



GOVERNING BOARD AGENDA
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, OCTOBER 8, 2002
6:00 P.M. (CLOSED SESSION) - 7:00 P.M. (OPEN SESSION)

NOTICE TO PUBLIC: In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Open Session of the Board meets the second Tuesday of every month starting at 7:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.

A.	Call to Order (6 p.m.)	2
B.	Roll Call	2
BB.	Closed Session	2
BBB.	Open Session (7 p.m.)	2
C.	Approval of Minutes	2
D.	Call for Removal of Items from or Changes to Agenda	2
E.	Report of the Board President	2
F.	Reports of the Governing Board Members	2
G.	Report of the Superintendent/President	2
H.	Consent Calendar	3-12
I.	Action on Items Removed from Consent Calendar	12
J.	Reports from College Groups	12
K.	Unfinished Business	12
L.	New Business	13-18
M.	Comments from Other Individuals or Groups	18
N.	Closed Session	18
O.	Reconvene to Open Session	18
P.	Adjournment	18

A. CALL MEETING TO ORDER

B. ROLL CALL

Establishment of a Quorum

BB. CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.

BBB. RECONVENE TO OPEN SESSION

Pledge of Allegiance

C. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

The Governing Board hereby approves the Minutes of the Regular Meeting of September 10, 2002.

The Governing Board hereby approves the Minutes of the Special Meeting of September 28, 2002.

D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

E. REPORT OF THE GOVERNING BOARD PRESIDENT

F. REPORTS OF THE GOVERNING BOARD MEMBERS

G. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report of Vice President for Instruction
 - a. Accreditation Self-Study Final Draft – Lori Waite and Kelley Hudson-Maclsaac
 - b. Fall 2002 Class Cancellations Report
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
 - a. Report on Property and Casualty Insurance – Ken Jay
4. Report of Vice President for Human Resource Services

CONSENT CALENDAR

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

H. CONSENT CALENDAR

GIFTS

1. RECOMMENDATION: ACTION – ACCEPT GIFTS

The Governing Board hereby accepts the following **gifts** and directs that an appropriate letter of appreciation be sent to the donors:

- a. Supplies and materials for use in R.O.P. Diesel and Auto Body classes, donated by **North County Jeep-GMC** (Charlotte French, Parts Manager), 1501 Auto Parkway South, Escondido, California 92029. Total cash value as estimated by donor is \$7,399.36.
- b. 486 Computer, Monitor, Keyboard, and Mouse for use in the R.O.P. Computer Repair Lab, donated by **Barney Hekkala**, 2855 Carlsbad Blvd., Suite S-414, Carlsbad, California 92008. Total cash value as estimated by donor is \$400.00.
- c. Sculpture tools and supplies for use in Art classes, donated by **Leonard Rosen**, 4134 Andros Way, Oceanside, California. Total cash value as estimated by donor is \$600.00.
- d. Computer Monitor for use in the Art Department, donated by **Carl Pedersen**, 1516 Robyn Road, Escondido, California. Total cash value as estimated by donor is \$200.00.

TRAVEL

2. RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES

The Governing Board hereby approves/ratifies travel expenses for the following person:

- a. **Robert L. Dougherty, Jr., M.D.**
 - Advanced Funds? Yes
 - For: Transportation, mileage, parking, meals, lodging, registration, miscellaneous
 - To attend: CCLC Annual Convention
 - Location: San Jose, California
 - Date: November 14-26, 2002
 - Amount: \$1,044.02
 - Budget Acct. No.: 575200-11-111100-66100-10-2003-0000000

3. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS

The Governing Board hereby reviews and approves all purchase transactions and contracts entered into on behalf of the Palomar Community College District, as detailed on information spreadsheet **Exhibit H-3**. All purchases listed are made against the 2002-2003 fiscal year budget.

