



**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, JANUARY 28, 2003, 7:00 P.M.**

A. CALL TO ORDER

Darrell L. McMullen, President, called the regular meeting of the Palomar Community College District Governing Board to order at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

DARRELL L. McMULLEN, M.B.A., PRESIDENT
MICHELE T. NELSON, PH.D., SECRETARY
NANCY C. CHADWICK, TRUSTEE
MARK R. EVILSIZER, TRUSTEE
LEO MELENA, STUDENT TRUSTEE

TRUSTEE ABSENT:

RALPH G. JENSEN, B.A., VICE PRESIDENT

EXECUTIVE ADMINISTRATORS PRESENT:

Dr. Sherrill L. Amador, Superintendent/President
Diane Lutz, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resource Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services

STAFF PRESENT:

Barbara Baldrige, Executive Assistant to Superintendent/Governing Board
Chris Barkley, President, Faculty Senate; Associate Professor, English
Kathy Davis, Vice President, CCE/AFT; Information Services Support Specialist
Mary Ann Drinan, Co-President, PFF; Associate Professor/Chair, Economics, History, and
Political Science
Suzanne Gavin, Vice President, Administrative Association; Director, EOP&S

GUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. McMullen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Nelson, Chadwick

The Governing Board hereby approves the Minutes of the Regular Meeting of January 14, 2003.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA – There were none.

E. REPORT OF THE GOVERNING BOARD PRESIDENT

Mr. McMullen reported that four Board members will be going to Sacramento this weekend for the CCLC New Trustee Orientation, Board Chairs, and Legislative Conferences.

F. REPORTS OF THE GOVERNING BOARD MEMBERS

Dr. Nelson stated that she is hopeful the trustees can make their voices heard in Sacramento.

Mr. Evilsizer stated that he and Ms. Chadwick had visited with the mayor of Vista on the occasion of Vista's 40th birthday. They were invited to attend the Vista Economic Development Association meeting where they met some of the business leaders. Mr. Evilsizer was favorably impressed with the representation of business community leaders in the organization. Mr. Evilsizer suggested that the District draft a congratulatory letter to the City of Vista on their 40th birthday recognizing their community spirit and the fact that they have been an integral part of the College for many years.

Mr. Evilsizer also visited with the Poway Business Park Association where there was good representation from a diverse business community. They had requested a representative from Palomar to replace Dr. Dougherty. Mr. Evilsizer suggested that Dr. Nelson serve in this capacity, and Dr. Nelson agreed to do so. Their next meeting is February 10, 8 a.m., in the library meeting room. Dr. Amador noted that we are paid members of the group.

Mr. Evilsizer reported that he is proud to sponsor the resolution on tonight's agenda declaring the fee increase of 118% excessive. He feels the increases should be more commensurate with the increases we are seeing at the CSU and UC systems. He also feels it is unconscionable that the money doesn't go back into the community college system, but we can afford to build new prisons and the prison budgets haven't been cut. He feels there are priorities there that we need to hold the Governor accountable on, and he intends to do so.

Mr. Evilsizer recommended that the Board, as representatives of the District, look at paring down expenses such as travel, having only one representative at functions rather than all Board members, picking up Board packets in person rather than having a courier deliver them. We must focus on “tightening our belts” for the next 18 months. He suggested we look at no overtime and cutting back on consultants unless absolutely mandatory; for example, some kind of scheduled event that has to occur in order to get state funding.

Mr. Evilsizer stated that he hopes the District is paying attention to the people at Camp Pendleton. A lot of people are being mobilized, and he hopes we don’t forget the spouses and others left behind and continue to offer classes and educational opportunities for them.

Ms. Chadwick hopes to find some friends in Sacramento this weekend. She has set up appointments with a number of people and expects to get a few more while they are there. In the meantime, she is still meeting with elected officials locally because we need to spread the word. Letters to legislators, calls, and e-mails count. People do pay attention to this. We need to get engaged in the discussion. She is hoping they can do their part.

Ms Chadwick echoed the comments of Mr. Evilsizer. She feels we should set the example here on the Board and cut out everything we can get by without – food, travel, all those things.

Ms. Chadwick reported that she had attended the Foundation Kick-Off event and was impressed by the number of supporters who attended. She felt that Dr. Amador did a wonderful job explaining the situation with the budget and what we need to do. Some of the people who were honored for their donations had given substantial amounts. Our community does support us. We have a wonderful institution and are very much loved.

