



**GOVERNING BOARD MINUTES**  
**REGULAR MEETING, GOVERNING BOARD**  
**PALOMAR COMMUNITY COLLEGE DISTRICT**  
**GOVERNING BOARD ROOM**  
**COLLEGE CAMPUS**  
**SAN MARCOS, CALIFORNIA**  
**TUESDAY, OCTOBER 8, 2002, 6:00 P.M.**

**A. CALL TO ORDER**

Dr. Robert L. Dougherty, Jr., President, called the regular meeting of the Palomar Community College District Governing Board to order at 6:00 p.m.

**B. ROLL CALL**

**TRUSTEES PRESENT:**

ROBERT L. DOUGHERTY, JR., M.D., PRESIDENT  
DARRELL L. McMULLEN, M.B.A., VICE PRESIDENT  
SILVERIO H. HARO, ED.M., SECRETARY  
RALPH G. JENSEN, B.A., TRUSTEE  
MICHELE T. NELSON, PH.D., TRUSTEE  
SEAN WEIMER, STUDENT TRUSTEE

**EXECUTIVE ADMINISTRATORS PRESENT:**

Dr. Sherrill L. Amador, Superintendent/President  
Diane Lutz, Assistant Superintendent/Vice President, Instruction  
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services  
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resource Services  
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services

**BB. CLOSED SESSION**

The Board went into Closed Session at 6:00 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.

**BBB. RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 7 p.m. Dr. Dougherty announced that there was no reportable action taken during Closed Session.

**STAFF PRESENT:**

Barbara Baldrige, Executive Assistant, President's Office  
Mike Dimmick, President, CCE/AFT; Information Services Senior Network Specialist  
Mary Ann Drinan, Co-President, PFF; Associate Professor/Chair, Economics, History, and Political Science  
Linda Dudik, AAUW, Escondido/San Marcos Branch; Professor, Economics, History and Political Science  
Mark Evilsizer, Adjunct Faculty  
Doug Key, President, The Faculty; Associate Professor, Earth Sciences  
Forest Miller, Adjunct Faculty, Math  
Mary Millet, Co-President, PFF/AFT; Adjunct Faculty, English  
Jack Quintero, Professor/Chair, English  
René Robelin, Master Teacher, Child Development Center  
Mollie Smith, President, Administrative Association; Interim Director, Vocational Programs

**GUESTS:**

Rebecca Faubus  
Barry Ohm

Others present are listed on the sign-in sheets.

**QUORUM ESTABLISHED**

Following the pledge of allegiance to the flag, Dr. Dougherty declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

**C. APPROVAL OF MINUTES**

MSC Haro, Nelson

The Governing Board hereby approves the Minutes of the Regular Meeting of September 10, 2002.

The Governing Board hereby approves the Minutes of the Special Meeting of September 28, 2002.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

Dr. Amador announced the following correction to an agenda item:

1. Item H-2, page 3, date line should read (change in **bold**):

Date: November 14-**16**, 2002

**E. REPORT OF THE GOVERNING BOARD PRESIDENT**

Dr. Dougherty reported that he had attended the recent SDICCCA meeting. SDICCCA stands for San Diego and Imperial County Community College Association. The Superintendents and Board chairs meet regularly. The group is determined to work together using its influence to get reliable funding for California's community colleges. They also want to reduce the inequities in funding so that the districts are paid fairly for full-time equivalents.

**F. REPORTS OF THE GOVERNING BOARD MEMBERS**

Dr. Michele Nelson gave the following report: "Last week I had an accreditation visit to Long Beach City College. It is a wonderful college district celebrating their 75<sup>th</sup> anniversary as a single district with two campuses and it faces some of the same challenges that face Palomar. I found their student center especially heartening. The center is a wonderful three-story building, it is filled with students night and day; and it serves as a community center for all of the surrounding area; and it's a safe and constructive place for youth to gather. It makes me look forward even more to March and to seeing our Palomar Student Union have the same level of activity and use.

"Back on campus —The Boehm Gallery has a wonderful multi-media exhibit of Faculty works. As always, it is a beautifully mounted show by the gallery staff. It is provocative and very engaging — it's a wonderful show.

"Saturday, I was invited to an English Tea given by the Patrons of Palomar. It was really fun. All of the guests were asked to wear hats, and it turned into a delightful conversation starter. Some of the Patrons had hats on from the Jacqueline Kennedy era—they were original versions. It was really fun. These people do wonderful work and really support Palomar in our community. It was a joy to be there and to celebrate the accomplishments of the faculty and staff of Palomar.

"Finally, since this is the last meeting before our upcoming election, I want to state unequivocally that I have never suggested that any college student should be able to graduate without history. I only supported a degree that would have given students options of where they take the course— Palomar or at their upper division institution. Second, I have never used public funds or college funds for my election—my web site and the e-mail linked to my web site is paid for by me. And finally, in the four years of my tenure in this office, I have never taken part in a meeting, clandestine or otherwise, that in any way violates the Brown Act.

"It is very disappointing to me that the Faculty Union Leadership has had to resort to misrepresenting me instead of spending the full force of their energies working out a contract that will shape the future so indelibly for the next few years. Like my fellow trustee Darrell McMullen, I encourage the 75% of the full-time faculty of this wonderful school to stop waiting on the sidelines. That is no longer an effective statement. Involve yourselves directly. The Palomar Faculty Federation is here to stay. Pay your dues, express your concerns, raise your voices, and come to the table."

Mr. Haro reported, "I wanted to also express my appreciation to those folks that contacted me after last month's meeting in relation to a conversation that you and I had about diversity. The folks that I spoke to wanted to support, at least from my perspective, that diversity is important, not only in our student body, but also within the faculty ranks. I know that some folks came to me and expressed some appreciation on that. I thought that was important to share."

Mr. Weimer reported, "I have been working on an idea to help the student trustees throughout California unite. I am trying to put together a coalition for us to go to Sacramento and keep an eye up there 'cause, I gotta tell you, I've been pretty disappointed with the leadership up there so far. So, I'm working on it, and as it develops, I will bring it forth."

**G. REPORT OF THE SUPERINTENDENT/PRESIDENT**

1. Report of Vice President for Instruction

a. Accreditation Self-Study Final Draft

Diane Lutz asked Lori Waite and Kelley Hudson-Maclsaac to present the final draft of the accreditation self-study to the Board at this time. Ms. Waite reported that the draft is complete with the exception of a small amount of editing that will take place tomorrow. The report will be back in December for the Board's final acceptance. Ms. Waite and Ms. Hudson-Maclsaac were thanked for their considerable effort on behalf of the college and the staff in completing this task. **(Exhibit G-1-a)**

b. Fall 2002 Class Cancellation Report

Diane Lutz presented the report of this semester's classes that had been canceled. **(Exhibit G-1-b)**

Mr. McMullen asked how this compared to last year and the year before. Ms. Lutz stated that she thinks it is less because we have a much higher efficiency; however, she will get that information for the next meeting.

Dr. Nelson reiterated that she feels it is important that students be notified by phone that a class is going to be canceled, if at all possible. Students make their decisions based on a variety of things such as their schedule for child care, work, or other things. They need as much notification as possible. We need to help guide them and get them into other sections as part of our service. She appreciates that we are moving in that direction.