Re-Encumbered				
FY 2002 PO's	0300037	through	0300040	\$ 229,128.08
Purchase Orders	0340103	through	0340150	\$ 173,167.73
Travel	0350029	through	0350038	\$ 2,613.00
Advertising/Increases	0360006	through	0360009	\$ 202,952.82
Employment Ads	0365002	through	0365004	\$ 774.97
Agreement/Services	0370111	through	0370226	\$1,049,617.45
Repairs	0375028	through	0375043	\$ 15,637.15
Agreement/Annual	0380087	through	0380097	\$ 18,075.36
Utilities	0395038	through	0395083	\$ 265,436.86
Procurement Card	Time Period: 08/23/02 – 09/22/02			\$ 129,369.23
	Total			<u>\$2,086,772.65</u>

PERSONNEL

4. RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **sworn classified employees**:

- a. Name: **ADAM D. CHASE**
 Position: Police Officer I
 Department: Palomar College Police Department
 Position #: 5872 New?: Yes
 Remarks: Position approved 3/23/99; funded - Parking Lot Fees.
 Sal Rng/Stp: **31/1** Salary: **\$3,422.25/month**
 % of Position: 100% # of Mos: 12
 Effective: October 9, 2002
 Account #(s): K-212200-543100-69500-1812070/100%

b. **Administration of Oath of Office to Adam D. Chase**

5. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS HISTORY

The Governing Board hereby approves the **Personnel Actions History** report, which includes hires and pay rate changes for short-term and student employees for the month of **September, 2002**. **Exhibit H-5**

6. RECOMMENDATION: ACTION – RATIFY FY 2002-2003 SALARY SCHEDULES FOR CLASSIFIED EMPLOYEES REPRESENTED BY CCE/AFT LOCAL 4522, ADMINISTRATIVE ASSOCIATION MEMBERS, CONFIDENTIAL AND SUPERVISORY TEAM MEMBERS, SENIOR ADMINISTRATORS, AND EXECUTIVE ADMINISTRATORS

The Governing Board of the Palomar Community College District hereby ratifies the **FY 2002-2003 salary schedules** for **classified employees represented by CCE/AFT Local 4522, Administrative Association members, Confidential and Supervisory Team members, senior administrators, and executive administrators** that reflect the **2% COLA effective July 1, 2002**, per the **Salary Enhancement Plans** which are still in effect. **Exhibits H-6**

7. RECOMMENDATION: ACTION – RATIFY THE TENTATIVE FY 2002-2003 SALARY SCHEDULES FOR CONTRACT FACULTY, ADJUNCT FACULTY, AND CHILD CENTER TEACHERS REPRESENTED BY THE PALOMAR FACULTY FEDERATION, CFT/AFT

The Governing Board of the Palomar Community College District hereby ratifies the tentative **FY 2002-2003 salary schedules** for **contract faculty, adjunct faculty, and child center teachers represented by the Palomar Faculty Federation, CFT/AFT**, that reflects the **2% COLA effective July 1, 2002**, per the **Salary Enhancement Plan** which is still in effect. These salary schedules are **subject to negotiations**. **Exhibits H-7**

8. RECOMMENDATION: ACTION – RATIFY STIPEND FOR DESIGNATED BILINGUAL INTERPRETER

The Governing Board hereby ratifies granting a \$50.00 per month stipend to the following employees as designated **bilingual interpreters** for the District:

- a. **RYAN J. BANKS**, Police Officer, Palomar College Police Department, effective November 1, 2002.
- b. **SILVA VOSBURG**, Education Center Assistant, Palomar College Camp Pendleton Center, effective November 1, 2002.

9. RECOMMENDATION: ACTION - RATIFY CHANGE TO CLASSIFIED POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **change** to the following **classified positions**:

- a. **Position: INSTRUCTIONAL SUPPORT ASSISTANT I**
Name: Vacant
Department: Foreign Languages
Position #: 5144 New?: No
Remarks: Increase position from 50% 11 months to 100% 12 months
Sal Grade/Stp: **16/1** Salary: **\$2,373.69/month**
% of position: 100% # Mos: 12
Effective: September 1, 2002
Account(s): A-222000-326100-11011-0000000/100%

- b. **Position:** **ACADEMIC DEPARTMENT ASSISTANT**
Name: Vacant
Department: English as a Second Language
Position #: 5127 New?: No
Remarks: Increase position from 11 months to 12 months
Sal Grade/Stp: **19/1** Salary: **\$2,554.06/month**
% of position: 100% # Mos: 12
Effective: October 1, 2002
Account(s): A-212200-325100-60910-0000000/100%
- c. **Position:** **EDUCATION CENTER SPECIALIST**
Name: Naida Garcia
Department: Palomar College Pauma Valley Center
Position #: 5376 New?: No
Remarks: Increase position from 50% Education Center Specialist (12 months) and 30% Office Specialist (11 months) to 100% Education Center Specialist (12 months) and delete position # 5533