Ms. Chadwick was also at the Vista Economic Development Association.

Mr. Melena reported that he plans to attend the “We Love San Marcos” Dinner put on by the Chamber of Commerce for their installation this weekend.

G. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report of Vice President for Instruction

Diane Lutz reported that the semester has begun, and it is going very smoothly. At the Board’s request, classes were canceled the first week, rather than waiting until the second week. They notified the students and moved them into other classes as they could. She stated that we are cognizant of the fact that there are students at Camp Pendleton that still need service. In fact, our typical enrollment there is about 50% non-service people.

2. Report of Vice President for Student Services

Joe Madrigal deferred his report to Mr. Patton’s item.

3. Report of Vice President for Finance and Administrative Services

a. Fee Schedules Last Two Years

Jerry Patton stated that, at the last meeting, Mr. Evilsizer had requested some information on fees for the last two years. Herman Lee, Director of Enrollment Services, prepared a compilation of fees over the past three years. **Exhibit G-3a** Mr. Patton and Mr. Madrigal discussed the report. It was noted that fees go through the Strategic Planning Council for approval prior to being submitted to the Board for approval.

4. Report of Vice President for Human Resource Services – There was no report.

Dr. Amador gave the following report:

I want to talk a little about budget and then a couple of other things. What you have in front of you in green is, at this point, the compromise or the Senate's and the Assembly's take on the Governor's budget. They are relatively close in terms of total dollars and cuts, but some of them come from different categories. This is changed slightly since I received this printed item, and it is in a state of flux. In the past, there was a compromise committee between the Assembly and Senate, but they are going to skip that process and just try to reconcile without going through the compromise process. They will then give it to the Governor, with the idea that this type of decision on mid-year cuts needs to be done more quickly; because once it is spent, it is difficult to cut. Some of the nuances in both of them involve deferring until the next year. Jerry, do you want to speak a little bit about how that works?

Mr. Patton:

The total amount of cuts that the Assembly has is identical to the Governor's proposal - \$288 million. But, they are shifting the allocations of reductions along the various programs so it is always a moving target as Dr. Amador has said. But significantly, what they have requested is that there be \$105 million shifted from this year to next year. So essentially, we will not receive our June apportionment payments until July. In essence, it is about one month, but it means two fiscal years. The fourth version involves about \$10 million difference, about \$10 million higher. But they are proposing that we do not have to suffer the additional \$105 million which the Assembly is proposing. We are encouraging the Senate's version because it is \$105 million less collectively over the 18-month period.

Dr. Amador:

So that will be one of the things when we are up in Sacramento that we want to discuss with the Senate and make sure that this is what is accepted. I went to the CEO Board meeting last Friday. It was definitely not a happy meeting. We spent most of our time talking about the implications of budget cuts, etc. One of the things that is moving about is a rolling deferral, in other words we just keep rolling the deferral into the next year. Whether that will be acceptable to the Governor is questionable; but it just puts off something that you have to eventually reconcile in terms of the budget.

One of the issues that we spent a lot of time with is the high school enrollment issue which was \$80 million. In the Governor's proposal, he has \$80 million cut out of the system budget. It was agreed both by the Assembly and the Senate to push that into the 03-04 year and let the Chancellor's office handle it. That started with the PE enrollments in Orange County. All of you have probably seen those articles in the paper. The CEO Board was able to convince the Chancellor that, whatever the decision is in terms of the improprieties of not following the regulations, it should be realized by the Districts who did it instead of all of us taking our proportionate share of that \$80 million. Based on what they have been able to find out from the Chancellor's Office, and everybody was told to cease and desist, is that it is probably more like a \$20 million problem, not an \$80 million problem. Then the question is what happens to the other \$60 million. Where does it come from, because, again, the Governor is working with the bottom line. We looked at where Palomar's high school student enrollments were for the last couple of years, and a lot of them are in mathematics, the performing arts, languages, and some in the counseling student success course, because we have been requested to go to the high schools to do that, providing an orientation class for them to come to Palomar College. We have .07% in terms of PE, but it was for students coming here to take a fitness class or something similar; it wasn't going to the high school and paying the coach to teach the football practice class, which is what was going on in Orange County. We feel pretty good. Originally, when Jerry had estimated

what our share of \$80 million would be, it was significant. However, it has now been reduced to what we think will be our share if they decide to use the whole \$80 million. So again, we don't know what the answer is; but certainly, we are not going to be hit for doing something inappropriately, because we didn't do it.