2. Report of Vice President for Student Services – There was no report.

3. Report of Vice President for Finance and Administrative Services

a. Report on Property and Casualty Insurance

Jerry Patton asked Ken Jay to present a brief report on the College's insurance programs. **(Exhibit G-3-a)**

Mr. Patton noted that he has received notice that the medical insurance premiums will be increased 25% as of January 1, an increase of \$268,000 per year.

4. Report of Vice President for Human Resource Services – There was no report.

Dr. Amador reported that the three-day California Indian Conference will be held on the Palomar campus this weekend. It will be hosted by our American Indian Studies Department. There will be a play in D-10 at 7:30 on Thursday evening, an art show, and workshops. The President's Office supported it with \$3,200 from discretionary funds.

There will be a state-wide public awareness campaign that is a joint project between the California League and the California Federation to provide the public a point of view of what community colleges do in a generic sense, what our mission is, and how we are meeting it. San Diego will be one of the target markets for this campaign on radio and television from October 14-27.

Tonight, the Board is being asked to approve a resolution in support of Proposition 47 for K-University. She reminded the Board that the Foundation helped with the state-wide campaign to support capital outlay for all levels of education. Of the \$13 billion bond, 40% would go to community colleges. It is felt among community colleges that it is very important to support this as it is the first time in recent history that we received more than our third of the funds.

Dr. Amador extended congratulations to Mark Eldridge, our softball coach, for receiving an award from the National Fast Pitch Coaches Association. He celebrated his 900<sup>th</sup> win.

<b>CONSENT CALENDAR</b>
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**H. CONSENT CALENDAR**

**GIFTS**

1. **ACCEPT GIFTS**

MSC McMullen, Nelson

The Governing Board hereby accepts the following **gifts** and directs that an appropriate letter of appreciation be sent to the donors:

- a. Supplies and materials for use in R.O.P. Diesel and Auto Body classes, donated by **North County Jeep-GMC** (Charlotte French, Parts Manager), 1501 Auto Parkway South, Escondido, California 92029. Total cash value as estimated by donor is \$7,399.36.
- b. 486 Computer, Monitor, Keyboard, and Mouse for use in the R.O.P. Computer Repair Lab, donated by **Barney Hekkala**, 2855 Carlsbad Blvd., Suite S-414, Carlsbad, California 92008. Total cash value as estimated by donor is \$400.00.
- c. Sculpture tools and supplies for use in Art classes, donated by **Leonard Rosen**, 4134 Andros Way, Oceanside, California. Total cash value as estimated by donor is \$600.00.
- d. Computer Monitor for use in the Art Department, donated by **Carl Pedersen**, 1516 Robyn Road, Escondido, California. Total cash value as estimated by donor is \$200.00.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**TRAVEL**

**2. APPROVE TRAVEL EXPENSES**

MSC McMullen, Nelson

The Governing Board hereby approves/ratifies travel expenses for the following person:

- a. **Robert L. Dougherty, Jr., M.D.**
  - Advanced Funds? Yes
  - For: Transportation, mileage, parking, meals, lodging, registration, miscellaneous
  - To attend: CCLC Annual Convention
  - Location: San Jose, California
  - Date: November 14-16, 2002
  - Amount: \$1,044.02
  - Budget Acct. No.: 575200-11-111100-66100-10-2003-0000000

The Vote was unanimous.  
 Student Trustee Advisory Vote: Aye

**3. REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS**

MSC McMullen, Nelson

The Governing Board hereby reviews and approves all purchase transactions and contracts entered into on behalf of the Palomar Community College District, as detailed on information spreadsheet **Exhibit H-3**. All purchases listed are made against the 2002-2003 fiscal year budget.

Re-Encumbered				
FY 2002 PO's	0300037	through	0300040	\$ 229,128.08
Purchase Orders	0340103	through	0340150	\$ 173,167.73
Travel	0350029	through	0350038	\$ 2,613.00
Advertising/Increases	0360006	through	0360009	\$ 202,952.82
Employment Ads	0365002	through	0365004	\$ 774.97
Agreement/Services	0370111	through	0370226	\$1,049,617.45
Repairs	0375028	through	0375043	\$ 15,637.15
Agreement/Annual	0380087	through	0380097	\$ 18,075.36
Utilities	0395038	through	0395083	\$ 265,436.86
Procurement Card	Time Period: 08/23/02 – 09/22/02			\$ 129,369.23
Total				<u>\$2,086,772.65</u>

The Vote was unanimous.  
 Student Trustee Advisory Vote: Aye

## PERSONNEL

### 4. RATIFY CLASSIFIED EMPLOYMENT

MSC McMullen, Nelson

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **sworn classified employees**:

a. Name: **ADAM D. CHASE**  
Position: Police Officer I  
Department: Palomar College Police Department  
Position #: 5872 New?: Yes  
Remarks: Position approved 3/23/99; funded - Parking Lot Fees.  
Sal Rng/Stp: **31/1** Salary: **\$3,422.25/month**  
% of Position: 100% # of Mos: 12  
Effective: October 9, 2002  
Account #(s): K-212200-543100-69500-1812070/100%

b. Item was handled immediately following the action on the Consent Calendar.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

### 5. APPROVE PERSONNEL ACTIONS HISTORY

MSC McMullen, Nelson

The Governing Board hereby approves the **Personnel Actions History** report, which includes hires and pay rate changes for short-term and student employees for the month of **September, 2002. Exhibit H-5**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

### 6. RATIFY FY 2002-2003 SALARY SCHEDULES FOR CLASSIFIED EMPLOYEES REPRESENTED BY CCE/AFT LOCAL 4522, ADMINISTRATIVE ASSOCIATION MEMBERS, CONFIDENTIAL AND SUPERVISORY TEAM MEMBERS, SENIOR ADMINISTRATORS, AND EXECUTIVE ADMINISTRATORS

MSC McMullen, Nelson

The Governing Board of the Palomar Community College District hereby ratifies the **FY 2002-2003 salary schedules** for **classified employees represented by CCE/AFT Local 4522, Administrative Association members, Confidential and Supervisory Team members, senior administrators, and executive administrators** that reflect the **2% COLA effective July 1, 2002**, per the **Salary Enhancement Plans** which are still in effect. **Exhibits H-6**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

7. **RATIFY THE TENTATIVE FY 2002-2003 SALARY SCHEDULES FOR CONTRACT FACULTY, ADJUNCT FACULTY, AND CHILD CENTER TEACHERS REPRESENTED BY THE PALOMAR FACULTY FEDERATION, CFT/AFT**

MSC McMullen, Nelson

The Governing Board of the Palomar Community College District hereby ratifies the tentative **FY 2002-2003 salary schedules** for **contract faculty, adjunct faculty, and child center teachers represented by the Palomar Faculty Federation, CFT/AFT**, that reflects the **2% COLA effective July 1, 2002**, per the **Salary Enhancement Plan** which is still in effect. These salary schedules are **subject to negotiations**. **Exhibits H-7**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

8. **RATIFY STIPEND FOR DESIGNATED BILINGUAL INTERPRETER**

MSC McMullen, Nelson

The Governing Board hereby ratifies granting a \$50.00 per month stipend to the following employees as designated **bilingual interpreters** for the District:

- a. **RYAN J. BANKS**, Police Officer, Palomar College Police Department, effective November 1, 2002.
- b. **SILVA VOSBURG**, Education Center Assistant, Palomar College Camp Pendleton Center, effective November 1, 2002.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

9. **RATIFY CHANGE TO CLASSIFIED POSITION**

MSC McMullen, Nelson

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **change** to the following **classified positions**:

- a. **Position:** **INSTRUCTIONAL SUPPORT ASSISTANT I**  
**Name:** Vacant  
**Department:** Foreign Languages  
**Position #:** 5144 **New?:** No  
**Remarks:** Increase position from 50% 11 months to 100% 12 months  
**Sal Grade/Stp:** **16/1** **Salary:** **\$2,373.69/month**  
**% of position:** 100% **# Mos:** 12  
**Effective:** September 1, 2002  
**Account(s):** A-222000-326100-11011-0000000/100%

- b.     **Position:**        **ACADEMIC DEPARTMENT ASSISTANT**  
Name:                Vacant  
Department:        English as a Second Language  
Position #:         5127                New?:                No  
Remarks:           Increase position from 11 months to 12 months  
Sal Grade/Step:    **19/1**                Salary:             **\$2,554.06/month**  
% of position:     100%                # Mos:             12  
Effective:          October 1, 2002  
Account(s):        A-212200-325100-60910-0000000/100%
- c.     **Position:**        **EDUCATION CENTER SPECIALIST**  
Name:                Naida Garcia  
Department:        Palomar College Pauma Valley Center  
Position #:         5376                New?:                No  
Remarks:           Increase position from 50% Education Center Specialist (12 months) and 30% Office Specialist (11 months) to 100% Education Center Specialist (12 months) and delete position # 5533  
Sal Grade/Step:    **15/13**                Salary:             **\$3,060.30/month**  
% of position:     100%                # Mos:             12  
Effective:          October 1, 2002  
Account(s):        I-212200-354350-60910-0000000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**10.    RATIFY CONTRACT CHANGE**

MSC    McMullen, Nelson

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **change** to the following **academic contract**:

- a.     **Name:**            **JANET S. RIGHTMER**  
Position:            Articulation Officer  
Department:         Counseling  
Position #:          5518                New?:                No  
Remarks:            Position was Associate Professor/Counselor. Funded -  
                          Matriculation  
Sal Grade/Step:     E/19                **Salary:**            **\$6,959.73/month**  
% of position:     100%                # of Mos:            11  
Effective:          October 1, 2002  
Account(s):         K-122100-441100-63200-1612120/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**11. RATIFY LEAVE OF ABSENCE**

MSC McMullen, Nelson

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Personal Leave of Absence without pay and with benefits**, effective September 5, 2002, through October 2, 2002, to **HARVEY W. ADRIAN**, Skilled Maintenance Technician, Building Services.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**12. RATIFY NEW CLASSIFIED POSITIONS**

MSC McMullen, Nelson

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following **new classified positions**:

- a. **Position: ACCOUNTING ASSISTANT**  
Department: Educational Television  
Position #: 6273                      New?: Yes  
Remarks: Funded - 50% CCCSAT & 50% e-Conference  
Sal Grade/Stp: 16/1                      Salary: **\$2,373.69/month**  
% of position: 100%                      # of Mos: 12  
Effective: September 1, 2002  
Account(s): K-212200-318100-61320-1612190/50%  
K-212200-318100-61320-1612191/50%
- b. **Position: CLIENT SERVICES ASSISTANT**  
Department: Educational Television  
Position #: 6272                      New?: Yes  
Remarks: Funded - 100% e-Conference  
Sal Grade/Stp: **20/1**                      Salary: **\$1,178.01/month**  
% of position: 45%                      # of Mos: 12  
Effective: September 1, 2002  
Account(s): K-212200-318100-61320-1612191/100%
- c. **Position: CLIENT SERVICES ASSISTANT**  
Department: Educational Television  
Position #: 6271                      New?: Yes  
Remarks: Funded - 100% e-Conference  
Sal Grade/Stp: **20/1**                      Salary: **\$1,963.34/month**  
% of position: 75%                      # of Mos: 12  
Effective: September 1, 2002  
Account(s): K-212200-318100-61320-1612191/100%

- d.     **Position:**        **CLIENT SERVICES ASSISTANT**  
Department:    Educational Television  
Position #:     6270            New?:            Yes  
Remarks:      Funded - 75% CCCSAT & 25% e-Conference  
Sal Grade/Step: **20/1**           Salary:           **\$2,617.79/month**  
% of position:  100%           # of Mos:        12  
Effective:     September 1, 2002  
Account(s):    K-212200-318100-61320-1612190/75%  
                  K-212200-318100-61320-1612191/25%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**13.    RATIFY RESIGNATIONS**

MSC    McMullen, Nelson

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the **resignations** of the following **employees**:

- a.     **SHANON L. BEACH**, Client Services Assistant, Educational Television, effective September 14, 2002 (last day of employment 9/13/2002).
- b.     **LAWRENCE E. KOZIARZ**, Assistant Director, Extended Education, Palomar College Escondido Center, effective November 1, 2002 (last day of employment 10/31/2002).
- c.     **CYNTHIA R. MARTINEZ**, Financial Aid Advisor, Financial Aid and Scholarships, effective October 8, 2002 (last day of employment 10/7/02).
- d.     **MARY ANN ZUBER**, Education Center Specialist, Palomar College Escondido Center, effective September 20, 2002 (last day of employment 9/19/02).
- e.     **JENNIFER L. TURPIN**, Systems Module Functional Specialist, Instruction, effective October 12, 2002 (last day of employment 10/11/02).
- f.     **FRANCES R. SIMPSON**, Instructional Support Assistant II, Business Education, effective November 1, 2002 (last day of employment 10/31/02).

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**14. INFORMATION: RETIREMENTS**

On behalf of the Governing Board of the Palomar Community College District, the following **retirements** have been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board, under **Group I** (receives the same fully employer-paid lifetime health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **M. CAROLYN RICHTMYER**, Health Program Coordinator, Nursing Education and Dental Assisting, December 31, 2002.
- b. **ROSE E. TUCKER**, Records Assistant, Admissions and Records, December 31, 2002.

**15. INFORMATION: RETIREMENT**

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board, under **Group II** (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- c. **SANDRA J. NANNINGA**, Admissions Technical Supervisor, Admissions and Records, December 31, 2002.