Sal Grade/Stp: **15/13** Salary: **\$3,060.30/month**
% of position: 100% # Mos: 12
Effective: October 1, 2002
Account(s): I-212200-354350-60910-0000000/100%

10. RECOMMENDATION: ACTION - RATIFY CONTRACT CHANGE

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **change** to the following **academic contract**:

- a. **Name:** **JANET S. RIGHTMER**
Position: Articulation Officer
Department: Counseling
Position #: 5518 New?: No
Remarks: Position was Associate Professor/Counselor. Funded - Matriculation
Sal Grade/Stp: E/19 **Salary:** **\$6,959.73/month**
% of position: 100% # of Mos: 11
Effective: October 1, 2002
Account(s): K-122100-441100-63200-1612120/100%

11. RECOMMENDATION: ACTION - RATIFY LEAVE OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Personal Leave of Absence without pay and with benefits**, effective September 5, 2002, through October 2, 2002, to **HARVEY W. ADRIAN**, Skilled Maintenance Technician, Building Services.

12. RECOMMENDATION: ACTION – RATIFY NEW CLASSIFIED POSITIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following **new classified positions**:

- a. **Position:** **ACCOUNTING ASSISTANT**
Department: Educational Television
Position #: 6273 New?: Yes
Remarks: Funded - 50% CCCSAT & 50% e-Conference
Sal Grade/Stp: 16/1 Salary: **\$2,373.69/month**
% of position: 100% # of Mos: 12
Effective: September 1, 2002
Account(s): K-212200-318100-61320-1612190/50%
 K-212200-318100-61320-1612191/50%

- b. **Position:** **CLIENT SERVICES ASSISTANT**
Department: Educational Television
Position #: 6272 New?: Yes
Remarks: Funded - 100% e-Conference
Sal Grade/Stp: **20/1** Salary: **\$1,178.01/month**
% of position: 45% # of Mos: 12
Effective: September 1, 2002
Account(s): K-212200-318100-61320-1612191/100%
- c. **Position:** **CLIENT SERVICES ASSISTANT**
Department: Educational Television
Position #: 6271 New?: Yes
Remarks: Funded - 100% e-Conference
Sal Grade/Stp: **20/1** Salary: **\$1,963.34/month**
% of position: 75% # of Mos: 12
Effective: September 1, 2002
Account(s): K-212200-318100-61320-1612191/100%
- d. **Position:** **CLIENT SERVICES ASSISTANT**
Department: Educational Television
Position #: 6270 New?: Yes
Remarks: Funded - 75% CCCSAT & 25% e-Conference
Sal Grade/Stp: **20/1** Salary: **\$2,617.79/month**
% of position: 100% # of Mos: 12
Effective: September 1, 2002
Account(s): K-212200-318100-61320-1612190/75%
 K-212200-318100-61320-1612191/25%

13. RECOMMENDATION: ACTION - RATIFY RESIGNATIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the **resignations** of the following **employees**:

- a. **SHANON L. BEACH**, Client Services Assistant, Educational Television, effective September 14, 2002 (last day of employment 9/13/2002).
- b. **LAWRENCE E. KOZIARZ**, Assistant Director, Extended Education, Palomar College Escondido Center, effective November 1, 2002 (last day of employment 10/31/2002).
- c. **CYNTHIA R. MARTINEZ**, Financial Aid Advisor, Financial Aid and Scholarships, effective October 8, 2002 (last day of employment 10/7/02).
- d. **MARY ANN ZUBER**, Education Center Specialist, Palomar College Escondido Center, effective September 20, 2002 (last day of employment 9/19/02).
- e. **JENNIFER L. TURPIN**, Systems Module Functional Specialist, Instruction, effective October 12, 2002 (last day of employment 10/11/02).
- f. **FRANCES R. SIMPSON**, Instructional Support Assistant II, Business Education, effective November 1, 2002 (last day of employment 10/31/02).

14. INFORMATION: RETIREMENTS

On behalf of the Governing Board of the Palomar Community College District, the following **retirements** have been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board, under **Group I** (receives the same fully employer-paid lifetime health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **M. CAROLYN RICHTMYER**, Health Program Coordinator, Nursing Education and Dental Assisting, December 31, 2002.
- b. **ROSE E. TUCKER**, Records Assistant, Admissions and Records, December 31, 2002.

15. INFORMATION: RETIREMENT

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board, under **Group II** (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- c. **SANDRA J. NANNINGA**, Admissions Technical Supervisor, Admissions and Records, December 31, 2002.