Mr. Patton:

To give you an idea of the magnitude of the variances of the Governor's proposal, the Assembly's and the Senate's, out of the Governor's proposal for the mid-year cuts 02-03 that we have to do between now and June 30 is 4.3 million, just for us. Under the Assembly's proposal, and the one day difference between shifting the dollars from June 30 to July 1, 02-03 is \$3.4 million. Under the Senate's proposal which defers the \$105 million, it drops to \$2 million. There is a wide spread there so you can see what that means to us. We are encouraging everybody to adopt the Senate's version.

Dr. Amador:

And in all cases it still ends up being an 03-04 issue that we are going to have to deal with.

Mr. Patton:

They have been so busy with these mid-year cuts that they have not started on the 03-04 budget year. But again, in the Governor's proposal, it is \$6.5 million on top of what we experience this year, in additional cuts.

Dr. Amador:

We talked at the CEO meeting about fees. The Chancellor's office indicated that we can anticipate that fees will occur probably more in the \$18-\$20 range and that the message will be to keep the funds from the fees within the system; in other words, not have it go to the deficit issue with the Governor. It is important to start the advocacy at this point, which is a little bit more general until you get down to the specifics, especially in the 03-04 year, but to continue to talk about community colleges' disproportionate share of the cuts as compared to all other educational systems. We are starting to get figures of what access will be denied just by the very nature of the operating level because we have lost funds. We are also noting the economic development issue of not being able to train the technician work force, of which we have such a great share - the largest share of our students. We need to talk about the numbers of students lost. There is a hope that we will get specifics within the next two weeks so we will know what our mid-year cuts are. It is becoming very crucial, especially in the categorical programs because of decisions we have to make, that we can't go back and claim money after a certain point. We have been doing many things internally within the district to mitigate our 4.3, 3.4, or 1.6 million, we are holding a lot of vacant positions, we have asked that all travel be held to only that which is necessary, no equipment purchased unless it is necessary, only those supplies that are critical, and really looking at our operational expenses. As you know, I have asked the Board if we can use the mail versus some of the things we have done depending upon the cost. I would like to do that. So, that is where we are. As I get something more definitive, I will certainly share it with everybody. And probably, if all goes well, this weekend may be a very strategic weekend in terms of what has been done between the Senate and the Assembly. We will really be able to lobby because we will know what we are lobbying about - there should be some specifics. Jerry, did you have anything more on the budget?

Mr. Patton:

As Dr. Amador mentioned, there will not be a joint legislative committee nor a Big 5 conference committee. Both the Senate and Assembly are going to try to work out their differences and forward it directly to the Governor. Of course, the Governor has a red-line veto, so there is even strategy in how it is forwarded to try and make it less available for red-line items. This weekend could be very strategic for us.

Dr. Amador:

In terms of enrollment in comparison to last spring, we are basically flat. We are still in flux because students don't have a deadline to add a semester course until February 3 and also the fees being paid, etc. We will probably be flat or up maybe a percent or two at the most because we have a lot of other things kicking in as they go along with the eight-week courses.

A little bit on Educational Facilities Master Plan. In December all of you voted on a draft plan so that we could do further work on the educational piece of the plan. Any time you do planning and you get half of it reported in the paper, everybody takes a position without getting all of the facts. We have had a little bit of that in the various communities. Jerry Patton and I went to a Fallbrook meeting where some land was being discussed in the vicinity of a potential site for a north campus some time in the future. We were sitting in the meeting with about a hundred people, and everybody was talking about the land with the developer. People started saying that part of it should be used for Palomar College. After we got three or four saying this, I stood up and introduced myself and said we were here to hear what everybody thought; and I'll tell you we must have had about 10-15 people afterwards come up and talk to us about how they would love us to have an educational facility up in the northern part of the county. There were a lot of people with good ideas and where it could be placed on the land, and that wasn't what our intent was, but just to be there. So it was very positive. Jerry and I also met with Corky Smith and Rick Gittings this week and talked about San Marcos and the size of the campus. They are very supportive of our plans and said they would be glad to do anything that they can to assist us. In November I gave you a proposal of when we would have the various workshops or discussions about the plan, and I am planning on sending out invitations to the various planning councils and city councils so we can have good input as we move along in the final stages of the plan. So that is where we are on that.