**16. RATIFY POSITION TRANSFER**

MSC McMullen, Nelson

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the transfer of the following position:

- a. Name: **PAMELA DRATLER**  
Position: Education Center Coordinator  
Department: Palomar College Escondido Center  
Position #: 5323 New?: No  
Remarks: Transfer position from Palomar College Poway Center  
Sal Grade/Stp: 19/2 **Salary: 2,681.53/month**  
% of position: 100% # of Mos: 12  
Effective: October 1, 2002  
Account(s): B-212200-354200-60910-0000000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**17. RATIFY NEW CHILD DEVELOPMENT CENTER POSITION**

MSC McMullen, Nelson

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following **new Child Development Center position**:

- a. Position: **TEACHER**  
Department: Child Development Center  
Division: Human Arts and Sciences  
Position #: 6250 New?: Yes  
Remarks: Funded - State Preschool  
Sal Grade/Stp: C1/1 Salary: **\$1,288.15/month**  
% of Position: 100 # of Mos: 12  
Effective: October 1, 2002  
Account(s): V-111000-364300-69200-0000000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**18. RATIFY CLASSIFIED EMPLOYMENT**

MSC McMullen, Nelson

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **KATHERINE S. DELEON GUERRERO**  
Position: Accounting Technician  
Department: Educational Television  
Position #: 6056 New?: No  
Remarks: Replacement for Angie Cerda; funded - 50% CCCSAT and 50% e-Conferencing.  
Sal Grade/Stp: **22/1** Salary: **\$2,748.85/month**  
% of Position: 100% # of Mos: 12  
Effective: September 11, 2002  
Account #(s): K-212200-318100-61320-1612190/50%  
K-212200-318100-61320-1612191/50%
- b. Name: **MARCELLUS JONES**  
Position: Senior Storekeeper  
Department: Warehouse  
Position #: 6266 New?: Yes  
Remarks: Position approved 8/13/02; promotion for Mr. Jones.  
Sal Grade/Stp: **19/5** Salary: **\$3,104.78/month**  
% of Position: 100% # of Mos: 12  
Effective: September 23, 2002  
Account #(s): A-212200-532200-67730-0000000/100%

- c. Name: **BELINDA K. RICHHART**  
Position: Financial Aid Specialist  
Department: Financial Aid & Scholarships  
Position #: 6123 New?: No  
Remarks: Replacement for Melissa Kloz; funded - 39.5% District, 50% PFE, 6.5% designated and 4% restricted; lateral transfer for Ms. Richhart.  
Sal Grade/Stp: **20/8** Salary: **\$3,309.22/month**  
% of Position: 100% # of Mos: 12  
Effective: September 25, 2002  
Account #(s): A-212200-475100-64600-0000000/39.5%  
A-212200-475100-64600-0611400/50%  
A-212200-475100-64600-0811010/6.5%  
K-212200-475100-64600-1612000/4%
- d. Name: **SUSAN E. MARTIN**  
Position: Administrative Secretary  
Department: Marketing Communications  
Position #: 5730 New?: No  
Remarks: Replacement for Sharon Christofferson  
Sal Grade/Stp: **19/1** Salary: **\$1,149.32/month**  
% of Position: 45% # of Mos: 12  
Effective: October 7, 2002  
Account #(s): A-212200-212200-67120-0000000/100%
- e. Name: **RUSSELL L. GILLIS**  
Position: Instructional Support Assistant I  
Department: CSIS, Palomar College Escondido Center  
Position #: 6170 New?: No  
Remarks: Replacement for Nicholas Green; funded - PFE.  
Sal Grade/Stp: **16/1** Salary: **\$2,373.69/month**  
% of Position: 100% # of Mos: 12  
Effective: October 1, 2002  
Account #(s): A-221000-358100-07010-0611400/100%
- f. Name: **JUDITH ANN WIND**  
Position: Community Service Officer  
Department: Palomar College Police Department  
Position #: 5716 New?: No  
Remarks: Replacement for Eric Varela; funded – Parking Lot Fees  
Sal Grade/Stp: 11 Salary: **\$2,100.71/month**  
% of Position: 100% # of Mos: 12  
Effective: October 9, 2002  
Account #(s): K-212200-543100-69500-1812070/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**19. RATIFY CORRECTION TO ACADEMIC CONTRACT**

MSC McMullen, Nelson

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **correction** to the following **academic contracts**:

- a. Name: **SUSAN A. MILLER**  
Position: Assistant Professor  
Department: Behavioral Sciences (Sociology/Psychology)  
Remarks: Increased step placement due to verification of previous related work experience.  
Sal Grade/Stp: F/4 Salary: **\$5,120.25/month**  
% of position: 100%  
# of Mos: 10  
Effective: August 23, 2002  
Account #(s): A-111000-363700-22080-0000000/100%
- b. Name: **JERRY R. JENKINS, Ph.D.**  
Position: Assistant Professor  
Department: English  
Remarks: Increased step placement due to verification of previous related work experience and completion of Doctorate prior to beginning of semester.  
Sal Grade/Stp: G/4 Salary: **\$5,313.62/month**  
% of position: 100%  
# of Mos: 10  
Effective: August 23, 2002  
Account #(s): A-111000-324200-15010-0611400/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**20. GRANT EQUIVALENCY FOR DISCIPLINES**

MSC McMullen, Nelson

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals **equivalency to minimum qualifications** for the disciplines listed:

Warren Gref – Performing Arts  
Joel Harrison – Philosophy  
Keith Jacobson – Performing Arts  
Edward Pedrazzi – Career and Technical Education  
Paul Phillips – Trades and Industry

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**21. RATIFY ADJUNCT FACULTY EMPLOYMENT**

MSC McMullen, Nelson

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following **adjunct faculty**, at the rates indicated for Fall, 2002 (day and/or evening); said adjunct faculty are not scheduled to teach more than a 60-percent load in a single semester:

**FALL 2002**

**BEHAVIORAL SCIENCES**

Harrison, Joel	Philosophy B.A., Applied Communications M.A., Religion M.A., Religion & Social Ethics	\$39.91
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**CAREER AND TECHNICAL EDUCATION**

Carson, Paul	Apprenticeship – Electrician Journeyman’s Certificate Coursework 6 + Years Experience	Paid by sponsor San Diego Electrical Training Trust
Cudal, Ted	Environmental Technology B.S., Distributed Studies M.S., Environmental Management	\$37.49
Kutzner, Bradley	Water Technology B.S., Architectural Engineering 2 + Years Experience	\$36.29
Molina, Mark	Water Technology B.S., Chemistry 2 + Years Experience	\$36.29
Pedrazzi, Edward	Water Technology Coursework 6 + Years Experience	\$36.29
Tasker, Duane	Apprenticeship – Electrician Journeyman’s Certificate Coursework 6 + Years Experience	Paid by sponsor Riverside San Bernardino Electrical JATC
Yacout, Nermeen	Apprenticeship – Sound & Communication A.A., Liberal Arts 4 + Years Experience	Paid by sponsor Riverside San Bernardino Electrical JATC

**FOREIGN LANGUAGES**

Rodriguez, Juanita	Spanish B.A., Liberal Studies M.A., Spanish	\$37.49
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**PERFORMING ARTS**

Gref, Warren	Music Eminence in Music	\$36.29
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Jacobson, Keith	Music B.S., Ceramic Engineering Eminence in Music	\$36.29
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**PUBLIC SAFETY**

Slaven, Kenneth	Fire Technology B.A., History  2 + Years Experience California Community College Instructor Credential – Health and Physical Care Services and Related Technologies	\$36.29
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**TRADES AND INDUSTRY**

Phillips, Paul	Welding Technology Eminence in Sheet Metal Fabrication 6 + Years Experience	\$36.29
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The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**4. b. Administration of Oath of Office to Adam D. Chase**

At the conclusion of the vote on the Consent Calendar, Jerry Patton outlined Adam Chase's education, background, and experience. Dr. Dougherty then administered the Oath of Office to Police Officer, Adam D. Chase, as required by law.