16. RECOMMENDATION: ACTION - RATIFY POSITION TRANSFER

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the transfer of the following position:

- a. Name: **PAMELA DRATLER**
Position: Education Center Coordinator
Department: **Palomar College Escondido Center**
Position #: 5323 New?: No
Remarks: Transfer position from Palomar College Poway Center
Sal Grade/Stp: 19/2 Salary: **2,681.53/month**
% of position: 100% # of Mos: 12
Effective: October 1, 2002
Account(s): B-212200-354200-60910-0000000/100%

17. RECOMMENDATION: ACTION – RATIFY NEW CHILD DEVELOPMENT CENTER POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following **new Child Development Center position**:

- a. Position: **TEACHER**
Department: Child Development Center
Division: Human Arts and Sciences
Position #: 6250 New?: Yes
Remarks: Funded - State Preschool
Sal Grade/Stp: C1/1 Salary: **\$1,288.15/month**
% of Position: 100 # of Mos: 12
Effective: October 1, 2002
Account(s): V-111000-364300-69200-0000000/100%

18. RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **KATHERINE S. DELEON GUERRERO**
 Position: Accounting Technician
 Department: Educational Television
 Position #: 6056 New?: No
 Remarks: Replacement for Angie Cerda; funded - 50% CCCSAT and
 50% e-Conferencing.
 Sal Grade/Stp: **22/1** Salary: **\$2,748.85/month**
 % of Position: 100% # of Mos: 12
 Effective: September 11, 2002
 Account #(s): K-212200-318100-61320-1612190/50%
 K-212200-318100-61320-1612191/50%
- b. Name: **MARCELLUS JONES**
 Position: Senior Storekeeper
 Department: Warehouse
 Position #: 6266 New?: Yes
 Remarks: Position approved 8/13/02; promotion for Mr. Jones.
 Sal Grade/Stp: **19/5** Salary: **\$3,104.78/month**
 % of Position: 100% # of Mos: 12
 Effective: September 23, 2002
 Account #(s): A-212200-532200-67730-0000000/100%
- c. Name: **BELINDA K. RICHHART**
 Position: Financial Aid Specialist
 Department: Financial Aid & Scholarships
 Position #: 6123 New?: No
 Remarks: Replacement for Melissa Kloz; funded - 39.5% District, 50% PFE,
 6.5% designated and 4% restricted; lateral transfer for Ms. Richhart.
 Sal Grade/Stp: **20/8** Salary: **\$3,309.22/month**
 % of Position: 100% # of Mos: 12
 Effective: September 25, 2002
 Account #(s): A-212200-475100-64600-0000000/39.5%
 A-212200-475100-64600-0611400/50%
 A-212200-475100-64600-0811010/6.5%
 K-212200-475100-64600-1612000/4%
- d. Name: **SUSAN E. MARTIN**
 Position: Administrative Secretary
 Department: Marketing Communications
 Position #: 5730 New?: No
 Remarks: Replacement for Sharon Christofferson
 Sal Grade/Stp: **19/1** Salary: **\$1,149.32/month**
 % of Position: 45% # of Mos: 12
 Effective: October 7, 2002
 Account #(s): A-212200-212200-67120-0000000/100%

- e. Name: **RUSSELL L. GILLIS**
Position: Instructional Support Assistant I
Department: CSIS, Palomar College Escondido Center
Position #: 6170 New?: No
Remarks: Replacement for Nicholas Green; funded - PFE.
Sal Grade/Stp: **16/1** Salary: **\$2,373.69/month**
% of Position: 100% # of Mos: 12
Effective: October 1, 2002
Account #(s): A-221000-358100-07010-0611400/100%
- f. Name: **JUDITH ANN WIND**
Position: Community Service Officer
Department: Palomar College Police Department
Position #: 5716 New?: No
Remarks: Replacement for Eric Varela; funded – Parking Lot Fees
Sal Grade/Stp: 11 Salary: **\$2,100.71/month**
% of Position: 100% # of Mos: 12
Effective: October 9, 2002
Account #(s): K-212200-543100-69500-1812070/100%

19. RECOMMENDATION: ACTION - RATIFY CORRECTION TO ACADEMIC CONTRACT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **correction** to the following **academic contracts**:

- a. Name: **SUSAN A. MILLER**
Position: Assistant Professor
Department: Behavioral Sciences (Sociology/Psychology)
Remarks: Increased step placement due to verification of previous related work experience.
Sal Grade/Stp: F/4 Salary: **\$5,120.25/month**
% of position: 100%
of Mos: 10
Effective: August 23, 2002
Account #(s): A-111000-363700-22080-0000000/100%
- b. Name: **JERRY R. JENKINS, Ph.D.**
Position: Assistant Professor
Department: English
Remarks: Increased step placement due to verification of previous related work experience and completion of Doctorate prior to beginning of semester.
Sal Grade/Stp: G/4 Salary: **\$5,313.62/month**
% of position: 100%
of Mos: 10
Effective: August 23, 2002
Account #(s): A-111000-324200-15010-0611400/100%

20. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINES

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals **equivalency to minimum qualifications** for the disciplines listed:

- Warren Gref – Performing Arts
- Joel Harrison – Philosophy
- Keith Jacobson – Performing Arts
- Edward Pedrazzi – Career and Technical Education
- Paul Phillips – Trades and Industry

21. RECOMMENDATION: ACTION – RATIFY ADJUNCT FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following **adjunct faculty**, at the rates indicated for Fall, 2002 (day and/or evening); said adjunct faculty are not scheduled to teach more than a 60-percent load in a single semester:

FALL 2002

BEHAVIORAL SCIENCES

Harrison, Joel	Philosophy B.A., Applied Communications M.A., Religion M.A., Religion & Social Ethics	\$39.91
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CAREER AND TECHNICAL EDUCATION

Carson, Paul	Apprenticeship – Electrician Journeyman’s Certificate Coursework 6 + Years Experience	Paid by sponsor San Diego Electrical Training Trust
Cudal, Ted	Environmental Technology B.S., Distributed Studies M.S., Environmental Management	\$37.49
Kutzner, Bradley	Water Technology B.S., Architectural Engineering 2 + Years Experience	\$36.29
Molina, Mark	Water Technology B.S., Chemistry 2 + Years Experience	\$36.29
Pedrazzi, Edward	Water Technology Coursework 6 + Years Experience	\$36.29
Tasker, Duane	Apprenticeship – Electrician Journeyman’s Certificate Coursework 6 + Years Experience	Paid by sponsor Riverside San Bernardino Electrical JATC

Yacout, Nermeen	Apprenticeship – Sound & Communication A.A., Liberal Arts 4 + Years Experience	Paid by sponsor Riverside San Bernardino Electrical JATC
FOREIGN LANGUAGES		
Rodriguez, Juanita	Spanish B.A., Liberal Studies M.A., Spanish	\$37.49
PERFORMING ARTS		
Gref, Warren	Music Eminence in Music	\$36.29
Jacobson, Keith	Music B.S., Ceramic Engineering Eminence in Music	\$36.29
PUBLIC SAFETY		
Slaven, Kenneth	Fire Technology B.A., History 2 + Years Experience California Community College Instructor Credential – Health and Physical Care Services and Related Technologies	\$36.29
TRADES AND INDUSTRY		
Phillips, Paul	Welding Technology Eminence in Sheet Metal Fabrication 6 + Years Experience	\$36.29

Resumption of REGULAR AGENDA

I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

J. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of The Faculty**
4. **INFORMATION: Report of the Administrative Association**
5. **INFORMATION: Report of the Confidential and Supervisory Team**
6. **INFORMATION: Report of the CCE/AFT**
7. **INFORMATION: Report of the Associated Student Government**

K. UNFINISHED BUSINESS

L. NEW BUSINESS

1. RECOMMENDATION: ACTION - DECLARE TWO AUTOMOBILES IN THE TRADES AND INDUSTRY AUTOMOTIVE PROGRAM SURPLUS PURSUANT TO CALIFORNIA EDUCATION CODE SECTION 81450

The Governing Board hereby declares the two (2) automobiles listed in **Exhibit L-1**, the terms of which are by this reference incorporated herein, as surplus in accordance with California Education Code Section 81450; and, authorizes the disposal thereof by public sale at the County of San Diego Auction pursuant to California Education Code Section 81451 and California Government Code Section 25505; the County of San Diego hereby is declared the agent of the College District with the power to dispose of this property in its name subject to remittance to the College District of the proceeds from said sale after recouping the normal and customary cost to the County, thereof.