Today we had a meeting with folks to talk about the final project plan for secondary effects and had a very good discussion about the different disciplines that could fit and why they would fit and what makes the most sense in terms of putting forward this FPP, which is due May 1 in the Chancellor's Office. That is where we are with Educational and Facilities Master Plan. It is my plan, with the real estate committee which is Trustee Nelson and Trustee Chadwick, to go down and talk to the Poway mayor and whomever he would like us to meet with and have discussions about the south because, in reality, we have lost some of our opportunity in the south because there is no land any place where there is no traffic as Poway is basically built out.

Also, I want to remind everybody that next Wednesday, we have our SDICCCA dinner. That will be on Tidal Wave II. It will be very good to hear the information about all the students coming in terms of our master planning. There will be a Board workshop on Saturday, February 8.

CONSENT CALENDAR

H. **CONSENT CALENDAR** – There were no items on the Consent Calendar.

**Resumption of
REGULAR AGENDA**

I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

There were no items removed from the Consent Calendar.

J. REPORTS FROM COLLEGE GROUPS

1. INFORMATION

Report of the Faculty Senate

Chris Barkley reported that the Senate has met only once and have taken no action. They are evaluating several proposed policies and committee changes and the proposed reorganization of Instruction within the existing five Deans. Next week they will nominate a faculty member for the Stanbeck Stroud Diversity Award. They also discussed ways to save money at the Senate. She will now send everything out electronically. Those who do not have an e-mail address will be instructed as to how to get one. They also are not ordering food but will each bring in food each week. They are curtailing all travel except that which is necessary for leadership activities such as the State Academic Senate. Because of these changes, Ms. Barkley estimates they will be able to save about \$8,500 from the Senate budget this year.

Nancy Galli has resigned as President of The Faculty. The elections committee has been instructed to elect a new President and Vice President, as well as the three Senators whose positions are vacant.

2. INFORMATION

Report of the Palomar Faculty Federation

Mary Ann Drinan noted that Mary Millet is in Sacramento today working with the CFT team lobbying. There are a number of other events being planned with regard to the budget. PFF hopes to participate in all of them by sending representatives.

3. INFORMATION

Report of The Faculty – There was no report.

4. INFORMATION

Report of the Administrative Association

Suzanne Gavin reported that the Administrative Association met last week with Dr. Amador and Dr. Miyamoto to discuss the budget cuts and the anticipated March 15 notices to the administrators.

5. INFORMATION

Report of the Confidential and Supervisory Team – There was no report.

6. **INFORMATION**

Report of the CCE/AFT

Kathy Davis reported that Mike Dimmick is also in Sacramento at the reception CFT is sponsoring to lobby legislators about the budget.

7. **INFORMATION**

Report of the Associated Student Government

Leo Melena reported that ASG has mobilized to respond to the fiscal crisis. They had a meeting with faculty, CCE members, and administrators to brainstorm ideas. They are currently doing a letter-writing campaign. They have a web site from which to send e-mails and plan, also, to send faxes.

ASG has planned a political forum for early February and will invite local political leaders and the media. In order to prepare for this, a press conference has been planned for this Thursday in P-18 at 4:30 p.m. They have sent faxes throughout the county inviting the news media.

Club Rush will take place on Wednesday and Thursday of this week.

Leo invited everyone to the ASG general meeting tomorrow at 1 p.m. in SU-18.

K. **COMMENTS FROM OTHER INDIVIDUALS OR GROUPS**

- a. Shannon Lienhart addressed the Board on the subject of Board communication.
- b. Rebecca Faubus addressed the Board on the subject of the bookstore.

L. **UNFINISHED BUSINESS** – There was none.

M. **NEW BUSINESS**

1. **APPROVE RESOLUTION TO DENOUNCE THE PROPOSED INCREASE OF CALIFORNIA COMMUNITY COLLEGE STUDENT ENROLLMENT FEES BY THE GOVERNOR**

MSC Nelson, Evilsizer

RESOLUTION NO. 02-20756

WHEREAS, Governor Gray Davis' proposal to increase Student Enrollment Fees by 118% within the California Community Colleges affecting 2.9 million students is short-sighted, irresponsible and will adversely impact the number of students able to afford higher education, and

WHEREAS, we are aware that the Governor's proposed budget means the California Community Colleges will receive \$658 less per student, yet Student Enrollment Fees increase from \$11/unit to \$24/unit and the community colleges do not keep the increase because the proceeds will flow into the State General Fund to solve the State deficit, and