<b>Resumption of REGULAR AGENDA</b>
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**I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

There were no items removed from the Consent Calendar.

**J. REPORTS FROM COLLEGE GROUPS**

**1. INFORMATION**

**Report of the Faculty Senate**

In the absence of Chris Barkley, Faculty Senate President, Doug Key gave the following report:

“The Senate held its yearly Orientation on Sept 16 and invited administrators to join us.

“We set up a task force to produce a policy on whether faculty leaders applying for administrative positions should remain in their faculty leadership positions. The Senate voted that Chris Barkley should remain Senate President.

“The Senate directed the Faculty Council to write a letter to the Superintendent/President asking that any decision to hire a new Vice President of Learning Resources and Technology be postponed at least until after we know whether we will sustain any mid-year cuts. Dr. Amador has replied that she will wait and will include the Faculty Senate and librarians in the collegial process before a decision is made on this issue.

“We nominated Laura Raty for the Jonnah LaRouch Memorial Scholarship award for a transferring student. This award is given by the Statewide Academic Senate.

“We sunshined the Accreditation Self-Study and forwarded faculty comments to the Co-Chairs.

“We ratified the work of the Curriculum Committee.

“We supported the changes to the Child Care Center fees.

“We are sunshining the hiring policy and the faculty hiring procedures. The Senate appointed Doug Key to chair Academic Standards and Practices to review comments made through the sunshining process or voiced at the recent Faculty meeting or at yesterday’s special Senate meeting. The Senate subcommittee will meet again with administration; and if we can come to agreement, we will submit the resulting changed procedures to faculty, take a poll and then the Senate will act. We ask that if we can present a policy and have approved procedures by your next meeting, that the Board dispense with its customary two readings of a policy and proceed to action so that we can begin hiring earlier this year.

“Also, the Senate has passed two motions, one a week ago and one yesterday, both of which were passed unanimously, and it was asked that they be read at the Governing Board meeting. The first one is:

“The actions of those who would tap into and distribute private Faculty e-mail are illegal and ethically indefensible. The Faculty Senate condemns in the strongest terms possible the actions of the individual or individuals responsible and demands that they cease this activity immediately.

“The second one is rather lengthy; I will read it.

WHEREAS

The Faculty Senate is rightly concerned with issues related to budget development and implementation, faculty morale, and academic and professional integrity;

AND WHEREAS

The administration of Palomar College appears to be promoting ill will and distrust on this campus by undertaking a campaign of communications using rumor, innuendo, and language surrounding contract negotiations, proposed administrative realignments and expansion, and other issues affecting faculty morale, and infringing upon faculty rights and responsibilities such as Academic and Professional Matters;

AND WHEREAS

The Board of Trustees of Palomar College appears to be condoning such behavior;

AND WHEREAS

Faculty members have devoted, years, decades, and literally lifetimes collegially working to create policies and procedures that define Palomar College as one of the finest community colleges in the world;

AND WHEREAS

The faculty of Palomar College has been at the forefront of creating a culture of collegiality working as partners with administration that has placed student interests first contributing to the reputation of this college as an organization devoted to excellence and student success;

AND WHEREAS

The Governing Board of Palomar College has agreed to rely primarily upon the Faculty Senate on all Academic and Professional Matters;

AND WHEREAS

The Faculty Senate of Palomar College finds the current administrative behaviors and negotiations posturing repugnant, demoralizing, and evidence of a new administrative paradigm that subjugates the faculty and marginalizes its influence; demonstrates a lack of respect for faculty contributions, health, performance, values, and character and is destructive to a professional working environment in an academic organization of this caliber;

NOW, THEREFORE, BE IT RESOLVED

That the Faculty Senate of Palomar College respectfully requests that the Board direct the

Superintendent/President and all administrators to do all that is feasible to promote improved faculty morale by altering such negative behaviors, and to make the improvement of faculty and staff morale its highest priority, and to restore a climate of trust that will promote shared decision-making that works in the best interest of our students and our community.”

Dr. Amador made the following comments:

“What first comes to mind is that Gary Larson cartoon with the big target or bullseye, and everybody is going like this – you know, not me. That’s kind of my initial first impression.

Also, my first thought is what specific academic and professional matter was the Senate addressing. But having said that, what I hear is frustration. What I hear is a call for help, and I certainly can understand that because we are going through some trying times as an institution. And I think there are some underlying reasons why we are.

“The first one is negotiations. Very clearly, in my view, this College District was not prepared for what they thought they were going to be getting when they went to a negotiation model. Management was not prepared for that, and I think we are in the throes of dealing with that issue, and there are no right or wrong answers, but that is the climate that we are experiencing. I also think it has to do with money. Any time you are dealing with money, it’s about who gets what share of the pie. We are in times in which there was less money this year. We experienced some of the things that had to be done because we were receiving less money from the state, and we know that we will be receiving less money from the state next year. So basically, there is no new money to fix anything. And finally, change – and I think this is probably the biggest issue. Yes, there are some things being reorganized and proposed to be reorganized because when there is no money to just throw to new positions, things have to be done cost-neutral; they have to be done with possibly cutting to make things work what’s best for students. All those three things – negotiations, money, and change – are all in a political world because they’re about scarce resources. With change comes fear, and it has been my experience that colleges in general do not embrace change readily; it takes time, and we’re going through that as well.

“What I hear is that there is a concern for morale. So I am to be in charge of morale. I take that seriously if the Senate takes it seriously. And I guess my concern would be that in this resolution, it appears that it’s only my problem, and it’s not the faculty’s problem. I do not see anything in there in which the Senate says they will work with the Superintendent and the administration to come to some resolution and be problem-solving. That is the part that concerns me the most. I know that this had to be done on Monday. I know that there was no effort to talk to me about what those issues were, so that doesn’t seem to be in a problem-solving way of handling things. It’s a personal attack. Personal attacks happen in a political environment. I can tell you as a Board that I am committed to work with the Senate if it is with pure agenda, and not political agenda, to make this a better place.”

Mr. McMullen made the following statement:

“I believe it was two months ago that PFF agreed that an impasse had been reached from negotiations and that the matter had been referred for arbitration or mediation. So why are these issues being raised at this time and this place? Could it be that an election is four weeks away? I didn’t fall off the turnip truck yesterday! This is purely political and I am, frankly, disappointed in the Faculty Senate. I would suggest that other faculty members investigate how this vote came about.

“I trust the electorate of 250,000 voters out there. They know that funds are incredibly tight. You know they are. They know we are trying to do more with less. They know that Palomar must be as efficient as possible and that existing facilities must be utilized to their maximum effectiveness. As for the comment that the Governing Board is trying to run Palomar like a business, then I plead guilty. This is a business: the business of education, where the limited amount of resources must be used correctly.