2. RECOMMENDATION: ACTION - APPROVE BOARD GOALS FOR 2002-2003

The Governing Board hereby approves the following **Goals for the Palomar Community College District for 2002-2003**, which were developed at the September 28, 2002, Board Workshop:

**Palomar Community College District Goals
2002-2003**

STUDENT SUCCESS

1. Partner with District K-12 schools to improve college readiness of their students.
2. Complete Educational and Facilities Master Plan through 2020.

TEACHING AND LEARNING EXCELLENCE

1. Support a college strategic value which encourages and appreciates diversity among students and staff.

ORGANIZATIONAL AND PROFESSIONAL DEVELOPMENT

1. Evaluate the strategic planning and decision-making processes and revise as needed.
2. Link institutional review processes with planning processes.
3. Develop and implement a five-year plan that makes progress toward achieving the 75 full-time/25 part-time faculty teaching ratio.
4. Provide an environment that results in fair and equitable employee contracts and sustain the climate of mutual respect and cooperation.
5. Review, revise, and implement governance and organizational structures to promote inclusiveness, action, and accountability.

FACILITIES IMPROVEMENT

1. Cooperate with neighboring community college districts/boards in the planning of additional College Centers.
2. Maximize facility use through improved scheduling of classes.
3. Evaluate the feasibility of acquiring land to implement the Educational and Facilities Master Plan.
4. Continue to enhance the safety and security of the San Marcos campus and College Centers.
5. Continue to improve the aesthetics and cleanliness of the San Marcos campus and Escondido Center.

RESOURCE MANAGEMENT

1. Link planning to resource allocation, including reallocation of funds, where appropriate.
2. Continue working in cooperation with the Foundation and President's Associates to secure additional resources for college priorities.
3. Continue grants development efforts to secure additional resources.
4. Continue to develop partnerships with government agencies, education institutions, business, and industry.
5. Fully support the implementation of PeopleSoft, including fiscal resources and staff.
6. Implement the Technology Master Plan after reviewing and revising as necessary.
7. Use Advocacy Plan to enhance relationship with local, state, and federal policy-makers

3. **RECOMMENDATION: ACTION – APPROVE TRAVEL TO EUROPE FOR ART, DESIGN AND CULTURAL TRAVEL CLASS FOR CREDIT AND AUTHORIZE AGREEMENT WITH JOURNEYS OF DISCOVERY**

The Governing Board hereby authorizes and approves the **travel course in Art, Design and Culture to Europe** (Imperial Cities, Poland, and St Petersburg 2003 tour) departing on May 27, 2003, and returning on June 13, 2003.

The Governing Board hereby approves an agreement between the District and **Journey of Discovery**, a Pleasant Holiday Company, to carry out the Art, Design and Cultural Travel class, including approval to advance to these vendors any deposits required to secure their contract services, with all funds for participation in this program being paid by the participating students. Estimated cost for the program including airfare is detailed in the backup material to this resolution, and by this reference incorporated herein. **Exhibit L-3**

4. **RECOMMENDATION: ACTION - APPROVE ADJUSTMENTS IN PARENT FEES AT DISTRICT CHILD DEVELOPMENT CENTERS AND ELIMINATE SIBLING DISCOUNT**

The Governing Board hereby approves **adjustments to parent fees** (non-subsidized) of children enrolled full- and part-time at District Child Development Centers in order to match the State daily reimbursement rate of parent fees (subsidized), within thirty (30) days from notice by the State of any change in the State reimbursement rates. The Governing Board also **eliminates the sibling discount** at District Child Development Centers effective November 1, 2002. **Exhibit L-4**

5. RECOMMENDATION: ACTION - RECEIVE BIDS FOR EXTERIOR AND INTERIOR PAINTING PROJECT; DESIGNATE LOWEST RESPONSIVE BIDDER; RATIFY AND APPROVE CONTRACT WITH E. BITSAKIS PAINTING, INC., SUBJECT TO RECEIPT OF BONDING, INSURANCE, AND POSITIVE REFERENCE CHECKS

The Governing Board hereby receives the following **bids** that were submitted on September 12, 2002 at the 2:00 p.m. bid opening on the re-bid of the **Exterior and Interior Painting Project for the San Marcos Campus & Escondido Center**:

1.	A. J. Fistes Corp., Long Beach, CA.	\$384,000.00
2.	Andy's Painting Co., San Pedro CA	\$264,682.00
3.	E. Bitsakis Painting, Inc., San Pedro, CA.	\$197,075.50
4.	Fix Painting Co, Woodland Hills CA	\$222,000.00
5.	Kim's Construction, San Diego CA	\$288,547.00
6.	Leo's A-C Inc., Rowland Heights CA	\$215,434.00
7.	Prime Painting Contractors, Inc., Northridge CA	\$226,500.00
8.	Royal Finishing Inc., dba San Diego Painting & Home Improvement, San Diego CA	\$197,997.00
9.	Southwest Coatings, Inc., San Pedro, CA.	\$ 98,000.00 (clerical error)