WHEREAS, this tuition increase will likely have a negative impact on the increasing enrollment the California Community Colleges enjoyed the last year, further compounding the budget crisis and denying access to students who will no longer be able to afford to go to classes, and

WHEREAS, the 108-community-college system would have to reduce the number of courses offered and cut the number of faculty and support staff, thus crippling the ability to help jump-start a faltering state economy by providing affordable higher education and skilled workers for emerging California businesses and industries, and

WHEREAS, the California Community Colleges prepare the police, firefighters, teachers, nurses, X-ray technicians, and other public service employees, we should be building, rather than tearing down, the infrastructure necessary to serve our citizens, and

WHEREAS, the proposed fee increase from \$11/unit to \$24/unit totally fails the system policy of being gradual and moderate, and

WHEREAS, the tuition of students attending the California State University and University of California are being increased by 35% or less;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Palomar Community College District supports a Student Enrollment Fee increase commensurate with the percentages imposed for students at the California State University and University of California campuses.

Passed and adopted by the Governing Board of the Palomar Community College District in San Diego County.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. OTHER

Mr. Evilsizer stated that he feels it is very important that the District recognize the service of all of its employees, whether they be faculty or staff. It has come to his attention that perhaps we haven't recognized retirees in a formal manner, such as presenting them with a certificate recognizing them for their service. He suggested we go back and review the last five or ten years for people who have retired and recognize them for their efforts. He suggested that a motion be put on the agenda for the next meeting that we recognize the service of Palomar retirees and present them with a certificate of service made by the graphic arts department. Dr. Amador noted that we would need to determine the cost of such a project in light of the need to cut costs at this time.

Mr. Evilsizer asked if the District has quarterly reviews of the strategic plan where the Board can review the progress on the plan. Dr. Amador noted that there is an internal process which was designed to have the Strategic Planning Council review the progress three times during the year and present an annual report to the Board before a formal report is created. If the Board would like to see the progress as it is happening, Dr. Amador will be happy to supply the information.

Mr. Evilsizer reported that the Budget Committee had a meeting in December with Mr. Patton. They have another meeting scheduled for February to discuss the reserves and will add Dr. Miyamoto to the group.

Mr. Evilsizer noted that some of the city officials he has met have indicated an interest in having a liaison from the city participating in our Governmental Affairs Committee. He will forward names to Dr. Amador. There are also some community members who have expressed an interest. Hopefully, we can get a good cross-section of representation. Dr. Amador stated that it is better to have the efforts come from the community than from the institution.

Ms. Chadwick seconded Mr. Evilsizer's comments.

Ms. Chadwick stated that, in terms of ability to link up with current political allies in these various communities, we should be reaching out to them. Perhaps Dale Wallenius could send correspondence to key people asking them to provide names of persons who might like to be involved. Ms. Chadwick stated that she agrees with Dr. Amador that the more people we can get involved from our community, the better. She stated that she is out in the political arena all the time talking to people. They want to be involved, their ears are to the ground, they know what's going on, they can tell you what is happening. They are our best resource, and they love this campus, and we need to take advantage of that.

Ms. Chadwick noted that letters to the editor in the newspapers are important. Can we have some sort of formalized process to keep a tab or at least respond to or have some report of this kind of correspondence. She is very concerned when she sees a citizen saying "I don't think we should be doing this is our community" about this college and "furthermore, is there any way we can recall that Board." That is not the kind of thing we want to perpetuate. We want to recognize it, deal with it, and get those people involved with us as well.

Dr. Amador stated that Mr. McMullen did a community forum response to what was inappropriate material reported. It takes about three weeks to get those letters to the editor. There is nothing to suggest that anyone who writes a letter to the editor has all the facts or whether they read the community forum. In that case, the person did not get the facts right. We have been trying to get the correct facts which are not always reported on the front page back to the community. Not everybody reads the community forum, however.

N. CLOSED SESSION

The Board recessed at 7:58 p.m. and went into Closed Session at 8:03 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.

Closed Session ended at 8:47 p.m.

O. RECONVENE TO OPEN SESSION

The meeting reconvened at 8:49 p.m. It was reported that the Board took action to terminate the contract of classified manager #005425246, effective January 29, 2003.

P. ADJOURNMENT

The meeting was adjourned at 8:50 p.m.

President

Secretary