“Without going into detail, my Board members don’t know I’m going to say this, we gave Dr. Amador some broad marching orders: We told her from the onset that we would negotiate professionally at the bargaining table; there would not be picket signs or flyers that talk about the habits of dogs. We directed her to negotiate a contract with PFF that would be comparable to contracts at similar institutions, that complies with the Ed Code, that is fair and equitable, that provides consistency throughout all departments, and one that we can afford... when 86% of the current operating budget already goes for salaries and benefits.

"I'm sure that voters would be quite surprised if they knew about some of the informal teaching policies that have evolved over time as well as some other inconsistent issues. Perhaps the Press should look into those. As a Board, we are not as insensitive as you may think. We are all educators up here. Three of us teach now. Dr. Dougherty was a long-time adjunct faculty member, as well. Dr. Nelson recently retired from 30 years of teaching and administration in a community college. We are not, nor do we ever want to be, in an adversarial relationship with the faculty.

"We take our stewardship quite seriously, and will always have the best interests of Palomar in our decision-making."

Mr. Weimer made the following comment:

"I feel the contention in this room, and I have to tell you, through all of it, I know everybody is going to suffer in some amount, but the people who are suffering the most now are the students because of this. I don't care if it's administration, I don't care if it's faculty, I don't care if it's the Board of Governors themselves. My students are going to suffer because of this. I want this to stop. I really do because it's ridiculous, it really is. This air of contention – it needs to be put to an end. Let's bury the hatchet, folks. Let's get back to what we're supposed to do. Please listen to the product of the institution that you're working for."

Mr. Jensen made the following comment:

"How many letters and editorials have you seen from Governing Board members calling names or making false accusations?"

## 2. **INFORMATION**

### **Report of the Palomar Faculty Federation**

Mary Ann Drinan stated:

"The budget has been mentioned, and money had been mentioned this evening. And the Board has requested in past months that the Palomar Faculty Federation provide supportive information regarding statements that we've made on the budget and on instructional spending. So, PFF has invited tonight Professor David Forsyth, who teaches in the Business Education Department to join us for a presentation. He is an accountant, and he is currently working on another master's degree in public administration. He has been using a variety of information and data provided in the Palomar Fact Book and in Palomar budgets and has put together a comparison of Palomar in relationship generally to at least, I think, 16 of our comparable colleges as defined by the Chancellor's Office. And so, I'd like to introduce you to David Forsyth, and he is going to provide us with a few charts, and I would ask if you could hold your questions until he has finished his presentation – it's not very long."

At this time, Mr. Forsyth provided a PowerPoint presentation on money spent from the general fund for the past few years and comparisons with other colleges. **(Exhibit J-2)**

Mr. Forsyth presented the following written summary of his report for the minutes:

"David Forsyth presented a financial analysis of the non-capital general fund expenditures covering the last 20 years. His research indicated that non-capital general fund spending has increased significantly for the instructional administrative activity and the administration and support activity, while the funding going toward the instructional activity has diminished greatly as a percentage of the total general fund non-capital expenditures. In 1982-83, the instructional activity represented 55.4% of total non-capital general fund expenditures, while in 2001-2002, it represents only 42.8% of the total expenditures. Conversely, the administration and support activity has grown dramatically

from 36.3% of total non-capital general fund expenditures in 1982-83 to 53.5% in 2001-2002. It appears that instructional activity's loss has been administration and support activity's gain during that 20-year period.

"The largest gains for administration were reported to have occurred in 1989 through 1993. Overall, the total non-capital general fund expenditures increased from 1982-83 through 2001-2002 by 290.1%. During that period, the instructional activity expenditures only increased by 201.3%, while the instructional administration activity expenditures increased by 455.5%, and the administrative and support activity expenditures increased by 474.6%.

"Mr. Forsyth then presented charts that reflected efficiency based upon cost per FTES. He calculated cost per FTES for the various activity areas including instruction, instructional administration, and administration and support. He said that cost per FTES demonstrated efficiency and was calculated as: Total Cost for an Activity Area/FTES. The calculations indicated that "instructional efficiency" was 4<sup>th</sup> best in Palomar's 16 comparable districts comparison and 11<sup>th</sup> best for the 72 districts within the state. This research indicated Palomar instructional activity cost per FTES were 7.8% lower than the 16 comparable district average and 9.5% lower than the state-wide average, whereas, instructional administration efficiency was ranked only 15<sup>th</sup> among the 16 comparable districts and ranked at 67<sup>th</sup> of the 72 districts statewide. The most glaring statistic was that the instructional administrative activity cost per FTES was 83% higher than the 16 comparable district average and 90% higher than the state-wide average. Mr. Forsyth indicated that the figures speak for themselves."

Mr. Patton and Dr. Amador pointed out that instructional support includes the department chairs' stipends, the instructional lab techs' salaries, and academic department assistants' (ADAs) salaries, an expense which many other colleges do not have.

3. **INFORMATION**

**Report of The Faculty**

The report had been included in the Faculty Senate report.

4. **INFORMATION**

**Report of the Administrative Association**

Mollie Smith commended Sandy Nanninga for her years of service to Palomar College and congratulated her on her impending retirement.

5. **INFORMATION**

**Report of the Confidential and Supervisory Team**

There was no report.

6. **INFORMATION**

**Report of the CCE/AFT**

There was no report.

7. **INFORMATION**

**Report of the Associated Student Government**

Sean Weimer reported that the new edition of *The Telescope* is one of the finest newspapers they have ever printed. Inside there is extensive coverage of the upcoming Associated Student Government election. He extended his thanks to them for the excellent coverage. Elections are being held on line through October 10.

ASG has been assisting Phi Theta Kappa in a hat and book drive for the American Cancer Society. All donations will go with them to San Diego to a leadership conference where they will be delivered to the ACS for a program, "Cover a head, open a mind." Any books, new or used, and any type of new head covering can be donated. The purpose of the program is to deliver confidence to people who have lost their health. Anyone wishing to participate was asked to see Sean after the meeting. The deadline is October 17.

K. **UNFINISHED BUSINESS** – There was none.

L. **NEW BUSINESS**

1. **DECLARE TWO AUTOMOBILES IN TRADES AND INDUSTRY AUTOMOTIVE PROGRAM SURPLUS PURSUANT TO CALIFORNIA EDUCATION CODE SECTION 81450**

MSC McMullen, Jensen

The Governing Board hereby declares the two (2) automobiles listed in **Exhibit L-1**, the terms of which are by this reference incorporated herein, as surplus in accordance with California Education Code Section 81450; and, authorizes the disposal thereof by public sale at the County of San Diego Auction pursuant to California Education Code Section 81451 and California Government Code Section 25505; the County of San Diego hereby is declared the agent of the College District with the power to dispose of this property in its name subject to remittance to the College District of the proceeds from said sale after recouping the normal and customary cost to the County, thereof.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

2. **APPROVE BOARD GOALS FOR 2002-2003**

MSC Nelson, Haro

The Governing Board hereby approves the following **Goals for the Palomar Community College District for 2002-2003**, which were developed at the September 28, 2002, Board Workshop:

**Palomar Community College District Goals  
2002-2003**

**STUDENT SUCCESS**

1. Partner with District K-12 schools to improve college readiness of their students.
2. Complete Educational and Facilities Master Plan through 2020.