The Governing Board received a letter dated September 16, 2002 from John Mantikas, President of Southwest Coatings, Inc, of San Pedro, CA. advising the District that their project estimator made a clerical error and Base Bid # 3 should have been \$123,000.00 instead of \$23,000.00; based on this clerical error, Southwest requests permission to rescind its bid. The Board hereby consents to the rescission by Southwest of its bid on the grounds of clerical error (Public Contract Code Section 5103).

The Governing Board hereby declares the bid of **E. Bitsakis Painting, Inc.** of San Pedro, California, in the amount of \$197,075.50, to be the lowest, responsive bid, and ratifies and approves awarding a contract to said company for said amount, subject to receipt of all required bonding, insurance certificates, and satisfactory reference checks. **Exhibit L-5**

6. RECOMMENDATION: ACTION - APPROVE ACCEPTANCE OF TECH PREP ALLOCATION

The Governing Board hereby approves and accepts the Tech Prep allocation from the Vocational Technical Education Act (VTEA) Title II for the fiscal year of July 1, 2002, through June 30, 2003, in the amount of \$72,630.00. Funds are to be utilized to develop more fully the academic vocational and technical skills of secondary students and post-secondary students who elect to enroll in vocational and technical education programs. **Exhibit L-6**

7. RECOMMENDATION: ACTION - APPROVE AGREEMENTS 03-25217 AND 03-D25217 WITH YOSEMITE COMMUNITY COLLEGE DISTRICT, CHILD DEVELOPMENT TRAINING CONSORTIUM

The Governing Board hereby approves agreement number 03-25217 between the Palomar Community College District (hereinafter "Palomar") and the **Yosemite Community College District, Child Development Training Consortium** (hereinafter "YCCD-CDTC") effective August 1, 2002, through July 31, 2003, subject to a thirty-day (30) notice of cancellation. Palomar shall provide college credit to enrolled students required to obtain or renew a child development permit, and YCCD-CDTC shall pay to Palomar an amount not to exceed Eighteen Thousand Seven Hundred Fifty Dollars (\$18,750.00), based upon Twenty-five Dollars (\$25.00) per enrolled unit of course work.

The Governing Board hereby approves agreement number 03-D25217 between the Palomar Community College District (hereinafter "Palomar") and the **Yosemite Community College District, Child Development Training Consortium** (hereinafter "YCCD-CDTC") effective August 1, 2002, through July 31, 2003, subject to a thirty-day (30) notice of cancellation. Palomar shall provide the services of a coordinator for the aforesaid program offered to students obtaining or renewing a child development permit, and YCCD-CDTC shall pay to Palomar an amount not to exceed Six Thousand Five Hundred Dollars (\$6,500.00) for these services. **Exhibit L-7**

8. **RECOMMENDATION: ACTION - RATIFY AND APPROVE PEOPLESOFT AGREEMENT FOR EXTENSION OF SUPPORT SERVICES FOR 7.5/7.6 VERSION RELEASE**

The Governing Board hereby ratifies and approves the extension of **support services** to the **PeopleSoft agreement** dated December 17, 1997. The extension of support services is for the release of HRMS/Student Administration Software 7.5/7.6. The extended support period will be August 14, 2003, through August 13, 2004, in the amount of \$100,000.00. Funds will be paid through the PeopleSoft account budget. **Exhibit L-8**

9. **RECOMMENDATION: ACTION - APPROVE CHANGE OF NAME ON TAX-SHELTERED ANNUITY PROVIDER FROM ADSERV c/o LEGEND GROUP TO LEGEND EMPLOYEE BENEFIT ACCOUNT**

The Governing Board hereby approves an agreement between Palomar Community College District and The Legend Group, **changing the name of the tax sheltered annuity provider to Legend Employee Benefit Account**, including the authorization to execute a replacement agreement with The Legend Group, effective September 1, 2002.

