort claims, pursuant to Government Code 54956.95.

O. RECONVENE TO OPEN SESSION

P. ADJOURNMENT