**TEACHING AND LEARNING EXCELLENCE**

1. Support a college strategic value which encourages and appreciates diversity among students and staff.

**ORGANIZATIONAL AND PROFESSIONAL DEVELOPMENT**

1. Evaluate the strategic planning and decision-making processes and revise as needed.
2. Link institutional review processes with planning processes.
3. Develop and implement a five-year plan that makes progress toward achieving the 75 full-time/25 part-time faculty teaching ratio.
4. Provide an environment that results in fair and equitable employee contracts and sustain the climate of mutual respect and cooperation.
5. Review, revise, and implement governance and organizational structures to promote inclusiveness, action, and accountability.

**FACILITIES IMPROVEMENT**

1. Cooperate with neighboring community college districts/boards in the planning of additional College Centers.
2. Maximize facility use through improved scheduling of classes.
3. Evaluate the feasibility of acquiring land to implement the Educational and Facilities Master Plan.
4. Continue to enhance the safety and security of the San Marcos campus and College Centers.
5. Continue to improve the aesthetics and cleanliness of the San Marcos campus and Escondido Center.

**RESOURCE MANAGEMENT**

1. Link planning to resource allocation, including reallocation of funds, where appropriate.
2. Continue working in cooperation with the Foundation and President's Associates to secure additional resources for college priorities.
3. Continue grants development efforts to secure additional resources.
4. Continue to develop partnerships with government agencies, education institutions, business, and industry.
5. Fully support the implementation of PeopleSoft, including fiscal resources and staff.
6. Implement the Technology Master Plan after reviewing and revising as necessary.
7. Use Advocacy Plan to enhance relationship with local, state, and federal policy-makers

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

3. **APPROVE TRAVEL TO EUROPE FOR ART, DESIGN AND CULTURAL TRAVEL CLASS FOR CREDIT AND AUTHORIZE AGREEMENT WITH JOURNEYS OF DISCOVERY**

MSC Jensen, McMullen

The Governing Board hereby authorizes and approves the **travel course in Art, Design and Culture to Europe** (Imperial Cities, Poland, and St Petersburg 2003 tour) departing on May 27, 2003, and returning on June 13, 2003.

The Governing Board hereby approves an agreement between the District and **Journey of Discovery**, a Pleasant Holiday Company, to carry out the Art, Design and Cultural Travel class, including approval to advance to these vendors any deposits required to secure their contract services, with all funds for participation in this program being paid by the participating students. Estimated cost for the program including airfare is detailed in the backup material to this resolution, and by this reference incorporated herein.

**Exhibit L-3**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

4. **APPROVE ADJUSTMENTS IN PARENT FEES AT DISTRICT CHILD DEVELOPMENT CENTERS AND ELIMINATE SIBLING DISCOUNT**

MSC Jensen, McMullen

The Governing Board hereby approves **adjustments to parent fees** (non-subsidized) of children enrolled full- and part-time at District Child Development Centers in order to match the State daily reimbursement rate of parent fees (subsidized), within thirty (30) days from notice by the State of any change in the State reimbursement rates. The Governing Board also **eliminates the sibling discount** at District Child Development Centers effective November 1, 2002. **Exhibit L-4**

It was noted that the sibling discount had applied only to full-fee-paying parents at the Child Development Center. It was also noted that the Parent Advisory Committee has also recommended that the sibling discount be eliminated.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**5. RECEIVE BIDS FOR EXTERIOR AND INTERIOR PAINTING PROJECT; DESIGNATE LOWEST RESPONSIVE BIDDER; RATIFY AND APPROVE CONTRACT WITH E. BITSAKIS PAINTING, INC., SUBJECT TO RECEIPT OF BONDING, INSURANCE, AND POSITIVE REFERENCE CHECKS**

MSC Nelson, Jensen

The Governing Board hereby receives the following **bids** that were submitted on September 12, 2002 at the 2:00 p.m. bid opening on the re-bid of the **Exterior and Interior Painting Project for the San Marcos Campus and Escondido Center**:

1.	A. J. Fistes Corp., Long Beach, CA.	\$384,000.00
2.	Andy's Painting Co., San Pedro CA	\$264,682.00
3.	E. Bitsakis Painting, Inc., San Pedro, CA.	\$197,075.50
4.	Fix Painting Co, Woodland Hills CA	\$222,000.00
5.	Kim's Construction, San Diego CA	\$288,547.00
6.	Leo's A-C Inc., Rowland Heights CA	\$215,434.00
7.	Prime Painting Contractors, Inc., Northridge CA	\$226,500.00
8.	Royal Finishing Inc., dba San Diego Painting & Home Improvement, San Diego CA	\$197,997.00
9.	Southwest Coatings, Inc., San Pedro, CA.	\$ 98,000.00 (clerical error)

The Governing Board received a letter dated September 16, 2002 from John Mantikas, President of Southwest Coatings, Inc, of San Pedro, CA. advising the District that their project estimator made a clerical error and Base Bid # 3 should have been \$123,000.00 instead of \$23,000.00; based on this clerical error, Southwest requests permission to rescind its bid. The Board hereby consents to the rescission by Southwest of its bid on the grounds of clerical error (Public Contract Code Section 5103).

The Governing Board hereby declares the bid of **E. Bitsakis Painting, Inc.** of San Pedro, California, in the amount of \$197,075.50, to be the lowest, responsive bid, and ratifies and approves awarding a contract to said company for said amount, subject to receipt of all required bonding, insurance certificates, and satisfactory reference checks.  
**Exhibit L-5**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**6. APPROVE ACCEPTANCE OF TECH PREP ALLOCATION**

MSC McMullen, Haro

The Governing Board hereby approves and accepts the Tech Prep allocation from the Vocational Technical Education Act (VTEA) Title II for the fiscal year of July 1, 2002, through June 30, 2003, in the amount of \$72,630.00. Funds are to be utilized to develop more fully the academic vocational and technical skills of secondary students and post-secondary students who elect to enroll in vocational and technical education programs.  
**Exhibit L-6**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

7. **APPROVE AGREEMENTS 03-25217 AND 03-D25217 WITH YOSEMITE COMMUNITY COLLEGE DISTRICT, CHILD DEVELOPMENT TRAINING CONSORTIUM**

MSC Nelson, McMullen

The Governing Board hereby approves agreement number 03-25217 between the Palomar Community College District (hereinafter "Palomar") and the **Yosemite Community College District, Child Development Training Consortium** (hereinafter "YCCD-CDTC") effective August 1, 2002, through July 31, 2003, subject to a thirty-day (30) notice of cancellation. Palomar shall provide college credit to enrolled students required to obtain or renew a child development permit, and YCCD-CDTC shall pay to Palomar an amount not to exceed Eighteen Thousand Seven Hundred Fifty Dollars (\$18,750.00), based upon Twenty-five Dollars (\$25.00) per enrolled unit of course work.