10. **RECOMMENDATION: ACTION – APPROVE ACCEPTANCE OF PROFESSIONAL DEVELOPMENT FUNDS**

The Governing Board hereby accepts **professional development funds** in the amount of three thousand dollars (\$3,000.00) from the **Region Ten Consortium** located at Cuyamaca Community College. The funds will be used for travel and conference expenses for vocational faculty at Palomar College. The funds will be posted to a Professional Development – Travel account. **Exhibit L-10**

11. **RECOMMENDATION: ACTION – APPROVE ACCEPTANCE OF VOCATIONAL TECHNICAL EDUCATION ACT FUNDS**

The Governing Board hereby accepts and approves the **Vocational Technical Education Act** (VTEA) allocation for the fiscal year of July 1, 2002, through June 30, 2003, in the amount of \$291,604.00. Funds are to be used to strengthen the academic, vocational, and technical skills of students participating in vocational and technical education programs by strengthening the academic, vocational, and technical components of such programs. **Exhibit L-11**

12. **RECOMMENDATION: ACTION – SCHEDULE GOVERNING BOARD WORKSHOP**

The Governing Board hereby schedules a workshop to review and discuss the Educational and Facilities Master Plan on (November 19 or 26, 2002) at 6 p.m.

13. **RECOMMENDATION: ACTION – APPROVE RESOLUTION IN SUPPORT OF PROPOSITION 47 – KINDERGARTEN-UNIVERSITY PUBLIC EDUCATION FACILITIES BOND ACT OF 2002**

WHEREAS, Proposition 47, the Kindergarten-University Public Education Facilities Bond Act of 2002, provides \$13 billion in bonds to relieve overcrowding, make safety repairs and upgrade California's elementary, middle and high schools, community colleges, and universities; and

WHEREAS, Proposition 47 is needed to build new facilities to relieve already overcrowded schools and accommodate nearly one million new students who will be entering our K-16 schools; and

WHEREAS, Proposition 47 ensures every critically overcrowded school district and community college district is eligible for its fair share of funds to build new classrooms; and

WHEREAS, many older school facilities are in dire need of repair and upgrading, and Proposition 47 is needed to fix leaky roofs, repair broken bathrooms, upgrade inadequate electrical and fire alarm systems, install heaters and air conditioning, improve earthquake safety, upgrade laboratories and research facilities, and wire classrooms for the technology and computers our students need to compete in the modern workforce; and

WHEREAS, Proposition 47 provides matching funds to districts that have already or will soon pass local school construction bond measures; and

WHEREAS, the California Taxpayers' Association supports Proposition 47 because funds must be spent on school construction, not on bureaucracy or wasteful overhead, and projects must comply with strict accountability requirements, including mandatory audits, to safeguard against waste and mismanagement; and

WHEREAS, Proposition 47 is supported by a large and diverse coalition, including the California State PTA, California Teachers Association, California Taxpayers' Association, California Chamber of Commerce, League of Women Voters of California, Californians for Higher Education, California Building Industry Association, California Business Roundtable and local teachers across the state;

THEREFORE, BE IT RESOLVED THAT the Governing Board of the Palomar Community College District supports Proposition 47, the Kindergarten-University Public Education Facilities Bond Act of 2002.

14. **RECOMMENDATION: ACTION - APPROVE AGREEMENT WITH SAN FRANCISCO COMMUNITY COLLEGE DISTRICT FOR 2002-2003 CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM**

The Governing Board hereby approves an agreement between the Palomar Community College District and **San Francisco Community College District** for implementation of the 2002-2003, **California Early Childhood Mentor Program**. Funding to Palomar comes from the California Department of Education through the San Francisco Community College District. The term of the agreement will be September 1, 2002, through June 30, 2003. **Exhibit L-14**

15. DISCUSSION: CONSIDER MOVING COMMENTS FROM OTHER INDIVIDUALS AND GROUPS FORWARD ON THE AGENDA IN THE FUTURE

A recommendation has been received from Mark Evilsizer that the Governing Board consider moving the public comments period from the end of the meeting agenda to an earlier part of the agenda. He stated that his request is made to take into consideration and better accommodate the schedule of many working students, parents, and others who may have to get home earlier in the evening to tend to children and family needs. He further stated that placing the burden on them to stay until the very end of the Board meeting before getting a chance to address their issues is not being considerate of such needs. He thinks a gesture from the Board placing the public comments/input earlier in the Board agenda would be a welcome overture to the greater community.

M. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. INFORMATION: Comments from Other Individuals or Groups

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

N. CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.

O. RECONVENE TO OPEN SESSION

P. ADJOURNMENT