The Governing Board hereby approves agreement number 03-D25217 between the Palomar Community College District (hereinafter "Palomar") and the **Yosemite Community College District, Child Development Training Consortium** (hereinafter "YCCD-CDTC") effective August 1, 2002, through July 31, 2003, subject to a thirty-day (30) notice of cancellation. Palomar shall provide the services of a coordinator for the aforesaid program offered to students obtaining or renewing a child development permit, and YCCD-CDTC shall pay to Palomar an amount not to exceed Six Thousand Five Hundred Dollars (\$6,500.00) for these services. **Exhibit L-7**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

8. **RATIFY AND APPROVE PEOPLESOFT AGREEMENT FOR EXTENSION OF SUPPORT SERVICES FOR 7.5/7.6 VERSION RELEASE**

MSC Jensen, Nelson

The Governing Board hereby ratifies and approves the extension of **support services** to the **PeopleSoft agreement** dated December 17, 1997. The extension of support services is for the release of HRMS/Student Administration Software 7.5/7.6. The extended support period will be August 14, 2003, through August 13, 2004, in the amount of \$100,000.00. Funds will be paid through the PeopleSoft account budget. **Exhibit L-8**

Jerry Patton reported that if we can implement PeopleSoft Version 8 by August 13, 2003, PeopleSoft will drop the \$100,000.00.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

9. **APPROVE CHANGE OF NAME ON TAX-SHELTERED ANNUITY PROVIDER FROM ADSERV c/o LEGEND GROUP TO LEGEND EMPLOYEE BENEFIT ACCOUNT**

MSC Nelson, McMullen

The Governing Board hereby approves an agreement between Palomar Community College District and **The Legend Group**, changing the name of the tax sheltered annuity provider to Legend Employee Benefit Account, including the authorization to execute a replacement agreement with The Legend Group, effective September 1, 2002.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

10. **APPROVE ACCEPTANCE OF PROFESSIONAL DEVELOPMENT FUNDS**

MSC Jensen, McMullen

The Governing Board hereby accepts **professional development funds** in the amount of three thousand dollars (\$3,000.00) from the **Region Ten Consortium** located at Cuyamaca Community College. The funds will be used for travel and conference expenses for vocational faculty at Palomar College. The funds will be posted to a Professional Development – Travel account. **Exhibit L-10**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

11. **APPROVE ACCEPTANCE OF VOCATIONAL TECHNICAL EDUCATION ACT FUNDS**

MSC Jensen, McMullen

The Governing Board hereby accepts and approves the **Vocational Technical Education Act (VTEA)** allocation for the fiscal year of July 1, 2002, through June 30, 2003, in the amount of \$291,604.00. Funds are to be used to strengthen the academic, vocational, and technical skills of students participating in vocational and technical education programs by strengthening the academic, vocational, and technical components of such programs. **Exhibit L-11**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

12. **SCHEDULE GOVERNING BOARD WORKSHOP**

MSC McMullen, Jensen

The Governing Board hereby schedules a workshop to review and discuss the Educational and Facilities Master Plan on November 19, 2002 at 6 p.m.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

13. **APPROVE RESOLUTION IN SUPPORT OF PROPOSITION 47 – KINDERGARTEN-UNIVERSITY PUBLIC EDUCATION FACILITIES BOND ACT OF 2002**

MSC Jensen, Nelson

**RESOLUTION 02-20749**

**WHEREAS**, Proposition 47, the Kindergarten-University Public Education Facilities Bond Act of 2002, provides \$13 billion in bonds to relieve overcrowding, make safety repairs and upgrade California's elementary, middle and high schools, community colleges, and universities; and

**WHEREAS**, Proposition 47 is needed to build new facilities to relieve already overcrowded schools and accommodate nearly one million new students who will be entering our K-16 schools; and

**WHEREAS**, Proposition 47 ensures every critically overcrowded school district and community college district is eligible for its fair share of funds to build new classrooms; and

**WHEREAS**, many older school facilities are in dire need of repair and upgrading, and Proposition 47 is needed to fix leaky roofs, repair broken bathrooms, upgrade inadequate electrical and fire alarm systems, install heaters and air conditioning, improve earthquake safety, upgrade laboratories and research facilities, and wire classrooms for the technology and computers our students need to compete in the modern workforce; and

**WHEREAS**, Proposition 47 provides matching funds to districts that have already or will soon pass local school construction bond measures; and

**WHEREAS**, the California Taxpayers' Association supports Proposition 47 because funds must be spent on school construction, not on bureaucracy or wasteful overhead, and projects must comply with strict accountability requirements, including mandatory audits, to safeguard against waste and mismanagement; and

**WHEREAS**, Proposition 47 is supported by a large and diverse coalition, including the California State PTA, California Teachers Association, California Taxpayers' Association, California Chamber of Commerce, League of Women Voters of California, Californians for Higher Education, California Building Industry Association, California Business Roundtable and local teachers across the state;

**THEREFORE, BE IT RESOLVED THAT** the Governing Board of the Palomar Community College District supports Proposition 47, the Kindergarten-University Public Education Facilities Bond Act of 2002.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**14. APPROVE AGREEMENT WITH SAN FRANCISCO COMMUNITY COLLEGE DISTRICT FOR 2002-2003 CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM**

MSC Jensen, McMullen

The Governing Board hereby approves an agreement between the Palomar Community College District and **San Francisco Community College District** for implementation of the 2002-2003, **California Early Childhood Mentor Program**. Funding to Palomar comes from the California Department of Education through the San Francisco Community College District. The term of the agreement will be September 1, 2002, through June 30, 2003. **Exhibit L-14**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**15. DISCUSSION: CONSIDER MOVING COMMENTS FROM OTHER INDIVIDUALS AND GROUPS FORWARD ON THE AGENDA IN THE FUTURE**

A recommendation had been received from Mark Evilsizer, adjunct faculty member, that the Governing Board consider moving the public comments period from the end of the meeting agenda to an earlier part of the agenda. He stated that his request is made to take into consideration and better accommodate the schedule of many working students, parents, and others who may have to get home earlier in the evening to tend to children and family needs. He further stated that placing the burden on them to stay until the very end of the Board meeting before getting a chance to address their issues is not being considerate of such needs. He thinks a gesture from the Board placing the public comments/input earlier in the Board agenda would be a welcome overture to the greater community. Rebecca Faubus stated that she agreed with Mr. Evilsizer's comments and has heard from seniors that the meetings are too late, they have trouble seeing at night, they can't drive at night, and sometimes the buses don't run when it's convenient. She said they asked her to ask the Board to move the public comments to the front of the agenda. She stated that it won't cost any money, it won't make the meeting any longer, and it might help concerning different agenda items by getting the community's input.

Dr. Nelson stated that this definitely should be considered. Mr. Haro stated that he enjoys hearing directly from people from the community and would appreciate having them call him with their comments if they are unable to attend meetings.

Dr. Dougherty stated that he feels this is a housekeeping item over which the Superintendent/President has control. Mike Dimmick pointed out that in year's past, the public comments was after the reports of the College groups. The Governing Board agreed that the public comments should be moved to the point in the agenda immediately following the reports of the College groups.

**M. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS**

Jack Quintero spoke on campus governance structure.

Linda Dudik announced the AAUW Candidates' Forum on October 24.

Mary Millet spoke on part-time working conditions.

René Robelin spoke on Child Development Center increase in salaries.

Forest Miller spoke on negotiations.

Barry Ohm spoke on why no contract for teachers.

**N. CLOSED SESSION** – There was no need for an additional Closed Session.

**O. ADJOURNMENT**

The meeting was adjourned at 8:49 p.m.